

CITY OF MENIFEE

PROPOSED BIENNIAL BUDGET

FISCAL YEARS 2025/2026 & 2026/2027



CITY FOR
FAMILIES

A stylized graphic of a family consisting of three figures: a large grey figure on the left, a smaller orange figure in the middle, and a medium blue figure on the right. The figures are simplified, with circular heads and rectangular bodies. The orange figure is positioned between the grey and blue figures, appearing to be held or supported by them.

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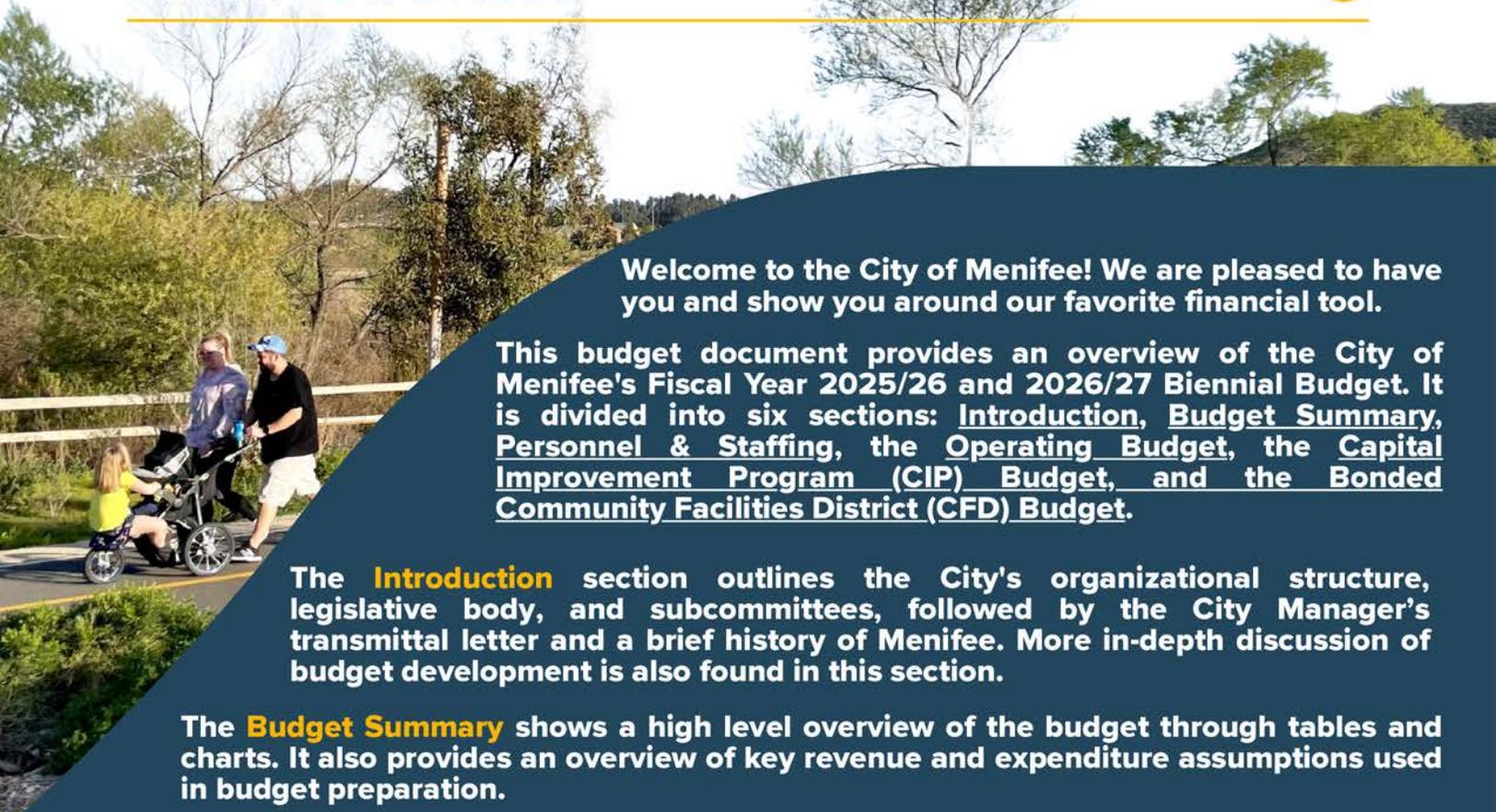
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INTRODUCTION



Welcome to the City of Menifee! We are pleased to have you and show you around our favorite financial tool.

This budget document provides an overview of the City of Menifee's Fiscal Year 2025/26 and 2026/27 Biennial Budget. It is divided into six sections: Introduction, Budget Summary, Personnel & Staffing, the Operating Budget, the Capital Improvement Program (CIP) Budget, and the Bonded Community Facilities District (CFD) Budget.

The **Introduction** section outlines the City's organizational structure, legislative body, and subcommittees, followed by the City Manager's transmittal letter and a brief history of Menifee. More in-depth discussion of budget development is also found in this section.

The **Budget Summary** shows a high level overview of the budget through tables and charts. It also provides an overview of key revenue and expenditure assumptions used in budget preparation.

Personnel & Staffing investment is a critical component of the budget, ensuring the City's ability to effectively manage operations, provide public services, and support infrastructure projects. Strategic staffing decisions reflect the City's commitment to efficiency and service quality.

The Biennial Budget is composed of the Operating Budget, the CIP Budget, and the Bonded CFD Budget, collectively referred to as the **Citywide Budget**. In addition, Fiduciary Funds represent agency or custodial accounts which are managed separately and do not contribute to the Citywide Budget.

The **Operating Budget** includes 14 departments that support core municipal operations, including public safety, community development, public works, and recreation services. These departments are funded through the General Fund, Quality of Life (Measure DD), Internal Service Funds (ISFs), and Special Revenue Funds. The General Fund and Quality of Life Fund remain the largest, supporting essential services and long-term community investments.

The **CIP Budget** focuses on transportation, infrastructure, parks, and facility upgrades. Major projects include road enhancements, traffic signal upgrades, pavement management initiatives, and technology infrastructure improvements. Funding sources for CIP are drawn from a combination of General Fund allocations, Quality of Life revenue, and Special Revenue Funds.

The **Bonded CFD Budget** provides funding for both CIP projects completed by the City and other expenditures from the developer within designated areas of the City. Because these funds are used independently from the CIP Budget, they are maintained separately.

BIENNIAL BUDGET CYCLE

The City of Menifee adopts a biennial budget, providing a comprehensive 2-year financial plan aligned with the 2023-2028 Strategic Plan. This approach enables long-term fiscal planning while maintaining flexibility. The budget process includes two Mid-year reviews, conducted at approximately six-month intervals, to reassess financial estimates and projections. Additionally, a Mid-cycle review occurs at the end of Year 1 to refine plans for Year 2. This structure balances strategic foresight with periodic adjustments to ensure financial stability and adaptability.



FY 2025/26 & FY 2026/27 BUDGET PROCESS

As one of the fastest-growing cities in the state, Menifee's budget process is designed to be thorough and collaborative, ensuring that growth and changes are properly accounted for. The FY 2025/26 & FY 2026/27 budget cycle began with a citywide budget meeting in February 2025, where the framework for the upcoming cycle was outlined. Departments were provided with tools and time to assess their progress toward Strategic Priority goals, identify necessary adjustments to service levels, and submit evaluations and funding requests for consideration. Additionally, the Capital Improvement Program (CIP) is reviewed and updated to accommodate new projects that address the city's expanding needs.

Public feedback plays a central role, with three dedicated workshops providing opportunities for community input. Engagement also occurs through the Quality of Life Committee and the Planning Commission, ensuring diverse perspectives are integrated into the budget process. This collaborative approach enables Menifee residents to shape a financial plan that reflects their priorities and aspirations for the next two years.

POPULATION



115,316



ABOUT MENIFEE

- Incorporated October 1, 2008
- Voted Best City in the IE by Inland Empire Magazine
- Top 20 Safest Cities in CA
- 5th fastest growing in the state
- 3rd fastest growing in Southern California
- Median Age: 36 years



AWARD-WINNING SCHOOL DISTRICTS

- Menifee Union School District
- Perris Union High School District
- Romoland School District

COLLEGE TOWN

- Home to Mt. San Jacinto College
- Affiliated with 40+ Universities, including University of Massachusetts Global
- 2025 Industry Partner Award



ADDITIONAL DEMOGRAPHICS



**46.6 Sq.
Miles**

General Law city government
41st Congressional District
63rd State Assembly District

8.75% Sales Tax Rate

\$32.7 million estimated Sales Tax Revenue (2025)
(including Quality of Life Measure)

\$21.5 million estimated Property Tax Revenue (2025)

46 existing park sites within the City

Fiscal Year 2025/26

Capital Improvement Program (CIP)

24 Projects: \$13,189,811

Fiscal Year 2026/27

Capital Improvement Program (CIP)

9 Projects: \$14,262,204

Fiscal Year 2025/26 Operating Budget

General Fund (incl. Quality of Life)

\$99,372,143 Expenditures

\$39,662,859 General Fund Reserves

Total Operating Budget

\$129,183,776 Expenditures

Fiscal Year 2026/27 Operating Budget

General Fund (incl. Quality of Life)

\$103,360,830 Expenditures

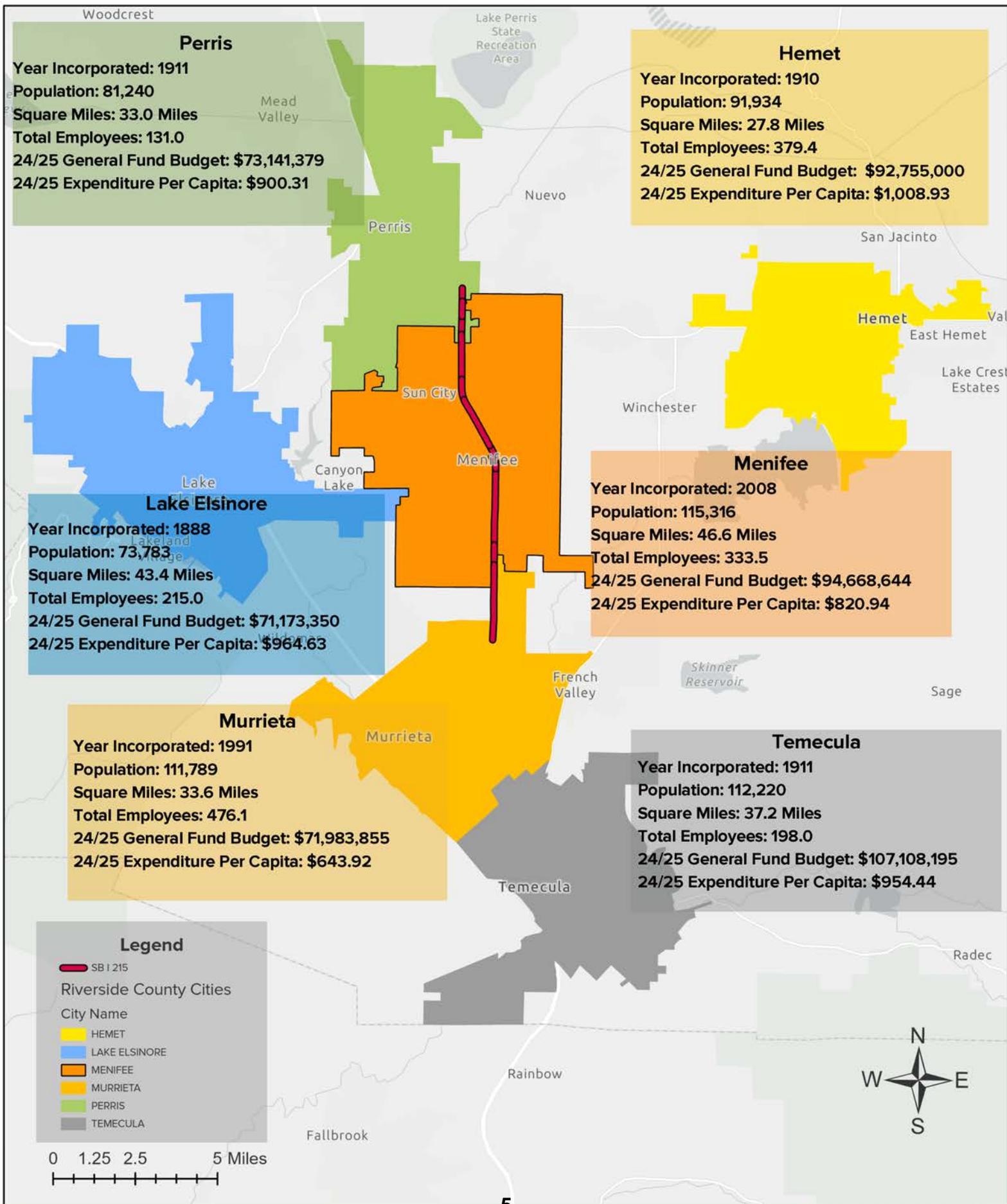
\$41,258,333 General Fund Reserves

Total Operating Budget

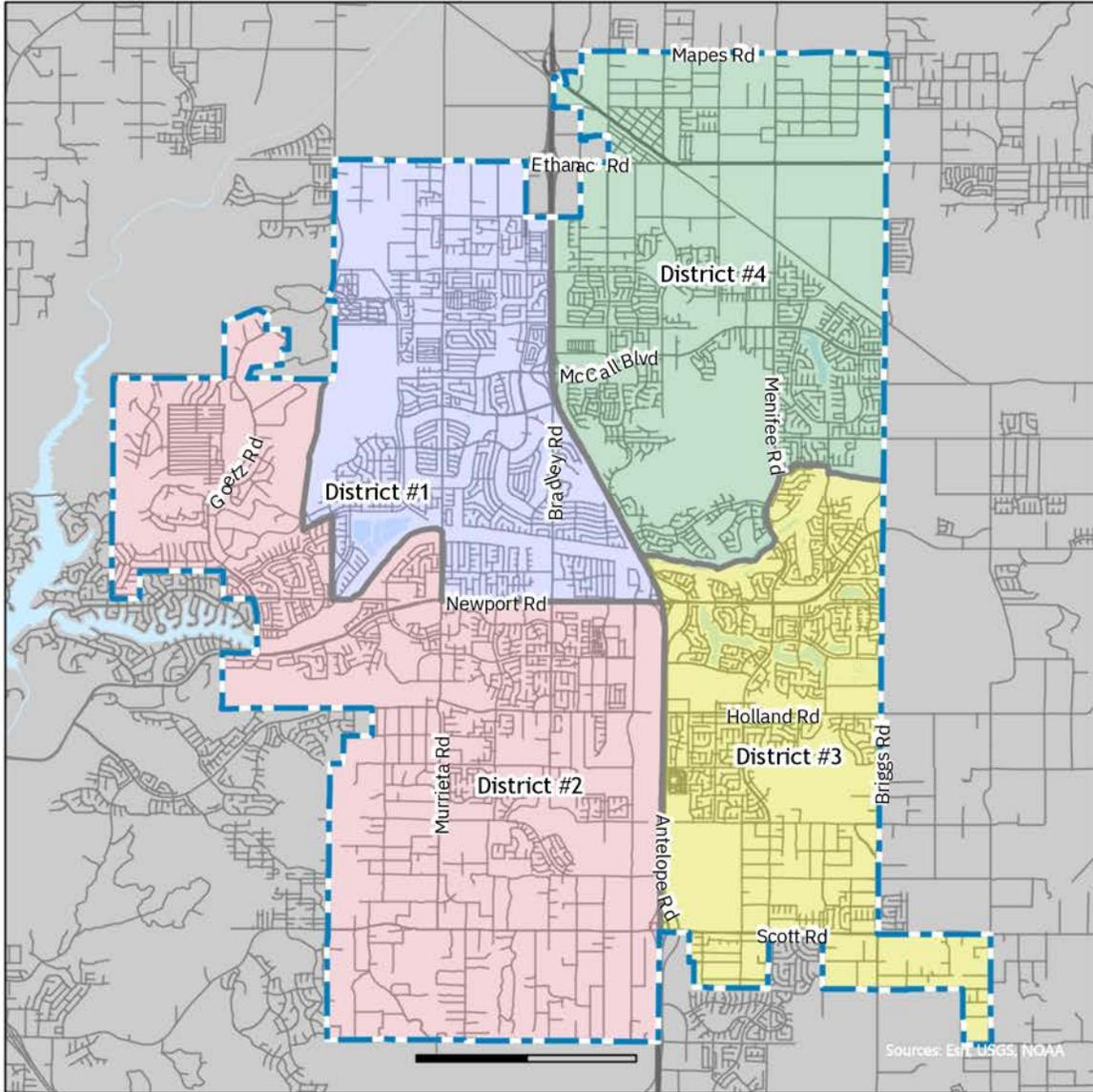
\$134,272,427 Expenditures



HOW WE COMPARE:



CITY OF MENIFEE COUNCIL DISTRICTS



Mayor

Ricky Estrada,
Elected 2024



District 1
Mayor Pro Tem

Bob Karwin,
Re-Elected 2024



District 2

Ben Diederich,
Appointed 2024



District 3

Dan Temple,
Elected 2024



District 4

Dean Deines,
Re-Elected 2022

MENIFEE CITY COUNCIL



MAYOR
Ricky Estrada



MAYOR PRO TEM
Bob Karwin



COUNCILMEMBER
Ben Diederich



COUNCILMEMBER
Dan Temple



COUNCILMEMBER
Dean Deines



Parks, Recreation, and Trails Commission

Laz Peterson
Appointed by
Mayor Ricky Estrada

Mauricio Sanchez
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Tom Giedroyce
Appointed by
Councilmember Ben Diederich (District 2)

David Foust
Appointed by
Councilmember Dan Temple (District 3)

Tierra Trembley
Appointed by
Councilmember Dean Deines (District 4)

Planning Commission

Tammy Ramirez
Appointed by
Mayor Ricky Estrada

Ivan Holler
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Michael Knighten
Appointed by
Councilmember Ben Diederich (District 2)

Chris Thomas
Appointed by
Councilmember Dan Temple (District 3)

Randy Madrid
Appointed by
Councilmember Dean Deines (District 4)

The Parks, Recreation and Trails Commission (PRTC): Meets every first Thursday of each month at 6:00p.m. in the Council Chambers in City Hall.

