



CITY OF MENIFEE

SUBJECT: Agreement Amendment with Kimley-Horn and Associates Inc. for the Citywide Traffic Signal Safety Improvements Project

MEETING DATE: July 17, 2024

TO: Mayor and City Council

PREPARED BY: Diego Guillen, Senior Engineer

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Kimley-Horn and Associates Inc. for Environmental and Civil Design Services to revise the Disadvantaged Business Enterprises participation commitment for the Citywide Traffic Signal Safety Improvements Project, Capital Improvement Program (CIP) Project No. 24-01.

DISCUSSION

The Citywide Traffic Signal Safety Improvements Project, CIP Project No. 24-01 (“Project”) would install retro-reflective back plates at all traffic signals in the City to provide greater visibility for drivers. The Project would also install a leading pedestrian interval system at selected intersections identified as having heavy pedestrian use.

On May 15, 2024, the City Council authorized the City Manager to execute a Professional Services Agreement (“Agreement”) with Kimely Horn and Associates Inc. (“Consultant”) for Environmental and Civil Design Services for the Project. The Project is receiving funding through a California Department of Transportation (“Caltrans”) administered Highway Safety Improvement Program grant. Pursuant to the Caltrans grant funding agreement, a consultant agreement is subject to the Code of Federal Regulations (“CFR”), Title 49, part 26, entitled “Participation by Disadvantaged Business Enterprises in the Department of Transportation Financial Assistance Programs”.

The CFR’s Disadvantaged Business Enterprises (DBE) Program states that for federally funded projects, any consultant who enters into an agreement with a local agency shall assist in a good faith effort to achieve California’s statewide overall DBE goal. The minimum goal for DBE participation under the Caltrans grant funding agreement is 20 percent. Per the Consultant’s proposal, their commitment to DBE participation is 22 percent; however, the original PSA erroneously reflected the Consultant’s DBE commitment participation as 20 percent. The

proposed amendment would correct the Consultant's DBE goal participation to reflect their 22 percent commitment.

At the recommendation of Caltrans, and pursuant to Menifee Municipal Code §3.12.090, certain amendments shall be approved by the City Council.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

No additional budget appropriation action(s) is required.

ATTACHMENTS

1. Project Location Map
2. Amendment No. 1
3. Original Agreement