



CITY OF MENIFEE

SUBJECT: Agreement Amendment with DeGuire Weed Abatement for On-Call Weed Abatement Services

MEETING DATE: December 6, 2023

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Chris Karrer, Police Chief

APPROVED BY: Rebekah Kramer, Acting City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute Amendment No. 2 to the existing Professional Services Agreement with DeGuire Weed Abatement for Citywide on-call weed abatement services, increasing the contract amount by \$52,500 for a revised total contract amount not-to-exceed \$105,000, and extending the term of the contract through June 30, 2025.

DISCUSSION

The Menifee Code Enforcement Department oversees and works with homeowners and businesses on weed abatement needs including discing, mowing and debris removal. The staff in the Code Enforcement unit work cases and initiate service calls directly with DeGuire Weed Abatement.

For Fiscal Year (FY) 2023/2024, Code Enforcement staff have seen an increase in cases requiring the assistance of DeGuire Weed Abatement as a result of the large quantity of rain received in the region compared to previous years. See Table 1 below for the rainfall over recent years.

Table 1

Timeframe	Rainfall Totals
October 2022- September 2023	~ 17 inches
October 2021- September 2022	~ 7 inches
October 2020- September 2021	~ 6 inches
October 2019- September 2020	~ 12 inches
October 2018- September 2019	~ 13 inches

*Rainfall data collected from National Weather Service website

The ongoing contract with Deguire Weed Abatement is necessary to perform weed abatement services on an on-call basis. The Amendment to this contract will extend the contract timeline through June 30, 2025, and increase the not-to-exceed amount by \$52,500 for a total of \$105,000. The increase in the contract amount allows for the completion of additional work that has arisen this fiscal year and anticipated for next fiscal year based upon the projected precipitation rates.

Pursuant to Menifee Municipal Code Chapter 3.12.090, any change order in an amount greater than \$25,000 or any change order which, when considered with the aggregate amount of all other changes to a contract, exceeds 10% of the original contract cost, shall be approved by the City Council. All other terms of the agreement shall remain the same.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

The fiscal impact of Amendment No. 2 to the existing Professional Services Agreement with DeGuire Weed Abatement is \$52,500. Funding for this Amendment is budgeted in the adopted FY 2023/2024 Budget, within Account No. 100-4332-51462 (General Nuisance Abatement) following the completion of a budget transfer that is being processed.

Table 2

Contract	Totals	Contract Total	Dates
Original Contract	\$25,000	\$25,000	July 1, 2022 – June 30, 2023
Amendment No.1	\$27,500	\$52,500	July 1, 2022 – June 30, 2024
Amendment No. 2	\$52,500	\$105,000	July 1, 2022 – June 30, 2025

Table 3

Fiscal Year	Contract	Totals	PO Total per FY
2023-2024	Original Contract PO Amount	\$27,500	\$27,500
2023-2024	Amendment No. 2 PO Increase	\$12,500	\$40,000
2024-2025	Amendment No. 2 PO for Future FY	\$40,000	\$40,000

Funding for the future fiscal years will be incorporated into the corresponding budgets. No additional budget appropriation action is required.

ATTACHMENTS

1. Amendment No. 2
2. Amendment No. 1
3. Original Agreement