The Planning Commission: Meets on the 2nd and 4th Wednesday of each month at 6:00p.m. in the Council Chambers at City Hall.



CITY FOR FAMILIES

Senior Advisory Committee

Charmaine Summers
Appointed by
Mayor Ricky Estrada

Tracye Pierson
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Debbi Manion
Appointed by
Councilmember Ben Diederich (District 2)

Bruce Atwood
Appointed by
Councilmember Dan Temple (District 3)

Gloria Sanchez
Appointed by
Councilmember Dean Deines (District 4)

Quality of Life (Measure DD)

Sarah Hakala
Appointed by
Mayor Ricky Estrada

June Conant
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Nicholas Zappia
Appointed by
Councilmember Ben Diederich (District 2)

Phil Derner
Appointed by
Councilmember Dan Temple (District 3)

John Standish
Appointed by
Councilmember Dean Deines (District 4)

Menifee Citizens Advisory Committee

Lilliana Montoya
Appointed by
Mayor Ricky Estrada

Trayce Pierson
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

David Cross
Appointed by
Councilmember Ben Diederich (District 2)

Karnail Midahar
Appointed by
Councilmember Dan Temple (District 3)

Anne-Marie Novack
Appointed by
Councilmember Dean Deines (District 4)

Veterans & Military Families Advisory Committee

Al Maybeno
Appointed by
Mayor Ricky Estrada

Linda Blanche
Appointed by
Mayor Pro Tem Bob Karwin (District 1)

Darci Castillejos
Appointed by
Councilmember Ben Diederich (District 2)

Camilo Gutierrez
Appointed by
Councilmember Dan Temple (District 3)

Ed Samuelson
Appointed by
Councilmember Dean Deines (District 4)

CITY OF MENIFEE EXECUTIVE TEAM



ARMANDO VILLA
City Manager



BRYAN JONES
Assistant City Manager



REBEKAH KRAMER
Deputy City Manager



TRAVIS HICKEY
Chief Financial Officer



MICHELLE SARKISSIAN
Acting Information
Technology Director



JEFF MELCHING
City Attorney



STEPHANIE ROSEEN
City Clerk



ORLANDO HERNANDEZ
Acting Community
Development Director



MARIANA MITCHELL
Community Services
Director



MARK SCOVILLE
Fire Division Chief



ANGELA RIVERA
Human Resources
Director



CHRIS KARRER
Police Chief



NICK FIDLER
Public Works Director

CITY FOR
FAMILIES

CITY MANAGER'S TRANSMITTAL LETTER

JUNE 18, 2025

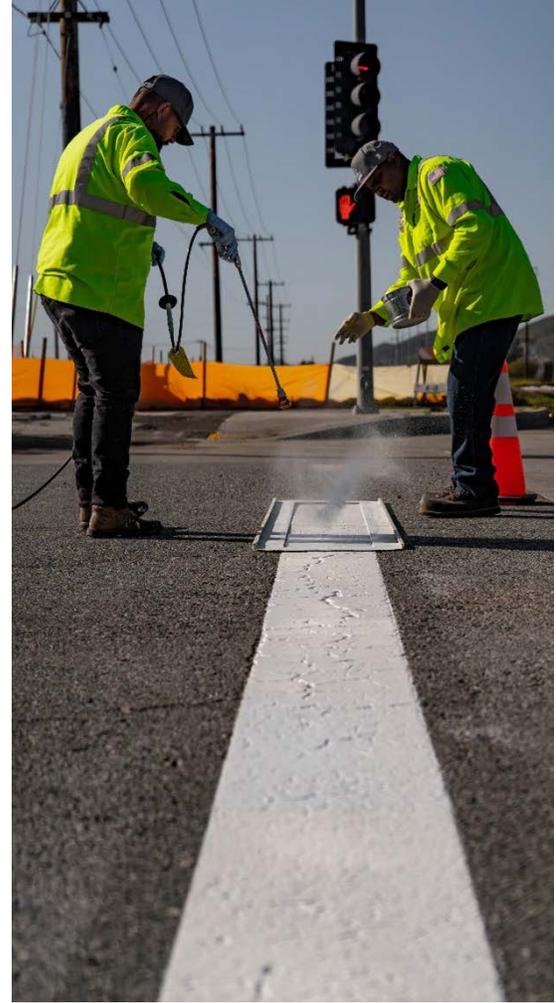
Dear Honorable Mayor, City Council and Citizens of Menifee:

I am pleased to present the Proposed Fiscal Year (FY) **2025/26** and FY **2026/27 Operating, Capital Improvement Budget(s)** and other budgetary (**Bonded CFDs**) appropriations for the City of Menifee. The City's 16th budget proposal reflects the City's continued commitment to our residents with a focus on building a **Safe, Thriving, Inclusive & Premier** place to live while maintaining fiscal sustainability and accountability. As the City maintains its status as one of the fastest growing communities in the state, it looks to retain the close-knit charm that has come to define it, while welcoming new residents and visitors to discover the energy and vibrancy of a family-focused community.

The biennial (2-year) budget represents proposed operational and capital expenditures across all funds. More importantly, it represents the outcome of a collaborative, engaged, and community-focused budgeting process which unifies the ideas, vision, and efforts of a dedicated and talented workforce committed to serving the Menifee community with high-quality service. Balancing the diverse needs of the Menifee community while ensuring strategic and fiscally responsible financial management remains a fundamental element of the City's approach in the development of its budget, and requires significant analysis, discussion, and planning. The focus remains on quality of life and an investment in public safety and infrastructure, necessary to promote a safe, attractive, interconnected, and economically prosperous community. Continuing the vision of its current 5-year Strategic Plan, adopted in the spring of 2023, the City remains energized in shaping Menifee into a place of unique character that provides its 115,316 residents a great place to call home. The Proposed Fiscal Year 2025/26 and FY 2026/27 Operating and Capital Improvement Budget(s) for the City of Menifee continues to address the **City Council's Strategic Plan 2023-2028** that includes objectives and tasks focused on the City's established Strategic Priorities of 1) Connectivity; 2) Unique Identity; 3) Community Engagement and Social Infrastructure; 4) Thriving Economy; and 5) Safe and Vibrant Community.

Economic Outlook & Background:

The development of this biennial budget considers the potential impacts of an overall slowing economy, impacted by continued higher interest rates, rising construction costs, and tariffs. In the immediate future, the City anticipates slower growth in some of its principal revenues, such as sales tax and development-related permits and fees. The proposed budget prioritizes preserving existing service levels and supporting the agency's workforce while continuing investments in capital/infrastructure projects.





MENIFEE MOMENTUM MOVING FORWARD

As Menifee moves into the next two fiscal years, the City reflects on another successful year of progress. Several key initiatives helped sustain the momentum and energy of moving the Menifee community forward:

- The City participated/facilitated and supported 2024 election efforts, impacting both local (district and Mayor) elections, as well as the general election.
- The Holland Road/I-215 Overpass Construction Project, the City's largest infrastructure project to date, was substantially completed, helping augment much needed transportation infrastructure.
- The new Quail Valley Fire Station project construction was completed, providing a new and larger fire station facility to serve the community.
- Established 3-year labor agreements/MOUs with all of the City's existing bargaining units, affirming the City's continued investment in its existing workforce.
- Implemented the financial component of a new Enterprise Resource Planning (ERP) System, updating, streamlining, and expanding the City's financial management solution.

In 2025, the City celebrates the 10-year anniversary of its Community Services Department and the 5-year anniversary of the Menifee Police Department. Looking forward, the City is poised for continued growth, with new residential communities such as Legado and Cimarron Ridge actively under construction. Additional developments, such as the Menifee Valley specific plan are quickly taking form, becoming part of the community. In the development of the proposed FY2025/26 & 2026/27 budget, the City has strategically directed financial resources to continue supporting the priorities of its diverse community.

PUBLIC SAFETY

Public Safety remains a top priority for the City, as illustrated within its Strategic Plan. The total operating Public Safety budget is **\$56,129,969** for FY2025/26 and **\$57,836,051** for FY2026/27 out of the General Fund/Quality of Life Fund, which provide the majority of funding for these services.

As a testament of the commitment to public safety for the community, in 2025 Menifee was designated as one of the safest cities in California for the second year in a row, ranking #18 in all cities statewide per the Safewise report.

Notable accomplishments over the last year include: the opening of the new Fire Station #5 in the Quail Valley community, continued utilization of new technology to enhance crime fighting and prevention capabilities, as well as programs such as Project Lifesaver and You Are Not Alone (YANA).

The proposed FY2025/26 & 2026/27 Budget includes funding to support a workforce of **122 full-time equivalent (FTE) positions** for the Police Department (sworn, professional, and cadets), dispatch services with the City of Murrieta, fire contract services with the County of Riverside, including Fire Marshal and EMS Support Services, and Code Enforcement services. Additionally, funding is provided to purchase important equipment such as patrol car vehicle replacements and expanded drone equipment to reduce response times.



REVENUE OUTLOOK & FISCAL RESILIENCY

As the City moves into FY 2025/26 & FY 2026/27, the majority of the City’s principal revenues (Sales Tax, Property Tax, Franchise Fees, VLF, and Development related fees (Building/Safety/Engineering), are still forecast to reflect some growth. Development-related fees, however, have experienced a marked slowed down over the last year. While construction of larger residential projects, such as Legado, have commenced, rising construction costs and higher interest rates have impacted development activity across both commercial and residential sectors. Proposed revenues to support the Operating & CIP Budgets are summarized as follows.

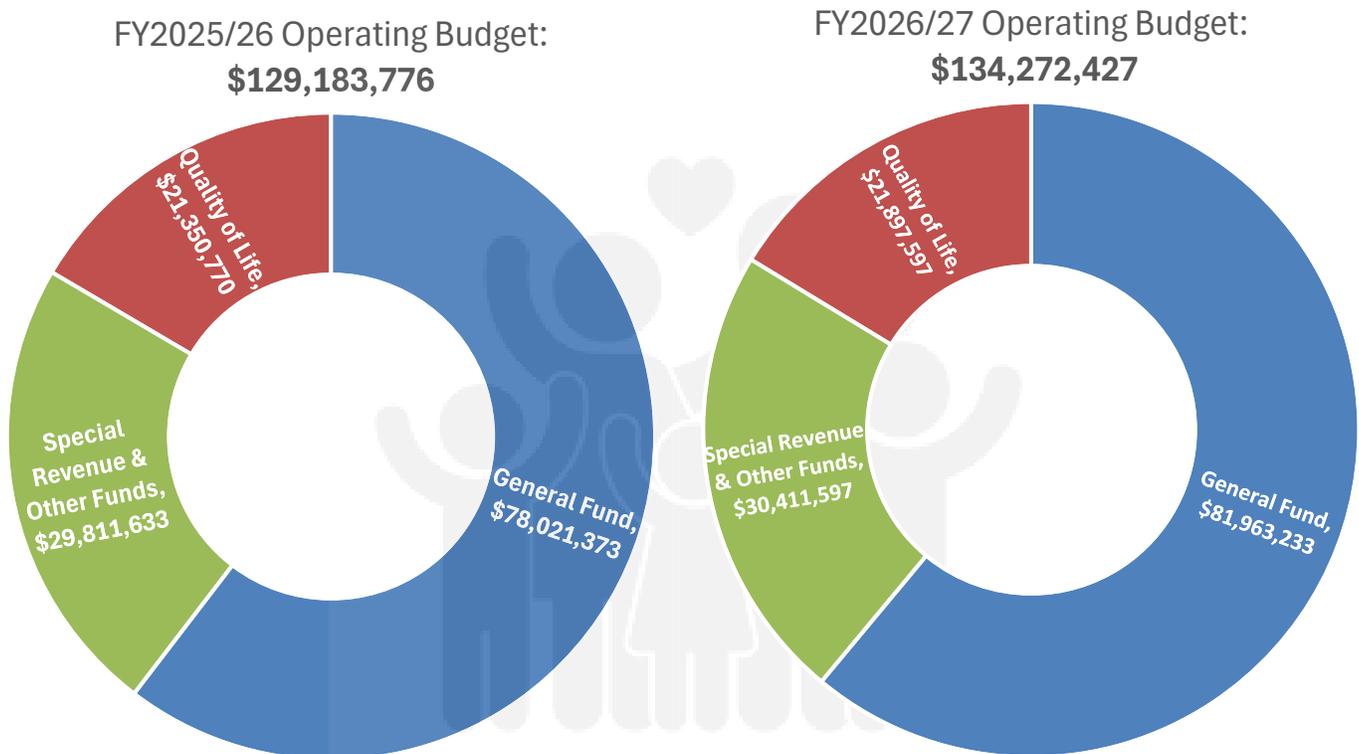
| Revenue | Proposed Revenue Budget FY 2025/26 | Proposed Revenue Budget FY 2026/27 |
|-------------------------------------|---------------------------------------|---------------------------------------|
| General Fund | \$78,385,116 | \$81,815,362 |
| Quality of Life | 21,558,647 | \$21,897,597 |
| TOTAL REVENUE (GF & QoL) | \$99,943,763 | \$103,712,959 |
| Special Revenue & Other Funds | \$44,612,605 | \$49,195,155 |
| TOTAL REVENUE | \$144,556,368 | \$152,908,114 |

Dedicated Reserves: In June 2024, the City Council adopted an updated reserve fund balance policy to set aside funds to ensure financial stability and be prepared for future emergencies. This policy establishes a minimum 15% fund balance reserve for natural disasters and catastrophic events; a 15% reserve for economic slowdown due to the onset of a recession or other economic crisis; and a 10% reserve to offset the timing of grant reimbursements and the collections of property taxes. The proposed FY2025/26 and FY2026/27 Budget maintains adequate reserve levels to be consistent with the policy.

Additionally, the City has taken proactive measures to establish dedicated reserves for recurring large expenses or those which can experience significant year-to-year fluctuations, including for Fleet Replacements, Self-Insured Retention/Insurance Premiums, the Unfunded Pension Liability, Fire Equipment, and Public Facilities.

