

City Council Chambers  
29844 Haun Road  
Menifee, CA 92586



Menifee City Council  
Regular Meeting Minutes

Wednesday, May 15, 2024  
6:00 PM Regular Meeting

Armando G. Villa, City Manager  
Jeffrey T. Melching, City Attorney  
Stephanie Roseen, Acting City Clerk

Bill Zimmerman, Mayor  
Bob Karwin, District 1  
Ricky Estrada, District 2  
Lesa Sobek, District 3  
Dean Deines, District 4

## MINUTES

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### REGULAR MEETING (6:00 PM)

#### 1. CALL TO ORDER

Mayor Zimmerman called the meeting to order at 6:01 PM.

#### 2. ROLL CALL

**Present:** Bill Zimmerman, Bob Karwin, Lesa Sobek, Dean Deines

**Absent:** Ricky Estrada

#### 3. WORDS OF INSPIRATION

3.1 Ryan Sharp - Impact Church

#### 4. PLEDGE OF ALLEGIANCE

Tony Reverditto led the flag salute.

#### 5. PRESENTATIONS

5.1 Citizen of the Month – Colleen Ackerman

The City Council recognized Colleen Ackerman and provided her with a certificate.

5.2 Business Spotlight – Michi's Tacos

The City Council recognized German and Karol Herrera, owners of Michi's Tacos, and shared a short video.

5.3 Spring Teen Awards

Community Services Coordinator Michael Rinehart introduced the three teen awardees, and the City Council presented the students with awards.

#### 5.4 Community Services Update

Community Services Supervisor Gabbi Cao provided a presentation and update on Community Services activities.

### 6. AGENDA APPROVAL OR MODIFICATIONS

The agenda was approved unanimously (4-0-1, Estrada absent) with no modifications.

### 7. PUBLIC COMMENTS (NON-AGENDA ITEMS)

The following speakers addressed the City Council on non-agenda items.

- Gloria Sanchez
- Jason White
- Paul McCaughey
- Suzie Hunt

The City Council received correspondence from the following.

- Don Slater

### 8. COUNCILMEMBER UPDATES AND COMMENTS

Councilmember Karwin reported on the meetings and events he attended.

- Ambient Communities Community Meeting
- Rotary Club Meeting
- Menifee Mailboxes and More Ribbon Cutting
- Community Cupboard Stamp Out Hunger Event
- Menifee Chamber of Commerce Mixer at LCL Reality

Councilmember Sobek reported on the meetings and events she attended.

- Senior Health and Wellness Fair
- National Day of Prayer
- Riverside Regional Conservation Authority (RCA) Board of Directors Meeting
- Western Riverside Council of Governments (WRCOG) Executive Committee Meeting
- Menifee Interfaith and Community Service Council Meeting
- Menifee Finance Committee Meeting
- Menifee Chamber of Commerce Mixer at LCL Reality
- City of Murrieta State of the City
- Holland Road Overcrossing Deck Pour

Mayor Pro Tem Deines reported on the meetings and events he attended.

- Southwest Communities Financing Authority (SWCFA) Board Meeting
- Menifee Finance Committee Meeting

Mayor Zimmerman reported on the meetings and events he attended.

- National Day of Prayer
- TedX Salon Event
- Murrieta Temecula Group Meeting
- Perris Union School District Recognition Gala
- Senior Health and Wellness Fair

- Spring Community Event at Louie’s Nursery
- Menifee Interfaith and Community Service Council Meeting
- Riverside County Transportation Commission (RCTC) Meeting
- You Matter Collaboration Meeting
- Menifee Mailboxes and More Ribbon Cutting
- Bear River Springs Academy Theater Performance
- Menifee Chamber of Commerce Mixer at LCL Reality

**9. APPROVAL OF MINUTES**

The following sets of minutes were approved unanimously (4-0-1, Estrada absent) with no modifications.

- 9.1 April 17, 2024 Special Minutes
- 9.2 April 17, 2024 Minutes
- 9.3 May 1, 2024 Minutes

**10. CONSENT CALENDAR**

The consent calendar was approved by the following vote.

**MOVER:** Dean Deines  
**SECONDER:** Lesa Sobek

**AYES:** Zimmerman, Karwin, Sobek, Deines  
**NAYS:** None  
**ABSENT:** Estrada

- 10.1 Waiver of Reading

**ACTION**

- 1. Waived the reading in full of any and all Ordinances listed on this agenda and provided that they be read by title only.

- 10.2 Warrant Register

**ACTION**

- 1. Ratified and approved the Voucher Lists dated 04/12/2024 and 04/19/2024 and the Payroll Register/Other EFTs dated 04/09/2024, 04/11/2024, 04/12/2024, 04/15/2024, and 04/18/2024, which have a total budgetary impact of \$4,151,365.59.

