

CITY OF MENIFEE

PROPOSED BIENNIAL BUDGET

FISCAL YEARS 2025/2026 & 2026/2027



CITY FOR
FAMILIES

A stylized graphic of three human figures. The figure on the left is dark blue, the middle one is orange, and the one on the right is light blue. They are positioned between the words 'CITY FOR' and 'FAMILIES'.

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INTRODUCTION



Welcome to the City of Menifee! We are pleased to have you and show you around our favorite financial tool.

This budget document provides an overview of the City of Menifee's Fiscal Year 2025/26 and 2026/27 Biennial Budget. It is divided into six sections: Introduction, Budget Summary, Personnel & Staffing, the Operating Budget, the Capital Improvement Program (CIP) Budget, and the Bonded Community Facilities District (CFD) Budget.

The **Introduction** section outlines the City's organizational structure, legislative body, and subcommittees, followed by the City Manager's transmittal letter and a brief history of Menifee. More in-depth discussion of budget development is also found in this section.

The **Budget Summary** shows a high level overview of the budget through tables and charts. It also provides an overview of key revenue and expenditure assumptions used in budget preparation.

Personnel & Staffing investment is a critical component of the budget, ensuring the City's ability to effectively manage operations, provide public services, and support infrastructure projects. Strategic staffing decisions reflect the City's commitment to efficiency and service quality.

The Biennial Budget is composed of the Operating Budget, the CIP Budget, and the Bonded CFD Budget, collectively referred to as the **Citywide Budget**. In addition, Fiduciary Funds represent agency or custodial accounts which are managed separately and do not contribute to the Citywide Budget.

The **Operating Budget** includes 14 departments that support core municipal operations, including public safety, community development, public works, and recreation services. These departments are funded through the General Fund, Quality of Life (Measure DD), Internal Service Funds (ISFs), and Special Revenue Funds. The General Fund and Quality of Life Fund remain the largest, supporting essential services and long-term community investments.

The **CIP Budget** focuses on transportation, infrastructure, parks, and facility upgrades. Major projects include road enhancements, traffic signal upgrades, pavement management initiatives, and technology infrastructure improvements. Funding sources for CIP are drawn from a combination of General Fund allocations, Quality of Life revenue, and Special Revenue Funds.

The **Bonded CFD Budget** provides funding for both CIP projects completed by the City and other expenditures from the developer within designated areas of the City. Because these funds are used independently from the CIP Budget, they are maintained separately.

BIENNIAL BUDGET CYCLE

The City of Menifee adopts a biennial budget, providing a comprehensive 2-year financial plan aligned with the 2023-2028 Strategic Plan. This approach enables long-term fiscal planning while maintaining flexibility. The budget process includes two Mid-year reviews, conducted at approximately six-month intervals, to reassess financial estimates and projections. Additionally, a Mid-cycle review occurs at the end of Year 1 to refine plans for Year 2. This structure balances strategic foresight with periodic adjustments to ensure financial stability and adaptability.



FY 2025/26 & FY 2026/27 BUDGET PROCESS

As one of the fastest-growing cities in the state, Menifee's budget process is designed to be thorough and collaborative, ensuring that growth and changes are properly accounted for. The FY 2025/26 & FY 2026/27 budget cycle began with a citywide budget meeting in February 2025, where the framework for the upcoming cycle was outlined. Departments were provided with tools and time to assess their progress toward Strategic Priority goals, identify necessary adjustments to service levels, and submit evaluations and funding requests for consideration. Additionally, the Capital Improvement Program (CIP) is reviewed and updated to accommodate new projects that address the city's expanding needs.

Public feedback plays a central role, with three dedicated workshops providing opportunities for community input. Engagement also occurs through the Quality of Life Committee and the Planning Commission, ensuring diverse perspectives are integrated into the budget process. This collaborative approach enables Menifee residents to shape a financial plan that reflects their priorities and aspirations for the next two years.

POPULATION



115,316



AWARD-WINNING SCHOOL DISTRICTS

- Meniffee Union School District
- Perris Union High School District
- Romoland School District



ABOUT MENIFEE

- Incorporated October 1, 2008
- Voted Best City in the IE by Inland Empire Magazine
- Top 20 Safest Cities in CA
- 5th fastest growing in the state
- 3rd fastest growing in Southern California
- Median Age: 36 years

COLLEGE TOWN

- Home to Mt. San Jacinto College
- Affiliated with 40+ Universities, including University of Massachusetts Global
- 2025 Industry Partner Award

MSJC
Mt. San Jacinto College



ADDITIONAL DEMOGRAPHICS



**46.6 Sq.
Miles**

General Law city government
41st Congressional District
63rd State Assembly District

8.75% Sales Tax Rate

\$32.7 million estimated Sales Tax Revenue (2025)
(including Quality of Life Measure)

\$21.5 million estimated Property Tax Revenue (2025)

46 existing park sites within the City

Fiscal Year 2025/26

Capital Improvement Program (CIP)

24 Projects: \$13,189,811

Fiscal Year 2026/27

Capital Improvement Program (CIP)

9 Projects: \$14,262,204

**Fiscal Year 2025/26
Operating Budget**

General Fund (incl. Quality of Life)

\$99,372,143 Expenditures

\$39,662,859 General Fund Reserves

Total Operating Budget

\$129,183,776 Expenditures

**Fiscal Year 2026/27
Operating Budget**

General Fund (incl. Quality of Life)

\$103,360,830 Expenditures

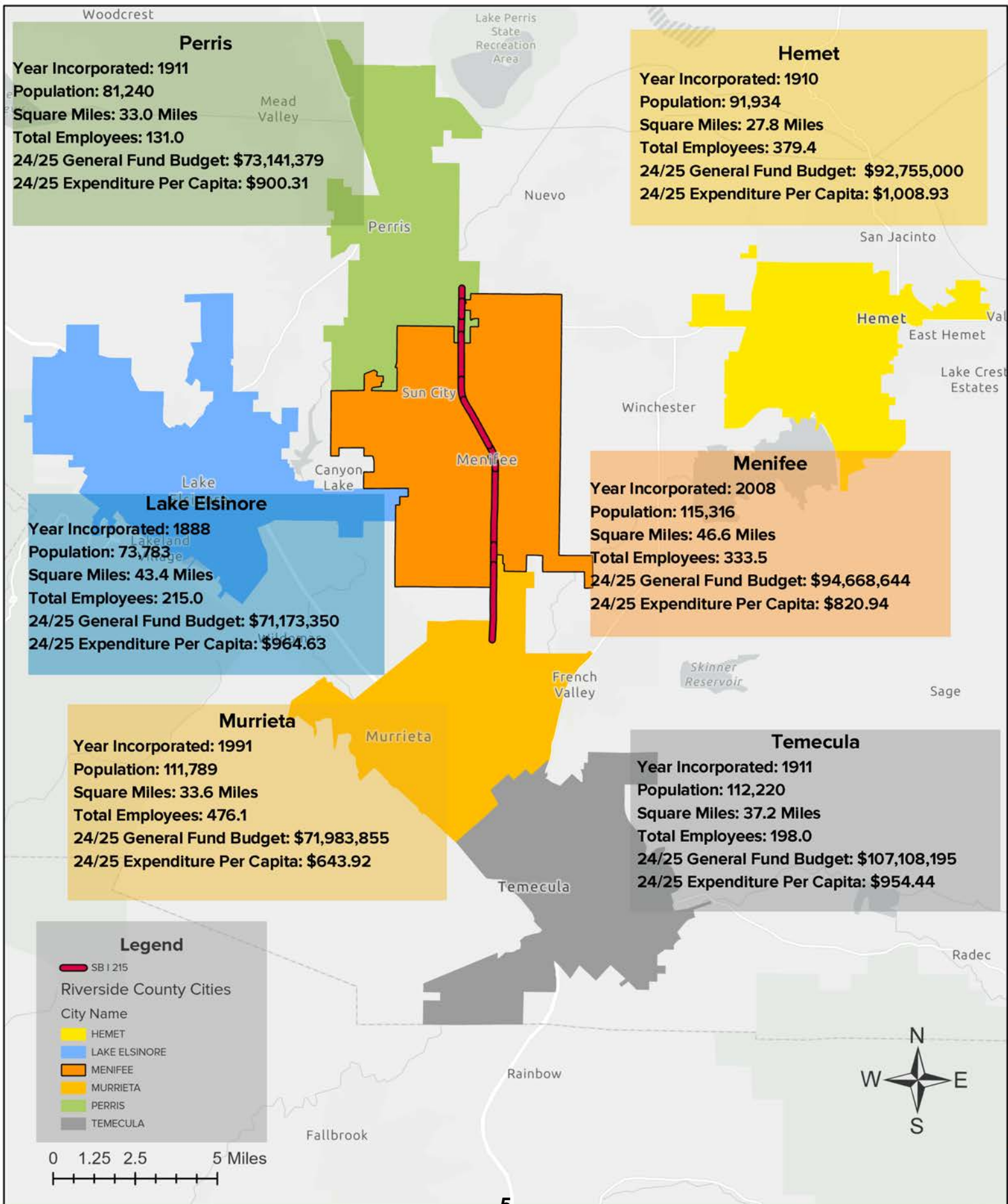
\$41,258,333 General Fund Reserves

Total Operating Budget

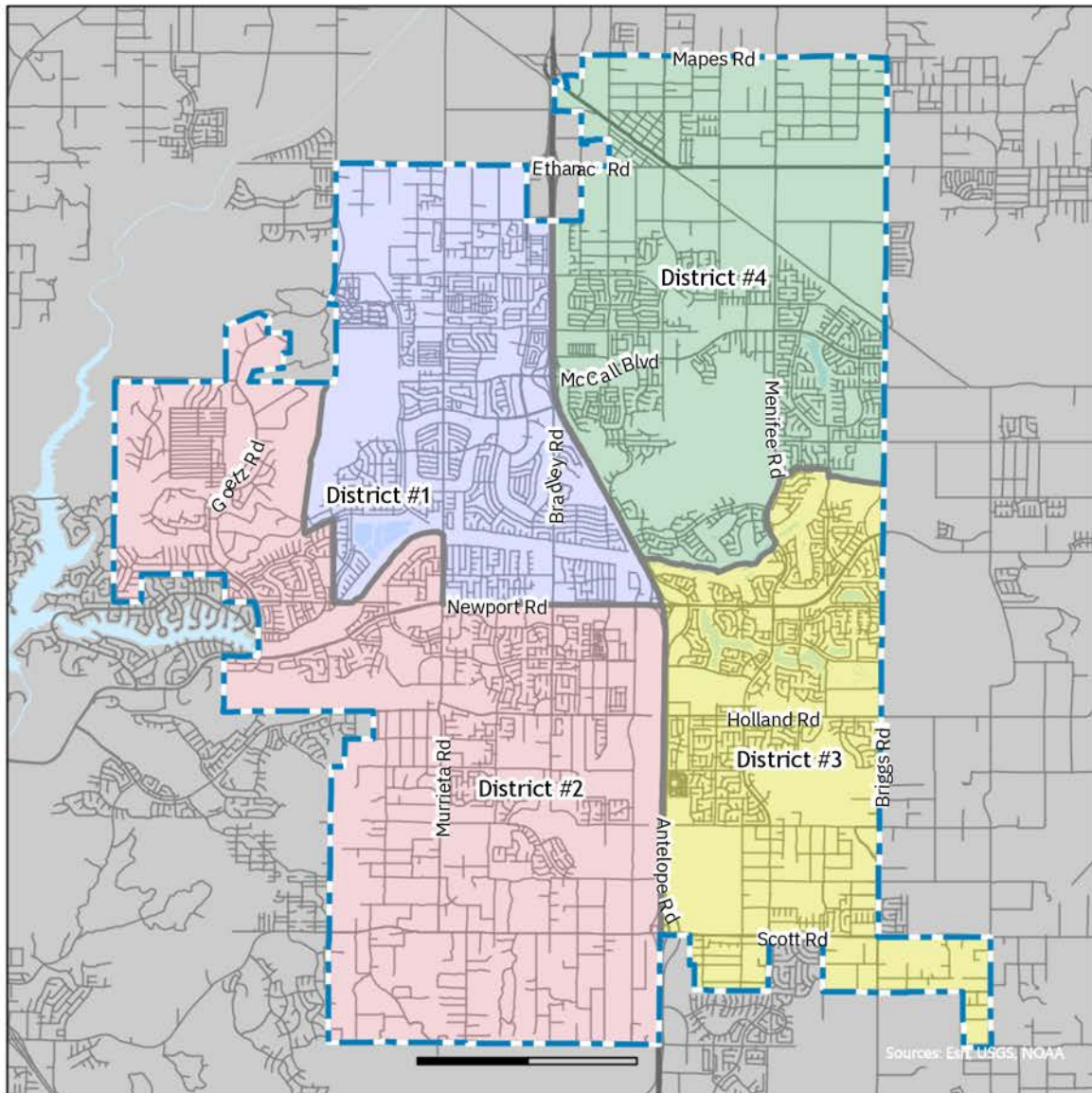
\$134,272,427 Expenditures



HOW WE COMPARE:



CITY OF MENIFEE COUNCIL DISTRICTS



Mayor

Ricky Estrada,
Elected 2024



District 1
Mayor Pro Tem

Bob Karwin,
Re-Elected 2024



District 2

Ben Diederich,
Appointed 2024



District 3

Dan Temple,
Elected 2024



District 4

Dean Deines,
Re-Elected 2022

MENIFEE CITY COUNCIL



MAYOR
Ricky Estrada



MAYOR PRO TEM
Bob Karwin



COUNCILMEMBER
Ben Diederich



COUNCILMEMBER
Dan Temple



COUNCILMEMBER
Dean Deines



Parks, Recreation, and Trails Commission

Laz Peterson
Appointed by
Mayor Ricky Estrada

Mauricio Sanchez
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Tom Giedroyce
Appointed by
Councilmember Ben Diederich (District 2)

David Foust
Appointed by
Councilmember Dan Temple (District 3)

Tierra Trembley
Appointed by
Councilmember Dean Deines (District 4)

The Parks, Recreation and Trails Commission (PRTC): Meets every first Thursday of each month at 6:00p.m. in the Council Chambers in City Hall.

Planning Commission

Tammy Ramirez
Appointed by
Mayor Ricky Estrada

Ivan Holler
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Michael Knighten
Appointed by
Councilmember Ben Diederich (District 2)

Chris Thomas
Appointed by
Councilmember Dan Temple (District 3)

Randy Madrid
Appointed by
Councilmember Dean Deines (District 4)

The Planning Commission: Meets on the 2nd and 4th Wednesday of each month at 6:00p.m. in the Council Chambers at City Hall.



CITY FOR FAMILIES

Senior Advisory Committee

Charmaine Summers
Appointed by
Mayor Ricky Estrada

Tracye Pierson
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Debbi Manion
Appointed by
Councilmember Ben Diederich (District 2)

Bruce Atwood
Appointed by
Councilmember Dan Temple (District 3)

Gloria Sanchez
Appointed by
Councilmember Dean Deines (District 4)

Quality of Life (Measure DD)

Sarah Hakala
Appointed by
Mayor Ricky Estrada

June Conant
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Nicholas Zappia
Appointed by
Councilmember Ben Diederich (District 2)

Phil Derner
Appointed by
Councilmember Dan Temple (District 3)

John Standish
Appointed by
Councilmember Dean Deines (District 4)

Meniffee Citizens Advisory Committee

Lilliana Montoya
Appointed by
Mayor Ricky Estrada

Tracye Pierson
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

David Cross
Appointed by
Councilmember Ben Diederich (District 2)

Karnail Midahar
Appointed by
Councilmember Dan Temple (District 3)

Anne-Marie Novack
Appointed by
Councilmember Dean Deines (District 4)

Veterans & Military Families Advisory Committee

Al Maybeno
Appointed by
Mayor Ricky Estrada

Linda Blanche
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Darci Castillejos
Appointed by
Councilmember Ben Diederich (District 2)

Camilo Gutierrez
Appointed by
Councilmember Dan Temple (District 3)

Ed Samuelson
Appointed by
Councilmember Dean Deines (District 4)

CITY OF MENIFEE EXECUTIVE TEAM



ARMANDO VILLA
City Manager



BRYAN JONES
Assistant City Manager



REBEKAH KRAMER
Deputy City Manager



TRAVIS HICKEY
Chief Financial Officer



MICHELLE SARKISSIAN
Acting Information
Technology Director



JEFF MELCHING
City Attorney



STEPHANIE ROSEEN
City Clerk



ORLANDO HERNANDEZ
Acting Community
Development Director



MARIANA MITCHELL
Community Services
Director



MARK SCOVILLE
Fire Division Chief



ANGELA RIVERA
Human Resources
Director



CHRIS KARRER
Police Chief



NICK FIDLER
Public Works Director



CITY MANAGER'S TRANSMITTAL LETTER

JUNE 18, 2025

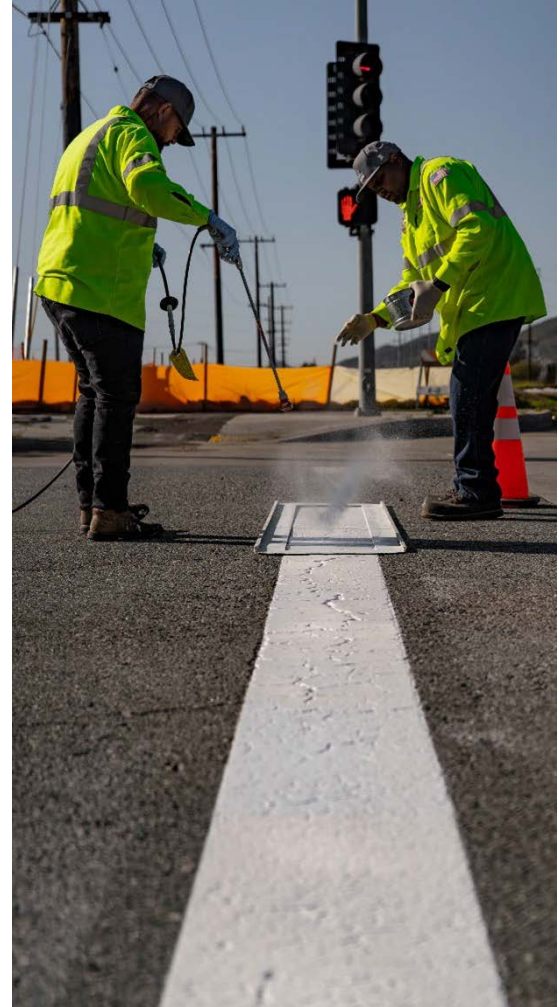
Dear Honorable Mayor, City Council and Citizens of Menifee:

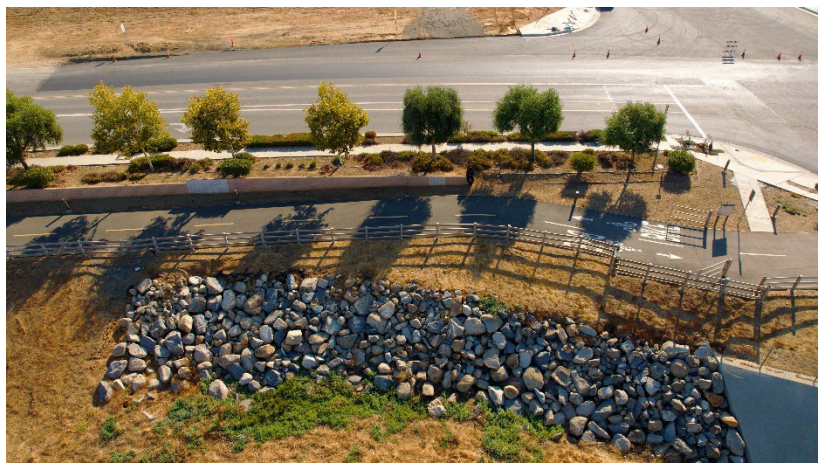
I am pleased to present the Proposed Fiscal Year (FY) **2025/26** and FY **2026/27 Operating, Capital Improvement Budget(s)** and other budgetary (**Bonded CFDs**) appropriations for the City of Menifee. The City's 16th budget proposal reflects the City's continued commitment to our residents with a focus on building a **Safe, Thriving, Inclusive & Premier** place to live while maintaining fiscal sustainability and accountability. As the City maintains its status as one of the fastest growing communities in the state, it looks to retain the close-knit charm that has come to define it, while welcoming new residents and visitors to discover the energy and vibrancy of a family-focused community.

The biennial (2-year) budget represents proposed operational and capital expenditures across all funds. More importantly, it represents the outcome of a collaborative, engaged, and community-focused budgeting process which unifies the ideas, vision, and efforts of a dedicated and talented workforce committed to serving the Menifee community with high-quality service. Balancing the diverse needs of the Menifee community while ensuring strategic and fiscally responsible financial management remains a fundamental element of the City's approach in the development of its budget, and requires significant analysis, discussion, and planning. The focus remains on quality of life and an investment in public safety and infrastructure, necessary to promote a safe, attractive, interconnected, and economically prosperous community. Continuing the vision of its current 5-year Strategic Plan, adopted in the spring of 2023, the City remains energized in shaping Menifee into a place of unique character that provides its 115,316 residents a great place to call home. The Proposed Fiscal Year 2025/26 and FY 2026/27 Operating and Capital Improvement Budget(s) for the City of Menifee continues to address the **City Council's Strategic Plan 2023-2028** that includes objectives and tasks focused on the City's established Strategic Priorities of 1) Connectivity; 2) Unique Identity; 3) Community Engagement and Social Infrastructure; 4) Thriving Economy; and 5) Safe and Vibrant Community.

Economic Outlook & Background:

The development of this biennial budget considers the potential impacts of an overall slowing economy, impacted by continued higher interest rates, rising construction costs, and tariffs. In the immediate future, the City anticipates slower growth in some of its principal revenues, such as sales tax and development-related permits and fees. The proposed budget prioritizes preserving existing service levels and supporting the agency's workforce while continuing investments in capital/infrastructure projects.





MENIFEE MOMENTUM MOVING FORWARD

As Menifee moves into the next two fiscal years, the City reflects on another successful year of progress. Several key initiatives helped sustain the momentum and energy of moving the Menifee community forward:

- The City participated/facilitated and supported 2024 election efforts, impacting both local (district and Mayor) elections, as well as the general election.
- The Holland Road/I-215 Overpass Construction Project, the City's largest infrastructure project to date, was substantially completed, helping augment much needed transportation infrastructure.
- The new Quail Valley Fire Station project construction was completed, providing a new and larger fire station facility to serve the community.
- Established 3-year labor agreements/MOUs with all of the City's existing bargaining units, affirming the City's continued investment in its existing workforce.
- Implemented the financial component of a new Enterprise Resource Planning (ERP) System, updating, streamlining, and expanding the City's financial management solution.

In 2025, the City celebrates the 10-year anniversary of its Community Services Department and the 5-year anniversary of the Menifee Police Department. Looking forward, the City is poised for continued growth, with new residential communities such as Legado and Cimarron Ridge actively under construction. Additional developments, such as the Menifee Valley specific plan are quickly taking form, becoming part of the community. In the development of the proposed FY2025/26 & 2026/27 budget, the City has strategically directed financial resources to continue supporting the priorities of its diverse community.

PUBLIC SAFETY

Public Safety remains a top priority for the City, as illustrated within its Strategic Plan. The total operating Public Safety budget is **\$56,129,969** for FY2025/26 and **\$57,836,051** for FY2026/27 out of the General Fund/Quality of Life Fund, which provide the majority of funding for these services.

As a testament of the commitment to public safety for the community, in 2025 Menifee was designated as one of the safest cities in California for the second year in a row, ranking #18 in all cities statewide per the Safewise report.

Notable accomplishments over the last year include: the opening of the new Fire Station #5 in the Quail Valley community, continued utilization of new technology to enhance crime fighting and prevention capabilities, as well as programs such as Project Lifesaver and You Are Not Alone (YANA).

The proposed FY2025/26 & 2026/27 Budget includes funding to support a workforce of **122 full-time equivalent (FTE) positions** for the Police Department (sworn, professional, and cadets), dispatch services with the City of Murrieta, fire contract services with the County of Riverside, including Fire Marshal and EMS Support Services, and Code Enforcement services. Additionally, funding is provided to purchase important equipment such as patrol car vehicle replacements and expanded drone equipment to reduce response times.



REVENUE OUTLOOK & FISCAL RESILIENCY

As the City moves into FY 2025/26 & FY 2026/27, the majority of the City's principal revenues (Sales Tax, Property Tax, Franchise Fees, VLF, and Development related fees (Building/Safety/Engineering), are still forecast to reflect some growth. Development-related fees, however, have experienced a marked slowed down over the last year. While construction of larger residential projects, such as Legado, have commenced, rising construction costs and higher interest rates have impacted development activity across both commercial and residential sectors. Proposed revenues to support the Operating & CIP Budgets are summarized as follows.

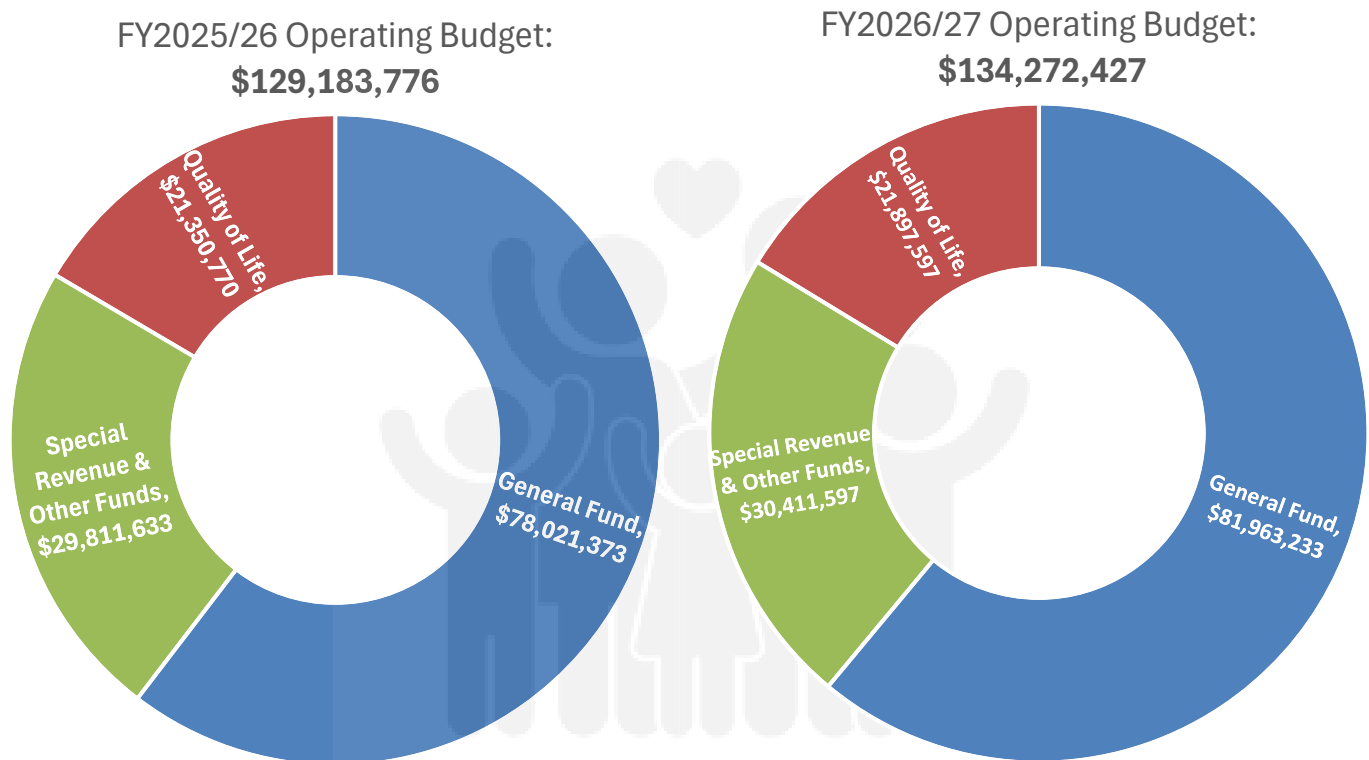
Revenue	Proposed Revenue Budget FY 2025/26	Proposed Revenue Budget FY 2026/27
General Fund	\$78,385,116	\$81,815,362
Quality of Life	21,558,647	\$21,897,597
TOTAL REVENUE (GF & QoL)	\$99,943,763	\$103,712,959
Special Revenue & Other Funds	\$44,612,605	\$49,195,155
TOTAL REVENUE	\$144,556,368	\$152,908,114

Dedicated Reserves: In June 2024, the City Council adopted an updated reserve fund balance policy to set aside funds to ensure financial stability and be prepared for future emergencies. This policy establishes a minimum 15% fund balance reserve for natural disasters and catastrophic events; a 15% reserve for economic slowdown due to the onset of a recession or other economic crisis; and a 10% reserve to offset the timing of grant reimbursements and the collections of property taxes. The proposed FY2025/26 and FY2026/27 Budget maintains adequate reserve levels to be consistent with the policy.

Additionally, the City has taken proactive measures to establish dedicated reserves for recurring large expenses or those which can experience significant year-to-year fluctuations, including for Fleet Replacements, Self-Insured Retention/Insurance Premiums, the Unfunded Pension Liability, Fire Equipment, and Public Facilities.

OPERATING BUDGET

The proposed Biennial Operating Budget, a financial plan of expenditures, totals **\$129,183,776** for FY 2025/26 and **\$134,272,427** for FY 2026/27 for all funds, and supports **336.50 FTE** (304 full-time and 32.5 part-time) positions. For FY 2025/26, the City's General Fund operating budget, inclusive of the **Quality-of-Life Measure**, projects total revenues of **\$99,943,763**, exceeding total projected expenditures of **\$99,372,143**-resulting in a **balanced budget**. For FY 2026/27, the City's General Fund operating budget, inclusive of the **Quality-of-Life Measure**, projects total revenues of **\$103,712,959**, with total projected expenditures of **\$103,860,830**. FY 2026/27 includes the deliberate use of restricted fund balance to support General Plan updates. **Excluding the deliberate use of \$500k in fund balance, the FY 2026/27 recurring revenues exceed recurring expenses, resulting in a balanced budget.**



The General Fund Operating Budget supports central city services, ranging from personnel costs to one-time/capital outlay expenses. The proposed FY 2025/26 General Fund Operating Budget represents a 5.47% increase from the FY 2024/25 Adopted Budget, and a 4.52% increase in FY 2026/27 compared to FY 2025/26.

Special Revenue & Other Funds representing a wide array of operational expenses (from the City's Community Development Block Grant Program (CDBG), Lighting & Landscaping Maintenance Districts (LLMDs), County Service Areas (CSA), Community Facilities Districts (CFD) (funding maintenance costs), and Debt Service Fund) include \$29,811,633 for FY 2025/26 and \$30,411,597 in FY 2026/27. When combined with the General Fund, these resources support delivery of the City's municipal services, ranging from public safety, public works, to one-time/capital outlays expenses.

Recognizing a potential slower growth environment for several of the City's principal revenues in the upcoming year, and factoring in existing commitments, the proposed Operating Budget focuses on maintaining existing service levels, supporting the workforce, and addressing priority needs. Staffing/Personnel additions result in a net increase of 3 FTEs from the current year. One Associate Engineer is being added to support new stormwater (NPDES) regulations and requirements, and two Park/Landscape Maintenance Workers are added to help the expanding landscape and park maintenance responsibilities of the City.

Additionally, one Building Permit Technician position is added while a vacant Assistant Planner position will be unfunded, to support the Community Development Department. One reclassification of a Senior Accountant to a Principal Accountant is included to support Financial Reporting and General Accounting activities. Funding for part-time staff is increased by \$41k to support labor costs and recruitment/retention efforts. Lastly, a part-time Management Aide supporting the CDBG grant program in the Senior Minor Home Repair Program is proposed to be retained for the upcoming two years.

No personnel adjustments are recommended for FY 2026/27 and will be reviewed again as part of the Mid-Year and/or Mid-Cycle processes.

Overall, Operating budget adjustments/increases reflect existing and/ mandatory commitments. Personnel costs are increasing by \$2.3 million for Menifee PD and \$2.4 million for all other personnel from the FY 2024/25 Adjusted Budget. FY 2026/27 labor costs are budgeted with an increase of \$2.5 million from FY 2025/26. As in prior years, the City's annual insurance premiums are expected to increase, with a proposed increase of \$465k from FY 2024/25, as well as an additional \$482k increase in FY 2026/27. This reflects both expanded city operations, such as a larger workforce, and overall insurance market trends. Annual Fire Contract services with the County of Riverside and Dispatch Services with the City of Murrieta represent \$23.4 million (FY 2025/26) and \$23.5 million (FY 2026/27) of operating expenditures.

Other significant operating expenditures include \$1.7 million annually for debt service payments. The City maintains an overall minimal amount of debt, represented by the 2012 TRIP Debt used to fund a portion of the Newport Road/I-215 Interchange Project and the Streetlights Retrofit Project. Both financings have supported key infrastructure investments, and both are being repaid with special (restricted) revenue sources, such as Measure A, LLMDs, CSAs, CFDs, and Gas Tax, without the need of General Fund.

The Biennial Operating Budget includes investments of several key one-time capital outlays and studies including the purchase of several patrol vehicles and drone equipment to support Menifee PD operations, as well as vehicles and equipment to support field operations for both Public Works and Community Services. During FY 2025/26 and FY 2026/27, updates to several elements of the City's General Plan will also be completed.

CAPITAL IMPROVEMENT PROGRAM

In response to, and balancing the consequences of continuous growth, investment in the City's infrastructure is essential. The proposed CIP Budget totals **\$13,189,811** for FY 2025/26 and **\$14,262,204** for FY 2026/27. Existing Quality of Life fund balance (\$1,186,000 in FY 2025/26 and \$125,000 in FY 2026/27) is programmed towards high priority CIP projects. New capital projects funding in the FY 2025/26 budget includes:

- \$1.9 million in transportation projects;
- \$1.0 million in traffic signal projects;
- \$2.2 million in street improvement projects;
- \$3.2 million in Pavement Management projects;
- \$1.3 million in Drainage projects;
- \$2.9 million in City Facility projects;
- \$650k in City Park improvements; and

New capital projects funding in the FY 2026/27 budget includes:

- \$1.2 million in street improvement projects;
- \$242k in Pavement Management Program projects; and
- \$1.0 million in City Park improvements;

In addition to the proposed budget appropriations, the City will also be committing as reserves \$3.9 million in one-time revenue received during FY 2024/25 from the Rockport Ranch Mitigation fee towards the future community center project. \$1.2 million of available Quality of Life fund balance will be reserved for the McCall Blvd./I-215.

Other budget appropriations for FY 2025/26 and 2026/27 include necessary funding related to the various bonded CFDs the City manages. Associated budget appropriations represent management of reimbursements from the bond proceeds for eligible expenses to the developer. These expenses are fully funded with the bond proceeds and do not impact operating services or the CIP. In total, Bonded CFD expenditure appropriations total \$39,968,233 for FY 2025/26 and \$22,978,314 for FY 2026/27, resulting in total **Citywide Budget Appropriations** (Operating, CIP, and Bonded CFDs) of \$182,341,820 (FY 2025/26) and \$171,512,945 (FY2026/27).

As of January 2025, the City of Menifee's population increased 3.20% over the last year to 115,316. Since 2019, the City of Menifee has been ranked the fastest growing city in Southwestern Riverside County. Since 2020, the City of Menifee has been ranked the 3rd fastest growing city in all Riverside County. As of 2022, Menifee is now the largest Southwest Riverside County city.

The Biennial Citywide Budget represents a balanced and fiscally prudent spending plan that strives to meet the needs of our community, both now and in the future. As costs and demand for services continue to rise each year, the City is proud of its efforts and its City staff in consistently delivering high quality public service, combined with a focus on efficiency, fiscal responsibility and innovation.

I would like to thank the City Council for their continued support in the development of the FY 2025/26 and FY 2026/27 Budget and for providing a long-term vision with the City's Strategic Plan 2023-2028. Their leadership has been instrumental in making the City of Menifee a community recognized as safe, clean, vibrant, innovative, and responsive to the diverse needs of residents, businesses, and visitors.

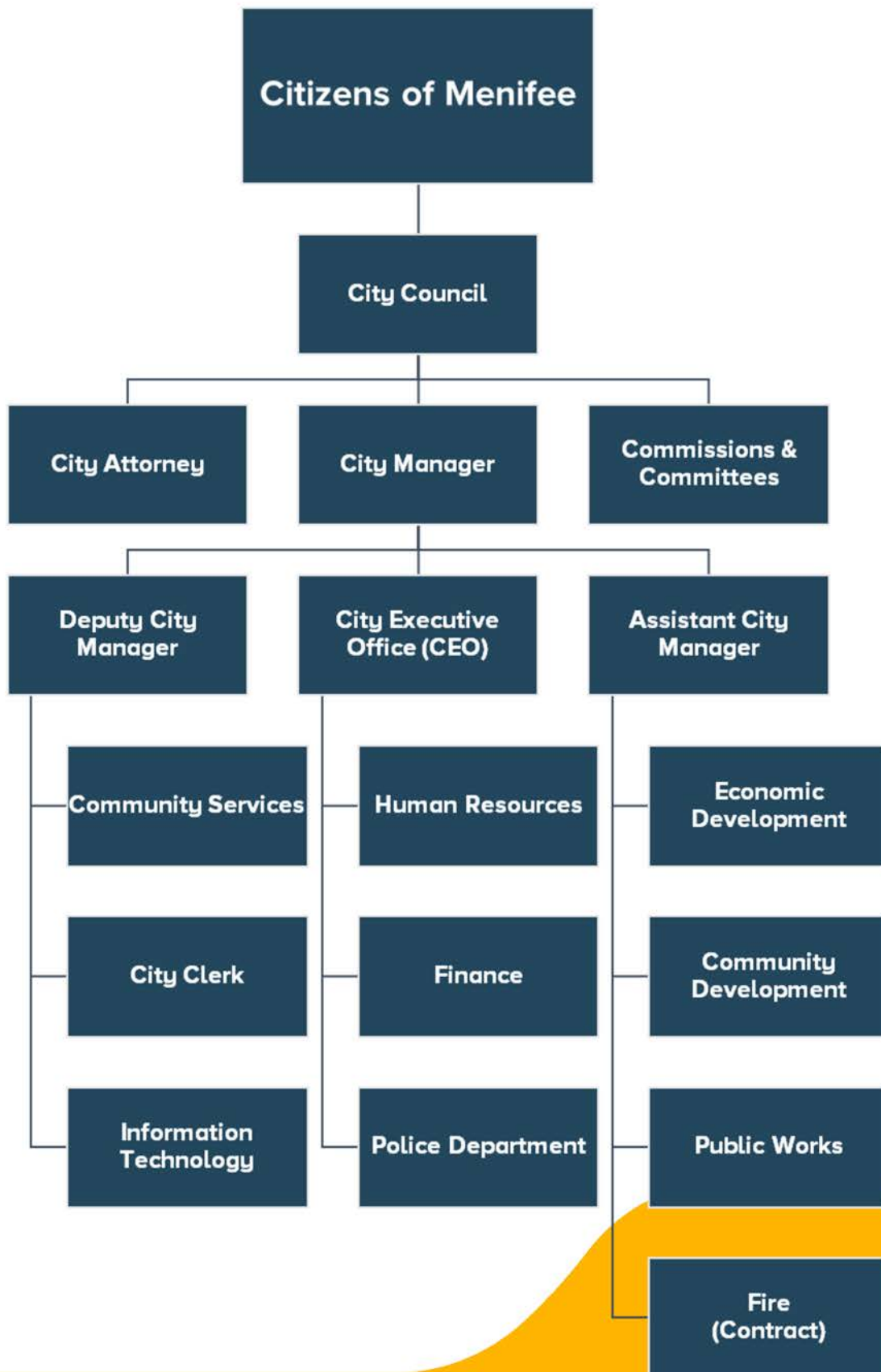
Lastly, assembling and designing the budget each year, the financial strategic plan of the city, is a daunting task that requires a tremendous amount of strategic thinking, analysis, and expertise. The dedication, effort, and energy of our proficient staff play a vital role in this endeavor. I would like to express my gratitude to the City staff for their hard work, commitment, and service to the Menifee community -ensuring it remains a "*Safe, Thriving, Inclusive and Premier Place to be*".

Respectfully Submitted,

Armando G. Villa
City Manager



CITY OF MENIFEE ORGANIZATIONAL CHART



BUDGET PREPARERS & REVIEWERS

Budget Book Preparation Team

Travis Hickey, Chief Financial Officer
Margarita Cornejo, Deputy Finance Director
Dominic Tartaglia, Principal Accountant
Candy Munoz, Administrative Assistant
Brianna Borunda, Public Information Specialist
Adam Ramirez, Media Specialist

CITY EXECUTIVE OFFICE

Armando G. Villa, City Manager
Bryan Jones, Assistant City Manager
Rebekah Kramer, Deputy City Manager
Mandy Stephens, Management Analyst I
Suzy Nelson, Executive Assistant

COMMUNICATIONS

Philip Southard, Public Information & Legislative Affairs Officer
Jonathan Oaxaca, Media & Production Coordinator
Patrick Stephens, Audio Visual (AV) System Coordinator

CITY CLERK

Stephanie Roseen, City Clerk
Edna Aguilar, Management Analyst I

COMMUNITY DEVELOPMENT

Orlando Hernandez, Acting Director of Community Development
Craig Carlson, Building Official
Kevin Rugg, Building & Safety Manager
Edna Lebron, Senior Management Analyst
Molly Binnall, Management Analyst II
Laura Sportelli, Management Analyst I

COMMUNITY SERVICES

Mariana Mitchell, Community Services Director
Bryce Howell, Park & Landscape Maintenance Manager
Gabbi Cao, Community Services Manager
Kori Jones, Senior Management Analyst
Nancy Rodriguez, Management Analyst II

ECONOMIC DEVELOPMENT

Kayla Charters, Economic Development Manager
Kristina Hernandez, Management Aide

FIRE

Mark Scoville, Fire Division Chief
Sonya Rivera-Bu, Fire Marshal
Joe Silk, EMS Specialist
Norma Sabel, Executive Assistant

FINANCE

Ann-Marie Etienne, Finance Manager
Amir Zaki, Finance Manager
Melissa Cortes, Senior Accountant
Lauri Lockwood, Financial Analyst
Colin O'Connell, Accountant I

HUMAN RESOURCES

Angela Rivera, Human Resources Director
Vanessa Barrera, Human Resources Analyst
Michala Zinter, Human Resources Analyst
Rita Reddy, Human Resources Analyst

INFORMATION TECHNOLOGY

Michelle Sarkissian, Acting Chief Information Officer
Damien Greathouse, Cybersecurity Manager
Daniel Maple, GIS Coordinator
Ross Sublett, Management Analyst I

MENIFEE POLICE DEPARTMENT

Chris Karrer, Chief of Police
Heriberto Gutierrez, Captain
Dave Gutierrez, Captain
Terrence Wiggins, Code Enforcement Manager
Tiffani Kay, Senior Personnel & Training Analyst
Christine Booker, Budget & Grants Analyst

PUBLIC WORKS

Nick Fidler, Public Works Director
Alberto Paiva, Deputy Public Works Director
Carlos Geronimo, CIP Manager
Tyler Fife, Public Works Manager
Kristen Jensen, Financial Analyst
Chris Gehrki, Management Analyst II
Jenny McConville, Management Analyst II

STRATEGIC VISIONING PLAN

2023-2028

Introduction

Beginning with FY 2023/24, the City of Menifee began using the adopted 2023-2028 Strategic Plan to set the City's vision for the future and provide a roadmap for meeting current and future needs. The Plan enables the City to balance and prioritize the needs of our community; guiding how the City's resources are allocated following the strategic priorities and objectives established for the coming five-year period. Performance measures are also incorporated into the Plan to monitor progress toward the established goals and objectives. Residents and other City stakeholders played an important role in the Plan development by participating in interviews, focus group meetings, in-person and virtual community forums, online surveys, and council workshops. Through the collective efforts of the City Council, staff, residents, and stakeholders, the City's vision of being a "premier, safe, thriving, and inclusive city that offers vibrant neighborhoods and panoramic scenic vistas with a rich history, flourishing arts, cultural amenities, and diverse recreation opportunities that make Menifee a desired place to live, work, play, and stay" will be realized.

Annual Strategic Plan Review Process

As part of the City's implementation of the 2023-2028 Strategic Plan, the City holds an annual public workshop to review existing action items and identify any additional needs. Updates on the Plan are provided every six months.

In the development of the recommended budget for FY 2025/2026 and FY 2026/2027, staff integrated City Council's adopted Strategic Plan (2023 - 2028) priorities and goals through the allocation of resources with specific action items to support and maintain a thriving local economy, maintaining a safe and vibrant community, providing for connectivity and mobility enhancements, and creating opportunities for community engagement and social infrastructure along with the development of the City's unique identity. This includes citywide investments in transportation, parks, and facility infrastructure through a robust Capital Improvement Program budget allocation and additional staffing to support program delivery.



STRATEGIC VISIONING PLAN

2023-2028



Vision Statement

Menifee is a premier, safe, thriving, and inclusive city that offers vibrant neighborhoods and panoramic scenic vistas with a rich history, flourishing arts, cultural amenities, and diverse recreation opportunities that make Menifee a desired place to live, work, play, and stay.

Strategic Priorities and Goals



CONNECTIVITY AND MOBILITY

Enhance accessibility and link the community with sustainable infrastructure to meet the City's needs.



UNIQUE IDENTITY

Engage in thoughtful and collaborative planning with stakeholders to develop a distinct sense of place that leverages the community's historic and scenic assets and makes the City a highly attractive and desired destination for residents, businesses, and visitors.



COMMUNITY ENGAGEMENT & SOCIAL INFRASTRUCTURE

Create opportunities to bring people together and enhance communication to amplify accessibility, increase awareness, and proactively deliver information to maintain quality of life and build a strong community.

Department goals connected to the accomplishment of these strategic priorities can be found within the individual department sections of this budget document.



THRIVING ECONOMY

Encourage intentional smart growth and support the City's business community so that residents have access to businesses, housing, employment, and well-paying jobs.



SAFE AND VIBRANT COMMUNITY

Provide exceptional public safety and maintain the City's attractive look and feel so that Meniffee is one of the safest cities where residents and visitors are secure in their neighborhoods and surrounding spaces.

MISSION STATEMENT

The City of Meniffee provides essential services through teamwork, leadership, and transparency to improve the quality of life of our community.

The full Strategic Plan
can be viewed at:

www.cityofmeniffee.us/strategicplan



CITY OVERVIEW & BUDGET GUIDE

With its rolling hills and scenic vistas of the San Jacinto and San Bernardino Mountains, the City of Menifee spans nearly 50 square miles and is ideally positioned in the southwest portion of Riverside County, approximately 80 miles southeast of Los Angeles and 70 miles north of San Diego.

The Menifee area began its real growth in 1989 with the master-planned community of Menifee Lakes and quickly became one of the fastest-growing communities in California. On October 1, 2008, the City of Menifee was incorporated and now encompasses the communities of Quail Valley, a semi-rural residential community in the northwestern section of the city, and Romoland, a residential and commercial community located in the northeastern section of the city, and the community of Sun City to the northwest that was founded in the mid-1960s by Del Webb as a senior living community.

Today the City of Menifee vigorously continues to build its future, founded by the rich history of its various established communities, and unified with the purpose of continuing to establish itself as a safe, thriving, and premier community responsive to the diverse needs of its residents, businesses, and visitors. Growth continues faster than ever, with master-planned communities constructing high quality single-family homes to meet the needs of the ever-expanding influx of new families.



QUICK FACTS



POPULATION
115,316

1.3% INCREASE FROM '24



**3RD FASTEST
GROWING CITY
IN CALIFORNIA**

WITH A POPULATION OVER 100,000

17.2% GROWTH
FROM 2020 TO 2025



36 YEARS
MEDIAN AGE

The City of Menifee is a newer, vibrant city nestled along Interstate 215 (I-215), just 20 minutes north of the San Diego County border and 30 minutes south of the City of Riverside. I-215 provides an abundant opportunity for economic growth for the City. With **average daily traffic counts of more than 99,000 trips per day**, the I-215 passes directly through the City of Menifee and provides a gateway linking Interstate 15 to the City of Riverside and beyond to San Bernardino County.

Menifee is Riverside County's fourth-largest city in land mass, following the cities of Palm Springs, Riverside, and Moreno Valley. Residential use occupies approximately **68% of land area, while 29% is still unimproved land available for both commercial and residential development**. The City currently has just over **115,316** residents, up **17.2%** from just five years ago (2020). Since the City's inception, the population has increased by **41%**, proving that the City is a vital economic resource to Riverside County.

In 2024, the City of Menifee was ranked the fastest-growing city in all of Riverside County, and in May 2025, according to the California Department of Finance estimates, the City of Menifee is the third-fastest-growing city in the entire state (of cities with populations over 100,000). Menifee is the largest city by size and population in Southwest Riverside County.

ABOUT MENIFEE



CLIMATE

Menifee's Mediterranean climate provides for comfortable and pleasant weather year-round. Winter weather is rarely extreme, and while summer days can get warm, with some days reaching over 100° Fahrenheit, nighttime temperatures generally cool off. Annual rainfall approaches 11 inches and the average daily temperature is 67.8° Fahrenheit.

Average Daily Temperature: 67.8 degrees

Average High Temperature: 83 degrees

Average Low Temperature: 46 degrees

Average Rainfall: 11 inches/year

Source: usclimatedata.com

EDUCATION



**EDUCATION
ATTAINMENT 35%**

**EDUCATED
WORKFORCE 61%**

Home to **Mt. San Jacinto College**
Fastest-growing community college in California

Source: esri.com and msjc.edu

The City of Menifee is served by the Menifee Union School District (Elementary and Middle School), Romoland Elementary School and Perris Union High School District. The City of Menifee is also home to Mt. San Jacinto College (MSJC), which provides higher education opportunities to more than 15,000 students each semester.

WORKFORCE



WHITE COLLAR 76.4%

BLUE COLLAR 23.6%

**LOCALLY
EMPLOYED 48,419**

Source: esri.com

HOUSING

MEDIAN HOME VALUE

\$593,000

38,879

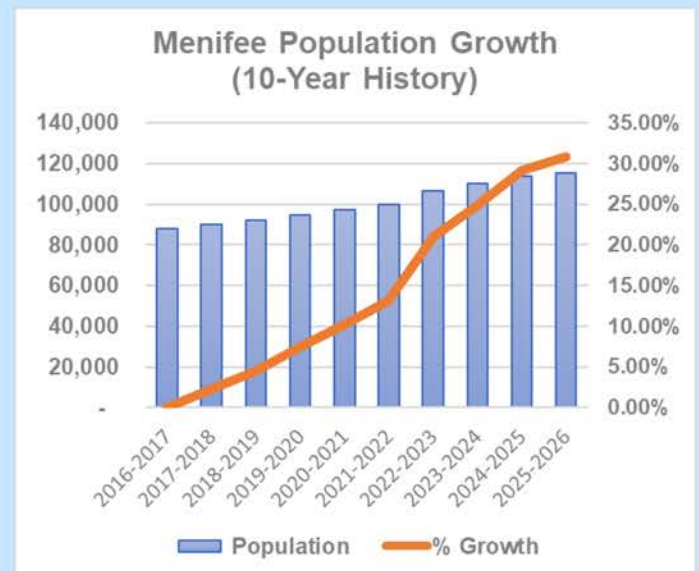
**HOUSEHOLDS
41,000 BY 2029**

79%

**OWNER OCCUPIED
HOMES**



POPULATION GROWTH



2024 STATISTICS
Assessed Value
Sales Tax Receipts
QOL Revenue



LOCAL ECONOMY AND BUSINESSES



Since its incorporation, the City of Menifee has experienced consistent and robust economic growth, particularly in retail sales. Following the 2008 housing market downturn, Menifee has demonstrated resilience with a steady annual increase in assessed property values. This upward trend reflects the city's ongoing expansion in both residential and commercial development, driven by a thriving local economy.

Menifee's commitment to strategic economic development is evident through proactive outreach efforts aimed at attracting new amenities and enhancing quality of life for residents. Recent additions to the City's retail and dining landscape include Lady R. Bistro, Coyote Taqueria, Velo Training Facility, Papa Smash Burgers, Rasio Indian Food, Yoshiharu Ramen, and Savage Spin, among others. These establishments not only provide valued services and conveniences to the community but also generate critical sales tax revenue that supports City operations and infrastructure.

Looking ahead, there are 4 hotels in the development pipeline and the City continues to collaborate with prospective hotel developers to bring hospitality options to Menifee, further supporting local tourism, business travel, and economic diversification.

The Menifee Valley Chamber of Commerce plays a key role in the City's economic ecosystem. With a membership comprised of business owners, professionals, community leaders, and government officials, the Chamber serves as a vital resource for promoting business success through advocacy, education, and collaboration.

The City's commitment to transparency and strategic planning is showcased annually at the Mayor's State of the City address. This event, scheduled in Fall of each year, provides residents and stakeholders with important updates on current initiatives and future goals for the upcoming fiscal year.



TOP 5 EMPLOYERS

Mt. San Jacinto College (1,604 Employees)
Menifee Union School District (1,505 Employees)
Romoland Elem. School District (793 Employees)
Menifee Global Medical Center (362 Employees)
Stater Brothers (348 Employees)



GOVERNMENT

The City of Menifee is a General Law city that operates under the Council-Manager form of city government. Since incorporation in 2008, the City has been governed by a five-member Council. The City Council members are elected by District and serve a four-year term, with the Mayor elected "at-large" for a four-year term. The City Council holds regular public meetings on the first and third Wednesday of each month.



MEDICAL CENTERS

Menifee is home to the 84-bed Menifee Global Medical Center and a growing number of physician offices and specialty clinics. Nearby hospitals, including Inland Valley Medical Center, Rancho Springs Medical Center, and Loma Linda University Medical Center, serve the broader Southwest Riverside County region. Just two miles south of Menifee, Kaiser Permanente has opened the first phase of a major medical complex in northern Murrieta, bringing jobs and boosting demand for housing and retail in Menifee.

Driven by rapid population growth and increased demand for local healthcare, Menifee is also seeing an influx of new medical providers. Rancho Family Medical, Rady Children's Health, and RadNet are all nearing completion on new facilities, while a new Kaiser Permanente location within city limits was recently approved and is slated for future development.





TRANSPORTATION AND MOBILITY

The City seeks to increase access to various modes of transportation within the city limits. In 2024, the City adopted the Menifee Complete Streets Plan, which creates a guide towards safe and comfortable Citywide networks to accommodate all modes of travel including walking, biking, public transit, and automobiles. Bike paths and regional trails for Menifee have been planned in the Sun City-Menifee Area Plan for the Riverside County Integrated Project (RCIP). A 16-mile trail from Lake Elsinore to Hemet has been in the County of Riverside's General Plan since the 1990s. The first 4-mile section was opened in December 2020 in the City of Menifee. It was constructed as a 12-foot-wide paved surface along the north side of Salt Creek. The City continues to look for opportunities to complete bike networks and often installs bike lanes as part of the resurfacing and slurry projects included in the Capital Improvement Program (CIP).

Certain streets within the Sun City area are designed for golf cart use through striping or signage. Striped neighborhood electrical vehicle (NEV) lanes, like those on Bradley Road from Cherry Hills Boulevard to Potomac Drive, provide a clear and safe way for Sun City residents to access major community destinations without the use of a private vehicle. Other streets, while they do not have specifically designated lanes for golf carts, have signage allowing for golf cart use. Currently, there is not an NEV circulation plan for the City of Menifee; however, as the City further develops, one may be established as part of the General Plan as an alternative to existing transportation options and routes.

With respect to public transportation, the Riverside Transit Agency (RTA) currently provides Route 74 which has pick-ups/drop-offs at the Menifee MSJC Campus, the Sun City Library, and Route 61. Beginning in June 2016, the Perris Valley Metrolink station opened on the border between the City of Menifee and the City of Perris, servicing the local communities. Metrolink rail line is the largest regional passenger rail system that services the counties of Los Angeles, Orange, San Diego, Ventura, and Riverside.



RECREATION & CULTURE

The City of Menifee provides many recreational and cultural activities including: the Independence Celebration and parade, Veteran's and Memorial Day events, Multicultural Festival, Christmas Tree Lighting and more. To enrich program offerings, the City also partners with many local non-profit organizations including the Arts Council Menifee, Lake Menifee Women's Club, Veterans of Foreign Wars, Menifee Valley Community Cupboard, Interfaith Council, Menifee Valley Historical and area school districts.

The City of Menifee owns and maintains 22 city parks and plans to welcome 4 new public parks over the next two years. The City recently acquired approximately 400 acres of open space at Menifee Hills, near the Salt Creek Trail, to retain the land as permanent public open space and support active recreation opportunities such as biking, hiking, and nature programs. Valley-wide Recreation District will continue to operate 24 public parks on the east side of the City. Together, both the City and Valley-Wide Recreation and Park District provide endless opportunities of recreational activities for the residents of Menifee.

WHAT IS THE BIENNIAL BUDGET?



The biennial budget represents a 2-year financial plan of revenues and expenditures in support of the City Council's goals and policies. It is the City's fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City's financial strategies and provides documentation needed for other financial matters, such as audits, loans, and grants.

Below is a summarization of the City's authorized budget policies. A sustainable budget allocates limited available resources to the provision of programs, services, and projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances City resources with community priorities and requirements. A budget serves the following purposes:

- Public communications device
- Establishes annual goals and objectives to meet community priorities
- Policy document
- Resource allocation tool
- Spending plan
- Accountability document
- Management tool

How to Read the Budget:



Budgets play a crucial role in communicating to elected officials, city employees, and the public regarding the City's plans for the use of its resources. This section provides the reader with some basic understanding of the integral components of the budget document. The budget document is composed of the following main sections:

- Introduction, including the City Profile and Guide to the Budget
- Budget Summary & Overview
- Personnel/Staffing Summary & Detail
- Operating Budgets by Department and Fund
- CIP Summary and 5-Year Plan
- Debt Service and Bonded CFDs
- Resolutions & Policies
- Appendix including Terms and Definitions



Performance Measures

The budget incorporates performance measures into the development of the budget and into the document itself. Each department submits its target objectives for the upcoming year to the City Manager along with an action plan for implementing and achieving the objectives. These target objectives tie directly into the City's overall mission and strategic vision plan. These department objectives are included in the budget section for the respective department. Each department also reports Key Performance Indicators (KPI) to further measure efficiencies in the delivery of services.

Citizen Participation

Menifee residents are encouraged to participate in the budget planning process by attending budget workshop sessions. Citizens also have an opportunity to address issues at any City Council meeting during the year. Council meetings are generally held on the 1st and 3rd Wednesday of each month at 6:00 p.m. in the City Hall Council Chambers located at 29844 Haun Road.



Introduction

The Introduction provides an overview of the City as a whole, including the government structure and strategic vision. The guide to the budget allows the reader to understand the purpose of the budget, how the budget is developed, how to read the budget, and the financial and operational policies that guide the budget development and planning processes as a whole.

Budget Summary

The Budget Summary provides a concise and informative narrative summary along with summary tables for totals of the City accounts. The following summaries are included:

Financial Outlook, Revenue & Expenditure Analysis (Budget Overview):

The Financial Outlook, Revenue & Expenditure Analysis provides an overview of the economic financial outlook, and revenue and expenditure analyses completed in development of the budget.

Fund Balance Summary by Fund/Type

The Fund Balance Summary provides a citywide summary of estimated beginning and projected year-end balances for each of the City's funds, as well as an analysis of significant variances.

Revenue & Expenditure Summaries

The Revenue and Expenditure Summaries provide an overview of budgets for the General Fund & Quality of Life Fund, the Citywide Budget, and all funds that are appropriated. The tables provide historical and biennial budgeted totals, while showing the makeup of each fund and department.

5-Year Revenue & Expenditure Forecast

The 5-year revenue and expenditure summaries provide a multi-year, long-range financial plan for major funds and assumptions used.

Personnel & Staffing Detail

This section provides information of the corresponding workforce (listing of positions, summary of benefits) and citywide organizational chart.

Operating Budgets by Department

This section provides detailed information about each department, including a statement of purpose for the department, an organization chart, current year department objectives, KPI statuses, as well as a budget summary and budget detail.

Debt Service Summary

The Debt Service Summary section provides a summary and additional information on current city-issued debt, including detail on the Debt Service Fund.

Capital Improvement Program (CIP)

This section is a summary of all planned capital improvement projects for the biennial budget and over the 5-year CIP Plan. For complete details of the adopted CIP, please see the CIP Budget Book listed on the City website.

Bonded Community Facilities Districts (CFDs)

This section explains how Bonded CFDs work for developers and for the City as unique funds that assist in development projects, considered separate from normal operations and CIP.

Resolutions & Policies

The Resolutions & Policies section lists applicable budget resolutions, such as the Budget Adoption Resolution, Gann Appropriation Limit, CIP adoption, and Authorized Positions Listing. It also includes the main City fiscal policies.

Appendix

This section provides specific reference information to cover the key terms and structure used throughout this biennial budget document.



BUDGET DEVELOPMENT PROCESS



1

Internal Reviews, Baseline Revenues & Expenditures

Time: October-November

Preparations for the 2-year (biennial) budget process begin with internal review/analysis of baseline revenues & expenditures prepared by the Finance Department and presented for discussion/review to the City Executive Office. The review includes, but is not limited to, long-term commitments, such as labor negotiations, leases, fire and dispatch services, as well as review of principal revenues.

2

Long-Term Financial Projections Finalized

Time: December

Utilizing the City's 10-year forecast model, and after discussions/analysis of principal revenues, preliminary baseline revenues and an updated 5-year revenue forecast is prepared and presented to the City Executive Office. A preliminary 5-year expenditure forecast is also prepared based on baseline expenditures.

3

Department Budget Kickoff

Time: January-February

The budget kickoff begins in February when the City Manager briefs department Directors and staff on the policy directives and general budget guidelines for the upcoming fiscal years. This meeting includes a general discussion of the state's economic outlook, potential economic development, and anticipated major capital projects. A specific timeline for budget workshops, public hearings, and the actual preparation of the budget is also discussed.

4

City Manager Review

Time: March

In March, the City Manager reviews each department budget request and compares it to the policy objectives set by the City Council, available resources and desired service levels. The aim of the City Manager's review is to finalize decisions regarding departmental budget submissions to go before City Council.

5

Public Engagement & Budget Workshops

Time: April - May

The months of April and May are spent preparing the preliminary budget proposal. CIP budget workshops are held for public input, and the proposed budget is presented to the Quality of Life Committee and the City Council at a workshop held in early May. Citizens are encouraged to provide input and voice their opinions during this open session.

6

Budget Finalized & Presented for Adoption

Time: June

The budget and any suggested changes are reviewed, finalized, and approved by the Council no later than June 30th of each year.

BUDGETARY CONTROLS & MANAGEMENT

(POST BUDGET ADOPTION)



Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level. The City Council has the legal authority to amend the budget at any time during the fiscal year. Carryover of budget from the prior fiscal year is only permitted for CIP projects, grants and encumbrances specifically approved (e.g. capital outlays). Requests for additional funding require the approval of the City Council. As referenced in the Budget Resolution, the City Manager has the authority to make changes within departmental budgets.

In January-February of each year, the City Manager and City Executive Office, Chief Financial Officer and Deputy Finance Director provide the City Council and the citizens a Mid-year presentation on the current fiscal year's revenues and expenditures. Budget adjustments, if required, are presented for review and approval by the City Council.

In June of Year 1, a Mid-cycle review will be completed and presented in preparation for the commencement of Year 2. The purpose of the Mid-cycle review is to comprehensively evaluate any necessary revenue and/or expenditure adjustments prior to beginning the next fiscal year (Year 2).

Budget Amendments

Time: Throughout the year.

1

Mid-year Review

Time: January-February
(current fiscal year)

2

Mid-cycle Review

Time: June
(Year 1, preparing for Year 2)

3

BUDGET DEVELOPMENT FINANCIAL & OPERATIONAL POLICIES

The guiding principles of the City's budget development process are financial and operational policies. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short- and long-term planning documents, financial and operational policies, and serves as a fiscal management tool that the City employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's budget.

Level of Budgetary Control:

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine-tune the line items within individual departmental budgets. Various levels of budgetary control have been established to maintain the integrity of the budget. The City Manager, Assistant City Manager, CFO, and Deputy Finance Director have the authority to transfer between expenditure accounts, within departments, fund, or program activity. Departments have the authority to transfer between same program activity. However, City Council must approve an increase in appropriations in order to spend beyond the original beginning-of-the-year adopted budget.



Basis of Accounting for the Budget:

Basis of accounting refers to the timing of revenue and expenditure recognition for budgeting and financial reporting. The City budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except that encumbrances are considered budgetary expenditures in the year of the commitment to purchase, and capital project expenditures are budgeted on a project length basis rather than a fiscal year. For all governmental funds (including those labeled as Internal Service Funds), revenues and expenditures are budgeted on a modified accrual basis where revenues are recognized when measurable and available and expenditures are recorded. The City does not report any funds for external purposes as proprietary funds due to the ISFs serving only governmental purposes and therefore does not use the accrual basis of accounting.



Continued/Carryover Appropriations:

As part of the budget adoption process, the City Council will authorize that at the close of the fiscal year, unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized, but incomplete, projects in the capital budget approved by the City Council may be carried forward to the next succeeding budget upon approval by the City Manager.

Fund Accounting:

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that are composed of assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Within the Appendix section, the various City funds are described in greater detail.



Budget & Fiscal Policies Summary:

The City has several budget and fiscal policies to guide and support the development and management of the city budget. A more detailed description of each Policy is included within the “Resolutions & Policies” section of this document. Please see Table of Contents for location of this section. Current policies include, but are not limited to:

- Long-Term Financial Planning & Budget Procedures Policy (CC-15)
- Fund Balance Policy (General Fund) (CC-07)
- Investment Policy (CC-11)
- Grant Management Policy (AD-03)
- Special Assessment & CFD Debt Management Policy (CC-12)
- Debt Issuance & Management Policy (CC-22)



Fund Structure:

The various funds of the City are organized on the basis of fund accounting. The main categories include:

- Governmental Funds
Used to account for activities primarily supported by taxes, grants, and similar revenue sources.
- Fiduciary Funds
Used to account for resources that a government holds as a trustee or agent on behalf of an outside party and that cannot be used to support the government's own programs.

Certain funds have varying restrictions imposed either by legal requirements or policy choices. As such, it is helpful to see a broad overview of the City's finances showing summaries of its different funds.

The following list summarizes the FY 2025/26 and 2026/27 Budget by groups of major funds.

The fund groups include six (6) basic types:

- General Fund & Quality of Life
- Internal Service Funds (ISFs)
- Special Revenue & Other Funds
- Debt Service
- Capital Projects
- Bonded CFDs
- Fiduciary (Not a part of Citywide Budget)

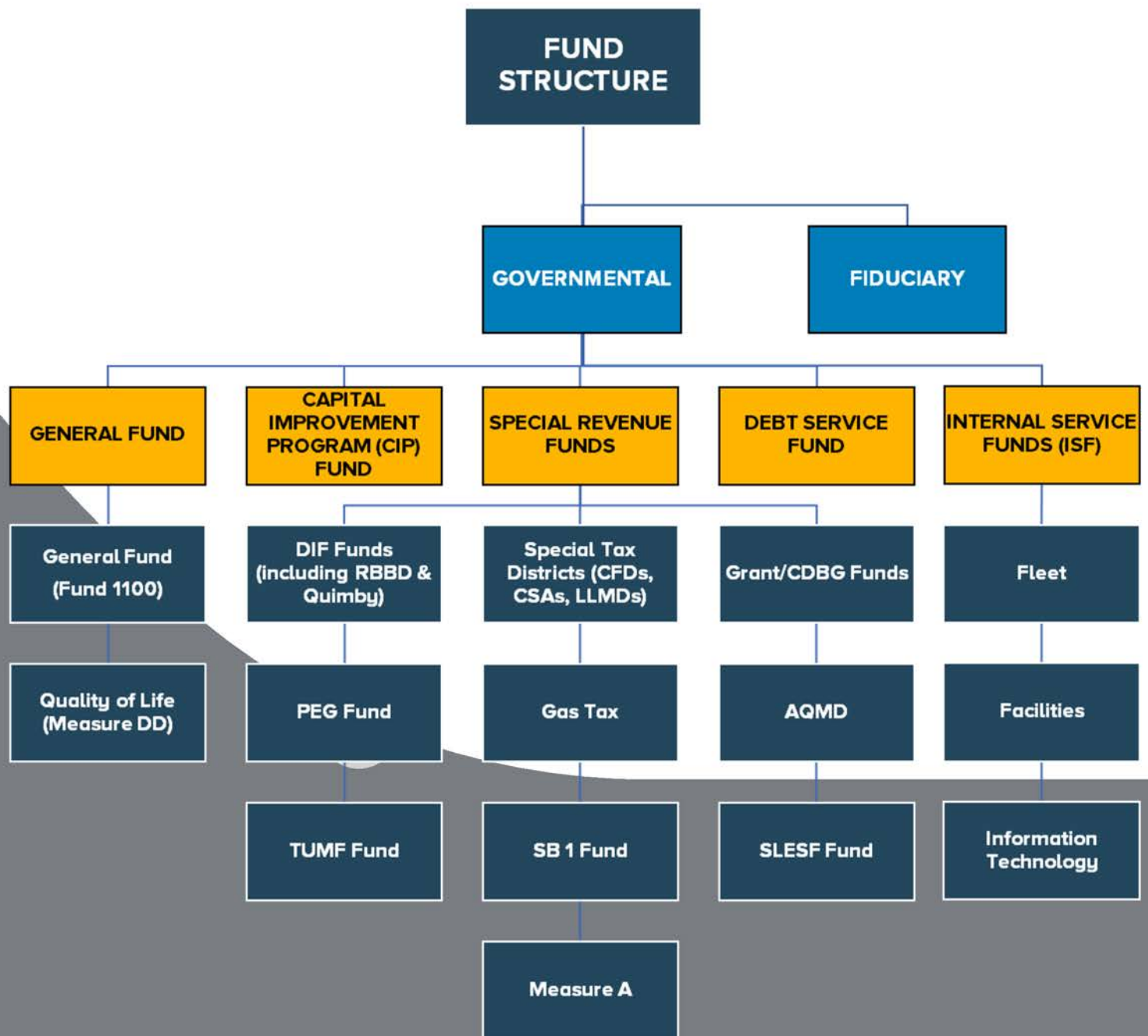


The first three (3) fund groups listed above make up the majority of day-to-day operating activities of the City. The remaining four (4) fund groups - Debt Service, Capital Projects, Bonded CFDs, and Fiduciary - are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services. The first six (6) groups represent the "Citywide Budget" and the last group, Fiduciary, is outside the "Citywide Budget".