OPERATING BUDGET

The proposed Biennial Operating Budget, a financial plan of expenditures, totals **\$129,183,776** for FY 2025/26 and **\$134,272,427** for FY 2026/27 for all funds, and supports **336.50 FTE** (304 full-time and 32.5 part-time) positions. For FY 2025/26, the City's General Fund operating budget, inclusive of the **Quality-of-Life Measure**, projects total revenues of **\$99,943,763**, exceeding total projected expenditures of **\$99,372,143**-resulting in a **balanced budget**. For FY 2026/27, the City's General Fund operating budget, inclusive of the **Quality-of-Life Measure**, projects total revenues of **\$103,712,959**, with total projected expenditures of **\$103,860,830**. FY 2026/27 includes the deliberate use of restricted fund balance to support General Plan updates. **Excluding the deliberate use of \$500k in fund balance, the FY 2026/27 recurring revenues exceed recurring expenses, resulting in a balanced budget.**



The General Fund Operating Budget supports central city services, ranging from personnel costs to one-time/capital outlay expenses. The proposed FY 2025/26 General Fund Operating Budget represents a 5.47% increase from the FY 2024/25 Adopted Budget, and a 4.52% increase in FY 2026/27 compared to FY 2025/26.

Special Revenue & Other Funds representing a wide array of operational expenses (from the City's Community Development Block Grant Program (CDBG), Lighting & Landscaping Maintenance Districts (LLMDs), County Service Areas (CSA), Community Facilities Districts (CFD) (funding maintenance costs), and Debt Service Fund) include \$29,811,633 for FY 2025/26 and \$30,411,597 in FY 2026/27. When combined with the General Fund, these resources support delivery of the City's municipal services, ranging from public safety, public works, to one-time/capital outlays expenses.

Recognizing a potential slower growth environment for several of the City's principal revenues in the upcoming year, and factoring in existing commitments, the proposed Operating Budget focuses on maintaining existing service levels, supporting the workforce, and addressing priority needs. Staffing/Personnel additions result in a net increase of 3 FTEs from the current year. One Associate Engineer is being added to support new stormwater (NPDES) regulations and requirements, and two Park/Landscape Maintenance Workers are added to help the expanding landscape and park maintenance responsibilities of the City.

Additionally, one Building Permit Technician position is added while a vacant Assistant Planner position will be unfunded, to support the Community Development Department. One reclassification of a Senior Accountant to a Principal Accountant is included to support Financial Reporting and General Accounting activities. Funding for part-time staff is increased by \$41k to support labor costs and recruitment/retention efforts. Lastly, a part-time Management Aide supporting the CDBG grant program in the Senior Minor Home Repair Program is proposed to be retained for the upcoming two years.

No personnel adjustments are recommended for FY 2026/27 and will be reviewed again as part of the Mid-Year and/or Mid-Cycle processes.

Overall, Operating budget adjustments/increases reflect existing and/ mandatory commitments. Personnel costs are increasing by \$2.3 million for Menifee PD and \$2.4 million for all other personnel from the FY 2024/25 Adjusted Budget. FY 2026/27 labor costs are budgeted with an increase of \$2.5 million from FY 2025/26. As in prior years, the City's annual insurance premiums are expected to increase, with a proposed increase of \$465k from FY 2024/25, as well as an additional \$482k increase in FY 2026/27. This reflects both expanded city operations, such as a larger workforce, and overall insurance market trends. Annual Fire Contract services with the County of Riverside and Dispatch Services with the City of Murrieta represent \$23.4 million (FY 2025/26) and \$23.5 million (FY 2026/27) of operating expenditures.

Other significant operating expenditures include \$1.7 million annually for debt service payments. The City maintains an overall minimal amount of debt, represented by the 2012 TRIP Debt used to fund a portion of the Newport Road/I-215 Interchange Project and the Streetlights Retrofit Project. Both financings have supported key infrastructure investments, and both are being repaid with special (restricted) revenue sources, such as Measure A, LLMDs, CSAs, CFDs, and Gas Tax, without the need of General Fund.

The Biennial Operating Budget includes investments of several key one-time capital outlays and studies including the purchase of several patrol vehicles and drone equipment to support Menifee PD operations, as well as vehicles and equipment to support field operations for both Public Works and Community Services. During FY 2025/26 and FY 2026/27, updates to several elements of the City's General Plan will also be completed.

CAPITAL IMPROVEMENT PROGRAM

In response to, and balancing the consequences of continuous growth, investment in the City's infrastructure is essential. The proposed CIP Budget totals **\$13,189,811** for FY 2025/26 and **\$14,262,204** for FY 2026/27. Existing Quality of Life fund balance (\$1,186,000 in FY 2025/26 and \$125,000 in FY 2026/27) is programmed towards high priority CIP projects. New capital projects funding in the FY 2025/26 budget includes:

- \$1.9 million in transportation projects;
- \$1.0 million in traffic signal projects;
- \$2.2 million in street improvement projects;
- \$3.2 million in Pavement Management projects;
- \$1.3 million in Drainage projects;
- \$2.9 million in City Facility projects;
- \$650k in City Park improvements; and

New capital projects funding in the FY 2026/27 budget includes:

- \$1.2 million in street improvement projects;
- \$242k in Pavement Management Program projects; and
- \$1.0 million in City Park improvements;

In addition to the proposed budget appropriations, the City will also be committing as reserves \$3.9 million in one-time revenue received during FY 2024/25 from the Rockport Ranch Mitigation fee towards the future community center project. \$1.2 million of available Quality of Life fund balance will be reserved for the McCall Blvd./I-215.

Other budget appropriations for FY 2025/26 and 2026/27 include necessary funding related to the various bonded CFDs the City manages. Associated budget appropriations represent management of reimbursements from the bond proceeds for eligible expenses to the developer. These expenses are fully funded with the bond proceeds and do not impact operating services or the CIP. In total, Bonded CFD expenditure appropriations total \$39,968,233 for FY 2025/26 and \$22,978,314 for FY 2026/27, resulting in total **Citywide Budget Appropriations** (Operating, CIP, and Bonded CFDs) of \$182,341,820 (FY 2025/26) and \$171,512,945 (FY2026/27).

As of January 2025, the City of Menifee's population increased 3.20% over the last year to 115,316. Since 2019, the City of Menifee has been ranked the fastest growing city in Southwestern Riverside County. Since 2020, the City of Menifee has been ranked the 3rd fastest growing city in all Riverside County. As of 2022, Menifee is now the largest Southwest Riverside County city.

The Biennial Citywide Budget represents a balanced and fiscally prudent spending plan that strives to meet the needs of our community, both now and in the future. As costs and demand for services continue to rise each year, the City is proud of its efforts and its City staff in consistently delivering high quality public service, combined with a focus on efficiency, fiscal responsibility and innovation.

I would like to thank the City Council for their continued support in the development of the FY 2025/26 and FY 2026/27 Budget and for providing a long-term vision with the City's Strategic Plan 2023-2028. Their leadership has been instrumental in making the City of Menifee a community recognized as safe, clean, vibrant, innovative, and responsive to the diverse needs of residents, businesses, and visitors.

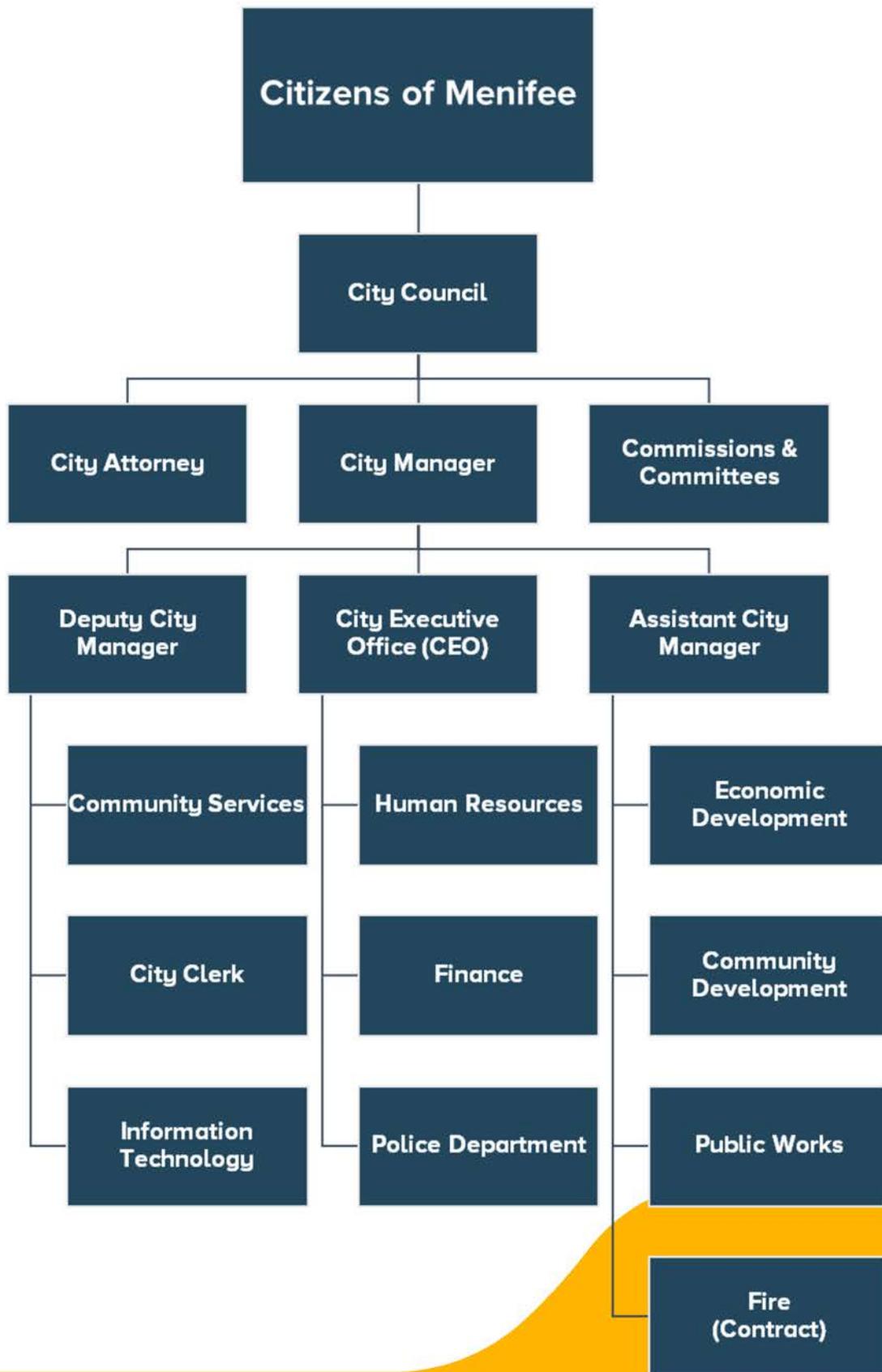
Lastly, assembling and designing the budget each year, the financial strategic plan of the city, is a daunting task that requires a tremendous amount of strategic thinking, analysis, and expertise. The dedication, effort, and energy of our proficient staff play a vital role in this endeavor. I would like to express my gratitude to the City staff for their hard work, commitment, and service to the Menifee community -ensuring it remains a "*Safe, Thriving, Inclusive and Premier Place to be*".

Respectfully Submitted,

Armando G. Villa
City Manager



CITY OF MENIFEE ORGANIZATIONAL CHART



BUDGET PREPARERS & REVIEWERS

Budget Book Preparation Team

Travis Hickey, Chief Financial Officer
 Margarita Cornejo, Deputy Finance Director
 Dominic Tartaglia, Principal Accountant
 Candy Munoz, Administrative Assistant
 Brianna Borunda, Public Information Specialist
 Adam Ramirez, Media Specialist

CITY EXECUTIVE OFFICE

Armando G. Villa, City Manager
 Bryan Jones, Assistant City Manager
 Rebekah Kramer, Deputy City Manager
 Mandy Stephens, Management Analyst I
 Suzy Nelson, Executive Assistant

COMMUNICATIONS

Philip Southard, Public Information & Legislative Affairs
 Officer
 Jonathan Oaxaca, Media & Production Coordinator
 Patrick Stephens, Audio Visual (AV) System Coordinator

CITY CLERK

Stephanie Roseen, City Clerk
 Edna Aguilar, Management Analyst I

COMMUNITY DEVELOPMENT

Orlando Hernandez, Acting Director of Community
 Development
 Craig Carlson, Building Official
 Kevin Rugg, Building & Safety Manager
 Edna Lebron, Senior Management Analyst
 Molly Binnall, Management Analyst II
 Laura Sportelli, Management Analyst I

COMMUNITY SERVICES

Mariana Mitchell, Community Services Director
 Bryce Howell, Park & Landscape Maintenance Manager
 Gabbi Cao, Community Services Manager
 Kori Jones, Senior Management Analyst
 Nancy Rodriguez, Management Analyst II

ECONOMIC DEVELOPMENT

Kayla Charters, Economic Development Manager
 Kristina Hernandez, Management Aide

FIRE

Mark Scoville, Fire Division Chief
 Sonya Rivera-Bu, Fire Marshal
 Joe Silk, EMS Specialist
 Norma Sabel, Executive Assistant

FINANCE

Ann-Marie Etienne, Finance Manager
 Amir Zaki, Finance Manager
 Melissa Cortes, Senior Accountant
 Lauri Lockwood, Financial Analyst
 Colin O'Connell, Accountant I

HUMAN RESOURCES

Angela Rivera, Human Resources Director
 Vanessa Barrera, Human Resources Analyst
 Michala Zinter, Human Resources Analyst
 Rita Reddy, Human Resources Analyst

INFORMATION TECHNOLOGY

Michelle Sarkissian, Acting Chief Information Officer
 Damien Greathouse, Cybersecurity Manager
 Daniel Maple, GIS Coordinator
 Ross Sublett, Management Analyst I

MENIFEE POLICE DEPARTMENT

Chris Karrer, Chief of Police
 Heriberto Gutierrez, Captain
 Dave Gutierrez, Captain
 Terrence Wiggins, Code Enforcement Manager
 Tiffani Kay, Senior Personnel & Training Analyst
 Christine Booker, Budget & Grants Analyst

PUBLIC WORKS

Nick Fidler, Public Works Director
 Alberto Paiva, Deputy Public Works Director
 Carlos Geronimo, CIP Manager
 Tyler Fife, Public Works Manager
 Kristen Jensen, Financial Analyst
 Chris Gehrki, Management Analyst II
 Jenny McConville, Management Analyst II

STRATEGIC VISIONING PLAN



2023-2028

Introduction

Beginning with FY 2023/24, the City of Menifee began using the adopted 2023-2028 Strategic Plan to set the City’s vision for the future and provide a roadmap for meeting current and future needs. The Plan enables the City to balance and prioritize the needs of our community; guiding how the City’s resources are allocated following the strategic priorities and objectives established for the coming five-year period. Performance measures are also incorporated into the Plan to monitor progress toward the established goals and objectives. Residents and other City stakeholders played an important role in the Plan development by participating in interviews, focus group meetings, in-person and virtual community forums, online surveys, and council workshops. Through the collective efforts of the City Council, staff, residents, and stakeholders, the City’s vision of being a “premier, safe, thriving, and inclusive city that offers vibrant neighborhoods and panoramic scenic vistas with a rich history, flourishing arts, cultural amenities, and diverse recreation opportunities that make Menifee a desired place to live, work, play, and stay” will be realized.

Annual Strategic Plan Review Process

As part of the City’s implementation of the 2023-2028 Strategic Plan, the City holds an annual public workshop to review existing action items and identify any additional needs. Updates on the Plan are provided every six months.

In the development of the recommended budget for FY 2025/2026 and FY 2026/2027, staff integrated City Council’s adopted Strategic Plan (2023 - 2028) priorities and goals through the allocation of resources with specific action items to support and maintain a thriving local economy, maintaining a safe and vibrant community, providing for connectivity and mobility enhancements, and creating opportunities for community engagement and social infrastructure along with the development of the City’s unique identity. This includes citywide investments in transportation, parks, and facility infrastructure through a robust Capital Improvement Program budget allocation and additional staffing to support program delivery.





Vision Statement

Menifee is a premier, safe, thriving, and inclusive city that offers vibrant neighborhoods and panoramic scenic vistas with a rich history, flourishing arts, cultural amenities, and diverse recreation opportunities that make Menifee a desired place to live, work, play, and stay.

Strategic Priorities and Goals



CONNECTIVITY AND MOBILITY

Enhance accessibility and link the community with sustainable infrastructure to meet the City’s needs.



UNIQUE IDENTITY

Engage in thoughtful and collaborative planning with stakeholders to develop a distinct sense of place that leverages the community’s historic and scenic assets and makes the City a highly attractive and desired destination for residents, businesses, and visitors.



COMMUNITY ENGAGEMENT & SOCIAL INFRASTRUCTURE

Create opportunities to bring people together and enhance communication to amplify accessibility, increase awareness, and proactively deliver information to maintain quality of life and build a strong community.

