

**RESOLUTION NO. 25-\_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENIFEE,  
CALIFORNIA TO APPOINT A REPRESENTATIVE TO THE CALIFORNIA  
INTERGOVERNMENTAL RISK AUTHORITY (CIRA) BOARD OF  
DIRECTORS AND AUTHORIZE REPRESENTATIVE TO VOTE ON  
BEHALF OF THE CITY OF MENIFEE**

**WHEREAS**, the City of Meniffee (the “City”) is a party to the Amended and Restated Joint Exercise of Powers Agreement creating the California Intergovernmental Risk Authority, effective July 1, 2021 (the “Joint Powers Agreement”) and, as such, is a Member Agency of the California Intergovernmental Risk Authority (“CIRA”), as that term is defined in the Joint Powers Agreement; and

**WHEREAS**, pursuant to the Joint Powers Agreement, each Member Agency of CIRA is required to appoint a Director and an Alternate Director to act in the Director’s absence, to represent the City as if the City itself were present and acting on the CIRA Board of Directors for all matters which come before such Board of Directors, and also for the Director to be eligible for serving on the CIRA Executive Committee; and

**WHEREAS**, on December 21, 2010, the City Council of the City of Meniffee adopted Resolution No. 10-186, appointing its Director of Finance to serve as its Director on the Public Agency Risk Sharing Authority of California Board of Directors to act on behalf of the City, and appointed its City Manager to serve as Alternate Director in the absence of the Director; and

**WHEREAS**, on May 15, 2019, the City Council of the City of Meniffee adopted Resolution No. 19-784, appointing its Deputy City Manager to serve as its Director on the Public Agency Risk Sharing Authority of California Board of Directors to act on behalf of the City, and appointed its Deputy Human Resources Director to serve as Alternate Director in the absence of the Director; and

**WHEREAS**, on June 16, 2021, the City Council of the City of Meniffee adopted Resolution No. 21-1036, appointing its Assistant City Manager to serve as its Director on the CIRA Board of Directors to act on behalf of the City, and appointed its Risk Manager to serve as Alternate Director in the absence of the Director; and

**WHEREAS**, on September 15, 2021, the City Council of the City of Meniffee adopted Resolution No. 21-1063, appointing its Deputy Human Resources Director to serve as Alternate Director in the absence of the Director on the CIRA Board of Directors and allowing that Alternate Director to vote at the CIRA Board meetings; and

**WHEREAS**, on May 3, 2023, the City Council of the City of Meniffee adopted Resolution No. 23-1317, appointing its Deputy City Manager to serve as Director on the CIRA Board of Directors to act on behalf of the City; and

**WHEREAS**, on November 20, 2024, the City Council of the City of Meniffee adopted Resolution No. 24-1510, appointing its City Manager to serve as its Director on the CIRA Board of Directors to act on behalf of the City, and appointed its Interim Human Resources Manager to serve as Alternate Director in the absence of the Director.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Meniffee hereby

appoints (i) its Director of Human Resources to serve as its Director on the CIRA Board of Directors, to act on behalf of the City, effective February 20, 2025, and (ii) its Human Resources Analyst to serve as Alternate Director in the absence of the director on the CIRA Board of Directors and allowing that Alternate Director to vote at CIRA Board meetings, effective February 20, 2025.

**RESOLVED FURTHER** that the City's CIRA Director and Alternate Director are authorized to vote at CIRA Board Meetings on behalf of the City of Menifee but that all amendments to CIRA's Joint Powers Agreement will be brought back to the City Council of the City of Menifee to be approved and executed. The City Council shall execute amendments only after such amendments have been duly and formally approved by CIRA's Board of Directors.

**RESOLVED FURTHER** that the City Manager, or a designee, is instructed to inform the Secretary of CIRA of the above appointment by sending a certified copy of this Resolution to CIRA's business office.

**PASSED, APPROVED AND ADOPTED** this 19th day of February 2025.

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Ricky Estrada, Mayor

ATTEST:

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Stephanie Roseen, City Clerk

Approved as to form:

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Jeffrey T. Melching, City Attorney