MAJOR FUND

A major fund is any individual fund that meets the criteria of the following test: 1) total revenues, expenses or (expenditures), assets or liabilities for all funds of that category are at least 10% of total aggregate for all funds, or 2) enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds. The General Fund is always classified as a major fund while all other funds must meet the qualifications to be a major fund.

CITY OF MENIFEE FUND STRUCTURE



Note: ISFs for the City of Menifee solely support the general fund services and are therefore reported externally as Governmental, instead of Proprietary.

Not all funds have been shown above due to space restrictions, such as the fiduciary funds. All funds are included in the Appendix "Fund List".

LIST OF MAJOR FUND TYPES & DESCRIPTIONS

A list of all funds and their detailed descriptions can be found in the Appendix.

General Fund & Quality of Life Fund	
General Fund*	The primary funding for city operations, funds collected are not restricted as to their use.
Quality of Life Fund*	Funds collected from use tax, set aside for use in public safety and infrastructure projects.
Special Revenue & Other Funds	
Internal Service Funds*	Funds that serve the internal needs of city departments, including Facilities, Fleet, and Information Technology.
Special Revenue Funds (Non-Major)	<p>Funds that collect revenue that are restricted as to use. These funds can be used for operations, capital projects, or both. Examples of Special Revenue Funds include:</p> <ul style="list-style-type: none"> Gas Tax, SB 1 Road Maintenance Rehabilitation, Measure A, SLESF, AQMD, Grants Fund, Public Education and Government Access, Community Development Block Grant <p>Special Districts (see next page for further details)</p> <ul style="list-style-type: none"> Landscape & Lighting Maintenance Districts (LLMDs) County Service Areas (CSAs) Community Facility Districts (CFDs)
Grants Fund*	This fund accounts for all of the various miscellaneous grants. Grants are budgeted upon being awarded by a third-party agency and approved by the City Council. Only grants that are approved at the time of the adoption of this budget are listed in this budget document.
Transportation Uniform Mitigation Fee (TUMF) Fund*	This fund tracks revenues and expenditures associated with the regional transportation mitigation fee program. These funds are generated from impact fees assessed by Western Riverside Council of Governments (WRCOG) on all new residential and commercial development.
Development Impact Fees Funds*	Fees are charged to new development to pay for future infrastructure costs such as roads, fire facilities, parks and libraries. These funds include Road and Bridge Benefit Districts (RBBDs) and Local Park - Quimby fees.
Debt Service Fund	Debt Service Funds are used to track revenues and expenditures related to repayment of principal and interest costs associated with borrowing money for long-term obligations.
Capital Projects Fund	The primary fund used to collect and disburse money for the CIP.
Bonded CFDs (Infrastructure)*	Proceeds received by the issuance of bonds are accounted for under the respective Bonded CFD fund and used to pay for the specific eligible public facilities/improvements financed by the CFD.

*Major funds

CITY OF MENIFEE SPECIAL DISTRICTS



Landscape and Lighting Maintenance District (LLMD)

An LLMD is a financing vehicle used to provide improvements such as street lighting, landscape watering, and landscape maintenance to a development. Each district is created pursuant to the Landscaping and Lighting Act of 1972, generally when a project is developed. The Act allows a local agency to levy an annual assessment to pay the cost of the construction and/or ongoing maintenance of community improvements which consists of over 50 zones throughout the City. The annual assessments are charged to property owners annually on property tax bills.

County Service Area (CSA)

The City of Menifee has six CSAs that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

Community Facilities District (CFD)

A CFD is a special tax district formed under the Mello-Roos Community Facilities Act of 1982 that funds public improvements and a variety of ongoing services within the boundaries of the district. The special tax levy is calculated annually according the Rate and Method of Apportionment adopted at the formation of the District. Typically, these special taxes are billed through the County of Riverside and appear as separate line item charges on the property tax bill.

For current year charges visit [STAX Property Tax Finder](#)



SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

✉ specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

✉ communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

✉ publicworks@cityofmenifee.us

DEPARTMENTS & DIVISIONS



City Departments and Divisions

Department Descriptions	DEPT CODE	Division Descriptions	
City Attorney	ATN	No Divisions	XNCL
City Council	CCL	No Divisions	XNCL
Community Development Department	CDD	<ul style="list-style-type: none"> • Building & Safety • CDBG & Housing • Planning 	<u>BLDG</u> <u>CDBG</u> <u>PLNG</u>
City Executive Office	CEO	<ul style="list-style-type: none"> • City Executive Office Administration • Communications 	<u>CEOA</u> <u>COMS</u>
City Clerk Department	CLK	No Divisions	XNCL
Community Services Department	CSD	<ul style="list-style-type: none"> • Community Services Administration • Parks • Recreation • Solid Waste & Environmental Services • Facilities ISF 	<u>CADM</u> <u>PARK</u> <u>RECR</u> <u>SWES</u> <u>FACM</u>
Economic Development	ECD	No Divisions	XNCL
Finance Department	FIN	No Divisions	XNCL
Fire Department	FIR	<ul style="list-style-type: none"> • Fire Marshal • Fire Suppression (Cal Fire) 	<u>FRML</u> <u>FRSP</u>
General Services Department	GSD	No Divisions	XNCL
Human Resources Department	HRD	<ul style="list-style-type: none"> • Emergency Management • Risk Management 	<u>EMGT</u> <u>RISK</u>
Information Technology Department	ITD	<ul style="list-style-type: none"> • Geographic Information Systems (GIS) • IT Administration • IT Operations 	<u>GISS</u> <u>ITAD</u> <u>OPER</u>
Menifee Police Department	MPD	<ul style="list-style-type: none"> • Animal Control • Code Enforcement • PD Administration • Community Service Officers • Crime Scene Inv & Evidence • Detective Bureau • Patrol • Police Cadets • Police Canine • Problem Oriented Policing • School Resource Officer • Special Enforcement Team • Support Services • Traffic 	<u>ANMC</u> <u>CODE</u> <u>PDAM</u> <u>PDCO</u> <u>PCSI</u> <u>DETB</u> <u>PATR</u> <u>CADE</u> <u>PDKN</u> <u>POPU</u> <u>SROU</u> <u>SETU</u> <u>SUPS</u> <u>TRAC</u>
Public Works Department	PWD	<ul style="list-style-type: none"> • Capital Improvement Program • Construction Inspections • Engineering • Public Works (Operations) • Street Maintenance • Traffic Engineering • Fleet ISF 	<u>CIPS</u> <u>INSP</u> <u>ENGR</u> <u>PWKS</u> <u>STMA</u> <u>TREN</u> <u>FLTS</u>

All major divisions, those containing personnel, are underlined above. A list of all programs and activities that are contained within these departments can be found in the Appendix.

FUNDING SOURCES BY DEPARTMENT



	DEPARTMENTS / DIVISIONS															CIP	Debt		
	City Council / Attorney	City Clerk Department	City Executive Office	CEO Communications Division	Community Development Dept.	Community Services Department	Economic Development	Finance Department	Fire Department	Human Resources Department	Menifee Police Department	MPD Animal Control Division	MPD Code Enforcement Division	Public Works Department	Information Technology ISF	Fleet ISF	Facilities ISF	Capital Improvement Projects (CIP)	Debt Service
1100: General Fund																			
1105: Quality of Life Fund																			
2200: Gas Tax																			
2201: SB 1																			
2220: Measure A																			
2240: SLESF																			
2280: AQMD																			
2301: Grant Fund																			
2310: TUMF Fund																			
2340: PEG Fund																			
2370-2397: LLMD Funds																			
2410 & 2415: RBBDs																			
2420-2480: CSA Funds																			
2481: CDBG Fund																			
2490-2494: CFD Maint. Funds																			
2500-2535: DIF Funds																			
2620: Quimby Fees																			
2621-2697: CFD Maint. Funds																			
3590: Debt Service																			
4320: Capital Projects																			
4720-4741: CFD (Bonded)																			
1110: Information Technology																			
1115: Fleet																			
1116: Facilities																			

PROPOSITION 4 (GANN) APPROPRIATION LIMIT ●

The City is required by state law (Article XIII B of the California State Constitution) to establish an appropriation limit each fiscal year. The appropriations limitation imposed by the state, otherwise known as the **Gann Limit**, creates a restriction on the amount of revenue that can be appropriated for expenditures. Only those revenues received from proceeds of taxes are subject to this limit. Assessment on real property or persons, such as Special Districts assessments, for special benefit conferred are not considered “proceeds of taxes” for purposes of the Gann Limit calculation. This means that only certain revenues from funds such as the General Fund, Quality of Life Fund, etc. are subject to the appropriation limit. Other items, such as certain types of debt service costs and qualified outlays are excluded from the Appropriations Subject to Limitation. Each year the City Council must adopt by resolution the appropriations limit for the following year.

FY 2025/26 GANN Limit and Appropriations Subject to Limit Calculation

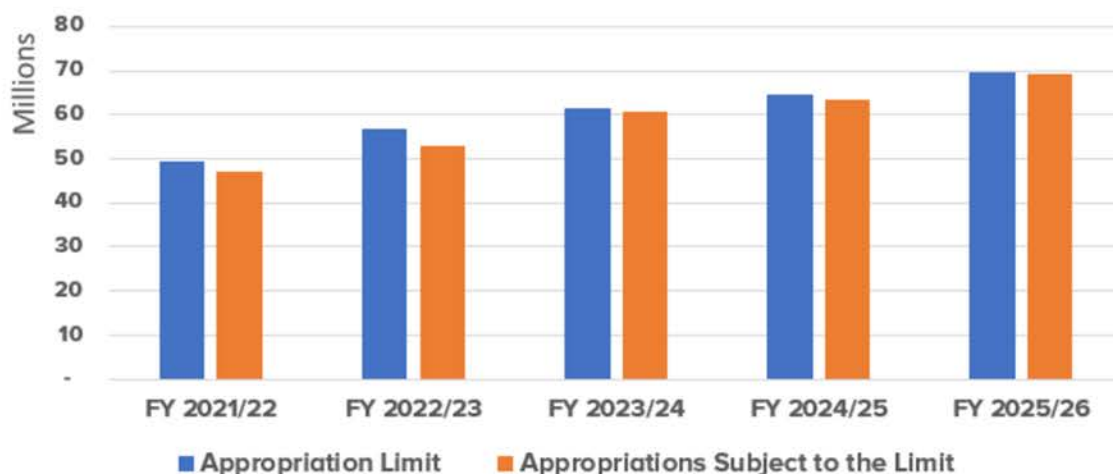
The factors used to calculate the FY 2025/26 Limit were population growth of Menifee and growth in California per capita income. Using the prior year’s Appropriation Limit, the formula used to calculate the Gann Limit is outlined below:

Gann Appropriations Limit	
Appropriation Limit FY 2024/25	\$ 64,469,288
Per Capita Personal Income Growth	6.44%
Population Change % over Prior Year	1.30%
<i>Cumulated Growth Factor = 1.064 x 1.013</i>	
	1.078
Appropriation Limit FY 2025/26	\$ 69,513,185

FY 2025/26 Appropriations Subject to Limit

The actual amount of appropriations contained in the budget that is subject to the limit is \$69,157,871. The difference between the City’s appropriation limit and the amount adopted to be appropriated that is subject to the limit is \$355,314. The City, in accordance with state law, is below its appropriation limit.

City of Menifee Annual Appropriations Limit





BUDGET SUMMARY & **OVERVIEW**





The proposed FY 2025/26 and FY 2026/27 Budget reflects a cautious yet resilient fiscal outlook, with revenue growth slowing amid uncertainty in both the national and local economies. While Menifee remains one of the fastest-growing communities in the state, its growth is expected to level off rather than continue at previous rapid rates.

During FY 2024/25, five of the city's six main revenue sources—Sales Tax, Quality of Life, Property Tax, Franchise Fees, and Interest—continued to grow, though at a more measured pace compared to the previous two fiscal years (excluding one-time revenues).

At the national and state level, the U.S. and California economies have seen slower inflation and steady job growth, though job gains overall have been lower than initially estimated. U.S. GDP grew by 2.8% in 2024 but is expected to slow to 1.3% in 2025 and 1.5% in 2026. Factors like tariffs, stricter immigration policies, and federal workforce reductions contribute to what some analysts describe as a “growth recession”—meaning below-trend growth coupled with rising unemployment. Tariffs, in particular, are expected to drive inflation higher by increasing costs and reducing consumer spending.

Economic indicators reflect mixed signals:

- The U.S. Conference Board Leading Economic Index (LEI), which tracks employment, manufacturing orders, and housing permits, has declined for consecutive months (down 1% in April 2025, following a 0.8% drop in March), suggesting a weaker economic outlook.
- The Coincident Economic Index (CEI), which measures payroll employment and manufacturing trade activity, still shows modest growth (+0.1%).

Locally, Menifee's development activity has stabilized, particularly for new projects. While residential developments such as Cimarron Ridge and Legado continue to expand, the overall pace of new construction has slowed compared to previous years, largely due to rising material costs and elevated interest rates. In the housing and retail sectors, consumers have scaled back spending as costs remain elevated.



Despite these challenges, Menifee continues to see growth across residential, commercial, and industrial sectors, with steady development expected in FY 2025/26 and FY 2026/27. According to the State of California's Department of Finance, Menifee's 2025 population has reached 115,316, reflecting ongoing growth and expectations for further expansion.

ECONOMIC OUTLOOK & REVENUE PROJECTIONS



The FY 2025/26 proposed General Fund revenue is **\$78,385,116** and the Quality of Life totals **\$21,558,647**, for a combined total of **\$99,943,763**.

The FY 2026/27 proposed General Fund revenue is **\$81,815,362** and the Quality of Life totals **\$21,897,597**, for a combined total of **\$103,712,959**.

Special Revenue and Other Funds total **\$44,612,605** in FY 2025/26 and **\$49,195,155** in FY 2026/27.

Proposed Budget Revenues for FY 2025/26 total: \$144,556,368 and for FY 2026/27 total \$152,908,114. (PROPOSED REVENUES PROVIDE FUNDING FOR OPERATING & CAPITAL BUDGETS)

Total Revenue Appropriations (All Funds) = \$151,812,990 for FY 2025/26 and \$159,980,155 for FY 2026/27.

The City's top six budgeted revenue sources for the General Fund and Quality of Life (Measure DD) are listed below. Together, these six revenue sources represent 93.2% and 93.4%, respectively, of the total General Fund and Quality of Life revenues as proposed for the FY 2025/26 and FY 2026/27 budget.

**(FY25/26: +4.8%, \$1.8 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY26/27: +2.1%, \$1.3 MILLION INCREASE FROM PRIOR YEAR PROPOSED)**



SALES TAX REVENUE is derived from 1% of all taxable sales within the City of Menifee. The state-wide sales tax rate in California is 7.25% with an additional 0.5% sales tax in Riverside County, which is dedicated for road maintenance and construction. In January 2017, Menifee added a voter approved 1.00% district tax with Measure DD (Quality of Life) which brought the local sales tax rate to 8.75%.

Projections: Sales tax revenues are currently the City's largest source of revenues and are projected to increase approximately 4.8% from FY 2024/25 adjusted amounts and 2.1% for FY 2026/27 from the proposed FY 2025/26 amounts. This percentage increase in revenues for FY 2025/26 equates to \$594,471 in the General Fund and an additional \$984,000 in the Quality of Life Measure fund. General consumer goods generate the largest percentage of sales tax revenue representing 23.7% of the projected sales tax revenues, followed by restaurants and hotels at 18.5%, State and County pools at 18.1%, and fuel and service stations at 13.0%. The estimated sales tax revenue is based on updated quarterly sales tax data provided by the City's consultant HdL, historical trends and anticipated sales activity in the upcoming two years.

Trend: (Leveling growth)- Relative to historical performance, Sales Tax and Quality of Life revenues are projected at more modest growths. FY 2023/24 actuals, excluding larger one-time transactions associated with the Nova Park Battery storage project, were 3.27% higher than prior year's actuals. At FY 2024/25 Mid-Cycle, Sales Tax revenues were adjusted down from original projections, signaling a slowing growth that is expected to continue into the upcoming fiscal year(s).

REVENUE PROJECTIONS

(FY25/26: +6.6%, \$1.8 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +6.7%, \$1.3 MILLION INCREASE FROM PRIOR YEAR ADOPTED)

PROPERTY TAX are derived from the assessed values of all properties within the City of Menifee. The Riverside County Auditor-Controller-County Clerk levies a 1% tax on the assessed valuation of all parcels within the County of Riverside. By state statute, under Proposition 13 passed in 1978, under Article XIII, it was established that the maximum increase in assessed values that may increase in one year is the lesser of 2% or the Consumer Price Index (CPI). Of this 1% Ad Valorem tax, the City of Menifee receives a weighted average of 12.9% of the 1% levy while 23.5% is distributed to the Riverside County General Fund, and 48.2% is allocated to local school and college districts. The remaining 14.2% of taxes collected is allocated to special districts within the City's boundaries.

Projections: Total assessed values for FY 2025/26 are projected to increase approximately 7.2% over FY 2024/25 actual property tax assessments and 7.5% in FY 2026/27. The estimated increase is based on the City's consultant, HdL, and analysis on historical property tax revenue. Property tax revenues are the City's second largest General Fund revenue source, representing 24.3% of the FY 2025/26 total revenues, and 25.0% of the FY 2026/27 total revenues.

Trend: (Continuing growth) - Existing property values are expected to continue to appreciate, providing property tax revenue increases, but with a current slowing in activity in commercial, industrial and to some extent newer residential activity, all impacted by inflation, higher interest rates and consumer sentiment, projections reflect leveled growth.

(FY25/26: -7.2%, \$1.0 MILLION DECREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +0.8%, \$100K INCREASE FROM PRIOR YEAR ADOPTED)

DEVELOPMENT REVENUES represent revenue for services provided by the Community Development (Building and Planning), Public Works (Engineering), and Fire Departments related to development within the City. The amount of the fees may not exceed the "estimated reasonable cost" of providing the service. Following a comprehensive citywide fee study effort completed during FY 2021/22 and effective January 1, 2023, the City implemented an updated citywide fee schedule, impacting all fees, including development/permitting fees. The adopted fee schedule captures current costs for the City services. FY 2025/26 and FY 2026/27 development/permitting revenue reflects revenue based on the fee schedule with annual CPI increases. Development fee revenues are generated primarily from new residential and commercial construction while a portion of permits are issued for tenant improvements and remodels.

Projections: Development revenue is proposed with an overall decrease from the FY 2024/25 adopted budget, and a 7.2% decrease, or \$1.2 million, from the FY 2024/25 adjusted budget. For FY 2026/27, revenue is projected to increase by 0.8%, or \$100,000, from the adopted FY 2025/26 amount.

Trend (Decreasing and then modest growth) - The overall trend in the last year has been that of less development activity in commercial, residential and industrial projects moving forward, attributable in part to the impacts of increased construction costs, inflation and consumer activity. The projections reflect a trend of decreased revenue for FY 2025/26 and modest increase in FY 2026/27. The trend identified is based on review of historicals and discussions with the development departments (Community Development, Public Works, and Fire), and examining year-to-date trends, current project activity, and forecast activity for the budget period.



REVENUE PROJECTIONS



(FY25/26: +11.3%, \$1.3 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +7.4%, \$415K INCREASE FROM PRIOR YEAR ADOPTED)

VEHICLE LICENSE FEE (VLF): As part of the State of California's FY 2011/12 Budget, the Governor signed Senate Bill 89 (SB 89) which shifted millions of revenues to fund state law enforcement grants. This legislation particularly adversely impacted the four most recently incorporated cities, including Menifee. In May 2017, Governor Brown signed legislation to reestablish VLF for these four cities, including Menifee.

Projections: The City of Menifee anticipates receiving approximately \$10.7 million in FY 2025/26 and \$11.1 million in FY 2026/27. VLF revenue is the fourth largest general fund revenue source for the City of Menifee.

Trend (Continuing growth) - Trend is forecast to maintain steady growth similar to prior years as revenue is correlated to assessed property valuations. With continued property value appreciation, VLF revenue continues to trend upward.

(FY25/26: +7.1%, \$355K INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +4.9%, \$180K INCREASE FROM PRIOR YEAR ADOPTED)

FRANCHISE FEES are the fifth largest revenue source for the City's General Fund. Currently, the City has six franchise agreements consisting of two public utilities, three cable TV companies, and one solid waste hauler. Franchise fees are projected to increase \$355,000 from the FY 2024/25 adjusted budget figures. This is due primarily to the increase in the City's population.

Projections: The franchise fees associated with the solid waste hauler are anticipated to increase proportionally with the increase in the number of new homes. The average cost per resident for solid waste pickup is \$28.00 per month. Total Franchise fee revenues are projected to total \$4.8 million for FY 2025/26 and \$5.5 million for FY 2026/27.

Trend (Continuing growth) - With the overall consistent addition of residential properties, solid waste franchise fees are projected to experience continued growth. Cable franchise fees continue to decrease based on more customers leaving cable altogether. Electric and gas franchise fees, can be impacted by prices and weather, but overall continue to trend annual increases.

(FY25/26: +32.6%, \$750K INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +0.0%, NO INCREASE FROM PRIOR YEAR ADOPTED)

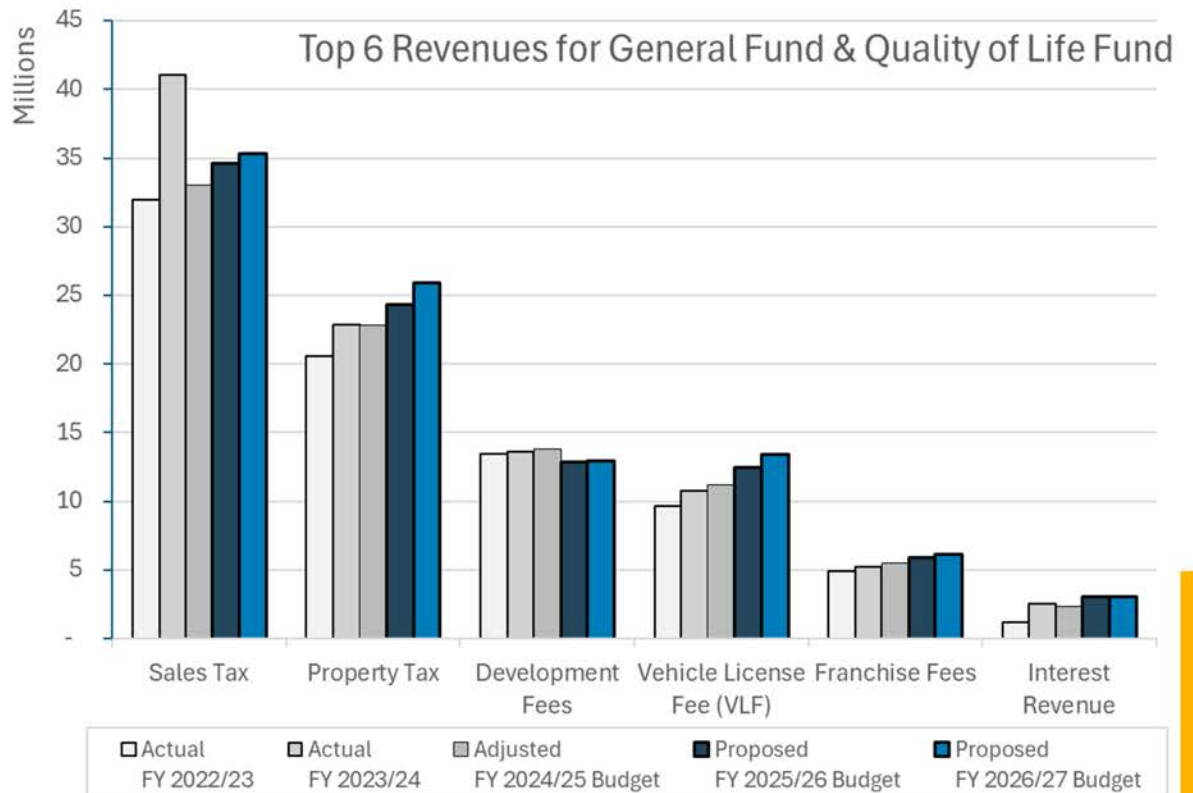
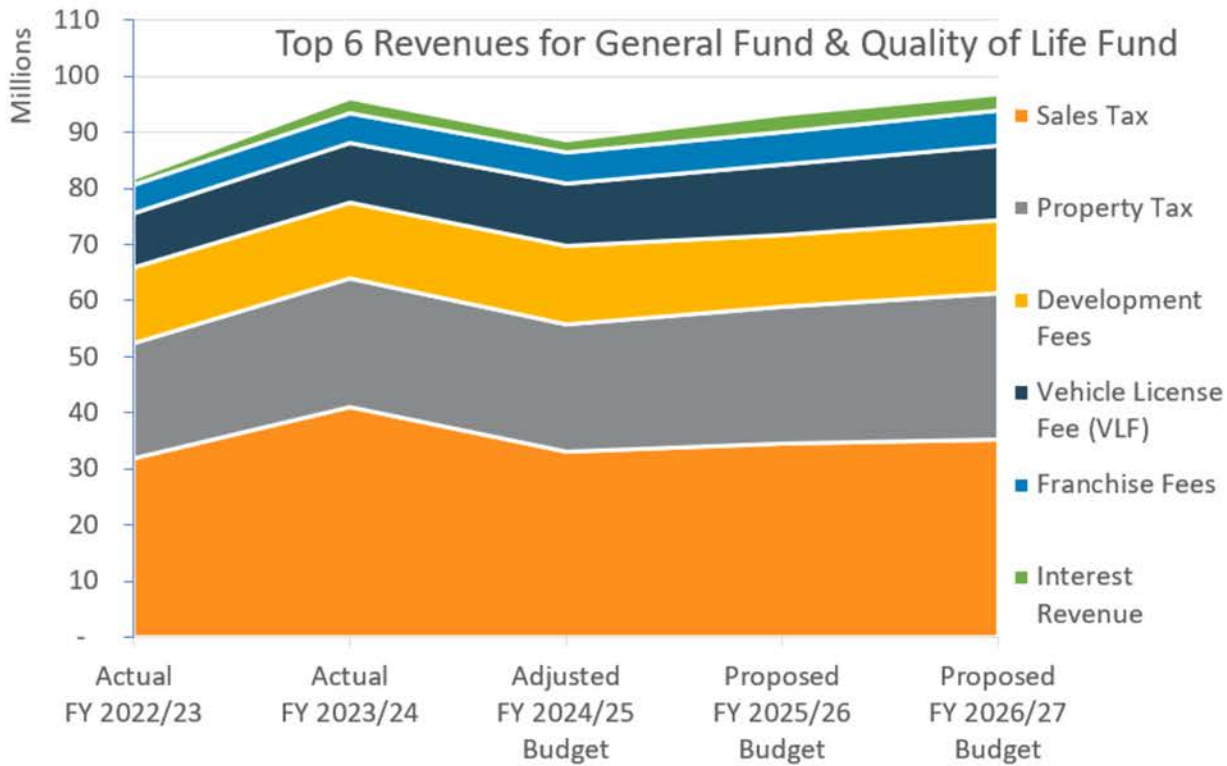
INTEREST INCOME from the City's investment portfolio continues to deliver strong results even as the fair market value of the underlying investments has fluctuated along with the broader market.

Projections: Interest income across all operating funds is projected to total \$3.8 million through June 30, 2026, 10.4% over the prior year adjusted budget. Specific to the General Fund and Quality of Life Fund, interest income is projected to total an estimated \$3.1 million, 32.6% over the prior year adjusted budget. The City of Menifee's portfolio is experiencing a higher rate of return than in prior years due to overall higher rates of return in short term investment pools (LAIF & CAMP) and an expanded and consolidated investment portfolio in longer term investments.

Trend (Increasing and then leveling) - Existing interest rates are anticipated to continue into the upcoming fiscal year(s) with no significant changes (increases or decreases). Projections for FY 2026/27 reflect a more leveled return.



REVENUE PROJECTIONS



EXPENDITURE ANALYSIS

BUDGET CATEGORIES:



THE OPERATING BUDGET (GENERAL FUND & QUALITY OF LIFE FUND, SPECIAL REVENUE & OTHER FUNDS) REPRESENTS ANNUAL REVENUES AND EXPENDITURES, INCLUDING THE ANALYSIS OF THE FOLLOWING:

- PERSONNEL
- OPERATING & MAINTENANCE COSTS (INCLUDING CONTRACT SERVICES)
- CAPITAL OUTLAYS & ONE TIME STUDIES
- DEBT SERVICE



THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET REPRESENTS THE CITY'S MAJOR INFRASTRUCTURE PROJECTS (NON-RECURRING, WITH A COST OF \$50,000 OR MORE AND WITH A USEFUL LIFE OF FIVE OR MORE YEARS) AND IS DEVELOPED IN CONJUNCTION WITH THE OPERATING BUDGET. FUNDING SOURCES CAN INCLUDE GENERAL FUND, QUALITY OF LIFE FUNDS, AND SPECIAL REVENUE & OTHER FUNDS.



THE BONDED COMMUNITY FACILITIES DISTRICT (CFD) BUDGET REPRESENTS THE VARIOUS FUNDS THAT SERVE THE PURPOSE OF COLLECTING BOND PROCEEDS FOR THE SPECIFIC DISTRICTS AND REIMBURSING THE DEVELOPERS FOR FEES AND CAPITAL PROJECTS COMPLETED FOR THE BENEFIT OF THE CITY OR OUTSIDE AGENCIES INSIDE THE DISTRICT BOUNDARIES.

COLLECTIVELY, THE OPERATING, CIP, AND BONDED CFD BUDGETS ARE REFERRED TO AS THE **"CITYWIDE BUDGET"**.



Expenditure Categories:

In the development of the expenditure side of the budget plan, the City incorporates analysis of the following areas:

- Personnel Costs: Calculated based on existing workforce and labor negotiation commitments such as annual cost of living adjustments (COLAs), etc. The FY 2025/26 and FY 2026/27 proposed budget reflects existing COLAs effective July 1, 2025, and July 1, 2026, with the various represented groups, and anticipated annual merit increases. In development of the budget, the Finance Department incorporated initial estimates.
- Operations & Maintenance Costs: Ongoing commitments, such as leases and contract services (fire and dispatch)
- Capital Outlays & One-Time Studies

OPERATING BUDGET



The FY 2025/26 proposed General Fund revenue is **\$78,021,373** and the Quality of Life Fund is **\$21,350,770**, for a combined total of \$99,372,143.

The FY 2026/27 proposed General Fund revenue is **\$81,963,233** and the Quality of Life Fund is **\$21,897,597**, for a combined total of \$103,860,830.

Special Revenue and Other Funds total \$29,811,633 in FY 2025/26 and \$30,411,597 in FY 2026/27.

Operating Budget Expenditures for FY 2025/26 total: \$129,183,776 and for FY 2026/27 total \$134,272,427.

EXPENDITURE PROJECTIONS

	FY 2025/26 Budget (\$)	% of Citywide Budget	FY 2026/27 Budget (\$)	% of Citywide Budget
Operating Budget: (General Fund & Quality of Life)	\$99,372,143	54.50%	\$103,860,830	60.60%
Operating Budget: (Special Revenue & Other)	29,811,633	16.30%	30,411,597	17.70%
Total Operating Budget:	\$129,183,776	70.90%	\$134,272,427	78.30%
CIP Projects	13,189,811	7.20%	14,262,204	8.30%
Bonded CFDs	39,968,233	21.90%	22,978,314	13.40%
TOTAL	\$182,341,820	100.00%	\$171,512,945	100.00%

CIP BUDGET:

The CIP budget includes **24** projects with a proposed budget of **\$13,189,811** for FY 2025/26 and **9** projects with a proposed budget of **\$14,262,204** for FY 2026/27. The adopted projects address high priority infrastructure needs of the community. See Capital Improvement Program Section of the Budget Book for more detailed information on the CIP Program and budget.

BONDED CFD BUDGET:

The Bonded CFD Budget has a proposed budget of **\$39,968,233** for FY 2025/26 and a proposed budget of **\$22,978,314** for FY 2026/27.

Total Budget Appropriations Including Fiduciary (All Funds)

\$186,849,362 for FY 2025/26

\$176,141,607 for FY 2026/27



GENERAL FUND RESERVE FUND REQUIREMENT:

IN JUNE 2024, THE CITY COUNCIL ADOPTED AN UPDATED RESERVE FUND BALANCE POLICY TO SET ASIDE FUNDS FOR FUTURE UNFORSEEN EVENTS AND EMERGENCIES. THIS POLICY ESTABLISHES A MINIMUM 15% FUND BALANCE RESERVE FOR NATURAL DISASTERS AND CATASTROPHIC EVENTS; A 15% RESERVE FOR ECONOMIC SLOWDOWN DUE TO THE ONSET OF A RECESSION OR OTHER ECONOMIC CRISIS; AND A 10% RESERVE TO OFFSET THE TIMING OF GRANT REIMBURSEMENTS AND THE COLLECTIONS OF PROPERTY TAXES. PURSUANT TO THE ADOPTED POLICY, THE CITY PLANS TO REVIEW THE POLICY EVERY THREE (3) YEARS AND WILL REVIEW THE POLICY AGAIN IN FY 2027/28 DURING THE NEXT BUDGET CYCLE. THE 40% RESERVE REQUIREMENTS FOR FY 2025/26 AND FY 2026/27 ARE AS FOLLOWS:

FY 2025/26	FY 2026/27
Operating Stabilization Reserve (15%) = \$14,873,571	Operating Stabilization Reserve (15%) = \$15,471,875
Economic Uncertainty Reserve (15%) = \$14,873,571	Economic Uncertainty Reserve (15%) = \$15,471,875
Unassigned Fund Balance (10%) = \$9,915,714	Unassigned Fund Balance (10%) = \$10,314,583
Total: \$39,662,856	Total: \$41,258,333

STAFF HAS REVIEWED AND CONFIRMED THE EXISTING FUND BALANCE WILL ACCOMMODATE THE CORRESPONDING RESERVE FUND REQUIREMENT INCREASES BASED ON THE ADOPTED BUDGETS.

STRUCTURALLY BALANCED BUDGET

IN THE DEVELOPMENT OF THE BUDGET, THE CITY STRIVES TO PRESENT A STRUCTURALLY BALANCED BUDGET, WHERE RECURRING EXPENDITURES ARE MATCHED WITH RECURRING REVENUES. THE PROPOSED FY 2025/26 AND FY 2026/27 REVENUES AND EXPENDITURES PRESENT A STRUCTURALLY BALANCED BUDGET, WITH THE DELIBERATE USE OF EXCESS FUND BALANCES DIRECTED TOWARD HIGH PRIORITY CAPITAL PROJECTS AND/OR ONE TIME STUDIES/CAPITAL.

SUMMARY OF CHANGES TO PROPOSED FY 2025/26 & FY 2026/27 BUDGET:

FINAL REVENUE PROJECTIONS FROM THE CITY'S CONSULTANT FOR SALES AND USE TAXES, HDL, CAME IN HIGHER FOR GENERAL FUND AND LOWER FOR QUALITY OF LIFE. THE PROPOSED BUDGET FOR FINAL ADOPTION REFLECTS AN EQUAL INCREASE AND DECREASE IN THE TWO FUNDS, OFFSETTING THE CHANGE IN REVENUE BY ADJUSTING THE FIRE CONTRACT IN BOTH TO MAINTAIN A BALANCED BUDGET.

CITY OF MENIFEE
FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES
FY 2025/26

Fund	Beginning Fund Balance July 1, 2025	Proposed Revenues FY 2025/26	Proposed Expenditures FY 2025/26	Projected Ending Fund Balance FY 2025/26	% FY Change
General Fund	\$ 73,785,788	\$ 78,385,116	\$ 78,021,373	\$ 74,149,531	0.5%
Measure DD	\$ 2,527,956	\$ 21,558,647	\$ 22,537,730	\$ 1,548,873	-38.7%
Information Technology ISF	\$ 3,645,702	\$ 6,339,024	\$ 6,869,324	\$ 3,115,402	-14.5%
Fleet ISF	\$ 1,296,465	\$ 1,865,807	\$ 2,569,677	\$ 592,595	-54.3%
Facilities ISF	\$ 434,784	\$ 2,772,654	\$ 2,772,654	\$ 434,784	0.0%
Gas Tax	\$ 991,007	\$ 3,182,307	\$ 3,182,307	\$ 991,007	0.0%
SB 1 Road Maint Rehab Fund	\$ 452,278	\$ 3,006,976	\$ 3,350,000	\$ 109,254	-75.8%
Measure A	\$ 845,784	\$ 3,227,000	\$ 3,224,666	\$ 848,118	0.3%
SLESF	\$ 668,461	\$ 150,000	\$ 150,000	\$ 668,461	0.0%
AQMD	\$ 288,616	\$ 145,500	\$ 66,000	\$ 368,116	27.5%
Grant Fund	\$ (3,312)	\$ -	\$ -	\$ (3,312)	0.0%
TUMF	\$ 2	\$ -	\$ -	\$ 2	0.0%
PEG Channel	\$ 808,802	\$ 140,000	\$ -	\$ 948,802	17.3%
CDBG	\$ 95,980	\$ 560,000	\$ 560,000	\$ 95,980	0.0%
DIF (incl. RBBD & Quimby)	\$ 33,166,357	\$ 4,954,140	\$ 1,035,553	\$ 37,084,944	11.8%
LLMDs	\$ 3,686,813	\$ 1,042,862	\$ 979,138	\$ 3,750,537	1.7%
CSAs	\$ 256,152	\$ 1,944,040	\$ 1,905,073	\$ 295,119	15.2%
Audie Murphy Ranch CFD	\$ 3,786,205	\$ 2,601,811	\$ 2,049,906	\$ 4,338,110	14.6%
Hidden Hills CFD	\$ 870,294	\$ 331,911	\$ 363,210	\$ 838,995	-3.6%
Town Center CFD	\$ 195,172	\$ 18,793	\$ 19,301	\$ 194,664	-0.3%
Commerce Pointe CFD	\$ 86,798	\$ 31,060	\$ 26,057	\$ 91,801	5.8%
CFD 2017-1 Maintenance	\$ 677,420	\$ 239,768	\$ 262,100	\$ 655,088	-3.3%
Citywide CFD 2015-2	\$ 4,237,644	\$ 2,726,283	\$ 2,811,856	\$ 4,152,071	-2.0%
Citywide CFD 2017-1	\$ 2,201,526	\$ 2,220,459	\$ 2,079,305	\$ 2,342,680	6.4%
Debt Service	\$ 649,939	\$ 1,724,505	\$ 1,724,506	\$ 649,938	0.0%
Capital Projects	\$ 2,192,805	\$ 4,047,705	\$ 4,963,851	\$ 1,276,659	-41.8%
Bonded CFDs (Infrastructure)*	\$ 21,510,909	\$ 988,455	\$ 39,968,233	\$ -	-100.0%
Total Projected Fund Balance	\$ 159,356,348	\$ 144,204,823	\$ 181,491,820	\$ 139,538,220	-12.4%

*Due to the uncertainty of timing for bond issuances and projects, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero.

CITY OF MENIFEE
FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES
FY 2026/27

Fund	Projected Beginning Fund Balance July 1, 2026	Proposed Revenues FY 2026/27	Proposed Expenditures FY 2026/27	Projected Ending Fund Balance FY 2026/27	% FY Change
General Fund	\$ 74,149,531	\$ 81,815,362	\$ 81,963,233	\$ 74,001,660	-0.2%
Measure DD	\$ 1,548,873	\$ 21,897,597	\$ 22,022,597	\$ 1,423,873	-8.1%
Information Technology ISF	\$ 3,115,402	\$ 6,504,546	\$ 6,904,546	\$ 2,715,402	-12.8%
Fleet ISF	\$ 592,595	\$ 1,881,584	\$ 2,395,504	\$ 78,675	-86.7%
Facilities ISF	\$ 434,784	\$ 2,969,642	\$ 2,969,642	\$ 434,784	0.0%
Gas Tax	\$ 991,007	\$ 3,339,424	\$ 3,339,424	\$ 991,007	0.0%
SB 1 Road Maint Rehab Fund	\$ 109,254	\$ 3,153,325	\$ 2,900,000	\$ 362,579	231.9%
Measure A	\$ 848,118	\$ 3,279,000	\$ 3,182,594	\$ 944,524	11.4%
SLESF	\$ 668,461	\$ 150,000	\$ 150,000	\$ 668,461	0.0%
AQMD	\$ 368,116	\$ 148,100	\$ -	\$ 516,216	40.2%
Grant Fund	\$ (3,312)	\$ -	\$ -	\$ (3,312)	0.0%
TUMF	\$ 2	\$ -	\$ -	\$ 2	0.0%
PEG Channel	\$ 948,802	\$ 140,000	\$ -	\$ 1,088,802	14.8%
CDBG	\$ 95,980	\$ 560,000	\$ 560,000	\$ 95,980	0.0%
DIF (incl. RBBD & Quimby)	\$ 37,084,944	\$ 5,055,710	\$ 891,303	\$ 41,249,351	11.2%
LLMDs	\$ 3,750,537	\$ 1,020,452	\$ 991,378	\$ 3,779,611	0.8%
CSAs	\$ 295,119	\$ 1,982,869	\$ 1,978,889	\$ 299,099	1.3%
Audie Murphy Ranch CFD	\$ 4,338,110	\$ 2,652,547	\$ 2,093,576	\$ 4,897,081	12.9%
Hidden Hills CFD	\$ 838,995	\$ 338,049	\$ 326,885	\$ 850,159	1.3%
Town Center CFD	\$ 194,664	\$ 19,159	\$ 18,616	\$ 195,207	0.3%
Commerce Pointe CFD	\$ 91,801	\$ 31,681	\$ 23,770	\$ 99,712	8.6%
CFD 2017-1 Maintenance	\$ 655,088	\$ 244,563	\$ 267,281	\$ 632,370	-3.5%
Citywide CFD 2015-2	\$ 4,152,071	\$ 2,840,943	\$ 2,736,884	\$ 4,256,130	2.5%
Citywide CFD 2017-1	\$ 2,342,680	\$ 2,290,370	\$ 2,356,613	\$ 2,276,437	-2.8%
Debt Service	\$ 649,938	\$ 1,724,691	\$ 1,724,692	\$ 649,937	0.0%
Capital Projects	\$ 1,276,659	\$ 7,500,000	\$ 8,737,204	\$ 39,455	-96.9%
Bonded CFDs (Infrastructure)*	\$ -	\$ 679,955	\$ (22,978,314)	\$ -	0.0%
Total Projected Fund Balance	\$ 139,538,220	\$ 152,219,569	\$ 125,556,317	\$ 142,543,203	2.2%

*Due to the uncertainty of timing for bond issuances and projects, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero.

FUND BALANCE SUMMARY & ANALYSIS

FUND BALANCE DEFINITION:

The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

The following table summarizes major and non-major funds (or groups of funds) that are anticipated to increase/decrease 10% or more from June 30, 2024, projected fund balance to June 30, 2025, projected ending balance, as well as funds that are anticipated to increase/decrease 10% or more from June 30, 2025, to June 30, 2026. In general, in using Fund Balance, the City's overall strategy is to use the funding for one-time expenditures and prioritize funds to meet specific goals/actions items included within the City's Strategic Plan.

FUND	FY 2025/26 ANALYSIS	FY 2026/27 ANALYSIS
General Fund*	Less than 10% change.	Less than 10% change.
Measure DD*	The fiscal year budget includes appropriations of \$1,186,960 from available fund balance for five (5) CIP projects, including two (2) traffic signals and three (3) street improvements.	Less than 10% change.
Information Technology ISF*	The IT fund balance is maintained to replace and purchase key equipment. Deliberate use of fund balance is budgeted in the fiscal year for replacing 1/3 of all city laptops and purchasing new equipment for the MPD drone program.	Deliberate use of fund balance was again budgeted for in the fiscal year to replace 1/3 of all city laptops.
Fleet ISF*	The Fleet fund balance is maintained to replace and purchase new vehicles and related capital needed across the city. Deliberate use of fund balance is budgeted in the fiscal year for replacing a portion of eight (8) MPD patrol vehicles. Additionally, the Fund will include the requests for two (2) trailers for MPD equipment, and one vehicle lift annually for the Fleet bays.	Deliberate use of fund balance was again budgeted for in the fiscal year to replace a portion of an additional eight (8) MPD patrol vehicles and one vehicle lift annually for the Fleet bays.
Facilities ISF*	Less than 10% change.	Less than 10% change.
SB 1 Road Maintenance Rehabilitation Fund	SB 1 is fully used for CIP Projects, and available fund balance has been allocated as part of the fiscal year budget for CIP projects including large PMP projects and two (2) street improvements.	SB 1 funds will be used for several large PMP projects as part of the CIP. The complete balance will not be used immediately and therefore the fund balance is projected to grow.
Measure A	Less than 10% change.	Measure A funds will be used for several CIP projects, including the Local Roads Resurfacing Program, two (2) transportation projects, and three (3) drainage projects.
Air Quality Management District (AQMD)	The fiscal year budget includes the replacement purchase of one clean-air electric vehicle for the Public Works Manager. The purchase is less than the revenue and therefore the fund balance is projected to grow.	There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow.

FUND	FY 2025/26 ANALYSIS	FY 2026/27 ANALYSIS
Grant Fund*	Less than 10% change.	Less than 10% change.
TUMF Fund*	Less than 10% change.	Less than 10% change.
Public, Education & Government (PEG) Access	There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow.	There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow.
Development Impact Fees (DIF)*	DIF funds are used as part of the City's funding sources for the CIP Program. Available fund balances are budgeted for use. The complete revenues will not be used immediately and therefore the fund balances overall are projected to grow.	Deliberate use of fund balance was again budgeted for in the fiscal year, but the complete revenues will not be used immediately and therefore the fund balances overall are projected to grow.
County Service Areas (CSA)	The complete revenue of the CSAs collectively will not be used immediately and therefore the fund balances overall are projected to grow.	Less than 10% change.
Audie Murphy Ranch (AMR) CFD	There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow.	There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow.
Capital Projects	The Capital Project Fund is fully used for CIP Projects.	The Capital Project fund is fully used for CIP Projects.
Bonded CFDs (Infrastructure)*	Bonded CFD Funds receive revenue and disperse the funds for expenditures based on the timing of bond issuances and approved projects. In the fiscal year, revenue received in prior years will be expended and new bond issuances will most likely occur. Due to the uncertainty of timing, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero.	See explanation to left.

*Major Fund, per most recent audit (ACFR) ending June 30, 2024. See Glossary of Terms for Definition of Major Fund.

**CITY OF MENIFEE BIENNIAL BUDGET
GENERAL FUND & QUALITY OF LIFE SUMMARY**

Revenue	Actual FY 2022/23	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
Property Tax	20,538,212	22,834,638	22,801,919	24,295,893	25,920,064
Sales Tax	12,287,692	16,976,710	12,592,390	13,613,160	13,999,791
Quality of Life (Measure DD)	19,634,904	24,088,083	20,451,000	21,008,647	21,347,597
Development Fees	13,471,462	13,571,409	13,838,320	12,845,000	12,945,000
Vehicle License Fee (VLF)	9,687,677	10,726,737	11,210,112	12,474,953	13,403,022
Franchise Fees	4,883,059	5,215,363	5,487,753	5,875,000	6,160,000
Business License	151,559	206,588	178,236	250,000	262,500
Transient Occupancy Tax	430,098	507,446	700,000	475,000	503,000
Charges for Services	596,316	728,918	653,506	665,910	665,910
Fines & Forfeitures	339,656	524,813	431,177	429,000	429,000
Real Property Transfer Tax	858,617	871,948	900,000	950,000	1,000,000
Pass-through Revenue	2,745,454	2,688,806	4,251,715	2,000,000	2,000,000
Misc. Revenue	7,404,125	2,466,121	4,797,215	1,861,200	1,877,075
Interest Revenue	1,224,138	2,530,894	2,300,000	3,050,000	3,050,000
Transfer In	2,274,894	1,559,372	150,000	150,000	150,000
Total General Fund Revenues	\$96,527,864	\$105,497,847	\$100,743,343	\$99,943,763	\$103,712,959

Expenditures	Actual FY 2022/23	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
Departments					
City Attorney	1,059,815	1,092,764	1,292,969	1,330,760	1,370,683
City Clerk	1,014,049	911,334	1,262,129	1,103,596	1,332,314
City Council	293,053	235,446	341,085	337,304	347,906
City Executive Office	1,544,453	1,771,456	2,022,312	1,960,310	2,039,933
Communications Division	644,447	782,908	763,391	1,300,223	1,353,278
Community Development	7,865,365	8,678,513	11,704,511	8,200,990	8,957,758
Community Services	5,042,392	5,059,330	6,199,141	5,816,301	5,975,221
Economic Development	1,463,762	1,390,913	1,947,841	1,408,199	1,444,424
Finance	2,874,252	3,185,102	3,878,883	4,214,001	4,384,412
General Services	4,823,956	5,650,744	3,887,413	3,634,872	3,907,095
Human Resources	4,176,680	4,165,777	4,805,896	5,338,926	5,948,554
Public Works	6,163,427	6,673,162	8,653,540	8,596,692	8,963,201
Public Safety					
Fire	16,453,108	16,793,047	20,772,725	20,257,044	20,268,792
Menifee Police Department	27,836,933	29,511,159	33,136,241	35,872,925	37,567,259
Total Expenditures	\$81,255,693	\$85,901,653	\$100,668,077	\$99,372,143	\$103,860,830

Capital Improvement Program (CIP)					
CIP Projects	2,807,634	5,101,238	28,726,463	1,186,960	125,000
Total CIP	\$2,807,634	\$5,101,238	\$28,726,463	\$1,186,960	\$125,000
Total General Fund Expenditures	\$84,063,327	\$91,002,890	\$129,394,540	\$100,559,103	\$103,985,830

Use of One-time Fund Balance ⁽¹⁾	1,367,111	376,535	1,188,693	979,083	625,000
Net Operating Expenditures	\$82,696,216	\$90,626,356	\$128,205,847	\$99,580,020	\$103,360,830

Revenues Over/(Under)	\$13,831,648	\$14,871,491	-\$27,462,504	\$363,743	\$352,129
Expenditures:					

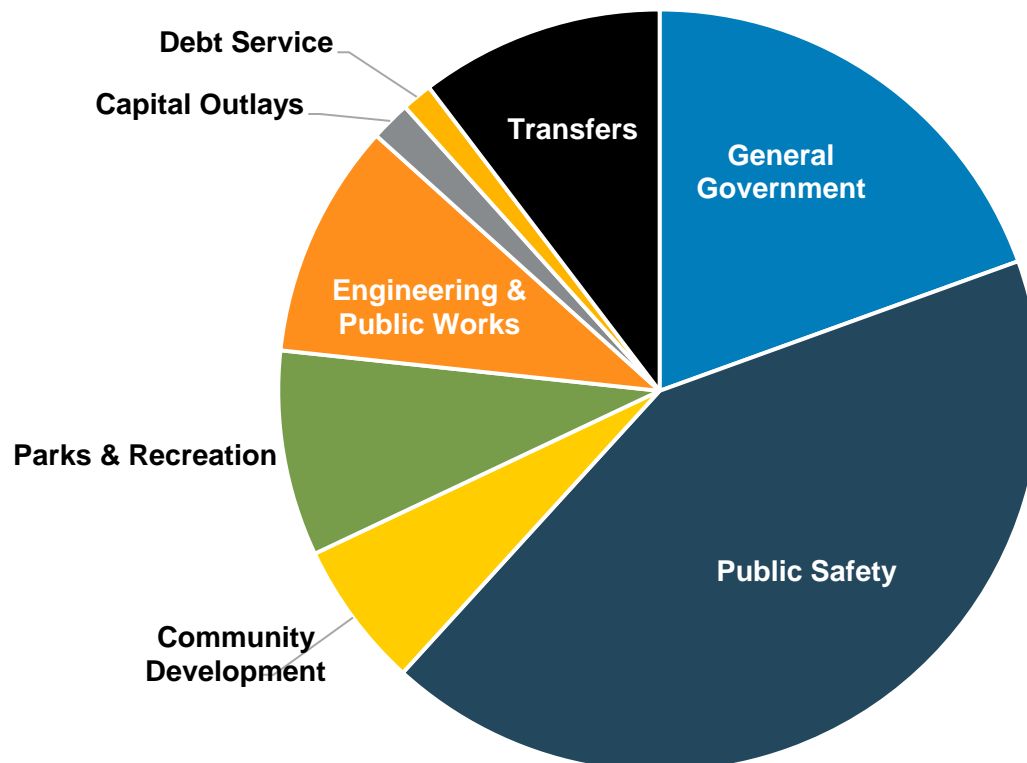
⁽¹⁾ Use of Fund Balance includes CIP projects out of the Quality of Life Fund and additional use of General Plan Fees restricted fund balance in the General Fund.

CITY OF MENIFEE BIENNIAL BUDGET

OPERATING - EXPENDITURES & TRANSFERS BY FUNCTION (ALL FUNDS)

Expenditures	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	% of FY25/26 Budget	Proposed FY 2026/27 Budget	% of FY26/27 Budget
Function						
General Government	21,579,525	23,995,341	25,163,486	19%	26,807,990	20%
Public Safety	45,011,947	53,229,050	54,617,285	42%	56,178,162	42%
Community Development	8,714,588	12,219,835	8,036,522	6%	8,893,927	7%
Parks & Recreation	8,981,800	13,513,577	11,261,099	9%	11,725,619	9%
Engineering & Public Works	7,245,076	9,797,237	12,885,458	10%	13,414,348	10%
Capital Outlays	2,619,473	4,353,329	2,186,401	2%	1,860,981	1%
Debt Service	1,674,164	1,669,325	1,672,006	1%	1,672,192	1%
Transfers	12,683,819	12,960,429	13,361,519	10%	13,719,208	10%
Total Citywide Expenditures	\$108,510,393	\$131,738,123	\$129,183,776	98%	\$134,272,427	99%

Operating Expenditures by Function



CITY OF MENIFEE BIENNIAL BUDGET

CITYWIDE - EXPENDITURE & TRANSFERS SUMMARY BY DEPARTMENT (3-YEAR HISTORY)

All Citywide Funds

Department Division	Actual FY 2022/23	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
Operating					
City Attorney	1,060,121	1,092,814	1,293,135	1,330,760	1,370,683
City Clerk	1,123,073	916,061	1,268,444	1,103,596	1,332,314
City Council	300,944	242,597	351,062	337,304	347,906
City Executive Office	2,205,760	2,569,233	2,809,005	3,262,933	3,395,611
City Executive Office Admin	1,561,313	1,784,778	2,040,562	1,962,710	2,042,333
Communications ⁽¹⁾	644,447	784,455	768,442	1,300,223	1,353,278
Community Development	8,455,447	9,488,315	13,118,195	8,685,990	9,542,758
Building & Safety	2,462,457	2,711,131	3,317,263	3,590,806	3,718,305
CDBG & Housing	385,136	759,424	1,349,682	460,000	560,000
Planning	5,607,853	6,017,760	8,451,250	4,635,184	5,264,453
Community Services	10,217,388	12,174,486	16,074,383	13,126,055	13,529,225
Community Services Admin ⁽²⁾	8,522,207	10,407,773	13,707,990	11,065,481	11,368,192
Facility Maintenance ISF	179,445	299,549	409,858	397,369	417,619
Parks	581,546	490,640	575,120	586,623	661,315
Recreation	538,936	655,979	783,768	791,118	782,388
Solid Waste/Envir Svcs	395,253	320,545	597,647	285,464	299,711
Economic Development	1,485,048	1,496,909	2,170,676	1,410,699	1,446,924
Finance	3,965,205	4,309,132	4,989,884	5,536,142	5,741,039
Fire Department	16,564,972	16,975,143	20,913,786	20,372,644	20,384,392
Fire Marshal	375,576	375,121	422,449	212,251	218,437
Fire Suppression	16,189,396	16,600,021	20,491,337	20,160,393	20,165,955
General Services	8,536,953	7,000,653	5,217,910	4,935,113	5,350,639
Human Resources	4,197,933	4,227,682	4,861,699	5,341,226	5,950,854
Emergency Manag. Services	295,866	160,735	167,489	46,450	46,494
HR Operations	1,337,393	1,312,871	1,246,828	1,518,821	1,580,188
Risk Management	2,564,673	2,754,076	3,447,382	3,775,955	4,324,172
Information Technology ISF	3,156,809	2,932,563	5,051,540	5,326,190	5,443,950
Digital Productions ⁽¹⁾	-	282,182	324,749	-	-
GIS Services	420,739	319,060	587,779	179,000	170,500
IT Admin	2,736,070	1,422,106	2,380,778	2,559,268	2,669,057
IT Operations	-	909,215	1,758,234	2,587,922	2,604,393

All Citywide Funds

Menifee Police Department	30,432,389	32,560,137	38,175,918	40,340,730	41,909,570
Animal Control	877,942	864,636	1,032,226	1,111,974	1,199,946
Code Enforcement	1,185,144	1,264,719	1,519,060	1,441,948	1,522,005
Crime Scene Inv & Evidence	-	-	56,500	28,735	34,868
Detective Bureau	-	-	17,371	37,330	31,510
Patrol	-	-	614,916	535,520	537,985
PD Administration ⁽³⁾	28,369,304	30,430,747	34,806,297	37,028,248	38,502,266
Police Canine	-	-	33,000	54,850	-
Problem Oriented Policing	-	-	6,445	5,440	8,385
School Resource Officer	-	35	15,000	10,475	9,140
Special Enforcement Team	-	-	19,010	12,000	6,830
Support Services	-	-	13,978	22,940	20,510
Traffic	-	-	42,115	51,270	36,125
Public Works	10,921,382	12,524,669	15,442,486	18,074,394	18,526,562
CIP Administration	844,924	1,019,684	1,470,672	1,132,916	1,180,671
Construction Inspection	-	1,665,998	1,986,073	1,574,126	1,690,584
Engineering	4,005,436	2,525,687	3,694,499	4,176,822	4,296,752
Fleet Services ISF	406,045	447,750	536,477	643,507	600,784
Public Works (Operations)	2,408,832	2,074,770	2,333,390	2,458,516	2,410,957
Street Maintenance	3,256,144	4,440,078	4,762,779	7,365,452	7,591,445
Traffic Engineering	-	350,702	658,596	723,055	755,369
Total Operating Expenditures	\$102,623,421	\$108,510,393	\$131,738,123	\$129,183,776	\$134,272,427
Capital Improvement Program (CIP)					
Total CIP Projects	\$22,722,250	\$38,112,332	\$109,503,974	\$13,189,811	\$14,262,204
Bonded CFDs (Infrastructure)					
Total Bonded CFDs	\$12,325,891	\$21,888,032	\$20,665,030	\$39,968,233	\$22,978,314
Total Citywide Expenditures	\$137,671,563	\$168,510,757	\$261,907,127	\$182,341,820	\$171,512,945

⁽¹⁾ Digital Productions division was moved from the IT Department to the Communications division for FY 2025/26.

⁽²⁾ Community Services Administration division contains all personnel and all Special Districts expenditures.

⁽³⁾ The Police Department (excluding Code Enforcement) contains all personnel expenditures within the Administration division.