Department goals connected to the accomplishment of these strategic priorities can be found within the individual department sections of this budget document.





THRIVING ECONOMY

Encourage intentional smart growth and support the City's business community so that residents have access to businesses, housing, employment, and well-paying jobs.



SAFE AND VIBRANT COMMUNITY

Provide exceptional public safety and maintain the City's attractive look and feel so that Menifee is one of the safest cities where residents and visitors are secure in their neighborhoods and surrounding spaces.

MISSION STATEMENT

The City of Menifee provides essential services through teamwork, leadership, and transparency to improve the quality of life of our community.

**The full Strategic Plan
can be viewed at:**

www.cityofmenifee.us/strategicplan

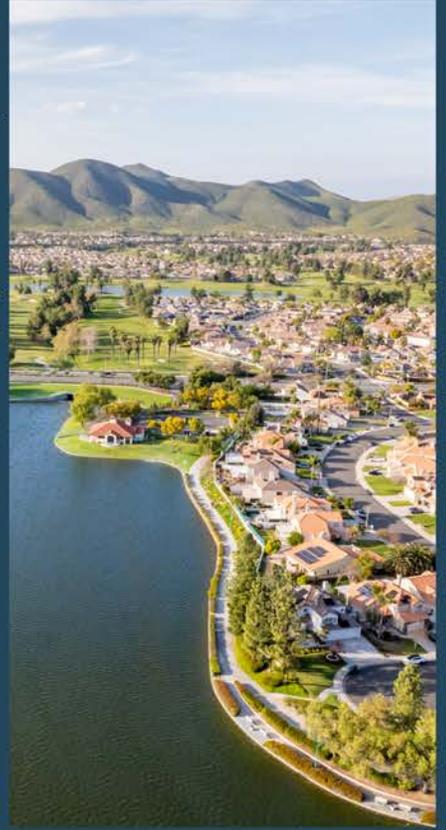


CITY OVERVIEW & BUDGET GUIDE

With its rolling hills and scenic vistas of the San Jacinto and San Bernardino Mountains, the City of Menifee spans nearly 50 square miles and is ideally positioned in the southwest portion of Riverside County, approximately 80 miles southeast of Los Angeles and 70 miles north of San Diego.

The Menifee area began its real growth in 1989 with the master-planned community of Menifee Lakes and quickly became one of the fastest-growing communities in California. On October 1, 2008, the City of Menifee was incorporated and now encompasses the communities of Quail Valley, a semi-rural residential community in the northwestern section of the city, and Romoland, a residential and commercial community located in the northeastern section of the city, and the community of Sun City to the northwest that was founded in the mid-1960s by Del Webb as a senior living community.

Today the City of Menifee vigorously continues to build its future, founded by the rich history of its various established communities, and unified with the purpose of continuing to establish itself as a safe, thriving, and premier community responsive to the diverse needs of its residents, businesses, and visitors. Growth continues faster than ever, with master-planned communities constructing high quality single-family homes to meet the needs of the ever-expanding influx of new families.



QUICK FACTS



POPULATION
115,316

1.3% INCREASE FROM '24



**3RD FASTEST
GROWING CITY
IN CALIFORNIA**

WITH A POPULATION OVER 100,000

17.2% GROWTH
FROM 2020 TO 2025



36 YEARS
MEDIAN AGE

The City of Menifee is a newer, vibrant city nestled along Interstate 215 (I-215), just 20 minutes north of the San Diego County border and 30 minutes south of the City of Riverside. I-215 provides an abundant opportunity for economic growth for the City. With **average daily traffic counts of more than 99,000 trips per day**, the I-215 passes directly through the City of Menifee and provides a gateway linking Interstate 15 to the City of Riverside and beyond to San Bernardino County.

Menifee is Riverside County's fourth-largest city in land mass, following the cities of Palm Springs, Riverside, and Moreno Valley. Residential use occupies approximately **68% of land area, while 29% is still unimproved land available for both commercial and residential development**. The City currently has just over **115,316** residents, up **17.2%** from just five years ago (2020). Since the City's inception, the population has increased by **41%**, proving that the City is a vital economic resource to Riverside County.

In 2024, the City of Menifee was ranked the fastest-growing city in all of Riverside County, and in May 2025, according to the California Department of Finance estimates, the City of Menifee is the third-fastest-growing city in the entire state (of cities with populations over 100,000). Menifee is the largest city by size and population in Southwest Riverside County.

ABOUT MENIFEE

CLIMATE

Menifee's Mediterranean climate provides for comfortable and pleasant weather year-round. Winter weather is rarely extreme, and while summer days can get warm, with some days reaching over 100° Fahrenheit, nighttime temperatures generally cool off. Annual rainfall approaches 11 inches and the average daily temperature is 67.8° Fahrenheit.

Average Daily Temperature: 67.8 degrees

Average High Temperature: 83 degrees

Average Low Temperature: 46 degrees

Average Rainfall: 11 inches/year

Source: usclimatedata.com

EDUCATION



EDUCATION ATTAINMENT 35%

EDUCATED WORKFORCE 61%

Home to **Mt. San Jacinto College**
Fastest-growing community college in California

Source: esri.com and msjc.edu

The City of Menifee is served by the Menifee Union School District (Elementary and Middle School), Romoland Elementary School and Perris Union High School District. The City of Menifee is also home to Mt. San Jacinto College (MSJC), which provides higher education opportunities to more than 15,000 students each semester.

WORKFORCE



WHITE COLLAR 76.4%

BLUE COLLAR 23.6%

LOCALLY EMPLOYED 48,419

Source: esri.com

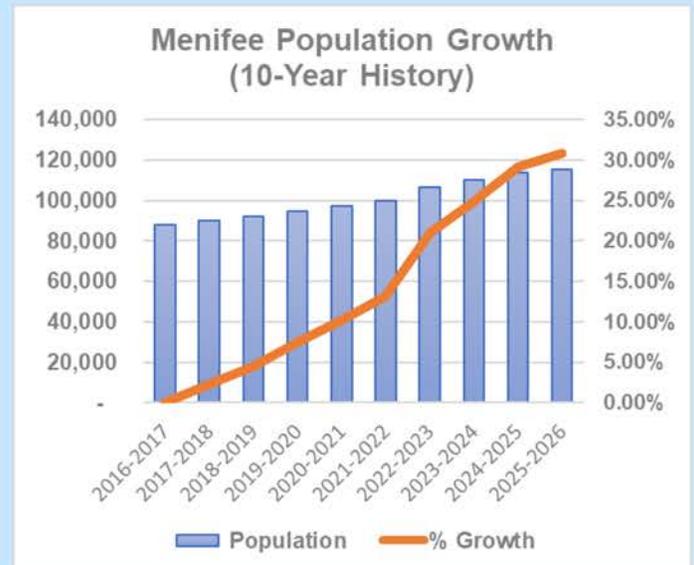
HOUSING

MEDIAN HOME VALUE
\$593,000

38,879 HOUSEHOLDS **79% OWNER OCCUPIED HOMES**



POPULATION GROWTH



2024 STATISTICS
Assessed Value
Salex Tax Receipts
QOL Revenue



LOCAL ECONOMY AND BUSINESSES



Since its incorporation, the City of Menifee has experienced consistent and robust economic growth, particularly in retail sales. Following the 2008 housing market downturn, Menifee has demonstrated resilience with a steady annual increase in assessed property values. This upward trend reflects the city's ongoing expansion in both residential and commercial development, driven by a thriving local economy.

Menifee's commitment to strategic economic development is evident through proactive outreach efforts aimed at attracting new amenities and enhancing quality of life for residents. Recent additions to the City's retail and dining landscape include Lady R. Bistro, Coyote Taqueria, Velo Training Facility, Papa Smash Burgers, Rasio Indian Food, Yoshiharu Ramen, and Savage Spin, among others. These establishments not only provide valued services and conveniences to the community but also generate critical sales tax revenue that supports City operations and infrastructure.

Looking ahead, there are 4 hotels in the development pipeline and the City continues to collaborate with prospective hotel developers to bring hospitality options to Menifee, further supporting local tourism, business travel, and economic diversification.

The Menifee Valley Chamber of Commerce plays a key role in the City's economic ecosystem. With a membership comprised of business owners, professionals, community leaders, and government officials, the Chamber serves as a vital resource for promoting business success through advocacy, education, and collaboration.

The City's commitment to transparency and strategic planning is showcased annually at the Mayor's State of the City address. This event, scheduled in Fall of each year, provides residents and stakeholders with important updates on current initiatives and future goals for the upcoming fiscal year.



TOP 5 EMPLOYERS

- Mt. San Jacinto College (1,604 Employees)
- Menifee Union School District (1,505 Employees)
- Romoland Elem. School District (793 Employees)
- Menifee Global Medical Center (362 Employees)
- Stater Brothers (348 Employees)



GOVERNMENT

The City of Menifee is a General Law city that operates under the Council-Manager form of city government. Since incorporation in 2008, the City has been governed by a five-member Council. The City Council members are elected by District and serve a four-year term, with the Mayor elected "at-large" for a four-year term. The City Council holds regular public meetings on the first and third Wednesday of each month.



MEDICAL CENTERS

Menifee is home to the 84-bed Menifee Global Medical Center and a growing number of physician offices and specialty clinics. Nearby hospitals, including Inland Valley Medical Center, Rancho Springs Medical Center, and Loma Linda University Medical Center, serve the broader Southwest Riverside County region. Just two miles south of Menifee, Kaiser Permanente has opened the first phase of a major medical complex in northern Murrieta, bringing jobs and boosting demand for housing and retail in Menifee.

Driven by rapid population growth and increased demand for local healthcare, Menifee is also seeing an influx of new medical providers. Rancho Family Medical, Rady Children's Health, and RadNet are all nearing completion on new facilities, while a new Kaiser Permanente location within city limits was recently approved and is slated for future development.





TRANSPORTATION AND MOBILITY

The City seeks to increase access to various modes of transportation within the city limits. In 2024, the City adopted the Menifee Complete Streets Plan, which creates a guide towards safe and comfortable Citywide networks to accommodate all modes of travel including walking, biking, public transit, and automobiles. Bike paths and regional trails for Menifee have been planned in the Sun City-Menifee Area Plan for the Riverside County Integrated Project (RCIP). A 16-mile trail from Lake Elsinore to Hemet has been in the County of Riverside's General Plan since the 1990s. The first 4-mile section was opened in December 2020 in the City of Menifee. It was constructed as a 12-foot-wide paved surface along the north side of Salt Creek. The City continues to look for opportunities to complete bike networks and often installs bike lanes as part of the resurfacing and slurry projects included in the Capital Improvement Program (CIP).

Certain streets within the Sun City area are designed for golf cart use through striping or signage. Striped neighborhood electrical vehicle (NEV) lanes, like those on Bradley Road from Cherry Hills Boulevard to Potomac Drive, provide a clear and safe way for Sun City residents to access major community destinations without the use of a private vehicle. Other streets, while they do not have specifically designated lanes for golf carts, have signage allowing for golf cart use. Currently, there is not an NEV circulation plan for the City of Menifee; however, as the City further develops, one may be established as part of the General Plan as an alternative to existing transportation options and routes.

With respect to public transportation, the Riverside Transit Agency (RTA) currently provides Route 74 which has pick-ups/drop-offs at the Menifee MSJC Campus, the Sun City Library, and Route 61. Beginning in June 2016, the Perris Valley Metrolink station opened on the border between the City of Menifee and the City of Perris, servicing the local communities. Metrolink rail line is the largest regional passenger rail system that services the counties of Los Angeles, Orange, San Diego, Ventura, and Riverside.



RECREATION & CULTURE

The City of Menifee provides many recreational and cultural activities including: the Independence Celebration and parade, Veteran's and Memorial Day events, Multicultural Festival, Christmas Tree Lighting and more. To enrich program offerings, the City also partners with many local non-profit organizations including the Arts Council Menifee, Lake Menifee Women's Club, Veterans of Foreign Wars, Menifee Valley Community Cupboard, Interfaith Council, Menifee Valley Historical and area school districts.

The City of Menifee owns and maintains 22 city parks and plans to welcome 4 new public parks over the next two years. The City recently acquired approximately 400 acres of open space at Menifee Hills, near the Salt Creek Trail, to retain the land as permanent public open space and support active recreation opportunities such as biking, hiking, and nature programs. Valley-wide Recreation District will continue to operate 24 public parks on the east side of the City. Together, both the City and Valley-Wide Recreation and Park District provide endless opportunities of recreational activities for the residents of Menifee.



WHAT IS THE BIENNIAL BUDGET?



The biennial budget represents a 2-year financial plan of revenues and expenditures in support of the City Council's goals and policies. It is the City's fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City's financial strategies and provides documentation needed for other financial matters, such as audits, loans, and grants.

Below is a summarization of the City's authorized budget policies. A sustainable budget allocates limited available resources to the provision of programs, services, and projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances City resources with community priorities and requirements. A budget serves the following purposes:

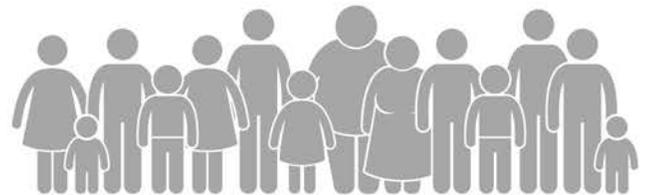
- Public communications device
- Establishes annual goals and objectives to meet community priorities
- Policy document
- Resource allocation tool
- Spending plan
- Accountability document
- Management tool

How to Read the Budget:



Budgets play a crucial role in communicating to elected officials, city employees, and the public regarding the City's plans for the use of its resources. This section provides the reader with some basic understanding of the integral components of the budget document. The budget document is composed of the following main sections:

- Introduction, including the City Profile and Guide to the Budget
- Budget Summary & Overview
- Personnel/Staffing Summary & Detail
- Operating Budgets by Department and Fund
- CIP Summary and 5-Year Plan
- Debt Service and Bonded CFDs
- Resolutions & Policies
- Appendix including Terms and Definitions



Performance Measures

The budget incorporates performance measures into the development of the budget and into the document itself. Each department submits its target objectives for the upcoming year to the City Manager along with an action plan for implementing and achieving the objectives. These target objectives tie directly into the City's overall mission and strategic vision plan. These department objectives are included in the budget section for the respective department. Each department also reports Key Performance Indicators (KPI) to further measure efficiencies in the delivery of services.

Citizen Participation

Menifee residents are encouraged to participate in the budget planning process by attending budget workshop sessions. Citizens also have an opportunity to address issues at any City Council meeting during the year. Council meetings are generally held on the 1st and 3rd Wednesday of each month at 6:00 p.m. in the City Hall Council Chambers located at 29844 Haun Road.



Introduction

The Introduction provides an overview of the City as a whole, including the government structure and strategic vision. The guide to the budget allows the reader to understand the purpose of the budget, how the budget is developed, how to read the budget, and the financial and operational policies that guide the budget development and planning processes as a whole.

Budget Summary

The Budget Summary provides a concise and informative narrative summary along with summary tables for totals of the City accounts. The following summaries are included:

Financial Outlook, Revenue & Expenditure Analysis (Budget Overview):

The Financial Outlook, Revenue & Expenditure Analysis provides an overview of the economic financial outlook, and revenue and expenditure analyses completed in development of the budget.

Fund Balance Summary by Fund/Type

The Fund Balance Summary provides a citywide summary of estimated beginning and projected year-end balances for each of the City's funds, as well as an analysis of significant variances.

Revenue & Expenditure Summaries

The Revenue and Expenditure Summaries provide an overview of budgets for the General Fund & Quality of Life Fund, the Citywide Budget, and all funds that are appropriated. The tables provide historical and biennial budgeted totals, while showing the makeup of each fund and department.

5-Year Revenue & Expenditure Forecast

The 5-year revenue and expenditure summaries provide a multi-year, long-range financial plan for major funds and assumptions used.

Personnel & Staffing Detail

This section provides information of the corresponding workforce (listing of positions, summary of benefits) and citywide organizational chart.

Operating Budgets by Department

This section provides detailed information about each department, including a statement of purpose for the department, an organization chart, current year department objectives, KPI statuses, as well as a budget summary and budget detail.

Debt Service Summary

The Debt Service Summary section provides a summary and additional information on current city-issued debt, including detail on the Debt Service Fund.

