RESOLUTION NO. 24-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENIFEE, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF THE REGULAR GENERAL MUNICIPAL ELECTION OF THE CITY OF MENIFEE TO BE HELD IN THE CITY OF MENIFEE ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN COUNCIL MEMBERS AND REQUESTING THE REGISTRAR OF VOTERS FOR THE COUNTY OF RIVERSIDE TO CONDUCT THE ELECTION

WHEREAS, pursuant to the requirements of the laws of the State of California relating to general law cities, the City Council of the City of Menifee calls and orders to be held in the City of Menifee, California, on Tuesday, November 5, 2024, a consolidated municipal election to consider the election of municipal officers; and

WHEREAS, the City has chosen under the provisions of Elections Code Section 1301(b) to consolidate its regular general election with the statewide general election held in November of even numbered years; and

WHEREAS, the County of Riverside has approved such consolidation of the regular general election of the City of Menifee with the statewide general election held in November of even numbered years; and

WHEREAS, the City Council requests the Registrar of Voters, County of Riverside, to conduct the regular general municipal election.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MENIFEE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1.   That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Menifee, California, on Tuesday, November 5, 2024 a General Municipal Election for the purpose of electing three members of the City Council for the full term of four years (Mayor, District 1 and District 3) continuing to December 2028. Currently seated Councilmembers whose terms expire in 2024 are: Bill Zimmerman, Mayor, Robert Karwin, District 1, and Lesa Sobek, District 3.

SECTION 2.   The ballots to be used at the election shall be in form and content as required by law.

SECTION 3.   The polls for the election shall be open at seven o'clock a.m. on the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to California Election Code Section 10242, except as provided in Elections Code Section 14212 and 14401.

SECTION 4.   In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections in the City.

SECTION 5. The City Council of Menifee hereby respectfully requests of the County of Riverside and herein consents, to the consolidation of the election with other elections,

which may be held on said day in whole or in part of the territory of the City, as provided in Elections Code 10400.

SECTION 6. That pursuant to the provisions of Section 10002 of the Election Code of the State of California, the City Council requests the County Registrar of Voters to prepare and furnish the items outlined in Exhibit A to this resolution.

SECTION 7. The City shall reimburse the County Registrar of Voters for reasonable and actual election services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 8. The notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 9. The City Clerk is directed to forward without delay to the County Registrar of Voters, a certified copy of this Resolution.

SECTION 10. This Resolution shall take effect immediately upon its adoption. The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED on this 5th day of June, 2024.

_____
Bill Zimmerman, Mayor

ATTEST:

_____
Stephanie Roseen, Acting City Clerk

APPROVED AS TO FORM:

_____
Jeffrey T. Melching, City Attorney

EXHIBIT A

Detailed list of services to be provided by the Riverside County Registrar of Voters:

1. Prepare all up-to-date election process forms.
2. Provide signature verification services for all nomination papers.
3. Prepare sample ballot/Voter Information Guide materials including candidate statements and translations for review by the City Clerk, prior to distribution.
4. Distribute sample ballots Voter Information Guide to all qualified City of Menifee registered voters.
5. Establish polling places/vote centers for voting precincts.
6. Provide voting equipment, ballot boxes, ballots, and all other necessary supplies and paraphernalia, for each established polling place/vote center.
7. Select, train and issue payment to poll workers and alternate poll workers as required by law for each polling place/vote center established. The City shall have the opportunity to review the final list of poll workers assigned to serve in City precincts/vote centers.
8. Provide training for "Range Inspectors" hired by the County to provide technical support on Election Days.
9. Provide an alphabetical listing of each voter in the City, including their appropriate polling place/vote center location.
10. Provide the necessary voter registration lists for all polling/vote center locations.
11. Publish and post required notices regarding polling places/vote centers and poll workers.
12. Provide the County tabulation equipment and qualified and trained County personnel to operate the same.
13. Provide County personnel for security during the ballot counting and tabulation process.
14. Provide sufficient personnel to deliver, process, count and tabulate the ballots on the night of the general municipal election.
15. Distribute and process all vote by mail and conditional voter ballots.
16. Prepare and deliver the election returns of the votes cast at the general municipal election to the Menifee City Clerk, to enable the City Clerk to canvass the returns and declare the results.
17. Provide voting precinct maps for use by the City Clerk's Office and City poll workers, in assisting voters to determine their precinct polling/vote center locations.
18. Provide itemized written Invoice prior to December 31, 2024.