CITY OF MENIFEE BIENNIAL BUDGET

ALL FUNDS - REVENUE SUMMARY BY FUND / TYPE (3-YEAR HISTORY)

Revenue by Type & Fund	Actual FY 2022/23	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
General Fund & Quality of Life (Measure DD)					
General Fund	76,599,571	80,815,283	79,842,343	78,385,116	81,815,362
Quality of Life Fund	19,928,293	24,682,564	20,901,000	21,558,647	21,897,597
Total General Fund & Measure DD	96,527,864	105,497,847	100,743,343	99,943,763	103,712,959
Special Revenue & Other Funds					
Internal Service Funds					
Facilities ISF	894,175	951,580	2,690,526	2,772,654	2,969,642
Fleet ISF	2,376,457	2,037,396	1,863,723	1,865,807	1,881,584
Information Technology ISF	5,671,038	5,816,617	6,298,138	6,339,024	6,504,546
Total Internal Service Funds	8,941,670	8,805,593	10,852,387	10,977,485	11,355,772
Special Revenue Funds					
Gas Tax	2,706,081	3,045,812	3,056,210	3,182,307	3,339,424
SB 1 Road Maint Rehab Fund	2,423,121	2,907,590	2,874,660	3,006,976	3,153,325
Measure A	3,138,007	3,314,130	3,201,395	3,227,000	3,279,000
SLESF	164,684	312,972	150,000	150,000	150,000
AQMD	141,207	116,816	126,162	145,500	148,100
Grant Fund	6,029,039	3,443,247	20,944,755	-	-
PEG Access	178,060	135,888	142,334	140,000	140,000
TUMF	1,315,336	11,208,326	10,213,818	-	-
CDBG	400,203	995,012	804,786	560,000	560,000
LLMD Funds	850,193	1,052,496	1,055,167	1,042,862	1,020,452
CSA Funds	1,887,874	3,613,808	1,944,860	1,944,040	1,982,869
DIF Funds (incl. RBBD/Quimby)	13,938,295	16,102,141	8,131,758	6,294,140	6,424,210
CFD Funds (Maintenance)	5,111,009	6,203,047	7,096,851	8,170,085	8,417,312
Total Special Revenue Funds	38,283,108	52,451,285	59,742,756	27,862,910	28,614,692
Debt Service Fund					
Debt Service Transfers	1,764,696	1,801,959	1,794,195	1,724,505	1,724,691
Total Debt Service Fund	1,764,696	1,801,959	1,794,195	1,724,505	1,724,691
Capital Project Fund					
Capital Projects	687,049	3,553,163	3,507,412	4,047,705	7,500,000
Total Capital Project Fund	687,049	3,553,163	3,507,412	4,047,705	7,500,000
Bonded CFD Funds (Infrastructure)					
Bonded CFD Revenue	11,274,669	26,683,355	25,909,503	988,455	679,955
Total Bonded CFD Funds	11,274,669	26,683,355	25,909,503	988,455	679,955
Total Special Revenue & Other Funds Revenues	\$60,951,193	\$93,295,355	\$101,806,253	\$45,601,060	\$49,875,110
Total Citywide Budget Revenues	\$157,479,057	\$198,793,201	\$202,549,595	\$145,544,823	\$153,588,069
Total Citywide without Bonded CFDs	\$146,204,388	\$172,109,846	\$176,640,092	\$144,556,368	\$152,908,114

Fiduciary Funds					
Revenue by Type & Fund	Actual FY2022/23	Actual FY2023/24	Adjusted FY2024/25 Budget	Adopted FY2025/26 Budget	Adopted FY2026/27 Budget
Agency/Custodial Funds					
Veteran's Memorial	1,533	(468)	-	-	-
Trust Fund	(27,627)	427,451	450,000	-	-
Custodial Funds	2,432,157	5,724,163	7,256,255	6,268,167	6,392,086
Total Agency/Custodial Funds	\$2,406,064	\$6,151,146	\$7,706,255	\$6,268,167	\$6,392,086
Total All City Funds Revenues	\$159,885,121	\$204,944,347	\$210,255,850	\$151,812,990	\$159,980,155

CITY OF MENIFEE BIENNIAL BUDGET

ALL FUNDS - EXPENDITURE SUMMARY BY FUND / TYPE (3-YEAR HISTORY)

Expenditures by Type & Fund	Actual FY 2022/23	Actual FY 2023/24	Adjusted FY 2024/25 Budget	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
General Fund & Quality of Life (Measure DD)					
General Fund	64,601,515	68,315,041	91,286,225	78,021,373	81,963,233
Quality of Life Fund	19,461,812	22,687,850	38,108,315	22,537,730	22,022,597
Total General Fund & Measure DD	84,063,327	91,002,890	129,394,540	100,559,103	103,985,830
Special Revenue & Other Funds					
Internal Service Funds					
Facilities ISF	631,484	1,032,261	2,798,930	2,772,654	2,969,642
Fleet ISF	1,776,932	1,950,010	2,008,113	2,569,677	2,395,504
Information Technology ISF	5,406,912	4,723,135	7,319,366	6,869,324	6,904,546
Total Internal Service Funds	7,815,328	7,705,405	12,126,409	12,211,655	12,269,692
Special Revenue Funds					
Gas Tax	2,130,309	2,895,110	3,471,180	3,182,307	3,339,424
SB 1 Road Maint Rehab Fund	2,833,030	2,121,525	5,153,677	3,350,000	2,900,000
Measure A	1,396,549	3,479,978	6,562,701	3,224,666	3,182,594
SLESF	164,684	150,000	150,000	150,000	150,000
AQMD	39,951	44,996	147,779	66,000	-
Grant Fund	5,340,899	2,861,335	22,813,832	-	-
PEG Access	62,650	49,943	42,250	-	-
TUMF	2,060,925	10,988,369	9,275,476	-	-
CDBG	403,822	1,019,311	750,051	560,000	560,000
LLMD Funds	759,675	751,591	1,076,760	979,138	991,378
CSA Funds	1,691,212	2,982,352	3,587,762	1,905,073	1,978,889
DIF Funds (incl. RBBD/Quimby)	11,253,400	12,417,703	31,963,435	1,885,553	891,303
CFD Funds (Maintenance)	2,494,378	3,646,108	6,554,022	7,611,735	7,823,625
Total Special Revenue Funds	30,631,484	43,408,320	91,548,922	22,914,472	21,817,213
Debt Service Fund					
Debt Service Transfers	1,745,445	1,769,434	1,759,325	1,724,506	1,724,692
Total Debt Service Fund	1,745,445	1,769,434	1,759,325	1,724,506	1,724,692
Capital Project Fund					
Capital Project	1,090,088	2,736,675	6,412,902	4,963,851	8,737,204
Total Capital Project Fund	1,090,088	2,736,675	6,412,902	4,963,851	8,737,204
Bonded CFDs (Infrastructure)					
Bonded CFDs Expenditures	12,325,891	21,888,032	20,665,030	39,968,233	22,978,314
Total Bonded CFD Funds	12,325,891	21,888,032	20,665,030	39,968,233	22,978,314
Total Special Revenue & Other Funds Expenditures	\$53,608,236	\$77,507,867	\$132,512,587	\$81,782,717	\$67,527,115
Total Citywide Budget Expenditures	\$137,671,563	\$168,510,757	\$261,907,127	\$182,341,820	\$171,512,945
Total Citywide without Bonded CFDs	\$125,345,672	\$146,622,725	\$241,242,097	\$142,373,587	\$148,534,631

Fiduciary Funds					
Expenditures by Type & Fund	Actual FY2022/23	Actual FY2023/24	Adjusted FY2024/25 Budget	Adopted FY2025/26 Budget	Adopted FY2026/27 Budget
Agency/Custodial Funds					
Veteran's Memorial	-	-	-	-	-
Trust Fund	-	600,000	275,000	-	-
Custodial Funds	918,062	2,246,846	3,262,856	4,507,542	4,628,662
Total Agency/Custodial Funds	\$918,062	\$2,846,846	\$3,537,856	\$4,507,542	\$4,628,662
Total All City Funds Expenditures	\$138,589,625	\$171,357,603	\$265,444,983	\$186,849,362	\$176,141,607

CITY OF MENIFEE BIENNIAL BUDGET
CITYWIDE - EXPENDITURE CATEGORIES BY FUND

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
General Fund and Quality of Life Fund			
1100	General Fund		
	1. Personnel	\$39,224,653	\$41,166,623
	2. Operating & Maintenance	\$26,184,516	\$27,237,595
	3. Capital Outlays & One-time	\$1,715,000	\$2,215,000
	4. ISF Allocations & Transfers	\$10,470,851	\$10,808,612
	General Fund Total	\$77,595,020	\$81,427,830
1105	Quality of Life		
	1. Personnel	\$7,881,456	\$8,297,390
	2. Operating & Maintenance	\$13,895,667	\$14,135,610
	6. Capital Projects (CIP)	\$1,186,960	\$125,000
	Quality of Life Total	\$22,964,083	\$22,558,000
Internal Service Funds (ISFs)			
1110	Information Technology		
	1. Personnel	\$2,076,371	\$2,183,854
	2. Operating & Maintenance	\$4,738,656	\$4,716,339
	3. Capital Outlays & One-time	\$50,000	\$0
	4. ISF Allocations & Transfers	\$4,297	\$4,353
	Information Technology Total	\$6,869,324	\$6,904,546
1115	Fleet Services		
	1. Personnel	\$504,407	\$530,184
	2. Operating & Maintenance	\$1,351,400	\$1,341,400
	3. Capital Outlays & One-time	\$713,870	\$523,920
	Fleet Services Total	\$2,569,677	\$2,395,504
1116	Facility Maintenance Services		
	1. Personnel	\$381,369	\$401,619
	2. Operating & Maintenance	\$2,391,285	\$2,568,023
	Facility Maintenance Services Total	\$2,772,654	\$2,969,642
Special Revenue Funds			
2200	Gas Tax		
	1. Personnel	\$1,485,832	\$1,572,711
	2. Operating & Maintenance	\$1,218,061	\$1,284,161
	3. Capital Outlays & One-time	\$74,756	\$75,115
	4. ISF Allocations & Transfers	\$403,658	\$407,437
	Gas Tax Total	\$3,182,307	\$3,339,424
2201	SB 1 Road Maint Rehab		
	6. Capital Projects (CIP)	\$3,350,000	\$2,900,000
	SB 1 Road Maint Rehab Total	\$3,350,000	\$2,900,000
2220	Measure A		
	4. ISF Allocations & Transfers	\$1,085,666	\$1,085,852
	6. Capital Projects (CIP)	\$2,139,000	\$2,096,742
	Measure A Total	\$3,224,666	\$3,182,594

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
2240	SLESF		
	4. ISF Allocations & Transfers	\$150,000	\$150,000
	SLESF Total	\$150,000	\$150,000
2280	AQMD		
	3. Capital Outlays & One-time	\$66,000	\$0
	AQMD Total	\$66,000	\$0
Lighting and Landscape Maintenance District (LLMD) Funds			
2370	LLMD 89-1 C Zone 3		
	2. Operating & Maintenance	\$378,482	\$378,482
	LLMD 89-1 C Zone 3 Total	\$378,482	\$378,482
2372	LLMD 89-1 C Zone 27		
	1. Personnel	\$7,082	\$7,468
	2. Operating & Maintenance	\$4,649	\$4,934
	LLMD 89-1 C Zone 27 Total	\$11,731	\$12,402
2373	LLMD 89-1 C Zone 37		
	1. Personnel	\$14,813	\$15,631
	2. Operating & Maintenance	\$24,114	\$34,202
	LLMD 89-1 C Zone 37 Total	\$38,927	\$49,833
2374	LLMD 89-1 C Zone 38		
	2. Operating & Maintenance	\$89,436	\$55,525
	LLMD 89-1 C Zone 38 Total	\$89,436	\$55,525
2375	LLMD 89-1 C Zone 44		
	1. Personnel	\$23,667	\$24,932
	2. Operating & Maintenance	\$36,010	\$38,644
	LLMD 89-1 C Zone 44 Total	\$59,677	\$63,576
2376	LLMD 89-1 C Zone 47		
	2. Operating & Maintenance	\$10,482	\$10,714
	LLMD 89-1 C Zone 47 Total	\$10,482	\$10,714
2377	LLMD 89-1 C Zone 49		
	2. Operating & Maintenance	\$2,334	\$2,443
	LLMD 89-1 C Zone 49 Total	\$2,334	\$2,443
2379	LLMD 89-1 C Zone 63		
	1. Personnel	\$5,695	\$5,996
	2. Operating & Maintenance	\$5,042	\$5,423
	LLMD 89-1 C Zone 63 Total	\$10,737	\$11,419
2380	LLMD 89-1 C Zone 69		
	1. Personnel	\$19,066	\$20,095
	2. Operating & Maintenance	\$46,085	\$66,343
	LLMD 89-1 C Zone 69 Total	\$65,151	\$86,438
2382	LLMD 89-1 C Zone 77		
	2. Operating & Maintenance	\$57,305	\$34,048
	LLMD 89-1 C Zone 77 Total	\$57,305	\$34,048
2383	LLMD 89-1 C Zone 81		
	1. Personnel	\$18,915	\$19,927
	2. Operating & Maintenance	\$34,475	\$54,737

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	LLMD 89-1 C Zone 81 Total	\$53,390	\$74,664
2384	LLMD 89-1 C Zone 113		
	2. Operating & Maintenance	\$1,489	\$1,619
	LLMD 89-1 C Zone 113 Total	\$1,489	\$1,619
2385	LLMD 89-1 C Zone 114		
	2. Operating & Maintenance	\$1,535	\$1,658
	LLMD 89-1 C Zone 114 Total	\$1,535	\$1,658
2386	LLMD 89-1 C Zone 117		
	1. Personnel	\$3,097	\$3,260
	2. Operating & Maintenance	\$8,068	\$8,518
	LLMD 89-1 C Zone 117 Total	\$11,165	\$11,778
2387	LLMD 89-1 C Zone 118		
	2. Operating & Maintenance	\$4,280	\$4,468
	4. ISF Allocations & Transfers	\$1,163	\$1,163
	LLMD 89-1 C Zone 118 Total	\$5,443	\$5,631
2388	LLMD 89-1 C Zone 121		
	2. Operating & Maintenance	\$2,467	\$2,641
	LLMD 89-1 C Zone 121 Total	\$2,467	\$2,641
2389	LLMD 89-1 C Zone 129		
	2. Operating & Maintenance	\$1,703	\$4,254
	LLMD 89-1 C Zone 129 Total	\$1,703	\$4,254
2390	LLMD 89-1 C Zone 130		
	1. Personnel	\$3,078	\$3,245
	2. Operating & Maintenance	\$10,015	\$10,490
	LLMD 89-1 C Zone 130 Total	\$13,093	\$13,735
2391	LLMD 89-1 C Zone 133		
	1. Personnel	\$48,980	\$51,614
	2. Operating & Maintenance	\$59,372	\$62,026
	4. ISF Allocations & Transfers	\$4,362	\$4,362
	LLMD 89-1 C Zone 133 Total	\$112,714	\$118,002
2392	LLMD 89-1 C Zone 163		
	2. Operating & Maintenance	\$935	\$971
	LLMD 89-1 C Zone 163 Total	\$935	\$971
2393	LLMD 89-1 C Zone 167		
	1. Personnel	\$6,504	\$6,862
	2. Operating & Maintenance	\$21,085	\$20,825
	LLMD 89-1 C Zone 167 Total	\$27,589	\$27,687
2394	LLMD 89-1 C Zone 176		
	2. Operating & Maintenance	\$3,462	\$3,552
	4. ISF Allocations & Transfers	\$485	\$485
	LLMD 89-1 C Zone 176 Total	\$3,947	\$4,037
2395	LLMD 89-1 C Zone Group 4		
	2. Operating & Maintenance	\$15,820	\$16,235
	4. ISF Allocations & Transfers	\$3,586	\$3,586
	LLMD 89-1 C Zone Group 4 Total	\$19,406	\$19,821

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
Development Impact Fee (DIF) Funds			
2410	RBBB - Scott Road		
	6. Capital Projects (CIP)	\$500,000	\$0
	RBBB - Scott Road Total	\$500,000	\$0
County Service Area (CSA) Funds			
2420	CSA 33		
	2. Operating & Maintenance	\$9,414	\$9,571
	4. ISF Allocations & Transfers	\$1,066	\$1,066
	CSA 33 Total	\$10,480	\$10,637
2430	CSA 43		
	2. Operating & Maintenance	\$18,313	\$18,586
	4. ISF Allocations & Transfers	\$4,846	\$4,846
	CSA 43 Total	\$23,159	\$23,432
2450	CSA 84		
	2. Operating & Maintenance	\$231,622	\$242,646
	4. ISF Allocations & Transfers	\$322,278	\$322,278
	CSA 84 Total	\$553,900	\$564,924
2460	CSA 86		
	1. Personnel	\$213,672	\$226,348
	2. Operating & Maintenance	\$66,190	\$67,982
	4. ISF Allocations & Transfers	\$14,151	\$14,151
	CSA 86 Total	\$294,013	\$308,481
2470	CSA 138		
	2. Operating & Maintenance	\$2,619	\$2,753
	4. ISF Allocations & Transfers	\$4,071	\$4,071
	CSA 138 Total	\$6,690	\$6,824
2480	CSA 145		
	1. Personnel	\$314,368	\$331,097
	2. Operating & Maintenance	\$523,150	\$554,181
	4. ISF Allocations & Transfers	\$179,313	\$179,313
	CSA 145 Total	\$1,016,831	\$1,064,591
Community Development Block Grant (CDBG) Fund			
2481	CDBG Grant		
	1. Personnel	\$123,060	\$128,980
	2. Operating & Maintenance	\$5,940	\$57,421
	3. Capital Outlays & One-time	\$331,000	\$373,599
	6. Capital Projects (CIP)	\$100,000	\$0
	CDBG Grant Total	\$560,000	\$560,000
Community Facilities District (CFD) Funds			
2490	CFD Audie Murphy Ranch		
	1. Personnel	\$635,694	\$669,975
	2. Operating & Maintenance	\$1,319,440	\$1,327,541
	4. ISF Allocations & Transfers	\$94,772	\$96,060
	CFD Audie Murphy Ranch Total	\$2,049,906	\$2,093,576
2491	CFD Hidden Hills		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	1. Personnel	\$90,833	\$95,739
	2. Operating & Maintenance	\$272,377	\$231,146
	CFD Hidden Hills Total	\$363,210	\$326,885
2492	CFD 2014-1 Town Center		
	2. Operating & Maintenance	\$18,745	\$18,049
	4. ISF Allocations & Transfers	\$556	\$567
	CFD 2014-1 Town Center Total	\$19,301	\$18,616
2493	CFD 2014-2 Commerce Point		
	1. Personnel	\$2,973	\$3,133
	2. Operating & Maintenance	\$22,474	\$20,023
	4. ISF Allocations & Transfers	\$610	\$614
	CFD 2014-2 Commerce Point Total	\$26,057	\$23,770
2494	CFD 2017-1 Maint Services		
	1. Personnel	\$10,164	\$10,716
	2. Operating & Maintenance	\$228,704	\$232,915
	4. ISF Allocations & Transfers	\$23,232	\$23,650
	CFD 2017-1 Maint Services Total	\$262,100	\$267,281
DIF Funds (continued)			
2513	DIF 17 - Library		
	2. Operating & Maintenance	\$50,000	\$50,000
	DIF 17 - Library Total	\$50,000	\$50,000
2517	DIF Citywide - Parks & Rec		
	6. Capital Projects (CIP)	\$200,000	\$0
	DIF Citywide - Parks & Rec Total	\$200,000	\$0
2521	DIF Citywide - Fire Facilities		
	6. Capital Projects (CIP)	\$300,000	\$0
	DIF Citywide - Fire Facilities Total	\$300,000	\$0
2524	DIF Citywide - General Govt		
	3. Capital Outlays & One-time	\$43,050	\$0
	DIF Citywide - General Govt Total	\$43,050	\$0
2525	DIF Citywide - Law Enforcement		
	3. Capital Outlays & One-time	\$217,080	\$190,080
	DIF Citywide - Law Enforcement Total	\$217,080	\$190,080
2528	DIF Citywide - Animal Shelter		
	2. Operating & Maintenance	\$225,423	\$247,965
	DIF Citywide - Animal Shelter Total	\$225,423	\$247,965
2531	DIF Citywide - A_B Storm Drain		
	6. Capital Projects (CIP)	\$0	\$3,258
	DIF Citywide - A_B Storm Drain Total	\$0	\$3,258
2532	DIF Citywide - A_C Storm Drain		
	6. Capital Projects (CIP)	\$0	\$400,000
	DIF Citywide - A_C Storm Drain Total	\$0	\$400,000
2620	Local Park - Quimby		
	6. Capital Projects (CIP)	\$350,000	\$0
	Local Park - Quimby Total	\$350,000	\$0

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
CFD Funds (continued)			
2621	CFD 2015-2 Citywide Graffiti		
	2. Operating & Maintenance	\$34,290	\$34,974
	CFD 2015-2 Citywide Graffiti Total	\$34,290	\$34,974
2622	CFD 2015-2 Citywide Parks		
	1. Personnel	\$314,610	\$331,407
	2. Operating & Maintenance	\$142,306	\$137,596
	6. Capital Projects (CIP)	\$100,000	\$0
	CFD 2015-2 Citywide Parks Total	\$556,916	\$469,003
2626	Citywide Streetsweeping		
	1. Personnel	\$57,638	\$60,778
	2. Operating & Maintenance	\$851	\$362
	3. Capital Outlays & One-time	\$5,158	\$4,799
	4. ISF Allocations & Transfers	\$38,161	\$38,161
	Citywide Streetsweeping Total	\$101,808	\$104,100
2630	CFD 2015-2 Original Zn #1		
	1. Personnel	\$44,353	\$46,755
	2. Operating & Maintenance	\$420,832	\$328,887
	4. ISF Allocations & Transfers	\$31,749	\$31,884
	CFD 2015-2 Original Zn #1 Total	\$496,934	\$407,526
2632	CFD 2015-2 Annexation#2 Zn #3		
	2. Operating & Maintenance	\$7,207	\$5,468
	CFD 2015-2 Annexation#2 Zn #3 Total	\$7,207	\$5,468
2633	CFD 2015-2 Annexation #3 Zn #4		
	2. Operating & Maintenance	\$348	\$518
	CFD 2015-2 Annexation #3 Zn #4 Total	\$348	\$518
2634	CFD 2015-2 Annexation #4 Zn #5		
	1. Personnel	\$2,374	\$2,505
	2. Operating & Maintenance	\$1,753	\$1,705
	4. ISF Allocations & Transfers	\$2,261	\$2,306
	CFD 2015-2 Annexation #4 Zn #5 Total	\$6,388	\$6,516
2636	CFD 2015-2 Annexation #6 Zn #7		
	1. Personnel	\$11,047	\$11,624
	2. Operating & Maintenance	\$117,070	\$128,826
	4. ISF Allocations & Transfers	\$17,892	\$17,930
	CFD 2015-2 Annexation #6 Zn #7 Total	\$146,009	\$158,380
2637	CFD 2015-2 Annexation #7 Zn #8		
	1. Personnel	\$5,604	\$5,907
	2. Operating & Maintenance	\$18,378	\$21,198
	4. ISF Allocations & Transfers	\$4,675	\$4,688
	CFD 2015-2 Annexation #7 Zn #8 Total	\$28,657	\$31,793
2638	CFD 2015-2 Annexation #8 Zn #9		
	2. Operating & Maintenance	\$15,817	\$19,094
	4. ISF Allocations & Transfers	\$61	\$62
	CFD 2015-2 Annexation #8 Zn #9 Total	\$15,878	\$19,156

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
2639	CFD 2015-2 Annexation #9 Zn#10		
	2. Operating & Maintenance	\$5,834	\$4,976
	4. ISF Allocations & Transfers	\$44	\$45
	CFD 2015-2 Annexation #9 Zn#10 Total	\$5,878	\$5,021
2640	CFD 2015-2 Annexation#10 Zn#11		
	2. Operating & Maintenance	\$313	\$327
	4. ISF Allocations & Transfers	\$100	\$102
	CFD 2015-2 Annexation#10 Zn#11 Total	\$413	\$429
2641	CFD 2015-2 Annexation#11 Zn#12		
	1. Personnel	\$42,212	\$44,494
	2. Operating & Maintenance	\$122,116	\$123,299
	4. ISF Allocations & Transfers	\$21,368	\$21,617
	CFD 2015-2 Annexation#11 Zn#12 Total	\$185,696	\$189,410
2642	CFD 2015-2 Annexation#12 Zn#13		
	1. Personnel	\$12,527	\$13,188
	2. Operating & Maintenance	\$47,958	\$48,519
	4. ISF Allocations & Transfers	\$1,536	\$1,555
	CFD 2015-2 Annexation#12 Zn#13 Total	\$62,021	\$63,262
2643	CFD 2015-2 Annexation#13 Zn#14		
	2. Operating & Maintenance	\$12,884	\$12,080
	4. ISF Allocations & Transfers	\$101	\$103
	CFD 2015-2 Annexation#13 Zn#14 Total	\$12,985	\$12,183
2644	CFD 2015-2 Annexation#14 Zn#15		
	2. Operating & Maintenance	\$4,415	\$3,990
	4. ISF Allocations & Transfers	\$154	\$155
	CFD 2015-2 Annexation#14 Zn#15 Total	\$4,569	\$4,145
2646	CFD 2015-2 Annexation#16 Zn#17		
	1. Personnel	\$154	\$164
	2. Operating & Maintenance	\$5,579	\$5,661
	4. ISF Allocations & Transfers	\$683	\$695
	CFD 2015-2 Annexation#16 Zn#17 Total	\$6,416	\$6,520
2647	CFD 2015-2 Annexation#17 Zn#18		
	1. Personnel	\$15,658	\$16,485
	2. Operating & Maintenance	\$23,685	\$23,645
	4. ISF Allocations & Transfers	\$2,881	\$2,939
	CFD 2015-2 Annexation#17 Zn#18 Total	\$42,224	\$43,069
2648	CFD 2015-2 Annexation#18 Zn#19		
	1. Personnel	\$721	\$760
	2. Operating & Maintenance	\$23,920	\$13,904
	4. ISF Allocations & Transfers	\$4,054	\$4,071
	CFD 2015-2 Annexation#18 Zn#19 Total	\$28,695	\$18,735
2649	CFD 2015-2 Annexation#19 Zn#20		
	1. Personnel	\$158,982	\$167,570
	2. Operating & Maintenance	\$360,642	\$397,176
	4. ISF Allocations & Transfers	\$38,706	\$38,779

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	CFD 2015-2 Annexation#19 Zn#20 Tot:	\$558,330	\$603,525
2651	CFD 2015-2 Annexation#20 Zn#21		
	2. Operating & Maintenance	\$19,752	\$20,166
	4. ISF Allocations & Transfers	\$3,679	\$3,752
	CFD 2015-2 Annexation#20 Zn#21 Tot:	\$23,431	\$23,918
2652	CFD 2015-2 Annexation#21 Zn#22		
	2. Operating & Maintenance	\$5,727	\$5,871
	CFD 2015-2 Annexation#21 Zn#22 Tot:	\$5,727	\$5,871
2653	CFD 2015-2 Annexation#22 Zn#23		
	2. Operating & Maintenance	\$10,521	\$10,732
	CFD 2015-2 Annexation#22 Zn#23 Tot:	\$10,521	\$10,732
2654	CFD 2015-2 Annexation#23 Zn#24		
	2. Operating & Maintenance	\$17,497	\$16,861
	4. ISF Allocations & Transfers	\$581	\$593
	CFD 2015-2 Annexation#23 Zn#24 Tot:	\$18,078	\$17,454
2655	CFD 2015-2 Annexation#24 Zn#25		
	2. Operating & Maintenance	\$5,610	\$5,750
	CFD 2015-2 Annexation#24 Zn#25 Tot:	\$5,610	\$5,750
2657	CFD 2015-2 Annexation#27 Zn#27		
	2. Operating & Maintenance	\$10,738	\$11,161
	4. ISF Allocations & Transfers	\$28,404	\$56,412
	CFD 2015-2 Annexation#27 Zn#27 Tot:	\$39,142	\$67,573
2658	CFD 2015-2 Annexation#28 Zn#28		
	1. Personnel	\$798	\$841
	2. Operating & Maintenance	\$33,171	\$15,758
	4. ISF Allocations & Transfers	\$8,885	\$8,924
	CFD 2015-2 Annexation#28 Zn#28 Tot:	\$42,854	\$25,523
2659	CFD 2015-2 Annexation#29 Zn#29		
	1. Personnel	\$26,420	\$27,861
	2. Operating & Maintenance	\$253,741	\$283,950
	4. ISF Allocations & Transfers	\$35,728	\$35,762
	CFD 2015-2 Annexation#29 Zn#29 Tot:	\$315,889	\$347,573
2660	CFD 2015-2 Annexation#30 Zn#30		
	2. Operating & Maintenance	\$5,441	\$5,550
	CFD 2015-2 Annexation#30 Zn#30 Tot:	\$5,441	\$5,550
2662	CFD 2015-2 Annexation#32 Zn#32		
	2. Operating & Maintenance	\$8,505	\$7,638
	4. ISF Allocations & Transfers	\$291	\$291
	CFD 2015-2 Annexation#32 Zn#32 Tot:	\$8,796	\$7,929
2663	CFD 2015-2 Annexation#33 Zn#33		
	2. Operating & Maintenance	\$2,925	\$7,424
	4. ISF Allocations & Transfers	\$3,215	\$3,279
	CFD 2015-2 Annexation#33 Zn#33 Tot:	\$6,140	\$10,703
2664	CFD 2015-2 Annexation#34 Zn#34		
	2. Operating & Maintenance	\$3,854	\$3,866

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	CFD 2015-2 Annexation#34 Zn#34 Total	\$3,854	\$3,866
2665	CFD 2015-2 Annexation#35 Zn#35		
	2. Operating & Maintenance	\$21,090	\$16,931
	CFD 2015-2 Annexation#35 Zn#35 Total	\$21,090	\$16,931
2666	CFD 2015-2 Annexation#36 Zn#36		
	2. Operating & Maintenance	\$3,183	\$3,331
	4. ISF Allocations & Transfers	\$438	\$447
	CFD 2015-2 Annexation#36 Zn#36 Total	\$3,621	\$3,778
2672	CFD 2017-1 Annexation #1 Zn #2		
	1. Personnel	\$6,175	\$6,509
	2. Operating & Maintenance	\$19,808	\$20,274
	4. ISF Allocations & Transfers	\$17,261	\$17,326
	CFD 2017-1 Annexation #1 Zn #2 Total	\$43,244	\$44,109
2673	CFD 2017-1 Annexation #2 Zn #3		
	1. Personnel	\$15,437	\$16,273
	2. Operating & Maintenance	\$65,695	\$80,435
	4. ISF Allocations & Transfers	\$40,567	\$40,578
	CFD 2017-1 Annexation #2 Zn #3 Total	\$121,699	\$137,286
2674	CFD 2017-1 Annexation #4 Zn #4		
	1. Personnel	\$22,615	\$23,837
	2. Operating & Maintenance	\$312,816	\$247,607
	4. ISF Allocations & Transfers	\$7,909	\$7,927
	CFD 2017-1 Annexation #4 Zn #4 Total	\$343,340	\$279,371
2675	CFD 2017-1 Annexation #5 Zn #5		
	2. Operating & Maintenance	\$51,956	\$76,260
	4. ISF Allocations & Transfers	\$12,713	\$12,718
	CFD 2017-1 Annexation #5 Zn #5 Total	\$64,669	\$88,978
2676	CFD 2017-1 Annexation #6 Zn #6		
	1. Personnel	\$29,720	\$31,288
	2. Operating & Maintenance	\$92,947	\$94,702
	4. ISF Allocations & Transfers	\$34,976	\$35,015
	CFD 2017-1 Annexation #6 Zn #6 Total	\$157,643	\$161,005
2678	CFD 2017-1 Annexation #8 Zn #8		
	1. Personnel	\$20,575	\$21,658
	2. Operating & Maintenance	\$189,331	\$191,453
	4. ISF Allocations & Transfers	\$2,196	\$2,214
	CFD 2017-1 Annexation #8 Zn #8 Total	\$212,102	\$215,325
2679	CFD 2017-1 Annexation #9 Zn #9		
	2. Operating & Maintenance	\$138,536	\$107,801
	4. ISF Allocations & Transfers	\$23,686	\$23,699
	CFD 2017-1 Annexation #9 Zn #9 Total	\$162,222	\$131,500
2682	CFD 2017-1 Annexation#12 Zn#12		
	1. Personnel	\$135,683	\$142,935
	2. Operating & Maintenance	\$60,228	\$96,038
	4. ISF Allocations & Transfers	\$13,000	\$13,000

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	CFD 2017-1 Annexation#12 Zn#12 Tot:	\$208,911	\$251,973
2683	CFD 2017-1 Annexation#13 Zn#13		
	2. Operating & Maintenance	\$1,400	\$39,228
	4. ISF Allocations & Transfers	\$95	\$96
	CFD 2017-1 Annexation#13 Zn#13 Tot:	\$1,495	\$39,324
2684	CFD 2017-1 Annexation#14 Zn#14		
	1. Personnel	\$9,643	\$10,155
	2. Operating & Maintenance	\$11,220	\$11,859
	4. ISF Allocations & Transfers	\$61,983	\$62,003
	CFD 2017-1 Annexation#14 Zn#14 Tot:	\$82,846	\$84,017
2685	CFD 2017-1 Annexation#15 Zn#15		
	1. Personnel	\$4,821	\$5,077
	2. Operating & Maintenance	\$5,548	\$4,880
	4. ISF Allocations & Transfers	\$25,855	\$25,872
	CFD 2017-1 Annexation#15 Zn#15 Tot:	\$36,224	\$35,829
2686	CFD 2017-1 Annexation#16 Zn#16		
	1. Personnel	\$3,215	\$3,385
	2. Operating & Maintenance	\$9,230	\$9,416
	4. ISF Allocations & Transfers	\$25,736	\$25,751
	CFD 2017-1 Annexation#16 Zn#16 Tot:	\$38,181	\$38,552
2687	CFD 2017-1 Annexation#17 Zn#17		
	2. Operating & Maintenance	\$2,615	\$2,149
	CFD 2017-1 Annexation#17 Zn#17 Tot:	\$2,615	\$2,149
2688	CFD 2017-1 Annexation#18 Zn#18		
	1. Personnel	\$14,464	\$15,232
	2. Operating & Maintenance	\$56,053	\$106,525
	4. ISF Allocations & Transfers	\$66,044	\$51,064
	CFD 2017-1 Annexation#18 Zn#18 Tot:	\$136,561	\$172,821
2689	CFD 2017-1 Annexation#19 Zn#19		
	2. Operating & Maintenance	\$2,105	\$1,598
	CFD 2017-1 Annexation#19 Zn#19 Tot:	\$2,105	\$1,598
2691	CFD 2017-1 Annex #21, Zone#21		
	2. Operating & Maintenance	\$9,016	\$23,553
	CFD 2017-1 Annex #21, Zone#21 Total	\$9,016	\$23,553
2692	CFD 2017-1 Annex #22A, Zn#22A		
	1. Personnel	\$35,097	\$37,011
	2. Operating & Maintenance	\$280,848	\$423,936
	4. ISF Allocations & Transfers	\$1,088	\$1,110
	CFD 2017-1 Annex #22A, Zn#22A Total	\$317,033	\$462,057
2693	CFD 2017-1 Annex #22B, Zn#22B		
	2. Operating & Maintenance	\$41,567	\$42,833
	4. ISF Allocations & Transfers	\$380	\$388
	CFD 2017-1 Annex #22B, Zn#22B Total	\$41,947	\$43,221
2694	CFD 2017-1 Annex #22C, Zn#22C		
	2. Operating & Maintenance	\$26,100	\$27,060

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	4. ISF Allocations & Transfers	\$227	\$232
	CFD 2017-1 Annex #22C, Zn#22C Total	\$26,327	\$27,292
2695	CFD 2017-1 Annex #23, Zone#23		
	1. Personnel	\$8,233	\$8,679
	2. Operating & Maintenance	\$49,699	\$94,777
	4. ISF Allocations & Transfers	\$13,193	\$13,197
	CFD 2017-1 Annex #23, Zone#23 Total	\$71,125	\$116,653
Debt Service Fund			
3590	Debt Service		
	2. Operating & Maintenance	\$52,500	\$52,500
	5. Debt Service Charges	\$1,672,006	\$1,672,192
	Debt Service Total	\$1,724,506	\$1,724,692
Capital Projects Fund			
4320	Capital Projects		
	6. Capital Projects (CIP)	\$4,963,851	\$8,737,204
	Capital Projects Total	\$4,963,851	\$8,737,204
Bonded CFD Funds			
4721	CFD 2020-1 McCall Mesa CP		
	3. Capital Outlays & One-time	\$800,000	\$800,000
	CFD 2020-1 McCall Mesa CP Total	\$800,000	\$800,000
4723	CFD 2021-1 Banner Park CP		
	3. Capital Outlays & One-time	\$4,639,698	\$3,692,314
	CFD 2021-1 Banner Park CP Total	\$4,639,698	\$3,692,314
4724	CFD 2021-2 Sumac Ridge CP		
	3. Capital Outlays & One-time	\$3,306,069	\$0
	CFD 2021-2 Sumac Ridge CP Total	\$3,306,069	\$0
4725	CFD 2022-1 Quartz Ranch CP		
	3. Capital Outlays & One-time	\$7,940,812	\$5,000,000
	CFD 2022-1 Quartz Ranch CP Total	\$7,940,812	\$5,000,000
4729	CFD 2023-1 Rockport CP		
	3. Capital Outlays & One-time	\$19,154,000	\$13,486,000
	CFD 2023-1 Rockport CP Total	\$19,154,000	\$13,486,000
4730	CFD 2023-2 IA 1 Cimarron CP		
	3. Capital Outlays & One-time	\$4,127,654	\$0
	CFD 2023-2 IA 1 Cimarron CP Total	\$4,127,654	\$0
Total Citywide Expenditures		\$182,341,820	\$171,512,945

CITY OF MENIFEE BIENNIAL BUDGET
CITYWIDE - DEPARTMENT EXPENDITURES BY FUND

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
1100	General Fund		
	Attorney	\$1,330,760	\$1,370,683
	City Clerk	\$1,103,596	\$1,332,314
	City Council	\$337,304	\$347,906
	City Executive Office	\$3,260,533	\$3,393,211
	Community Development	\$8,200,990	\$8,957,758
	Community Services	\$5,816,301	\$5,975,221
	Economic Development	\$1,408,199	\$1,444,424
	Finance	\$4,214,001	\$4,384,412
	Fire Department	\$7,787,730	\$7,668,585
	General Services	\$3,634,872	\$3,907,095
	Human Resources	\$5,338,926	\$5,948,554
	Meniffee Police Department	\$26,991,469	\$28,269,869
	Public Works	\$8,596,692	\$8,963,201
	General Fund Total	\$78,021,373	\$81,963,233
1105	Quality of Life		
	Fire Department	\$12,469,314	\$12,600,207
	Meniffee Police Department	\$8,881,456	\$9,297,390
	Public Works	\$1,186,960	\$125,000
	Quality of Life Total	\$22,537,730	\$22,022,597
	Internal Service Funds (ISFs)		
1110	Information Technology		
	General Services	\$80,000	\$81,000
	Information Technology	\$5,272,340	\$5,390,850
	Meniffee Police Department	\$1,516,984	\$1,432,696
	Information Technology Total	\$6,869,324	\$6,904,546
1115	Fleet Services		
	City Executive Office	\$2,400	\$2,400
	Community Development	\$25,000	\$25,000
	Community Services	\$179,500	\$124,500
	Economic Development	\$2,500	\$2,500
	Fire Department	\$15,100	\$15,100
	General Services	\$2,000	\$2,000
	Human Resources	\$2,300	\$2,300
	Information Technology	\$3,100	\$3,100
	Meniffee Police Department	\$1,386,520	\$1,305,520
	Public Works	\$951,257	\$913,084
	Fleet Services Total	\$2,569,677	\$2,395,504
1116	Facility Maintenance Services		
	Community Services	\$737,734	\$758,183

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Fire Department	\$100,500	\$100,500
	General Services	\$1,115,741	\$1,258,044
	Menifee Police Department	\$776,426	\$809,013
	Public Works	\$42,253	\$43,902
	Facility Maintenance Services Total	\$2,772,654	\$2,969,642
Special Revenue Funds			
2200	Gas Tax		
	Public Works	\$3,182,307	\$3,339,424
	Gas Tax Total	\$3,182,307	\$3,339,424
2201	SB 1 Road Maint Rehab		
	Public Works	\$3,350,000	\$2,900,000
	SB 1 Road Maint Rehab Total	\$3,350,000	\$2,900,000
2220	Measure A		
	Public Works	\$3,224,666	\$3,182,594
	Measure A Total	\$3,224,666	\$3,182,594
2240	SLESF		
	Menifee Police Department	\$150,000	\$150,000
	SLESF Total	\$150,000	\$150,000
2280	AQMD		
	Public Works	\$66,000	\$0
	AQMD Total	\$66,000	\$0
Lighting and Landscape Maintenance District (LLMD) Funds			
2370	LLMD 89-1 C Zone 3		
	Community Services	\$363,330	\$362,911
	Finance	\$15,152	\$15,571
	LLMD 89-1 C Zone 3 Total	\$378,482	\$378,482
2372	LLMD 89-1 C Zone 27		
	Community Services	\$10,352	\$10,738
	Finance	\$950	\$1,222
	Public Works	\$429	\$442
	LLMD 89-1 C Zone 27 Total	\$11,731	\$12,402
2373	LLMD 89-1 C Zone 37		
	Community Services	\$36,110	\$46,178
	Finance	\$2,817	\$3,655
	LLMD 89-1 C Zone 37 Total	\$38,927	\$49,833
2374	LLMD 89-1 C Zone 38		
	Community Services	\$86,626	\$51,867
	Finance	\$2,810	\$3,658
	LLMD 89-1 C Zone 38 Total	\$89,436	\$55,525
2375	LLMD 89-1 C Zone 44		
	Finance	\$5,858	\$7,588
	Public Works	\$53,819	\$55,988
	LLMD 89-1 C Zone 44 Total	\$59,677	\$63,576
2376	LLMD 89-1 C Zone 47		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Community Services	\$9,621	\$9,621
	Finance	\$861	\$1,093
	LLMD 89-1 C Zone 47 Total	\$10,482	\$10,714
2377	LLMD 89-1 C Zone 49		
	Finance	\$286	\$334
	Public Works	\$2,048	\$2,109
	LLMD 89-1 C Zone 49 Total	\$2,334	\$2,443
2379	LLMD 89-1 C Zone 63		
	Finance	\$938	\$1,196
	Public Works	\$9,799	\$10,223
	LLMD 89-1 C Zone 63 Total	\$10,737	\$11,419
2380	LLMD 89-1 C Zone 69		
	Community Services	\$59,121	\$79,290
	Finance	\$3,374	\$4,412
	Public Works	\$2,656	\$2,736
	LLMD 89-1 C Zone 69 Total	\$65,151	\$86,438
2382	LLMD 89-1 C Zone 77		
	Community Services	\$54,961	\$31,236
	Finance	\$1,486	\$1,928
	Public Works	\$858	\$884
	LLMD 89-1 C Zone 77 Total	\$57,305	\$34,048
2383	LLMD 89-1 C Zone 81		
	Community Services	\$46,418	\$66,735
	Finance	\$2,766	\$3,612
	Public Works	\$4,206	\$4,317
	LLMD 89-1 C Zone 81 Total	\$53,390	\$74,664
2384	LLMD 89-1 C Zone 113		
	Finance	\$489	\$619
	Public Works	\$1,000	\$1,000
	LLMD 89-1 C Zone 113 Total	\$1,489	\$1,619
2385	LLMD 89-1 C Zone 114		
	Finance	\$535	\$658
	Public Works	\$1,000	\$1,000
	LLMD 89-1 C Zone 114 Total	\$1,535	\$1,658
2386	LLMD 89-1 C Zone 117		
	Finance	\$993	\$1,241
	Public Works	\$10,172	\$10,537
	LLMD 89-1 C Zone 117 Total	\$11,165	\$11,778
2387	LLMD 89-1 C Zone 118		
	Finance	\$414	\$520
	Public Works	\$5,029	\$5,111
	LLMD 89-1 C Zone 118 Total	\$5,443	\$5,631
2388	LLMD 89-1 C Zone 121		
	Finance	\$667	\$791

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Public Works	\$1,800	\$1,850
	LLMD 89-1 C Zone 121 Total	\$2,467	\$2,641
2389	LLMD 89-1 C Zone 129		
	Finance	\$403	\$2,904
	Public Works	\$1,300	\$1,350
	LLMD 89-1 C Zone 129 Total	\$1,703	\$4,254
2390	LLMD 89-1 C Zone 130		
	Community Services	\$3,078	\$3,245
	Finance	\$1,015	\$1,310
	Public Works	\$9,000	\$9,180
	LLMD 89-1 C Zone 130 Total	\$13,093	\$13,735
2391	LLMD 89-1 C Zone 133		
	Community Services	\$69,071	\$70,797
	Finance	\$7,632	\$9,991
	Public Works	\$36,011	\$37,214
	LLMD 89-1 C Zone 133 Total	\$112,714	\$118,002
2392	LLMD 89-1 C Zone 163		
	Finance	\$144	\$164
	Public Works	\$791	\$807
	LLMD 89-1 C Zone 163 Total	\$935	\$971
2393	LLMD 89-1 C Zone 167		
	Community Services	\$14,157	\$13,515
	Finance	\$1,718	\$2,238
	Public Works	\$11,714	\$11,934
	LLMD 89-1 C Zone 167 Total	\$27,589	\$27,687
2394	LLMD 89-1 C Zone 176		
	Finance	\$133	\$149
	Public Works	\$3,814	\$3,888
	LLMD 89-1 C Zone 176 Total	\$3,947	\$4,037
2395	LLMD 89-1 C Zone Group 4		
	Finance	\$1,479	\$1,607
	Public Works	\$17,927	\$18,214
	LLMD 89-1 C Zone Group 4 Total	\$19,406	\$19,821
Development Impact Fee (DIF) Funds			
2410	RBBD - Scott Road		
	Public Works	\$500,000	\$0
	RBBD - Scott Road Total	\$500,000	\$0
County Service Area (CSA) Funds			
2420	CSA 33		
	Finance	\$399	\$516
	Public Works	\$10,081	\$10,121
	CSA 33 Total	\$10,480	\$10,637
2430	CSA 43		
	Finance	\$463	\$586

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Public Works	\$22,696	\$22,846
	CSA 43 Total	\$23,159	\$23,432
2450	CSA 84		
	Finance	\$10,152	\$12,228
	Public Works	\$543,748	\$552,696
	CSA 84 Total	\$553,900	\$564,924
2460	CSA 86		
	Finance	\$4,190	\$5,342
	Menifee Police Department	\$195,372	\$207,037
	Public Works	\$94,451	\$96,102
	CSA 86 Total	\$294,013	\$308,481
2470	CSA 138		
	Finance	\$453	\$575
	Public Works	\$6,237	\$6,249
	CSA 138 Total	\$6,690	\$6,824
2480	CSA 145		
	Community Services	\$701,020	\$745,799
	Finance	\$8,498	\$8,919
	Public Works	\$307,313	\$309,873
	CSA 145 Total	\$1,016,831	\$1,064,591
Community Development Block Grant (CDBG) Fund			
2481	CDBG Grant		
	Community Development	\$460,000	\$560,000
	Public Works	\$100,000	\$0
	CDBG Grant Total	\$560,000	\$560,000
Community Facilities District (CFD) Funds			
2490	CFD Audie Murphy Ranch		
	Community Services	\$1,674,457	\$1,710,581
	Finance	\$13,286	\$15,371
	Information Technology	\$45,000	\$45,000
	Public Works	\$317,163	\$322,624
	CFD Audie Murphy Ranch Total	\$2,049,906	\$2,093,576
2491	CFD Hidden Hills		
	Community Services	\$329,829	\$291,495
	Finance	\$9,588	\$11,120
	Public Works	\$23,793	\$24,270
	CFD Hidden Hills Total	\$363,210	\$326,885
2492	CFD 2014-1 Town Center		
	Community Services	\$14,361	\$13,361
	Finance	\$1,604	\$1,852
	Public Works	\$3,336	\$3,403
	CFD 2014-1 Town Center Total	\$19,301	\$18,616
2493	CFD 2014-2 Commerce Point		
	Community Services	\$15,249	\$12,409

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Finance	\$2,508	\$2,902
	Public Works	\$8,300	\$8,459
	CFD 2014-2 Commerce Point Total	\$26,057	\$23,770
2494	CFD 2017-1 Maint Services		
	Community Services	\$93,324	\$93,477
	Finance	\$8,294	\$9,602
	Public Works	\$160,482	\$164,202
	CFD 2017-1 Maint Services Total	\$262,100	\$267,281
DIF Funds (continued)			
2513	DIF 17 - Library		
	General Services	\$50,000	\$50,000
	DIF 17 - Library Total	\$50,000	\$50,000
2517	DIF Citywide - Parks & Rec		
	Public Works	\$200,000	\$0
	DIF Citywide - Parks & Rec Total	\$200,000	\$0
2521	DIF Citywide - Fire Facilities		
	Public Works	\$300,000	\$0
	DIF Citywide - Fire Facilities Total	\$300,000	\$0
2524	DIF Citywide - General Govt		
	Public Works	\$43,050	\$0
	DIF Citywide - General Govt Total	\$43,050	\$0
2525	DIF Citywide - Law Enforcement		
	Menifee Police Department	\$217,080	\$190,080
	DIF Citywide - Law Enforcement Total	\$217,080	\$190,080
2528	DIF Citywide - Animal Shelter		
	Menifee Police Department	\$225,423	\$247,965
	DIF Citywide - Animal Shelter Total	\$225,423	\$247,965
2531	DIF Citywide - A_B Storm Drain		
	Public Works	\$0	\$3,258
	DIF Citywide - A_B Storm Drain Total	\$0	\$3,258
2532	DIF Citywide - A_C Storm Drain		
	Public Works	\$0	\$400,000
	DIF Citywide - A_C Storm Drain Total	\$0	\$400,000
2620	Local Park - Quimby		
	Public Works	\$350,000	\$0
	Local Park - Quimby Total	\$350,000	\$0
CFD Funds (continued)			
2621	CFD 2015-2 Citywide Graffiti		
	Community Services	\$17,145	\$17,487
	Public Works	\$17,145	\$17,487
	CFD 2015-2 Citywide Graffiti Total	\$34,290	\$34,974
2622	CFD 2015-2 Citywide Parks		
	Community Services	\$451,166	\$464,003
	Information Technology	\$5,750	\$5,000

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Public Works	\$100,000	\$0
	CFD 2015-2 Citywide Parks Total	\$556,916	\$469,003
2626	Citywide Streetsweeping		
	Public Works	\$101,808	\$104,100
	Citywide Streetsweeping Total	\$101,808	\$104,100
2630	CFD 2015-2 Original Zn #1		
	Community Services	\$397,559	\$304,691
	Finance	\$10,180	\$11,812
	Public Works	\$89,195	\$91,023
	CFD 2015-2 Original Zn #1 Total	\$496,934	\$407,526
2632	CFD 2015-2 Annexation#2 Zn #3		
	Community Services	\$5,353	\$3,553
	Finance	\$257	\$286
	Public Works	\$1,597	\$1,629
	CFD 2015-2 Annexation#2 Zn #3 Total	\$7,207	\$5,468
2633	CFD 2015-2 Annexation #3 Zn #4		
	Community Services	\$240	\$405
	Finance	\$108	\$113
	CFD 2015-2 Annexation #3 Zn #4 Total	\$348	\$518
2634	CFD 2015-2 Annexation #4 Zn #5		
	Finance	\$286	\$320
	Public Works	\$6,102	\$6,196
	CFD 2015-2 Annexation #4 Zn #5 Total	\$6,388	\$6,516
2636	CFD 2015-2 Annexation #6 Zn #7		
	Community Services	\$88,324	\$97,351
	Finance	\$1,081	\$1,241
	Public Works	\$56,604	\$59,788
	CFD 2015-2 Annexation #6 Zn #7 Total	\$146,009	\$158,380
2637	CFD 2015-2 Annexation #7 Zn #8		
	Community Services	\$13,950	\$16,590
	Finance	\$937	\$1,077
	Public Works	\$13,770	\$14,126
	CFD 2015-2 Annexation #7 Zn #8 Total	\$28,657	\$31,793
2638	CFD 2015-2 Annexation #8 Zn #9		
	Community Services	\$4,515	\$7,215
	Finance	\$640	\$732
	Public Works	\$10,723	\$11,209
	CFD 2015-2 Annexation #8 Zn #9 Total	\$15,878	\$19,156
2639	CFD 2015-2 Annexation #9 Zn#10		
	Community Services	\$1,606	\$606
	Finance	\$491	\$558
	Public Works	\$3,781	\$3,857
	CFD 2015-2 Annexation #9 Zn#10 Total	\$5,878	\$5,021
2640	CFD 2015-2 Annexation#10 Zn#11		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Finance	\$142	\$153
	Public Works	\$271	\$276
	CFD 2015-2 Annexation#10 Zn#11 Total	\$413	\$429
2641	CFD 2015-2 Annexation#11 Zn#12		
	Finance	\$4,206	\$4,860
	Public Works	\$181,490	\$184,550
	CFD 2015-2 Annexation#11 Zn#12 Total	\$185,696	\$189,410
2642	CFD 2015-2 Annexation#12 Zn#13		
	Finance	\$1,895	\$2,189
	Public Works	\$60,126	\$61,073
	CFD 2015-2 Annexation#12 Zn#13 Total	\$62,021	\$63,262
2643	CFD 2015-2 Annexation#13 Zn#14		
	Community Services	\$5,797	\$4,797
	Finance	\$470	\$534
	Public Works	\$6,718	\$6,852
	CFD 2015-2 Annexation#13 Zn#14 Total	\$12,985	\$12,183
2644	CFD 2015-2 Annexation#14 Zn#15		
	Community Services	\$2,153	\$1,653
	Finance	\$302	\$338
	Public Works	\$2,114	\$2,154
	CFD 2015-2 Annexation#14 Zn#15 Total	\$4,569	\$4,145
2646	CFD 2015-2 Annexation#16 Zn#17		
	Community Services	\$3,047	\$3,047
	Finance	\$317	\$355
	Public Works	\$3,052	\$3,118
	CFD 2015-2 Annexation#16 Zn#17 Total	\$6,416	\$6,520
2647	CFD 2015-2 Annexation#17 Zn#18		
	Finance	\$1,331	\$1,533
	Public Works	\$40,893	\$41,536
	CFD 2015-2 Annexation#17 Zn#18 Total	\$42,224	\$43,069
2648	CFD 2015-2 Annexation#18 Zn#19		
	Community Services	\$21,901	\$11,701
	Finance	\$642	\$735
	Public Works	\$6,152	\$6,299
	CFD 2015-2 Annexation#18 Zn#19 Total	\$28,695	\$18,735
2649	CFD 2015-2 Annexation#19 Zn#20		
	Community Services	\$311,274	\$351,413
	Finance	\$969	\$1,104
	Public Works	\$246,087	\$251,008
	CFD 2015-2 Annexation#19 Zn#20 Total	\$558,330	\$603,525
2651	CFD 2015-2 Annexation#20 Zn#21		
	Community Services	\$8,348	\$8,420
	Finance	\$870	\$1,000
	Public Works	\$14,213	\$14,498

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	CFD 2015-2 Annexation#20 Zn#21 Total	\$23,431	\$23,918
2652	CFD 2015-2 Annexation#21 Zn#22		
	Finance	\$293	\$328
	Public Works	\$5,434	\$5,543
	CFD 2015-2 Annexation#21 Zn#22 Total	\$5,727	\$5,871
2653	CFD 2015-2 Annexation#22 Zn#23		
	Community Services	\$3,462	\$3,462
	Finance	\$366	\$413
	Public Works	\$6,693	\$6,857
	CFD 2015-2 Annexation#22 Zn#23 Total	\$10,521	\$10,732
2654	CFD 2015-2 Annexation#23 Zn#24		
	Community Services	\$5,731	\$4,731
	Finance	\$969	\$1,113
	Public Works	\$11,378	\$11,610
	CFD 2015-2 Annexation#23 Zn#24 Total	\$18,078	\$17,454
2655	CFD 2015-2 Annexation#24 Zn#25		
	Finance	\$289	\$323
	Public Works	\$5,321	\$5,427
	CFD 2015-2 Annexation#24 Zn#25 Total	\$5,610	\$5,750
2657	CFD 2015-2 Annexation#27 Zn#27		
	Community Services	\$28,000	\$56,000
	Finance	\$1,556	\$1,795
	Public Works	\$9,586	\$9,778
	CFD 2015-2 Annexation#27 Zn#27 Total	\$39,142	\$67,573
2658	CFD 2015-2 Annexation#28 Zn#28		
	Community Services	\$32,229	\$14,529
	Finance	\$988	\$1,138
	Public Works	\$9,637	\$9,856
	CFD 2015-2 Annexation#28 Zn#28 Total	\$42,854	\$25,523
2659	CFD 2015-2 Annexation#29 Zn#29		
	Community Services	\$191,764	\$219,011
	Finance	\$5,962	\$6,909
	Public Works	\$118,163	\$121,653
	CFD 2015-2 Annexation#29 Zn#29 Total	\$315,889	\$347,573
2660	CFD 2015-2 Annexation#30 Zn#30		
	Community Services	\$2,058	\$2,058
	Finance	\$185	\$202
	Public Works	\$3,198	\$3,290
	CFD 2015-2 Annexation#30 Zn#30 Total	\$5,441	\$5,550
2662	CFD 2015-2 Annexation#32 Zn#32		
	Finance	\$1,115	\$98
	Public Works	\$7,681	\$7,831
	CFD 2015-2 Annexation#32 Zn#32 Total	\$8,796	\$7,929
2663	CFD 2015-2 Annexation#33 Zn#33		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Community Services	\$2,700	\$7,175
	Finance	\$225	\$249
	Public Works	\$3,215	\$3,279
	CFD 2015-2 Annexation#33 Zn#33 Total	\$6,140	\$10,703
2664	CFD 2015-2 Annexation#34 Zn#34		
	Community Services	\$3,701	\$3,701
	Finance	\$153	\$165
	Public Works	\$0	\$0
	CFD 2015-2 Annexation#34 Zn#34 Total	\$3,854	\$3,866
2665	CFD 2015-2 Annexation#35 Zn#35		
	Community Services	\$9,791	\$8,791
	Finance	\$507	\$931
	Public Works	\$10,792	\$7,209
	CFD 2015-2 Annexation#35 Zn#35 Total	\$21,090	\$16,931
2666	CFD 2015-2 Annexation#36 Zn#36		
	Finance	\$684	\$782
	Public Works	\$2,937	\$2,996
	CFD 2015-2 Annexation#36 Zn#36 Total	\$3,621	\$3,778
2672	CFD 2017-1 Annexation #1 Zn #2		
	Community Services	\$26,850	\$27,892
	Finance	\$1,590	\$1,835
	Public Works	\$14,804	\$14,382
	CFD 2017-1 Annexation #1 Zn #2 Total	\$43,244	\$44,109
2673	CFD 2017-1 Annexation #2 Zn #3		
	Community Services	\$40,000	\$53,000
	Finance	\$3,098	\$3,586
	Public Works	\$78,601	\$80,700
	CFD 2017-1 Annexation #2 Zn #3 Total	\$121,699	\$137,286
2674	CFD 2017-1 Annexation #4 Zn #4		
	Community Services	\$208,941	\$141,313
	Finance	\$6,959	\$8,070
	Public Works	\$127,440	\$129,988
	CFD 2017-1 Annexation #4 Zn #4 Total	\$343,340	\$279,371
2675	CFD 2017-1 Annexation #5 Zn #5		
	Community Services	\$23,706	\$46,981
	Finance	\$2,865	\$3,137
	Public Works	\$38,098	\$38,860
	CFD 2017-1 Annexation #5 Zn #5 Total	\$64,669	\$88,978
2676	CFD 2017-1 Annexation #6 Zn #6		
	Community Services	\$90,230	\$91,825
	Finance	\$1,771	\$2,225
	Public Works	\$65,642	\$66,955
	CFD 2017-1 Annexation #6 Zn #6 Total	\$157,643	\$161,005
2678	CFD 2017-1 Annexation #8 Zn #8		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Community Services	\$112,313	\$112,396
	Finance	\$4,312	\$4,994
	Public Works	\$95,477	\$97,935
	CFD 2017-1 Annexation #8 Zn #8 Total	\$212,102	\$215,325
2679	CFD 2017-1 Annexation #9 Zn #9		
	Community Services	\$85,596	\$52,916
	Finance	\$3,103	\$3,591
	Public Works	\$73,523	\$74,993
	CFD 2017-1 Annexation #9 Zn #9 Total	\$162,222	\$131,500
2682	CFD 2017-1 Annexation#12 Zn#12		
	Community Services	\$189,136	\$230,916
	Finance	\$7,426	\$8,038
	Public Works	\$12,349	\$13,019
	CFD 2017-1 Annexation#12 Zn#12 Total	\$208,911	\$251,973
2683	CFD 2017-1 Annexation#13 Zn#13		
	Community Services	\$0	\$39,095
	Finance	\$1,400	\$133
	Public Works	\$95	\$96
	CFD 2017-1 Annexation#13 Zn#13 Total	\$1,495	\$39,324
2684	CFD 2017-1 Annexation#14 Zn#14		
	Community Services	\$61,000	\$61,000
	Finance	\$12,683	\$13,670
	Public Works	\$9,163	\$9,347
	CFD 2017-1 Annexation#14 Zn#14 Total	\$82,846	\$84,017
2685	CFD 2017-1 Annexation#15 Zn#15		
	Community Services	\$25,000	\$25,000
	Finance	\$5,681	\$5,175
	Public Works	\$5,543	\$5,654
	CFD 2017-1 Annexation#15 Zn#15 Total	\$36,224	\$35,829
2686	CFD 2017-1 Annexation#16 Zn#16		
	Community Services	\$25,000	\$25,000
	Finance	\$4,075	\$4,264
	Public Works	\$9,106	\$9,288
	CFD 2017-1 Annexation#16 Zn#16 Total	\$38,181	\$38,552
2687	CFD 2017-1 Annexation#17 Zn#17		
	Finance	\$605	\$98
	Public Works	\$2,010	\$2,051
	CFD 2017-1 Annexation#17 Zn#17 Total	\$2,615	\$2,149
2688	CFD 2017-1 Annexation#18 Zn#18		
	Community Services	\$116,802	\$151,603
	Finance	\$18,715	\$20,154
	Public Works	\$1,044	\$1,064
	CFD 2017-1 Annexation#18 Zn#18 Total	\$136,561	\$172,821
2689	CFD 2017-1 Annexation#19 Zn#19		

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	Community Services	\$1,500	\$1,500
	Finance	\$605	\$98
	CFD 2017-1 Annexation#19 Zn#19 Total	\$2,105	\$1,598
2691	CFD 2017-1 Annex #21, Zone#21		
	Community Services	\$6,000	\$20,039
	Finance	\$3,016	\$3,514
	CFD 2017-1 Annex #21, Zone#21 Total	\$9,016	\$23,553
2692	CFD 2017-1 Annex #22A, Zn#22A		
	Community Services	\$143,797	\$284,911
	Finance	\$4,114	\$4,641
	Public Works	\$169,122	\$172,505
	CFD 2017-1 Annex #22A, Zn#22A Total	\$317,033	\$462,057
2693	CFD 2017-1 Annex #22B, Zn#22B		
	Finance	\$2,983	\$3,478
	Public Works	\$38,964	\$39,743
	CFD 2017-1 Annex #22B, Zn#22B Total	\$41,947	\$43,221
2694	CFD 2017-1 Annex #22C, Zn#22C		
	Finance	\$3,036	\$3,535
	Public Works	\$23,291	\$23,757
	CFD 2017-1 Annex #22C, Zn#22C Total	\$26,327	\$27,292
2695	CFD 2017-1 Annex #23, Zone#23		
	Community Services	\$43,750	\$80,289
	Finance	\$166	\$178
	Public Works	\$27,209	\$36,186
	CFD 2017-1 Annex #23, Zone#23 Total	\$71,125	\$116,653
Debt Service Fund			
3590	Debt Service		
	Finance	\$1,083,167	\$1,083,353
	General Services	\$52,500	\$52,500
	Public Works	\$588,839	\$588,839
	Debt Service Total	\$1,724,506	\$1,724,692
Capital Projects Fund			
4320	Capital Projects		
	Public Works	\$4,963,851	\$8,737,204
	Capital Projects Total	\$4,963,851	\$8,737,204
Bonded CFD Funds			
4721	CFD 2020-1 McCall Mesa CP		
	Finance	\$800,000	\$800,000
	CFD 2020-1 McCall Mesa CP Total	\$800,000	\$800,000
4723	CFD 2021-1 Banner Park CP		
	Finance	\$4,639,698	\$3,692,314
	CFD 2021-1 Banner Park CP Total	\$4,639,698	\$3,692,314
4724	CFD 2021-2 Sumac Ridge CP		
	Finance	\$3,306,069	\$0

Fund Number	Fund Description / Category	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget
	CFD 2021-2 Sumac Ridge CP Total	\$3,306,069	\$0
4725	CFD 2022-1 Quartz Ranch CP		
	Finance	\$7,940,812	\$5,000,000
	CFD 2022-1 Quartz Ranch CP Total	\$7,940,812	\$5,000,000
4729	CFD 2023-1 Rockport CP		
	Finance	\$19,154,000	\$13,486,000
	CFD 2023-1 Rockport CP Total	\$19,154,000	\$13,486,000
4730	CFD 2023-2 IA 1 Cimarron CP		
	Finance	\$4,127,654	\$0
	CFD 2023-2 IA 1 Cimarron CP Total	\$4,127,654	\$0
Total Citywide Expenditures		\$182,341,820	\$171,512,945

CITY OF MENIFEE BIENNIAL BUDGET
ALL FUNDS - REVENUE & EXPENDITURE SUMMARY BY FUND

		FY 2025/26		FY 2026/27	
Fund No.	Fund Description	Revenue	Expenditures	Revenue	Expenditures
General Fund & Quality of Life Fund					
1100	General Fund	\$78,385,116	\$78,021,373	\$81,815,362	\$81,963,233
1105	Quality of Life	\$21,558,647	\$22,537,730	\$21,897,597	\$22,022,597
Internal Service Funds (ISFs)					
1110	Information Technology	\$6,339,024	\$6,869,324	\$6,504,546	\$6,904,546
1115	Fleet Services	\$1,865,807	\$2,569,677	\$1,881,584	\$2,395,504
1116	Facility Maintenance Services	\$2,772,654	\$2,772,654	\$2,969,642	\$2,969,642
Special Revenue Funds					
2200	Gas Tax	\$3,182,307	\$3,182,307	\$3,339,424	\$3,339,424
2201	SB 1 Road Maint Rehab	\$3,006,976	\$3,350,000	\$3,153,325	\$2,900,000
2220	Measure A	\$3,227,000	\$3,224,666	\$3,279,000	\$3,182,594
2240	SLESF	\$150,000	\$150,000	\$150,000	\$150,000
2280	AQMD	\$145,500	\$66,000	\$148,100	\$0
2301	Grant Fund	\$0	\$0	\$0	\$0
2310	TUMF Fees Fund	\$0	\$0	\$0	\$0
2340	Public Edu and Gov Access	\$140,000	\$0	\$140,000	\$0
2481	CDBG Grant	\$560,000	\$560,000	\$560,000	\$560,000
LLMD Funds					
2370	LLMD 89-1 C Zone 3	\$378,482	\$378,482	\$378,482	\$378,482
2371	LLMD 89-1 C Zone 25	\$0	\$0	\$0	\$0
2372	LLMD 89-1 C Zone 27	\$17,346	\$11,731	\$17,693	\$12,402
2373	LLMD 89-1 C Zone 37	\$43,250	\$38,927	\$44,115	\$49,833
2374	LLMD 89-1 C Zone 38	\$89,713	\$89,436	\$55,807	\$55,525
2375	LLMD 89-1 C Zone 44	\$76,810	\$59,677	\$78,347	\$63,576
2376	LLMD 89-1 C Zone 47	\$13,246	\$10,482	\$13,511	\$10,714
2377	LLMD 89-1 C Zone 49	\$1,890	\$2,334	\$1,928	\$2,443
2378	LLMD 89-1 C Zone 60	\$0	\$0	\$0	\$0
2379	LLMD 89-1 C Zone 63	\$12,567	\$10,737	\$12,819	\$11,419
2380	LLMD 89-1 C Zone 69	\$66,249	\$65,151	\$67,574	\$86,438
2381	LLMD 89-1 C Zone 76	\$0	\$0	\$0	\$0
2382	LLMD 89-1 C Zone 77	\$33,550	\$57,305	\$34,221	\$34,048
2383	LLMD 89-1 C Zone 81	\$54,667	\$53,390	\$55,760	\$74,664
2384	LLMD 89-1 C Zone 113	\$7,961	\$1,489	\$8,120	\$1,619
2385	LLMD 89-1 C Zone 114	\$6,028	\$1,535	\$6,149	\$1,658
2386	LLMD 89-1 C Zone 117	\$12,447	\$11,165	\$12,696	\$11,778
2387	LLMD 89-1 C Zone 118	\$6,383	\$5,443	\$6,511	\$5,631
2388	LLMD 89-1 C Zone 121	\$5,855	\$2,467	\$5,972	\$2,641
2389	LLMD 89-1 C Zone 129	\$4,268	\$1,703	\$4,354	\$4,254
2390	LLMD 89-1 C Zone 130	\$17,112	\$13,093	\$17,455	\$13,735
2391	LLMD 89-1 C Zone 133	\$135,170	\$112,714	\$137,873	\$118,002
2392	LLMD 89-1 C Zone 163	\$1,003	\$935	\$1,023	\$971

Fund No.	Fund Description	FY 2025/26		FY 2026/27	
		Revenue	Expenditures	Revenue	Expenditures
2393	LLMD 89-1 C Zone 167	\$31,775	\$27,589	\$32,411	\$27,687
2394	LLMD 89-1 C Zone 176	\$6,633	\$3,947	\$6,765	\$4,037
2395	LLMD 89-1 C Zone Group 4	\$20,457	\$19,406	\$20,866	\$19,821
2396	LLMD 89-1 C STL Zone 8	\$0	\$0	\$0	\$0
2397	LLMD 89-1 C STL Zone 49	\$0	\$0	\$0	\$0
2398	LLMD 89-1 C STL Zone 79	\$0	\$0	\$0	\$0
2399	LLMD 89-1 C STL Zone 105	\$0	\$0	\$0	\$0
2400	LLMD 89-1-C	\$0	\$0	\$0	\$0
CSA Funds					
2420	CSA 33	\$6,500	\$10,480	\$6,630	\$10,637
2430	CSA 43	\$4,408	\$23,159	\$4,497	\$23,432
2440	CSA 80	\$0	\$0	\$0	\$0
2450	CSA 84	\$553,900	\$553,900	\$564,924	\$564,924
2460	CSA 86	\$319,759	\$294,013	\$326,155	\$308,481
2470	CSA 138	\$6,690	\$6,690	\$6,824	\$6,824
2480	CSA 145	\$1,052,783	\$1,016,831	\$1,073,839	\$1,064,591
DIF Funds					
2410	RBBD - Scott Road	\$265,000	\$500,000	\$270,500	\$0
2415	RBBD - Menifee Valley	\$560,000	\$0	\$572,000	\$0
2513	DIF 17 - Library	\$0	\$50,000	\$0	\$50,000
2517	DIF Citywide - Parks & Rec	\$555,000	\$200,000	\$566,100	\$0
2518	DIF CW - Transportation Impact	\$3,035,000	\$0	\$3,096,000	\$0
2519	DIF Citywide - A_A Storm Drain	\$15,000	\$0	\$15,300	\$0
2521	DIF Citywide - Fire Facilities	\$260,000	\$300,000	\$266,000	\$0
2524	DIF Citywide - General Govt	\$550,000	\$43,050	\$561,000	\$0
2525	DIF Citywide - Law Enforcement	\$260,000	\$217,080	\$266,000	\$190,080
2527	DIF Citywide - Storm Drain Fac	\$13,000	\$0	\$13,260	\$0
2528	DIF Citywide - Animal Shelter	\$42,000	\$225,423	\$43,300	\$247,965
2531	DIF Citywide - A_B Storm Drain	\$1,000	\$0	\$1,020	\$3,258
2532	DIF Citywide - A_C Storm Drain	\$201,000	\$0	\$205,100	\$400,000
2533	DIF Citywide - B_A Storm Drain	\$15,100	\$0	\$15,450	\$0
2534	DIF Citywide - B_B Storm Drain	\$2,040	\$0	\$2,080	\$0
2535	DIF Citywide - F_A Storm Drain	\$5,000	\$0	\$5,100	\$0
2620	Local Park - Quimby	\$515,000	\$350,000	\$526,000	\$0
CFD (Maintenance) Funds					
2490	CFD Audie Murphy Ranch	\$2,601,811	\$2,049,906	\$2,652,547	\$2,093,576
2491	CFD Hidden Hills	\$331,911	\$363,210	\$338,049	\$326,885
2492	CFD 2014-1 Town Center	\$18,793	\$19,301	\$19,159	\$18,616
2493	CFD 2014-2 Commerce Point	\$31,060	\$26,057	\$31,681	\$23,770
2494	CFD 2017-1 Maint Services	\$239,768	\$262,100	\$244,563	\$267,281
2621	CFD 2015-2 Citywide Graffiti	\$34,290	\$34,290	\$34,974	\$34,974
2622	CFD 2015-2 Citywide Parks	\$487,234	\$556,916	\$472,306	\$469,003
2623	CFD 2015-2 Citywide Trails	\$6,945	\$0	\$7,056	\$0
2626	Citywide Streetsweeping	\$102,060	\$101,808	\$104,100	\$104,100

Fund No.	Fund Description	FY 2025/26		FY 2026/27	
		Revenue	Expenditures	Revenue	Expenditures
2630	CFD 2015-2 Original Zn #1	\$414,548	\$496,934	\$422,839	\$407,526
2632	CFD 2015-2 Annexation#2 Zn #3	\$5,590	\$7,207	\$5,702	\$5,468
2633	CFD 2015-2 Annexation #3 Zn #4	\$429	\$348	\$438	\$518
2634	CFD 2015-2 Annexation #4 Zn #5	\$6,420	\$6,388	\$6,548	\$6,516
2636	CFD 2015-2 Annexation #6 Zn #7	\$146,753	\$146,009	\$149,688	\$158,380
2637	CFD 2015-2 Annexation #7 Zn #8	\$28,803	\$28,657	\$29,378	\$31,793
2638	CFD 2015-2 Annexation #8 Zn #9	\$18,876	\$15,878	\$19,254	\$19,156
2639	CFD 2015-2 Annexation #9 Zn#10	\$6,277	\$5,878	\$6,402	\$5,021
2640	CFD 2015-2 Annexation#10 Zn#11	\$1,628	\$413	\$1,660	\$429
2641	CFD 2015-2 Annexation#11 Zn#12	\$186,643	\$185,696	\$190,376	\$189,410
2642	CFD 2015-2 Annexation#12 Zn#13	\$62,337	\$62,021	\$63,584	\$63,262
2643	CFD 2015-2 Annexation#13 Zn#14	\$12,975	\$12,985	\$13,234	\$12,183
2644	CFD 2015-2 Annexation#14 Zn#15	\$4,802	\$4,569	\$4,898	\$4,145
2646	CFD 2015-2 Annexation#16 Zn#17	\$7,657	\$6,416	\$7,810	\$6,520
2647	CFD 2015-2 Annexation#17 Zn#18	\$42,439	\$42,224	\$43,288	\$43,069
2648	CFD 2015-2 Annexation#18 Zn#19	\$18,630	\$28,695	\$19,002	\$18,735
2649	CFD 2015-2 Annexation#19 Zn#20	\$609,162	\$558,330	\$621,346	\$603,525
2651	CFD 2015-2 Annexation#20 Zn#21	\$27,059	\$23,431	\$27,600	\$23,918
2652	CFD 2015-2 Annexation#21 Zn#22	\$6,836	\$5,727	\$6,972	\$5,871
2653	CFD 2015-2 Annexation#22 Zn#23	\$10,575	\$10,521	\$10,786	\$10,732
2654	CFD 2015-2 Annexation#23 Zn#24	\$18,740	\$18,078	\$19,116	\$17,454
2655	CFD 2015-2 Annexation#24 Zn#25	\$6,708	\$5,610	\$6,842	\$5,750
2656	CFD 2015-2 Annexation#25 Zn#26	\$0	\$0	\$0	\$0
2657	CFD 2015-2 Annexation#27 Zn#27	\$48,786	\$39,142	\$49,762	\$67,573
2658	CFD 2015-2 Annexation#28 Zn#28	\$30,622	\$42,854	\$31,234	\$25,523
2659	CFD 2015-2 Annexation#29 Zn#29	\$316,494	\$315,889	\$322,824	\$347,573
2660	CFD 2015-2 Annexation#30 Zn#30	\$5,469	\$5,441	\$5,578	\$5,550
2662	CFD 2015-2 Annexation#32 Zn#32	\$10,158	\$8,796	\$10,362	\$7,929
2663	CFD 2015-2 Annexation#33 Zn#33	\$9,241	\$6,140	\$94,266	\$10,703
2664	CFD 2015-2 Annexation#34 Zn#34	\$1,980	\$3,854	\$2,020	\$3,866
2665	CFD 2015-2 Annexation#35 Zn#35	\$24,605	\$21,090	\$25,096	\$16,931
2666	CFD 2015-2 Annexation#36 Zn#36	\$4,512	\$3,621	\$4,602	\$3,778
2672	CFD 2017-1 Annexation #1 Zn #2	\$43,464	\$43,244	\$44,334	\$44,109
2673	CFD 2017-1 Annexation #2 Zn #3	\$135,370	\$121,699	\$138,078	\$137,286
2674	CFD 2017-1 Annexation #4 Zn #4	\$280,503	\$343,340	\$286,114	\$279,371
2675	CFD 2017-1 Annexation #5 Zn #5	\$81,111	\$64,669	\$82,734	\$88,978
2676	CFD 2017-1 Annexation #6 Zn #6	\$164,627	\$157,643	\$167,920	\$161,005
2678	CFD 2017-1 Annexation #8 Zn #8	\$212,178	\$212,102	\$216,422	\$215,325
2679	CFD 2017-1 Annexation #9 Zn #9	\$150,420	\$162,222	\$153,428	\$131,500
2682	CFD 2017-1 Annexation#12 Zn#12	\$225,000	\$208,911	\$255,000	\$251,973
2683	CFD 2017-1 Annexation#13 Zn#13	\$16,155	\$1,495	\$16,478	\$39,324
2684	CFD 2017-1 Annexation#14 Zn#14	\$84,471	\$82,846	\$86,160	\$84,017
2685	CFD 2017-1 Annexation#15 Zn#15	\$36,411	\$36,224	\$37,138	\$35,829
2686	CFD 2017-1 Annexation#16 Zn#16	\$38,807	\$38,181	\$39,584	\$38,552

Fund No.	Fund Description	FY 2025/26		FY 2026/27	
		Revenue	Expenditures	Revenue	Expenditures
2687	CFD 2017-1 Annexation#17 Zn#17	\$3,936	\$2,615	\$4,015	\$2,149
2688	CFD 2017-1 Annexation#18 Zn#18	\$170,327	\$136,561	\$173,734	\$172,821
2689	CFD 2017-1 Annexation#19 Zn#19	\$2,785	\$2,105	\$2,840	\$1,598
2691	CFD 2017-1 Annex #21, Zone#21	\$11,626	\$9,016	\$11,858	\$23,553
2692	CFD 2017-1 Annex #22A, Zn#22A	\$338,920	\$317,033	\$345,698	\$462,057
2693	CFD 2017-1 Annex #22B, Zn#22B	\$95,824	\$41,947	\$97,740	\$43,221
2694	CFD 2017-1 Annex #22C, Zn#22C	\$57,306	\$26,327	\$58,452	\$27,292
2695	CFD 2017-1 Annex #23, Zone#23	\$71,218	\$71,125	\$72,643	\$116,653
Debt Service Fund					
3590	Debt Service	\$1,724,505	\$1,724,506	\$1,724,691	\$1,724,692
Capital Improvement Fund					
4320	Capital Projects	\$4,047,705	\$4,963,851	\$7,500,000	\$8,737,204
Bonded CFD (Infrastructure)					
4721	CFD 2020-1 McCall Mesa CP	\$59,880	\$800,000	\$59,880	\$800,000
4723	CFD 2021-1 Banner Park CP	\$97,575	\$4,639,698	\$97,575	\$3,692,314
4724	CFD 2021-2 Sumac Ridge CP	\$48,500	\$3,306,069	\$0	\$0
4725	CFD 2022-1 Quartz Ranch CP	\$217,500	\$7,940,812	\$217,500	\$5,000,000
4729	CFD 2023-1 Rockport CP	\$565,000	\$19,154,000	\$305,000	\$13,486,000
4730	CFD 2023-2 IA 1 Cimarron CP	\$0	\$4,127,654	\$0	\$0
Fiduciary Funds (including Bonded CFD Custodial Funds)					
7750	CFD 2019-1 Meadow Run CF	\$173,777	\$163,539	\$177,096	\$168,998
7751	CFD 2020-1 McCall Mesa CF	\$780,770	\$757,314	\$796,298	\$774,217
7752	CFD 2020-2 Del Oro CF	\$191,419	\$179,713	\$195,090	\$185,643
7753	CFD 2021-1 Banner Park CF	\$693,789	\$678,608	\$707,630	\$693,711
7754	CFD 2021-2 Sumac Ridge CF	\$588,328	\$569,366	\$600,044	\$579,127
7755	CFD 2022-1 Quartz Ranch CF	\$1,262,695	\$1,124,958	\$1,287,666	\$1,154,392
7756	CFD 2022-2 McLaughlin CF	\$324,899	\$36,835	\$331,374	\$37,537
7757	CFD 2022-3 IA 1 Legado CF	\$322,856	\$18,093	\$329,312	\$20,672
7758	CFD 2022-3 IA 2 Legado CF	\$5,000	\$4,949	\$5,000	\$4,896
7759	CFD 2023-1 Rockport CF	\$995,864	\$901,056	\$1,015,686	\$931,437
7760	CFD 2023-2 IA 1 Cimarron CF	\$364,765	\$17,458	\$372,303	\$18,574
7761	CFD 2023-2 IA 2 Cimarron CF	\$117,951	\$5,160	\$120,311	\$5,261
7762	CFD 2023-3 Banner Park II CF	\$168,641	\$8,012	\$172,014	\$8,589
7763	CFD 2024-2 Golden Meadows IA1	\$5,000	\$5,000	\$5,000	\$5,000
7764	CFD 2024-2 Golden Meadows IA2	\$5,000	\$4,650	\$5,000	\$4,711
7765	CFD 2024-2 Golden Meadows IA3	\$5,000	\$4,650	\$5,000	\$4,711
7766	CFD 2024-2 Golden Meadows IA4	\$5,000	\$4,650	\$5,000	\$4,711
7767	CFD 2024-3 Riverwalk Villag CF	\$93,896	\$7,982	\$95,774	\$8,559
7768	CFD 2025-1 JPMB - Tr 38128	\$5,000	\$0	\$5,000	\$0
7769	CFD 2025-2 Quartz Trail	\$148,517	\$10,600	\$151,488	\$13,020
7770	CFD 2025-3 Quail Hills	\$0	\$0	\$0	\$0
7771	CFD 2025-4 Heritage Village	\$5,000	\$0	\$5,000	\$0
7772	CFD 2022-3 Legado IA3	\$5,000	\$4,949	\$5,000	\$4,896
8350	Trust fund	\$0	\$0	\$0	\$0

		FY 2025/26		FY 2026/27	
Fund No.	Fund Description	<u>Revenue</u>	<u>Expenditures</u>	<u>Revenue</u>	<u>Expenditures</u>
8600	Veteran's Memorial	\$0	\$0	\$0	\$0
Total All City Funds Expenditures		\$151,812,990	\$186,849,362	\$159,980,155	\$176,141,607

LONG-TERM FINANCIAL PLANNING & FIVE YEAR PROJECTIONS

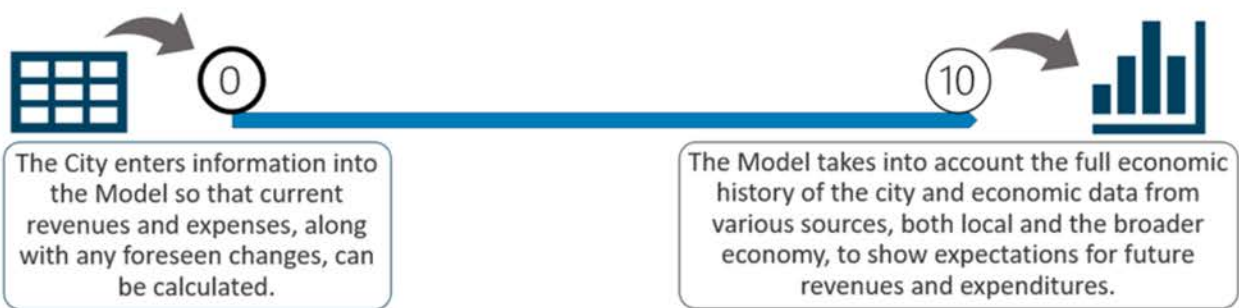
The City of Menifee uses a **2-year Budget Process (Biennial Budget)** for FY 2025/2026 and 2026/2027. The 2-year process provides for more long-term financial planning and helps to streamline and consolidate the budget process. The 2-year budget cycle includes all of the normal oversight and regular review that accompanies the process used previously by the City. Instead of one Mid-year review, there are two Mid-year reviews and one Mid-cycle review, following the same 6-month review process



Financial transparency is of the utmost priority to the City, using both regular reporting and annual financial audits from an independent agency to maintain accountability to the public.

