



CITY OF MENIFEE

SUBJECT: Warrant Register

MEETING DATE: February 7, 2024

TO: Mayor and City Council

PREPARED BY: Ann-Marie Etienne, Finance Manager

REVIEWED BY: Travis Hickey, Chief Financial Officer

APPROVED BY: Rebekah Kramer, Acting City Manager

RECOMMENDED ACTION

1. Ratify and approve the Voucher Lists dated 12/22/2023, 01/05/2024, and 01/12/2024 and the Payroll Register/Other EFTs dated 12/22/2023, 01/02/2024, 01/05/2024, 01/08/2024, 01/10/2024 and 01/11/2024, which have a total budgetary impact of \$9,578,941.17.

DISCUSSION

The City of Menifee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Chief Financial Officer. Voucher Lists dated 12/22/2023, 01/05/2024, and 01/12/2024 and the Payroll Register/Other EFTs dated 12/22/2023, 01/02/2024, 01/05/2024, 01/08/2024, 01/10/2024 and 01/11/2024 have a total budgetary impact of \$9,578,941.17.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

As indicated previously, the payments of demand above have a total budgetary impact of \$9,578,941.17, which is included in the fiscal year 2023/24 budget.

ATTACHMENTS

1. Voucher Listing 12/22/2023
2. Voucher Listing 01/05/2024
3. Voucher Listing 01/12/2024

4. Payroll Register/Other EFTs
5. City Credit Card Details