- 10.3 Treasurer's Report Quarterly Update

**ACTION**

- 1. Received and filed the quarterly Treasurer’s Report as of March 31, 2024.

10.4 Proclamations

**ACTION**

1. Proclaimed May 19-25, 2024 National Public Works Week; and
2. Proclaimed May 2024 as Amyotrophic Lateral Sclerosis (ALS) Awareness Month.

10.5 Ratification and Retroactive Approval of Benefits Provided to Police Employees and City Employees

**ACTION**

1. Adopted Resolution No. 24-1415, ratifying and retroactively approving provision of paid holidays and stipends to City of Menifee Employees.

10.6 Monthly Public Safety Reports

**ACTION**

1. Received and filed the Public Safety Reports for March 2024.

10.7 Intention to set a Public Hearing to Establish Fiscal Year 2024/2025 County Service Area Charges Within the City

**ACTION**

1. Adopted Resolution No. 24-1416, declaring the City's intention to continue County Service Area charges within the City for Fiscal Year 2024/2025 and notice a public hearing for June 19, 2024.

10.8 Intention to set a Public Hearing and Proceedings for the Landscape and Lighting Maintenance District 89-1-C Levy and Collection of Assessments for Fiscal Year 2024/2025

**ACTION**

1. Adopted Resolution No. 24-1417, initiating proceedings for the levy and collection of assessments for the Landscape and Lighting Maintenance District No. 89-1- Consolidated ("LMD No. 89-1-C" or "District") for Fiscal Year 2024/2025; and
2. Adopted Resolution No. 24-1418 for approval of the Annual Engineer's Report regarding the proposed levy and collection of assessments for LMD No. 89-1-C for Fiscal Year 2024/2025; and
3. Adopted Resolution No. 24-1419, declaring intention to levy and collect assessments for the LMD No. 89-1-C for Fiscal Year 2024/2025 and setting the date of the Public Hearing for June 19, 2024.

10.9 Intention to set a Public Hearing Date for Delinquent Solid Waste Accounts and Collection on Riverside County's Property Tax Roll

**ACTION**

1. Set a public hearing for June 5, 2024, City Council meeting to accept public testimony regarding the delinquent solid waste accounts from Calendar Year 2023 to be applied to the Fiscal Year 2024/2025 County of Riverside property tax roll for collection.

10.10 CalRecycle Local Assistance Grant

**ACTION**

1. Accepted the CalRecycle Senate Bill 1383 Local Assistance Grant in the amount of \$292,997; and
2. Adopted Resolution No. 24-1420, authorizing an increase in revenue and appropriation of expenditures in the amount of \$292,997 to a program account as assigned by the Finance Department; and
3. Authorized the City Manager, or his designee, to execute all necessary documents to implement and administer the funded programs.

10.11 Senate Bill 1 List of Projects for Fiscal Year 2024/2025

**ACTION**

1. Adopted Resolution No. 24-1421, approving the Fiscal Year 2024/2025 list of projects funded by the Road Repair and Accountability Act of 2017 under Senate Bill 1; and
2. Authorized the Public Works Director, or designee, to submit the required list of projects and accompanying resolution to the California Transportation Commission (CTC).

10.12 Agreement with County of Riverside for Fire Services

**ACTION**

1. Approved and authorized the City Manager to execute the Cooperative Agreement with the County of Riverside for fire protection, fire prevention, rescue, and emergency medical services provided by CAL FIRE in the City of Menifee for Fiscal Years 2024/2025 through 2026/2027 for total estimated cost of \$60,548,973.

10.13 Bid Award and Agreement with All American Asphalt for Construction Services for the Kay Cenicerros Parking Lot Renovation and the La Ladera Park Enhancement Projects

**ACTION**

1. Awarded bid and authorized the City Manager to execute a Contract Services Agreement with All American Asphalt for construction services for the Kay Cenicerros Parking Lot Renovation Project, Capital Improvement Program (CIP) Project No. CIP 24-06 and the La Ladera Park Enhancements Project, CIP Project No. CIP 24-12, in a total not-to-exceed amount of \$121,999.

10.14 Bid Award and Agreement with Wheeler Paving Inc. for Construction Services for the Bradley Road Widening Near Paloma Valley High School Northern Entrance Project

**ACTION**

1. Awarded bid and authorized the City Manager to execute a Contract Services Agreement with Wheeler Paving Inc. to perform construction services for the Bradley Road Widening Near Paloma Valley High School Northern Entrance Project, Capital Improvement Program (CIP) Project No. 23-03, located at the intersection of Corson Avenue and Bradley Road, in a total not-to-exceed amount of \$249,700.