The City of Menifee also uses a **10-year Financial Forecast Model** for the purpose of improving long-term planning. The data model used by the City can produce a full 10-year financial revenue and expenditure forecast using a combination of various economic sources and the City's own historical performance. The benefit of long-range planning is to alert decision-makers of trends in time to implement changes, if necessary. Additionally, the forecasts support the City's efforts to ensure the specific actions and goals included within the City's Strategic Plan are completed. The 10-year model is used to create the **5-year Projections** detailed on the following pages.

The City of Menifee Forecast Plan



Why use a data model?

The model is able to take various points of economic information and use a methodological, statistics-based approach to analyze future potential. The use of data helps to reduce bias and ensure consistency.



RESERVE FUND POLICY:

The City has adopted a fund balance policy, in compliance with GASB Statement No. 54, which sets the goal of maintaining the General Fund balance in an amount equal to **40%** of general fund expenditures, excluding capital outlays. The reserves are allocated according to the following percentages:

15% - Financial Stabilization Account (committed funds set aside for use specifically in the case of the declaration of a state or federal emergency),

15% - Economic Uncertainty Reserve Fund,

10% - Unassigned fund balance for current year operating expenditures.

The City's Finance Committee, made up of two City Councilmembers and Finance staff, has made it a priority to work with staff to develop necessary and appropriate fiscal policies to guide the City's future operations. The Finance Committee and staff also work together on continued development of the 10-year long-term financial model for the City.

FIVE (5) YEAR CAPITAL IMPROVEMENT PROGRAM (CIP):

During the City's budget process, the City's engineering staff takes a five (5) year CIP budget to City Council for adoption. For FY 2025/26 in the five-year CIP budget there are a total of 24 projects identified with proposed funding totaling \$13,189,811, from various sources. These 24 projects consist of four (4) transportation projects, two (2) traffic signal projects, seven (7) street improvement projects, three (3) Pavement Management projects, three (3) drainage projects, three (3) public facilities projects, and two (2) parks, trails & recreation projects.

For FY 2026/27 in the five-year CIP budget there are a total of 9 projects identified with requested funding totaling \$14,262,204, from various sources. These 9 projects consist of one (1) transportation project, one (1) street improvement project, two (2) Pavement Management projects, three (3) drainage projects, one (1) public facilities project, and one (1) parks, trails & recreation project.

Upcoming projects of note are the continuation of the Scott Road / Bundy Canyon Road Widening project, the Holland Road Widening from Bradley Road to Haun Road,, and the Heritage Lakes Fire Station. As these three (3) projects are vital to alleviate traffic congestion and improve fire response times, the City is aggressively seeking various methods of funding and is also looking into local, regional, and state collaborations.

COST ALLOCATION PLAN (CAP), CITYWIDE USER FEE STUDY, AND 2022 DEVELOPMENT IMPACT FEE (DIF) UPDATE:

During FY 2021/22 the City completed extensive efforts for a comprehensive citywide Cost Allocation Plan, Citywide User Fee Study, and 2017 DIF Study update. The updated User Fee Study and DIF update were presented and adopted by City Council in the fall of 2022. The updated fee schedule became effective January 1, 2023. New DIF fee increases occur each July thereafter. This study was conducted to establish updated impact fees that are compatible with today's construction costs and meet the future needs of the City. These fees are imposed on new construction and bring much needed financial relief to the City by expanding current and future roadways and constructing new public facilities.



5-YEAR FORECASTING ASSUMPTIONS & CALCULATIONS

Revenue Forecast Summary:

Revenue projections for the General Fund and Quality of Life (Measure DD) Funds are calculated within the 10-year financial forecast model. Categories of revenue are broken into categories according to how those revenue sources are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional revenues or expenditures. It is primarily used to project how revenues and expenses will grow in-line with the broader economy and the historical performance of the City. Operating revenues across the General Fund are primarily expected to grow at a moderate pace over the next 5 years as the City continues to expand.

The line 'Transfers In, & One-Time Revenues' are those revenues that are not recurring and are therefore not projected forward.

Other Funds projections are calculated individually based primarily on historical performance. Special Districts have set inflation factors/risers built into their formation documents that determine the rate of revenue increases annually. Bonded CFDs and CIP projects are not projected out due to their fluctuating nature.

Expenditure Forecast Summary:

Expenditure projections for the General Fund and Quality of Life (Measure DD) Funds are calculated within the 10-year financial forecast model. Categories of expenditures are broken into categories according to how those expenditures are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional expenditures or personnel additions. It is primarily used to project how revenues and expenses will grow in-line with the broader economy and the historical performance of the City. Operating expenditures across the General Fund are primarily expected to grow in accord with historical trends.

The line 'Capital, Transfers Out, & One-Time Expenses' are those expenditures that are not recurring with the exception of ISF allocations. These are the only expenditures projected forward in that category.

Other Funds projections are calculated individually based primarily on historical performance. Bonded CFDs and CIP projects are not projected out due to their fluctuating nature.

CITY OF MENIFEE BIENNIAL BUDGET
FIVE (5) YEAR FORECAST (REVENUE SUMMARY BY FUND)

Revenue by Type & Fund	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget	Forecast FY 2027/28	Forecast FY 2028/29	Forecast FY 2029/30
General Fund & Quality of Life (Measure DD)					
Property Tax (incl. VLF In-Lieu)	36,770,846	39,323,086	41,238,971	43,168,248	45,351,921
Sales & Use Taxes	34,621,807	35,347,388	36,927,782	38,552,049	40,305,998
Transient Occupancy Tax (TOT)	475,000	503,000	524,302	545,138	569,930
Business License/Operations Tax	250,000	262,500	274,035	285,618	298,000
Other Taxes	950,000	1,000,000	976,459	1,022,667	1,072,881
Franchise Fees	5,875,000	6,160,000	6,347,149	6,537,566	6,751,095
Permits, Fees & Chrgs. for Service	14,853,460	14,953,460	15,701,133	16,020,103	16,344,336
Cost Recovery, Earnings & Misc.	3,997,550	4,013,425	4,105,886	4,192,435	4,284,346
Transfers In & One-Time Revenues	2,150,100	2,150,100	-	-	-
Total General Fund & Measure DD	99,943,763	103,712,959	106,095,717	110,323,825	114,978,507
Special Revenue & Other Funds					
Internal Service Funds					
Facilities ISF	2,772,654	2,969,642	3,118,124	3,274,030	3,437,732
Fleet ISF	1,865,807	1,881,584	1,975,663	2,074,446	2,178,169
Information Technology ISF	6,339,024	6,504,546	6,829,773	7,171,262	7,529,825
Total Internal Service Funds	10,977,485	11,355,772	11,923,561	12,519,739	13,145,726
Special Revenue Funds					
Gas Tax	3,182,307	3,339,424	3,506,395	3,646,651	3,756,051
SB 1 Road Maint Rehab Fund	3,006,976	3,153,325	3,310,991	3,443,431	3,546,734
Measure A	3,227,000	3,279,000	3,344,580	3,411,472	3,479,701
SLESF	150,000	150,000	150,000	150,000	150,000
AQMD	145,500	148,100	150,000	150,000	150,000
Grant Fund	-	-	-	-	-
Public Edu and Gov Access	140,000	140,000	140,000	140,000	140,000
TUMF Fund	-	-	-	-	-
CDBG Fund	560,000	560,000	560,000	560,000	560,000
LLMD Funds	1,042,862	1,020,452	1,025,554	1,030,682	1,035,835
CSA Funds	1,944,040	1,982,869	1,992,783	2,002,747	2,012,761
DIF Funds (incl. RBBD/Quimby)	6,294,140	6,424,210	6,745,421	7,082,692	7,436,826
CFD (Maintenance) Funds	8,170,085	8,417,312	8,585,658	8,757,371	8,932,519
Total Special Revenue Funds	27,862,910	28,614,692	29,511,383	30,375,046	31,200,427
Capital Project Fund					
Capital Projects	4,047,705	7,500,000	-	-	-
Total Capital Project Fund	4,047,705	7,500,000	-	-	-
Bonded CFDs (Infrastructure)					
Bonded CFDs Funds	988,455	679,955	-	-	-
Total Bonded CFD Funds	988,455	679,955	-	-	-
Debt Service Fund					
Debt Service Transfers	1,724,505	1,724,691	1,759,185	1,794,369	1,830,256
Total Debt Service Fund	1,724,505	1,724,691	1,759,185	1,794,369	1,830,256
Total Special Revenue & Other Funds Revenues	\$45,601,060	\$49,875,110	\$43,194,128	\$44,689,153	\$46,176,408
Total Citywide Budget Revenues	\$145,544,823	\$153,588,069	\$149,289,845	\$155,012,977	\$161,154,915

CITY OF MENIFEE BIENNIAL BUDGET
FIVE (5) YEAR FORECAST (EXPENDITURE SUMMARY BY FUND)

Revenue by Type & Fund	Proposed FY 2025/26 Budget	Proposed FY 2026/27 Budget	Forecast FY 2027/28	Forecast FY 2028/29	Forecast FY 2029/30
General Fund & Quality of Life (Measure DD)					
Salaries & Wages	32,065,173	33,562,844	35,073,172	36,651,465	38,300,780
Benefits	10,964,096	11,698,067	12,240,027	12,771,980	13,343,944
Pension & OPEB	4,757,282	4,951,588	5,383,158	5,754,855	6,147,105
Contractual Services (labor)	30,820,569	31,095,189	32,422,925	33,638,927	35,025,164
Operating Supp. & Equip. (non-labor)	5,048,097	5,533,452	5,724,446	5,893,242	6,104,530
Insurance & Liability	2,455,963	2,869,507	3,156,458	3,230,207	3,308,406
Capital Asset Investments (non-CIP)	114,081	128,436	133,368	138,053	143,097
Internal Charges & Leases	486,031	523,135	543,487	562,834	583,672
Capital, Transfers Out, & One-Time	13,847,811	13,623,612	9,928,441	10,375,221	10,842,106
Total General Fund & Measure DD	100,559,103	103,985,830	104,605,481	109,016,784	113,798,804
Special Revenue & Other Funds					
Internal Service Funds					
Facilities ISF	2,772,654	2,969,642	3,118,124	3,274,030	3,437,732
Fleet ISF	2,569,677	2,395,504	2,515,279	2,641,043	2,773,095
Information Technology ISF	6,869,324	6,904,546	7,249,773	7,612,262	7,992,875
Total Internal Service Funds	12,211,655	12,269,692	12,883,177	13,527,335	14,203,702
Special Revenue Funds					
Gas Tax	3,182,307	3,339,424	3,506,395	3,646,651	3,756,051
SB 1 Road Maint Rehab Fund	3,350,000	2,900,000	2,987,000	3,061,675	3,122,909
Measure A	3,224,666	3,182,594	3,198,507	3,214,500	3,230,572
SLESF	150,000	150,000	150,000	150,000	150,000
AQMD	66,000	-	-	-	-
Grant Fund	-	-	-	-	-
Public Edu and Gov Access	-	-	-	-	-
TUMF Fund	-	-	-	-	-
CDBG Fund	560,000	560,000	560,000	560,000	560,000
LLMD Funds	979,138	991,378	1,025,554	1,030,682	1,035,835
CSA Funds	1,905,073	1,978,889	1,992,783	2,002,747	2,012,761
DIF Funds (incl. RBBD/Quimby)	1,885,553	891,303	3,372,710	3,541,346	3,718,413
CFD (Maintenance) Funds	7,611,735	7,823,625	8,585,658	8,757,371	8,932,519
Total Special Revenue Funds	22,914,472	21,817,213	25,378,608	25,964,972	26,519,059
Capital Project Fund					
Capital Project Expenditures	4,963,851	8,737,204	-	-	-
Total Capital Project Fund	4,963,851	8,737,204	-	-	-
Bonded CFDs (Infrastructure)					
Bonded CFDs Expenditures	39,968,233	22,978,314	-	-	-
Total Bonded CFD Funds	39,968,233	22,978,314	-	-	-
Debt Service Fund					
Debt Service Expenditures	1,724,506	1,724,692	1,759,186	1,794,370	1,830,257
Total Debt Service Fund	1,724,506	1,724,692	1,759,186	1,794,370	1,830,257
Total Special Revenue & Other Funds Expenditures	\$81,782,717	\$67,527,115	\$40,020,971	\$41,286,677	\$42,553,019
Total Citywide Budget Expenditures	\$182,341,820	\$171,512,945	\$144,626,452	\$150,303,461	\$156,351,823





PERSONNEL & **STAFFING**



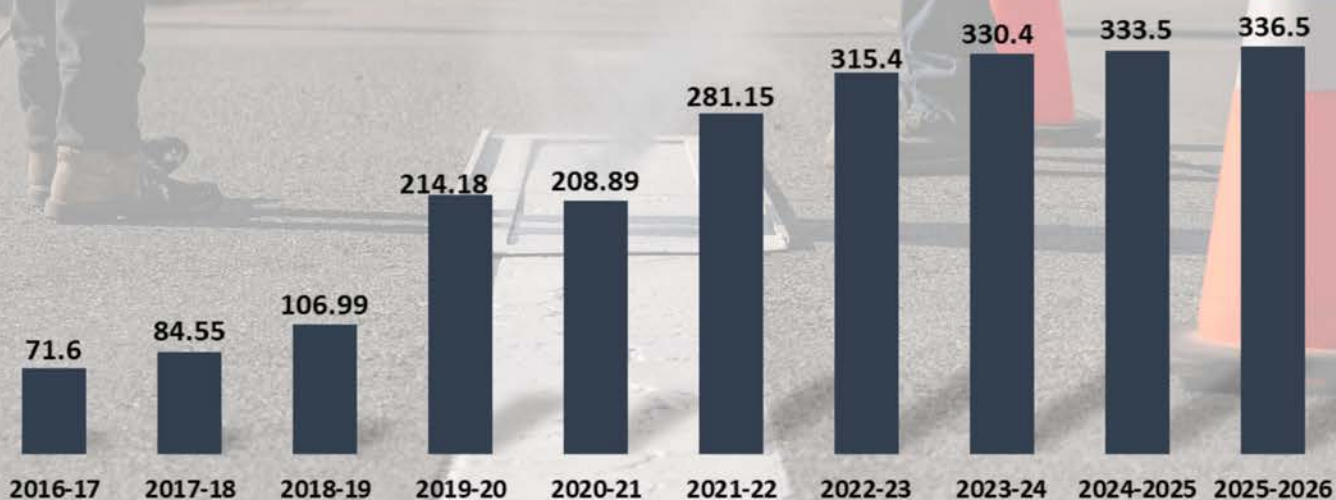
CITY POPULATION & STAFFING



Population (10-Year History)



City Staffing (10-Year History)



FY 2025/26 includes 306 full-time benefited positions and 30.5 part-time non-benefited positions.



SUMMARY OF CHANGES IN AUTHORIZED POSITIONS



For FY 2025/26, the City has budgeted for 306 full-time equivalent (FTE) benefited positions and 30.5 part-time non-benefited positions, for a total of 336.5 FTEs. A Class and Comp Study was initiated and completed during FY 2023/24.

A total net of 3 additional FTE positions are included as part of the FY 2025/26 budget and are detailed below. Additionally, funding for part-time (PT) personnel is increased by \$41K to support labor cost increases and recruitment/retention efforts. Lastly, the existing PT Management Aide position in Community Development is retained.

No additional requests are budgeted for FY 2026/27. Needs for additional staffing levels will be evaluated at the Mid-year and Mid-cycle reviews.

General Fund:

Community Development Department

The Planning Division, under the direction of the Community Development Director, requested the defunding of an existing, vacant Assistant Planner position to help offset the additional Building Permit Technician position in the Building & Safety Division. This Building Permit Technician was requested to support existing workload levels.

Public Works Department

The Engineering Division, under the direction of the Public Works Director, requested the additional position of one Associate Engineer to support upcoming stormwater (NPDES) program regulation and program requirements.

Finance Department

The department, under the direction of the Chief Financial Officer, requested the reclassification of one Senior Accountant position into a Principal Accountant position to support Financial Reporting and General Accounting operations.

Community Development Block Grant Fund & General Fund:

Community Development Department

The CDBG & Housing Division, under the direction of the Community Development Director, requested retaining the existing PT Management Aide to provide continued support to the Senior Minor Home Repair Program and other programs/activities.

Special Districts Funds:

Community Services Department

The Parks Division, under the direction of the Community Services Director, requested two additional Park Maintenance Worker II positions based on the need for additional landscape and park maintenance staff as service areas expand.

CITY OF MENIFEE WAGE & BENEFIT SUMMARY



The City of Menifee offers a competitive salary and benefits package to its employees. The City utilizes a step and grade salary matrix similar to most governmental institutions whereby each paygrade offers six steps. Each step within the paygrade is equivalent to a 5% increase over the lower step.

Currently the City has six represented labor groups: General Employees, Professional Employees, Mid-Management Employees, Police Management, Police Officers, and Police Professional Employees Association. The City offered a cost-of-living adjustment on July 1, 2024, ranging from 3% to 4% and will provide a cost-of-living adjustment on July 1, 2025, ranging from 4% to 5% as well. All six employee-represented labor groups have agreements through FY 2026/2027.



General Employees:

Retirement: Employees are covered by the California Public Employees' Retirement System (CalPERS). The formula used is 2% at 62 for employees new to CalPERS, hired on or after Jan. 1, 2013. For Classic CalPERS members the formula used is 2.7% at 55. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City participates in the Medicare Program.

Deferred compensation: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS.

Flexible spending account and dependent care: The City offers a Flexible Spending Account that allows employees to set aside pre-tax dollars to pay for eligible health insurance premiums, health care expenses, and childcare.


Sick leave: An employee accrues 4 hours of sick leave per pay period. There is no limit on the amount of accrual.

Personal leave: New hires accrue personal leave at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) working days after 3 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

Holidays: There are 15 paid holidays per year, including one floating holiday and a Wellness Day.

Medical, dental and vision insurance: The City provides a monthly allocation of \$1,500 for employees only and **\$2,100 for employees who select employee + 1 or family coverage**. This monthly allowance may be applied toward the cost of any benefit made available by the City at the option of the employee. Medical insurance is available through CalPERS for employee and eligible dependents.

Dental, Vision, and Life Insurance are available for employees and eligible dependents, paid for with the same \$1,500 (or **\$2,100 for employee + 1 or family**) allocation as medical insurance.



Education incentive pay: Employees will receive an education incentive for a bachelor's degree or professional certification in the amount of 2% or master's degree in the amount of 4% which is above the minimum job requirement. This benefit is not cumulative.

Education reimbursement: Employees may request up to \$3,000 per fiscal year for expenses incurred for tuition, books, and fees for college-level or job-related courses or degree curricula upon prior approval.

Bilingual pay: Employees designated by their supervisors as using Spanish as a regular part of their job and passing an exam receive \$125 per month for speaking Spanish and \$175 per month for speaking and writing Spanish.

Boot & tool allowance: Employees required to wear safety boots receive an annual boot allowance of \$300. Employees who work in a Fleet Mechanic position who utilize their personal tools for City use are given an annual tool allowance of \$2,000.



Executive Employees: (In Addition to General Employees)

Deferred compensation: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS. Annually the City will contribute into the Executive's 401(a) deferred compensation account the amount of: 5% of base pay for Directors and 2.5% of base pay for Deputy Directors.

Education incentive pay: Executives will receive an education incentive for a master's degree or professional certification which is above the minimum job requirement, in the amount of 5% for Directors and 2.5% for Deputy Directors. This benefit is not cumulative. There is also \$3,000 per year available for tuition reimbursement.



Personal leave: New hires accrue personal leave at the rate of 4.62 hours per pay period, increasing to 6.15 hours per pay period after 4 years of employment and 7.69 hours per pay period after 5 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

Public Safety Employees:

Hiring bonus: Upon successful background investigation and offer of employment, all Sworn Safety personnel will be given a \$5,000 Hiring Bonus, the 1st \$2,500 installment upon hire and the 2nd installment upon successful completion of training.

Annual retention bonus: Upon completion of one year of employment, and on each employment anniversary date thereafter, all Sworn Safety personnel will be given a \$5,000 Retention Bonus.

Retirement: Sworn safety employees are covered by the CalPERS system. The formula used is 2.7% at 57. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City participates in the Medicare Program.

Deferred compensation: Annually the City will contribute into the Officer's 457(b) deferred compensation account the amount of:

Captain - \$5,000, Lieutenant - \$4,000, Sergeant - \$3,000, Officer - \$3,000

Personal leave: New hires accrue at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) working days after 4 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

Education incentive pay: For degrees exceeding the minimum job requirements, **Safety personnel will receive 4% of base pay for a bachelor's degree and 6% of base pay for a master's degree.** This benefit is not cumulative. There is also \$4,000 per year available for tuition reimbursement. Peace Officer Standards & Training (POST) certifications provide additional percentage-based benefits, depending on specific certifications and rank.

Bilingual pay: Employees designated by their supervisors as using Spanish as a regular part of their job and passing an exam receive \$125 per month for speaking Spanish and \$175 per month for speaking and writing Spanish.

OTHER BENEFITS

Additional benefits are covered for each employee labor group including life insurance, cell phone stipends, longevity pay, special assignment pay for Sworn Officers, and executive leave. An full list of benefits available to each group is available on the City website listed below, under the header "Benefit Summaries."

<https://www.cityofmenifee.us/HumanResources>



CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

DEPARTMENT & POSITION TITLE	Adopted FY 24/25 (from FY 23/24)	Position Changes Under City Manager Approval	Position Changes FY 23/24	Position Changes Mid-cycle & Mid-year FY 24/25	Amended Mid-year FY 24/25	New Position Requests & Reclasses FY 25/26	Proposed FY 25/26	Proposed FY 26/27
CITY CLERK DEPARTMENT								
City Clerk	1.0				1.0		1.0	1.0
Assistant City Clerk	1.0				1.0		1.0	1.0
Management Analyst	1.0				1.0		1.0	1.0
Administrative Assistant	1.0				1.0		1.0	1.0
Records Technician	1.0				1.0		1.0	1.0
Receptionist	1.0				1.0		1.0	1.0
	6.0	0.0	0.0	0.0	6.0	0.0	6.0	6.0
CITY EXECUTIVE OFFICE								
City Manager	1.0				1.0		1.0	1.0
Assistant City Manager	1.0				1.0		1.0	1.0
Deputy City Manager	1.0				1.0		1.0	1.0
Assistant to the City Manager	1.0			(1.0)	0.0		0.0	0.0
Senior Management Analyst	0.0	1.0			1.0		1.0	1.0
Management Analyst	1.0	(1.0)			0.0		0.0	0.0
Executive Assistant	1.0				1.0		1.0	1.0
Public Information & Legislative Affairs Officer	1.0				1.0		1.0	1.0
Media & Production Coordinator	1.0				1.0		1.0	1.0
Audio Visual (AV) Coordinator	0.0	1.0			1.0		1.0	1.0
Public Information Specialist	1.0				1.0		1.0	1.0
Media Specialist	1.0				1.0		1.0	1.0
AV System Technician	0.0	1.0			1.0		1.0	1.0
	10.0	2.0	0.0	(1.0)	11.0	0.0	11.0	11.0
COMMUNITY DEVELOPMENT								
Community Development Director	1.0				1.0		1.0	1.0
Deputy Community Development	1.0				1.0		1.0	1.0
Principal Planner	2.0				2.0		2.0	2.0
Senior Planner	2.0				2.0		2.0	2.0
Associate Planner	3.0				3.0		3.0	3.0
Assistant Planner	2.0				2.0	(1.0)	1.0	1.0
Senior Management Analyst	1.0				1.0		1.0	1.0
Management Analyst II	1.0				1.0		1.0	1.0
Management Aide (PT)	0.5				0.5		0.5	0.5
Planning Technician	1.0				1.0		1.0	1.0
Administrative Assistant	1.0				1.0		1.0	1.0
Building Official	1.0				1.0		1.0	1.0
Building/Safety Manager	1.0				1.0		1.0	1.0
Plans Examiner II	2.0				2.0		2.0	2.0
Senior Building Inspector	1.0				1.0		1.0	1.0
Building Inspector II	1.0				1.0		1.0	1.0
Building Inspector	3.0				3.0		3.0	3.0
Management Analyst	1.0				1.0		1.0	1.0
Permit Center Coordinator	1.0				1.0		1.0	1.0
Building Permit Technician	3.0				3.0	1.0	4.0	4.0
Office Specialist II	1.0				1.0		1.0	1.0
	30.5	0.0	0.0	0.0	30.5	0.0	30.5	30.5
COMMUNITY SERVICES								
Community Services Director	0.0			1.0	1.0		1.0	1.0
Park/Landscape Maintenance Manager	1.0				1.0		1.0	1.0
Community Services Manager	1.0				1.0		1.0	1.0
Community Services Supervisor	1.0				1.0		1.0	1.0

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

DEPARTMENT & POSITION TITLE	Adopted FY 24/25 (from FY 23/24)	Position Changes Under City Manager Approval	Position Changes FY 23/24	Position Changes Mid-cycle & Mid-year FY 24/25	Amended Mid-year FY 24/25	New Position Requests & Reclasses FY 25/26	Proposed FY 25/26	Proposed FY 26/27
Senior Management Analyst	1.0				1.0		1.0	1.0
Management Analyst II	0.0			1.0	1.0		1.0	1.0
Management Analyst I	1.0			(1.0)	0.0		0.0	0.0
Field Supervisor	2.0				2.0		2.0	2.0
Community Services Coordinator	4.0				4.0		4.0	4.0
Park Ranger	2.0				2.0		2.0	2.0
Sr. Park Maintenance Worker	2.0				2.0		2.0	2.0
Park Maintenance Worker II	7.0				7.0	2.0	9.0	9.0
Sr. Facility Maintenance Worker	1.0				1.0		1.0	1.0
Facilities Maintenance Worker II	1.0				1.0		1.0	1.0
Administrative Assistant	1.0				1.0		1.0	1.0
Office Aide (Part-Time)	0.5				0.5		0.5	0.5
PT Community Services Specialist	2.3				2.3		2.3	2.3
PT Aquatics - Pool Manager	0.0		0.4		0.4		0.4	0.4
PT Aquatics - Lifeguard	0.0		1.4		1.4		1.4	1.4
PT Aquatics - Water Safety Instructor	0.0		2.6		2.6		2.6	2.6
Part Time Leader, Instructor, Maintenance(Full Time	22.7		0.2		22.8		22.8	22.8
	50.4	0.0	4.6	1.0	56.0	2.0	58.0	58.0
ECONOMIC DEVELOPMENT								
Economic Development Director	1.0			(1.0)	0.0		0.0	0.0
Economic Development Manager	0.0			1.0	1.0		1.0	1.0
Sr. Management Analyst	1.0	(1.0)			0.0		0.0	0.0
Management Analyst I	0.0	1.0			1.0		1.0	1.0
Management Aide	2.0				2.0		2.0	2.0
Office Specialist II	1.0				1.0		1.0	1.0
	5.0	0.0	0.0	0.0	5.0	0.0	5.0	5.0
FINANCE DEPARTMENT								
Chief Financial Officer (CFO)	1.0				1.0		1.0	1.0
ERP Project Administrative Services Director (Limited Term)	1.0			(1.0)	0.0		0.0	0.0
Deputy Finance Director	1.0				1.0		1.0	1.0
Finance Manager	2.0				2.0		2.0	2.0
Principal Accountant	1.0				1.0	1.0	2.0	2.0
Financial Analyst	1.0				1.0		1.0	1.0
Sr. Accountant	1.0				1.0	(1.0)	0.0	0.0
Sr. Accountant/Budget & Grants	1.0				1.0		1.0	1.0
Management Aide	0.0				0.0		0.0	0.0
Accountant I	1.0				1.0		1.0	1.0
Accountant Trainee I	0.0				0.0		0.0	0.0
Contract/Purchasing Specialist	1.0				1.0		1.0	1.0
Senior Accounting Technician	2.0				2.0		2.0	2.0
Accounting Technician II	2.0				2.0		2.0	2.0
Contract/Purchasing Technician II	1.0				1.0		1.0	1.0
Administrative Assistant	1.0				1.0		1.0	1.0
Contract/Purchasing Technician I	1.0				1.0		1.0	1.0
Accounting Technician I	1.0				1.0		1.0	1.0
Accounting Technician I	1.0		1.0		2.0		2.0	2.0
Accounting Assistant	1.0		(1.0)		0.0		0.0	0.0
Cashier	1.0				1.0		1.0	1.0
	22.0	0.0	0.0	(1.0)	21.0	0.0	21.0	21.0

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

DEPARTMENT & POSITION TITLE	Adopted FY 24/25 (from FY 23/24)	Position Changes Under City Manager Approval	Position Changes FY 23/24	Position Changes Mid-cycle & Mid-year FY 24/25	Amended Mid-year FY 24/25	New Position Requests & Reclasses FY 25/26	Proposed FY 25/26	Proposed FY 26/27
FIRE DEPARTMENT								
Fire Permit Technician	1.0				1.0		1.0	1.0
Office Specialist II	1.0			(1.0)	0.0		0.0	0.0
	2.0	0.0	0.0	(1.0)	1.0	0.0	1.0	1.0
HUMAN RESOURCES DEPARTMENT								
Human Resources Director	0.0			1.0	1.0		1.0	1.0
Deputy Human Resources Director	1.0			(1.0)	0.0		0.0	0.0
Human Resources Manager	1.0				1.0		1.0	1.0
Human Resources Analyst	2.0				2.0		2.0	2.0
Risk / Emergency Mngt. Analyst	1.0				1.0		1.0	1.0
Risk / Emergency Mngt. Technician	1.0				1.0		1.0	1.0
Human Resources Technician	2.0				2.0		2.0	2.0
Human Resources Assistant	1.0				1.0		1.0	1.0
	9.0	0.0	0.00	0.00	9.0	0.0	9.0	9.00
INFORMATION TECHNOLOGY								
Chief Information Officer	1.0				1.0		1.0	1.0
Information Technology (IT) Manager	1.0				1.0		1.0	1.0
IT Supervisor	0.0				0.0		0.0	0.0
Cybersecurity Manager	1.0				1.0		1.0	1.0
Geographic Information System (GIS) Coordinator	1.0				1.0		1.0	1.0
GIS Analyst	0.0			1.0	1.0		1.0	1.0
IT Analyst	3.0				3.0		3.0	3.0
Management Analyst II	1.0				1.0		1.0	1.0
IT Technician	3.0				3.0		3.0	3.0
GIS Technician	2.0			(1.0)	1.0		1.0	1.0
Audio Visual (AV) Coordinator	1.0	(1.0)			0.0		0.0	0.0
AV System Technician	1.0	(1.0)			0.0		0.0	0.0
	15.0	(2.0)	0.0	0.0	13.0	0.0	13.0	13.0
POLICE DEPARTMENT								
Chief of Police	1.0				1.0		1.0	1.0
Police Captain	2.0				2.0		2.0	2.0
Police Lieutenant	4.0			1.0	5.0		5.0	5.0
Police Support Services Manager	1.0				1.0		1.0	1.0
Police Sergeant	12.0			(1.0)	11.0		11.0	11.0
Budget and Grants Analyst	1.0				1.0		1.0	1.0
Senior Police Personnel &	1.0				1.0		1.0	1.0
Crime Analyst	1.0				1.0		1.0	1.0
Police Officer	74.0				74.0		74.0	74.0
Police Records Supervisor	1.0				1.0		1.0	1.0
Crime Scene/Property & Evidence Specialist	2.0				2.0		2.0	2.0
Sr. Community Service Officer	1.0				1.0		1.0	1.0
Community Service Officer II	6.0				6.0		6.0	6.0
Investigative Specialist II	3.0				3.0		3.0	3.0
Community Engagement	1.0				1.0		1.0	1.0
Executive Assistant	1.0				1.0		1.0	1.0
Sr. Police Records Technician	1.0				1.0		1.0	1.0
Property Room Technician	1.0				1.0		1.0	1.0

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

DEPARTMENT & POSITION TITLE	Adopted FY 24/25 (from FY 23/24)	Position Changes Under City Manager Approval	Position Changes FY 23/24	Position Changes Mid-cycle & Mid-year FY 24/25	Amended Mid-year FY 24/25	New Position Requests & Reclasses FY 25/26	Proposed FY 25/26	Proposed FY 26/27
Police Records Technician	5.0				5.0		5.0	5.0
Administrative Assistant	1.0				1.0		1.0	1.0
Part-time: Cadets	2.0				2.0		2.0	2.0
	122.0	0.0	0.0	0.0	122.0	0.0	122.0	122.0
POLICE DEPARTMENT - CODE ENFORCEMENT DIVISION								
Code Enforcement Manager	0.0			1.0	1.0		1.0	1.0
Code Enforcement Supervisor	1.0			(1.0)	0.0		0.0	0.0
Senior Code Enforcement Officer	2.0				2.0		2.0	2.0
Code Enforcement Officer II	2.0				2.0		2.0	2.0
Code Enforcement Officer I	1.0				1.0		1.0	1.0
Code Enforcement Technician	1.0			1.0	2.0		2.0	2.0
Office Specialist II	1.0			(1.0)	0.0		0.0	0.0
	8.0	0.0	0.0	0.0	8.0	0.0	8.0	8.0
PUBLIC WORKS								
Director of Public Works	1.0				1.0		1.0	1.0
Deputy Director of Public Works/City Engineer	1.0				1.0		1.0	1.0
Assistant City Engineer	1.0				1.0		1.0	1.0
Engineering Manager (CIP)	1.0				1.0		1.0	1.0
Principal Engineer	1.0		1.0		2.0		2.0	2.0
Senior Engineer	3.0				3.0		3.0	3.0
Senior Engineer (PT)	0.5		(0.5)		0.0		0.0	0.0
Associate Engineer	5.0				5.0	1.0	6.0	6.0
Assistant Engineer	2.0		(1.0)		1.0		1.0	1.0
Public Works Manager	1.0				1.0		1.0	1.0
Construction Manager	1.0				1.0		1.0	1.0
Project Manager	1.0				1.0		1.0	1.0
Financial Analyst	1.0				1.0		1.0	1.0
Senior Public Works Inspector	2.0				2.0		2.0	2.0
Public Works Maintenance Supervisor	1.0				1.0		1.0	1.0
Management Analyst II	0.0		1.0	1.0	2.0		2.0	2.0
Management Analyst I	2.0		(1.0)		1.0		1.0	1.0
Public Works Inspector II	1.0			1.0	2.0		2.0	2.0
Public Works Inspector I	2.0			(1.0)	1.0		1.0	1.0
Fleet Technician	1.0				1.0		1.0	1.0
Engineering Technician II	1.0				1.0		1.0	1.0
Engineering Technician I	1.0				1.0		1.0	1.0
Fleet & Equipment Supervisor	1.0				1.0		1.0	1.0
Senior Fleet Technician	1.0				1.0		1.0	1.0
Fleet Services Worker	1.0				1.0		1.0	1.0
Senior Street Maintenance	2.0				2.0		2.0	2.0
Heavy Equipment Operator	1.0				1.0		1.0	1.0
Management Aide	0.0			1.0	1.0		1.0	1.0
Administrative Assistant	2.0			(1.0)	1.0		1.0	1.0
Street Maintenance Worker II	9.0				9.0		9.0	9.0
Street Maintenance Worker I	2.0				2.0		2.0	2.0
Office Specialist II	1.0				1.0		1.0	1.0
	50.5	0.0	(0.5)	1.0	51.0	1.0	52.0	52.0
TOTAL	330.4	0.0	4.1	(1.0)	333.5	3.0	336.5	336.5

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

DEPARTMENT & POSITION TITLE	Adopted FY 24/25 (from FY 23/24)	Position Changes Under City Manager Approval	Position Changes FY 23/24	Position Changes Mid-cycle & Mid-year FY 24/25	Amended Mid-year FY 24/25	New Position Requests & Reclasses FY 25/26	Proposed FY 25/26	Proposed FY 26/27
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PERSONNEL RECLASSIFICATIONS (FY 2025/2026 REQUESTS)		
DEPARTMENT	EXISTING POSITION TITLE (RECLASSIFIED FROM)	NEW POSITION TITLE (RECLASSIFIED TO)
Finance	<u>1</u> <u>Sr. Accountant</u>	<u>1</u> <u>Principal Accountant</u>
TOTAL	1	1

PERSONNEL REQUESTS (FY 2025/2026 & FY 2026/2027 REQUESTS)		
DEPARTMENT	FY 2025/2026 POSITION TITLE	FY 2026/2027 POSITION TITLE
Public Works & Engineering	1 Associate Engineer (NPDES)	Requests for FY 2026/2027 will be revisited at the Mid-year and Mid-cycle reviews, dependent upon funding.
Community Development	-1 Assistant Planner	
Community Development	1 Building Permit Technician	
Community Services	<u>2</u> <u>Park Maintenance Worker II</u>	
TOTAL	3	



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

	FY2025/26 Reclassification Request
	FY2025/26 New Personnel Request

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Council	Council Member	Elec	Elected	n/a		n/a	\$ 22,800.00
Council	Council Member	Elec	Elected	n/a		n/a	\$ 22,800.00
Council	Council Member	Elec	Elected	n/a		n/a	\$ 22,800.00
Council	Council Member	Elec	Elected	n/a		n/a	\$ 22,800.00
Council	Mayor	Elec	Elected	n/a		n/a	\$ 24,000.00
City Executive Office	City Manager	Contract	1.0	n/a	-	n/a	\$ 335,253
City Executive Office	Assistant City Manager	Contract	1.0	625	\$ 214,876	675	\$ 275,735
City Executive Office	Deputy City Manager	Contract	1.0	615	\$ 204,422	665	\$ 262,320
City Executive Office	Assistant to the City Manager	Conf	-	525	\$ 130,492	575	\$ 167,450
City Executive Office	Sr. Management Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
City Executive Office	Executive Assistant	Conf	1.0	387	\$ 65,564	437	\$ 84,134
Communications	Public Information & Legislative Affairs Officer	Conf	1.0	535	\$ 137,165	585	\$ 176,014
Communications	Media & Production Coordinator	Gen	1.0	432	\$ 82,061	482	\$ 105,303
Communications	Public Information Specialist	Gen	1.0	405	\$ 71,722	455	\$ 92,036
Communications	Media Specialist	Gen	1.0	405	\$ 71,722	455	\$ 92,036
City Clerk	City Clerk	Contract	1.0	579	\$ 170,824	629	\$ 219,206
City Clerk	Assistant City Clerk	Conf	1.0	462	\$ 95,306	512	\$ 122,299
City Clerk	Management Analyst	Prof	1.0	443	\$ 86,689	493	\$ 111,242
City Clerk	Administrative Assistant	Gen	1.0	367	\$ 59,340	417	\$ 76,146
City Clerk	Records Technician	Gen	1.0	347	\$ 53,706	397	\$ 68,917
City Clerk	Receptionist	Gen	1.0	284	\$ 39,225	334	\$ 50,334
Code Enforcement	Code Enforcement Manager	Mid	1.0	516	\$ 124,764	566	\$ 160,100
Code Enforcement	Senior Code Enforcement Officer	Gen	2.0	430	\$ 81,247	480	\$ 104,258
Code Enforcement	Code Enforcement Officer II	Gen	2.0	409	\$ 73,168	459	\$ 93,891
Code Enforcement	Code Enforcement Officer I	Gen	1.0	387	\$ 65,564	437	\$ 84,134
Code Enforcement	Code Enforcement Technician	Gen	2.0	367	\$ 59,340	417	\$ 76,146
Code Enforcement	Office Specialist II	Gen	-	318	\$ 46,474	368	\$ 59,636
CD: Planning	Community Development Director	Contract	1.0	605	\$ 194,477	655	\$ 249,557
CD: Planning	Deputy Community Development Director	Contract	1.0	564	\$ 158,511	614	\$ 203,405
CD: Planning	Principal Planner	Mid	2.0	516	\$ 124,764	566	\$ 160,100
CD: Planning	Senior Planner	Prof	2.0	481	\$ 104,779	531	\$ 134,456
CD: Planning	Senior Management Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
CD: Planning	Associate Planner	Gen	3.0	449	\$ 89,323	499	\$ 114,621
CD: Planning	Management Analyst II	Prof	1.0	462	\$ 95,306	512	\$ 122,299
CD: Planning	Management Aide (Part-Time)(Limited Term)	PT	0.5	405	\$ 71,722	455	\$ 92,036
CD: Planning	Assistant Planner	Gen	1.0	430	\$ 81,247	480	\$ 104,258
CD: Planning	Planning Technician	Gen	1.0	395	\$ 68,233	445	\$ 87,558
CD: Planning	Administrative Assistant	Gen	1.0	367	\$ 59,340	417	\$ 76,146



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

	FY2025/26 Reclassification Request
	FY2025/26 New Personnel Request

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
CD: Building and Safety	Building Official	Mid	1.0	547	\$ 145,625	597	\$ 186,870
CD: Building and Safety	Building/Safety Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
CD: Building and Safety	Plans Examiner II	Gen	2.0	453	\$ 91,123	503	\$ 116,931
CD: Building and Safety	Senior Building Inspector	Gen	1.0	443	\$ 86,689	493	\$ 111,242
CD: Building and Safety	Management Analyst	Prof	1.0	443	\$ 86,689	493	\$ 111,242
CD: Building and Safety	Permit Center Coordinator	Prof	1.0	432	\$ 82,061	482	\$ 105,303
CD: Building and Safety	Building Inspector II	Gen	1.0	432	\$ 82,061	482	\$ 105,303
CD: Building and Safety	Building Inspector	Gen	3.0	420	\$ 77,294	470	\$ 99,186
CD: Building and Safety	Building Permit Technician II	Gen	1.0	409	\$ 73,168	459	\$ 93,891
CD: Building and Safety	Building Permit Technician	Gen	3.0	395	\$ 68,233	445	\$ 87,558
CD: Building and Safety	Office Specialist II	Gen	1.0	318	\$ 46,474	368	\$ 59,636
Community Services	Community Services Director	Contract	1.0	605	\$ 194,477	655	\$ 249,557
Community Services	Park/Landscape Maintenance Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Community Services	Community Services Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Community Services	Sr. Management Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Community Services	Community Services Supervisor	Prof	1.0	449	\$ 89,323	499	\$ 114,621
Community Services	Management Analyst II	Prof	1.0	462	\$ 95,306	512	\$ 122,299
Community Services	Management Analyst I	Prof	-	443	\$ 86,689	493	\$ 111,242
Community Services	Field Supervisor (Parks/Landscape)	Prof	1.0	420	\$ 77,294	470	\$ 99,186
Community Services	Field Supervisor (Facilities)	Prof	1.0	420	\$ 77,294	470	\$ 99,186
Community Services	Community Services Coordinator	Gen	4.0	383	\$ 64,269	433	\$ 82,472
Community Services	Park Ranger	Gen	2.0	383	\$ 64,269	433	\$ 82,472
Community Services	Sr. Park Maintenance Worker	Gen	2.0	377	\$ 62,374	427	\$ 80,040
Community Services	Sr. Facility Maintenance Worker	Gen	1.0	377	\$ 62,374	427	\$ 80,040
Community Services	Administrative Assistant	Gen	1.0	367	\$ 59,340	417	\$ 76,146
Community Services	Park Maintenance Worker II	Gen	9.0	360	\$ 57,304	410	\$ 73,534
Community Services	Facilities Maintenance Worker II	Gen	1.0	360	\$ 57,304	410	\$ 73,534
Part-Time Staff				Hourly Rates (4 Steps Total)			
Community Services	Community Services Specialist (Part-Time)	PT	2.25	N/A	\$ 20.19	to	\$ 23.45
Community Services	Part Time Pool Manager (Full Time Equivalents)	PT	0.40	N/A	\$ 20.19	to	\$ 23.45
Community Services	Part Time Water Safety Instructors (Full Time Equivalents)	PT	2.60	N/A	\$ 18.50	to	\$ 21.49
Community Services	Park Maintenance Attendant (Full Time Equivalents)	PT	6.00	N/A	\$ 18.00	to	\$ 20.91
Community Services	Office Aide (Part-Time)	PT	0.5	N/A	\$ 17.75	to	\$ 20.61
Community Services	Part Time Leader II (Full Time Equivalents)	PT	5.00	N/A	\$ 17.75	to	\$ 20.61
Community Services	Part Time Lifeguard (Full Time Equivalents)	PT	1.38	N/A	\$ 17.25	to	\$ 20.03
Community Services	Part Time Leader I, Instructor, (Full Time Equivalents)	PT	11.84	N/A	\$ 16.75	to	\$ 19.45
Economic Development	Economic Development Director	Contract	-	595	\$ 185,015	645	\$ 237,416
Economic Development	Economic Development Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Economic Development	Management Analyst	Conf	1.0	443	\$ 86,689	493	\$ 111,242
Economic Development	Management Aide	Gen	2.0	405	\$ 71,722	455	\$ 92,036
Economic Development	Office Specialist II	Gen	1.0	318	\$ 46,474	368	\$ 59,636



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

	FY2025/26 Reclassification Request
	FY2025/26 New Personnel Request

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Finance	Chief Financial Officer	Contract	1.0	605	\$ 194,477	655	\$ 249,557
Finance	ERP Project Administrative Svs. Director (Limited Term)	Contract	-	n/a	-	n/a	\$ 221,874
Finance	Deputy Finance Director	Contract	1.0	564	\$ 158,511	614	\$ 203,405
Finance	Finance Manager	Mid/Conf	2.0	534	\$ 136,483	584	\$ 175,138
Finance	Principal Accountant	Mid/Conf	2.0	516	\$ 124,764	566	\$ 160,100
Finance	Financial Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Finance	Senior Accountant	Prof	-	481	\$ 104,779	531	\$ 134,456
Finance	Senior Accountant (Budget & Grants)	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Finance	Accountant I	Prof	1.0	443	\$ 86,689	493	\$ 111,242
Finance	Contract/Purchasing Specialist	Gen	1.0	405	\$ 71,722	455	\$ 92,036
Finance	Senior Accounting Technician	Gen	2.0	396	\$ 68,574	446	\$ 87,996
Finance	Accounting Technician II	Gen	2.0	377	\$ 62,374	427	\$ 80,040
Finance	Contract/Purchasing Technician II	Gen	1.0	377	\$ 62,374	427	\$ 80,040
Finance	Administrative Assistant	Gen	1.0	367	\$ 59,340	417	\$ 76,146
Finance	Contract/Purchasing Technician I	Gen	1.0	354	\$ 55,614	404	\$ 71,366
Finance	Accounting Technician I (Business License)	Gen	1.0	354	\$ 55,614	404	\$ 71,366
Finance	Accounting Technician I	Gen	2.0	354	\$ 55,614	404	\$ 71,366
Finance	Accounting Assistant	Gen	-	330	\$ 49,340	380	\$ 63,315
Finance	Cashier	Gen	1.0	318	\$ 46,474	368	\$ 59,636
Human Resources	Human Resources Director	Contract	1.0	605	\$ 194,477	655	\$ 249,557
Human Resources	Deputy Human Resources Director	Contract	-	564	\$ 158,511	614	\$ 203,405
Human Resources	Human Resources Manager	Conf	1.0	534	\$ 136,483	584	\$ 175,138
Human Resources	Human Resources Analyst	Conf	2.0	462	\$ 95,306	512	\$ 122,299
Human Resources	Human Resources Analyst (Risk/Emergency Mgmt.)	Conf	1.0	462	\$ 95,306	512	\$ 122,299
Human Resources	Human Resources Technician (Risk/Emergency Mgmt.)	Conf	1.0	377	\$ 62,374	427	\$ 80,040
Human Resources	Human Resources Technician	Conf	2.0	377	\$ 62,374	427	\$ 80,040
Human Resources	Human Resources Assistant	Conf	1.0	340	\$ 51,863	390	\$ 66,552
Information Technology	Chief Information Officer	Contract	1.0	605	\$ 194,477	655	\$ 249,557
Information Technology	Information Technology Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Information Technology	Information Technology Manager (Cybersecurity)	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Information Technology	Geographic Information System Coordinator	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Information Technology	Audio Visual (AV) System Coordinator	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Information Technology	Information Technology Analyst	Prof	4.0	462	\$ 95,306	512	\$ 122,299
Information Technology	Management Analyst II	Prof	1.0	462	\$ 95,306	512	\$ 122,299
Information Technology	Information Technology Technician	Gen	3.0	396	\$ 68,574	446	\$ 87,996
Information Technology	Geographic Information System Technician	Gen	1.0	396	\$ 68,574	446	\$ 87,996
Information Technology	Audio Visual (AV) System Technician	Gen	1.0	396	\$ 68,574	446	\$ 87,996
Fire	Fire Permit Technician	Gen	1.0	395	\$ 68,233	445	\$ 87,558
Fire	Office Specialist II	Gen	-	318	\$ 46,474	368	\$ 59,636



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

	FY2025/26 Reclassification Request
	FY2025/26 New Personnel Request

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Police	Chief of Police	Contract	1.0	PC625	\$ 217,024	PC675	\$ 278,491
Police	Police Captain	PMA	2.0	PM587	\$ 176,377	PM637	\$ 226,332
Police	Police Lieutenant	PMA	5.0	PL557	\$ 148,216	PL607	\$ 190,195
Police	Police Support Services Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Police	Police Sergeant	PMA	11.0	PS518	\$ 119,529	PS568	\$ 153,383
Police	Budget and Grants Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Police	Senior Police Personnel & Training Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Police	Crime Analyst	Prof	1.0	462	\$ 95,306	512	\$ 122,299
Police	Police Officer	POA	74.0	P467	\$ 91,244	P517	\$ 117,086
Police	Police Records Supervisor	Prof	1.0	430	\$ 81,247	480	\$ 104,258
Police	Sr. Community Service Officer	PEA Misc	1.0	429	\$ 80,843	479	\$ 103,739
Police	Crime Scene/Property & Evidence Specialist	PEA Misc	2.0	420	\$ 77,294	470	\$ 99,186
Police	Community Service Officer II	PEA Misc	6.0	409	\$ 73,168	459	\$ 93,890
Police	Investigative Specialist II	PEA Misc	3.0	409	\$ 73,168	459	\$ 93,890
Police	Community Engagement Specialist	PEA Misc	1.0	405	\$ 71,722	455	\$ 92,036
Police	Executive Assistant	Conf	1.0	387	\$ 65,564	437	\$ 84,134
Police	Sr. Police Records Technician	PEA Misc	1.0	397	\$ 68,917	447	\$ 88,436
Police	Property Room Technician		1.0	377	\$ 62,374	427	\$ 80,040
Police	Police Records Technician	PEA Misc	5.0	377	\$ 62,374	427	\$ 80,040
Police	Administrative Assistant	PEA Misc	1.0	367	\$ 59,340	417	\$ 76,146
Police	Cadets (Part-Time)	N/A	2.0	N/A	\$ 17,534	N/A	\$ 20,363
Public Works/Engineering	Director of Public Works and Engineering	Contract	1.0	605	\$ 194,477	655	\$ 249,557
Public Works/Engineering	Deputy Director of Public Works/City Engineer	Contract	1.0	570	\$ 163,326	620	\$ 209,584
Public Works/Engineering	Engineering Manager (Capital Improvement Program)	Mid	1.0	564	\$ 158,511	614	\$ 203,405
Public Works/Engineering	Assistant City Engineer	Mid	1.0	547	\$ 145,625	597	\$ 186,870
Public Works/Engineering	Principal Engineer	Mid	2.0	534	\$ 136,483	584	\$ 175,138
Public Works/Engineering	Public Works Manager	Mid	1.0	525	\$ 130,492	575	\$ 167,450
Public Works/Engineering	Construction Manager	Mid	1.0	516	\$ 124,764	566	\$ 160,100
Public Works/Engineering	Senior Engineer (Part-Time)	Prof	-	504	\$ 117,516	554	\$ 150,799
Public Works/Engineering	Senior Engineer	Prof	3.0	504	\$ 117,516	554	\$ 150,799
Public Works/Engineering	Project Manager	Gen	1.0	481	\$ 104,779	531	\$ 134,456
Public Works/Engineering	Associate Engineer	Gen	6.0	481	\$ 104,779	531	\$ 134,456
Public Works/Engineering	Financial Analyst	Prof	1.0	481	\$ 104,779	531	\$ 134,456
Public Works/Engineering	Senior Public Works Inspector	Gen	2.0	462	\$ 95,306	512	\$ 122,299
Public Works/Engineering	Fleet & Equipment Supervisor	Prof	1.0	449	\$ 89,323	499	\$ 114,621
Public Works/Engineering	Public Works Maintenance Supervisor	Prof	1.0	449	\$ 89,323	499	\$ 114,621
Public Works/Engineering	Assistant Engineer	Gen	1.0	443	\$ 86,689	493	\$ 111,242
Public Works/Engineering	Management Analyst II	Prof	2.0	462	\$ 95,306	512	\$ 122,299
Public Works/Engineering	Management Analyst I	Prof	1.0	443	\$ 86,689	493	\$ 111,242
Public Works/Engineering	Public Works Inspector II	Gen	2.0	430	\$ 81,247	480	\$ 104,258
Public Works/Engineering	Public Works Inspector I	Gen	1.0	409	\$ 73,168	459	\$ 93,891
Public Works/Engineering	Senior Fleet Technician	Gen	1.0	420	\$ 77,294	470	\$ 99,186
Public Works/Engineering	Fleet Technician	Gen	1.0	395	\$ 68,233	445	\$ 87,558



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

	FY2025/26 Reclassification Request
	FY2025/26 New Personnel Request

Department	Title Classification	Group	FTE	Annual Salary Ranges			
				Step	From	Step	To
Public Works/Engineering	Engineering Technician II	Gen	1.0	415	\$ 69,700	465	\$ 89,441
Public Works/Engineering	Engineering Technician I	Gen	1.0	395	\$ 68,233	445	\$ 87,558
Public Works/Engineering	Senior Street Maintenance Worker	Gen	2.0	377	\$ 62,374	427	\$ 80,040
Public Works/Engineering	Senior Street Maintenance Worker (Heavy Equipment)	Gen	1.0	377	\$ 62,374	427	\$ 80,040
Public Works/Engineering	Management Aide	Gen	1.0	405	\$ 71,722	455	\$ 92,036
Public Works/Engineering	Administrative Assistant	Gen	1.0	367	\$ 59,340	417	\$ 76,146
Public Works/Engineering	Street Maintenance Worker II	Gen	9.0	360	\$ 57,304	410	\$ 73,534
Public Works/Engineering	Fleet Services Worker I	Gen	1.0	340	\$ 51,863	390	\$ 66,552
Public Works/Engineering	Street Maintenance Worker I	Gen	2.0	340	\$ 51,863	390	\$ 66,552
Public Works/Engineering	Office Specialist II	Gen	1.0	318	\$ 46,474	368	\$ 59,636
	TOTAL BUDGETED POSITIONS		336.5				

Group Key:

Elec: Elected	POA: Police Officers
Appt: Appointed	PEA Misc: Police Employee Miscellaneous Unit
Nonrep: Non-Represented	Prof: Professional
Conf: Confidential	Gen: General
Mid: Mid-Management	PT: Part-Time
PMA: Police Management	

Per Labor MOUs, Effective 7/1/2025 all bargaining groups will receive 4% Cost of Living (COLA) adjustment. General, Professional, Mid-Management, POA, and PMA will be further eligible to additional up to 1% adjustment (for aggregate 5%) subject to prior year's revenue performance pursuant to respective MOUs, as determined in September/October. An updated Authorized Position and Compensation Listing will be established, as determined necessary.





CITY
ATTORNEY





CITY ATTORNEY

The City of Menifee contracts with the firm of Rutan & Tucker, LLP for City Attorney (ATN) services with Jeffrey Melching serving as the primary City Attorney. This allows access to a full range of legal services that would not otherwise be available to a city the size of Menifee. The City Attorney, as chief legal adviser to the City, renders advice to the City Council, Commissions and Committees, and to City officers and employees. The City Attorney attends all City Council meetings and handles all lawsuits, matters and proceedings in which the City has a legal interest. The City Attorney also prepares opinions, ordinances, resolutions, motions, contracts, and other legal documents.

Certain specialized legal services, such as labor/HR related and claims settlement matters, that support operations are also captured within the City Attorney Department for the purpose of unifying all legal services costs in addition to those services provided by Rutan & Tucker, LLP. Legal services for the CIP and Bonded CFD budgets do not fall under the City Attorney and are included separately.

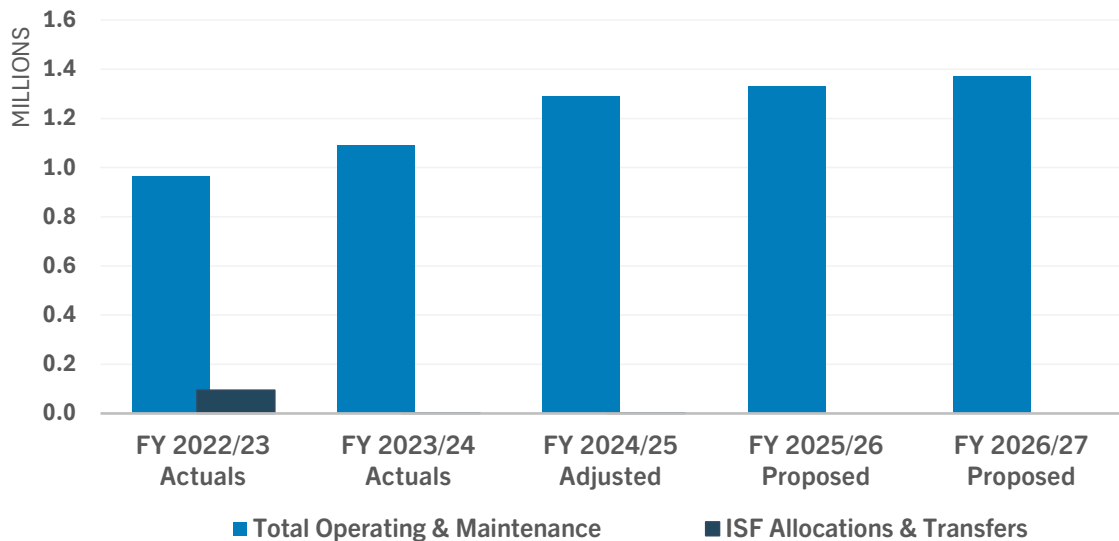


City Attorney

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Operating & Maintenance	\$ 965,032	\$ 1,091,942	\$ 1,292,000	\$ 1,330,760	\$ 1,370,683	\$ 38,760	\$ 39,923
ISF Allocations & Transfers	\$ 94,783	\$ 822	\$ 969	\$ -	\$ -	\$ (969)	\$ -
SUBTOTAL	\$ 1,059,815	\$ 1,092,764	\$ 1,292,969	\$ 1,330,760	\$ 1,370,683	\$ 37,791	\$ 39,923
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 306	\$ 50	\$ 166	\$ -	\$ -	\$ (166)	\$ -
SUBTOTAL	\$ 306	\$ 50	\$ 166	\$ -	\$ -	\$ (166)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Operating & Maintenance	\$ 965,338	\$ 1,091,992	\$ 1,292,166	\$ 1,330,760	\$ 1,370,683	\$ 38,594	\$ 39,923
ISF Allocations & Transfers	\$ 94,783	\$ 822	\$ 969	\$ -	\$ -	\$ (969)	\$ -
OPERATING EXPENSES TOTAL	\$ 1,060,121	\$ 1,092,814	\$ 1,293,135	\$ 1,330,760	\$ 1,370,683	\$ 37,625	\$ 39,923

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Attorney works directly under the authority of the City Council. There are no City personnel and all work is completed through contract work with law firms.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$1,059,815	\$1,092,764	\$1,292,969	\$1,330,760	\$1,370,683
1110 Information Technology	\$306	\$50	\$166	\$0	\$0
Grand Total	\$1,060,121	\$1,092,814	\$1,293,135	\$1,330,760	\$1,370,683



Department Budget Detail

Department Budget by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Departmental				
2. Operating & Maintenance				
	652806	Legal Services	\$1,330,760	\$1,370,683
2. Operating & Maintenance Total			\$1,330,760	\$1,370,683
Grand Total			\$1,330,760	\$1,370,683





CITY
COUNCIL



City Council

The City Council (CCL) is a five-member, non-partisan board, consisting of a Mayor and four Councilmembers. Councilmembers are elected by district and serve a four-year term, while the Mayor is elected at-large and also serves a four-year term. Councilmembers are limited to serving no more than two consecutive terms. As the governing body, the City Council makes all policy decisions and adopts ordinances and resolutions for the City of Menifee. The City Council meets formally on the 1st and 3rd Wednesday of each month.