Capital Improvement Program (CIP)

This section is a summary of all planned capital improvement projects for the biennial budget and over the 5-year CIP Plan. For complete details of the adopted CIP, please see the CIP Budget Book listed on the City website.

Bonded Community Facilities Districts (CFDs)

This section explains how Bonded CFDs work for developers and for the City as unique funds that assist in development projects, considered separate from normal operations and CIP.

Resolutions & Policies

The Resolutions & Policies section lists applicable budget resolutions, such as the Budget Adoption Resolution, Gann Appropriation Limit, CIP adoption, and Authorized Positions Listing. It also includes the main City fiscal policies.

Appendix

This section provides specific reference information to cover the key terms and structure used throughout this biennial budget document.



BUDGET DEVELOPMENT PROCESS



BUDGETARY CONTROLS & MANAGEMENT

(POST BUDGET ADOPTION)



Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level. The City Council has the legal authority to amend the budget at any time during the fiscal year. Carryover of budget from the prior fiscal year is only permitted for CIP projects, grants and encumbrances specifically approved (e.g. capital outlays). Requests for additional funding require the approval of the City Council. As referenced in the Budget Resolution, the City Manager has the authority to make changes within departmental budgets.

Budget Amendments

Time: Throughout the year.



In January-February of each year, the City Manager and City Executive Office, Chief Financial Officer and Deputy Finance Director provide the City Council and the citizens a Mid-year presentation on the current fiscal year's revenues and expenditures. Budget adjustments, if required, are presented for review and approval by the City Council.

Mid-year Review

Time: January-February (current fiscal year)



In June of Year 1, a Mid-cycle review will be completed and presented in preparation for the commencement of Year 2. The purpose of the Mid-cycle review is to comprehensively evaluate any necessary revenue and/or expenditure adjustments prior to beginning the next fiscal year (Year 2).

Mid-cycle Review

Time: June (Year 1, preparing for Year 2)



BUDGET DEVELOPMENT FINANCIAL & OPERATIONAL POLICIES

The guiding principles of the City's budget development process are financial and operational policies. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short- and long-term planning documents, financial and operational policies, and serves as a fiscal management tool that the City employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's budget.

Level of Budgetary Control:

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine-tune the line items within individual departmental budgets. Various levels of budgetary control have been established to maintain the integrity of the budget. The City Manager, Assistant City Manager, CFO, and Deputy Finance Director have the authority to transfer between expenditure accounts, within departments, fund, or program activity. Departments have the authority to transfer between same program activity. However, City Council must approve an increase in appropriations in order to spend beyond the original beginning-of-the-year adopted budget.



Basis of Accounting for the Budget:

Basis of accounting refers to the timing of revenue and expenditure recognition for budgeting and financial reporting. The City budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) except that encumbrances are considered budgetary expenditures in the year of the commitment to purchase, and capital project expenditures are budgeted on a project length basis rather than a fiscal year. For all governmental funds (including those labeled as Internal Service Funds), revenues and expenditures are budgeted on a modified accrual basis where revenues are recognized when measurable and available and expenditures are recorded. The City does not report any funds for external purposes as proprietary funds due to the ISFs serving only governmental purposes and therefore does not use the accrual basis of accounting.



Continued/Carryover Appropriations:

As part of the budget adoption process, the City Council will authorize that at the close of the fiscal year, unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized, but incomplete, projects in the capital budget approved by the City Council may be carried forward to the next succeeding budget upon approval by the City Manager.

Fund Accounting:

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that are composed of assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Within the Appendix section, the various City funds are described in greater detail.



Budget & Fiscal Policies Summary:

The City has several budget and fiscal policies to guide and support the development and management of the city budget. A more detailed description of each Policy is included within the “Resolutions & Policies” section of this document. Please see Table of Contents for location of this section. Current policies include, but are not limited to:

- Long-Term Financial Planning & Budget Procedures Policy (CC-15)
- Fund Balance Policy (General Fund) (CC-07)
- Investment Policy (CC-11)
- Grant Management Policy (AD-03)
- Special Assessment & CFD Debt Management Policy (CC-12)
- Debt Issuance & Management Policy (CC-22)



Fund Structure:

The various funds of the City are organized on the basis of fund accounting. The main categories include:

- Governmental Funds
Used to account for activities primarily supported by taxes, grants, and similar revenue sources.
- Fiduciary Funds
Used to account for resources that a government holds as a trustee or agent on behalf of an outside party and that cannot be used to support the government’s own programs.

Certain funds have varying restrictions imposed either by legal requirements or policy choices. As such, it is helpful to see a broad overview of the City’s finances showing summaries of its different funds.

The following list summarizes the FY 2025/26 and 2026/27 Budget by groups of major funds.

The fund groups include six (6) basic types:

- General Fund & Quality of Life
- Internal Service Funds (ISFs)
- Special Revenue & Other Funds
- Debt Service
- Capital Projects
- Bonded CFDs
- Fiduciary (Not a part of Citywide Budget)

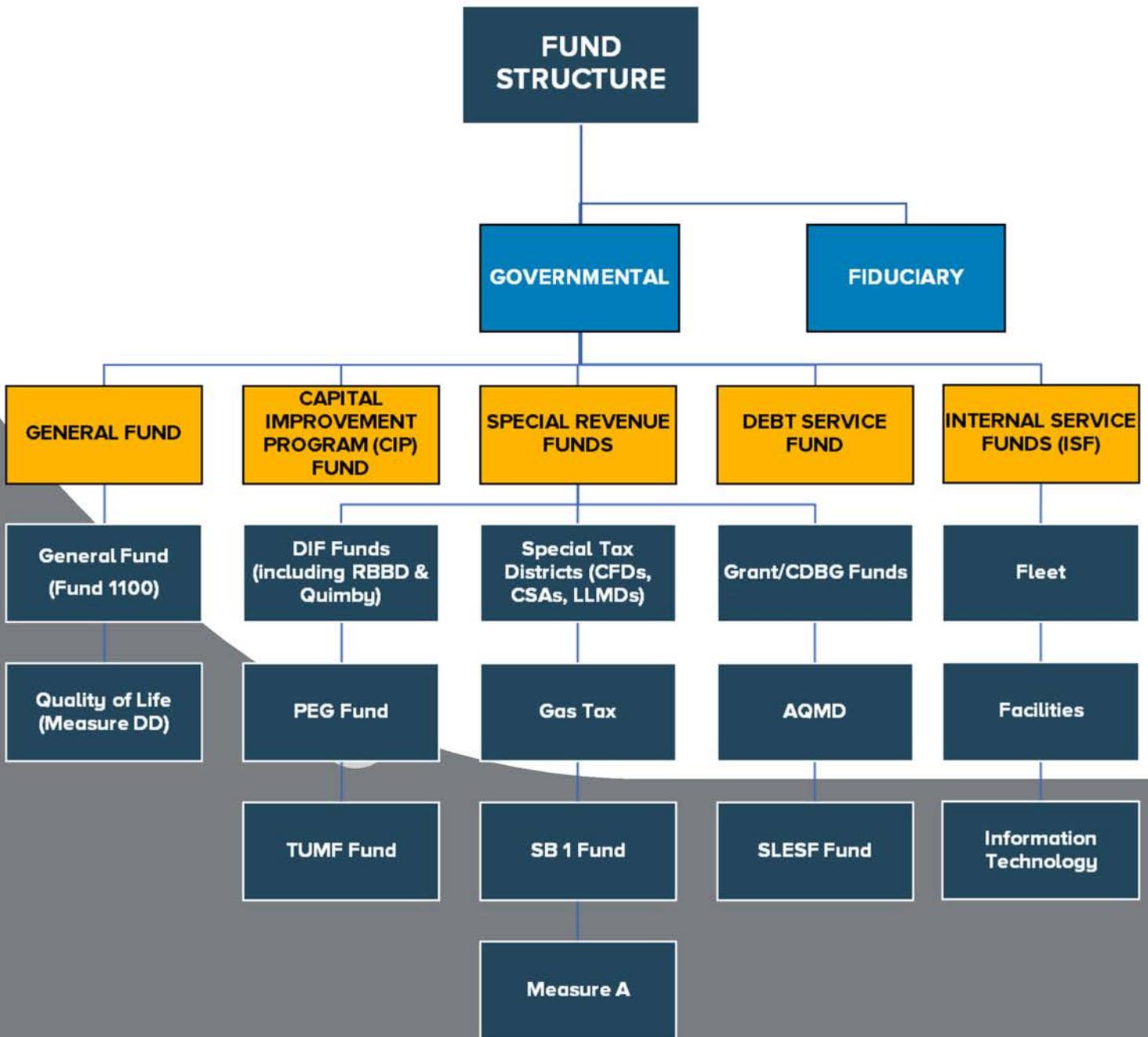


The first three (3) fund groups listed above make up the majority of day-to-day operating activities of the City. The remaining four (4) fund groups - Debt Service, Capital Projects, Bonded CFDs, and Fiduciary - are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services. The first six (6) groups represent the “Citywide Budget” and the last group, Fiduciary, is outside the “Citywide Budget”.

MAJOR FUND

A major fund is any individual fund that meets the criteria of the following test: 1) total revenues, expenses or (expenditures), assets or liabilities for all funds of that category are at least 10% of total aggregate for all funds, or 2) enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise funds. The General Fund is always classified as a major fund while all other funds must meet the qualifications to be a major fund.

CITY OF MENIFEE FUND STRUCTURE



Note: ISFs for the City of Menifee solely support the general fund services and are therefore reported externally as Governmental, instead of Proprietary.

Not all funds have been shown above due to space restrictions, such as the fiduciary funds. All funds are included in the Appendix "Fund List".

LIST OF MAJOR FUND TYPES & DESCRIPTIONS

A list of all funds and their detailed descriptions can be found in the Appendix.

| General Fund & Quality of Life Fund | |
|--|--|
| General Fund* | The primary funding for city operations, funds collected are not restricted as to their use. |
| Quality of Life Fund* | Funds collected from use tax, set aside for use in public safety and infrastructure projects. |
| Special Revenue & Other Funds | |
| Internal Service Funds* | Funds that serve the internal needs of city departments, including Facilities, Fleet, and Information Technology. |
| Special Revenue Funds (Non-Major) | <p>Funds that collect revenue that are restricted as to use. These funds can be used for operations, capital projects, or both. Examples of Special Revenue Funds include:</p> <ul style="list-style-type: none"> Gas Tax, SB 1 Road Maintenance Rehabilitation, Measure A, SLESF, AQMD, Grants Fund, Public Education and Government Access, Community Development Block Grant <p>Special Districts (see next page for further details)</p> <ul style="list-style-type: none"> Landscape & Lighting Maintenance Districts (LLMDs) County Service Areas (CSAs) Community Facility Districts (CFDs) |
| Grants Fund* | This fund accounts for all of the various miscellaneous grants. Grants are budgeted upon being awarded by a third-party agency and approved by the City Council. Only grants that are approved at the time of the adoption of this budget are listed in this budget document. |
| Transportation Uniform Mitigation Fee (TUMF) Fund* | This fund tracks revenues and expenditures associated with the regional transportation mitigation fee program. These funds are generated from impact fees assessed by Western Riverside Council of Governments (WRCOG) on all new residential and commercial development. |
| Development Impact Fees Funds* | Fees are charged to new development to pay for future infrastructure costs such as roads, fire facilities, parks and libraries. These funds include Road and Bridge Benefit Districts (RBBDs) and Local Park - Quimby fees. |
| Debt Service Fund | Debt Service Funds are used to track revenues and expenditures related to repayment of principal and interest costs associated with borrowing money for long-term obligations. |
| Capital Projects Fund | The primary fund used to collect and disburse money for the CIP. |
| Bonded CFDs (Infrastructure)* | Proceeds received by the issuance of bonds are accounted for under the respective Bonded CFD fund and used to pay for the specific eligible public facilities/improvements financed by the CFD. |

*Major funds

CITY OF MENIFEE SPECIAL DISTRICTS



Landscape and Lighting Maintenance District (LLMD)

An LLMD is a financing vehicle used to provide improvements such as street lighting, landscape watering, and landscape maintenance to a development. Each district is created pursuant to the Landscaping and Lighting Act of 1972, generally when a project is developed. The Act allows a local agency to levy an annual assessment to pay the cost of the construction and/or ongoing maintenance of community improvements which consists of over 50 zones throughout the City. The annual assessments are charged to property owners annually on property tax bills.

County Service Area (CSA)

The City of Menifee has six CSAs that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

Community Facilities District (CFD)

A CFD is a special tax district formed under the Mello-Roos Community Facilities Act of 1982 that funds public improvements and a variety of ongoing services within the boundaries of the district. The special tax levy is calculated annually according to the Rate and Method of Apportionment adopted at the formation of the District. Typically, these special taxes are billed through the County of Riverside and appear as separate line item charges on the property tax bill.

For current year charges visit [STAX Property Tax Finder](#)



SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

✉ specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

✉ communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

✉ publicworks@cityofmenifee.us

DEPARTMENTS & DIVISIONS



City Departments and Divisions

| Department Descriptions | DEPT CODE | Division Descriptions | |
|-----------------------------------|-----------|--|--|
| City Attorney | ATN | No Divisions | XNCL |
| City Council | CCL | No Divisions | XNCL |
| Community Development Department | CDD | <ul style="list-style-type: none"> • Building & Safety • CDBG & Housing • Planning | <u>BLDG</u> <u>CDBG</u> <u>PLNG</u> |
| City Executive Office | CEO | <ul style="list-style-type: none"> • City Executive Office Administration • Communications | <u>CEOA</u> <u>COMS</u> |
| City Clerk Department | CLK | No Divisions | XNCL |
| Community Services Department | CSD | <ul style="list-style-type: none"> • Community Services Administration • Parks • Recreation • Solid Waste & Environmental Services • Facilities ISF | <u>CADM</u> <u>PARK</u> <u>RECR</u> <u>SWES</u> <u>FACM</u> |
| Economic Development | ECD | No Divisions | XNCL |
| Finance Department | FIN | No Divisions | XNCL |
| Fire Department | FIR | <ul style="list-style-type: none"> • Fire Marshal • Fire Suppression (Cal Fire) | <u>FRML</u> <u>FRSP</u> |
| General Services Department | GSD | No Divisions | XNCL |
| Human Resources Department | HRD | <ul style="list-style-type: none"> • Emergency Management • Risk Management | <u>EMGT</u> <u>RISK</u> |
| Information Technology Department | ITD | <ul style="list-style-type: none"> • Geographic Information Systems (GIS) • IT Administration • IT Operations | <u>GISS</u> <u>ITAD</u> <u>OPER</u> |
| Menifee Police Department | MPD | <ul style="list-style-type: none"> • Animal Control • Code Enforcement • PD Administration • Community Service Officers • Crime Scene Inv & Evidence • Detective Bureau • Patrol • Police Cadets • Police Canine • Problem Oriented Policing • School Resource Officer • Special Enforcement Team • Support Services • Traffic | <u>ANMC</u> <u>CODE</u> <u>PDAM</u> <u>PDCO</u> <u>PCSI</u> <u>DETB</u> <u>PATR</u> <u>CADE</u> <u>PDKN</u> <u>POPU</u> <u>SROU</u> <u>SETU</u> <u>SUPS</u> <u>TRAC</u> |
| Public Works Department | PWD | <ul style="list-style-type: none"> • Capital Improvement Program • Construction Inspections • Engineering • Public Works (Operations) • Street Maintenance • Traffic Engineering • Fleet ISF | <u>CIPS</u> <u>INSP</u> <u>ENGR</u> <u>PWKS</u> <u>STMA</u> <u>TREN</u> <u>FLTS</u> |

All major divisions, those containing personnel, are underlined above. A list of all programs and activities that are contained within these departments can be found in the Appendix.

PROPOSITION 4 (GANN) APPROPRIATION LIMIT ●

The City is required by state law (Article XIII B of the California State Constitution) to establish an appropriation limit each fiscal year. The appropriations limitation imposed by the state, otherwise known as the **Gann Limit**, creates a restriction on the amount of revenue that can be appropriated for expenditures. Only those revenues received from proceeds of taxes are subject to this limit. Assessment on real property or persons, such as Special Districts assessments, for special benefit conferred are not considered “proceeds of taxes” for purposes of the Gann Limit calculation. This means that only certain revenues from funds such as the General Fund, Quality of Life Fund, etc. are subject to the appropriation limit. Other items, such as certain types of debt service costs and qualified outlays are excluded from the Appropriations Subject to Limitation. Each year the City Council must adopt by resolution the appropriations limit for the following year.