- 10.15 Agreement with Kimley-Horn and Associates, Inc. for Environmental and Civil Design Services for the Citywide Traffic Signal Safety Improvements Project

**ACTION**

1. Approved and authorized the City Manager to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc. for Environmental and Civil Design Services for the Citywide Traffic Signal Safety Improvements Project, Capital Improvement Program (CIP) Project No. 24-01, for a total not-to-exceed amount of \$174,820 through June 30, 2025.

- 10.16 Bid Award and Agreement with Copp Contracting, Inc. for Construction Services for the Fiscal Year 2023/2024 Local Roads AC Resurfacing Program Project

**ACTION**

1. Awarded bid and authorized the City Manager to execute a Contract Services Agreement with Copp Contracting, Inc. for construction services for the Fiscal Year (FY) 2023/2024 Local Roads AC Resurfacing Program Project, Capital Improvement Program (CIP) Project No. 24-19, located north of Ridgemoor Road, east of Phoenix Way, south of Sun City Boulevard, and west of Valley Boulevard, in a total not-to-exceed amount of \$767,647.

- 10.17 Acceptance of Improvements from Riverside County Regional Park and Open-Space District for the Salt Creek Trail Crossings

**ACTION**

1. Accepted public improvements from the County of Riverside associated with four Salt Creek Trail Crossings located along the Salt Creek Trail at Normandy Road, Murrieta Road, Bradley Road, and at the intersection of Antelope Road and Aldergate Drive.

- 10.18 Final Map, Agreements, and Bonds for Tract Map 36658-6, Cimarron Ridge, by Pulte Homes Company, LLC

**ACTION**

1. Approved and authorized the filing of the final map for Tract Map 36658-6, Cimarron Ridge, by Pulte Homes Company, LLC, located east of Valley Boulevard and south of McLaughlin Road; and
2. Approved and authorized the City Manager to execute subdivision improvement agreements to guarantee completion of required onsite and offsite improvements associated with Tract Map 36658-6.

**11. PUBLIC HEARING ITEMS**

- 11.1 Street Name Change from Comey View Court to Comet View Court

Management Analyst Laura Sportelli provided a presentation.

Mayor Zimmerman opened the public hearing at 7:12 PM. The item was legally noticed.

The following speakers spoke in favor of the item.

- Kile Stewart
- Rebecca Stewart

The City Council received correspondence from the following.

- Don Slater
- Frieda Grim

Mayor Zimmerman closed the public hearing at 7:15 PM.

**ACTION**

1. Adopted Resolution No. 24-1422, approving the street name change from “Comey View Court” to “Comet View Court” in the Sun Ranch community of the City of Menifee.

**MOVER:** Bob Karwin

**SECONDER:** Bill Zimmerman

**AYES:** Zimmerman, Karwin, Sobek, Deines

**NAYS:** None

**ABSENT:** Estrada

11.2 2024 Comprehensive Cost of Services/User Fee Schedule Update

Chief Financial Officer Travis Hickey and Deputy Finance Director Margarita Cornejo provided a presentation and noted an amendment to the Citation Sign Off fee to be included in the City Council motion.

The City Council asked questions of staff and requested an annual report on Consent Calendar regarding the Consumer Price Index (CPI) adjustment made under the City Manager’s authority.

Mayor Zimmerman opened the public hearing at 7:27 PM. City Clerk Stephanie Roseen stated the public hearing was legally noticed and there were no public comments.

Correspondence was received from the following.

- Adam Eventov

Mayor Zimmerman closed the public hearing at 7:28 PM.

**ACTION**

1. Adopted Resolution No. 24-1423 as amended, approving the addition and modification of fees to the 2022 User Fee Schedule and authorizing an effective date of July 15, 2024; and

2. Authorized the City Manager to implement an annual Consumer Price Index (CPI) adjustment, based on January-to-January index (increase or decrease) not-to-exceed four percent, with the first adjustment effective July 15, 2024 and annual adjustments thereafter on July 1 each fiscal year; and
3. Instructed staff to prepare a receive and file report to be placed on the consent calendar prior to each annual CPI increase.

**MOVER:** Dean Deines

**SECONDER:** Bob Karwin

**AYES:** Zimmerman, Karwin, Sobek, Deines

**NAYS:** None

**ABSENT:** Estrada

**12. DISCUSSION ITEMS - NONE**

**13. CITY ATTORNEY REPORTS**

None.

**14. CITY MANAGER REPORTS**

None.

**15. FUTURE AGENDA REQUESTS FROM COUNCIL MEMBERS**

None.

**16. ADJOURN**

Mayor Zimmerman adjourned the meeting at 7:29 PM.

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Stephanie Roseen, CMC  
Acting City Clerk