Citizens of Menifee

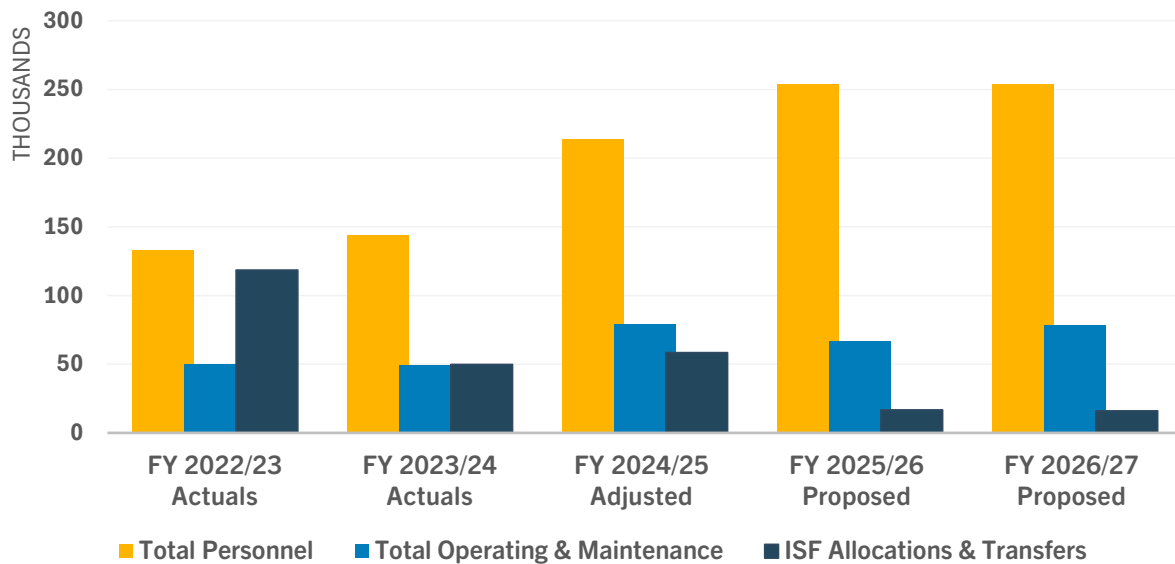


City Council

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 132,564	\$ 143,568	\$ 213,950	\$ 253,650	\$ 253,650	\$ 39,700	\$ -
Total Operating & Maintenance	\$ 42,012	\$ 42,043	\$ 68,750	\$ 66,800	\$ 78,240	\$ (1,950)	\$ 11,440
ISF Allocations & Transfers	\$ 118,478	\$ 49,835	\$ 58,385	\$ 16,854	\$ 16,016	\$ (41,531)	\$ (838)
SUBTOTAL	\$ 293,053	\$ 235,446	\$ 341,085	\$ 337,304	\$ 347,906	\$ (3,781)	\$ 10,602
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 7,891	\$ 7,151	\$ 9,977	\$ -	\$ -	\$ (9,977)	\$ -
SUBTOTAL	\$ 7,891	\$ 7,151	\$ 9,977	\$ -	\$ -	\$ (9,977)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 132,564	\$ 143,568	\$ 213,950	\$ 253,650	\$ 253,650	\$ 39,700	\$ -
Total Operating & Maintenance	\$ 49,902	\$ 49,194	\$ 78,727	\$ 66,800	\$ 78,240	\$ (11,927)	\$ 11,440
ISF Allocations & Transfers	\$ 118,478	\$ 49,835	\$ 58,385	\$ 16,854	\$ 16,016	\$ (41,531)	\$ (838)
OPERATING EXPENSES TOTAL	\$ 300,944	\$ 242,597	\$ 351,062	\$ 337,304	\$ 347,906	\$ (13,758)	\$ 10,602

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

City Council ISF allocations were recalculated for FY 2025/26 to properly account for the limited use of IT support needed.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$293,053	\$235,446	\$341,085	\$337,304	\$347,906
1110 Information Technology	\$7,891	\$7,151	\$9,977	\$0	\$0
Grand Total	\$300,944	\$242,597	\$351,062	\$337,304	\$347,906



Department Budget Detail

Department Budget by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Departmental				
1. Personnel	650110	Stipends	\$115,200	\$115,200
	650151	Cell Allowance	\$2,700	\$2,700
	650300	PERS Retirement	\$1,500	\$1,500
	650310	Social Security	\$2,750	\$2,750
	650320	Medicare	\$1,000	\$1,000
	650400	Section 125 Benefit Plan	\$130,500	\$130,500
1. Personnel Total			\$253,650	\$253,650
2. Operating & Maintenance	651011	Supplies	\$3,500	\$3,500
	652200	Membership & Dues	\$34,500	\$36,200
	652210	Conference/Mtgs/Mileage	\$28,800	\$38,540
2. Operating & Maintenance Total			\$66,800	\$78,240
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$16,854	\$16,016
4. ISF Allocations & Transfers Total			\$16,854	\$16,016
Departmental Total			\$337,304	\$347,906
Grand Total			\$337,304	\$347,906



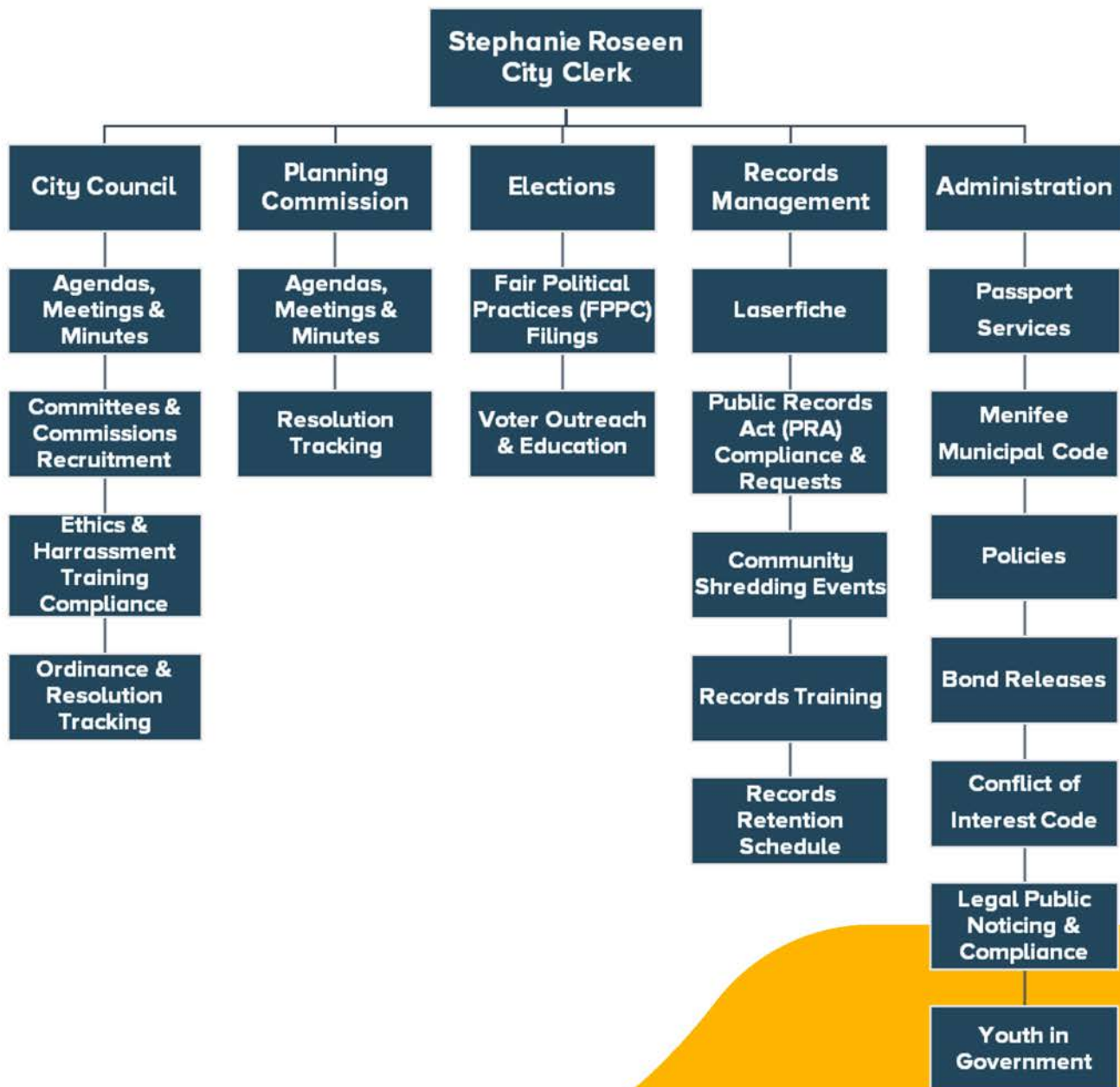


CITY CLERK'S
DEPARTMENT



CITY CLERK DEPARTMENT

The City Clerk Department (CLK) is responsible for the preparation and distribution of City Council, Planning Commission and Committee agendas; maintaining accurate records and legislative history of the City Council, Planning Commission and Committee actions; providing safe keeping and storage of the City's official records and archives and providing record retrieval for all City departments as well as the public; administers democratic processes such as elections and legislative actions ensuring transparency to the public; ensuring compliance of federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act; manages front reception; and incoming and outgoing mail.








DEPARTMENT MISSION

City Clerk

- Established 2008






The mission of the City Clerk Department is to accurately record the actions of the City Council, preserve, upkeep, and safeguard vital historical and legislative records, administer democratic processes, and ensure compliance with federal, state, and local statutes including the Political Reform Act, the Brown Act and the Public Records Act while ensuring transparency to the public.




Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Administer a municipal election and serve as the filing officer for the City of Menifee. Coordinate the appointment process for Commissions and Committees during the Biennial Recruitment.		100%	The City Clerk Department successfully administered the 2024 municipal election and fulfilled its role as the filing officer for the City of Menifee, ensuring a smooth and compliant process. Additionally, the 3rd Biennial Recruitment for Commissions and Committees was efficiently coordinated, resulting in the successful appointment of qualified members to serve the community. As part of the 2024 municipal election, an additional vacancy occurred in District 2. The City Clerk's Department promptly administered a special recruitment process, demonstrating a commitment to efficiently filling the position.
2	Expand passport services in the City by offering additional appointment opportunities.		In Progress	The City Clerk Department has consistently provided exceptional passport services to our customers. Passport appointments are consistently filled immediately upon becoming available. Moving forward, staff will evaluate opportunities to enhance the program to serve the needs of our community.
3	Comprehensive review and update of Records Retention Schedule to include addition of the Menifee Police Department and various additional records from City Departments.		100 %	The City Council has adopted the amended Records Retention Schedule to include the Menifee Police Department. Staff is consistently reviewing the schedule to ensure ongoing legal compliance and enhancements to the schedule to keep up with the growing needs of the City.



Fiscal Year 2025/26 Goals & Objectives


	Goal	Strategic Priority	Strategic Plan Priority Description
1	Host a City Council Candidate Forum at City Hall during Summer 2026		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
2	Enhance and streamline the appointment and onboarding processes for incoming Councilmembers, Commissioners and Committee Member.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
3	Increase the number of digitized records in Laserfiche		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure

Fiscal Year 2026/27 Goals & Objectives

1	Voter Outreach: Implement comprehensive education and outreach efforts to increase civic participation and promote informed voting.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
2	Administer the Municipal Election and serve as the filing officer for the City of Menifee		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
3	Coordinate and conduct the City's 4th Biennial Committee and Commission Recruitment, followed by the onboarding of newly appointed and reappointed Commissioners and Committee Members.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Average number of days records are released after initial Public Records Act request is received.		Workload	10.0	10.0	9.9	10.7	9.0
Annual Conflict of Interest Forms filed on time.		Efficiency/ Effectiveness	100%	100%	95%	95%	80%



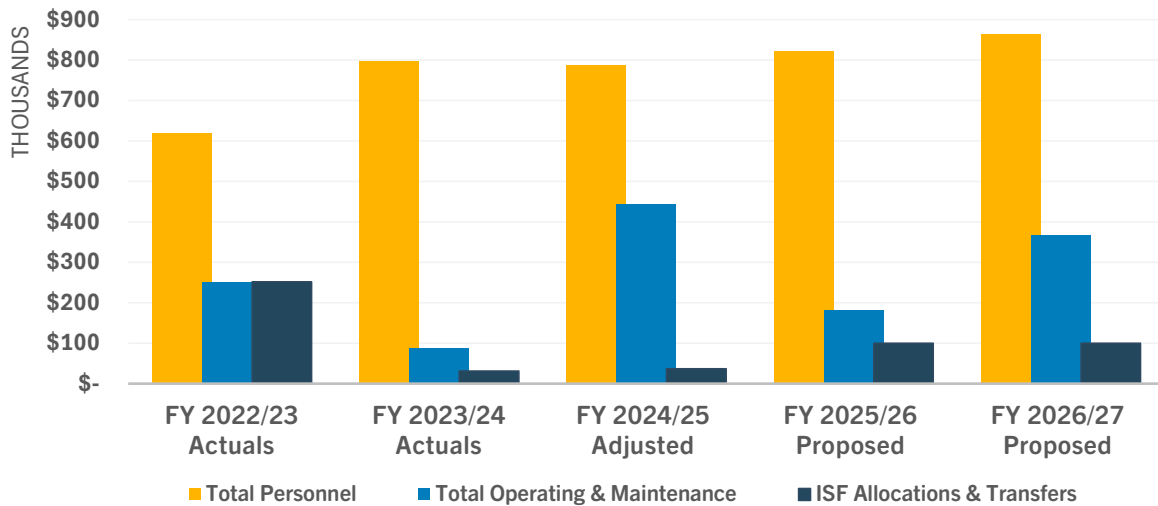
Number of passports processed.		Workload	100	100	97	115	67
Number of community shredding events.		Workload	2	2	2	2	2
Number of trainings conducted by the City Clerk Department for City Staff.		Workload	3	3	N/A	N/A	N/A
Draft and present meeting minutes for approval at the next scheduled meeting for department clerked meetings, including the City Council, Planning Commission, Finance Committee, Measure DD Oversight Committee and the Annual Education Summit.		Efficiency/ Effectiveness	100%	100%	N/A	N/A	N/A

City Clerk

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 619,235	\$ 796,818	\$ 787,896	\$ 821,944	\$ 865,062	\$ 34,048	\$ 43,118
Total Operating & Maintenance	\$ 142,883	\$ 83,229	\$ 437,275	\$ 181,621	\$ 367,171	\$ (255,654)	\$ 185,550
ISF Allocations & Transfers	\$ 251,931	\$ 31,287	\$ 36,958	\$ 100,031	\$ 100,081	\$ 63,073	\$ 50
SUBTOTAL	\$ 1,014,049	\$ 911,334	\$ 1,262,129	\$ 1,103,596	\$ 1,332,314	\$ (158,533)	\$ 228,718
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 109,024	\$ 4,727	\$ 6,315	\$ -	\$ -	\$ (6,315)	\$ -
SUBTOTAL	\$ 109,024	\$ 4,727	\$ 6,315	\$ -	\$ -	\$ (6,315)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 619,235	\$ 796,818	\$ 787,896	\$ 821,944	\$ 865,062	\$ 34,048	\$ 43,118
Total Operating & Maintenance	\$ 251,906	\$ 87,956	\$ 443,590	\$ 181,621	\$ 367,171	\$ (261,969)	\$ 185,550
ISF Allocations & Transfers	\$ 251,931	\$ 31,287	\$ 36,958	\$ 100,031	\$ 100,081	\$ 63,073	\$ 50
OPERATING EXPENSES TOTAL	\$ 1,123,073	\$ 916,061	\$ 1,268,444	\$ 1,103,596	\$ 1,332,314	\$ (164,848)	\$ 228,718

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Clerk Department budgets for municipal elections on a biennial basis. In 2026, two City Council seats are scheduled for election.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$1,014,049	\$911,334	\$1,262,129	\$1,103,596	\$1,332,314
1110 Information Technology	\$109,024	\$4,727	\$6,315	\$0	\$0
Grand Total	\$1,123,073	\$916,061	\$1,268,444	\$1,103,596	\$1,332,314



Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
COMMUNITY DEVELOPMENT					
City Clerk	1.0	1.0		1.0	1.0
Assistant City Clerk	1.0	1.0		1.0	1.0
Management Analyst	1.0	1.0		1.0	1.0
Administrative Assistant	1.0	1.0		1.0	1.0
Records Technician	1.0	1.0		1.0	1.0
Receptionist	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	6.0	6.0	0.0	6.0	6.0

Department Budget Detail

Department Budget by Account (All Funds)

Divisions /			FY 2025/26	FY 2026/27
Expense Category	Accounts	Account Description	Proposed	Proposed
Departmental				
1. Personnel	650100	Salaries	\$563,569	\$591,747
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$2,565	\$2,565
	650154	Other Benefits	\$8,576	\$9,005
	650155	Bilingual Pay	\$3,990	\$3,990
	650158	Longevity Pay	\$3,020	\$3,171
	650180	Accrued Time-Off Buy Backs	\$15,000	\$15,600
	650200	Overtime	\$1,500	\$1,500
	650230	Education Incentive Pay	\$5,057	\$5,291
	650300	PERS Retirement	\$57,121	\$59,977
	650320	Medicare	\$8,216	\$8,626
	650400	Section 125 Benefit Plan	\$148,770	\$159,030
1. Personnel Total			\$821,944	\$865,062
2. Operating & Maintenance				
	651310	Records Storage	\$14,000	\$14,000
	651400	Legal Advertising	\$11,400	\$11,400
	651600	Special Dept Exp	\$7,700	\$7,700
	652200	Membership & Dues	\$2,771	\$3,321
	652210	Conference/Mtgs/Mileage	\$22,250	\$22,250
	652800	Professional Services	\$123,500	\$108,500
	652805	Elections	\$0	\$200,000
2. Operating & Maintenance Total			\$181,621	\$367,171
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$100,031	\$100,081
4. ISF Allocations & Transfers Total			\$100,031	\$100,081
Departmental Total			\$1,103,596	\$1,332,314
Grand Total			\$1,103,596	\$1,332,314





CITY EXECUTIVE
OFFICE





CITY EXECUTIVE OFFICE

The City Executive Office (CEO) under the direction of the City Manager is responsible for the daily operation of City functions and staff. The department coordinates the fulfillment of the strategic plan and policies established by the City Council and provides overall direction to departments that administer City programs and services. The department is also responsible for managing the City's legislative affairs program and ensuring that timely and accurate information is disseminated through print, video, and electronic media.












DEPARTMENT MISSION

City Executive Office

– Established 2008 –








The purpose of the City Executive Office, under the direction of the City Manager, is to partner with the City Council to achieve the goals and objectives set forth in the Strategic Plan for the City of Menifee. The City Executive Office will implement policy/direction, as established by the City Council, in the most equitable, cost effective and efficient manner possible. To this end, a key factor is the identification of priorities and the establishment of management procedures that develop and effectively utilize City resources. The Department seeks to provide professional management guidance to staff, City Council, and citizens. The City Executive Office will champion an engaged, collaborative, and innovative organizational culture by establishing relationships and partnerships to implement community priorities.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Develop production schedule and produce and air second original Menifee content program (2 per month).		100%	On target to achieve goal
2	Increase the number of residents registered to receive city alerts (e-mails and texts) by 2%.		100%	Exceeded goal of 1,295 and currently have 2,463 registrations
3	Increase social media followers by 10%.		75 %	Currently have 86,131 out of 88,249 needed to meet 10% increase
Fiscal Year 2025/26 Goals & Objectives				
	Goal	Strategic Priority	Strategic Plan Priority Description	
1	Attend one community event per quarter to promote communication awareness and secure sign-ups for newsflashes and Alert Menifee.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure	
2	Develop 15 new Menifee TV episodes that highlight strategic plan priorities.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure	
3	Grow social media presence by 10%.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure	
Fiscal Year 2026/27 Goals & Objectives				
1	Attend one community event per quarter to promote communication awareness and secure sign-ups for newsflashes and Alert Menifee.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure	



2	Develop 15 new Menifee TV episodes that highlight strategic plan priorities.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
3	Grow social media presence by 10%.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure

Key Performance Indicators (KPIs)

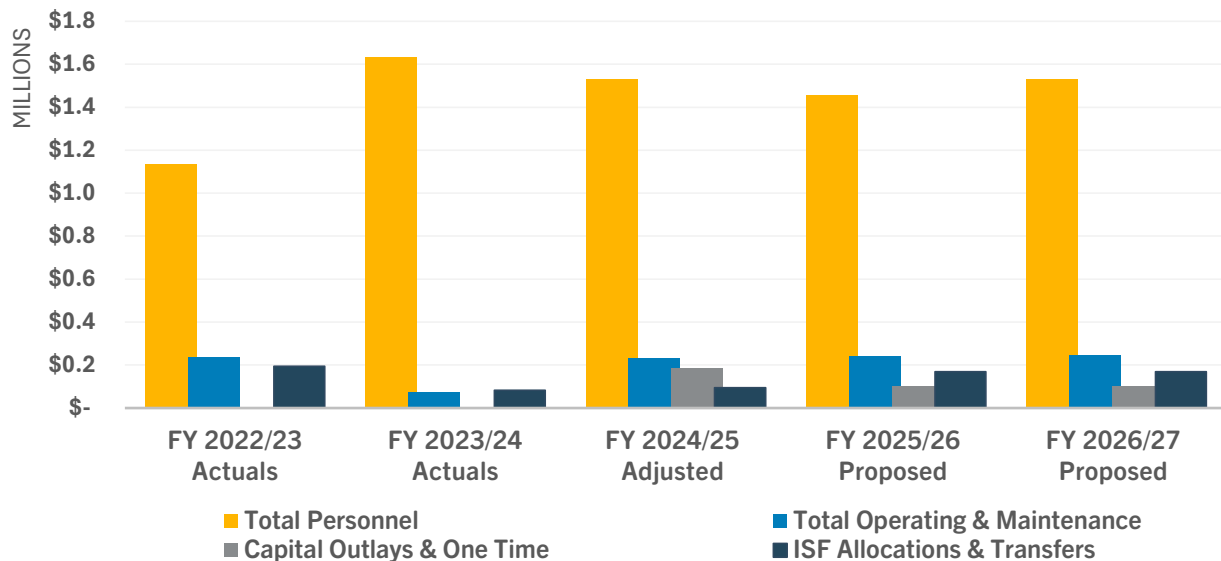
Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2023)	FY23/24 Actual	FY22/23 Actual
Process military banners		Workload	50	50	35	43	59
Social Media Engagement-Followers (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor)		Workload	90,000	95,000	86,131	80,226	66,303
Social Media Engagement - Impressions (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor)		Workload	3,500,000	4,000,000	2,425,118	5,109,323	4,404,056
Residents Signed up for City Alerts		Workload	2,500	2,750	2,463	1,182	1,220
"Public Education Government video content produced" *PEG Channel went live on March 15, 2023"		Workload	75	100	63	58	2
Provide audio-visual and streaming/broadcast support to 100% of regularly scheduled Public Meetings ensuring that 95% of meetings do not experience technical issues.		Efficiency/ Effectiveness	95%	95%	100%	100%	N/A
Minimize unplanned PEG broadcast service disruptions of 15 minutes or longer to no more than one incident per calendar quarter.		Efficiency/ Effectiveness	Less than 4	Less than 4	1 during SCE outage	No disruptions	N/A

City Executive Office

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DIVISION SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 1,132,247	\$ 1,629,392	\$ 1,529,883	\$ 1,455,303	\$ 1,528,694	\$ (74,580)	\$ 73,391
Total Operating & Maintenance	\$ 218,178	\$ 59,695	\$ 212,425	\$ 236,315	\$ 242,685	\$ 23,890	\$ 6,370
Capital Outlays & One Time	\$ -	\$ -	\$ 185,000	\$ 100,000	\$ 100,000	\$ (85,000)	\$ -
ISF Allocations & Transfers	\$ 194,029	\$ 82,369	\$ 95,004	\$ 168,692	\$ 168,554	\$ 73,688	\$ (138)
SUBTOTAL	\$ 1,544,453	\$ 1,771,456	\$ 2,022,312	\$ 1,960,310	\$ 2,039,933	\$ (62,002)	\$ 79,623
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 16,860	\$ 13,322	\$ 18,250	\$ 2,400	\$ 2,400	\$ (15,850)	\$ -
SUBTOTAL	\$ 16,860	\$ 13,322	\$ 18,250	\$ 2,400	\$ 2,400	\$ (15,850)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 1,132,247	\$ 1,629,392	\$ 1,529,883	\$ 1,455,303	\$ 1,528,694	\$ (74,580)	\$ 73,391
Total Operating & Maintenance	\$ 235,037	\$ 73,017	\$ 230,675	\$ 238,715	\$ 245,085	\$ 8,040	\$ 6,370
Capital Outlays & One Time	\$ -	\$ -	\$ 185,000	\$ 100,000	\$ 100,000	\$ (85,000)	\$ -
ISF Allocations & Transfers	\$ 194,029	\$ 82,369	\$ 95,004	\$ 168,692	\$ 168,554	\$ 73,688	\$ (138)
OPERATING EXPENSES TOTAL	\$ 1,561,313	\$ 1,784,778	\$ 2,040,562	\$ 1,962,710	\$ 2,042,333	\$ (77,852)	\$ 79,623

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Executive Office is comprised of two divisions that function separately and are thus separated into different budgets. During FY 2024/25, the Assistant to the City Manager position was defunded in order to fund the Community Services Director position, which led to the decrease in CEO Administration personnel in FY 2025/26.

Change in Service Levels

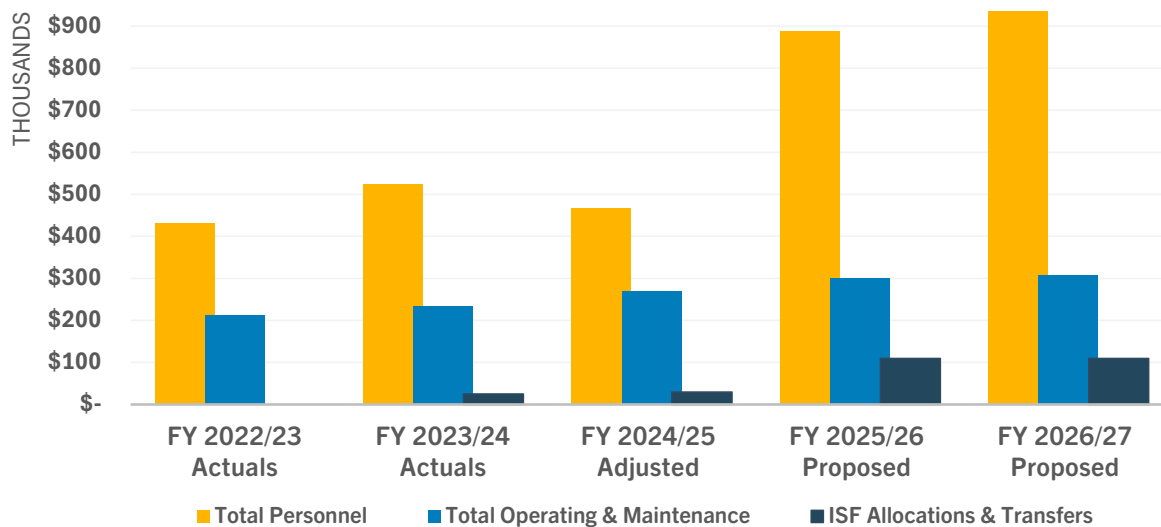
None.

CEO Communications

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DIVISION SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 431,597	\$ 524,803	\$ 468,116	\$ 889,083	\$ 935,844	\$ 420,967	\$ 46,761
Total Operating & Maintenance	\$ 212,850	\$ 233,083	\$ 265,717	\$ 301,600	\$ 307,825	\$ 35,883	\$ 6,225
ISF Allocations & Transfers	\$ -	\$ 25,021	\$ 29,558	\$ 109,540	\$ 109,609	\$ 79,982	\$ 69
SUBTOTAL	\$ 644,447	\$ 782,908	\$ 763,391	\$ 1,300,223	\$ 1,353,278	\$ 536,832	\$ 53,055
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ -	\$ 1,547	\$ 5,051	\$ -	\$ -	\$ (5,051)	\$ -
SUBTOTAL	\$ -	\$ 1,547	\$ 5,051	\$ -	\$ -	\$ (5,051)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 431,597	\$ 524,803	\$ 468,116	\$ 889,083	\$ 935,844	\$ 420,967	\$ 46,761
Total Operating & Maintenance	\$ 212,850	\$ 234,630	\$ 270,768	\$ 301,600	\$ 307,825	\$ 30,832	\$ 6,225
ISF Allocations & Transfers	\$ -	\$ 25,021	\$ 29,558	\$ 109,540	\$ 109,609	\$ 79,982	\$ 69
OPERATING EXPENSES TOTAL	\$ 644,447	\$ 784,455	\$ 768,442	\$ 1,300,223	\$ 1,353,278	\$ 531,781	\$ 53,055

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Communications Division has assumed the personnel from the former Digital Productions division of the IT Department. This combination of divisions allows for a more streamlined approach to all external communications for the City.

Change in Service Levels

With the addition of Digital Productions, the Communications Division has assumed the complete budget in FY 2025/26. In addition, the division is adding the software Sprout Social for use by all departments to manage all social media accounts and posts.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$2,188,900	\$2,554,364	\$2,785,704	\$3,260,533	\$3,393,211
1110 Information Technology	\$16,220	\$13,906	\$20,400	\$0	\$0
1115 Fleet Services	\$640	\$963	\$2,901	\$2,400	\$2,400
Grand Total	\$2,205,760	\$2,569,233	\$2,809,005	\$3,262,933	\$3,395,611

Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
CITY EXECUTIVE OFFICE					
City Manager	1.0	1.0		1.0	1.0
Assistant City Manager	1.0	1.0		1.0	1.0
Deputy City Manager	1.0	1.0		1.0	1.0
Assistant to the City Manager	1.0	0.0		0.0	0.0
Senior Management Analyst	0.0	1.0		1.0	1.0
Management Analyst	1.0	0.0		0.0	0.0
Executive Assistant	1.0	1.0		1.0	1.0
Public Information & Legislative Affairs Officer	1.0	1.0		1.0	1.0
Media & Production Coordinator	1.0	1.0		1.0	1.0
Public Information Specialist	1.0	1.0		1.0	1.0
Media Specialist	1.0	1.0		1.0	1.0
Audio Visual (AV) Coordinator*	0.0	1.0		1.0	1.0
AV System Technician*	0.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	10.0	11.0	0.0	11.0	11.0

* Digital Productions staff were moved from ITD to the CEO Communications Division beginning in FY 2025/26

Department Budget Detail

Division Budgets by Account (All Funds)

Divisions /			FY 2025/26	FY 2026/27
Expense Category	Accounts	Account Description	Proposed	Proposed
CEO Administration				
1. Personnel	650100	Salaries	\$1,006,714	\$1,057,050
	650150	Auto Allowance	\$14,820	\$14,820
	650151	Cell Allowance	\$1,710	\$1,710
	650154	Other Benefits	\$39,869	\$41,863
	650155	Bilingual Pay	\$1,995	\$1,995
	650156	Employer Paid Employ Life Ins	\$629	\$629
	650180	Accrued Time-Off Buy Backs	\$75,000	\$78,000
	650230	Education Incentive Pay	\$34,824	\$36,547
	650300	PERS Retirement	\$141,170	\$148,228
	650320	Medicare	\$14,597	\$15,327
	650400	Section 125 Benefit Plan	\$123,975	\$132,525
1. Personnel Total			\$1,455,303	\$1,528,694
2. Operating & Maintenance				
	651011	Supplies	\$22,500	\$22,500
	651200	Postage	\$1,000	\$1,000
	652200	Membership & Dues	\$11,815	\$12,085
	652210	Conference/Mtgs/Mileage	\$44,000	\$50,100
	652211	Training	\$100,000	\$100,000
	652212	Hosted Bus Mtgs/Meet & Greet	\$5,000	\$5,000
	652300	Fuel	\$500	\$500
	652503	Vehicle Maintenance	\$1,400	\$1,400
	652506	Vehicle Tires	\$500	\$500
	652800	Professional Services	\$50,000	\$50,000
	653150	Furniture & Equip - below \$5k	\$2,000	\$2,000
2. Operating & Maintenance Total			\$238,715	\$245,085
3. Capital Outlays & One-time	652855	One-time Consulting Services	\$100,000	\$100,000
3. Capital Outlays & One-time Total			\$100,000	\$100,000
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$165,365	\$165,184
	901115	Tsfr Out to Fleet Services	\$3,327	\$3,370
4. ISF Allocations & Transfers Total			\$168,692	\$168,554
CEO Administration Total			\$1,962,710	\$2,042,333
Communication				
1. Personnel	650100	Salaries	\$640,368	\$672,386
	650155	Bilingual Pay	\$1,995	\$1,995
	650180	Accrued Time-Off Buy Backs	\$10,000	\$10,400
	650200	Overtime	\$5,305	\$5,570
	650210	Standby/Call Out Pay	\$1,000	\$1,000
	650220	Part Time	\$5,000	\$5,000
	650230	Education Incentive Pay	\$3,531	\$3,708
	650300	PERS Retirement	\$63,519	\$66,695
	650310	Social Security	\$310	\$310
	650320	Medicare	\$9,285	\$9,750
	650400	Section 125 Benefit Plan	\$148,770	\$159,030
1. Personnel Total			\$889,083	\$935,844
2. Operating & Maintenance	651011	Supplies	\$5,000	\$5,000
	651200	Postage	\$46,000	\$48,400
	651300	Printing & Duplication	\$85,000	\$89,250

2. Operating & Maintenance	651410	Promotional Materials/Advert	\$32,500	\$32,500
	651500	Small Tools/Field Equipment	\$10,500	\$10,500
	651600	Special Dept Exp	\$31,000	\$31,000
	651720	Marketing	\$10,000	\$10,000
	652200	Membership & Dues	\$3,800	\$3,875
	652210	Conference/Mtgs/Mileage	\$25,000	\$25,000
	652211	Training	\$2,000	\$1,500
	652212	Hosted Bus Mtgs/Meet & Greet	\$1,000	\$1,000
	652800	Professional Services	\$49,800	\$49,800
2. Operating & Maintenance Total			\$301,600	\$307,825
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$109,540	\$109,609
4. ISF Allocations & Transfers Total			\$109,540	\$109,609
Communication Total			\$1,300,223	\$1,353,278
Department Grand Total			\$3,262,933	\$3,395,611





COMMUNITY DEVELOPMENT
DEPARTMENT





COMMUNITY DEVELOPMENT PLANNING DIVISION

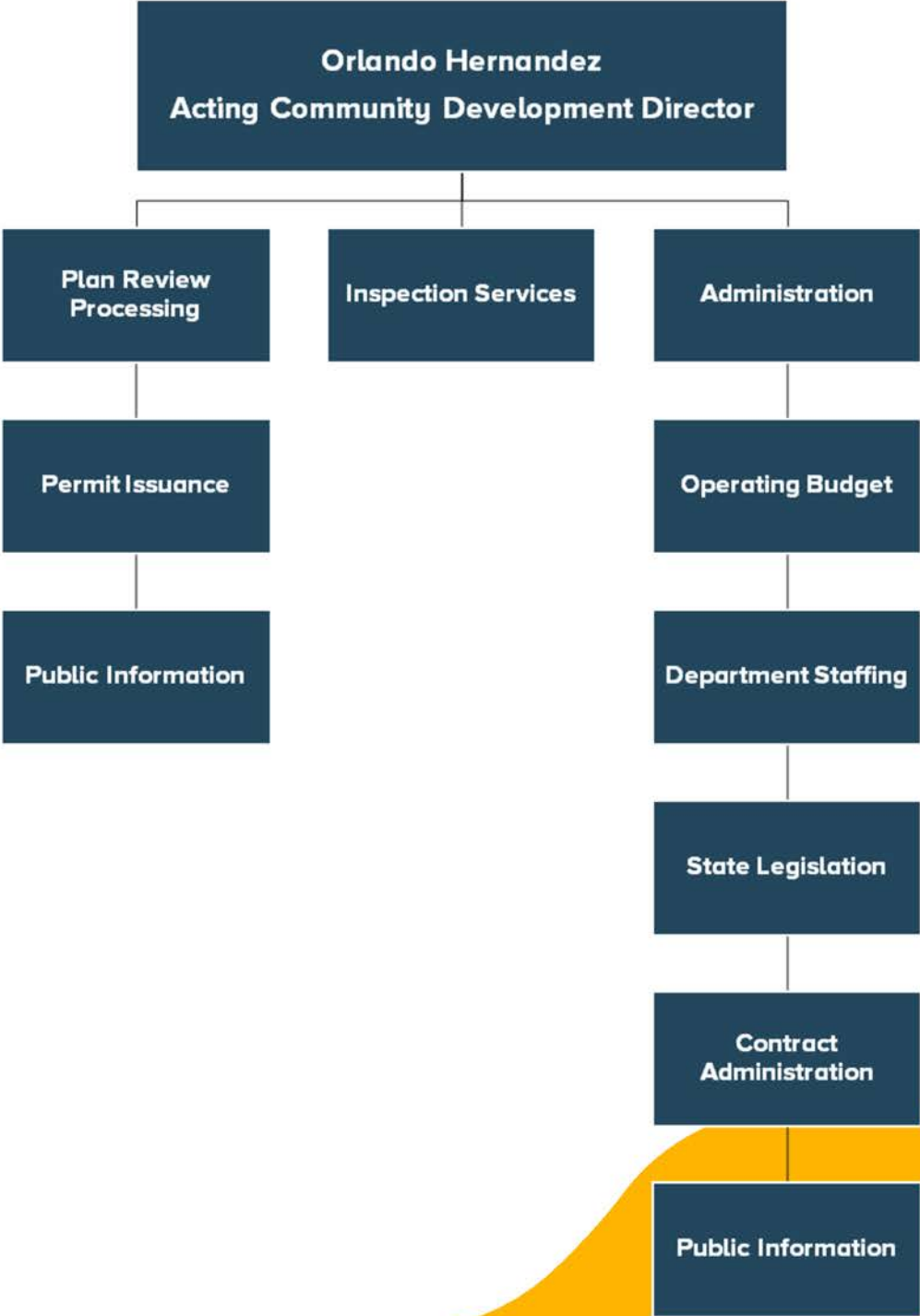
The Planning Division (PLNG) of the Community Development Department (CDD) provides development review services to the public, including residential property owners and private development teams interested in providing new residential tracts, commercial and industrial complexes to the City of Menifee. The division is responsible for conducting environmental reviews, and the implementation of the City's General Plan, Development Code, and other federal, state, and regional regulatory requirements. The division also provides oversight and administration of Programs from the U.S. Department of Housing and Urban Development (HUD) and the California Department of Housing and Community Development (HCD).



COMMUNITY DEVELOPMENT

BUILDING & SAFETY DIVISION

The Building and Safety Division (BLDG) of the Community Development Department (CDD) is responsible for enforcing state and city adopted building and safety codes to uphold municipal health, welfare, and penal codes. The division reviews construction documents, issues Building permits and conducts inspections to ensure compliance with current building, energy, and Americans with Disabilities Act (ADA) codes.



DEPARTMENT MISSION





Community Development

- Established 2008





The mission of the Building and Safety Division is to promote safe and sustainable building practices, protect public welfare, and provide knowledgeable, accessible, and informative services, to ensure compliance with current Building Codes.

The mission of the Planning Division is to ensure orderly and compatible development which creates livable neighborhoods, supports economic development, and enhances the quality of life and safety.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Facilitate a paperless job card sign-off process for the field inspectors by July 2025.		100%	Job cards are uploaded and can be viewed by the customer in ACA and all applications. Inspectors are currently signing off online, as well as in real-time. Further expansion and improvement of the paperless process requires additional discussion.
2	Complete the discovery process for innovative software updates that would improve the inspection process for both in-field and future virtual inspections by July 2025.		100%	Researched options for virtual inspections through MS Booking, Teams, Outlook, and Accela. Worked with IKC and IT to make the Accela mobile app more functional for inspectors to utilize in the field (i.e., dictation of notes during inspection process).
3	Create and implement a virtual inspection process by July 2025.		90%	The Virtual Inspections scheduling application has been built for both customers and inspectors within MS Booking, Teams, Outlook, and Accela. Process documentation is under review within Building & Safety. The pilot program and application implementation may be delayed due to staffing levels and space requirements.
4	Phase 2 - Develop a Specific Plan for the Economic Development Corridor Southern Gateway (EDC-SG) Innovation District to support the diversification of Menifee's economy.		50%	Renamed to Menifee Innovation District Specific Plan. First public workshop held on 6/25/24 at City Hall. Joint Council and Planning Commission Workshop held on 12/04/24 to provide input and direction to staff on developing a vision statement for the Plan.



				A Design Charette/Visioning Workshop took place on 1/14/25, with design professionals and community stakeholders to establish the foundation for the Innovation District to attract high-tech, high-wage jobs. 2nd community workshop on Land Use Alternatives scheduled for 3/24/25.
5	Phase 5 of analyzing the Sphere of Influence.		N/A	City Council voted to suspend this initiative on 4/2/25 indefinitely due to cost, lack of fiscal benefit, lack of community support, and potential drawback from LAFCO
6	Streamline the development processes to support a business-friendly environment and create an incentive program to fast-track the development process for targeted industries		30%	The City has engaged Urban3, a consultant specializing in land value economics, to produce a report that will identify a "value per acre" analysis within the City. Based on the information in this report, the City may change its approach to the tools and incentives that encourage and attract development.

Fiscal Year 2025/26 Goals & Objectives

1	Goal	Strategic Priority	Strategic Plan Priority Description
	Create and implement placards and procedures for Emergency Operations Center (EOC) activation by June 30, 2026.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Streamline inspector routing and route posting by June 30, 2026.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Update the General Plan Open Space Element.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Continue development of an incentive program to fast-track development process for targeted industries.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Fiscal Year 2026/27 Goals & Objectives

1	Create videos of typical inspections and display them on the City's Building & Safety website by June 30, 2027.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Build filters within the Accela MyTask Interface that will leverage workflow tasks to streamline the plan review process, enhance plan check tracking		Aligns with Priority 4 of Strategic Plan – Thriving Economy



	and improve customer service by June 30, 2027.		
3	Generate code to auto-expire records with a 30-day customer notification and eliminate unused and idle tasks from Accela to increase efficiency, reduce digital encumbrance, and improve reporting and customer service by June 30, 2027.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Update the General Plan Safety Element.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Update the General Plan Circulation Element.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
6	Update the General Plan Open Space Element.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Perform and complete all inspections in accordance with the designated schedule		Efficiency/ Effectiveness	100%	100%	N/A	N/A	N/A
Complete all plan reviews within 10 business days.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Complete all first Development Review Committee (DRC) reviews within 30 business days.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Process and respond to new application submittals within 2 business days of submission.		Efficiency/ Effectiveness	100%	100%	N/A	N/A	N/A
Total Community Development Applications processed in conformance with Streamline Menifee		Workload	200	200	167	217	181



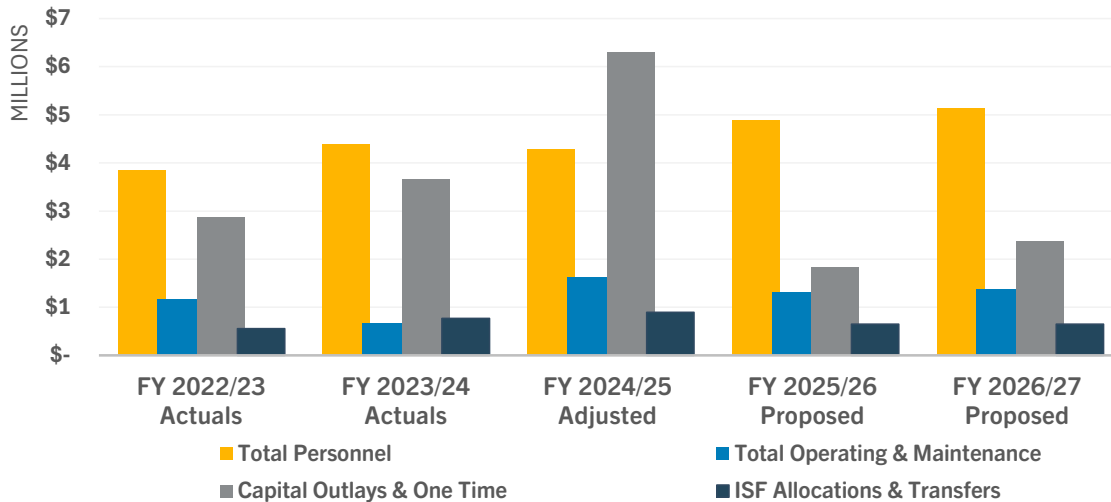
Counter customers assisted within 15 minutes of check-in		Efficiency / Effectiveness	100%	100%	100%	100%	100%
Inspections conducted or scheduled for future dates within 2 business days of inspection request		Efficiency / Effectiveness	100%	100%	100%	100%	100%
Comment letters sent to Applicants within 30 days of application receipt		Efficiency / Effectiveness	100%	100%	100%	100%	100%
Senior Minor Home Repair applications reviewed within 10 days of receipt		Efficiency / Effectiveness	100%	100%	100%	100%	100%

Community Development

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 3,757,161	\$ 4,289,131	\$ 4,173,509	\$ 4,766,218	\$ 5,012,709	\$ 592,709	\$ 246,491
Total Operating & Maintenance	\$ 1,015,893	\$ 545,302	\$ 1,455,812	\$ 1,285,304	\$ 1,296,218	\$ (170,508)	\$ 10,914
Capital Outlays & One Time	\$ 2,537,773	\$ 3,074,676	\$ 5,182,540	\$ 1,500,000	\$ 2,000,000	\$ (3,682,540)	\$ 500,000
ISF Allocations & Transfers	\$ 554,539	\$ 769,404	\$ 892,650	\$ 649,468	\$ 648,831	\$ (243,182)	\$ (637)
SUBTOTAL	\$ 7,865,365	\$ 8,678,513	\$ 11,704,511	\$ 8,200,990	\$ 8,957,758	\$ (3,503,521)	\$ 756,768
ISF & SPECIAL REVENUE FUNDS							
Total Personnel	\$ 101,809	\$ 91,240	\$ 109,099	\$ 123,060	\$ 128,980	\$ 13,961	\$ 5,920
Total Operating & Maintenance	\$ 149,910	\$ 125,166	\$ 176,723	\$ 30,940	\$ 82,421	\$ (145,783)	\$ 51,481
Capital Outlays & One Time	\$ 338,362	\$ 593,396	\$ 1,127,863	\$ 331,000	\$ 373,599	\$ (796,863)	\$ 42,599
SUBTOTAL	\$ 590,081	\$ 809,802	\$ 1,413,684	\$ 485,000	\$ 585,000	\$ (928,684)	\$ 100,000
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 3,858,970	\$ 4,380,371	\$ 4,282,608	\$ 4,889,278	\$ 5,141,689	\$ 606,670	\$ 252,411
Total Operating & Maintenance	\$ 1,165,803	\$ 670,468	\$ 1,632,535	\$ 1,316,244	\$ 1,378,639	\$ (316,291)	\$ 62,395
Capital Outlays & One Time	\$ 2,876,136	\$ 3,668,072	\$ 6,310,403	\$ 1,831,000	\$ 2,373,599	\$ (4,479,403)	\$ 542,599
ISF Allocations & Transfers	\$ 554,539	\$ 769,404	\$ 892,650	\$ 649,468	\$ 648,831	\$ (243,182)	\$ (637)
OPERATING EXPENSES TOTAL	\$ 8,455,447	\$ 9,488,315	\$ 13,118,195	\$ 8,685,990	\$ 9,542,758	\$ (4,432,205)	\$ 856,768

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Community Development Block Grant (CDBG) is administered by the CDBG Division within the CDBG Fund. The division has requested continued funding for a part-time Management Aide that was previously funded through the American Rescue Plan Act (ARPA) grant. This position will be funded by a split between the General Fund and the CDBG Fund.

The California Environmental Quality Act (CEQA) funds that are received from developers are then immediately passed through the City to be paid for the reviews. These expenses are listed under the One-time category within the General Fund.

Change in Service Levels

For FY2025/26, the Planning Division has defunded the vacant Assistant Planner position in order to fund an additional Building Permit Technician I within the Building and Safety Division in order to have more customer service support for the permitting process. This will allow the division to maintain timely correspondence and front counter support for all residential and commercial building services.

Department Operating Expenses by Funding Source

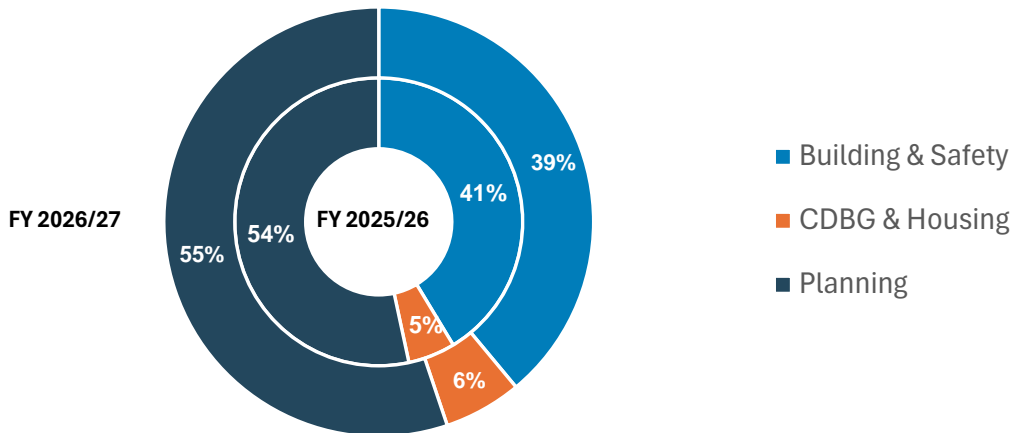
Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$7,865,365	\$8,678,513	\$11,704,511	\$8,200,990	\$8,957,758
1110 Information Technology	\$128,163	\$104,120	\$143,283	\$0	\$0
1115 Fleet Services	\$15,233	\$21,923	\$27,500	\$25,000	\$25,000
2301 Grant Fund	\$61,549	\$324,634	\$652,759	\$0	\$0
2481 Community Development Block Grant*	\$385,136	\$359,126	\$590,142	\$460,000	\$560,000
Grand Total	\$8,455,447	\$9,488,315	\$13,118,195	\$8,685,990	\$9,542,758

*The CDBG Fund also assists to fund certain CIP projects that meet the grant standards. These amounts do not appear as part of the operating totals. To see the full fund expenditure total, see the **Appropriations by Fund** table within the Budget Summary.

Department Staffing

	FY 2025/26				
POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
COMMUNITY DEVELOPMENT					
Community Development Director	1.0	1.0		1.0	1.0
Deputy Community Development Director	1.0	1.0		1.0	1.0
Principal Planner	2.0	2.0		2.0	2.0
Senior Planner	2.0	2.0		2.0	2.0
Associate Planner	3.0	3.0		3.0	3.0
Assistant Planner	2.0	2.0	(1.0)	1.0	1.0
Senior Management Analyst	1.0	1.0		1.0	1.0
Management Analyst II	1.0	1.0		1.0	1.0
Management Aide (PT)	0.5	0.5		0.5	0.5
Planning Technician	1.0	1.0		1.0	1.0
Administrative Assistant	1.0	1.0		1.0	1.0
Building Official	1.0	1.0		1.0	1.0
Building/Safety Manager	1.0	1.0		1.0	1.0
Plans Examiner II	2.0	2.0		2.0	2.0
Senior Building Inspector	1.0	1.0		1.0	1.0
Building Inspector II	1.0	1.0		1.0	1.0
Building Inspector	3.0	3.0		3.0	3.0
Management Analyst	1.0	1.0		1.0	1.0
Permit Center Coordinator	1.0	1.0		1.0	1.0
Building Permit Technician II	1.0	1.0		1.0	1.0
Building Permit Technician I	2.0	2.0	1.0	3.0	3.0
Office Specialist II	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	30.5	30.5	0.0	30.5	30.5

Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Building & Safety				
1. Personnel	650100	Salaries	\$1,731,433	\$1,818,005
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$855	\$855
	650154	Other Benefits	\$10,599	\$11,129
	650155	Bilingual Pay	\$9,120	\$9,120
	650157	Uniform Allowance	\$2,565	\$2,565
	650158	Longevity Pay	\$11,772	\$12,360
	650180	Accrued Time-Off Buy Backs	\$17,500	\$18,200
	650200	Overtime	\$55,000	\$55,000
	650230	Education Incentive Pay	\$18,581	\$19,504
	650300	PERS Retirement	\$187,239	\$196,601
	650320	Medicare	\$25,276	\$26,540
	650400	Section 125 Benefit Plan	\$409,118	\$437,333
1. Personnel Total			\$2,483,618	\$2,611,772
2. Operating & Maintenance	651300	Printing & Duplication	\$2,060	\$2,060
	651500	Small Tools/Field Equipment	\$5,800	\$5,800
	651600	Special Dept Exp	\$4,120	\$4,120
	652200	Membership & Dues	\$2,061	\$2,061
	652210	Conference/Mtgs/Mileage	\$24,823	\$24,823
	652300	Fuel	\$10,000	\$10,000
	652400	Uniforms	\$3,090	\$3,090
	652503	Vehicle Maintenance	\$10,000	\$10,000
	652506	Vehicle Tires	\$3,000	\$3,000
	652799	Temporary Staffing	\$30,900	\$30,900
	652800	Professional Services	\$654,250	\$654,250
	653150	Furniture & Equip - below \$5k	\$4,500	\$4,500
2. Operating & Maintenance Total			\$754,604	\$754,604
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$320,701	\$319,630
	901115	Tsfr Out to Fleet Services	\$31,883	\$32,299
4. ISF Allocations & Transfers Total			\$352,584	\$351,929
Building & Safety Total			\$3,590,806	\$3,718,305

CDBG & Housing				
1. Personnel	650100	Salaries	\$80,092	\$84,096
	650151	Cell Allowance	\$531	\$531
	650155	Bilingual Pay	\$885	\$885
	650220	Part Time	\$17,295	\$18,833
	650300	PERS Retirement	\$6,624	\$6,955
	650310	Social Security	\$1,073	\$0
	650320	Medicare	\$1,161	\$1,219
	650400	Section 125 Benefit Plan	\$15,399	\$16,461
1. Personnel Total			\$123,060	\$128,980
2. Operating & Maintenance				
	651400	Legal Advertising	\$3,000	\$3,000
	652200	Membership & Dues	\$940	\$940
	652800	Professional Services	\$2,000	\$53,481
2. Operating & Maintenance Total			\$5,940	\$57,421
3. Capital Outlays & One-time				
	658014	CDBG-Minor Home Repair Grnt	\$224,000	\$266,112
	658043	Fair Housing Services	\$23,000	\$23,000
	658044	Public Services (CDBG)	\$84,000	\$84,487
3. Capital Outlays & One-time Total			\$331,000	\$373,599
CDBG & Housing Total			\$460,000	\$560,000
Planning				
1. Personnel	650100	Salaries	\$1,606,732	\$1,687,069
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$2,061	\$2,061
	650154	Other Benefits	\$10,861	\$11,404
	650155	Bilingual Pay	\$6,854	\$6,854
	650158	Longevity Pay	\$11,995	\$12,594
	650180	Accrued Time-Off Buy Backs	\$30,000	\$31,500
	650200	Overtime	\$1,500	\$1,500
	650220	Part Time	\$19,443	\$19,386
	650230	Education Incentive Pay	\$33,884	\$35,567
	650300	PERS Retirement	\$209,929	\$220,425
	650310	Social Security	\$1,206	\$1,192
	650320	Medicare	\$23,472	\$24,645
	650400	Section 125 Benefit Plan	\$320,103	\$342,180
1. Personnel Total			\$2,282,600	\$2,400,937
2. Operating & Maintenance				
	651211	Delivery/Courier Svc-Recovera	\$1,000	\$1,000
	651400	Legal Advertising	\$60,000	\$61,200
	651600	Special Dept Exp	\$5,000	\$5,100
	651700	Events	\$7,200	\$7,344
	652200	Membership & Dues	\$8,500	\$8,670
	652210	Conference/Mtgs/Mileage	\$35,000	\$35,700
	652300	Fuel	\$500	\$500
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$500	\$500
	652651	Development Code	\$5,000	\$5,000
	652800	Professional Services	\$55,000	\$56,100
	652825	Professional Svcs-Recoverable	\$375,000	\$382,500
	653150	Furniture & Equip - below \$5k	\$2,000	\$2,000
2. Operating & Maintenance Total			\$555,700	\$566,614

3. Capital Outlays & One-time				
	652650	General Plan	\$0	\$500,000
	652846	Prof Svcs -Recoverable(CEQA)	\$1,500,000	\$1,500,000
3. Capital Outlays & One-time Total			\$1,500,000	\$2,000,000
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$294,112	\$294,094
	901115	Tsfr Out to Fleet Services	\$2,772	\$2,808
4. ISF Allocations & Transfers Total			\$296,884	\$296,902
Planning Total			\$4,635,184	\$5,264,453
Department Grand Total			\$8,685,990	\$9,542,758







COMMUNITY SERVICES
DEPARTMENT





COMMUNITY SERVICES

The Community Services Department (CSD) is responsible for improving and sustaining the quality of life of Menifee residents. This is achieved through community improvement and enhancement projects, creating recreational opportunities by developing diverse services and programs that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of the city's residents and visitors, and maintaining and improving parks and recreation facilities. Community Services is also responsible for coordinating City signature and City sponsored events, including coordination and management of special events, communication and promotion, volunteer management, and program evaluation.



DEPARTMENT MISSION

Community Services Department

- Established 2015 -



The mission of the Community Services Department is to enhance residents' quality of life by delivering quality programs, services, and facilities that create lasting positive memories for youth, adults and seniors throughout the community.







Fiscal Year 2024/25 Goals & Accomplishments

	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Develop and host a signature event, based on events assessment that will help make Menifee a destination city by December 2025.		40%	Awaiting results of the Placemaking, Unique Identity, and Tourism Master Plan project spearheaded by Economic Development. This report will assist in crafting a signature event.
2	Open Ranger Station and interpretive trail by Winter 2025/2026		40%	Buildings have been purchased, design plans are complete. Plan specifications are being finalized. Construction bid will go out at the end of Fall 2025.
3	Establish strategic partnership for work force development and job training integrated into Lazy Creek Programs, such as a summer youth employment program.		100%	Task Completed: Partnered with Santa Rosa Academy in their Career and Technical Education Program to train and certify aquatics program staff during Summer 2024.
4	Update Landscape Design Standards and Model Water Efficient Landscape.		100%	Staff will work on making incremental updates as resources become available.
5	Conduct a sustainability assessment of all City facilities to identify opportunities to increase energy and water efficiency and potentially reduce waste.		80%	Facilities assessment has been completed by WRCOG and pending recommendations to be provided to department. The assessment will help prioritize future facilities upgrades to obtain energy efficient cost savings.
6	Work towards creating preventative maintenance and inspection schedules for facilities and facility assets		80%	Preventative Maintenance Inspection Program has commenced and is now tracked by the department.

Fiscal Year 2025/26 Goals & Objectives

	Goal	Strategic Priority	Strategic Plan Priority Description
1	Turf conversion of non-functional turf for water conservation in City right-of-ways to obtain cost efficiencies and to meet compliance of AB 1572. 50% of planned area upgrades in year 1 and 50% completed in year 2 of biennial budget.		Aligns with Priority 4 of Strategic Plan – Thriving Economy



2	Create amenity preventive maintenance and replacement schedule for all park amenities by Fall 2025.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
3	Implement robust recreation and facilities reservation software by Jan 2026 to support growing contract classes and charter school partnerships, field allocations of new and existing parks, and city led events and activities.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
4	Identify operational efficiencies to reduce the City's need to procure recovered organic materials (mulch, compost, energy) as required by CA SB 1383 by 50%.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Present results of Fiscal Impact Analysis of potential annexation of VWPRD to City Council Parks Ad Hoc Committee, PRTC and City Council to obtain direction for future actions by Winter 2025.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
6	Complete update of MMC 13 Regulations for the Use of Public Parks		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
7	Create a grading system for energy efficiency for city facilities to prioritize facility renovation projects by end of fiscal year.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Fiscal Year 2026/27 Goals & Objectives

1	Turf conversion of non-functional turf for water conservation in City right-of-ways to obtain cost efficiencies and to meet compliance of AB 1572. 50% of planned area upgrades in year 1 and 50% completed in year 2 of biennial budget.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Update Landscape Design Standards and Park Development Design Standards in collaboration with other departments within the development division to support future development of City maintained parks and Right-of-Ways.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.




3	Establish key sponsorships to support higher level entertainment at events held at Central Park Amphitheater		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Continue to pursue grant funding to support and offset costs associated with recreation programs and special events, solid waste and recycling, and parkland acquisition and development.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Expand contract class program to facilities outside of current facilities including to the Central Park Amphitheater and/or through formal partnership, MOU, or contract with outside facility to accommodate demand for dance, exercise, and music classes.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
6	Conduct a sustainability assessment of all City facilities to identify opportunities to increase energy and water efficiency and potentially reduce waste.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
7	Work towards creating preventative maintenance and inspection schedules for facilities and facility assets.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Central Park Amphitheater Events		Workload	6	12	N/A	N/A	N/A
Contract Classes Offered		Workload	300	300	267	300	293
Park Ranger Visits (Patrols)		Workload	4,000	4,000	3551	4,000	2,958
Park & ROW Maintenance Work Orders Complete		Workload	800	800	3375	800	812



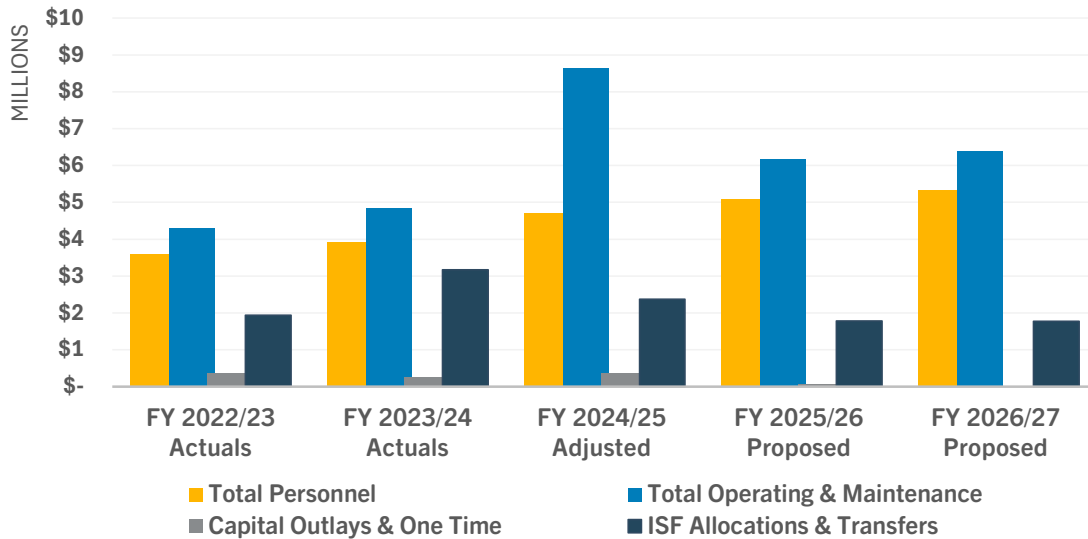
Annual Tree Trimming		Workload	2,000	2,000	1957	2,000	300
Senior Food Boxes Distributed		Workload	6,000	6,000	7779	6,000	6,338
Senior Lunches Distributed		Workload	15,000	15,000	12075	15,000	9,284
Solid Waste/ Recycling/ Outreach and Events		Workload	10	10	8	10	6
Skate Park Passes Sold		Workload	500	500	80	500	199
Lazy Creek Programs Offered		Workload	80	80	142	80	83
Citywide Special Events		Workload	25	25	30	22	N/A
Respond to maintenance requests within 3 days.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%

Community Services

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 2,329,450	\$ 2,256,515	\$ 2,640,574	\$ 2,793,712	\$ 2,909,018	\$ 153,138	\$ 115,306
Total Operating & Maintenance	\$ 1,398,564	\$ 1,301,903	\$ 1,881,940	\$ 1,706,812	\$ 1,769,959	\$ (175,128)	\$ 63,147
Capital Outlays & One Time	\$ 263,193	\$ 264,743	\$ 219,383	\$ 25,000	\$ 25,000	\$ (194,383)	\$ -
ISF Allocations & Transfers	\$ 1,051,184	\$ 1,236,169	\$ 1,467,844	\$ 1,290,777	\$ 1,271,244	\$ (177,067)	\$ (19,533)
SUBTOTAL	\$ 5,042,392	\$ 5,059,330	\$ 6,209,741	\$ 5,816,301	\$ 5,975,221	\$ (393,440)	\$ 158,920
ISF & SPECIAL REVENUE FUNDS							
Total Personnel	\$ 1,275,796	\$ 1,654,145	\$ 2,054,324	\$ 2,296,531	\$ 2,419,613	\$ 242,207	\$ 123,082
Total Operating & Maintenance	\$ 2,902,265	\$ 3,528,678	\$ 6,758,003	\$ 4,464,044	\$ 4,627,029	\$ (2,293,959)	\$ 162,985
Capital Outlays & One Time	\$ 110,738	\$ 728	\$ 158,036	\$ 55,000	\$ -	\$ (103,036)	\$ (55,000)
ISF Allocations & Transfers	\$ 886,196	\$ 1,931,605	\$ 903,379	\$ 494,179	\$ 507,362	\$ (409,200)	\$ 13,183
SUBTOTAL	\$ 5,174,996	\$ 7,115,156	\$ 9,873,742	\$ 7,309,754	\$ 7,554,004	\$ (2,563,988)	\$ 244,250
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 3,605,247	\$ 3,910,660	\$ 4,694,898	\$ 5,090,243	\$ 5,328,631	\$ 395,345	\$ 238,388
Total Operating & Maintenance	\$ 4,300,830	\$ 4,830,581	\$ 8,639,943	\$ 6,170,856	\$ 6,396,988	\$ (2,469,087)	\$ 226,132
Capital Outlays & One Time	\$ 373,932	\$ 265,472	\$ 377,419	\$ 80,000	\$ 25,000	\$ (297,419)	\$ (55,000)
ISF Allocations & Transfers	\$ 1,937,380	\$ 3,167,774	\$ 2,371,223	\$ 1,784,956	\$ 1,778,606	\$ (586,267)	\$ (6,350)
OPERATING EXPENSES TOTAL	\$ 10,217,388	\$ 12,174,486	\$ 16,083,483	\$ 13,126,055	\$ 13,529,225	\$ (2,957,428)	\$ 403,170

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Community Services Administration Division (CADM) contains the personnel costs for all divisions, as well as all transfers-out.

The department will be opening two (2) new parks during the budget cycle that are supplemented by grant funds; the Sun City Greenspace and the Quail Valley Nature Park, both becoming the first park in their respective areas.

Change in Services Levels

The department has requested two (2) additional Parks Maintenance Workers I/II's to assist in continually expanding parks and right-of-ways as new communities are added to the City. These positions are funded through Special Districts. A replacement vehicle for the Park Rangers is also requested to be funded through the Fleet Fund.