FY 2025/26 GANN Limit and Appropriations Subject to Limit Calculation

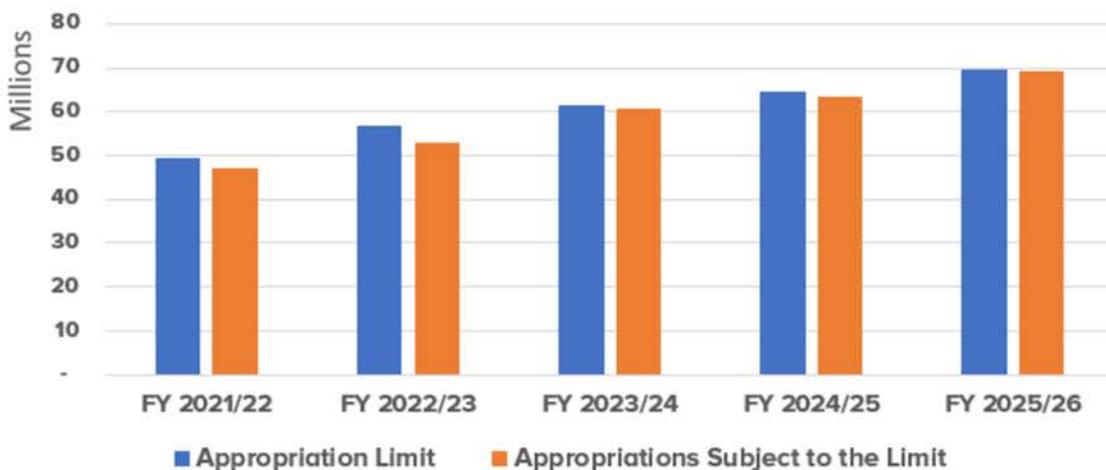
The factors used to calculate the FY 2025/26 Limit were population growth of Menifee and growth in California per capita income. Using the prior year’s Appropriation Limit, the formula used to calculate the Gann Limit is outlined below:

| Gann Appropriations Limit | |
|--|----------------------|
| Appropriation Limit FY 2024/25 | \$ 64,469,288 |
| Per Capita Personal Income Growth | 6.44% |
| Population Change % over Prior Year | 1.30% |
| <i>Cumulated Growth Factor = 1.064 x 1.013</i> | 1.078 |
| Appropriation Limit FY 2025/26 | \$ 69,513,185 |

FY 2025/26 Appropriations Subject to Limit

The actual amount of appropriations contained in the budget that is subject to the limit is \$69,157,871. The difference between the City’s appropriation limit and the amount adopted to be appropriated that is subject to the limit is \$355,314. The City, in accordance with state law, is below its appropriation limit.

City of Menifee Annual Appropriations Limit





BUDGET SUMMARY & **OVERVIEW**

CITY FOR
FAMILIES



The proposed FY 2025/26 and FY 2026/27 Budget reflects a cautious yet resilient fiscal outlook, with revenue growth slowing amid uncertainty in both the national and local economies. While Menifee remains one of the fastest-growing communities in the state, its growth is expected to level off rather than continue at previous rapid rates.

During FY 2024/25, five of the city’s six main revenue sources—Sales Tax, Quality of Life, Property Tax, Franchise Fees, and Interest—continued to grow, though at a more measured pace compared to the previous two fiscal years (excluding one-time revenues).

At the national and state level, the U.S. and California economies have seen slower inflation and steady job growth, though job gains overall have been lower than initially estimated. U.S. GDP grew by 2.8% in 2024 but is expected to slow to 1.3% in 2025 and 1.5% in 2026. Factors like tariffs, stricter immigration policies, and federal workforce reductions contribute to what some analysts describe as a “growth recession”—meaning below-trend growth coupled with rising unemployment. Tariffs, in particular, are expected to drive inflation higher by increasing costs and reducing consumer spending.

Economic indicators reflect mixed signals:

- The U.S. Conference Board Leading Economic Index (LEI), which tracks employment, manufacturing orders, and housing permits, has declined for consecutive months (down 1% in April 2025, following a 0.8% drop in March), suggesting a weaker economic outlook.
- The Coincident Economic Index (CEI), which measures payroll employment and manufacturing trade activity, still shows modest growth (+0.1%).

Locally, Menifee’s development activity has stabilized, particularly for new projects. While residential developments such as Cimarron Ridge and Legado continue to expand, the overall pace of new construction has slowed compared to previous years, largely due to rising material costs and elevated interest rates. In the housing and retail sectors, consumers have scaled back spending as costs remain elevated.



Despite these challenges, Menifee continues to see growth across residential, commercial, and industrial sectors, with steady development expected in FY 2025/26 and FY 2026/27. According to the State of California’s Department of Finance, Menifee’s 2025 population has reached 115,316, reflecting ongoing growth and expectations for further expansion.

ECONOMIC OUTLOOK & REVENUE PROJECTIONS



The FY 2025/26 proposed General Fund revenue is **\$78,385,116** and the Quality of Life totals **\$21,558,647**, for a combined total of **\$99,943,763**.

The FY 2026/27 proposed General Fund revenue is **\$81,815,362** and the Quality of Life totals **\$21,897,597**, for a combined total of **\$103,712,959**.

Special Revenue and Other Funds total **\$44,612,605** in FY 2025/26 and **\$49,195,155** in FY 2026/27.

Proposed Budget Revenues for FY 2025/26 total: \$144,556,368 and for FY 2026/27 total \$152,908,114. (PROPOSED REVENUES PROVIDE FUNDING FOR OPERATING & CAPITAL BUDGETS)

Total Revenue Appropriations (All Funds) = \$151,812,990 for FY 2025/26 and \$159,980,155 for FY 2026/27.

The City's top six budgeted revenue sources for the General Fund and Quality of Life (Measure DD) are listed below. Together, these six revenue sources represent 93.2% and 93.4%, respectively, of the total General Fund and Quality of Life revenues as proposed for the FY 2025/26 and FY 2026/27 budget.

**(FY25/26: +4.8%, \$1.8 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY26/27: +2.1%, \$1.3 MILLION INCREASE FROM PRIOR YEAR PROPOSED)**



SALES TAX REVENUE is derived from 1% of all taxable sales within the City of Menifee. The state-wide sales tax rate in California is 7.25% with an additional 0.5% sales tax in Riverside County, which is dedicated for road maintenance and construction. In January 2017, Menifee added a voter approved 1.00% district tax with Measure DD (Quality of Life) which brought the local sales tax rate to 8.75%.

Projections: Sales tax revenues are currently the City's largest source of revenues and are projected to increase approximately 4.8% from FY 2024/25 adjusted amounts and 2.1% for FY 2026/27 from the proposed FY 2025/26 amounts. This percentage increase in revenues for FY 2025/26 equates to \$594,471 in the General Fund and an additional \$984,000 in the Quality of Life Measure fund. General consumer goods generate the largest percentage of sales tax revenue representing 23.7% of the projected sales tax revenues, followed by restaurants and hotels at 18.5%, State and County pools at 18.1%, and fuel and service stations at 13.0%. The estimated sales tax revenue is based on updated quarterly sales tax data provided by the City's consultant HdL, historical trends and anticipated sales activity in the upcoming two years.

Trend: (Leveling growth)- Relative to historical performance, Sales Tax and Quality of Life revenues are projected at more modest growths. FY 2023/24 actuals, excluding larger one-time transactions associated with the Nova Park Battery storage project, were 3.27% higher than prior year's actuals. At FY 2024/25 Mid-Cycle, Sales Tax revenues were adjusted down from original projections, signaling a slowing growth that is expected to continue into the upcoming fiscal year(s).

REVENUE PROJECTIONS

(FY25/26: +6.6%, \$1.8 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY26/27: +6.7%, \$1.3 MILLION INCREASE FROM PRIOR YEAR ADOPTED)

PROPERTY TAX are derived from the assessed values of all properties within the City of Menifee. The Riverside County Auditor-Controller-County Clerk levies a 1% tax on the assessed valuation of all parcels within the County of Riverside. By state statute, under Proposition 13 passed in 1978, under Article XIII, it was established that the maximum increase in assessed values that may increase in one year is the lesser of 2% or the Consumer Price Index (CPI). Of this 1% Ad Valorem tax, the City of Menifee receives a weighted average of 12.9% of the 1% levy while 23.5% is distributed to the Riverside County General Fund, and 48.2% is allocated to local school and college districts. The remaining 14.2% of taxes collected is allocated to special districts within the City's boundaries.

Projections: Total assessed values for FY 2025/26 are projected to increase approximately 7.2% over FY 2024/25 actual property tax assessments and 7.5% in FY 2026/27. The estimated increase is based on the City's consultant, HdL, and analysis on historical property tax revenue. Property tax revenues are the City's second largest General Fund revenue source, representing 24.3% of the FY 2025/26 total revenues, and 25.0% of the FY 2026/27 total revenues.

Trend: (Continuing growth) - Existing property values are expected to continue to appreciate, providing property tax revenue increases, but with a current slowing in activity in commercial, industrial and to some extent newer residential activity, all impacted by inflation, higher interest rates and consumer sentiment, projections reflect leveled growth.

(FY25/26: -7.2%, \$1.0 MILLION DECREASE FROM PRIOR YEAR ADJUSTED)
(FY26/27: +0.8%, \$100K INCREASE FROM PRIOR YEAR ADOPTED)

DEVELOPMENT REVENUES represent revenue for services provided by the Community Development (Building and Planning), Public Works (Engineering), and Fire Departments related to development within the City. The amount of the fees may not exceed the "estimated reasonable cost" of providing the service. Following a comprehensive citywide fee study effort completed during FY 2021/22 and effective January 1, 2023, the City implemented an updated citywide fee schedule, impacting all fees, including development/permitting fees. The adopted fee schedule captures current costs for the City services. FY 2025/26 and FY 2026/27 development/permitting revenue reflects revenue based on the fee schedule with annual CPI increases. Development fee revenues are generated primarily from new residential and commercial construction while a portion of permits are issued for tenant improvements and remodels.

Projections: Development revenue is proposed with an overall decrease from the FY 2024/25 adopted budget, and a 7.2% decrease, or \$1.2 million, from the FY 2024/25 adjusted budget. For FY 2026/27, revenue is projected to increase by 0.8%, or \$100,000, from the adopted FY 2025/26 amount.

Trend (Decreasing and then modest growth) - The overall trend in the last year has been that of less development activity in commercial, residential and industrial projects moving forward, attributable in part to the impacts of increased construction costs, inflation and consumer activity. The projections reflect a trend of decreased revenue for FY 2025/26 and modest increase in FY 2026/27. The trend identified is based on review of historicals and discussions with the development departments (Community Development, Public Works, and Fire), and examining year-to-date trends, current project activity, and forecast activity for the budget period.



REVENUE PROJECTIONS



(FY25/26: +11.3%, \$1.3 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +7.4%, \$415K INCREASE FROM PRIOR YEAR ADOPTED)

VEHICLE LICENSE FEE (VLF): As part of the State of California's FY 2011/12 Budget, the Governor signed Senate Bill 89 (SB 89) which shifted millions of revenues to fund state law enforcement grants. This legislation particularly adversely impacted the four most recently incorporated cities, including Menifee. In May 2017, Governor Brown signed legislation to reestablish VLF for these four cities, including Menifee.

Projections: The City of Menifee anticipates receiving approximately \$10.7 million in FY 2025/26 and \$11.1 million in FY 2026/27. VLF revenue is the fourth largest general fund revenue source for the City of Menifee.

Trend (Continuing growth) - Trend is forecast to maintain steady growth similar to prior years as revenue is correlated to assessed property valuations. With continued property value appreciation, VLF revenue continues to trend upward.

(FY25/26: +7.1%, \$355K INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +4.9%, \$180K INCREASE FROM PRIOR YEAR ADOPTED)

FRANCHISE FEES are the fifth largest revenue source for the City's General Fund. Currently, the City has six franchise agreements consisting of two public utilities, three cable TV companies, and one solid waste hauler. Franchise fees are projected to increase \$355,000 from the FY 2024/25 adjusted budget figures. This is due primarily to the increase in the City's population.

Projections: The franchise fees associated with the solid waste hauler are anticipated to increase proportionally with the increase in the number of new homes. The average cost per resident for solid waste pickup is \$28.00 per month. Total Franchise fee revenues are projected to total \$4.8 million for FY 2025/26 and \$5.5 million for FY 2026/27.

Trend (Continuing growth) - With the overall consistent addition of residential properties, solid waste franchise fees are projected to experience continued growth. Cable franchise fees continue to decrease based on more customers leaving cable altogether. Electric and gas franchise fees, can be impacted by prices and weather, but overall continue to trend annual increases.

(FY25/26: +32.6%, \$750K INCREASE FROM PRIOR YEAR ADJUSTED)

(FY26/27: +0.0%, NO INCREASE FROM PRIOR YEAR ADOPTED)

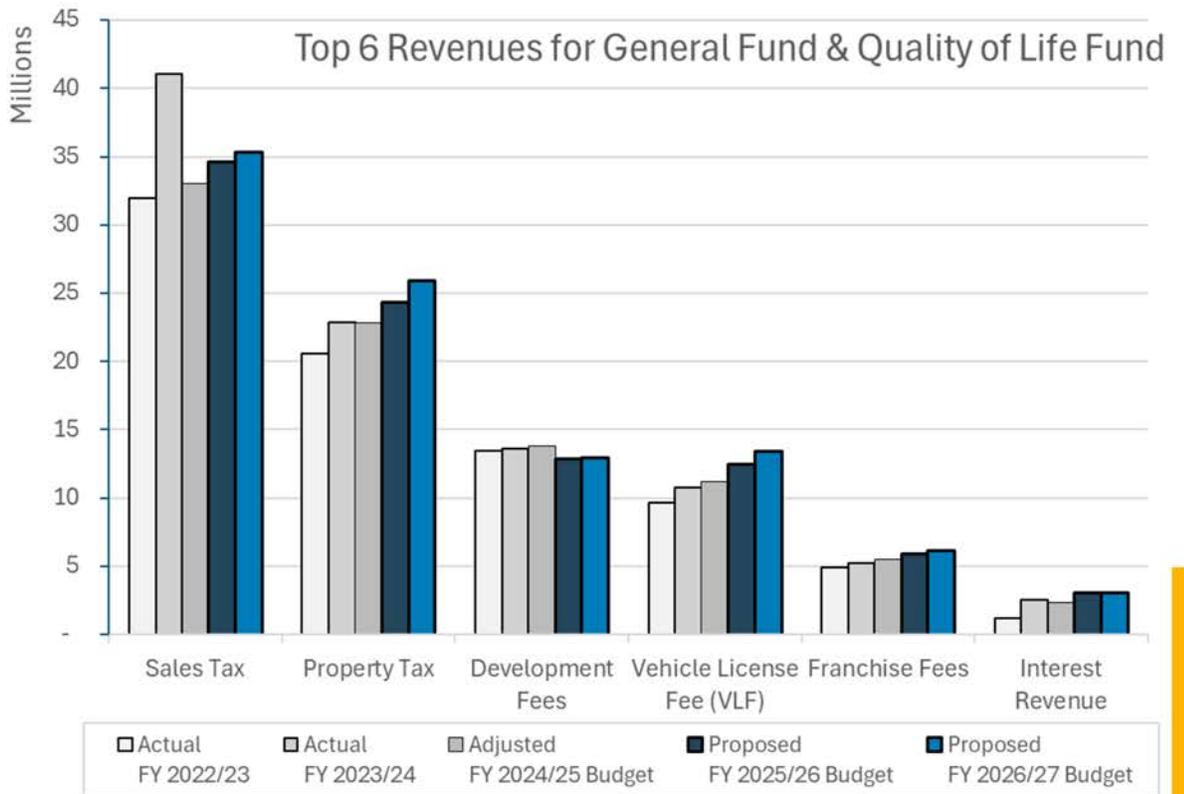
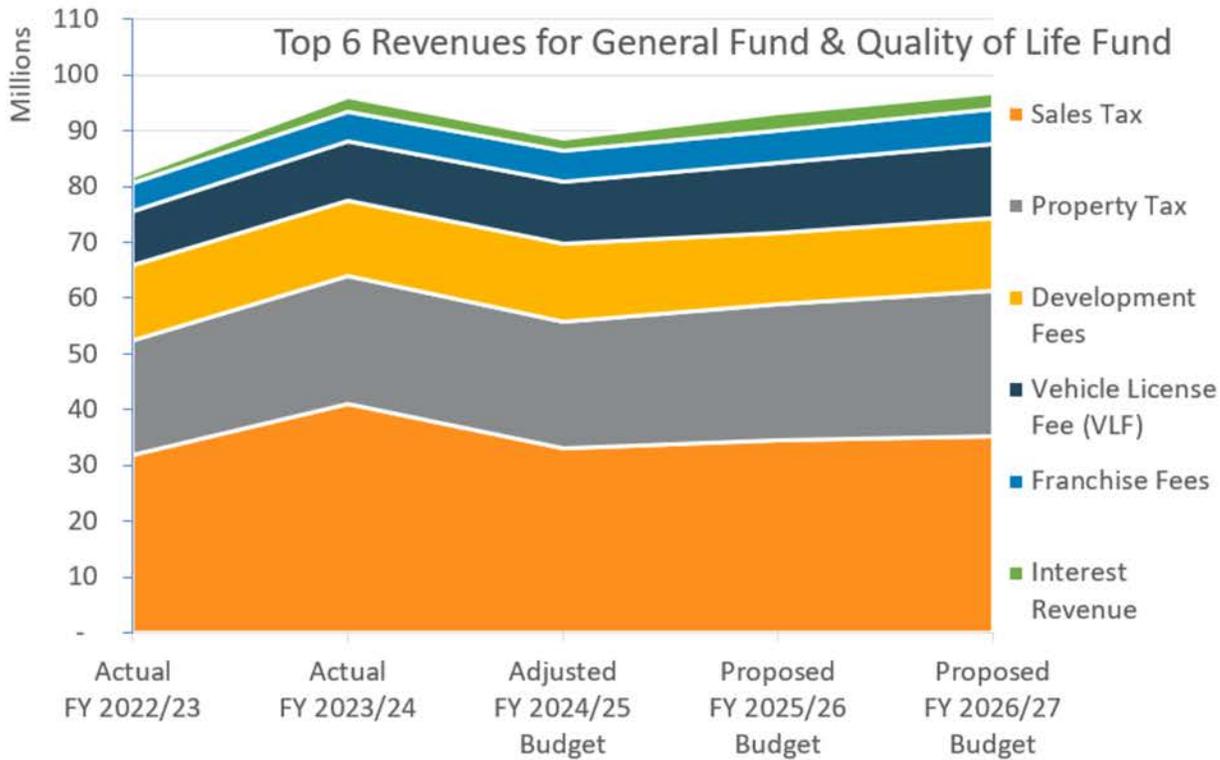
INTEREST INCOME from the City's investment portfolio continues to deliver strong results even as the fair market value of the underlying investments has fluctuated along with the broader market.