Department Operating Expenses by Funding Source

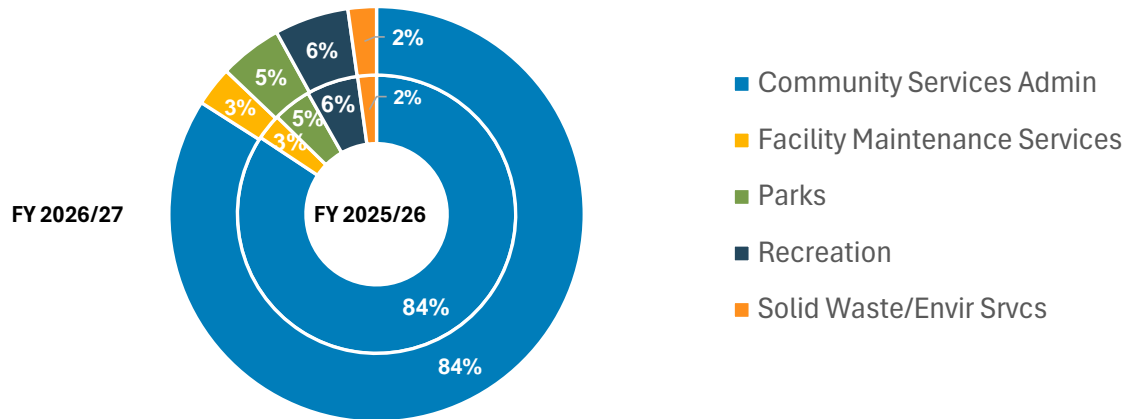
Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$5,042,392	\$5,059,330	\$6,209,741	\$5,816,301	\$5,975,221
1110 Information Technology	\$69,319	\$67,372	\$209,630	\$0	\$0
1115 Fleet Services	\$81,878	\$99,560	\$113,300	\$179,500	\$124,500
1116 Facility Maintenance Services	\$332,347	\$599,984	\$760,727	\$737,734	\$758,183
2301 Grant Fund*	\$110,738	\$1,400	\$406,694	\$0	\$0
2370-2400 LLMDs	\$759,519	\$741,917	\$1,076,760	\$752,845	\$746,133
2420-2480 CSAs	\$1,498,597	\$2,617,178	\$1,808,103	\$701,020	\$745,799
2490-2494, 2621-2697 CFDs	\$2,322,598	\$2,987,745	\$5,498,528	\$4,938,655	\$5,179,389
Grand Total	\$10,217,388	\$12,174,486	\$16,083,483	\$13,126,055	\$13,529,225

*Community Services expects to receive \$750,000 from the Outdoor Recreation Legacy Program Grant in FY 2025/26 to help fund the development of the Quail Valley Nature Park. Grant Funds are only recognized when fully accepted by City Council.

Department Staffing

POSITION TITLE	FY 2025/26				
	FY 2023/24 Authorized	FY 2024/25 Authorized	Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
COMMUNITY SERVICES					
Community Services Director	0.0	1.0		1.0	1.0
Park/Landscape Maintenance Manager	1.0	1.0		1.0	1.0
Community Services Manager	1.0	1.0		1.0	1.0
Community Services Supervisor	1.0	1.0		1.0	1.0
Senior Management Analyst	1.0	1.0		1.0	1.0
Management Analyst II	1.0	1.0		1.0	1.0
Field Supervisor	2.0	2.0		2.0	2.0
Community Services Coordinator	4.0	4.0		4.0	4.0
Park Ranger	2.0	2.0		2.0	2.0
Sr. Park Maintenance Worker	2.0	2.0		2.0	2.0
Park Maintenance Worker II	7.0	7.0	2.0	9.0	9.0
Sr. Facility Maintenance Worker	1.0	1.0		1.0	1.0
Facilities Maintenance Worker II	1.0	1.0		1.0	1.0
Administrative Assistant	1.0	1.0		1.0	1.0
Office Aide (Part-Time)	0.5	0.5		0.5	0.5
PT Community Services Specialist	2.3	2.3		2.3	2.3
PT Aquatics - Pool Manager	0.4	0.4		0.4	0.4
PT Aquatics - Lifeguard	1.4	1.4		1.4	1.4
PT Aquatics - Water Safety Instructor	2.6	2.6		2.6	2.6
Part Time CS Leader I/II, Maintenance (Full Time Equivalents)	22.8	22.8		22.8	22.8
DEPARTMENT FTE TOTAL	55.0	56.0	2.0	58.0	58.0

Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Community Services Admin				
1. Personnel	650100	Salaries	\$1,983,604	\$2,082,787
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$4,110	\$4,110
	650154	Other Benefits	\$9,485	\$9,960
	650155	Bilingual Pay	\$12,516	\$12,516
	650157	Uniform Allowance	\$4,289	\$4,289
	650158	Longevity Pay	\$11,074	\$11,627
	650180	Accrued Time-Off Buy Backs	\$40,000	\$41,600
	650200	Overtime	\$63,500	\$65,300
	650210	Standby/Call Out Pay	\$15,000	\$15,000
	650220	Part Time	\$1,314,142	\$1,356,497
	650230	Education Incentive Pay	\$30,928	\$32,326
	650300	PERS Retirement	\$233,323	\$244,988
	650310	Social Security	\$87,534	\$90,160
	650320	Medicare	\$28,923	\$30,370
	650400	Section 125 Benefit Plan	\$591,410	\$632,199
1. Personnel Total			\$4,434,398	\$4,638,289
2. Operating & Maintenance	651010	Office Supplies	\$11,580	\$11,580
	651011	Supplies	\$6,150	\$6,150
	651012	Janitorial Supplies	\$13,000	\$13,000
	651300	Printing & Duplication	\$6,000	\$6,000
	651410	Promotional Materials/Advert	\$12,400	\$9,785
	651461	Graffiti Abatement	\$17,145	\$17,487
	651500	Small Tools/Field Equipment	\$7,000	\$7,500
	651501	Materials and Supplies	\$12,000	\$12,000
	651600	Special Dept Exp	\$10,950	\$10,950
	651615	Admin/Service Charges	\$18,231	\$18,231
	652040	Telephone	\$22,900	\$22,900
	652041	Utilities-Electricity	\$80,600	\$80,600
	652042	Utilities-Gas	\$5,000	\$5,000
	652043	Utilities-Water	\$12,000	\$12,000
	652045	Electricity - Parks	\$276,600	\$342,600
	652046	Electricity - ROW	\$77,630	\$106,130
	652047	Water - Parks	\$452,600	\$487,600
	652048	Water - ROW	\$823,181	\$875,262

	652050	Facilities Maintenance	\$262,000	\$273,000
	652054	Facility Rental	\$18,000	\$18,000
	652200	Membership & Dues	\$18,000	\$18,000
	652210	Conference/Mtgs/Mileage	\$15,300	\$15,100
	652211	Training	\$16,172	\$16,172
	652300	Fuel	\$90,000	\$90,000
	652400	Uniforms	\$24,100	\$24,100
	652500	Equipment Maint.	\$3,600	\$3,600
	652501	Equipment Rental	\$4,500	\$4,500
	652503	Vehicle Maintenance	\$21,000	\$21,000
	652506	Vehicle Tires	\$10,500	\$10,500
	652607	Landscape Maint.	\$749,083	\$853,455
	652608	Park Maint.	\$610,617	\$620,417
	652610	Backflows - Parks	\$4,880	\$4,880
	652611	Irrigation Supplies - Parks	\$50,650	\$55,650
	652616	Backflows - ROW	\$23,145	\$23,145
	652617	Irrigation Supplies - ROW	\$60,100	\$66,100
	652622	Tree Trimming	\$575,898	\$420,089
	652700	Street Sweeping	\$1,500	\$1,500
	652800	Professional Services	\$10,000	\$10,000
	652801	Contract Services	\$177,265	\$177,464
	652809	Instructor Payments	\$149,700	\$149,700
	653150	Furniture & Equip - below \$5k	\$5,150	\$5,150
2. Operating & Maintenance Total			\$4,766,127	\$4,926,297
3. Capital Outlays & One-time				
	660000	Vehicles - over \$5k	\$55,000	\$0
	660020	Furniture over \$5k	\$25,000	\$25,000
3. Capital Outlays & One-time Total			\$80,000	\$25,000
4. ISF Allocations & Transfers				
	659007	Transfers to Citywide Parks	\$0	\$28,000
	901110	Tsfr Out to Information Tech	\$589,618	\$599,735
	901115	Tsfr Out to Fleet Services	\$172,579	\$174,828
	901116	Tsfr Out to Facility Maint Srv	\$393,580	\$396,681
	902370	Tsfr Out to LLMD 89-1 C Zn 3	\$100,000	\$100,000
	902374	Tsfr Out to LLMD 89-1 C Zn 38	\$35,000	\$0
	902622	Tsfr Out to CFD 2015-2CW Parks	\$487,234	\$472,306
	902623	Tsfr Out to CFD 2015-2CWTrails	\$6,945	\$7,056
4. ISF Allocations & Transfers Total			\$1,784,956	\$1,778,606
Community Services Admin Total			\$11,065,481	\$11,368,192
Facility Maintenance Services				
1. Personnel				
	650100	Salaries	\$264,204	\$277,414
	650157	Uniform Allowance	\$926	\$926
	650158	Longevity Pay	\$1,205	\$1,265
	650180	Accrued Time-Off Buy Backs	\$5,000	\$5,000
	650200	Overtime	\$1,000	\$1,000
	650230	Education Incentive Pay	\$2,653	\$2,785
	650300	PERS Retirement	\$21,949	\$23,047
	650320	Medicare	\$3,848	\$4,041
	650400	Section 125 Benefit Plan	\$80,584	\$86,141
1. Personnel Total			\$381,369	\$401,619
2. Operating & Maintenance				
	651500	Small Tools/Field Equipment	\$6,000	\$6,000
	651501	Materials and Supplies	\$3,000	\$3,000
	651600	Special Dept Exp	\$1,500	\$1,500
	652210	Conference/Mtgs/Mileage	\$500	\$500
	652211	Training	\$2,500	\$2,500
	652400	Uniforms	\$1,500	\$1,500
	652500	Equipment Maint.	\$1,000	\$1,000

2. Operating & Maintenance Total			\$16,000	\$16,000
Facility Maintenance Services Total			\$397,369	\$417,619
Parks				
2. Operating & Maintenance	651011	Supplies	\$19,650	\$20,500
	651300	Printing & Duplication	\$750	\$750
	651410	Promotional Materials/Advert	\$3,000	\$3,000
	651500	Small Tools/Field Equipment	\$33,500	\$33,500
	651600	Special Dept Exp	\$28,550	\$28,700
	652045	Electricity - Parks	\$21,190	\$30,000
	652046	Electricity - ROW	\$1,000	\$1,000
	652047	Water - Parks	\$10,400	\$65,400
	652048	Water - ROW	\$34,000	\$34,000
	652050	Facilities Maintenance	\$28,000	\$29,000
	652400	Uniforms	\$16,500	\$16,500
	652500	Equipment Maint.	\$5,000	\$5,000
	652501	Equipment Rental	\$24,400	\$24,400
	652504	Leased Vehicles	\$170,000	\$172,000
	652607	Landscape Maint.	\$91,210	\$91,210
	652608	Park Maint.	\$36,423	\$41,205
	652610	Backflows - Parks	\$650	\$650
	652611	Irrigation Supplies - Parks	\$8,000	\$10,000
	652616	Backflows - ROW	\$3,500	\$3,500
	652617	Irrigation Supplies - ROW	\$7,000	\$7,000
	652800	Professional Services	\$43,900	\$44,000
2. Operating & Maintenance Total			\$586,623	\$661,315
Parks Total			\$586,623	\$661,315
Recreation				
2. Operating & Maintenance				
	651011	Supplies	\$139,991	\$141,511
	651300	Printing & Duplication	\$7,100	\$7,100
	651410	Promotional Materials/Advert	\$38,760	\$38,760
	651500	Small Tools/Field Equipment	\$250	\$250
	651600	Special Dept Exp	\$122,050	\$122,050
	652054	Facility Rental	\$72,589	\$72,589
	652501	Equipment Rental	\$65,850	\$65,850
	652800	Professional Services	\$316,377	\$306,127
	652809	Instructor Payments	\$5,400	\$5,400
	652818	Referee Fees	\$15,000	\$15,000
	653150	Furniture & Equip - below \$5k	\$7,751	\$7,751
2. Operating & Maintenance Total			\$791,118	\$782,388
Recreation Total			\$791,118	\$782,388

Solid Waste/Envir Svcs				
1. Personnel	650100	Salaries	\$189,560	\$199,038
	650151	Cell Allowance	\$1,150	\$1,150
	650155	Bilingual Pay	\$689	\$689
	650157	Uniform Allowance	\$26	\$26
	650180	Accrued Time-Off Buy Backs	\$5,500	\$5,720
	650230	Education Incentive Pay	\$7,404	\$7,772
	650300	PERS Retirement	\$31,812	\$33,402
	650320	Medicare	\$2,749	\$2,886
	650400	Section 125 Benefit Plan	\$35,586	\$38,040
1. Personnel Total			\$274,476	\$288,723
2. Operating & Maintenance	651011	Supplies	\$2,060	\$2,060
	651300	Printing & Duplication	\$1,500	\$1,500
	651410	Promotional Materials/Advert	\$4,250	\$4,250
	651600	Special Dept Exp	\$678	\$678
	652054	Facility Rental	\$2,500	\$2,500
2. Operating & Maintenance Total			\$10,988	\$10,988
Solid Waste/Envir Svcs Total			\$285,464	\$299,711
Department Grand Total			\$13,126,055	\$13,529,225



COMMUNITY SERVICES FACILITIES DIVISION

INTERNAL SERVICE FUND

The City's Facilities Division (FACM) is an Internal Service Fund (ISF) which manages the maintenance, service, repairs, purchasing, replacement related to all city-owned and leased properties. Allocation of costs are derived by direct repairs costs and size of facility site.

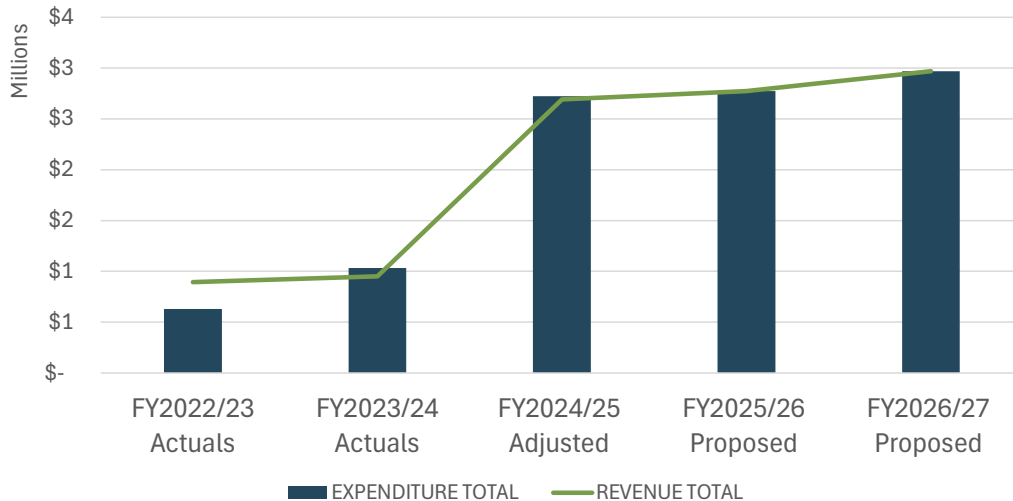


Facilities ISF (1116)

FY 2025/26 & FY 2026/27 FUND 1116 BUDGET SUMMARY

FUND SUMMARY	FY2022/23 Actuals	FY2023/24 Actuals	FY2024/25 Adjusted	FY2025/26 Proposed	FY2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
REVENUE / TRANSFERS-IN							
Revenue / Transfer In	\$ 893,421	\$ 935,756	\$ 2,675,879	\$ 2,746,654	\$ 2,943,642	\$ 70,775	\$ 196,988
Interest	\$ 754	\$ 15,824	\$ 14,647	\$ 26,000	\$ 26,000	\$ 11,353	\$ -
REVENUE TOTAL	\$ 894,175	\$ 951,580	\$ 2,690,526	\$ 2,772,654	\$ 2,969,642	\$ 82,128	\$ 196,988
FACILITIES INTERNAL SERVICE FUND							
Personnel	\$ 177,824	\$ 286,898	\$ 393,858	\$ 381,369	\$ 401,619	\$ (12,489)	\$ 20,250
Operating & Maintenance	\$ 450,970	\$ 743,156	\$ 2,311,872	\$ 2,391,285	\$ 2,568,023	\$ 79,413	\$ 176,738
Capital Outlays & One Time	\$ 2,690	\$ 2,207	\$ 18,200	\$ -	\$ -	\$ (18,200)	\$ -
EXPENDITURE TOTAL	\$ 631,484	\$ 1,032,261	\$ 2,723,930	\$ 2,772,654	\$ 2,969,642	\$ 48,724	\$ 196,988
OPERATING INCREASE/(USE OF FUND BALANCE)	\$ 262,691	\$ (80,681)	\$ (33,404)	\$ -	\$ -	\$ 33,404	\$ -

FACILITIES FUND REVENUE/TRANSFERS-IN & EXPENDITURES



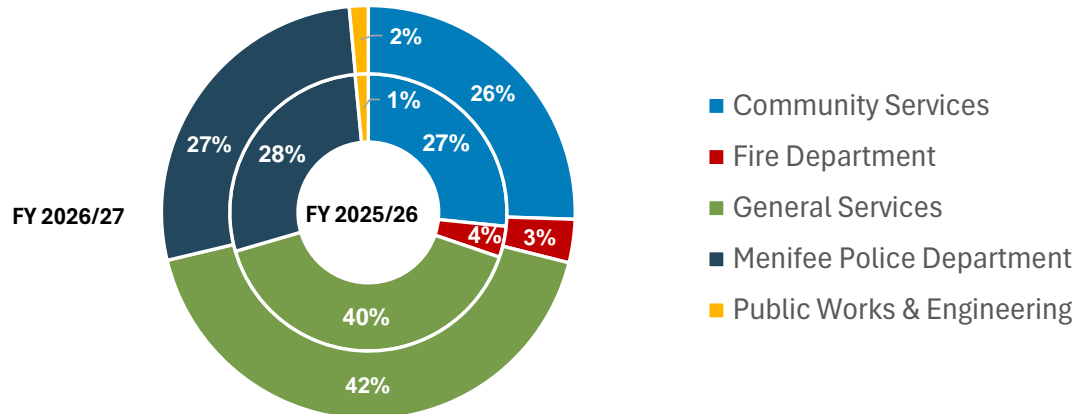
Fund Notes

In FY 2024/25, all building leases were moved out of the General Fund into the Facilities ISF for the purposes of consolidating all oversight of buildings under the Community Services Department. This equally increased the Operating & Maintenance category and the Transfer-in from General Fund.

Change in Services Levels

The department has requested installation of badge readers for security clearances (\$10K) at the Community Services buildings.

Facilities Fund (1116) Budget Detail



Department Budgets by Account (Fund 1116)

Departments / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Community Services				
1. Personnel	650100	Salaries	\$264,204	\$277,414
	650157	Uniform Allowance	\$926	\$926
	650158	Longevity Pay	\$1,205	\$1,265
	650180	Accrued Time-Off Buy Backs	\$5,000	\$5,000
	650200	Overtime	\$1,000	\$1,000
	650230	Education Incentive Pay	\$2,653	\$2,785
	650300	PERS Retirement	\$21,949	\$23,047
	650320	Medicare	\$3,848	\$4,041
	650400	Section 125 Benefit Plan	\$80,584	\$86,141
1. Personnel Total			\$381,369	\$401,619
2. Operating & Maintenance	651012	Janitorial Supplies	\$13,000	\$13,000
	651500	Small Tools/Field Equipment	\$6,000	\$6,000
	651501	Materials and Supplies	\$15,000	\$15,000
	651600	Special Dept Exp	\$1,500	\$1,500
	652040	Telephone	\$20,000	\$20,000
	652041	Utilities-Electricity	\$80,600	\$80,600
	652042	Utilities-Gas	\$5,000	\$5,000
	652043	Utilities-Water	\$12,000	\$12,000
	652050	Facilities Maintenance	\$20,000	\$20,000
	652210	Conference/Mtgs/Mileage	\$500	\$500
	652211	Training	\$2,500	\$2,500
	652400	Uniforms	\$1,500	\$1,500
	652500	Equipment Maint.	\$1,000	\$1,000
	652610	Backflows - Parks	\$500	\$500
	652801	Contract Services	\$177,265	\$177,464
2. Operating & Maintenance Total			\$356,365	\$356,564
Public Works Total			\$737,734	\$758,183
Fire Department				
2. Operating & Maintenance	652050	Facilities Maintenance	\$100,000	\$100,000
	652610	Backflows - Parks	\$500	\$500
2. Operating & Maintenance Total			\$100,500	\$100,500
Public Works Total			\$100,500	\$100,500

General Services				
2. Operating & Maintenance	651012	Janitorial Supplies	\$20,000	\$20,000
	651501	Materials and Supplies	\$14,000	\$14,000
	652050	Facilities Maintenance	\$30,000	\$30,000
	652060	Building Leases	\$953,744	\$1,092,560
	652801	Contract Services	\$97,997	\$101,484
2. Operating & Maintenance Total			\$1,115,741	\$1,258,044
Public Works Total			\$1,115,741	\$1,258,044
Menifee Police Department				
2. Operating & Maintenance	651012	Janitorial Supplies	\$10,000	\$10,000
	651501	Materials and Supplies	\$10,000	\$10,000
	652050	Facilities Maintenance	\$32,000	\$32,000
	652060	Building Leases	\$603,680	\$630,255
	652610	Backflows - Parks	\$500	\$500
	652801	Contract Services	\$120,246	\$126,258
2. Operating & Maintenance Total			\$776,426	\$809,013
Public Works Total			\$776,426	\$809,013
Public Works & Engineering				
2. Operating & Maintenance	651012	Janitorial Supplies	\$3,500	\$4,500
	651501	Materials and Supplies	\$10,500	\$10,500
	652050	Facilities Maintenance	\$10,000	\$10,000
	652801	Contract Services	\$18,253	\$18,902
2. Operating & Maintenance Total			\$42,253	\$43,902
Public Works Total			\$42,253	\$43,902
Fund Grand Total			\$2,772,654	\$2,969,642





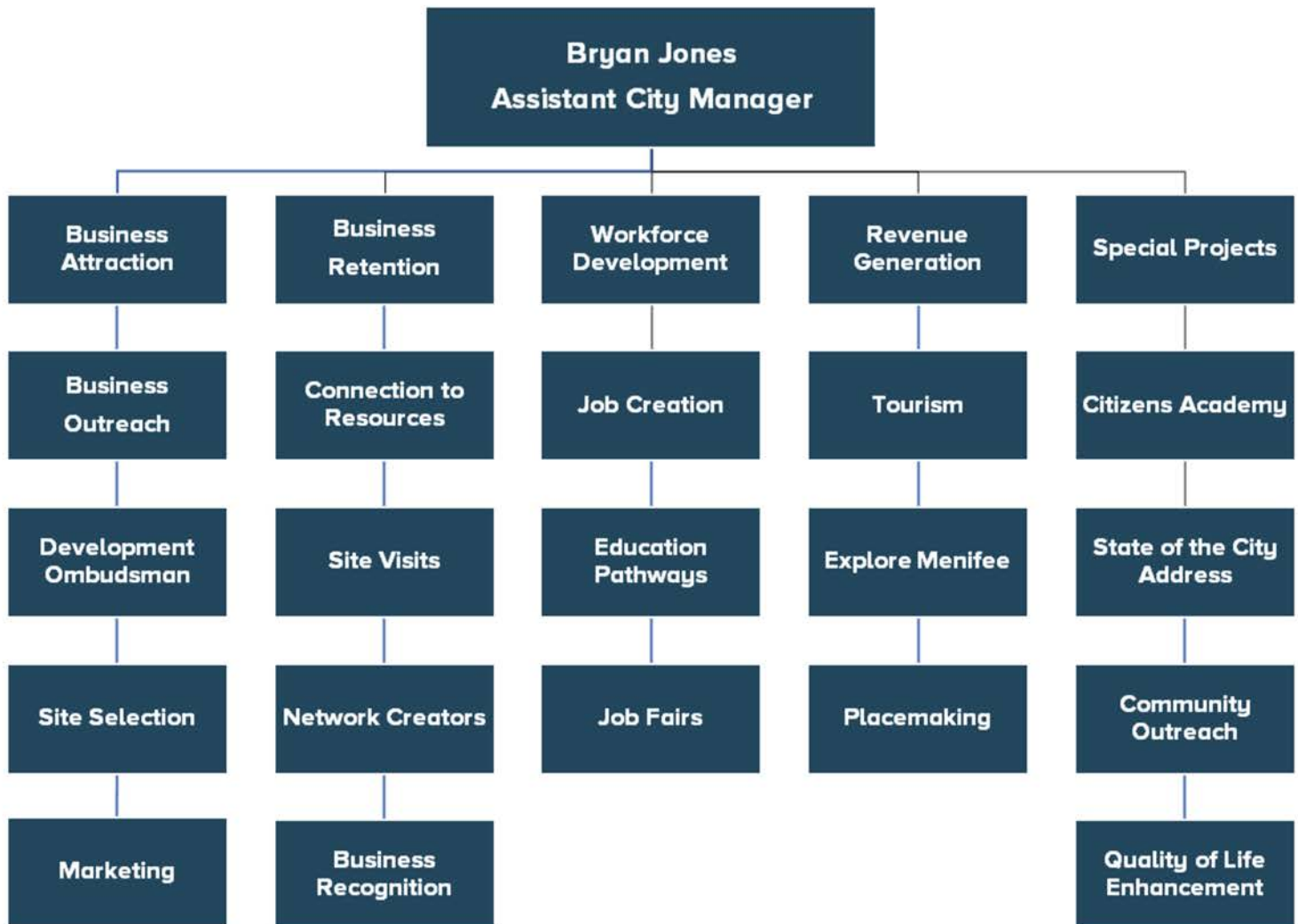


ECONOMIC DEVELOPMENT
DEPARTMENT



ECONOMIC DEVELOPMENT

The Economic Development Department (ECD) is primarily responsible for providing a sound and diverse economic base for business and workforce development, and increased sales tax generation to support City essential services that benefit Menifee residents.





DEPARTMENT MISSION

Economic Development

- Established 2008 -



The Economic Development Department provides a multi-pronged approach to advancing economic growth by fostering positive relationships with businesses and the community, promoting business attraction and retention, encouraging job creation, support of quality improvements to the City, and enhancement of City services. These various approaches help to provide a strong economy and generate resources.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Acquire facility for Business Incubator Program by December 2024		N/A	The City of Menifee is conducting a comprehensive reassessment of its business incubator needs to ensure strategic alignment with current economic conditions, investment opportunities, and long-term return on investment. As part of this effort, we are updating the Menifee Comprehensive Economic Development Strategy (CEDS) to identify key industries, emerging market opportunities, and targeted economic drivers that can inform our approach to business incubation. This data-driven process will allow us to refine our strategies to better support entrepreneurship, attract investment, and enhance sustainable economic growth. By aligning our initiatives with the evolving needs of the local business community, we aim to optimize resource allocation and maximize economic impact for Menifee.
2	Complete the placemaking and tourism feasibility study by December 2024		65%	On 8/07/24 an agreement was awarded to Hunden Partners. The feasibility study results are now anticipated to be completed by June 2025. In March 2025, there were both Community and Business meetings to gather feedback, and there is a survey that is being distributed throughout the community for feedback.
3	Increase number of jobs by 1% year over-year		100 %	To track annual job growth, and establish a baseline, staff identified the California Employment Development Department's Quarterly Census of Employment and Wages (QCEW) Ad-Hoc Report as the best tracking



			<p>method, providing historical data for Menifee. The data collected for the past two years is:</p> <ul style="list-style-type: none"> - 2022 Average Employment: 14,828 - 2023 Average Employment: 15,990, a 7.8% increase. <p>On 10/02/24, the city received a \$40,000 Economic Development Administration (EDA) Comprehensive Economic Development Strategy (CEDS) Grant. The CEDS plan aims to engage local and regional stakeholders, boost revenue for essential City services, create jobs, support local businesses, diversify Menifee's economy, and enhance residents' quality of life.</p>
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Fiscal Year 2025/26 Goals & Objectives

1	Goal	Strategic Priority	Strategic Plan Priority Description
	Implement CRM (Customer Relationship Management) system, creating a baseline for performance measures.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Implement and promote the outcome of the Placemaking, Unique Identity, and Tourism Masterplan.		Aligns with Priority 2 of Strategic Plan – Unique Identity
3	1% increase in jobs year-over-year.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Fiscal Year 2026/27 Goals & Objectives

1	Roll out robust target industry marketing based on CEDS (Comprehensive Economic Development Study) targeted industries.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Explore the creation of an EIFD (Enhanced Infrastructure Financing District).		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	1% increase in jobs year-over-year.		Aligns with Priority 4 of Strategic Plan – Thriving Economy



Key Performance Indicators (KPIs)

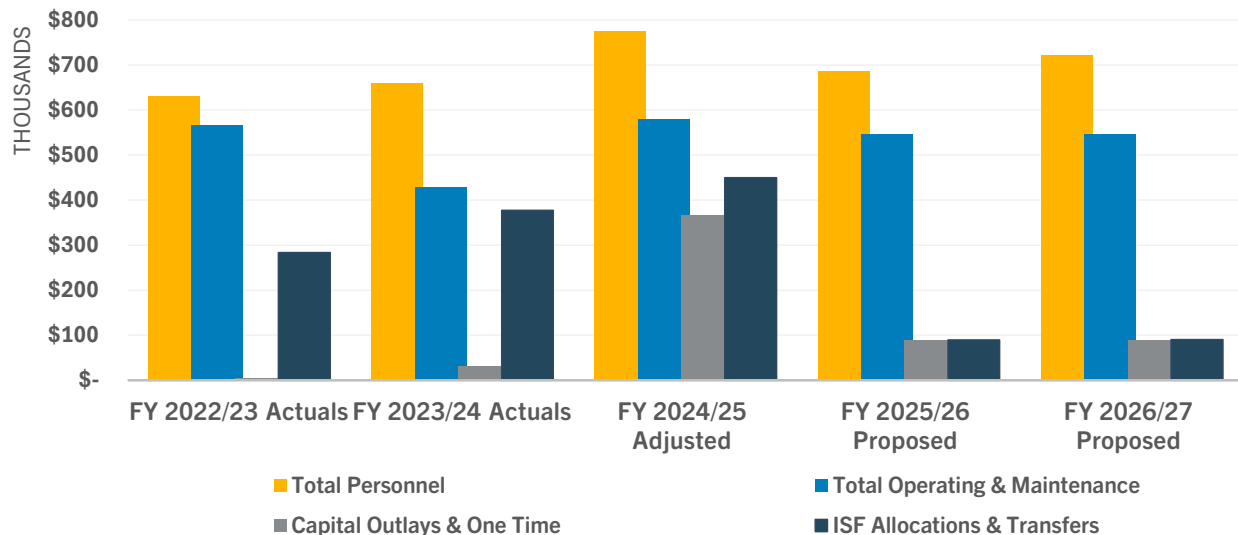
Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2023)	FY23/24 Actual	FY22/23 Actual
Sales Tax Generation		Efficiency/ Effectiveness	N/A	N/A	\$5,098,714	\$12,477,964	\$12,712,489
Measure DD		Efficiency/ Effectiveness	N/A	N/A	\$13,010,711	\$24,088,083	\$20,069,980
Transient Occupancy Tax		Efficiency/ Effectiveness	N/A	N/A	\$240,995	\$680,497	\$422,018
Average Household Income		Efficiency/ Effectiveness	N/A	N/A	\$118,097	\$109,395	\$109,000
Median Home Value		Efficiency/ Effectiveness	N/A	N/A	\$592,664	\$613,126	\$613,000
Educational Attainment (AA, Bachelors, Masters, ect.)		Efficiency/ Effectiveness	N/A	N/A	35.30%	33.90%	33.90%
10% increase of in-person business site visits		Workload	110 in-person visits	120 in-person visits	N/A	N/A	N/A
15% increase of new business outreach		Workload	600 annually	690 annually	N/A	N/A	N/A
20% increase in social media followers on tourism page (Explore Menifee)		Workload	1,300 Followers	1,560 Followers	N/A	N/A	N/A
20% increase in content generation for Explore Menifee Social Media		Workload	10 posts and 3 reels a month	12 posts and 4 reels a month	N/A	N/A	N/A

Economic Development

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 630,532	\$ 659,487	\$ 775,436	\$ 685,391	\$ 721,511	\$ (90,045)	\$ 36,120
Total Operating & Maintenance	\$ 545,807	\$ 323,076	\$ 396,559	\$ 542,885	\$ 542,885	\$ 146,326	\$ -
Capital Outlays & One Time	\$ 3,658	\$ 31,325	\$ 326,000	\$ 90,000	\$ 90,000	\$ (236,000)	\$ -
ISF Allocations & Transfers	\$ 283,765	\$ 377,025	\$ 449,846	\$ 89,923	\$ 90,028	\$ (359,923)	\$ 105
SUBTOTAL	\$ 1,463,762	\$ 1,390,913	\$ 1,947,841	\$ 1,408,199	\$ 1,444,424	\$ (539,642)	\$ 36,225
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 21,285	\$ 105,996	\$ 182,835	\$ 2,500	\$ 2,500	\$ (180,335)	\$ -
Capital Outlays & One Time	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ (40,000)	\$ -
SUBTOTAL	\$ 21,285	\$ 105,996	\$ 222,835	\$ 2,500	\$ 2,500	\$ (220,335)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 630,532	\$ 659,487	\$ 775,436	\$ 685,391	\$ 721,511	\$ (90,045)	\$ 36,120
Total Operating & Maintenance	\$ 567,092	\$ 429,072	\$ 579,394	\$ 545,385	\$ 545,385	\$ (34,009)	\$ -
Capital Outlays & One Time	\$ 3,658	\$ 31,325	\$ 366,000	\$ 90,000	\$ 90,000	\$ (276,000)	\$ -
ISF Allocations & Transfers	\$ 283,765	\$ 377,025	\$ 449,846	\$ 89,923	\$ 90,028	\$ (359,923)	\$ 105
OPERATING EXPENSES TOTAL	\$ 1,485,048	\$ 1,496,909	\$ 2,170,676	\$ 1,410,699	\$ 1,446,924	\$ (759,977)	\$ 36,225

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The contract with the Meniffee Valley Chamber of Commerce, which was previously paid through a grant, will now be funded through the General Fund.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$1,463,762	\$1,390,913	\$1,947,841	\$1,408,199	\$1,444,424
1110 Information Technology	\$20,331	\$50,996	\$76,049	\$0	\$0
1115 Fleet Services	\$954	\$834	\$2,700	\$2,500	\$2,500
2301 Grant Fund	\$0	\$54,166	\$144,086	\$0	\$0
Grand Total	\$1,485,048	\$1,496,909	\$2,170,676	\$1,410,699	\$1,446,924



Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
ECONOMIC DEVELOPMENT					
Economic Development Manager	1.0	1.0		1.0	1.0
Sr. Management Analyst	1.0	0.0		0.0	0.0
Management Analyst I	0.0	1.0		1.0	1.0
Management Aide	2.0	2.0		2.0	2.0
Office Specialist II	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	5.0	5.0	0.0	5.0	5.0

Department Budget Detail

Department Budget by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Departmental				
1. Personnel	650100	Salaries	\$476,587	\$500,416
	650151	Cell Allowance	\$3,420	\$3,420
	650155	Bilingual Pay	\$1,995	\$1,995
	650158	Longevity Pay	\$2,648	\$2,781
	650180	Accrued Time-Off Buy Backs	\$15,000	\$15,600
	650200	Overtime	\$1,500	\$1,500
	650230	Education Incentive Pay	\$4,348	\$4,561
	650300	PERS Retirement	\$48,969	\$51,417
	650320	Medicare	\$6,949	\$7,296
	650400	Section 125 Benefit Plan	\$123,975	\$132,525
1. Personnel Total			\$685,391	\$721,511
2. Operating & Maintenance	651200	Postage	\$1,500	\$1,500
	651210	Delivery/Courier Svc	\$150	\$150
	651300	Printing & Duplication	\$9,000	\$9,000
	651410	Promotional Materials/Advert	\$41,000	\$40,000
	651600	Special Dept Exp	\$32,700	\$32,700
	651700	Events	\$37,700	\$37,700
	651720	Marketing	\$77,750	\$77,750
	652200	Membership & Dues	\$52,485	\$53,485
	652210	Conference/Mtgs/Mileage	\$64,900	\$64,900
	652211	Training	\$13,200	\$13,200
	652300	Fuel	\$1,000	\$1,000
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$500	\$500
	652800	Professional Services	\$212,500	\$212,500
2. Operating & Maintenance Total			\$545,385	\$545,385
3. Capital Outlays & One-time	652855	One-time Consulting Services	\$90,000	\$90,000
3. Capital Outlays & One-time Total			\$90,000	\$90,000
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$86,458	\$86,517
	901115	Tsfr Out to Fleet Services	\$3,465	\$3,511
4. ISF Allocations & Transfers Total			\$89,923	\$90,028
Department Grand Total			\$1,410,699	\$1,446,924



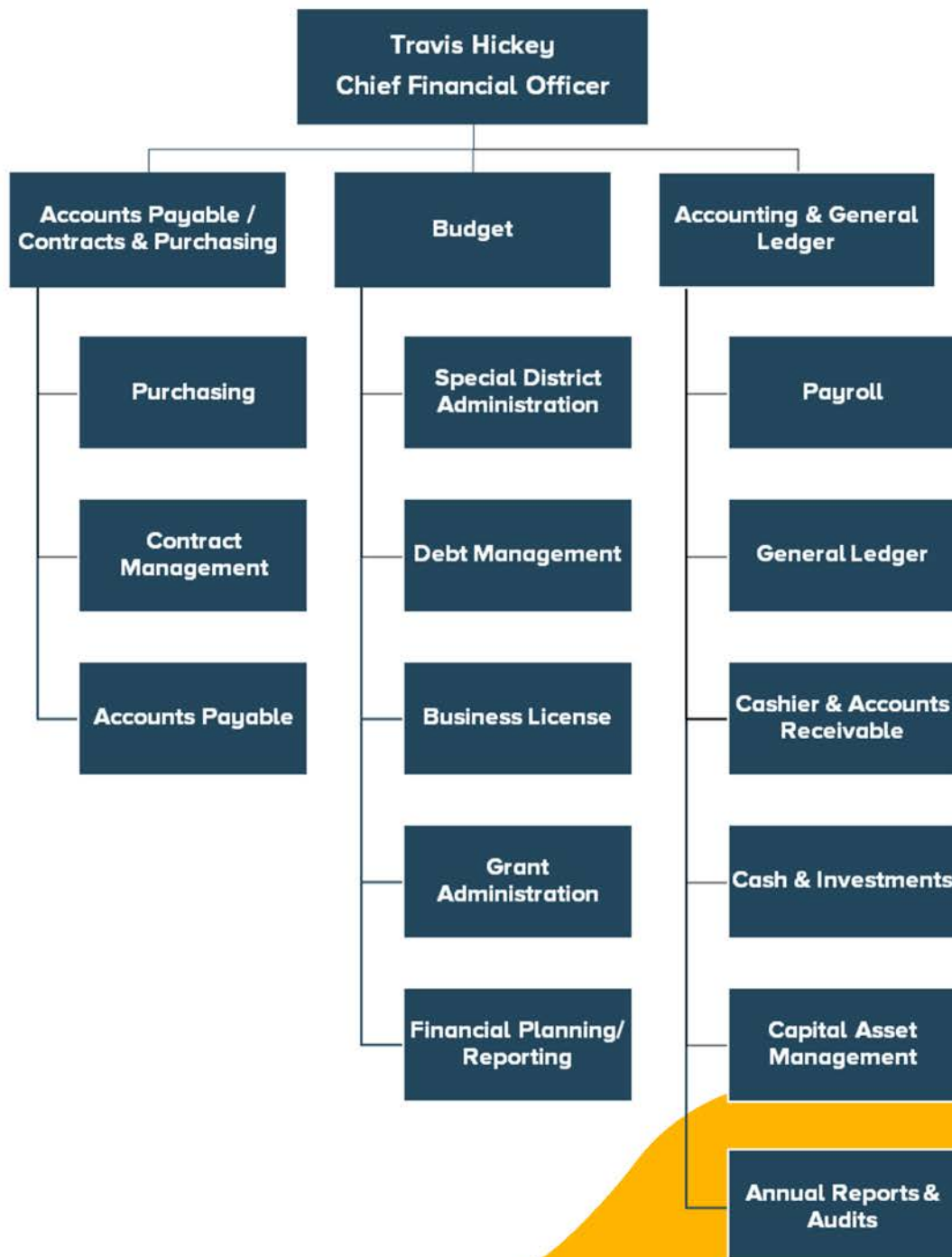


FINANCE
DEPARTMENT



FINANCE DEPARTMENT

The Finance Department (FIN) has the primary responsibilities of cash and investment management, financial reporting & audit coordination, budget preparation, payroll, accounts receivable and payable, financial oversight, business licensing, purchasing, grant financial oversight, and administration of all City funds and accounts. The Finance Department also provides overall oversight of General Services.





DEPARTMENT MISSION

Finance

- Established 2008 -

The Finance Department strives to provide timely and accurate financial reporting of all budgets, revenues, and expenditures to help support and enhance the delivery of municipal services while providing a transparent picture of the current financial condition and future financial outlook of the City.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Produce and present quarterly financial reports to improve transparency related to the progress of the city's sustainability plan.		0%	This goal will be continued into next fiscal year as the city has migrated to its new ERP system and builds out more automated reporting.
2	Update Accounts Receivable policy and procedures by end of 2025.		75%	Final draft in development, to be presented for Finance Committee tentative July 2025, and City Council consideration fall 2025.
3	Complete all Phases of ERP implementation by Fall 2024.		65%	ERP Financials went live 7/1/2024, with a successful FY2023/24 year-end completed. ERP Human Resources/Payroll (HCM) implementation is underway as of March 2025. A new Go-Live target date is projected for the first half of FY2025/26.
4	Initiate a Finance-led vendor outreach and training to increase awareness, invite vendors to conduct business with the City, and receive feedback from vendors about the City purchasing practices by June 30, 2025.		100%	Comprehensive Purchasing Ordinance update was completed and presented for City Council approval in April 2025. Purchasing Manual development underway through June 2025. Following this, Purchasing staff will organize a webinar/training for City vendors tentatively for summer of 2025.
5	Explore opportunities to increase automation / integration for Accounts Payable unit for the vendor invoice submittal process by June 30, 2025.		100%	Feasibility of automation/integration completed. Staff will look to implement beginning of next fiscal year and provide as part of the vendor outreach planned in June 2025.
Fiscal Year 2025/26 Goals & Objectives				
	Goal	Strategic Priority	Strategic Plan Priority Description	
1	Introduce further automation to the solicitations review process to improve and streamline the selection and award of vendors.		Aligns with Priority 4 of Strategic Plan – Thriving Economy	



2	Implement further improvements to the AP processes and enable other enhanced features to facilitate invoice submission and processing.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Implement Executive Insights and SSRS reports to improve internal reporting.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Research means of automating vendor updates and communication to ensure vendor updates are addressed safely, timely, and efficiently.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Produce quarterly financial reports for Management review to improve financial planning.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Fiscal Year 2026/27 Goals & Objectives

1	Refine investment strategy through identification of long-term project funding that can be placed into high-yield, long-term investments.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Improve and automate timecard entry and review for payroll processing.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Eliminate redundancy at the Cashier with cash receipts input between Accela and ERP.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Improve vendors updates and communication by introducing more automation features within the ERP system.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2023) 82%	FY23/24 Actual	FY22/23 Actual
Percent (%) of formal solicitations/bids completed within 90 days		Efficiency/Effectiveness	80%	90%		82%	N/A
Percent (%) of invoices paid within net 20 days (Requirement is net 30)		Efficiency/Effectiveness	75%	80%	74%	85%	N/A



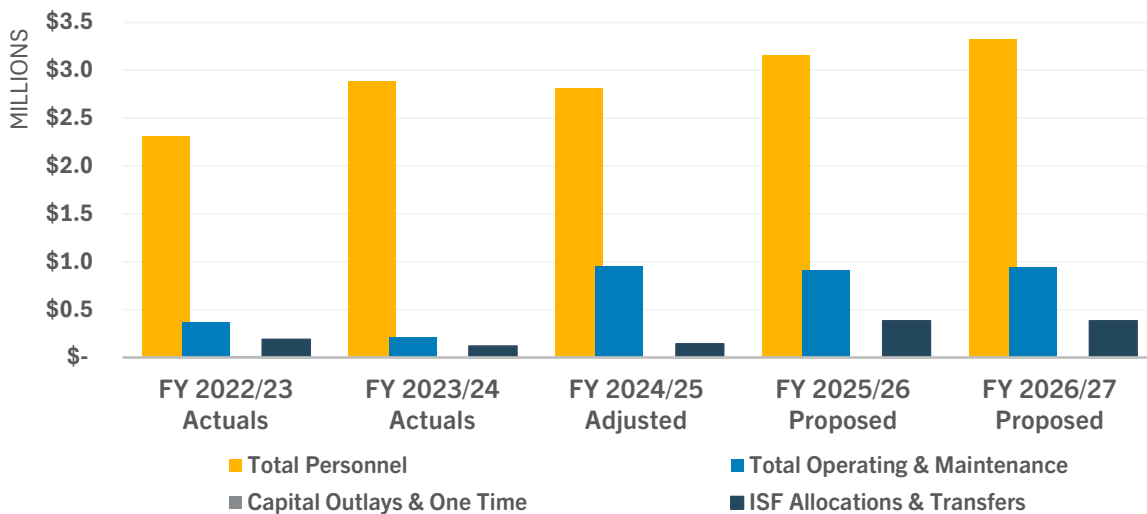
Process budget transfers for all city departments within 10 days		Efficiency/ Effectiveness	80%	85%	67%	67%	N/A
Percent (%) of Month-end Reconciliation/Closing completed within 30 days		Efficiency/ Effectiveness	75%	80%	78%	75%	N/A
Number of payroll checks processed per year		Workload	9,500	10,000	7,374	9,266	6,270

Finance

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 2,316,815	\$ 2,887,883	\$ 2,811,434	\$ 3,127,901	\$ 3,292,991	\$ 316,467	\$ 165,090
Total Operating & Maintenance	\$ 356,475	\$ 177,633	\$ 923,991	\$ 703,700	\$ 709,000	\$ (220,291)	\$ 5,300
Capital Outlays & One Time	\$ 11,965	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ISF Allocations & Transfers	\$ 188,997	\$ 119,585	\$ 143,458	\$ 382,400	\$ 382,421	\$ 238,942	\$ 21
SUBTOTAL	\$ 2,874,252	\$ 3,185,102	\$ 3,878,883	\$ 4,214,001	\$ 4,384,412	\$ 335,118	\$ 170,411
ISF & SPECIAL REVENUE FUNDS							
Total Personnel	\$ -	\$ -	\$ -	\$ 32,143	\$ 33,849	\$ 32,143	\$ 1,706
Total Operating & Maintenance	\$ 14,200	\$ 38,704	\$ 30,514	\$ 206,831	\$ 239,425	\$ 176,317	\$ 32,594
Debt Service Charges	\$ 1,076,754	\$ 1,085,326	\$ 1,080,487	\$ 1,083,167	\$ 1,083,353	\$ 2,680	\$ 186
SUBTOTAL	\$ 1,090,953	\$ 1,124,030	\$ 1,111,001	\$ 1,322,141	\$ 1,356,627	\$ 211,140	\$ 34,486
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 2,316,815	\$ 2,887,883	\$ 2,811,434	\$ 3,160,044	\$ 3,326,840	\$ 348,610	\$ 166,796
Total Operating & Maintenance	\$ 370,674	\$ 216,337	\$ 954,505	\$ 910,531	\$ 948,425	\$ (43,974)	\$ 37,894
Capital Outlays & One Time	\$ 11,965	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ISF Allocations & Transfers	\$ 188,997	\$ 119,585	\$ 143,458	\$ 382,400	\$ 382,421	\$ 238,942	\$ 21
Debt Service Charges	\$ 1,076,754	\$ 1,085,326	\$ 1,080,487	\$ 1,083,167	\$ 1,083,353	\$ 2,680	\$ 186
OPERATING EXPENSES TOTAL	\$ 3,965,205	\$ 4,309,132	\$ 4,989,884	\$ 5,536,142	\$ 5,741,039	\$ 546,258	\$ 204,897

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

Finance oversees the management of Special District budgets. Professional Services - Recoverable includes all services that are for the Bonded CFDs and are reimbursed by the developers. Professional Services that are not reimbursable are primarily comprised of the contract with Spicer Consulting Group for Special District administration and the STAX Property Finder.

Change in Service Levels

A Senior Accountant that oversees large portions of the financial audits and the Enterprise Resource Planning (ERP) software, is requested to be reclassified to a Principal Accountant to provide further oversight.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$2,874,252	\$3,185,102	\$3,878,883	\$4,214,001	\$4,384,412
1110 Information Technology	\$14,200	\$23,739	\$24,514	\$0	\$0
2370-2400 LLMDs	\$0	\$0	\$0	\$52,920	\$66,461
2420-2480 CSAs	\$0	\$0	\$0	\$24,155	\$28,166
2621-2697 CFDs (Maintenance)	\$0	\$0	\$6,000	\$161,899	\$178,647
3590 Debt Service Fund	\$1,076,754	\$1,100,291	\$1,080,487	\$1,083,167	\$1,083,353
Grand Total	\$3,965,205	\$4,309,132	\$4,989,884	\$5,536,142	\$5,741,039

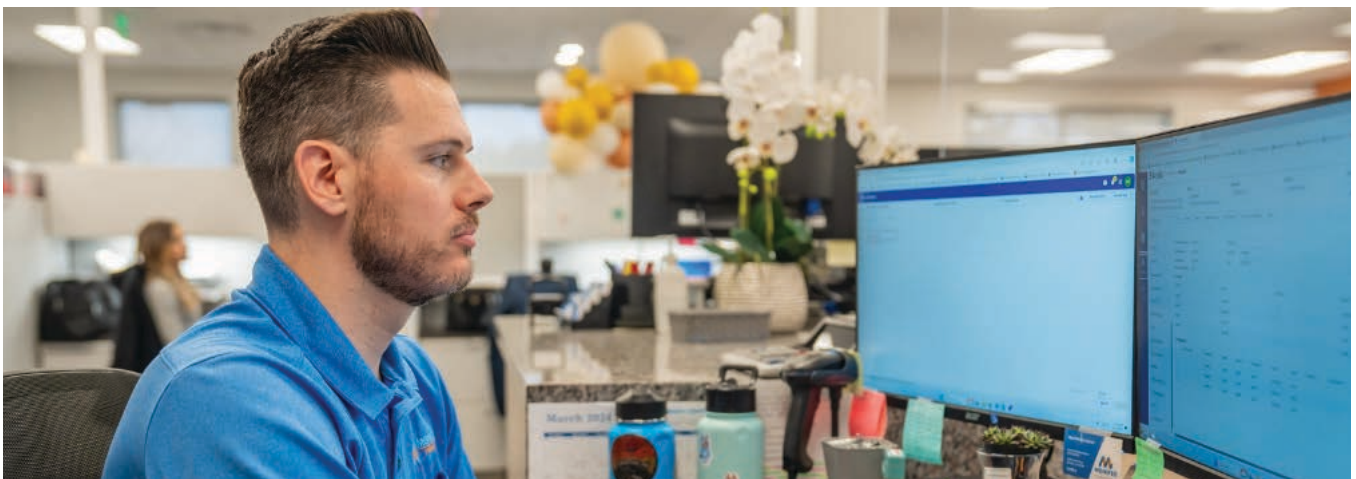
Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
FINANCE DEPARTMENT					
Chief Financial Officer (CFO)	1.0	1.0		1.0	1.0
ERP Project Administrative Services Director (Limited Term)	1.0	0.0		0.0	0.0
Deputy Finance Director	1.0	1.0		1.0	1.0
Finance Manager	2.0	2.0		2.0	2.0
Principal Accountant	1.0	1.0	1.0	2.0	2.0
Financial Analyst	1.0	1.0		1.0	1.0
Sr. Accountant	1.0	1.0	(1.0)	0.0	0.0
Sr. Accountant/Budget & Grants Analyst	1.0	1.0		1.0	1.0
Management Aide	0.0	0.0		0.0	0.0
Accountant I	1.0	1.0		1.0	1.0
Accountant Trainee I	0.0	0.0		0.0	0.0
Contract/Purchasing Specialist	1.0	1.0		1.0	1.0
Senior Accounting Technician	2.0	2.0		2.0	2.0
Accounting Technician II	2.0	2.0		2.0	2.0
Contract/Purchasing Technician II	1.0	1.0		1.0	1.0
Administrative Assistant	1.0	1.0		1.0	1.0
Contract/Purchasing Technician I	1.0	1.0		1.0	1.0
Accounting Technician I (Business License)	1.0	1.0		1.0	1.0
Accounting Technician I	1.0	2.0		2.0	2.0
Accounting Assistant	1.0	0.0		0.0	0.0
Cashier	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	22.0	21.0	0.0	21.0	21.0

Department Budget Detail

Department Budget by Account (All Funds)

Divisions /			FY 2025/26	FY 2026/27
Expense Category	Accounts	Account Description	Proposed	Proposed
Finance				
Departmental				
1. Personnel	650100	Salaries	\$2,182,007	\$2,291,108
	650150	Auto Allowance	\$6,840	\$6,840
	650151	Cell Allowance	\$3,420	\$3,420
	650154	Other Benefits	\$16,846	\$17,688
	650155	Bilingual Pay	\$11,400	\$11,400
	650158	Longevity Pay	\$15,478	\$16,252
	650180	Accrued Time-Off Buy Backs	\$75,000	\$78,750
	650200	Overtime	\$15,000	\$15,750
	650230	Education Incentive Pay	\$33,931	\$35,623
	650300	PERS Retirement	\$1,958	\$2,056
	650300	PERS Retirement	\$247,304	\$259,669
	650320	Medicare	\$31,862	\$33,456
	650400	Section 125 Benefit Plan	\$520,956	\$556,884
1. Personnel Total			\$3,160,044	\$3,326,840
2. Operating & Maintenance				
	651300	Printing & Duplication	\$5,000	\$5,000
	651400	Legal Advertising	\$12,000	\$12,000
	651600	Special Dept Exp	\$6,000	\$6,000
	652090	Prop Tax Admin Fee	\$26,762	\$29,369
	652200	Membership & Dues	\$5,000	\$5,000
	652210	Conference/Mtgs/Mileage	\$32,000	\$33,000
	652800	Professional Services	\$335,769	\$370,056
	652825	Professional Svcs-Recoverable	\$488,000	\$488,000
2. Operating & Maintenance Total			\$910,531	\$948,425
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$382,400	\$382,421
4. ISF Allocations & Transfers Total			\$382,400	\$382,421
5. Debt Service Charges	658510	Debt Service Principal Payment	\$700,000	\$710,000
	658520	Debt Service Interest Payment	\$383,167	\$373,353
5. Debt Service Charges Total			\$1,083,167	\$1,083,353
Department Grand Total			\$5,536,142	\$5,741,039







**FIRE
DEPARTMENT**



FIRE DEPARTMENT

The Fire Department (FIR), under the direction of Division Chief Mark Scoville, provides the highest levels of fire and disaster preparedness, prevention, and community involvement in order to ensure the safety of both residents and visitors to Menifee. The City contracts with the Riverside County Fire Department for all Fire Services. Currently the City operates four (4) fire stations within the City Limits.





DEPARTMENT MISSION

Fire/Fire Marshal's Office

- Established 2008 -

The Menifee Fire Department serves the community with pride, integrity, and professionalism while providing quality emergency services to protect and preserve life and property of its citizens when exposed to fires, medical emergencies, natural or man-made disasters, hazardous materials incidents, and rescue emergencies in a safe, efficient, and cost-effective manner due to a cooperative, regionalized fire and rescue delivery system with the Riverside County Fire Department.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Provide community cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program to 50 people.		100%	Completed 100% of cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program with 531 people participating.
2	Complete Fire & Life Safety inspections for a minimum of 50% of all businesses annually.		75%	Completed 75% of Fire & Life Safety inspections from the annual business license list.
3	Implement Accela's fire module to automate the fire inspection process.		50%	Completed 50% of the workflow (scripting) to meet Fire's needs.
Fiscal Year 2025/26 Goals & Objectives				
	Goal	Strategic Priority	Strategic Plan Priority Description	
1	Increase promotion of Community Emergency Response Team (CERT) Program and provide two training classes per year. (Utilize EMS program funds to promote CERT training and increase class participation. Promotion strategies may include flyers at events and social media postings. The funding will also cover refreshments for participants during the classes. Complete two classes in FY 25/26)		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community	
2	Complete Fire & Life Safety inspections for a minimum of 80% of all businesses annually. (Increasing the number of inspections from 50% to 80%. This will be attainable with the addition of a Fire Systems Inspector)		Aligns with Priority 4 of Strategic Plan – Thriving Economy	
3	Complete implementation of Accela's fire module to automate the fire inspection process. (This process has been implemented, and Fire aims to complete the implementation by the end of FY 26/27, with additional progress expected in FY 25/26.)		Aligns with Priority 4 of Strategic Plan – Thriving Economy	



Fiscal Year 2026/27 Goals & Objectives

1	Increase promotion of Community Emergency Response Team (CERT) Program and provide two training classes per year. (Utilize EMS program funds to promote CERT training and increase class participation. Promotion strategies may include flyers at events and social media postings. The funding will also cover refreshments for participants during the classes. Complete two classes in FY 26/27)		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Complete Fire & Life Safety inspections for a minimum of 80% of all businesses annually. (Increasing the number of inspections from 50% to 80%. This will be attainable with the addition of a Fire Systems Inspector)		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Complete implementation of Accela's fire module to automate the fire inspection process. (This process has been implemented, and Fire aims to complete the implementation by the end of FY 26/27, with additional progress expected in FY 25/26.)		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

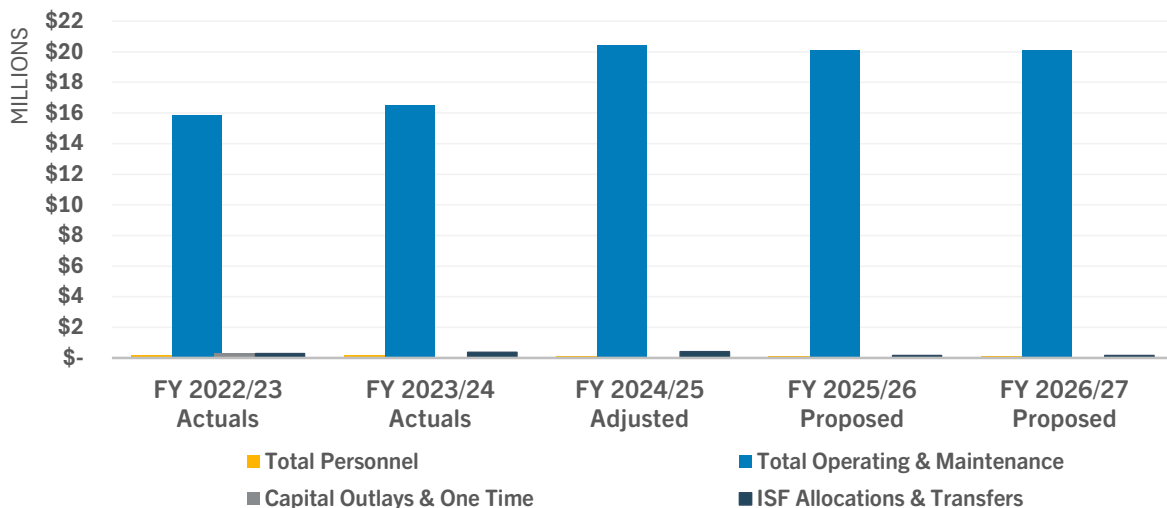
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Maintain an average 10-day plan review turn-around time.		Efficiency/ Effectiveness	100%	100%	100%	96%	100%
Complete all inspection requests within 2 business days.		Efficiency/ Effectiveness	90%	95%	90%	100%	96%
Maintain less than 5-minute response times to emergency calls for service.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Maintain less than 10-minute response time to all calls for service 95% of the time.		Efficiency/ Effectiveness	90%	90%	90%	95%	95%

Fire Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 138,975	\$ 130,961	\$ 90,206	\$ 109,756	\$ 115,689	\$ 19,550	\$ 5,933
Total Operating & Maintenance	\$ 4,823,250	\$ 4,155,295	\$ 7,930,289	\$ 7,100,908	\$ 6,865,624	\$ (829,381)	\$ (235,284)
Capital Outlays & One Time	\$ 45,352	\$ 5,455	\$ 14,300	\$ -	\$ -	\$ (14,300)	\$ -
ISF Allocations & Transfers	\$ 286,044	\$ 361,068	\$ 419,753	\$ 150,713	\$ 151,869	\$ (269,040)	\$ 1,156
SUBTOTAL	\$ 5,293,621	\$ 4,652,779	\$ 8,454,548	\$ 7,361,377	\$ 7,133,182	\$ (1,093,171)	\$ (228,195)
QUALITY OF LIFE FUND							
Total Operating & Maintenance	\$ 10,928,976	\$ 12,140,268	\$ 12,318,177	\$ 12,895,667	\$ 13,135,610	\$ 577,490	\$ 239,943
Capital Outlays & One Time	\$ 230,511	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 11,159,487	\$ 12,140,268	\$ 12,318,177	\$ 12,895,667	\$ 13,135,610	\$ 577,490	\$ 239,943
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 111,864	\$ 182,096	\$ 141,061	\$ 115,600	\$ 115,600	\$ (25,461)	\$ -
SUBTOTAL	\$ 111,864	\$ 182,096	\$ 141,061	\$ 115,600	\$ 115,600	\$ (25,461)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 138,975	\$ 130,961	\$ 90,206	\$ 109,756	\$ 115,689	\$ 19,550	\$ 5,933
Total Operating & Maintenance	\$ 15,864,090	\$ 16,477,659	\$ 20,389,527	\$ 20,112,175	\$ 20,116,834	\$ (277,352)	\$ 4,659
Capital Outlays & One Time	\$ 275,863	\$ 5,455	\$ 14,300	\$ -	\$ -	\$ (14,300)	\$ -
ISF Allocations & Transfers	\$ 286,044	\$ 361,068	\$ 419,753	\$ 150,713	\$ 151,869	\$ (269,040)	\$ 1,156
OPERATING EXPENSES TOTAL	\$ 16,564,972	\$ 16,975,143	\$ 20,913,786	\$ 20,372,644	\$ 20,384,392	\$ (541,142)	\$ 11,748

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Emergency Medical Services (EMS) Program is contained within the Fire Suppression Division.

For FY 2025/26 and FY 2026/2027, the Quality of Life Fund will be supporting approximately 65% of the contract with CalFire for all fire suppression services.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

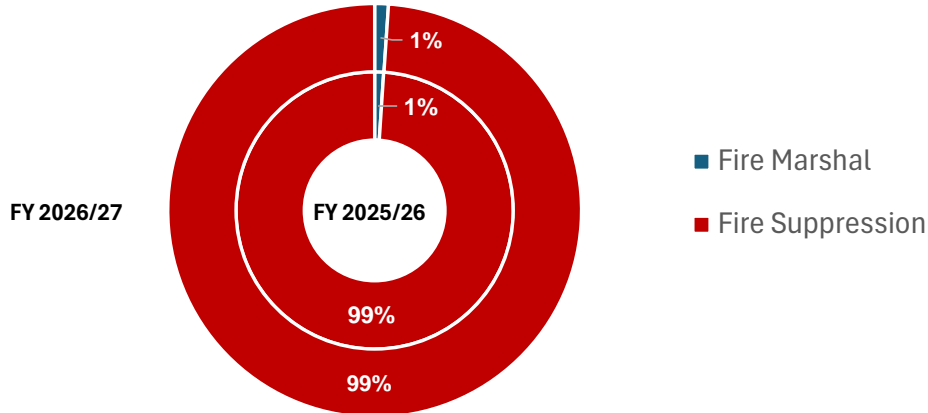
Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$5,293,621	\$4,652,779	\$8,454,548	\$7,361,377	\$7,133,182
1105 Quality of Life	\$11,159,487	\$12,140,268	\$12,318,177	\$12,895,667	\$13,135,610
1110 Information Technology	\$29,743	\$25,147	\$40,111	\$0	\$0
1115 Fleet Services	\$6,546	\$11,210	\$12,600	\$15,100	\$15,100
1116 Facility Maintenance Services	\$75,575	\$145,739	\$88,350	\$100,500	\$100,500
Grand Total	\$16,564,972	\$16,975,143	\$20,913,786	\$20,372,644	\$20,384,392

Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
FIRE DEPARTMENT					
Fire Permit Technician	1.0	1.0		1.0	1.0
Office Specialist II	1.0	0.0		0.0	0.0
DEPARTMENT FTE TOTAL	2.0	1.0	0.0	1.0	1.0



Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Fire Marshal				
1. Personnel	650100	Salaries	\$76,979	\$80,828
	650200	Overtime	\$500	\$500
	650300	PERS Retirement	\$6,366	\$6,684
	650320	Medicare	\$1,116	\$1,172
	650400	Section 125 Benefit Plan	\$24,795	\$26,505
1. Personnel Total			\$109,756	\$115,689
2. Operating & Maintenance	651010	Office Supplies	\$1,200	\$1,200
	651011	Supplies	\$12,000	\$12,000
	651500	Small Tools/Field Equipment	\$1,500	\$1,500
	652200	Membership & Dues	\$3,000	\$3,000
	652211	Training	\$10,400	\$10,400
	652300	Fuel	\$6,300	\$6,300
	652400	Uniforms	\$2,000	\$2,000
	652503	Vehicle Maintenance	\$4,200	\$4,200
	652506	Vehicle Tires	\$2,100	\$2,100
	652801	Contract Services	\$28,760	\$28,760
2. Operating & Maintenance Total			\$71,460	\$71,460
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$13,569	\$13,595
	901115	Tsfr Out to Fleet Services	\$17,466	\$17,693
4. ISF Allocations & Transfers Total			\$31,035	\$31,288
Fire Marshal Total			\$212,251	\$218,437
Fire Suppression				
2. Operating & Maintenance	651500	Small Tools/Field Equipment	\$30,500	\$30,500
	651501	Materials and Supplies	\$25,000	\$25,000
	651700	Events	\$2,000	\$2,000
	652040	Telephone	\$10,700	\$10,700
	652041	Utilities-Electricity	\$70,000	\$72,100
	652042	Utilities-Gas	\$5,500	\$5,500
	652043	Utilities-Water	\$35,000	\$36,750
	652044	Utilities - Propane	\$12,000	\$12,600
	652049	Satellite Service	\$6,960	\$7,169
	652050	Facilities Maintenance	\$100,000	\$100,000

2. Operating & Maintenance	652200	Membership & Dues	\$5,000	\$5,000
	652211	Training	\$3,000	\$3,000
	652300	Fuel	\$500	\$500
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$1,000	\$1,000
	652610	Backflows - Parks	\$500	\$500
	652856	Fire Contracting Services	\$19,697,055	\$19,697,055
	653150	Furniture & Equip - below \$5k	\$35,000	\$35,000
2. Operating & Maintenance Total			\$20,040,715	\$20,045,374
4. ISF Allocations & Transfers				
	901115	Tsfr Out to Fleet Services	\$3,465	\$3,511
	901116	Tsfr Out to Facility Maint Srv	\$116,213	\$117,070
4. ISF Allocations & Transfers Total			\$119,678	\$120,581
Fire Suppression Total			\$20,160,393	\$20,165,955
Department Grand Total			\$20,372,644	\$20,384,392







GENERAL
SERVICES





GENERAL SERVICES

The General Services Department (GSD) function includes activities for City operations that do not directly fall under other departments' oversight, or over which the individual departments would have limited control. Included in this function are City Hall operations and maintenance expenditures, office supplies, equipment leases, utilities for City facilities, and capital outlays incidental to setting up City Hall offices, City Council Chambers and the City website.