Projections: Interest income across all operating funds is projected to total \$3.8 million through June 30, 2026, 10.4% over the prior year adjusted budget. Specific to the General Fund and Quality of Life Fund, interest income is projected to total an estimated \$3.1 million, 32.6% over the prior year adjusted budget. The City of Menifee's portfolio is experiencing a higher rate of return than in prior years due to overall higher rates of return in short term investment pools (LAIF & CAMP) and an expanded and consolidated investment portfolio in longer term investments.

Trend (Increasing and then leveling) - Existing interest rates are anticipated to continue into the upcoming fiscal year(s) with no significant changes (increases or decreases). Projections for FY 2026/27 reflect a more leveled return.



REVENUE PROJECTIONS



EXPENDITURE ANALYSIS

BUDGET CATEGORIES:



THE OPERATING BUDGET (GENERAL FUND & QUALITY OF LIFE FUND, SPECIAL REVENUE & OTHER FUNDS) REPRESENTS ANNUAL REVENUES AND EXPENDITURES, INCLUDING THE ANALYSIS OF THE FOLLOWING:

- PERSONNEL
- OPERATING & MAINTENANCE COSTS (INCLUDING CONTRACT SERVICES)
- CAPITAL OUTLAYS & ONE TIME STUDIES
- DEBT SERVICE



THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET REPRESENTS THE CITY'S MAJOR INFRASTRUCTURE PROJECTS (NON-RECURRING, WITH A COST OF \$50,000 OR MORE AND WITH A USEFUL LIFE OF FIVE OR MORE YEARS) AND IS DEVELOPED IN CONJUNCTION WITH THE OPERATING BUDGET. FUNDING SOURCES CAN INCLUDE GENERAL FUND, QUALITY OF LIFE FUNDS, AND SPECIAL REVENUE & OTHER FUNDS.



THE BONDED COMMUNITY FACILITIES DISTRICT (CFD) BUDGET REPRESENTS THE VARIOUS FUNDS THAT SERVE THE PURPOSE OF COLLECTING BOND PROCEEDS FOR THE SPECIFIC DISTRICTS AND REIMBURSING THE DEVELOPERS FOR FEES AND CAPITAL PROJECTS COMPLETED FOR THE BENEFIT OF THE CITY OR OUTSIDE AGENCIES INSIDE THE DISTRICT BOUNDARIES.

COLLECTIVELY, THE OPERATING, CIP, AND BONDED CFD BUDGETS ARE REFERRED TO AS THE **“CITYWIDE BUDGET”**.



Expenditure Categories:

In the development of the expenditure side of the budget plan, the City incorporates analysis of the following areas:

- Personnel Costs: Calculated based on existing workforce and labor negotiation commitments such as annual cost of living adjustments (COLAs), etc. The FY 2025/26 and FY 2026/27 proposed budget reflects existing COLAs effective July 1, 2025, and July 1, 2026, with the various represented groups, and anticipated annual merit increases. In development of the budget, the Finance Department incorporated initial estimates.
- Operations & Maintenance Costs: Ongoing commitments, such as leases and contract services (fire and dispatch)
- Capital Outlays & One-Time Studies



OPERATING BUDGET

The FY 2025/26 proposed General Fund revenue is **\$78,021,373** and the Quality of Life Fund is **\$21,350,770**, for a combined total of \$99,372,143.

The FY 2026/27 proposed General Fund revenue is **\$81,963,233** and the Quality of Life Fund is **\$21,897,597**, for a combined total of \$103,860,830.

Special Revenue and Other Funds total \$29,811,633 in FY 2025/26 and \$30,411,597 in FY 2026/27.

Operating Budget Expenditures for FY 2025/26 total: \$129,183,776 and for FY 2026/27 total \$134,272,427.

EXPENDITURE PROJECTIONS

| | FY 2025/26 Budget (\$) | % of Citywide Budget | FY 2026/27 Budget (\$) | % of Citywide Budget |
|---|------------------------|----------------------|------------------------|----------------------|
| Operating Budget: (General Fund & Quality of Life) | \$99,372,143 | 54.50% | \$103,860,830 | 60.60% |
| Operating Budget: (Special Revenue & Other) | 29,811,633 | 16.30% | 30,411,597 | 17.70% |
| Total Operating Budget: | \$129,183,776 | 70.90% | \$134,272,427 | 78.30% |
| CIP Projects | 13,189,811 | 7.20% | 14,262,204 | 8.30% |
| Bonded CFDs | 39,968,233 | 21.90% | 22,978,314 | 13.40% |
| TOTAL | \$182,341,820 | 100.00% | \$171,512,945 | 100.00% |

CIP BUDGET:

The CIP budget includes **24** projects with a proposed budget of **\$13,189,811** for FY 2025/26 and **9** projects with a proposed budget of **\$14,262,204** for FY 2026/27. The adopted projects address high priority infrastructure needs of the community. See Capital Improvement Program Section of the Budget Book for more detailed information on the CIP Program and budget.

BONDED CFD BUDGET:

The Bonded CFD Budget has a proposed budget of **\$39,968,233** for FY 2025/26 and a proposed budget of **\$22,978,314** for FY 2026/27.

Total Budget Appropriations Including Fiduciary (All Funds)

\$186,849,362 for FY 2025/26

\$176,141,607 for FY 2026/27



GENERAL FUND RESERVE FUND REQUIREMENT:

IN JUNE 2024, THE CITY COUNCIL ADOPTED AN UPDATED RESERVE FUND BALANCE POLICY TO SET ASIDE FUNDS FOR FUTURE UNFORSEEN EVENTS AND EMERGENCIES. THIS POLICY ESTABLISHES A MINIMUM 15% FUND BALANCE RESERVE FOR NATURAL DISASTERS AND CATASTROPHIC EVENTS; A 15% RESERVE FOR ECONOMIC SLOWDOWN DUE TO THE ONSET OF A RECESSION OR OTHER ECONOMIC CRISIS; AND A 10% RESERVE TO OFFSET THE TIMING OF GRANT REIMBURSEMENTS AND THE COLLECTIONS OF PROPERTY TAXES. PURSUANT TO THE ADOPTED POLICY, THE CITY PLANS TO REVIEW THE POLICY EVERY THREE (3) YEARS AND WILL REVIEW THE POLICY AGAIN IN FY 2027/28 DURING THE NEXT BUDGET CYCLE. THE 40% RESERVE REQUIREMENTS FOR FY 2025/26 AND FY 2026/27 ARE AS FOLLOWS:

| FY 2025/26 | FY 2026/27 |
|--|--|
| Operating Stabilization Reserve (15%) = \$14,873,571 | Operating Stabilization Reserve (15%) = \$15,471,875 |
| Economic Uncertainty Reserve (15%) = \$14,873,571 | Economic Uncertainty Reserve (15%) = \$15,471,875 |
| Unassigned Fund Balance (10%) = \$9,915,714 | Unassigned Fund Balance (10%) = \$10,314,583 |
| Total: \$39,662,856 | Total: \$41,258,333 |

STAFF HAS REVIEWED AND CONFIRMED THE EXISTING FUND BALANCE WILL ACCOMMODATE THE CORRESPONDING RESERVE FUND REQUIREMENT INCREASES BASED ON THE ADOPTED BUDGETS.

STRUCTURALLY BALANCED BUDGET

IN THE DEVELOPMENT OF THE BUDGET, THE CITY STRIVES TO PRESENT A STRUCTURALLY BALANCED BUDGET, WHERE RECURRING EXPENDITURES ARE MATCHED WITH RECURRING REVENUES. THE PROPOSED FY 2025/26 AND FY 2026/27 REVENUES AND EXPENDITURES PRESENT A STRUCTURALLY BALANCED BUDGET, WITH THE DELIBERATE USE OF EXCESS FUND BALANCES DIRECTED TOWARD HIGH PRIORITY CAPITAL PROJECTS AND/OR ONE TIME STUDIES/CAPITAL.

SUMMARY OF CHANGES TO PROPOSED FY 2025/26 & FY 2026/27 BUDGET:

FINAL REVENUE PROJECTIONS FROM THE CITY'S CONSULTANT FOR SALES AND USE TAXES, HDL, CAME IN HIGHER FOR GENERAL FUND AND LOWER FOR QUALITY OF LIFE. THE PROPOSED BUDGET FOR FINAL ADOPTION REFLECTS AN EQUAL INCREASE AND DECREASE IN THE TWO FUNDS, OFFSETTING THE CHANGE IN REVENUE BY ADJUSTING THE FIRE CONTRACT IN BOTH TO MAINTAIN A BALANCED BUDGET.

CITY OF MENIFEE
FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES
FY 2025/26

| Fund | Beginning Fund Balance July 1, 2025 | Proposed Revenues FY 2025/26 | Proposed Expenditures FY 2025/26 | Projected Ending Fund Balance FY 2025/26 | % FY Change |
|-------------------------------------|--|-------------------------------------|---|---|--------------------|
| General Fund | \$ 73,785,788 | \$ 78,385,116 | \$ 78,021,373 | \$ 74,149,531 | 0.5% |
| Measure DD | \$ 2,527,956 | \$ 21,558,647 | \$ 22,537,730 | \$ 1,548,873 | -38.7% |
| Information Technology ISF | \$ 3,645,702 | \$ 6,339,024 | \$ 6,869,324 | \$ 3,115,402 | -14.5% |
| Fleet ISF | \$ 1,296,465 | \$ 1,865,807 | \$ 2,569,677 | \$ 592,595 | -54.3% |
| Facilities ISF | \$ 434,784 | \$ 2,772,654 | \$ 2,772,654 | \$ 434,784 | 0.0% |
| Gas Tax | \$ 991,007 | \$ 3,182,307 | \$ 3,182,307 | \$ 991,007 | 0.0% |
| SB 1 Road Maint Rehab Fund | \$ 452,278 | \$ 3,006,976 | \$ 3,350,000 | \$ 109,254 | -75.8% |
| Measure A | \$ 845,784 | \$ 3,227,000 | \$ 3,224,666 | \$ 848,118 | 0.3% |
| SLESF | \$ 668,461 | \$ 150,000 | \$ 150,000 | \$ 668,461 | 0.0% |
| AQMD | \$ 288,616 | \$ 145,500 | \$ 66,000 | \$ 368,116 | 27.5% |
| Grant Fund | \$ (3,312) | \$ - | \$ - | \$ (3,312) | 0.0% |
| TUMF | \$ 2 | \$ - | \$ - | \$ 2 | 0.0% |
| PEG Channel | \$ 808,802 | \$ 140,000 | \$ - | \$ 948,802 | 17.3% |
| CDBG | \$ 95,980 | \$ 560,000 | \$ 560,000 | \$ 95,980 | 0.0% |
| DIF (incl. RBBD & Quimby) | \$ 33,166,357 | \$ 4,954,140 | \$ 1,035,553 | \$ 37,084,944 | 11.8% |
| LLMDs | \$ 3,686,813 | \$ 1,042,862 | \$ 979,138 | \$ 3,750,537 | 1.7% |
| CSAs | \$ 256,152 | \$ 1,944,040 | \$ 1,905,073 | \$ 295,119 | 15.2% |
| Audie Murphy Ranch CFD | \$ 3,786,205 | \$ 2,601,811 | \$ 2,049,906 | \$ 4,338,110 | 14.6% |
| Hidden Hills CFD | \$ 870,294 | \$ 331,911 | \$ 363,210 | \$ 838,995 | -3.6% |
| Town Center CFD | \$ 195,172 | \$ 18,793 | \$ 19,301 | \$ 194,664 | -0.3% |
| Commerce Pointe CFD | \$ 86,798 | \$ 31,060 | \$ 26,057 | \$ 91,801 | 5.8% |
| CFD 2017-1 Maintenance | \$ 677,420 | \$ 239,768 | \$ 262,100 | \$ 655,088 | -3.3% |
| Citywide CFD 2015-2 | \$ 4,237,644 | \$ 2,726,283 | \$ 2,811,856 | \$ 4,152,071 | -2.0% |
| Citywide CFD 2017-1 | \$ 2,201,526 | \$ 2,220,459 | \$ 2,079,305 | \$ 2,342,680 | 6.4% |
| Debt Service | \$ 649,939 | \$ 1,724,505 | \$ 1,724,506 | \$ 649,938 | 0.0% |
| Capital Projects | \$ 2,192,805 | \$ 4,047,705 | \$ 4,963,851 | \$ 1,276,659 | -41.8% |
| Bonded CFDs (Infrastructure)* | \$ 21,510,909 | \$ 988,455 | \$ 39,968,233 | \$ - | -100.0% |
| Total Projected Fund Balance | \$ 159,356,348 | \$ 144,204,823 | \$ 181,491,820 | \$ 139,538,220 | -12.4% |

*Due to the uncertainty of timing for bond issuances and projects, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero.