Travis Hickey
Chief Financial Officer

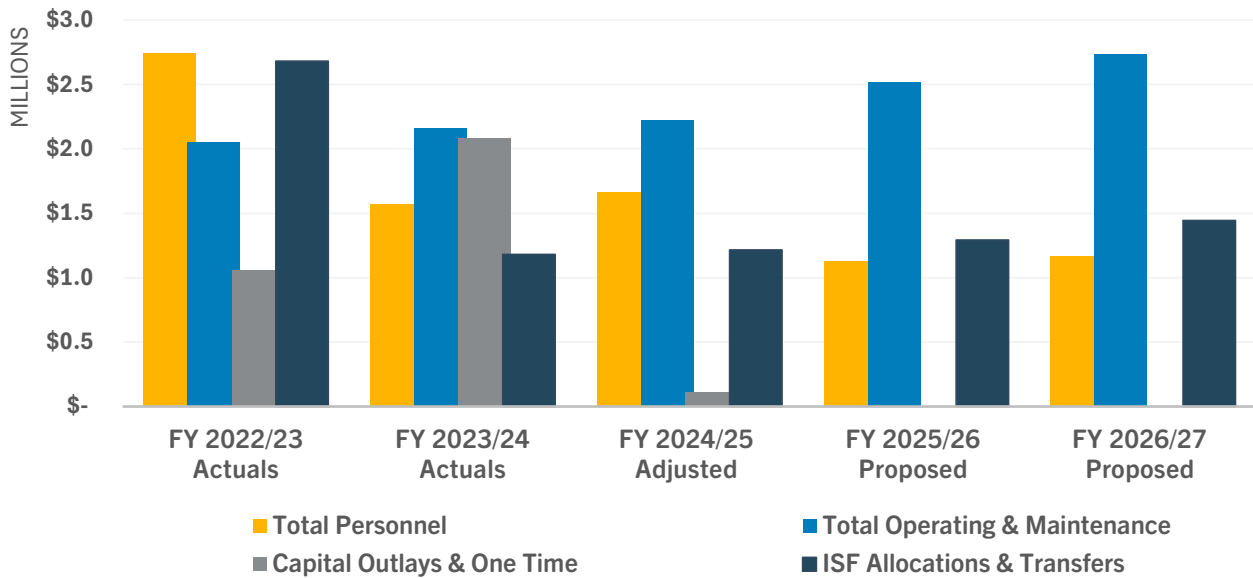
General Services

General Services

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 2,744,281	\$ 1,573,179	\$ 1,664,485	\$ 1,126,066	\$ 1,167,713	\$ (538,419)	\$ 41,647
Total Operating & Maintenance	\$ 1,763,017	\$ 1,937,466	\$ 976,251	\$ 1,215,850	\$ 1,294,575	\$ 239,599	\$ 78,725
Capital Outlays & One Time	\$ 145,105	\$ 1,958,549	\$ -	\$ -	\$ -	\$ -	\$ -
ISF Allocations & Transfers	\$ 171,553	\$ 181,550	\$ 1,216,990	\$ 1,292,956	\$ 1,444,807	\$ 75,966	\$ 151,851
SUBTOTAL	\$ 4,823,956	\$ 5,650,744	\$ 3,857,726	\$ 3,634,872	\$ 3,907,095	\$ (222,854)	\$ 272,223
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 289,763	\$ 224,488	\$ 1,247,406	\$ 1,300,241	\$ 1,443,544	\$ 52,835	\$ 143,303
Capital Outlays & One Time	\$ 913,023	\$ 125,421	\$ 112,779	\$ -	\$ -	\$ (112,779)	\$ -
ISF Allocations & Transfers	\$ 2,510,210	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 3,712,997	\$ 1,349,909	\$ 1,360,185	\$ 1,300,241	\$ 1,443,544	\$ (59,944)	\$ 143,303
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 2,744,281	\$ 1,573,179	\$ 1,664,485	\$ 1,126,066	\$ 1,167,713	\$ (538,419)	\$ 41,647
Total Operating & Maintenance	\$ 2,052,781	\$ 2,161,954	\$ 2,223,657	\$ 2,516,091	\$ 2,738,119	\$ 292,434	\$ 222,028
Capital Outlays & One Time	\$ 1,058,129	\$ 2,083,970	\$ 112,779	\$ -	\$ -	\$ (112,779)	\$ -
ISF Allocations & Transfers	\$ 2,681,763	\$ 1,181,550	\$ 1,216,990	\$ 1,292,956	\$ 1,444,807	\$ 75,966	\$ 151,851
OPERATING EXPENSES TOTAL	\$ 8,536,953	\$ 7,000,653	\$ 5,217,910	\$ 4,935,113	\$ 5,350,639	\$ (282,797)	\$ 415,526

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

In FY 2024/25, all building leases were moved out of the General Fund into the Facilities ISF for the purposes of consolidating all oversight of buildings under the Community Services Department. This reduced the Operating & Maintenance category and equally increased the ISF Allocation category.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$4,823,956	\$5,650,744	\$3,857,726	\$3,634,872	\$3,907,095
1110 Information Technology	\$867,968	\$80,425	\$75,000	\$80,000	\$81,000
1115 Fleet Services	\$427	\$339	\$2,000	\$2,000	\$2,000
1116 Facility Maintenance Services	\$70,230	\$89,971	\$1,030,406	\$1,115,741	\$1,258,044
2280 AQMD	\$39,951	\$44,996	\$112,779	\$0	\$0
2301 Grant Fund	\$2,604,569	\$1,004,016	\$0	\$0	\$0
2500-2620 DIF, RBBD, Quimby Fee Funds	\$50,000	\$49,856	\$50,000	\$50,000	\$50,000
3590 Debt Service Fund	\$79,853	\$80,305	\$90,000	\$52,500	\$52,500
Grand Total	\$8,536,953	\$7,000,653	\$5,217,910	\$4,935,113	\$5,350,639



Department Budget Detail

Department Budget by Account (All Funds)

Divisions /			FY 2025/26	FY 2026/27
Expense Category	Accounts	Account Description	Proposed	Proposed
Departmental				
1. Personnel				
	650156	Employer Paid Employ Life Ins	\$43,866	\$46,059
	650301	PERS Medical Benefit Emplr Pd	\$492,200	\$526,654
	650350	Unemployment Ins.	\$30,000	\$35,000
	650415	AnnualPERSChgs SurBen/Unfunded	\$550,000	\$550,000
	650416	PERS Ret Hth Ins City Portion	\$10,000	\$10,000
1. Personnel Total			\$1,126,066	\$1,167,713
2. Operating & Maintenance				
	650450	Employee Recog/Appreciation	\$50,350	\$50,350
	651010	Office Supplies	\$60,000	\$60,000
	651012	Janitorial Supplies	\$20,000	\$20,000
	651200	Postage	\$35,000	\$35,000
	651300	Printing & Duplication	\$5,000	\$5,000
	651501	Materials and Supplies	\$14,000	\$14,000
	651600	Special Dept Exp	\$107,500	\$107,500
	651615	Admin/Service Charges	\$120,000	\$145,000
	651616	Credit Card Fee Charges	\$430,000	\$455,000
	651701	Sponsorships	\$5,000	\$5,000
	652040	Telephone	\$130,000	\$137,500
	652041	Utilities-Electricity	\$95,000	\$100,150
	652042	Utilities-Gas	\$3,000	\$3,000
	652043	Utilities-Water	\$7,700	\$7,975
	652044	Utilities - Propane	\$2,000	\$2,100
	652050	Facilities Maintenance	\$30,000	\$30,000
	652060	Building Leases	\$953,744	\$1,092,560
	652080	LAFCO Fee	\$12,300	\$13,500
	652090	Prop Tax Admin Fee	\$220,000	\$233,500
	652200	Membership & Dues	\$27,000	\$28,000
	652300	Fuel	\$500	\$500
	652502	Leased Equipment	\$88,500	\$89,500
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$500	\$500
	652801	Contract Services	\$97,997	\$101,484
2. Operating & Maintenance Total			\$2,516,091	\$2,738,119
4. ISF Allocations & Transfers				
	901115	Tsfr Out to Fleet Services	\$2,772	\$2,808
	901116	Tsfr Out to Facility Maint Srv	\$1,290,184	\$1,441,999
4. ISF Allocations & Transfers Total			\$1,292,956	\$1,444,807
Departmental Total			\$4,935,113	\$5,350,639
Department Grand Total			\$4,935,113	\$5,350,639



HUMAN RESOURCES
DEPARTMENT



HUMAN RESOURCES

The Human Resources Department (HRD), under the purview of the Human Resources Director, provides comprehensive Human Resources, Risk Management & Emergency Management services to the city including, but not limited to, services to existing employees, recruitment, benefits, loss prevention, claims administration, and disaster emergency readiness and coordination.





DEPARTMENT MISSION

Human Resources, Risk / Emergency Management

- Established 2008

The Human Resources Department's mission is to partner with all City departments to ensure organizational effectiveness. The Human Resources Department falls under the direction of the City Manager.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Increase preparedness outreach in the City of Menifee.		80%	The City of Menifee has increased outreach efforts on Emergency Preparedness. Staff recently did a presentation/Emergency Management event at Audie Murphy Ranch and will also be presenting at the Emergency Preparedness Event in coordination with the Oasis Community.
2	Complete bid process for the Safety Master Plan.		10%	In process. Staff have completed a scope and has a timeline in place for the release of the Safety Master Plan RFP. This RFP is anticipated to be released in the next few months.
3	Complete implementation of the internal/external customer service model.		50 %	Temporarily on hold due to staffing shortages in the Department, however the City has a draft plan that was reviewed by multiple departments.
5	Produce quarterly spotlights to educate employees on current benefit offerings, Human Resources services, and other topics of interest.		0%	Temporarily on hold due to staffing shortages in the Department.
6	Develop and expand Administrative Policies/Guidelines to document practices and direction that have become precedent-setting in the workplace.		0%	Temporarily on hold due to staffing shortages in the Department.

Fiscal Year 2025/26 Goals & Objectives

1	Goal	Strategic Priority	Strategic Plan Priority Description
	Create a comprehensive report for Workers' Compensation, general liability/litigation cases in order to enhance employee safety and mitigate risks before December 2025.		Aligns with Priority 5 of Strategic Plan – Safe and VibrantCommunity.
2	Coordinate the development of the Safety Master Plan listed in Strategic Goal 5.B.3. before June 2026.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.



3	Collaborate with all departments/CIRA on an action plan for mitigating risks based on a Citywide Risk Assessment by Fall of 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
4	Produce monthly spotlights/newsletters to educate employees on current benefit offerings, Human Resources services, and other topics of interest before June 2026.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
5	Develop and expand Administrative Policies/Guidelines to document practices and direction that have become precedent setting in the workplace.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.

Fiscal Year 2026/27 Goals & Objectives

1	Update the Injury Illness and Injury Prevention Plan for Safety Compliance by June 2027.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
2	Enhance Workers' Compensation Training for all staff by Spring 2027 by providing an overview of the process from start to end.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
3	Enhance a comprehensive tabletop exercise that encompasses all department coordination to ensure staff are aware of their EOC role/processes before Fall 2026.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
4	Create and enhance administrative policies and procedures to formalize current practices and directions by June 2027.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Number of liability claims resolved		Workload	40	45	39	55	1



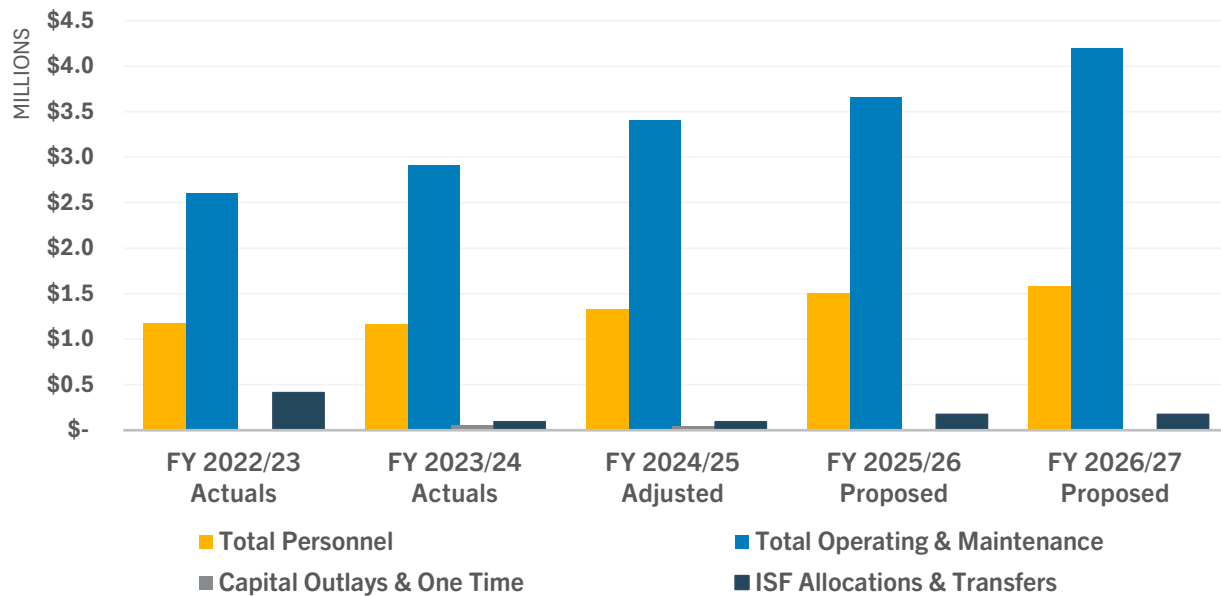
Percent (%) of employees in compliance with safety training		Efficiency/ Effectiveness	85%	85%	35%	50%	35%
Percent (%) of participation on a tabletop exercise		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Recruitments opened		Workload	50	50	25	48	55
Average number of applications received per recruitment		Workload	50	50	83	72	51
New-hire orientations conducted (FT & PT)		Workload	75	75	23	55	76

Human Resources

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 1,173,986	\$ 1,166,152	\$ 1,325,583	\$ 1,505,727	\$ 1,583,647	\$ 180,144	\$ 77,920
Total Operating & Maintenance	\$ 2,589,995	\$ 2,907,851	\$ 3,386,769	\$ 3,660,582	\$ 4,192,199	\$ 273,813	\$ 531,617
ISF Allocations & Transfers	\$ 412,699	\$ 91,774	\$ 93,544	\$ 172,617	\$ 172,708	\$ 79,073	\$ 91
SUBTOTAL	\$ 4,176,680	\$ 4,165,777	\$ 4,805,896	\$ 5,338,926	\$ 5,948,554	\$ 533,030	\$ 609,628
ISF & SPECIAL REVENUE FUNDS							
Total Operating & Maintenance	\$ 11,919	\$ 8,361	\$ 16,115	\$ 2,300	\$ 2,300	\$ (13,815)	\$ -
Capital Outlays & One Time	\$ 9,334	\$ 53,544	\$ 39,688	\$ -	\$ -	\$ (39,688)	\$ -
SUBTOTAL	\$ 21,253	\$ 61,905	\$ 55,803	\$ 2,300	\$ 2,300	\$ (53,503)	\$ -
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 1,173,986	\$ 1,166,152	\$ 1,325,583	\$ 1,505,727	\$ 1,583,647	\$ 180,144	\$ 77,920
Total Operating & Maintenance	\$ 2,601,913	\$ 2,916,212	\$ 3,402,884	\$ 3,662,882	\$ 4,194,499	\$ 259,998	\$ 531,617
Capital Outlays & One Time	\$ 9,334	\$ 53,544	\$ 39,688	\$ -	\$ -	\$ (39,688)	\$ -
ISF Allocations & Transfers	\$ 412,699	\$ 91,774	\$ 93,544	\$ 172,617	\$ 172,708	\$ 79,073	\$ 91
OPERATING EXPENSES TOTAL	\$ 4,197,933	\$ 4,227,682	\$ 4,861,699	\$ 5,341,226	\$ 5,950,854	\$ 479,527	\$ 609,628

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

In FY 2024/25, the Self-Insured Retention (SIR) amounts were increased for both General Liability insurance and Worker's Compensation insurance to create lower annual premiums. The City currently saves three times these SIR amounts to ensure the ability to pay claims readily and maintain proper reserve amounts.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

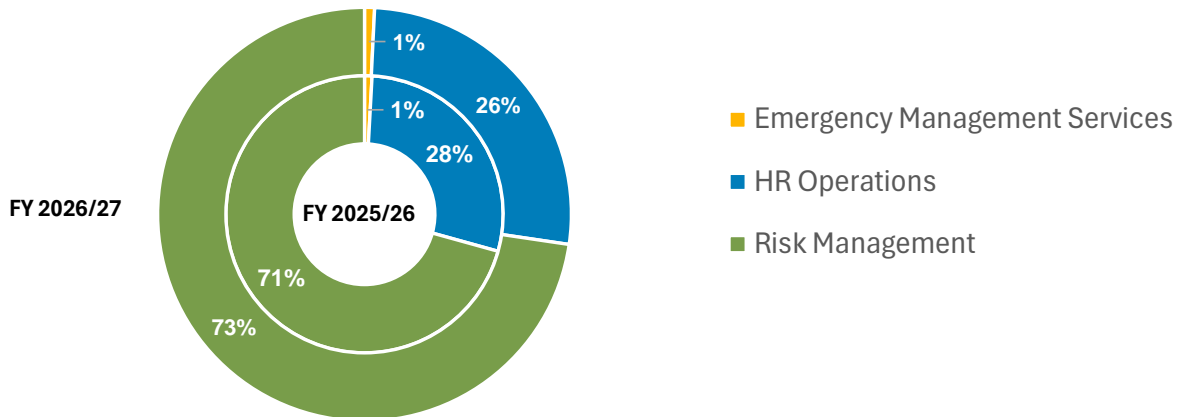
Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$4,176,680	\$4,165,777	\$4,805,896	\$5,338,926	\$5,948,554
1110 Information Technology	\$8,143	\$8,317	\$13,815	\$0	\$0
1115 Fleet Services	\$3,776	\$2,893	\$2,300	\$2,300	\$2,300
2301 Grant Fund	\$9,334	\$50,695	\$39,688	\$0	\$0
Grand Total	\$4,197,933	\$4,227,682	\$4,861,699	\$5,341,226	\$5,950,854



Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
HUMAN RESOURCES DEPARTMENT					
Human Resources Director	0.0	1.0		1.0	1.0
Deputy Human Resources Director	1.0	0.0		0.0	0.0
Human Resources Manager	1.0	1.0		1.0	1.0
Human Resources Analyst	2.0	2.0		2.0	2.0
HR Analyst (Risk/Emergency Mgt.)	1.0	1.0		1.0	1.0
HR Technician (Risk/Emergency Mgt.)	1.0	1.0		1.0	1.0
Human Resources Technician	2.0	2.0		2.0	2.0
Human Resources Assistant	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	9.0	9.0	0.0	9.0	9.0

Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Emergency Management Services				
2. Operating & Maintenance				
	651500	Small Tools/Field Equipment	\$1,214	\$1,214
	651600	Special Dept Exp	\$2,694	\$2,694
	652040	Telephone	\$3,500	\$3,500
	652210	Conference/Mtgs/Mileage	\$880	\$880
	652300	Fuel	\$300	\$300
	652400	Uniforms	\$515	\$515
	652405	Employee PPE/Emergency Supplie	\$10,300	\$10,300
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$1,000	\$1,000
	652815	Radio Charges-RCIT	\$3,000	\$3,000
2. Operating & Maintenance Total			\$24,403	\$24,403
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$18,859	\$18,861
	901115	Tsfr Out to Fleet Services	\$3,188	\$3,230
4. ISF Allocations & Transfers Total			\$22,047	\$22,091
Emergency Management Services Total			\$46,450	\$46,494
HR Operations				
1. Personnel				
	650100	Salaries	\$655,860	\$688,653
	650150	Auto Allowance	\$2,280	\$2,280
	650151	Cell Allowance	\$1,283	\$1,283
	650154	Other Benefits	\$5,306	\$5,571
	650155	Bilingual Pay	\$3,990	\$3,990
	650180	Accrued Time-Off Buy Backs	\$15,000	\$15,600
	650200	Overtime	\$1,500	\$1,500
	650230	Education Incentive Pay	\$11,876	\$12,464
	650231	Education Reimbursement	\$120,000	\$125,000
	650300	PERS Retirement	\$92,601	\$97,231
	650320	Medicare	\$9,510	\$9,985
	650400	Section 125 Benefit Plan	\$161,168	\$172,283
1. Personnel Total			\$1,080,374	\$1,135,840
2. Operating & Maintenance				
	650428	Recruitment Fees	\$15,965	\$16,444
	651210	Delivery/Courier Svc	\$258	\$258

2. Operating & Maintenance	651300	Printing & Duplication	\$258	\$258
	651400	Legal Advertising	\$390	\$400
	651600	Special Dept Exp	\$3,200	\$3,200
	652100	New Hire Screenings/Testings	\$112,429	\$115,802
	652200	Membership & Dues	\$3,750	\$3,750
	652210	Conference/Mtgs/Mileage	\$36,734	\$37,810
	652211	Training	\$78,420	\$78,420
	652796	Employee Wellness Expense	\$10,000	\$10,000
	652797	Employee Awards,flowers, etc	\$20,600	\$20,600
	652799	Temporary Staffing	\$3,090	\$3,090
	652800	Professional Services	\$35,600	\$36,500
	653150	Furniture & Equip - below \$5k	\$530	\$530
2. Operating & Maintenance Total			\$321,224	\$327,062
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$117,223	\$117,286
4. ISF Allocations & Transfers Total			\$117,223	\$117,286
HR Operations Total			\$1,518,821	\$1,580,188
Risk Management				
1. Personnel	650100	Salaries	\$296,863	\$311,707
	650150	Auto Allowance	\$2,280	\$2,280
	650151	Cell Allowance	\$428	\$428
	650154	Other Benefits	\$5,306	\$5,571
	650155	Bilingual Pay	\$3,990	\$3,990
	650180	Accrued Time-Off Buy Backs	\$5,000	\$5,600
	650230	Education Incentive Pay	\$4,639	\$4,867
	650300	PERS Retirement	\$40,554	\$42,581
	650320	Medicare	\$4,305	\$4,520
	650400	Section 125 Benefit Plan	\$61,988	\$66,263
1. Personnel Total			\$425,353	\$447,807
2. Operating & Maintenance	650420	Workers Compensation Premium	\$680,442	\$748,486
	650424	Property & Auto Ins Premium	\$217,546	\$261,055
	650425	General Liab. Premium	\$1,748,702	\$2,098,442
	650427	Other Ins. Premium	\$89,715	\$98,010
	650430	Claims Expense	\$400,000	\$412,000
	651011	Supplies	\$28,000	\$28,840
	651600	Special Dept Exp	\$5,000	\$5,150
	652200	Membership & Dues	\$900	\$900
	652210	Conference/Mtgs/Mileage	\$9,151	\$9,151
	652800	Professional Services	\$62,799	\$106,000
	652802	HR Support Services	\$75,000	\$75,000
2. Operating & Maintenance Total			\$3,317,255	\$3,843,034
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$33,347	\$33,331
4. ISF Allocations & Transfers Total			\$33,347	\$33,331
Risk Management Total			\$3,775,955	\$4,324,172
Department Grand Total			\$5,341,226	\$5,950,854



INFORMATION TECHNOLOGY
DEPARTMENT



INFORMATION TECHNOLOGY

INTERNAL SERVICE FUND

The City's Information Technology Department (ITD) is an Internal Service Fund of the City and services all departments of the City of Menifee. Allocation of costs are derived from the calculation of the number of work stations per individual department and the number of individual user licenses.











DEPARTMENT MISSION

Information Technology

- Established 2015 -



The Information Technology Department's mission is to partner with all City departments to ensure organizational effectiveness.

Fiscal Year 2024/25 Goals & Accomplishments				
	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Improve traffic flow and reduce dependency on Frontier by launching Phase II of the Smart City and Broadband Master Plan backbone.		50%	This is a larger/broader goal, and the IT department plans to continue this goal in the next year, effectively breaking it into more detailed pieces and having a better vision on how to improve traffic. Please refer to Goal #4 on FY25/26 to see continuation of Goal.
2	GIS will finalize a Data Governance Policy by June 30, 2025, that includes Data Stewardship, Data Quality, Data Standards, Metadata Management, Data Policy, Data Security, Data Cataloging, and Data Lineage.		80%	The IT Department has drafted policies that have addressed these data goals and metadata management. We are waiting on approval of other departments to approve and collaborate with this overall new policy.
3	Remediate issues found with all City controlled websites regarding ADA and other regulatory compliance and usability.		90%	A vendor has been chosen and paid to make all corrections, and their estimated completion will be May 2025.
4	In partnership with Finance and HR, complete implementation of the Tyler Munis Enterprise ERP system.		65%	The financial portion of the ERP has been completed and the last part of HCM will be implemented in the first quarter of FY25/26.
5	Coordinate with Communications Team to provide additional content creation staff capacity as part of producing two original content pieces per month.		100%	The Communications team has been consistently putting out 2 or more original content pieces a month.
Fiscal Year 2025/26 Goals & Objectives				
	Goal	Strategic Priority	Strategic Plan Priority Description	
1	Migrate Network Share to SharePoint Online		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility	





2	Deploy Phish resistant MFA (Multifactor authentication, Passwordless)		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
3	Implement a new Phone system for City Hall		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
4	Develop and publish interactive fiber inventory map that will be used to identify targets and track conduit and fiber installations.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure

Fiscal Year 2026/27 Goals & Objectives

1	Improve Incident Response Plan: Revise & rehearse the organization's incident response protocols to ensure preparedness for potential breaches		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Activate SAML (Security Assertion Markup Language) Single Sign-On for all Enterprise GIS users		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
3	Implement Zero-Trust Architecture: Transition to a zero-trust model to strengthen access controls and minimize vulnerabilities.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
4	Enhance Data Backups: Regularly review test and improve backup strategies to ensure data integrity and quick restoration.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Respond to clients' requests for service (Tickets) within four business hours 95% of the time and ensure issues are resolved within agreed upon timeframes 90% of the time.		Efficiency/ Effectiveness	95%	95%	95%	95%	70%
Enhance the City's compliance with prioritized NIST 800-53 controls by 10% annually, focusing on high-risk areas.		Efficiency/ Effectiveness	50%	50%	45%	20%	N/A



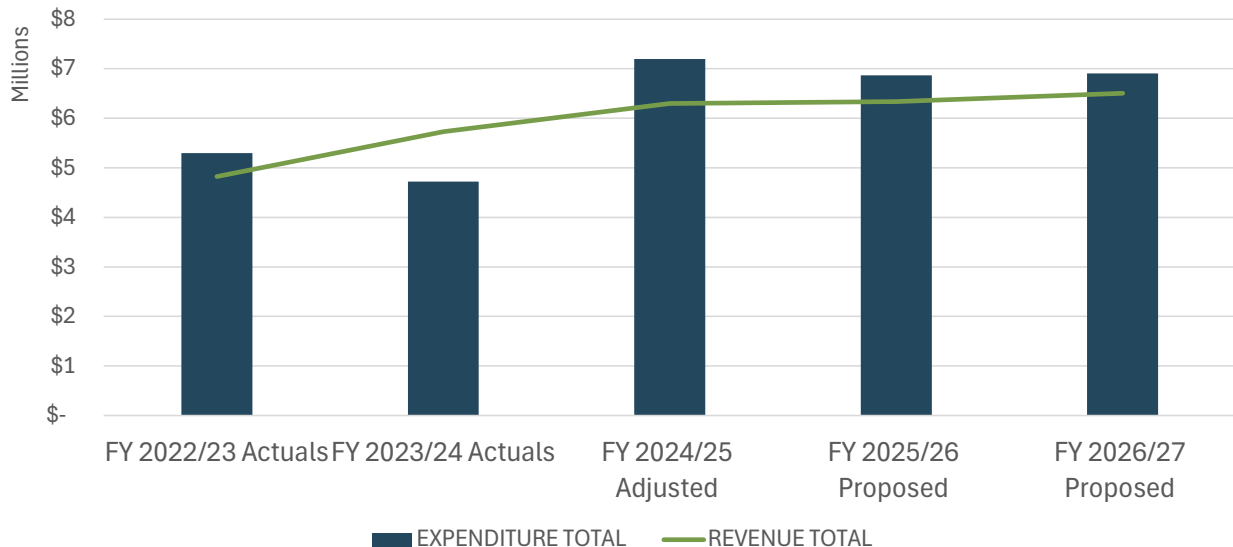
Develop one Custom GIS Mapping Application a month		Efficiency/ Effectiveness	12 annually	12 annually	N/A	N/A	N/A
Percentage of time IT systems and services are operational and available.		Efficiency/ Effectiveness	95%	95%	N/A	N/A	N/A
Hours of IT team members completing training or certifications		Workload	48 hours annually	48 hours annually	N/A	N/A	N/A

Information Technology ISF (1110)

FY 2025/26 & FY 2026/27 FUND 1110 BUDGET SUMMARY

FUND SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
REVENUE/TRANSFERS-IN							
Revenue / Transfer In	\$ 4,796,715	\$ 5,584,986	\$ 6,212,828	\$ 6,189,024	\$ 6,354,546	\$ (23,804)	\$ 165,522
Interest	\$ 27,134	\$ 145,546	\$ 85,310	\$ 150,000	\$ 150,000	\$ 64,690	\$ -
REVENUE TOTAL	\$ 4,823,849	\$ 5,730,532	\$ 6,298,138	\$ 6,339,024	\$ 6,504,546	\$ 40,886	\$ 165,522
IT INTERNAL SERVICE FUND							
Personnel	\$ 1,342,732	\$ 1,438,145	\$ 2,180,223	\$ 2,076,371	\$ 2,183,854	\$ (103,852)	\$ 107,483
Operating & Maintenance	\$ 2,681,222	\$ 2,927,556	\$ 4,395,962	\$ 4,738,656	\$ 4,716,339	\$ 342,694	\$ (22,317)
Capital Outlays & One Time	\$ 1,267,078	\$ 350,346	\$ 609,409	\$ 50,000	\$ -	\$ (559,409)	\$ (50,000)
ISF Allocations & Transfers	\$ 6,157	\$ 7,087	\$ 7,128	\$ 4,297	\$ 4,353	\$ (2,831)	\$ 56
EXPENDITURE TOTAL	\$ 5,297,189	\$ 4,723,135	\$ 7,192,722	\$ 6,869,324	\$ 6,904,546	\$ (323,398)	\$ 35,222
OPERATING INCREASE/(USE OF FUND BALANCE)	\$ (473,340)	\$ 1,007,398	\$ (894,584)	\$ (530,300)	\$ (400,000)	\$ 364,284	\$ 130,300

INFORMATION TECHNOLOGY FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Department Notes

For FY2025/26, all software within City Hall is consolidated under the IT Department. Other departments will show direct charges within the IT Fund for software and hardware, but moving forward this will only be reflected in the departments' allocations. This was done in order to consolidate management of software.

Intentional use of fund balance is budgeted annually for laptop and other hardware replacements.

Change in Service Levels

The current phone system that services City Hall and Menifee Police Department Headquarters is reaching service end-of-life. In order to maintain proper communications, the department has requested a replacement service requiring a software service through Microsoft Teams and new hardware for all employee desks.

Additional software requested by other departments, to be managed by IT, includes a vendor procurement module, software to assist citywide efforts of coordinating and managing various social media accounts, and scheduling software for Park Rangers.

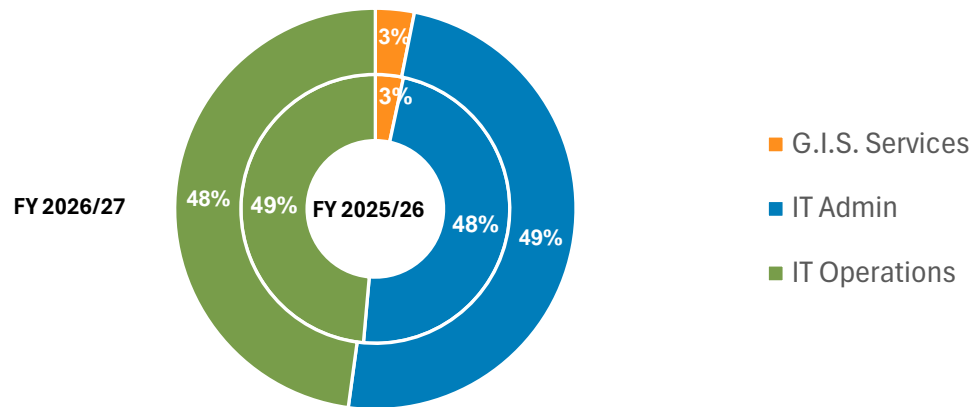
Department Staffing

POSITION TITLE	FY 2023/24	FY 2024/25	FY 2025/26	FY 2025/26	FY 2026/27
	Authorized	Authorized	Proposed Changes	Proposed	Proposed
INFORMATION TECHNOLOGY					
Chief Information Officer	1.0	1.0		1.0	1.0
Information Technology (IT) Manager	1.0	1.0		1.0	1.0
IT Supervisor	0.0	0.0		0.0	0.0
Cybersecurity Manager	1.0	1.0		1.0	1.0
Geographic Information System (GIS) Coordinator	1.0	1.0		1.0	1.0
GIS Analyst	0.0	1.0		1.0	1.0
IT Analyst	3.0	3.0		3.0	3.0
Management Analyst II	1.0	1.0		1.0	1.0
IT Technician	3.0	3.0		3.0	3.0
GIS Technician	2.0	1.0		1.0	1.0
Audio Visual (AV) Coordinator*	1.0	0.0		0.0	0.0
AV System Technician*	1.0	0.0		0.0	0.0
DEPARTMENT FTE TOTAL	15.0	13.0	0.0	13.0	13.0

*The Digital Productions Division was moved to the CEO Communications Division in FY 2025/26. The staffing positions and totals remain the same citywide.



Department Budget Detail



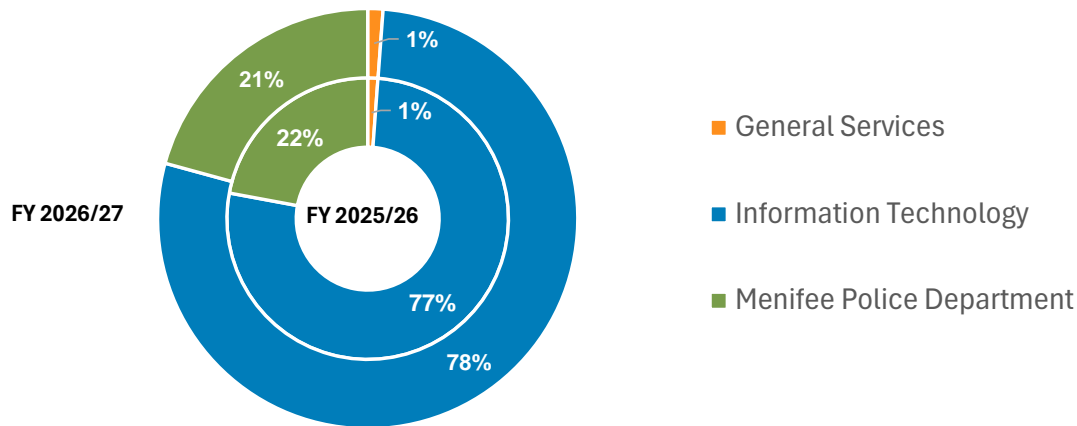
Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
G.I.S. Services				
2. Operating & Maintenance				
	651353	Software/Subscriptions	\$129,000	\$140,500
	652800	Professional Services	\$50,000	\$30,000
2. Operating & Maintenance Total			\$179,000	\$170,500
G.I.S. Services Total			\$179,000	\$170,500
IT Admin				
1. Personnel				
	650100	Salaries	\$1,473,494	\$1,547,169
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$3,420	\$3,420
	650154	Other Benefits	\$11,968	\$12,566
	650155	Bilingual Pay	\$1,995	\$1,995
	650158	Longevity Pay	\$4,818	\$5,059
	650180	Accrued Time-Off Buy Backs	\$30,996	\$31,500
	650200	Overtime	\$10,000	\$10,300
	650210	Standby/Call Out Pay	\$9,000	\$9,000
	650220	Part Time	\$5,000	\$5,000
	650230	Education Incentive Pay	\$26,764	\$28,098
	650300	PERS Retirement	\$150,585	\$158,115
	650320	Medicare	\$21,436	\$22,507
	650400	Section 125 Benefit Plan	\$322,335	\$344,565
1. Personnel Total			\$2,076,371	\$2,183,854
2. Operating & Maintenance				
	651600	Special Dept Exp	\$3,500	\$3,500
	652200	Membership & Dues	\$500	\$500
	652210	Conference/Mtgs/Mileage	\$60,000	\$61,800
	652211	Training	\$11,500	\$11,950
	652300	Fuel	\$1,000	\$1,000
	652503	Vehicle Maintenance	\$1,500	\$1,500
	652506	Vehicle Tires	\$600	\$600
	653150	Furniture & Equip - below \$5k	\$400,000	\$400,000
2. Operating & Maintenance Total			\$478,600	\$480,850
4. ISF Allocations & Transfers				
	901115	Tsfr Out to Fleet Services	\$4,297	\$4,353
4. ISF Allocations & Transfers Total			\$4,297	\$4,353
IT Admin Total			\$2,559,268	\$2,669,057
IT Operations				

2. Operating & Maintenance				
	651353	Software/Subscriptions	\$1,668,272	\$1,702,893
	651354	Cybersecurity	\$281,000	\$273,000
	651500	Small Tools/Field Equipment	\$70,000	\$41,200
	652039	Mobile Devices	\$126,000	\$132,300
	652051	Alarm Services	\$120,250	\$116,000
	652500	Equipment Maint.	\$237,400	\$250,000
	652800	Professional Services	\$85,000	\$89,000
2. Operating & Maintenance Total			\$2,587,922	\$2,604,393
IT Operations Total			\$2,587,922	\$2,604,393
Department Grand Total			\$5,326,190	\$5,443,950



IT Fund (1110) Budget Detail



Department Budgets by Account (Fund 1110)

Departments / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
General Services				
2. Operating & Maintenance				
	652502	Leased Equipment	\$80,000	\$81,000
2. Operating & Maintenance Total			\$80,000	\$81,000
General Services Total			\$80,000	\$81,000
Information Technology				
1. Personnel				
	650100	Salaries	\$1,473,494	\$1,547,169
	650150	Auto Allowance	\$4,560	\$4,560
	650151	Cell Allowance	\$3,420	\$3,420
	650154	Other Benefits	\$11,968	\$12,566
	650155	Bilingual Pay	\$1,995	\$1,995
	650158	Longevity Pay	\$4,818	\$5,059
	650180	Accrued Time-Off Buy Backs	\$30,996	\$31,500
	650200	Overtime	\$10,000	\$10,300
	650210	Standby/Call Out Pay	\$9,000	\$9,000
	650220	Part Time	\$5,000	\$5,000
	650230	Education Incentive Pay	\$26,764	\$28,098
	650300	PERS Retirement	\$150,585	\$158,115
	650320	Medicare	\$21,436	\$22,507
	650400	Section 125 Benefit Plan	\$322,335	\$344,565
1. Personnel Total			\$2,076,371	\$2,183,854
2. Operating & Maintenance				
	651353	Software/Subscriptions	\$1,746,522	\$1,793,393
	651354	Cybersecurity	\$281,000	\$273,000
	651500	Small Tools/Field Equipment	\$70,000	\$41,200
	651600	Special Dept Exp	\$3,500	\$3,500
	652039	Mobile Devices	\$126,000	\$132,300
	652051	Alarm Services	\$120,250	\$116,000
	652200	Membership & Dues	\$500	\$500
	652210	Conference/Mtgs/Mileage	\$60,000	\$61,800
	652211	Training	\$11,500	\$11,950
	652500	Equipment Maint.	\$237,400	\$250,000
	652800	Professional Services	\$135,000	\$119,000
	653150	Furniture & Equip - below \$5k	\$400,000	\$400,000
2. Operating & Maintenance Total			\$3,191,672	\$3,202,643

4. ISF Allocations & Transfers				
	901115	Tsfr Out to Fleet Services	\$4,297	\$4,353
4. ISF Allocations & Transfers Total			\$4,297	\$4,353
Information Technology Total			\$5,272,340	\$5,390,850
Menifee Police Department				
2. Operating & Maintenance				
	651353	Software/Subscriptions	\$1,252,029	\$1,247,741
	651500	Small Tools/Field Equipment	\$10,000	\$10,000
	652039	Mobile Devices	\$126,000	\$132,300
	652500	Equipment Maint.	\$10,000	\$10,000
	652502	Leased Equipment	\$28,655	\$32,655
	653150	Furniture & Equip - below \$5k	\$40,300	\$0
2. Operating & Maintenance Total			\$1,466,984	\$1,432,696
3. Capital Outlays & One-time				
	660010	Machine & Equipment- over \$5k	\$50,000	\$0
3. Capital Outlays & One-time Total			\$50,000	\$0
Menifee Police Department Total			\$1,516,984	\$1,432,696
Fund Grand Total			\$6,869,324	\$6,904,546



POLICE
DEPARTMENT



MENIFEE POLICE DEPARTMENT

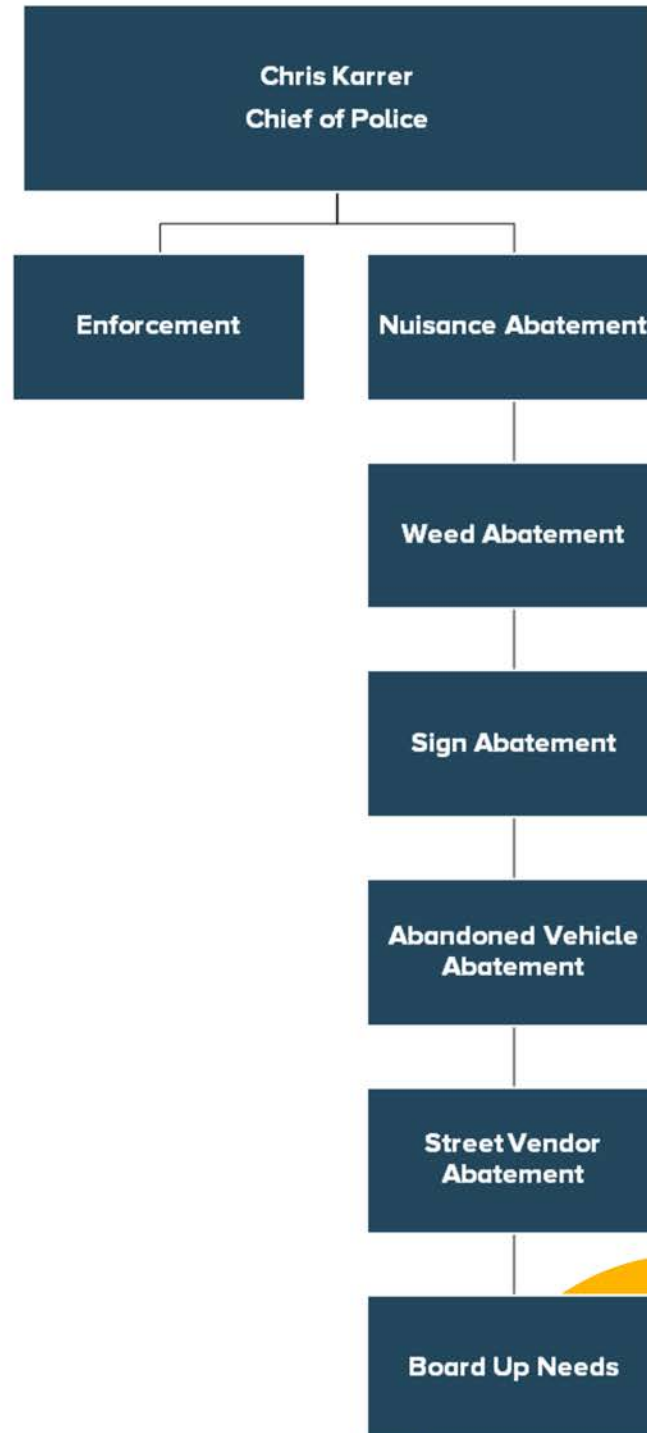
The Menifee Police Department (MPD) serves the citizens of Menifee through ensuring safety in the community. In November of 2018 the Menifee City Council elected to move forward with setting up its own police department. By electing to set up its own police department the City has embraced the philosophy of local control. The Department is also responsible for the oversight of the Code Enforcement Division and Animal Control services.



MENIFEE POLICE DEPARTMENT

CODE ENFORCEMENT DIVISON

The Code Enforcement Division (CODE) is the chief enforcement authority for the City municipal code and regulations. The Code Enforcement Division facilitates with other departments to enforce City codes along with health and safety regulations.





DEPARTMENT MISSION

Meniffee Police Department (PD)

- Established 2020

The mission of the Meniffee Police Department is to deliver an experience where people feel unified, engaged, and safe by providing exceptional police service to the citizens of Meniffee with the latest technologies and approved practices setting the department up as a leader in the region.

Fiscal Year 2024/25 Goals & Accomplishments

	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Increase effectiveness of office and field staff through continued focus on internal and external training by June 30, 2025.		100%	Staff created a training guideline and a list of anticipated training classes for the upcoming two fiscal years. Code enforcement personnel have been certified by the California Association of Code Enforcement Officers as a result of continued training.
2	Inform the community of the benefits of the newly adopted municipal codes by December 31, 2024.		100%	The community is consistently updated on the newly adopted municipal codes through various channels, including community meetings, citizen academies, and direct education with property owners in the field. On-Going effort.
3	Research the feasibility of creating and implementing a task force that would proactively conduct voluntary evaluations of single-family and multi-family homes for safety concerns by June 30, 2025.		50%	Identified the necessary inspections for the properties. Continuing to gather information on the qualifications required for conducting safety inspections of single-family residences. Based on these qualifications, we will also gather data for budget estimates, including personnel salaries and required equipment.
4	Connect with our community via social media and similar media platforms to increase the police department's involvement in community-related events.		100%	The department's FB, IG, Twitter, and YouTube platforms have all gained followers. The department's web page includes an EVENTS tab that highlights upcoming social events, allowing site visitors to access event details. On-Going effort..
5	Enhance public safety response times through strategic deployment of resources by June 2025.		80%	Implemented Live 911, enabling officers to hear 911 calls in real time, which can lead to faster response times. Staff is currently exploring the addition of two patrol swing shifts to enhance shift overlap. Additionally, staff is analyzing call-for-service data by patrol



				beat to optimize officer deployment for greater effectiveness and efficiency.
6	Enroll the majority of the department's Lieutenant and Sergeant group in a professional development course (i.e. FBI National Academy, Drucker Institute, Supervisory Leadership Institute, or Command College), by June 2025.		100%	Two more sergeants have completed SLI, one captain has been enrolled in the FBINA, and staff is currently working on enrolling the second captain in the FBINA. Additionally, a lieutenant has completed the Cal Chiefs EDC trilogy, and we are actively working on enrolling other lieutenants in professional development courses.
7	Explore the feasibility and cost effectiveness of future implementation of a Menifee Police Department Dispatch Center.		20%	Funding for a feasibility study is being sought within the upcoming budget cycle. Staff currently exploring service options with Central Square representatives to support CAD/RMS future needs.

Fiscal Year 2025/26 Goals & Objectives

	Goal	Strategic Priority	Strategic Plan Priority Description
1	Establish an Area of Command Program to improve information gathering, efficiently address community policing needs and quality of life concerns, and reduce over crime by 5% at the beat level, with full implementation by December 31, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
2	Establish a mentorship program for new and existing staff to foster career growth, leadership development, skill enhancement, and employee engagement, with full implementation by February 28, 2026.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
3	Implement a Drone as a First Responder (DFR) program to enhance operational efficiency with existing resources and reduce response times by 5% to Part one crimes, achieving full deployment by December 31, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
4	Hold (2) presentations/trainings (1) per middle school and high school staff on suicide awareness/prevention.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
5	Partner with local retail businesses and the Chamber of Commerce to deliver quarterly employee training on theft prevention, suspect		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.



	identification, and reporting best practices by December 31, 2025.		
6	Implement a Real Time Information Center which will incorporate the department's newly acquired AXON FUSUS as the main platform, allowing for improved crime solving and prevention capabilities.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
Fiscal Year 2026/27 Goals & Objectives			
1	Reduce code enforcement complaints by 10% by strengthening education and enforcement efforts in high- complaint neighborhoods affected by the 'broken windows theory' while collaborating with communities to ensure compliance from property owners and tenants by June of 2027.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
2	Enhance the Neighborhood Watch program by dividing the city into four areas and assigning a sergeant or lieutenant to strengthen collaboration and communication with local groups.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community.
3	Conduct three community information meetings to Inform and connect with community members and businesses regarding the benefits of integrating available camera feeds into the department's AXON FUSUS real time information center.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.
4	Simulated Impaired Driving Experience (SIDNE) distracted driver training course for junior/seniors at both high schools.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure.

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Abandoned/Inoperable Vehicle cases closed		Workload	50	50	42	50	16
Abandoned / Distressed Residential Property cases closed		Workload	30	30	19	10	5



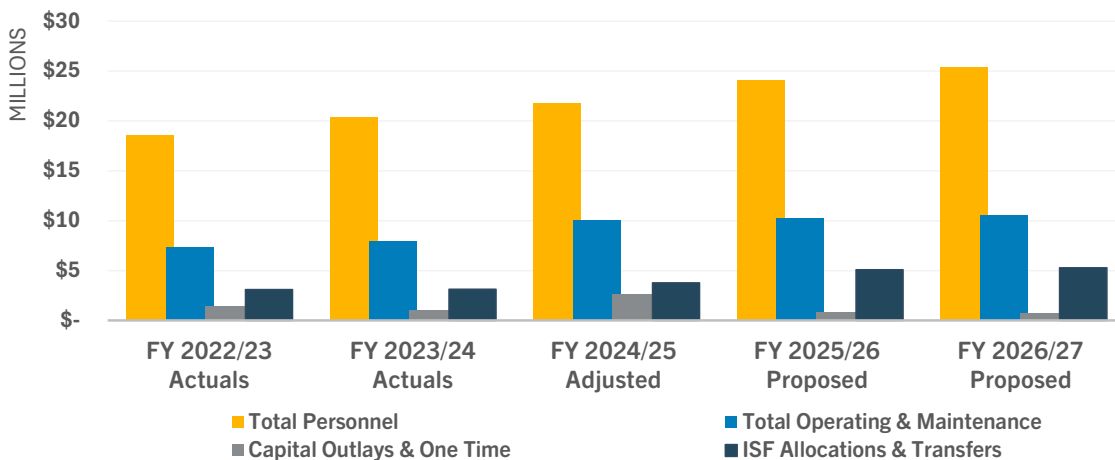
Graffiti cases closed		Workload	45	45	47	45	30
Illegal Construction cases closed		Workload	50	75	55	50	60
Illegal Dumping / Junk / Debris / Outside Accumulation cases closed		Workload	100	100	102	80	112
Nuisance / Complaint cases closed		Workload	300	300	407	150	210
Weed Abatement cases closed		Workload	300	300	200	300	105
Sign Violation cases closed		Workload	500	800	253	500	415
Unlicensed Business cases closed		Workload	40	50	22	40	34
Response Time- Priority 1 Calls		Efficiency/ Effectiveness	8min	8min	11 min	8 min	9 min
Response Time- Priority 2 Calls		Efficiency/ Effectiveness	20min	20min	18 min	20 min	20 min
Response Time- Priority 3 Calls		Efficiency/ Effectiveness	35min	35min	27 min	35 min	30 min
Hold Community Engagement Events		Workload	20	20	13	15	N/A
Hold School Engagement Events		Workload	15	15	19	10	N/A
Percent (%) of Staff who have obtained BA/BS or higher		Efficiency/ Effectiveness	65%	65%	60%	65%	60%

Menifee Police Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 12,825,139	\$ 13,899,414	\$ 14,423,777	\$ 16,057,514	\$ 16,857,807	\$ 1,633,737	\$ 800,293
Total Operating & Maintenance	\$ 4,555,356	\$ 4,892,048	\$ 6,004,803	\$ 5,992,579	\$ 6,302,131	\$ (12,224)	\$ 309,552
Capital Outlays & One Time	\$ 207,370	\$ 138,163	\$ 587,352	\$ -	\$ -	\$ (587,352)	\$ -
ISF Allocations & Transfers	\$ 2,924,878	\$ 2,986,771	\$ 3,624,290	\$ 4,941,376	\$ 5,109,931	\$ 1,317,086	\$ 168,555
SUBTOTAL	\$ 20,512,743	\$ 21,916,395	\$ 24,640,221	\$ 26,991,469	\$ 28,269,869	\$ 2,351,248	\$ 1,278,400
QUALITY OF LIFE FUND							
Total Personnel	\$ 5,586,116	\$ 6,328,390	\$ 7,142,315	\$ 7,881,456	\$ 8,297,390	\$ 739,141	\$ 415,934
Total Operating & Maintenance	\$ 1,089,405	\$ 1,013,755	\$ 1,002,584	\$ 1,000,000	\$ 1,000,000	\$ (2,584)	\$ -
Capital Outlays & One Time	\$ 648,668	\$ 252,619	\$ 351,120	\$ -	\$ -	\$ (351,120)	\$ -
SUBTOTAL	\$ 7,324,190	\$ 7,594,764	\$ 8,496,019	\$ 8,881,456	\$ 9,297,390	\$ 385,437	\$ 415,934
ISF & SPECIAL REVENUE FUNDS							
Total Personnel	\$ 148,301	\$ 152,517	\$ 172,256	\$ 195,372	\$ 207,037	\$ 23,116	\$ 11,665
Total Operating & Maintenance	\$ 1,741,511	\$ 2,051,731	\$ 3,050,432	\$ 3,268,433	\$ 3,281,274	\$ 218,001	\$ 12,841
Capital Outlays & One Time	\$ 540,961	\$ 694,731	\$ 1,666,989	\$ 854,000	\$ 704,000	\$ (812,989)	\$ (150,000)
ISF Allocations & Transfers	\$ 164,684	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -
SUBTOTAL	\$ 2,595,457	\$ 3,048,978	\$ 5,039,677	\$ 4,467,805	\$ 4,342,311	\$ (571,872)	\$ (125,494)
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 18,559,556	\$ 20,380,320	\$ 21,738,348	\$ 24,134,342	\$ 25,362,234	\$ 2,395,994	\$ 1,227,892
Total Operating & Maintenance	\$ 7,386,272	\$ 7,957,534	\$ 10,057,819	\$ 10,261,012	\$ 10,583,405	\$ 203,193	\$ 322,393
Capital Outlays & One Time	\$ 1,396,999	\$ 1,085,513	\$ 2,605,461	\$ 854,000	\$ 704,000	\$ (1,751,461)	\$ (150,000)
ISF Allocations & Transfers	\$ 3,089,562	\$ 3,136,771	\$ 3,774,290	\$ 5,091,376	\$ 5,259,931	\$ 1,317,086	\$ 168,555
OPERATING EXPENSES TOTAL	\$ 30,432,389	\$ 32,560,137	\$ 38,175,918	\$ 40,340,730	\$ 41,909,570	\$ 2,164,812	\$ 1,568,840

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

All three labor groups that make up the personnel for MPD renegotiated their Memorandums of Understandings (MOUs), including additional cost of living adjustments and expanded benefits, which led to the increase in Personnel from FY 2024/25 to FY 2025/26. Several vehicles will also be replaced in both fiscal years in order to rotate out old patrol vehicles that are over the recommended mileage for use, funded primarily through Fleet fund balance.

Change in Service Levels

The department will be expanding the drone as a first responder program with the purchase of two additional drones, one for outdoor, long-range responses and one for indoor, short-range search and rescues. New software will be used to direct the drones and maintain full public accountability of flight paths.

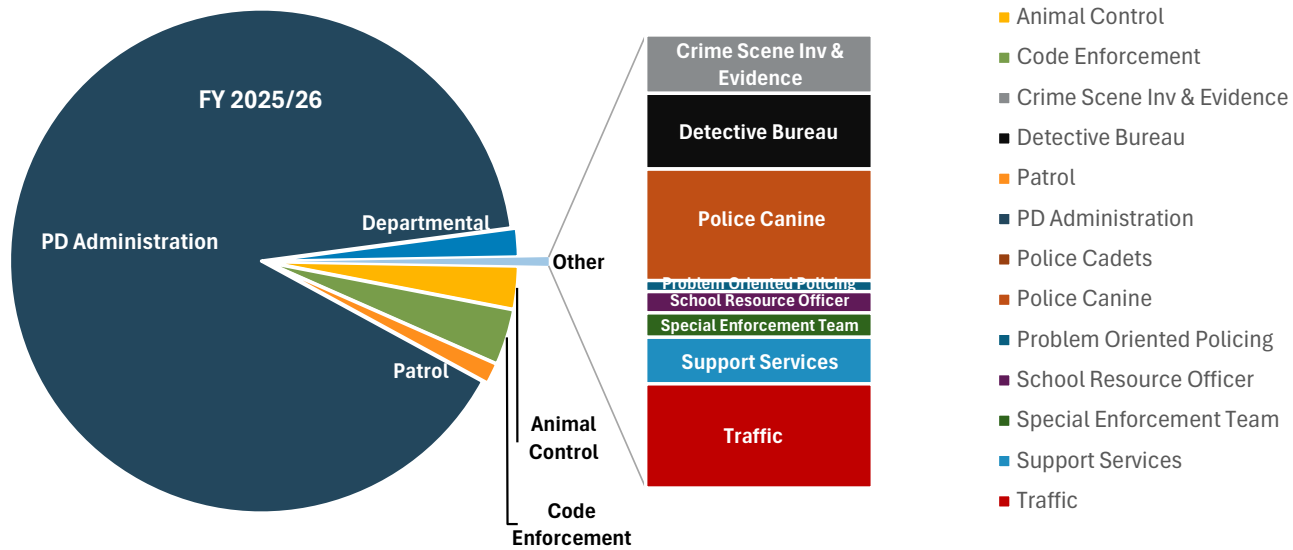
Department Operating Expenses by Funding Source

Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$20,512,743	\$21,916,395	\$24,640,221	\$26,991,469	\$28,269,869
1105 Quality of Life	\$7,324,190	\$7,594,764	\$8,496,019	\$8,881,456	\$9,297,390
1110 Information Technology	\$825,813	\$1,269,456	\$1,198,032	\$1,516,984	\$1,432,696
1115 Fleet Services	\$1,090,803	\$1,112,678	\$900,440	\$1,386,520	\$1,305,520
1116 Facility Maintenance Services	\$122,380	\$167,666	\$796,870	\$776,426	\$809,013
2240 SLESF	\$164,684	\$150,000	\$150,000	\$150,000	\$150,000
2301 Grant Fund	\$57,597	\$20,857	\$1,398,621	\$0	\$0
2410-2415, 2500-2620 DIF	\$185,878	\$175,804	\$423,458	\$442,503	\$438,045
2420-2480 CSAs	\$148,301	\$152,517	\$172,256	\$195,372	\$207,037
Grand Total	\$30,432,389	\$32,560,137	\$38,175,918	\$40,340,730	\$41,909,570

Department Staffing

POSITION TITLE	FY 2023/24 Authorized	FY 2024/25 Authorized	FY 2025/26 Proposed Changes	FY 2025/26 Proposed	FY 2026/27 Proposed
POLICE DEPARTMENT					
Chief of Police	1.0	1.0		1.0	1.0
Police Captain	2.0	2.0		2.0	2.0
Police Lieutenant	4.0	4.0		4.0	4.0
Police Support Services Manager	1.0	1.0		1.0	1.0
Police Sergeant	12.0	12.0		12.0	12.0
Budget and Grants Analyst	1.0	1.0		1.0	1.0
Senior Police Personnel & Training Analyst	1.0	1.0		1.0	1.0
Crime Analyst	1.0	1.0		1.0	1.0
Police Officer	74.0	74.0		74.0	74.0
Police Records Supervisor	1.0	1.0		1.0	1.0
Crime Scene/Property & Evidence Specialist	2.0	2.0		2.0	2.0
Sr. Community Service Officer	1.0	1.0		1.0	1.0
Community Service Officer II	6.0	6.0		6.0	6.0
Investigative Specialist II	3.0	3.0		3.0	3.0
Community Engagement Specialist	1.0	1.0		1.0	1.0
Executive Assistant	1.0	1.0		1.0	1.0
Sr. Police Records Technician	1.0	1.0		1.0	1.0
Property Room Technician	1.0	1.0		1.0	1.0
Police Records Technician	5.0	5.0		5.0	5.0
Administrative Assistant	1.0	1.0		1.0	1.0
Part-time: Cadets	2.0	2.0		2.0	2.0
DEPARTMENT FTE TOTAL	122.0	122.0	0.0	122.0	122.0

Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Animal Control				
2. Operating & Maintenance				
	651600	Special Dept Exp	\$750	\$1,000
	652807	Animal Field Services	\$234,000	\$234,000
	652808	Animal Sheltering Services	\$877,224	\$964,946
2. Operating & Maintenance Total			\$1,111,974	\$1,199,946
Animal Control Total			\$1,111,974	\$1,199,946
Code Enforcement				
1. Personnel				
	650100	Salaries	\$686,711	\$721,046
	650151	Cell Allowance	\$855	\$855
	650155	Bilingual Pay	\$3,420	\$3,420
	650158	Longevity Pay	\$3,000	\$3,150
	650180	Accrued Time-Off Buy Backs	\$11,000	\$11,440
	650200	Overtime	\$8,000	\$8,000
	650230	Education Incentive Pay	\$16,449	\$17,238
	650300	PERS Retirement	\$88,221	\$92,632
	650320	Medicare	\$10,000	\$10,501
	650400	Section 125 Benefit Plan	\$198,360	\$212,040
1. Personnel Total			\$1,026,016	\$1,080,322
2. Operating & Maintenance				
	651300	Printing & Duplication	\$5,000	\$5,200
	651462	General Nuisance Abatement	\$41,200	\$42,436
	651500	Small Tools/Field Equipment	\$1,000	\$1,030
	651600	Special Dept Exp	\$1,500	\$1,545
	652200	Membership & Dues	\$1,500	\$1,545
	652210	Conference/Mtgs/Mileage	\$9,300	\$9,579
	652211	Training	\$5,915	\$6,092
	652300	Fuel	\$19,500	\$19,500
	652400	Uniforms	\$8,000	\$8,240
	652503	Vehicle Maintenance	\$4,200	\$5,000

	652504	Leased Vehicles	\$25,000	\$25,000
	652506	Vehicle Tires	\$2,100	\$2,100
	652800	Professional Services	\$71,500	\$71,500
	652813	Field Equip Repair & Maint	\$13,390	\$13,792
	652820	Vehicle Tow-Recoverable	\$23,680	\$24,390
	653150	Furniture & Equip - below \$5k	\$5,150	\$5,305
2. Operating & Maintenance Total			\$237,935	\$242,254
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$142,234	\$162,400
	901115	Tsfr Out to Fleet Services	\$35,763	\$37,029
4. ISF Allocations & Transfers Total			\$177,997	\$199,429
Code Enforcement Total			\$1,441,948	\$1,522,005
Crime Scene Inv & Evidence				
2. Operating & Maintenance	652211	Training	\$7,735	\$4,868
	652752	Property/Evidence/Forensics	\$21,000	\$30,000
2. Operating & Maintenance Total			\$28,735	\$34,868
Crime Scene Inv & Evidence Total			\$28,735	\$34,868
Detective Bureau				
2. Operating & Maintenance	651010	Office Supplies	\$6,000	\$6,000
	652211	Training	\$31,330	\$20,510
	652751	Protective Devices Accessories	\$0	\$5,000
2. Operating & Maintenance Total			\$37,330	\$31,510
Detective Bureau Total			\$37,330	\$31,510
Patrol				
2. Operating & Maintenance				
	651501	Materials and Supplies	\$12,000	\$12,000
	652211	Training	\$49,955	\$62,785
	652400	Uniforms	\$48,000	\$49,500
	652500	Equipment Maint.	\$401,700	\$413,700
	652751	Protective Devices Accessories	\$23,865	\$0
2. Operating & Maintenance Total			\$535,520	\$537,985
Patrol Total			\$535,520	\$537,985
PD Administration				
1. Personnel				
	650100	Salaries	\$13,859,789	\$14,536,086
	650154	Other Benefits	\$299,426	\$300,615
	650155	Bilingual Pay	\$119,885	\$125,081
	650157	Uniform Allowance	\$126,411	\$126,411
	650180	Accrued Time-Off Buy Backs	\$450,000	\$475,000
	650200	Overtime	\$1,000,000	\$1,000,000
	650220	Part Time	\$50,000	\$50,000
	650225	Special Assignment Pay	\$524,501	\$558,601
	650226	Hiring Bonus/Retention - PD	\$478,291	\$478,291
	650230	Education Incentive Pay	\$1,072,721	\$1,204,302
	650300	PERS Retirement	\$2,011,110	\$2,109,816
	650310	Social Security	\$3,500	\$3,600
	650320	Medicare	\$200,967	\$210,774
	650400	Section 125 Benefit Plan	\$2,911,725	\$3,103,335
1. Personnel Total			\$23,108,326	\$24,281,912
2. Operating & Maintenance				
	651010	Office Supplies	\$18,987	\$19,555
	651011	Supplies	\$1,030	\$1,060
	651012	Janitorial Supplies	\$10,000	\$10,000
	651200	Postage	\$2,060	\$2,121
	651300	Printing & Duplication	\$7,932	\$8,155
	651353	Software/Subscriptions	\$1,252,029	\$1,247,741
	651500	Small Tools/Field Equipment	\$15,000	\$15,000

	651501	Materials and Supplies	\$18,000	\$18,240
	651600	Special Dept Exp	\$15,449	\$15,857
	651720	Marketing	\$3,500	\$0
	652039	Mobile Devices	\$126,000	\$132,300
2. Operating & Maintenance	652040	Telephone	\$14,850	\$16,332
	652041	Utilities-Electricity	\$103,000	\$106,090
	652042	Utilities-Gas	\$2,300	\$2,369
	652043	Utilities-Water	\$8,240	\$8,487
	652050	Facilities Maintenance	\$32,000	\$32,000
	652060	Building Leases	\$603,680	\$630,255
	652200	Membership & Dues	\$6,695	\$6,895
	652205	Travel-Investigative PD	\$5,000	\$5,000
	652210	Conference/Mtgs/Mileage	\$8,500	\$8,750
	652211	Training	\$41,341	\$39,596
	652300	Fuel	\$490,000	\$490,000
	652400	Uniforms	\$64,469	\$66,337
	652500	Equipment Maint.	\$92,000	\$94,000
	652502	Leased Equipment	\$111,155	\$123,405
	652503	Vehicle Maintenance	\$145,000	\$145,000
	652504	Leased Vehicles	\$61,800	\$63,654
	652506	Vehicle Tires	\$50,000	\$50,000
	652508	Police Explorer Program	\$10,885	\$10,885
	652509	PD Volunteer Program	\$16,400	\$16,400
	652510	Blood Draws	\$35,000	\$35,000
	652515	Parking Citation Service Fees	\$22,500	\$22,500
	652610	Backflows - Parks	\$500	\$500
	652750	Dispatch Services	\$3,750,000	\$3,800,000
	652751	Protective Devices Accessories	\$59,000	\$249,770
	652754	SWAT Call Out	\$25,000	\$25,000
	652755	SWAT Equipment & Supplies	\$44,000	\$44,000
	652800	Professional Services	\$488,895	\$513,340
	652801	Contract Services	\$120,246	\$126,258
	652810	Cal ID	\$119,000	\$121,000
	652820	Vehicle Tow-Recoverable	\$22,000	\$22,000
	652848	Outsourced Fleet Repairs	\$80,000	\$80,000
	653150	Furniture & Equip - below \$5k	\$49,100	\$31,000
2. Operating & Maintenance Total			\$8,152,543	\$8,455,852
3. Capital Outlays & One-time				
	660000	Vehicles - over \$5k	\$217,080	\$190,080
	660010	Machine & Equipment- over \$5k	\$50,000	\$0
3. Capital Outlays & One-time Total			\$267,080	\$190,080
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$2,792,940	\$2,895,676
	901115	Tsfr Out to Fleet Services	\$1,072,621	\$1,077,802
	901116	Tsfr Out to Facility Maint Srv	\$897,818	\$937,024
4. ISF Allocations & Transfers Total			\$4,763,379	\$4,910,502
PD Administration Total			\$36,291,328	\$37,838,346
Police Canine				
2. Operating & Maintenance	652211	Training	\$15,350	\$0
	652753	K9 Supplies	\$39,500	\$0
2. Operating & Maintenance Total			\$54,850	\$0
Police Canine Total			\$54,850	\$0
Problem Oriented Policing				
2. Operating & Maintenance				
	651300	Printing & Duplication	\$1,500	\$1,500
	652211	Training	\$3,940	\$6,885

2. Operating & Maintenance Total			\$5,440	\$8,385
Problem Oriented Policing Total			\$5,440	\$8,385
School Resource Officer				
2. Operating & Maintenance				
	652211	Training	\$5,475	\$4,140
	652751	Protective Devices Accessories	\$5,000	\$5,000
2. Operating & Maintenance Total			\$10,475	\$9,140
School Resource Officer Total			\$10,475	\$9,140
Special Enforcement Team				
2. Operating & Maintenance				
	652211	Training	\$12,000	\$6,830
2. Operating & Maintenance Total			\$12,000	\$6,830
Special Enforcement Team Total			\$12,000	\$6,830
Support Services				
2. Operating & Maintenance				
	651010	Office Supplies	\$4,500	\$5,500
	651300	Printing & Duplication	\$3,500	\$3,750
	652211	Training	\$12,940	\$8,760
	652400	Uniforms	\$2,000	\$2,500
2. Operating & Maintenance Total			\$22,940	\$20,510
Support Services Total			\$22,940	\$20,510
Traffic				
2. Operating & Maintenance				
	651501	Materials and Supplies	\$7,210	\$3,500
	652211	Training	\$18,560	\$7,125
	652400	Uniforms	\$15,500	\$15,500
	652751	Protective Devices Accessories	\$10,000	\$10,000
2. Operating & Maintenance Total			\$51,270	\$36,125
Traffic Total			\$51,270	\$36,125
Departmental				
3. Capital Outlays & One-time				
	660000	Vehicles - over \$5k	\$586,920	\$513,920
3. Capital Outlays & One-time Total			\$586,920	\$513,920
4. ISF Allocations & Transfers				
	659002	Allocation Chgs fr other Funds	\$150,000	\$150,000
4. ISF Allocations & Transfers Total			\$150,000	\$150,000
Departmental Total			\$736,920	\$663,920
Department Grand Total			\$40,340,730	\$41,909,570





PUBLIC WORKS
DEPARTMENT



PUBLIC WORKS DEPARTMENT

Public Works (Operations) Division

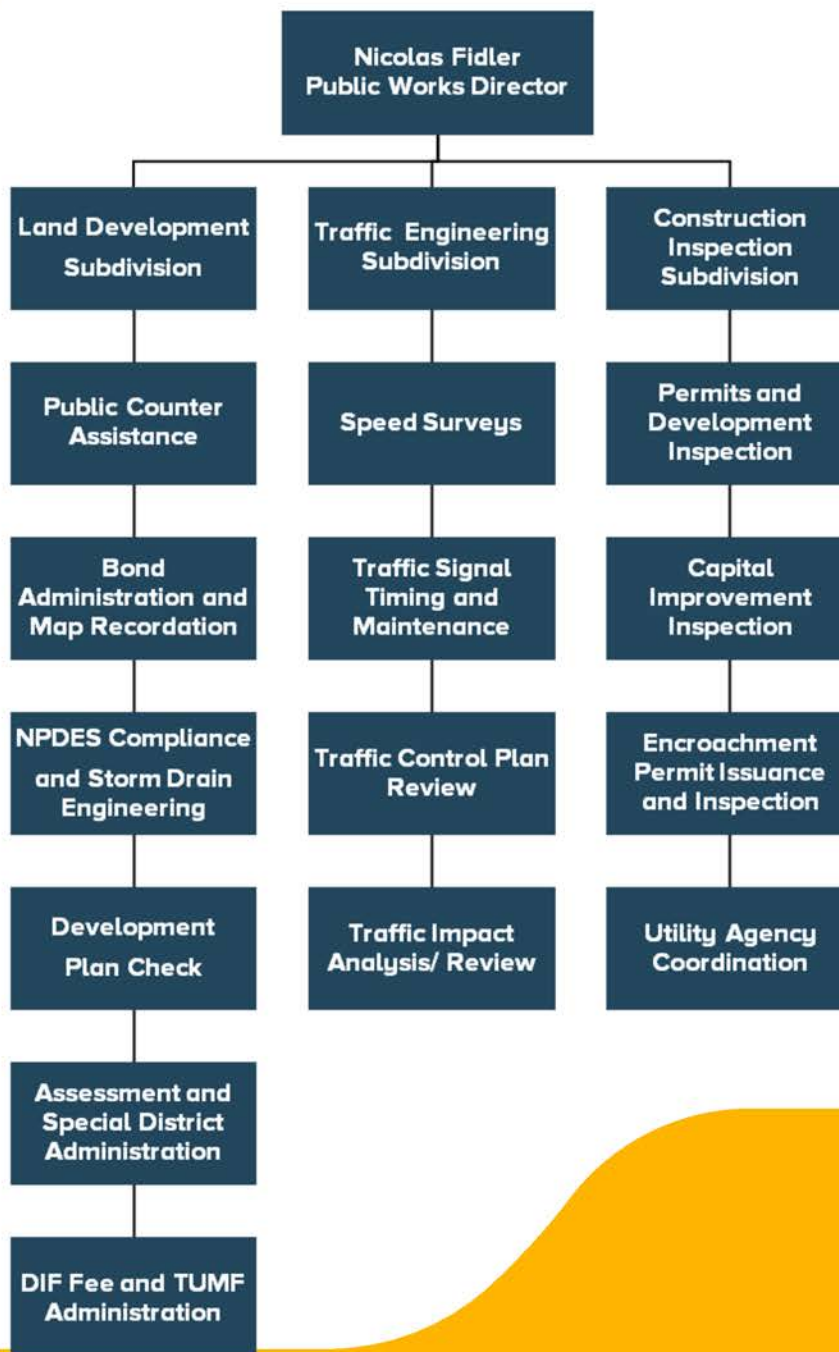
The Public Works (Operations) Division (PWKS) of the Public Works Department (PWD) is subdivided into the Street Maintenance (STMA), Fleet (FLTS), and Administration Subdivisions. The Street Maintenance Subdivision is responsible for street repair, concrete repair, right-of-way (ROW) maintenance, streetlighting, traffic signals, emergency services, and drainage maintenance. The Fleet Subdivision is responsible for maintaining vehicles and equipment citywide. The Administration Subdivision is responsible for assisting the Street Maintenance and Fleet Subdivisions, reporting, budget administration, oversee purchasing,



PUBLIC WORKS DEPARTMENT

Engineering Division

The Engineering Division (ENGR) of the Public Works Department (PWD), subdivided into the Land Development, Construction Inspection (INSP), and Traffic Engineering (TREN) Subdivisions, is responsible for the review and approval of all site plans for public and private land development and capital improvement projects within the City. The Engineering Division is responsible for providing detailed plan checking and inspection services for all aspects of all onsite and offsite public improvements including grading, drainage, roadways, traffic signals and lighting, and landscape. Engineering also reviews engineering reports and studies, administers the annexation process for special districts, and oversees the City's National Pollution Discharge Elimination System (NPDES) program.



PUBLIC WORKS DEPARTMENT

Capital Improvement Program Division

The Capital Improvement Program Division (CIPS) administers the City's five-year CIP. The five-year CIP includes both smaller projects funded and constructed within a single fiscal year, to larger projects requiring multiple funding sources over several fiscal years. This division oversees the turnkey contract management operation of transportation, traffic signals, street improvements, drainage, public facilities, and parks and trails projects from initiation to contract closeout. The CIP Division is also responsible for administering the City's Pavement Management Program (PMP). The PMP identifies the City's paved roadway infrastructure and recommends resurfacing projects for its arterial highway system, as well as cost-effectively managing the residential network through proactive maintenance and scheduling.





DEPARTMENT MISSION

Public Works Department

- Established 2008 -

The mission of the Public Works (Operations) Division is to provide, support, and maintain safe & reliable infrastructure by providing cost effective services that promote pride in the City and its staff. Additionally, the division promotes a clean and attractive community through continuous abatement of litter, graffiti, and weeds in the public rights-of-way.







The mission of the Engineering Division (ENGR) is to design and create developments and infrastructure that promote the protection of the natural environment while meeting the needs of City residents, businesses, and visitors, through efficient and timely delivery of complex processes involved in developing a piece of land and building supporting infrastructure based on City standards, codes, and policies as well as other applicable State and Federal rules and regulations.

Fiscal Year 2024/25 Goals & Accomplishments



	Goal	Strategic Priority	Percentage (%) Complete	Description of Goal Progress
1	Incorporate a work order/asset management system to accurately account for labor and material costs and hours associated with maintaining City fleet and equipment.		85%	The Fleet Division is in the process of implementing Mitchell One Fleet Management Software. New software has been installed and Fleet staff are working with IT to obtain additional network connectivity to the shop computers.
2	Complete the evaluation of available work order/asset management platforms that may be offered through, or are compatible with, the City's new ERP system by December 31, 2024.		25%	The City's IT Department has drafted an RFQ for the order/asset management platform. The RFQ is currently being reviewed by the Public Works and Community Services Departments. The RFP is anticipated to be open for public bidding by the Summer of 2025.
3	Complete a review and update of all six General Plan Streets standards and review/develop Survey Monumentation standards within the City's Road Improvement Standards and Specifications document by June 30, 2025.		90%	The review of the General Plan Street standards has been completed, and staff have developed updated standards for Survey monuments. These updates, as well as additional standards currently being reviewed for minor modifications, are scheduled to be shared with the City Council for consideration of adoption in June, 2025.
4	Complete a review and update to Prima Facie Speed Survey for areas that have experienced active development since the time of the 2020 Prima Facie Speed Survey and implement speed adjustments necessary by June 30, 2025.		0%	Due to the ongoing challenges experienced in efforts to recruit and fill the current the Principal Traffic Engineer vacancy, completion of this goal has been delayed. Plans for a future speed survey has been established as a goal in Fiscal Year 26/27.







Fiscal Year 2025/26 Goals & Objectives

	Goal	Strategic Priority	Strategic Plan Priority Description
1	Implement a compressive asset management system for the Public Works and the Community Services departments that provides real-time mobile workorder data entry, GIS mapping of assets, supply/inventory tracking, preventative maintenance scheduling, and comprehensive report generation by March 31, 2026		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Establish a City-wide Fleet Pool Vehicle Program and Reservation system by February 2026.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Complete the installation of 20 Total Maximum Daily Load (TMDL) Trash Capture Devices to begin phased compliance with current Storm Water Permit mandates by June 2026 and identify additional storm drain inlets requiring devices in a minimum of 3 high priority areas for planned installation in FY26/27.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
4	Implement one mile of new multi-modal improvements identified in the Complete Streets Plan by June 2026.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
5	Complete the construction of Paloma Wash Pedestrian Bridge & Civic Center Parking lot projects by the end of Oct 2025.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
6	Complete the integration of BlueBeam Software and the Accela platform and provide all staff training in using combined features by March 31, 2026.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Fiscal Year 2026/27 Goals & Objectives

1	Complete a cost and staffing feasibility study for providing in-house Street Sweeping services in CSA 152 areas within the City limits.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Continue implementation of MS4 and Total Maximum Daily Load (TMDL) Trash Capture Device Mandates including completion of CIP project for device installations identified in FY25/26 and identify additional device installation locations in a minimum of 3 high priority areas for a FY27/28 Trash Capture Device Installation CIP Project.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility



3	Finalize Fleet Vehicle Policy and establish Fleet Vehicle rental rates for all City fleet vehicles and capital equipment for implementation in FY27/28 budgets.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
4	Install rapid rectangular flashing beacons at 5 uncontrolled pedestrian crossings by June 2027.		Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility
5	Complete a review and update to Prima Facie Speed Survey for areas that have experienced active development since the time of the 2020 Prima Facie Speed Survey and implement speed adjustments necessary by June 30, 2027.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
6	Complete the scanning of all county and city plans/maps received and finalized prior to 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators							
Description	Strategic Priority	Measure Type	FY25/26 Target	FY26/27 Target	FY24/25 Actual (As of 3/30/2025)	FY23/24 Actual	FY22/23 Actual
Number of work orders completed		Workload	2,500	2,500	2,255	2,288	2,112
Inspect/maintain all pavement markings citywide		Workload	5,000	5,250	N/A	N/A	N/A
Update street name signs citywide		Workload	200	200	N/A	N/A	N/A
Number of plans approved for construction (grading and improvements)		Workload	75	75	139	134	71
Number of occupancy permits issued		Workload	600	600	588	900	404
Number of inspections performed (Residential, Commercial, Encroachment, CIP, Signals)		Workload	45,000	45,000	41,953	48,320	31,768



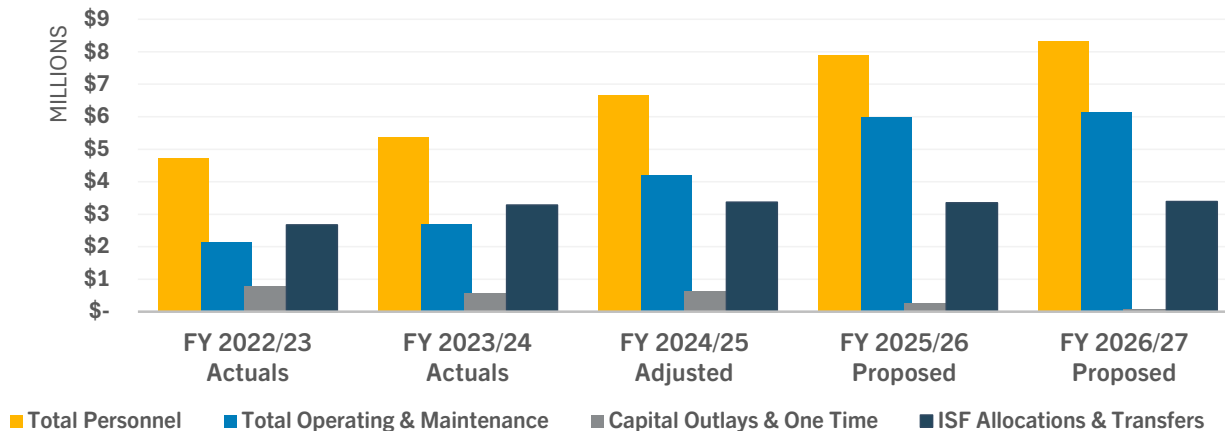
Number of new grading plan submittals received		Workload	50	50	40	59	35
Annual lane miles of resurfaced/rehabilitated roadway		Workload	6	6	N/A	N/A	N/A
Number of ADA ramps added or modified annually		Workload	16	20	N/A	N/A	N/A

Public Works Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

DEPARTMENT SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
GENERAL FUND							
Total Personnel	\$ 3,625,355	\$ 3,935,544	\$ 4,776,815	\$ 5,632,388	\$ 5,922,288	\$ 855,573	\$ 289,900
Total Operating & Maintenance	\$ 1,031,166	\$ 1,008,675	\$ 1,980,190	\$ 1,858,800	\$ 1,898,400	\$ (121,390)	\$ 39,600
Capital Outlays & One Time	\$ 16,106	\$ -	\$ 97,225	\$ -	\$ -	\$ (97,225)	\$ -
ISF Allocations & Transfers	\$ 1,261,107	\$ 1,728,943	\$ 1,799,310	\$ 1,105,504	\$ 1,142,513	\$ (693,806)	\$ 37,009
SUBTOTAL	\$ 5,933,734	\$ 6,673,162	\$ 8,653,540	\$ 8,596,692	\$ 8,963,201	\$ (56,848)	\$ 366,509
QUALITY OF LIFE FUND							
Capital Outlays & One Time	\$ 229,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 229,693	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ISF & SPECIAL REVENUE FUNDS							
Total Personnel	\$ 1,094,898	\$ 1,445,956	\$ 1,888,381	\$ 2,264,939	\$ 2,392,431	\$ 376,558	\$ 127,492
Total Operating & Maintenance	\$ 1,114,764	\$ 1,697,574	\$ 2,215,714	\$ 4,120,818	\$ 4,243,296	\$ 1,905,104	\$ 122,478
Capital Outlays & One Time	\$ 546,215	\$ 565,636	\$ 524,650	\$ 260,914	\$ 89,914	\$ (263,736)	\$ (171,000)
ISF Allocations & Transfers	\$ 1,413,240	\$ 1,553,504	\$ 1,571,363	\$ 2,242,192	\$ 2,248,881	\$ 670,829	\$ 6,689
Debt Service Charges	\$ 588,838	\$ 588,838	\$ 588,838	\$ 588,839	\$ 588,839	\$ 1	\$ -
SUBTOTAL	\$ 4,757,954	\$ 5,851,507	\$ 6,788,945	\$ 9,477,702	\$ 9,563,361	\$ 2,688,757	\$ 85,659
ALL CITYWIDE OPERATING FUNDS							
Total Personnel	\$ 4,720,253	\$ 5,381,500	\$ 6,665,196	\$ 7,897,327	\$ 8,314,719	\$ 1,232,131	\$ 417,392
Total Operating & Maintenance	\$ 2,145,930	\$ 2,706,248	\$ 4,195,903	\$ 5,979,618	\$ 6,141,696	\$ 1,783,715	\$ 162,078
Capital Outlays & One Time	\$ 792,014	\$ 565,636	\$ 621,875	\$ 260,914	\$ 89,914	\$ (360,961)	\$ (171,000)
ISF Allocations & Transfers	\$ 2,674,347	\$ 3,282,447	\$ 3,370,673	\$ 3,347,696	\$ 3,391,394	\$ (22,977)	\$ 43,698
Debt Service Charges	\$ 588,838	\$ 588,838	\$ 588,838	\$ 588,839	\$ 588,839	\$ 1	\$ -
OPERATING EXPENSES TOTAL	\$ 10,921,382	\$ 12,524,669	\$ 15,442,486	\$ 18,074,394	\$ 18,526,562	\$ 2,631,908	\$ 452,168

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Public Works Department has two major divisions, Engineering (ENGR) and Public Works (Operations) (PWKS). Subdivisions for Construction Inspections (INSP), Traffic Engineering (TREN), and Capital Improvement Program (CIPS) fall under ENGR. Subdivisions for Street Maintenance (STMA) and Fleet (FLTS) fall under PWKS.

Change in Service Levels

An additional Associate Engineer has been requested by the department to perform work related to the NPDES requirement to be compliant with the Municipal Separate Storm Sewer System (MS4) that will be implemented (at least partially) over the budget cycle.

Department Operating Expenses by Funding Source

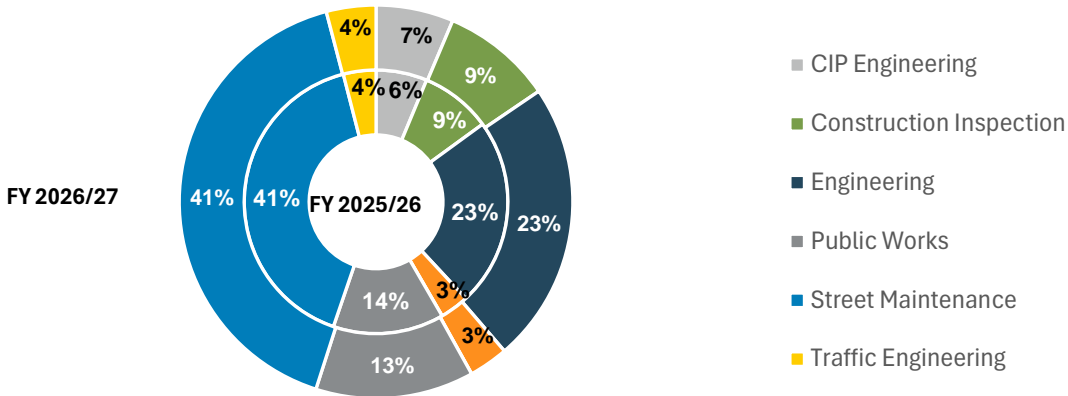
Fund Type	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed
1100 General Fund	\$5,933,734	\$6,673,162	\$8,653,540	\$8,596,692	\$8,963,201
1105 Quality of Life	\$229,693	\$0	\$0	\$0	\$0
1110 Information Technology	\$83,473	\$187,495	\$456,077	\$0	\$0
1115 Fleet Services	\$575,464	\$697,223	\$940,372	\$951,257	\$913,084
1116 Facility Maintenance Services	\$30,952	\$28,901	\$47,577	\$42,253	\$43,902
2200 Gas Tax	\$2,045,442	\$2,673,539	\$3,332,604	\$3,182,307	\$3,339,424
2201 SB 1 Road Maint Rehab	\$0	\$0	\$0	\$0	\$0
2220 Measure A	\$1,076,754	\$1,077,022	\$1,080,487	\$1,085,666	\$1,085,852
2240 SLESF	\$0	\$0	\$0	\$0	\$0
2280 AQMD	\$0	\$0	\$35,000	\$66,000	\$0
2301 Grant Fund	\$35,984	\$0	\$146,570	\$0	\$0
2310 TUMF Fees Fund	\$0	\$0	\$0	\$0	\$0
2370-2400 LLMDS	\$156	\$9,673	\$0	\$173,373	\$178,784
2410-2415, 2500-2620 DIF	\$302,789	\$370,542	\$0	\$43,050	\$0
2420-2480 CSAs	\$18,102	\$0	\$100,495	\$984,526	\$997,887
2490-2494, 2621-2697 CFDs	\$0	\$218,274	\$60,926	\$2,360,431	\$2,415,589
3590 Debt Service Fund	\$588,838	\$588,838	\$588,838	\$588,839	\$588,839
Grand Total	\$10,921,382	\$12,524,669	\$15,442,486	\$18,074,394	\$18,526,562



Department Staffing

			FY 2025/26		
	FY 2023/24	FY 2024/25	Proposed	FY 2025/26	FY 2026/27
POSITION TITLE	Authorized	Authorized	Changes	Proposed	Proposed
PUBLIC WORKS					
Director of Public Works	1.0	1.0		1.0	1.0
Deputy Director of Public Works/City Engineer	1.0	1.0		1.0	1.0
Assistant City Engineer	1.0	1.0		1.0	1.0
Engineering Manager (CIP)	1.0	1.0		1.0	1.0
Principal Engineer	2.0	2.0		2.0	2.0
Senior Engineer	3.0	3.0		3.0	3.0
Associate Engineer	5.0	5.0	1.0	6.0	6.0
Assistant Engineer	1.0	1.0		1.0	1.0
Public Works Manager	1.0	1.0		1.0	1.0
Construction Manager	1.0	1.0		1.0	1.0
Project Manager	1.0	1.0		1.0	1.0
Financial Analyst	1.0	1.0		1.0	1.0
Senior Public Works Inspector	2.0	2.0		2.0	2.0
Public Works Maintenance Supervisor	1.0	1.0		1.0	1.0
Management Analyst II	1.0	2.0		2.0	2.0
Management Analyst I	1.0	1.0		1.0	1.0
Public Works Inspector II	2.0	2.0		2.0	2.0
Public Works Inspector I	1.0	1.0		1.0	1.0
Fleet Technician	1.0	1.0		1.0	1.0
Engineering Technician II	1.0	1.0		1.0	1.0
Engineering Technician I	1.0	1.0		1.0	1.0
Fleet & Equipment Supervisor	1.0	1.0		1.0	1.0
Senior Fleet Technician	1.0	1.0		1.0	1.0
Fleet Services Worker	1.0	1.0		1.0	1.0
Senior Street Maintenance Worker	2.0	2.0		2.0	2.0
Heavy Equipment Operator	1.0	1.0		1.0	1.0
Management Aide	1.0	1.0		1.0	1.0
Administrative Assistant	1.0	1.0		1.0	1.0
Street Maintenance Worker II	9.0	9.0		9.0	9.0
Street Maintenance Worker I	2.0	2.0		2.0	2.0
Office Specialist II	1.0	1.0		1.0	1.0
DEPARTMENT FTE TOTAL	50.0	51.0	1.0	52.0	52.0

Department Budget Detail



Division Budgets by Account (All Funds)

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
CIP Engineering				
1. Personnel	650100	Salaries	\$679,422	\$713,393
	650150	Auto Allowance	\$570	\$570
	650151	Cell Allowance	\$855	\$855
	650154	Other Benefits	\$1,496	\$1,571
	650155	Bilingual Pay	\$3,990	\$3,990
	650158	Longevity Pay	\$6,127	\$6,434
	650180	Accrued Time-Off Buy Backs	\$20,000	\$20,800
	650200	Overtime	\$1,000	\$1,000
	650300	PERS Retirement	\$59,313	\$62,279
	650320	Medicare	\$9,940	\$10,437
	650400	Section 125 Benefit Plan	\$127,074	\$135,838
1. Personnel Total			\$909,787	\$957,167
2. Operating & Maintenance	651300	Printing & Duplication	\$2,500	\$2,500
	651400	Legal Advertising	\$500	\$500
	651600	Special Dept Exp	\$1,500	\$1,500
	652200	Membership & Dues	\$2,000	\$2,000
	652210	Conference/Mtgs/Mileage	\$5,500	\$5,500
	652211	Training	\$3,700	\$3,700
	652300	Fuel	\$1,000	\$1,000
	652400	Uniforms	\$300	\$300
	652503	Vehicle Maintenance	\$1,100	\$1,100
	652506	Vehicle Tires	\$600	\$600
	652800	Professional Services	\$60,000	\$65,000
	653150	Furniture & Equip - below \$5k	\$3,000	\$1,200
2. Operating & Maintenance Total			\$81,700	\$84,900
4. ISF Allocations & Transfers	901110	Tsfr Out to Information Tech	\$137,686	\$134,813
	901115	Tsfr Out to Fleet Services	\$3,743	\$3,791
4. ISF Allocations & Transfers Total			\$141,429	\$138,604
CIP Engineering Total			\$1,132,916	\$1,180,671
Construction Inspection				
1. Personnel	650100	Salaries	\$795,423	\$835,194
	650150	Auto Allowance	\$1,710	\$1,710
	650151	Cell Allowance	\$5,558	\$5,558
	650154	Other Benefits	\$4,009	\$4,209
	650157	Uniform Allowance	\$1,710	\$1,710

	650158	Longevity Pay	\$4,607	\$4,837
	650180	Accrued Time-Off Buy Backs	\$15,000	\$15,600
	650200	Overtime	\$60,000	\$60,000
	650230	Education Incentive Pay	\$7,676	\$8,060
	650300	PERS Retirement	\$91,263	\$95,826
	650320	Medicare	\$11,600	\$12,180
	650400	Section 125 Benefit Plan	\$164,267	\$175,596
1. Personnel Total			\$1,162,823	\$1,220,480
2. Operating & Maintenance	651300	Printing & Duplication	\$200	\$200
	651600	Special Dept Exp	\$2,000	\$2,000
	652200	Membership & Dues	\$1,200	\$1,200
	652210	Conference/Mtgs/Mileage	\$1,800	\$1,800
	652211	Training	\$3,600	\$2,250
	652300	Fuel	\$12,000	\$12,000
	652400	Uniforms	\$2,000	\$2,100
	652503	Vehicle Maintenance	\$5,500	\$5,500
	652506	Vehicle Tires	\$2,500	\$2,500
	652825	Professional Svcs-Recoverable	\$215,000	\$255,000
	653150	Furniture & Equip - below \$5k	\$1,000	\$1,000
2. Operating & Maintenance Total			\$246,800	\$285,550
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$136,780	\$156,469
	901115	Tsfr Out to Fleet Services	\$27,723	\$28,085
4. ISF Allocations & Transfers Total			\$164,503	\$184,554
Construction Inspection Total			\$1,574,126	\$1,690,584
Engineering				
1. Personnel	650100	Salaries	\$1,879,922	\$1,973,918
	650150	Auto Allowance	\$2,850	\$2,850
	650151	Cell Allowance	\$5,558	\$5,558
	650154	Other Benefits	\$7,001	\$7,351
	650155	Bilingual Pay	\$1,995	\$1,995
		Bilingual Pay	\$6,840	\$6,840
	650157	Uniform Allowance	\$1,425	\$1,425
	650180	Accrued Time-Off Buy Backs	\$30,000	\$31,200
	650200	Overtime	\$11,000	\$11,000
	650230	Education Incentive Pay	\$5,238	\$5,496
		Education Incentive Pay	\$26,937	\$28,278
	650300	PERS Retirement	\$225,313	\$236,579
	650320	Medicare	\$27,259	\$28,621
	650400	Section 125 Benefit Plan	\$378,496	\$404,599
1. Personnel Total			\$2,609,834	\$2,745,710
2. Operating & Maintenance				
	651010	Office Supplies	\$600	\$300
	651200	Postage	\$800	\$800
	651210	Delivery/Courier Svc	\$200	\$200
	651300	Printing & Duplication	\$2,000	\$2,000
	651400	Legal Advertising	\$4,000	\$4,000
	651600	Special Dept Exp	\$2,000	\$2,000
	652200	Membership & Dues	\$173,400	\$185,400
	652210	Conference/Mtgs/Mileage	\$11,700	\$11,700
	652211	Training	\$3,300	\$3,300
	652300	Fuel	\$1,100	\$1,100
	652503	Vehicle Maintenance	\$1,100	\$1,100
	652506	Vehicle Tires	\$600	\$600
	652800	Professional Services	\$200,000	\$190,000
	652825	Professional Svcs-Recoverable	\$800,000	\$800,000
	653150	Furniture & Equip - below \$5k	\$17,000	\$2,000
2. Operating & Maintenance Total			\$1,217,800	\$1,204,500

4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$345,307	\$342,610
	901115	Tsfr Out to Fleet Services	\$3,881	\$3,932
4. ISF Allocations & Transfers Total			\$349,188	\$346,542
Engineering Total			\$4,176,822	\$4,296,752
Fleet Services				
1. Personnel	650100	Salaries	\$333,956	\$350,653
	650155	Bilingual Pay	\$1,995	\$1,995
	650157	Uniform Allowance	\$8,740	\$8,740
	650180	Accrued Time-Off Buy Backs	\$6,000	\$6,000
	650200	Overtime	\$8,000	\$8,000
	650230	Education Incentive Pay	\$6,728	\$6,977
	650300	PERS Retirement	\$34,966	\$36,715
	650320	Medicare	\$4,842	\$5,084
	650400	Section 125 Benefit Plan	\$99,180	\$106,020
1. Personnel Total			\$504,407	\$530,184
2. Operating & Maintenance				
	651500	Small Tools/Field Equipment	\$5,000	\$5,000
	651501	Materials and Supplies	\$18,000	\$18,500
	651600	Special Dept Exp	\$1,500	\$1,500
	652210	Conference/Mtgs/Mileage	\$2,000	\$2,000
	652211	Training	\$8,000	\$5,000
	652300	Fuel	\$4,200	\$4,200
	652400	Uniforms	\$5,500	\$5,500
	652500	Equipment Maint.	\$3,200	\$3,200
	652503	Vehicle Maintenance	\$8,000	\$8,000
	652506	Vehicle Tires	\$1,100	\$1,100
	652800	Professional Services	\$6,000	\$6,000
	653150	Furniture & Equip - below \$5k	\$600	\$600
2. Operating & Maintenance Total			\$63,100	\$60,600
3. Capital Outlays & One-time				
	660000	Vehicles - over \$5k	\$66,000	\$0
	660010	Machine & Equipment- over \$5k	\$10,000	\$10,000
3. Capital Outlays & One-time Total			\$76,000	\$10,000
Fleet Services Total			\$643,507	\$600,784
Public Works				
1. Personnel	650100	Salaries	\$432,393	\$454,011
	650150	Auto Allowance	\$1,140	\$1,140
	650154	Other Benefits	\$2,992	\$3,142
	650155	Bilingual Pay	\$1,995	\$1,995
	650157	Uniform Allowance	\$285	\$285
	650180	Accrued Time-Off Buy Backs	\$10,000	\$10,400
	650200	Overtime	\$2,500	\$2,500
	650230	Education Incentive Pay	\$5,905	\$6,197
	650300	PERS Retirement	\$53,767	\$56,457
	650320	Medicare	\$6,268	\$6,584
	650400	Section 125 Benefit Plan	\$96,076	\$102,702
1. Personnel Total			\$613,321	\$645,413
2. Operating & Maintenance				
	651012	Janitorial Supplies	\$3,500	\$4,500
	651461	Graffiti Abatement	\$32,945	\$33,287
	651501	Materials and Supplies	\$10,500	\$10,500
	651600	Special Dept Exp	\$4,500	\$4,500
	652040	Telephone	\$25,000	\$25,000
	652041	Utilities-Electricity	\$11,000	\$11,500
	652042	Utilities-Gas	\$1,250	\$1,400
	652043	Utilities-Water	\$4,200	\$4,500
	652050	Facilities Maintenance	\$10,000	\$10,000

	652200	Membership & Dues	\$2,000	\$2,000
	652210	Conference/Mtgs/Mileage	\$8,000	\$8,000
	652300	Fuel	\$4,200	\$4,200
	652400	Uniforms	\$2,000	\$2,000
	652503	Vehicle Maintenance	\$3,200	\$3,200
	652506	Vehicle Tires	\$1,100	\$1,100
	652612	Catch Basin Maintenance	\$20,000	\$20,000
	652800	Professional Services	\$12,750	\$12,750
	652801	Contract Services	\$18,253	\$18,902
	653150	Furniture & Equip - below \$5k	\$5,000	\$5,000
2. Operating & Maintenance Total			\$179,398	\$182,339
3. Capital Outlays & One-time				
	660010	Machine & Equipment- over \$5k	\$105,000	\$0
3. Capital Outlays & One-time Total			\$105,000	\$0
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$332,960	\$353,205
	901115	Tsfr Out to Fleet Services	\$11,782	\$11,936
	901116	Tsfr Out to Facility Maint Srv	\$48,859	\$50,868
	903590	Tsfr Out to Debt Service	\$578,357	\$578,357
4. ISF Allocations & Transfers Total			\$971,958	\$994,366
5. Debt Service Charges				
	658510	Debt Service Principal Payment	\$454,179	\$467,860
	658520	Debt Service Interest Payment	\$134,660	\$120,979
5. Debt Service Charges Total			\$588,839	\$588,839
Public Works Total			\$2,458,516	\$2,410,957
Street Maintenance				
1. Personnel				
	650100	Salaries	\$1,064,592	\$1,126,993
	650151	Cell Allowance	\$1,800	\$1,800
	650155	Bilingual Pay	\$8,700	\$8,700
	650157	Uniform Allowance	\$4,200	\$4,200
	650158	Longevity Pay	\$2,227	\$2,339
	650180	Accrued Time-Off Buy Backs	\$12,000	\$13,000
	650200	Overtime	\$40,000	\$40,000
	650210	Standby/Call Out Pay	\$20,000	\$20,000
	650230	Education Incentive Pay	\$16,880	\$17,224
	650300	PERS Retirement	\$101,253	\$106,315
	650320	Medicare	\$15,374	\$16,143
	650400	Section 125 Benefit Plan	\$373,057	\$399,686
1. Personnel Total			\$1,660,083	\$1,756,400
2. Operating & Maintenance				
	651500	Small Tools/Field Equipment	\$15,000	\$18,000
	651501	Materials and Supplies	\$285,500	\$285,500
	652048	Water - ROW	\$1,980	\$1,491
	652211	Training	\$20,000	\$20,000
	652300	Fuel	\$112,600	\$112,600
	652400	Uniforms	\$19,432	\$20,432
	652500	Equipment Maint.	\$45,000	\$45,000
	652502	Leased Equipment	\$20,000	\$20,000
	652503	Vehicle Maintenance	\$124,000	\$124,000
	652506	Vehicle Tires	\$8,500	\$9,000
	652600	Street Maint.	\$1,017,472	\$1,061,528
	652601	Right-Of-Way Maintenance	\$75,000	\$75,000
	652603	Road Striping and Marking	\$200,000	\$225,000
	652605	Traffic Signal (Electricity)	\$303,119	\$312,589
	652606	Street Lighting	\$940,659	\$961,875
	652612	Catch Basin Maintenance	\$93,878	\$96,685
	652613	Drainage Maintenance	\$561,921	\$573,237
	652614	Sidewalk Maintenance	\$5,559	\$5,670
	652618	Street Light Knockdowns	\$27,000	\$27,000

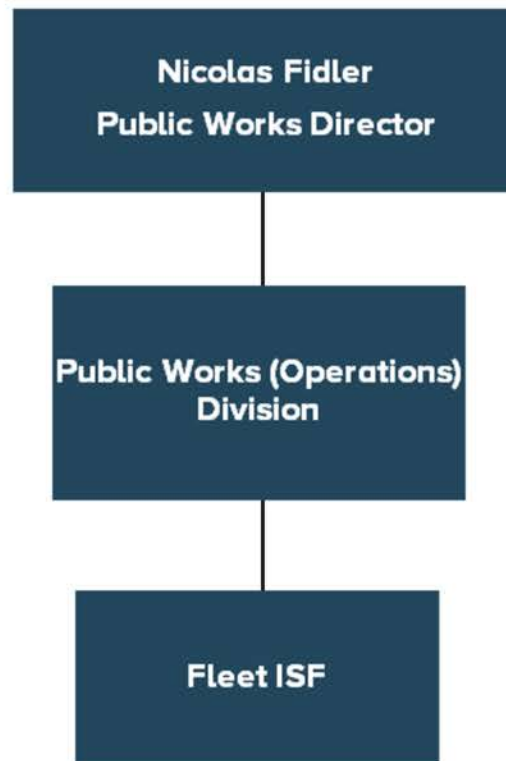
	652619	Street Light Maintenance	\$15,000	\$20,000
	652620	Traffic Signal Knockdowns	\$15,000	\$15,000
	652800	Professional Services	\$55,000	\$55,000
2. Operating & Maintenance Total			\$3,961,620	\$4,084,607
3. Capital Outlays & One-time				
	660010	Machine & Equipment- over \$5k	\$79,914	\$79,914
3. Capital Outlays & One-time Total			\$79,914	\$79,914
4. ISF Allocations & Transfers				
	659000	Operating Transfers Out	\$1,085,666	\$1,085,852
	901115	Tsfr Out to Fleet Services	\$381,337	\$385,116
	902621	Tsfr Out to CFD 2015-2 CW Graf	\$34,290	\$34,974
	902626	Tsfr Out CW Streetsweeping	\$102,060	\$104,100
	903590	Tsfr Out to Debt Service	\$60,482	\$60,482
4. ISF Allocations & Transfers Total			\$1,663,835	\$1,670,524
Street Maintenance Total			\$7,365,452	\$7,591,445
Traffic Engineering				
1. Personnel				
	650100	Salaries	\$313,199	\$328,859
	650150	Auto Allowance	\$570	\$570
	650151	Cell Allowance	\$855	\$855
	650154	Other Benefits	\$1,496	\$1,571
	650155	Bilingual Pay	\$3,420	\$3,420
	650157	Uniform Allowance	\$285	\$285
	650180	Accrued Time-Off Buy Backs	\$5,000	\$5,200
	650200	Overtime	\$5,000	\$5,000
	650230	Education Incentive Pay	\$6,799	\$7,135
	650300	PERS Retirement	\$43,218	\$45,379
	650320	Medicare	\$4,541	\$4,768
	650400	Section 125 Benefit Plan	\$52,689	\$56,323
1. Personnel Total			\$437,072	\$459,365
2. Operating & Maintenance				
	651210	Delivery/Courier Svc	\$100	\$100
	651300	Printing & Duplication	\$200	\$200
	651600	Special Dept Exp	\$1,000	\$1,000
	652200	Membership & Dues	\$1,100	\$1,100
	652210	Conference/Mtgs/Mileage	\$1,600	\$1,600
	652211	Training	\$1,500	\$1,500
	652300	Fuel	\$1,000	\$1,000
	652503	Vehicle Maintenance	\$1,100	\$1,100
	652506	Vehicle Tires	\$600	\$600
	652800	Professional Services	\$60,000	\$70,000
	652825	Professional Svcs-Recoverable	\$160,000	\$160,000
	653150	Furniture & Equip - below \$5k	\$1,000	\$1,000
2. Operating & Maintenance Total			\$229,200	\$239,200
4. ISF Allocations & Transfers				
	901110	Tsfr Out to Information Tech	\$53,040	\$53,013
	901115	Tsfr Out to Fleet Services	\$3,743	\$3,791
4. ISF Allocations & Transfers Total			\$56,783	\$56,804
Traffic Engineering Total			\$723,055	\$755,369
Department Grand Total			\$18,074,394	\$18,526,562

PUBLIC WORKS DEPARTMENT

Fleet Division

INTERNAL SERVICE FUND

The City's Fleet Division (FLTS), acting as a subdivision of Public Works (Operations) Division (PWKS), is an Internal Service Fund (ISF) which manages the maintenance, service, repairs, purchasing, replacement, and disposal of city fleet vehicles, motorized heavy equipment and small engine equipment used by all city departments. Allocation of costs are derived from the calculation of the number of vehicles per individual department and a proportionate share for the impact on specific public facilities.

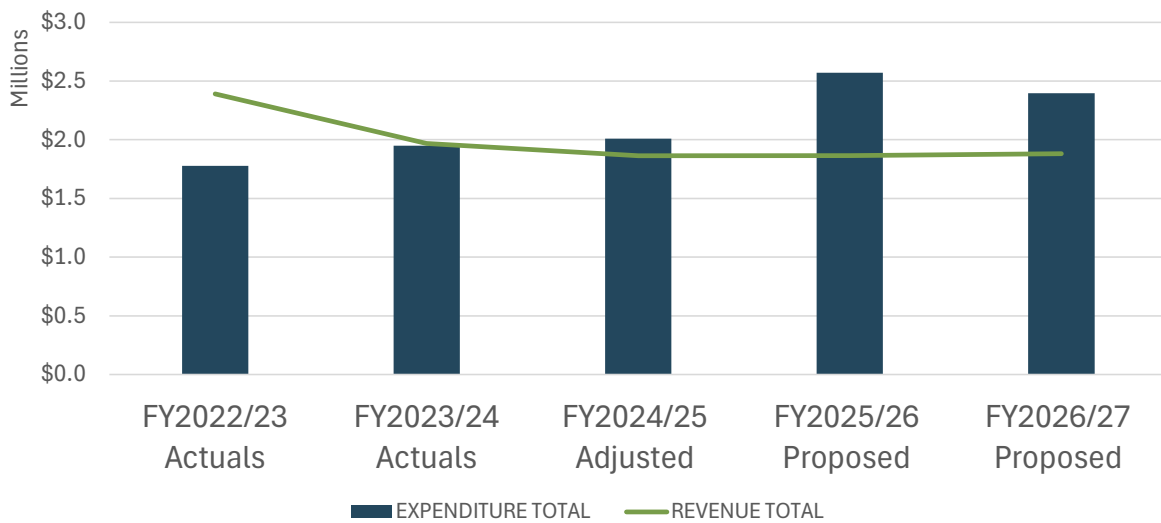


Fleet ISF (1115)

FY 2025/26 & FY 2026/27 FUND 1115 BUDGET SUMMARY

FUND SUMMARY	FY2022/23 Actuals	FY2023/24 Actuals	FY2024/25 Adjusted	FY2025/26 Proposed	FY2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
REVENUE/TRANSFERS-IN							
Revenue / Transfer In	\$ 2,382,448	\$ 1,939,872	\$ 1,818,278	\$ 1,785,807	\$ 1,801,584	\$ (32,471)	\$ 15,777
Interest	\$ 8,200	\$ 28,921	\$ 45,445	\$ 80,000	\$ 80,000	\$ 34,555	\$ -
REVENUE TOTAL	\$ 2,390,648	\$ 1,968,793	\$ 1,863,723	\$ 1,865,807	\$ 1,881,584	\$ 2,084	\$ 15,777
FLEET INTERNAL SERVICE FUND							
Personnel	\$ 361,647	\$ 403,322	\$ 431,477	\$ 504,407	\$ 530,184	\$ 72,930	\$ 25,777
Operating & Maintenance	\$ 993,552	\$ 1,056,034	\$ 1,386,801	\$ 1,351,400	\$ 1,341,400	\$ (35,401)	\$ (10,000)
Capital Outlays & One Time	\$ 421,733	\$ 490,654	\$ 189,835	\$ 713,870	\$ 523,920	\$ 524,035	\$ (189,950)
EXPENDITURE TOTAL	\$ 1,776,932	\$ 1,950,010	\$ 2,008,113	\$ 2,569,677	\$ 2,395,504	\$ 561,564	\$ (174,173)
OPERATING INCREASE/(USE OF FUND BALANCE)	\$ 613,717	\$ 18,783	\$ (144,390)	\$ (703,870)	\$ (513,920)	\$ (559,480)	\$ 189,950

FLEET FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Department Notes

The Fleet Fund additional fund balance will be used to purchase eight (8) replacement Chevy Tahoes as police patrol vehicles in each fiscal year. The Public Safety DIF will also be used to fund part of the purchases.

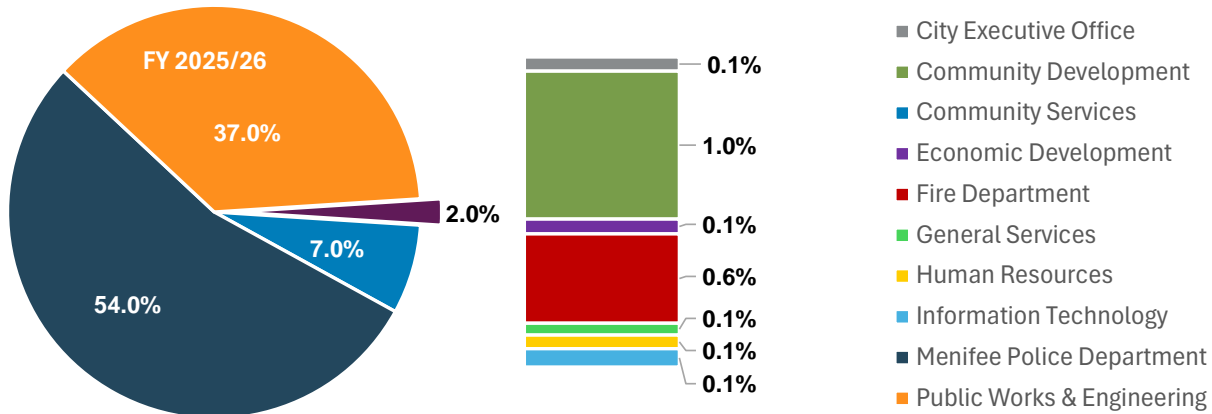
Change in Service Levels

The Street Maintenance (STMA) has requested the purchase of a Vacuum Trailer to assist in the compliance of MS4, part of the NPDES program. This trailer will be funded through both the Fleet Fund and the General Government DIF.

The Fleet Division (FLTS) has also requested a car lift to be installed in each bay (two total) of the city garage to assist in servicing vehicles.

MPD has requested two trailers to assist in transporting patrol motorcycles for servicing, as well as for moving munitions and weapons for required target training.

Fleet Fund (1115) Budget Detail



2. Operating & Maintenance	652300	Fuel	\$500	\$500
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$500	\$500
2. Operating & Maintenance Total			\$2,000	\$2,000
General Services Total			\$2,000	\$2,000
Human Resources				
2. Operating & Maintenance	652300	Fuel	\$300	\$300
	652503	Vehicle Maintenance	\$1,000	\$1,000
	652506	Vehicle Tires	\$1,000	\$1,000
2. Operating & Maintenance Total			\$2,300	\$2,300
Human Resources Total			\$2,300	\$2,300
Information Technology				
2. Operating & Maintenance	652300	Fuel	\$1,000	\$1,000
	652503	Vehicle Maintenance	\$1,500	\$1,500
	652506	Vehicle Tires	\$600	\$600
2. Operating & Maintenance Total			\$3,100	\$3,100
Information Technology Total			\$3,100	\$3,100
Menifee Police Department				
2. Operating & Maintenance	652300	Fuel	\$509,500	\$509,500
	652503	Vehicle Maintenance	\$149,200	\$150,000
	652506	Vehicle Tires	\$52,100	\$52,100
	652848	Outsourced Fleet Repairs	\$80,000	\$80,000
	653150	Furniture & Equip - below \$5k	\$8,800	\$0
2. Operating & Maintenance Total			\$799,600	\$791,600
3. Capital Outlays & One-time	660000	Vehicles - over \$5k	\$586,920	\$513,920
3. Capital Outlays & One-time Total			\$586,920	\$513,920
Menifee Police Department Total			\$1,386,520	\$1,305,520
Public Works				
1. Personnel	650100	Salaries	\$333,956	\$350,653
	650155	Bilingual Pay	\$1,995	\$1,995
	650157	Uniform Allowance	\$8,740	\$8,740
	650180	Accrued Time-Off Buy Backs	\$6,000	\$6,000
	650200	Overtime	\$8,000	\$8,000
	650230	Education Incentive Pay	\$6,728	\$6,977
	650300	PERS Retirement	\$34,966	\$36,715
	650320	Medicare	\$4,842	\$5,084
	650400	Section 125 Benefit Plan	\$99,180	\$106,020
1. Personnel Total			\$504,407	\$530,184
2. Operating & Maintenance	651500	Small Tools/Field Equipment	\$5,000	\$5,000
	651501	Materials and Supplies	\$18,000	\$18,500
	651600	Special Dept Exp	\$1,500	\$1,500
	652210	Conference/Mtgs/Mileage	\$2,000	\$2,000
	652211	Training	\$8,000	\$5,000
	652300	Fuel	\$136,100	\$136,100
	652400	Uniforms	\$5,500	\$5,500
	652500	Equipment Maint.	\$33,200	\$33,200
	652503	Vehicle Maintenance	\$144,000	\$144,000
	652506	Vehicle Tires	\$15,000	\$15,500
	652800	Professional Services	\$6,000	\$6,000
	653150	Furniture & Equip - below \$5k	\$600	\$600
2. Operating & Maintenance Total			\$374,900	\$372,900



DEBT SUMMARY & **SERVICE FUND**





The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is limited to 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes.

Currently the City does not have any General Obligation Debt. The City currently carries bonded debt secured by specific revenue sources, both Certificates of Participation and a Facilities Financing Agreement. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenue exists to service debt and to identify opportunities to reduce debt service costs.

DEBT LIMIT

Of the City debt outstanding as of July 1, 2025, \$0 was supported by taxes and subject to the legal debt limit. The City's assessed valuation for 2024 is \$15,536,202,231 resulting in a debt limit of \$2,330,430,335 (audited) and adjusted legal debt margin of \$2,330,430,335.

CITY DEBT PROFILE

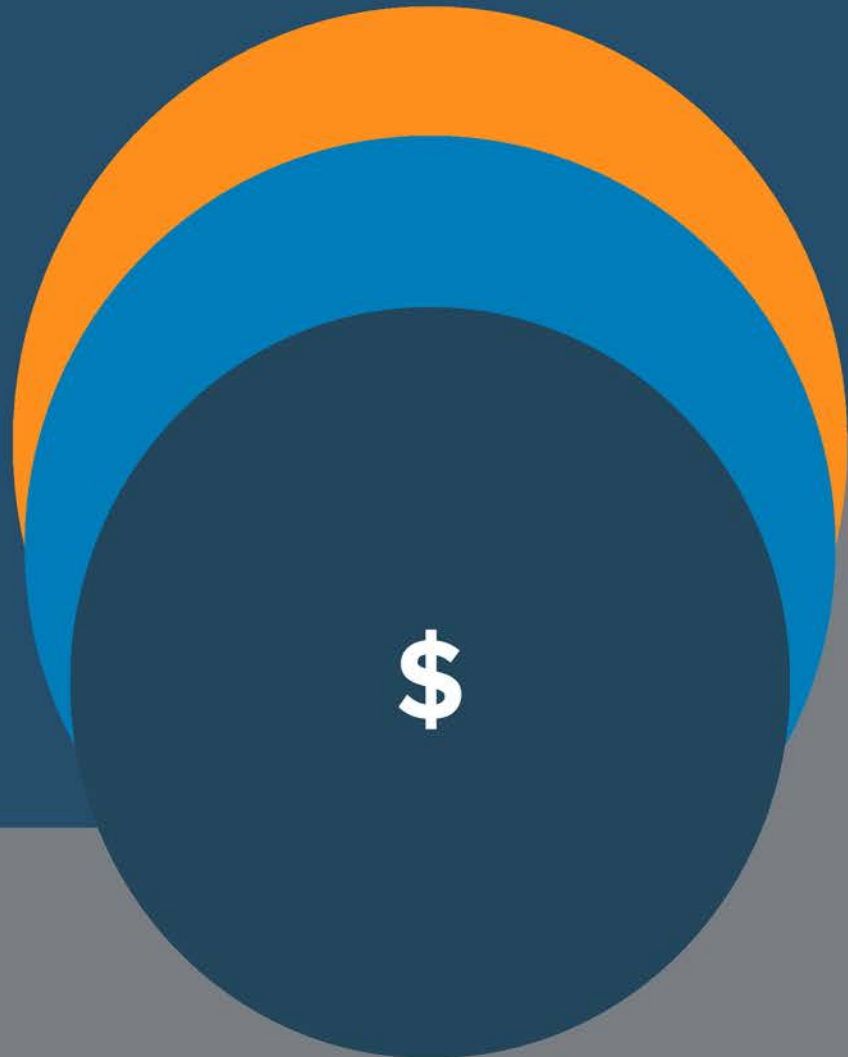
At the beginning of Fiscal Year 2025/26, the City has total unsecured debt outstanding of \$18.9 million.

Certificates of Participation (COP) (TRIP)

Transportation Revenue Certificates of Participation Bonds, Series 2012B – Original Issue \$20,000,000

Bond Ratings: AA, A+ for underlying rating (Standard & Poor's)

During Fiscal Year 2011/12, the City issued \$20 million in Certificates of Participation through the California Communities Total Road Improvement Program (TRIP). The proceeds from this financing were used to fund various capital road improvements, specifically a portion of the Newport Road/I-215 Interchange Project.



DEBT SCHEDULES



The 2020 Certificates of Participation Bonds (Refinancing)

The 2020 Certificates of Participation Bonds were issued to refund the 2012B Certificate of Participation Bonds for \$16,990,000. The bonds mature annually through 2042, in amounts ranging from \$1,835,000 to \$2,305,000. Interest rates vary from 0.435% to a maximum of 3.238% and are payable semiannually on December 1 and June 1. This refinancing transaction resulted in an economic gain of \$1.8 million and net savings in debt service costs of \$4.3 million.

Funding Source: Repayment of the debt service is exclusively through restricted funds, Measure A and/or Gas Tax funds. No General Fund revenue is used.

As of July 1, 2025, the outstanding balance of the refinanced bonds is \$14,270,000. The annual debt service requirements on these bonds are as follows:

Year Ending June 30	Principal	Interest	Total
2026	\$700,000	\$383,166	\$1,083,166
2027	710,000	373,352	1,083,352
2028	720,000	361,978	1,081,978
2029	730,000	348,161	1,078,161
2030	745,000	333,423	1,078,423
2031-2035	3,995,000	1,399,545	5,394,545
2036-2040	4,615,000	790,558	5,405,558
2041-2042	2,055,000	100,378	2,155,378
Totals	\$14,270,000	\$4,090,541	\$18,360,541

Streetlight Retrofit Project Distribution Facilities Financing Agreement 2019 – Direct borrowing

In June of 2019 the City entered into a financing agreement between Western Riverside Council of Governments (WRCOG) and Southern California Edison (SCE) to purchase 6,591 streetlights from SCE. The initial debt was \$6,550,000 and financed over a period of fifteen years.

The agreement was refinanced on September 10, 2021, for \$6,335,581 with an interest rate of 2.99% with payments due in December and June of every year. The refinancing did not extend the life of the agreement and will therefore continue to expire in 2034. The refinancing resulted in economic gain of approximately \$400,738 over the term of the agreement with an annual average cash flow savings of approximately \$30,826.

Funding Source: Repayment of the debt service is exclusively through restricted funds: LLMD, CSA, CFD, and Gas Tax. No General Fund revenue is used.

As of July 1, 2025, the outstanding balance of the agreement is \$4,616,365. The annual debt service requirements on these bonds are as follows:

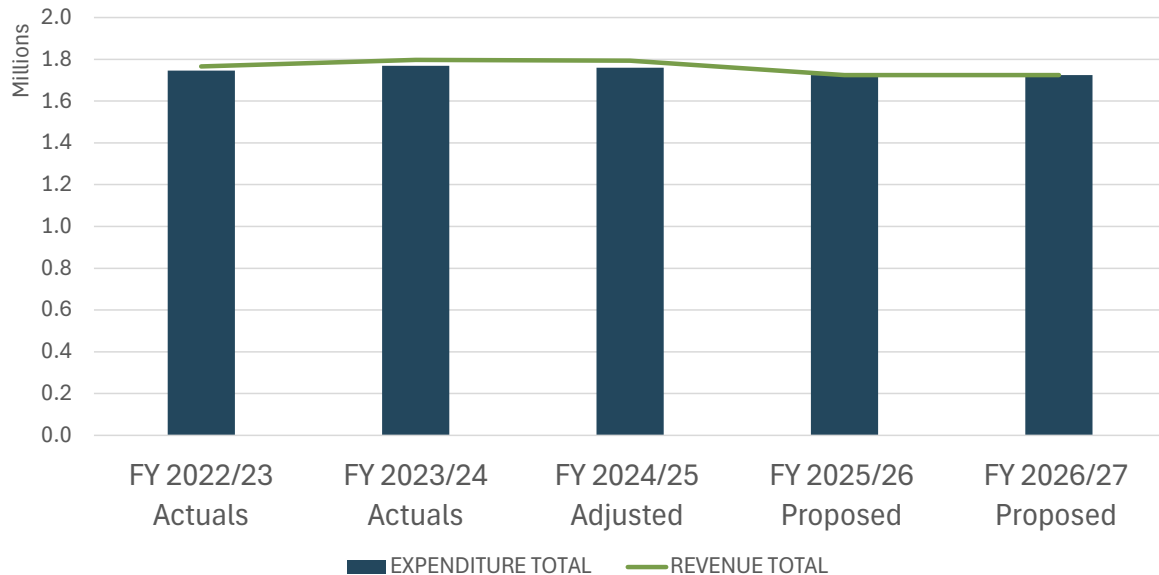
Year Ending June 30	Principal	Interest	Total
2026	\$454,178	\$134,660	\$588,838
2027	467,860	120,978	588,838
2028	481,953	106,885	588,838
2029	496,471	92,366	588,838
2030	511,427	77,411	588,838
2031-2034	2,204,477	150,873	2,355,350
Totals	\$4,616,365	\$683,173	\$5,299,538

Debt Service Fund (3590)

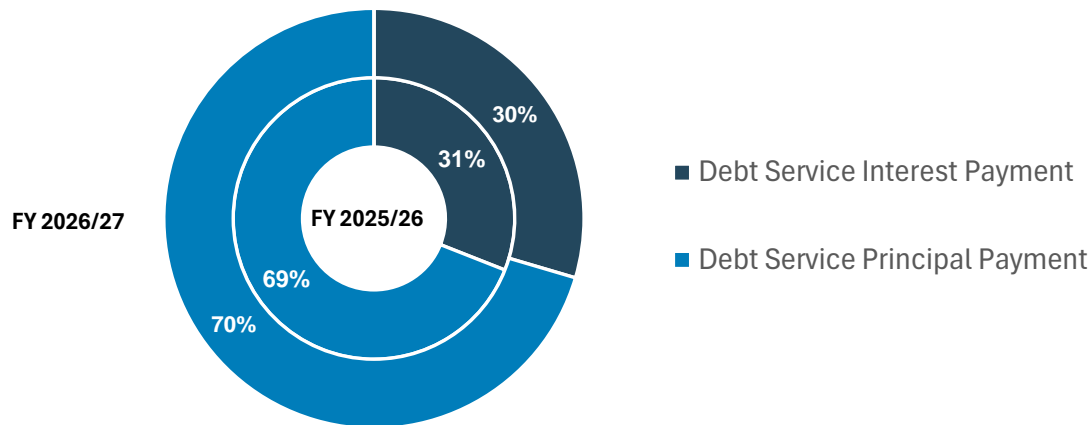
FY 2025/26 & FY 2026/27 FUND 3590 BUDGET SUMMARY

FUND SUMMARY	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Adjusted	FY 2025/26 Proposed	FY 2026/27 Proposed	Change (\$) FY25 to FY26	Change (\$) FY26 to FY27
REVENUE							
Revenue / Transfer In	\$ 1,750,775	\$ 1,755,860	\$ 1,759,325	\$ 1,724,505	\$ 1,724,691	\$ (34,820)	\$ 186
Interest	\$ 14,703	\$ 41,389	\$ 34,870	\$ -	\$ -	\$ (34,870)	\$ -
REVENUE TOTAL	\$ 1,765,478	\$ 1,797,249	\$ 1,794,195	\$ 1,724,505	\$ 1,724,691	\$ (69,690)	\$ 186
DEBT SERVICE FUND							
Operating & Maintenance	\$ 71,549	\$ 95,270	\$ 90,000	\$ 52,500	\$ 52,500	\$ (37,500)	\$ -
One Time Expenditures	\$ 8,304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Charges	\$ 1,665,591	\$ 1,674,164	\$ 1,669,325	\$ 1,672,006	\$ 1,672,192	\$ 2,681	\$ 186
EXPENDITURE TOTAL	\$ 1,745,445	\$ 1,769,434	\$ 1,759,325	\$ 1,724,506	\$ 1,724,692	\$ (34,819)	\$ 186
OPERATING INCREASE/(USE OF FUND BALANCE)	\$ 20,033	\$ 27,815	\$ 34,870	\$ (1)	\$ (1)	\$ (34,871)	\$ -

DEBT SERVICE FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Debt Service Budget Detail



Fund Budget by Account

Divisions / Expense Category	Accounts	Account Description	FY 2025/26 Proposed	FY 2026/27 Proposed
Revenue				
Transfer In	439000	Operating Transfer In	\$1,724,505	\$1,724,691
Transfer In Total			\$1,724,505	\$1,724,691
Revenue Total			\$1,724,505	\$1,724,691
Public Works & Engineering				
5. Debt Service Charges	658510	Debt Service Principal Payment	\$454,179	\$467,860
	658520	Debt Service Interest Payment	\$134,660	\$120,979
5. Debt Service Charges Total			\$588,839	\$588,839
Public Works & Engineering Total			\$588,839	\$588,839
General Services				
2. Operating & Maintenance	651600	Special Dept Exp	\$52,500	\$52,500
2. Operating & Maintenance Total			\$52,500	\$52,500
General Services Total			\$52,500	\$52,500
Finance				
5. Debt Service Charges	658510	Debt Service Principal Payment	\$700,000	\$710,000
	658520	Debt Service Interest Payment	\$383,167	\$373,353
5. Debt Service Charges Total			\$1,083,167	\$1,083,353
Finance Total			\$1,083,167	\$1,083,353
EXPENDITURE TOTAL			\$1,724,506	\$1,724,692
OPERATING INCREASE/(USE OF FUND BALANCE)			(\$1)	(\$1)

*Total operating decrease reflective of rounding differences between transfers and expenditures.



CAPITAL IMPROVEMENT **PROGRAM (CIP)**



CAPITAL IMPROVEMENT PLAN OVERVIEW



Capital Improvement Plan Development

The Fiscal Year (FY) 2025/26 through FY 2026/27 CIP plan was developed based on economic feasibility, community enhancement, infrastructure improvements, safety, and community needs. Each proposed project was reviewed to ensure funding, timing, and necessity were appropriately addressed. The fiscal impacts of developing Capital projects include maintenance and operational costs. These costs are taken into consideration when the operating budget is developed. The revenue estimates used in preparing this CIP plan are based on the assumptions made during the budget process, which consider the state of our local economy and historical trends. Capital projects are determined using these projections and in consideration of all other operational requirements. All projects were evaluated by the City's Planning Commission to ensure consistency with the City of Menifee's General Plan and in accordance with the City's long-term vision as identified within City Council's FY 2023-2028 Strategic Plan.

The CIP budget is a tool linking the City's development to the fiscal planning process, with the aim of achieving the City's long-term goals and maintaining fiscal stability.

Projects have been prioritized and scheduled for each of the five fiscal years based on community need and availability of funding, as determined by the City Council. A total of 130 projects are identified in the FY 2025-2030 CIP. Of the 130 projects, Funding for 24 CIP projects (new and existing) has been programmed for FY 2025/26 for a total cost of \$13,189,811, and funding for 9 CIP projects (new and existing) has been programmed for FY 2026/27 for a total cost of \$14,262,204, as shown in the table below:

Project Category	No. of Projects	FY 2025/26 Requested Amount	No. of Projects	FY 2025/26 Requested Amount
Transportation	4	\$1,873,503	1	\$400,000
Traffic Signal	2	\$1,000,000	0	-
Street Improvement	7	\$2,225,960	1	\$849,825
Pavement Management (PMP)	3	\$3,266,348	2	\$3,500,000
Drainage	3	\$1,274,000	3	\$1,625,000
Streetlight	0	-	0	-
Public Facility	3	\$2,900,000	1	\$7,500,000
Park, Recreation, and Trail	2	\$650,000	1	\$387,379
Technology Infrastructure	0	-	0	-
TOTALS:	24	\$13,189,811	9	\$14,262,204

The FY 2025/2026 and FY 2026/2027 biennial CIP budget proposes a combined funding for a total of 33 projects for a total fund request in the amount of \$27,452,015.

CIP PROJECT CATEGORIES



CIP RESERVES AND 5-YEAR TOTALS



Assigned/Committed Fund Balance ("Reserves") Recommendations

As one of the fastest growing cities in the Country, staff and City Council prioritize responsible fiscal planning to support future investments in the City's expanding infrastructure needs. One of the financial tools utilized to carry out this goal is to commit eligible available or excess fund balance to assigned reserve funds. The purpose of setting aside such funds by placing them into a reserve fund is to support strategic investments and future long-term planning initiatives, including Capital projects such as public facilities and large infrastructure projects. These reserve funds would be appropriated into the respective project's budget through City Council action once the intended phase is ready to begin.

The City Council has approved committing \$3,906,674 in reserve funds from Rockport Ranch Mitigation Fee toward the New Community Center project, CIP 23-10, and moving \$1,200,000 in Quality of Life available fund balance to an Assigned Fund Balance for the McCall Boulevard/I-215 Interchange project, CIP 14-01 with the specific intention of supporting the future construction of both projects, as summarized in the table below.

Project Category	Project Name	Fiscal Year	Reserve Fund	Fund Source
Public Facility	CIP 23-10 New Community Center	2025/2026	\$3,906,674	General Fund (Rockport Ranch Mitigation Fee)
Transportation	CIP 14-01 McCall Boulevard/I-215 Interchange	2025/2026	\$1,200,000	Quality of Life
		TOTAL	\$5,106,674	

FY 2025-2030 CIP Project Totals

Reflected in the table to the right is a funding summary of the overall, five-year FY 2025-2030 CIP plan by category.

Project Category	No. of Projects	FY 2025/26 Requested Amount
Transportation	32	\$704,152,471
Traffic Signal	18	\$21,642,277
Street Improvement	18	\$30,071,327
Pavement Management (PMP)	17	\$31,766,656
Drainage	9	\$22,289,400
Streetlight	2	\$470,000
Public Facility	15	\$196,468,688
Park, Recreation, and Trail	17	\$33,001,693
Technology Infrastructure	2	\$1,668,183
TOTALS:	130	\$1,041,530,694





**BONDED
COMMUNITY
FACILITIES DISTRICTS**



BONDED COMMUNITY FACILITIES DISTRICTS (CFDS)

Pursuant to City Policy CC-20 (Special Assessment & CFD Goals and Policies) the City administers various bonded Community Facilities Districts (CFDs) which allow for the reimbursement of eligible expenses (infrastructure and/or fees associated with infrastructure) to the respective developer. These expenses are financed through the issuance of tax exempt municipal bonds.

Associated debt service and related expenses are repaid by annual property tax collected against the properties within each district.

Budget appropriations included in FY 2025/26 & FY 2026/27 include associated costs for:

- Bonded CFDs (Capital Funds):** CFD bond proceeds and reimbursement to developers.
- Bonded CFDs (Fiduciary Funds):** Annual Debt Service and related expenses, as well as annual Special Taxes collected to repay the debt service.

		FY 2025/26		FY 2026/27	
Fund No.	Fund Description	Revenue	Expenditures	Revenue	Expenditures
Bonded CFD (Infrastructure)(Capital)					
4721	CFD 2020-1 McCall Mesa CP	\$59,880	\$800,000	\$59,880	\$800,000
4723	CFD 2021-1 Banner Park CP	97,575	4,639,698	97,575	3,692,314
4724	CFD 2021-2 Sumac Ridge CP	48,500	3,306,069	0	0
4725	CFD 2022-1 Quartz Ranch CP	217,500	7,940,812	217,500	5,000,000
4729	CFD 2023-1 Rockport CP	565,000	19,154,000	305,000	13,486,000
4730	CFD 2023-2 IA 1 Cimarron CP	0	4,127,654	0	0
TOTAL		\$988,455	\$39,968,233	\$679,955	\$22,978,314





FY 2025/26 & FY 2026/27
**RESOLUTIONS &
POLICIES**



INCLUDED IN FINAL ADOPTED BUDGET DOCUMENT



APPENDIX



INCLUDED IN FINAL ADOPTED BUDGET DOCUMENT