CITY OF MENIFEE
FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES
FY 2026/27

| Fund | Projected Beginning Fund Balance July 1, 2026 | Proposed Revenues FY 2026/27 | Proposed Expenditures FY 2026/27 | Projected Ending Fund Balance FY 2026/27 | % FY Change |
|-------------------------------------|--|---|---|---|------------------------|
| General Fund | \$ 74,149,531 | \$ 81,815,362 | \$ 81,963,233 | \$ 74,001,660 | -0.2% |
| Measure DD | \$ 1,548,873 | \$ 21,897,597 | \$ 22,022,597 | \$ 1,423,873 | -8.1% |
| Information Technology ISF | \$ 3,115,402 | \$ 6,504,546 | \$ 6,904,546 | \$ 2,715,402 | -12.8% |
| Fleet ISF | \$ 592,595 | \$ 1,881,584 | \$ 2,395,504 | \$ 78,675 | -86.7% |
| Facilities ISF | \$ 434,784 | \$ 2,969,642 | \$ 2,969,642 | \$ 434,784 | 0.0% |
| Gas Tax | \$ 991,007 | \$ 3,339,424 | \$ 3,339,424 | \$ 991,007 | 0.0% |
| SB 1 Road Maint Rehab Fund | \$ 109,254 | \$ 3,153,325 | \$ 2,900,000 | \$ 362,579 | 231.9% |
| Measure A | \$ 848,118 | \$ 3,279,000 | \$ 3,182,594 | \$ 944,524 | 11.4% |
| SLESF | \$ 668,461 | \$ 150,000 | \$ 150,000 | \$ 668,461 | 0.0% |
| AQMD | \$ 368,116 | \$ 148,100 | \$ - | \$ 516,216 | 40.2% |
| Grant Fund | \$ (3,312) | \$ - | \$ - | \$ (3,312) | 0.0% |
| TUMF | \$ 2 | \$ - | \$ - | \$ 2 | 0.0% |
| PEG Channel | \$ 948,802 | \$ 140,000 | \$ - | \$ 1,088,802 | 14.8% |
| CDBG | \$ 95,980 | \$ 560,000 | \$ 560,000 | \$ 95,980 | 0.0% |
| DIF (incl. RBBD & Quimby) | \$ 37,084,944 | \$ 5,055,710 | \$ 891,303 | \$ 41,249,351 | 11.2% |
| LLMDs | \$ 3,750,537 | \$ 1,020,452 | \$ 991,378 | \$ 3,779,611 | 0.8% |
| CSAs | \$ 295,119 | \$ 1,982,869 | \$ 1,978,889 | \$ 299,099 | 1.3% |
| Audie Murphy Ranch CFD | \$ 4,338,110 | \$ 2,652,547 | \$ 2,093,576 | \$ 4,897,081 | 12.9% |
| Hidden Hills CFD | \$ 838,995 | \$ 338,049 | \$ 326,885 | \$ 850,159 | 1.3% |
| Town Center CFD | \$ 194,664 | \$ 19,159 | \$ 18,616 | \$ 195,207 | 0.3% |
| Commerce Pointe CFD | \$ 91,801 | \$ 31,681 | \$ 23,770 | \$ 99,712 | 8.6% |
| CFD 2017-1 Maintenance | \$ 655,088 | \$ 244,563 | \$ 267,281 | \$ 632,370 | -3.5% |
| Citywide CFD 2015-2 | \$ 4,152,071 | \$ 2,840,943 | \$ 2,736,884 | \$ 4,256,130 | 2.5% |
| Citywide CFD 2017-1 | \$ 2,342,680 | \$ 2,290,370 | \$ 2,356,613 | \$ 2,276,437 | -2.8% |
| Debt Service | \$ 649,938 | \$ 1,724,691 | \$ 1,724,692 | \$ 649,937 | 0.0% |
| Capital Projects | \$ 1,276,659 | \$ 7,500,000 | \$ 8,737,204 | \$ 39,455 | -96.9% |
| Bonded CFDs (Infrastructure)* | \$ - | \$ 679,955 | \$ (22,978,314) | \$ - | 0.0% |
| Total Projected Fund Balance | \$ 139,538,220 | \$ 152,219,569 | \$ 125,556,317 | \$ 142,543,203 | 2.2% |

*Due to the uncertainty of timing for bond issuances and projects, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero.

FUND BALANCE SUMMARY & ANALYSIS

FUND BALANCE DEFINITION:

The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

The following table summarizes major and non-major funds (or groups of funds) that are anticipated to increase/decrease 10% or more from June 30, 2024, projected fund balance to June 30, 2025, projected ending balance, as well as funds that are anticipated to increase/decrease 10% or more from June 30, 2025, to June 30, 2026. In general, in using Fund Balance, the City's overall strategy is to use the funding for one-time expenditures and prioritize funds to meet specific goals/actions items included within the City's Strategic Plan.

| FUND | FY 2025/26 ANALYSIS | FY 2026/27 ANALYSIS |
|---|--|--|
| General Fund* | Less than 10% change. | Less than 10% change. |
| Measure DD* | The fiscal year budget includes appropriations of \$1,186,960 from available fund balance for five (5) CIP projects, including two (2) traffic signals and three (3) street improvements. | Less than 10% change. |
| Information Technology ISF* | The IT fund balance is maintained to replace and purchase key equipment. Deliberate use of fund balance is budgeted in the fiscal year for replacing 1/3 of all city laptops and purchasing new equipment for the MPD drone program. | Deliberate use of fund balance was again budgeted for in the fiscal year to replace 1/3 of all city laptops. |
| Fleet ISF* | The Fleet fund balance is maintained to replace and purchase new vehicles and related capital needed across the city. Deliberate use of fund balance is budgeted in the fiscal year for replacing a portion of eight (8) MPD patrol vehicles. Additionally, the Fund will include the requests for two (2) trailers for MPD equipment, and one vehicle lift annually for the Fleet bays. | Deliberate use of fund balance was again budgeted for in the fiscal year to replace a portion of an additional eight (8) MPD patrol vehicles and one vehicle lift annually for the Fleet bays. |
| Facilities ISF* | Less than 10% change. | Less than 10% change. |
| SB 1 Road Maintenance Rehabilitation Fund | SB 1 is fully used for CIP Projects, and available fund balance has been allocated as part of the fiscal year budget for CIP projects including large PMP projects and two (2) street improvements. | SB 1 funds will be used for several large PMP projects as part of the CIP. The complete balance will not be used immediately and therefore the fund balance is projected to grow. |
| Measure A | Less than 10% change. | Measure A funds will be used for several CIP projects, including the Local Roads Resurfacing Program, two (2) transportation projects, and three (3) drainage projects. |
| Air Quality Management District (AQMD) | The fiscal year budget includes the replacement purchase of one clean-air electric vehicle for the Public Works Manager. The purchase is less than the revenue and therefore the fund balance is projected to grow. | There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow. |

| FUND | FY 2025/26 ANALYSIS | FY 2026/27 ANALYSIS |
|---|--|---|
| Grant Fund* | Less than 10% change. | Less than 10% change. |
| TUMF Fund* | Less than 10% change. | Less than 10% change. |
| Public, Education & Government (PEG) Access | There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow. | There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow. |
| Development Impact Fees (DIF)* | DIF funds are used as part of the City's funding sources for the CIP Program. Available fund balances are budgeted for use. The complete revenues will not be used immediately and therefore the fund balances overall are projected to grow. | Deliberate use of fund balance was again budgeted for in the fiscal year, but the complete revenues will not be used immediately and therefore the fund balances overall are projected to grow. |
| County Service Areas (CSA) | The complete revenue of the CSAs collectively will not be used immediately and therefore the fund balances overall are projected to grow. | Less than 10% change. |
| Audie Murphy Ranch (AMR) CFD | There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow. | There are no large, planned expenditures in the fiscal year and therefore the fund balance is projected to grow. |
| Capital Projects | The Capital Project Fund is fully used for CIP Projects. | The Capital Project fund is fully used for CIP Projects. |
| Bonded CFDs (Infrastructure)* | Bonded CFD Funds receive revenue and disperse the funds for expenditures based on the timing of bond issuances and approved projects. In the fiscal year, revenue received in prior years will be expended and new bond issuances will most likely occur. Due to the uncertainty of timing, the maximum amount of expenditures has been budgeted for each fiscal year, but the fund balances will never go below zero. | See explanation to left. |

*Major Fund, per most recent audit (ACFR) ending June 30, 2024. See Glossary of Terms for Definition of Major Fund.

**CITY OF MENIFEE BIENNIAL BUDGET
GENERAL FUND & QUALITY OF LIFE SUMMARY**

| Revenue | Actual FY 2022/23 | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------------|------------------------------|------------------------------|---|---|---|
| Property Tax | 20,538,212 | 22,834,638 | 22,801,919 | 24,295,893 | 25,920,064 |
| Sales Tax | 12,287,692 | 16,976,710 | 12,592,390 | 13,613,160 | 13,999,791 |
| Quality of Life (Measure DD) | 19,634,904 | 24,088,083 | 20,451,000 | 21,008,647 | 21,347,597 |
| Development Fees | 13,471,462 | 13,571,409 | 13,838,320 | 12,845,000 | 12,945,000 |
| Vehicle License Fee (VLF) | 9,687,677 | 10,726,737 | 11,210,112 | 12,474,953 | 13,403,022 |
| Franchise Fees | 4,883,059 | 5,215,363 | 5,487,753 | 5,875,000 | 6,160,000 |
| Business License | 151,559 | 206,588 | 178,236 | 250,000 | 262,500 |
| Transient Occupancy Tax | 430,098 | 507,446 | 700,000 | 475,000 | 503,000 |
| Charges for Services | 596,316 | 728,918 | 653,506 | 665,910 | 665,910 |
| Fines & Forfeitures | 339,656 | 524,813 | 431,177 | 429,000 | 429,000 |
| Real Property Transfer Tax | 858,617 | 871,948 | 900,000 | 950,000 | 1,000,000 |
| Pass-through Revenue | 2,745,454 | 2,688,806 | 4,251,715 | 2,000,000 | 2,000,000 |
| Misc. Revenue | 7,404,125 | 2,466,121 | 4,797,215 | 1,861,200 | 1,877,075 |
| Interest Revenue | 1,224,138 | 2,530,894 | 2,300,000 | 3,050,000 | 3,050,000 |
| Transfer In | 2,274,894 | 1,559,372 | 150,000 | 150,000 | 150,000 |
| Total General Fund Revenues | \$96,527,864 | \$105,497,847 | \$100,743,343 | \$99,943,763 | \$103,712,959 |

| Expenditures | Actual FY 2022/23 | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---------------------------|------------------------------|------------------------------|---|---|---|
| Departments | | | | | |
| City Attorney | 1,059,815 | 1,092,764 | 1,292,969 | 1,330,760 | 1,370,683 |
| City Clerk | 1,014,049 | 911,334 | 1,262,129 | 1,103,596 | 1,332,314 |
| City Council | 293,053 | 235,446 | 341,085 | 337,304 | 347,906 |
| City Executive Office | 1,544,453 | 1,771,456 | 2,022,312 | 1,960,310 | 2,039,933 |
| Communications Division | 644,447 | 782,908 | 763,391 | 1,300,223 | 1,353,278 |
| Community Development | 7,865,365 | 8,678,513 | 11,704,511 | 8,200,990 | 8,957,758 |
| Community Services | 5,042,392 | 5,059,330 | 6,199,141 | 5,816,301 | 5,975,221 |
| Economic Development | 1,463,762 | 1,390,913 | 1,947,841 | 1,408,199 | 1,444,424 |
| Finance | 2,874,252 | 3,185,102 | 3,878,883 | 4,214,001 | 4,384,412 |
| General Services | 4,823,956 | 5,650,744 | 3,887,413 | 3,634,872 | 3,907,095 |
| Human Resources | 4,176,680 | 4,165,777 | 4,805,896 | 5,338,926 | 5,948,554 |
| Public Works | 6,163,427 | 6,673,162 | 8,653,540 | 8,596,692 | 8,963,201 |
| Public Safety | | | | | |
| Fire | 16,453,108 | 16,793,047 | 20,772,725 | 20,257,044 | 20,268,792 |
| Menifee Police Department | 27,836,933 | 29,511,159 | 33,136,241 | 35,872,925 | 37,567,259 |
| Total Expenditures | \$81,255,693 | \$85,901,653 | \$100,668,077 | \$99,372,143 | \$103,860,830 |

| Capital Improvement Program (CIP) | | | | | |
|--|---------------------|---------------------|----------------------|----------------------|----------------------|
| CIP Projects | 2,807,634 | 5,101,238 | 28,726,463 | 1,186,960 | 125,000 |
| Total CIP | \$2,807,634 | \$5,101,238 | \$28,726,463 | \$1,186,960 | \$125,000 |
| Total General Fund Expenditures | \$84,063,327 | \$91,002,890 | \$129,394,540 | \$100,559,103 | \$103,985,830 |

| | | | | | |
|---|---------------------|---------------------|----------------------|---------------------|----------------------|
| Use of One-time Fund Balance ⁽¹⁾ | 1,367,111 | 376,535 | 1,188,693 | 979,083 | 625,000 |
| Net Operating Expenditures | \$82,696,216 | \$90,626,356 | \$128,205,847 | \$99,580,020 | \$103,360,830 |

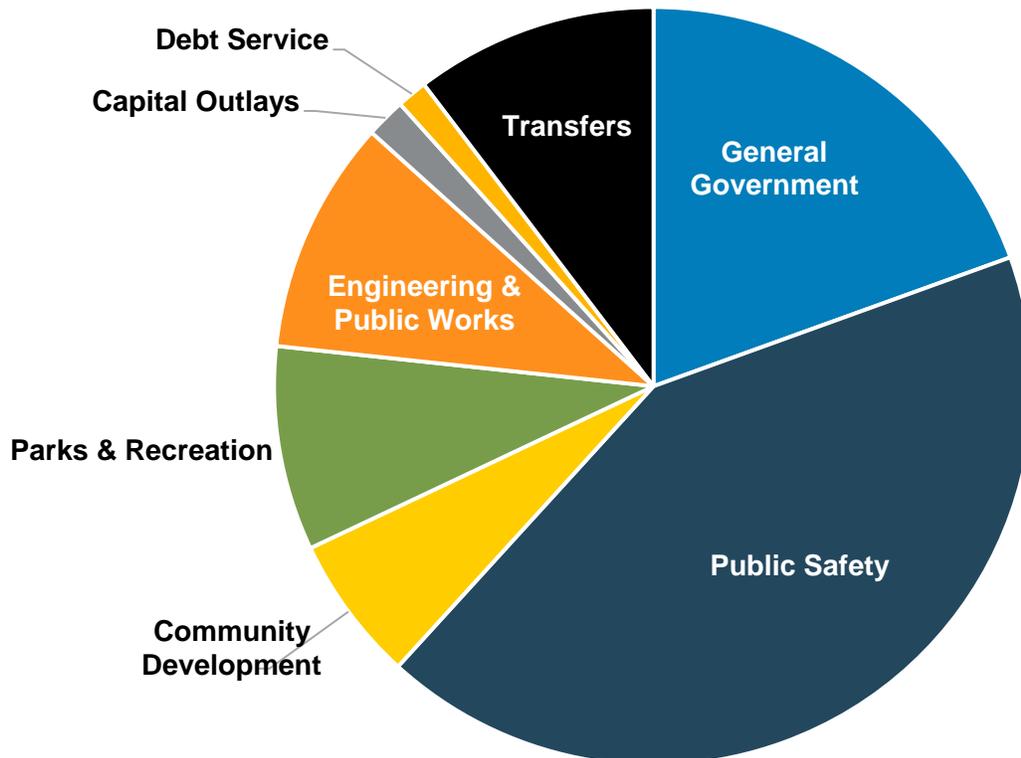
| | | | | | |
|--|---------------------|---------------------|----------------------|------------------|------------------|
| Revenues Over/(Under) Expenditures: | \$13,831,648 | \$14,871,491 | -\$27,462,504 | \$363,743 | \$352,129 |
|--|---------------------|---------------------|----------------------|------------------|------------------|

⁽¹⁾ Use of Fund Balance includes CIP projects out of the Quality of Life Fund and additional use of General Plan Fees restricted fund balance in the General Fund.

CITY OF MENIFEE BIENNIAL BUDGET
OPERATING - EXPENDITURES & TRANSFERS BY FUNCTION (ALL FUNDS)

| Expenditures | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | % of FY25/26 Budget | Proposed FY 2026/27 Budget | % of FY26/27 Budget |
|------------------------------------|----------------------|----------------------------------|----------------------------------|---------------------------|----------------------------------|---------------------------|
| Function | | | | | | |
| General Government | 21,579,525 | 23,995,341 | 25,163,486 | 19% | 26,807,990 | 20% |
| Public Safety | 45,011,947 | 53,229,050 | 54,617,285 | 42% | 56,178,162 | 42% |
| Community Development | 8,714,588 | 12,219,835 | 8,036,522 | 6% | 8,893,927 | 7% |
| Parks & Recreation | 8,981,800 | 13,513,577 | 11,261,099 | 9% | 11,725,619 | 9% |
| Engineering & Public Works | 7,245,076 | 9,797,237 | 12,885,458 | 10% | 13,414,348 | 10% |
| Capital Outlays | 2,619,473 | 4,353,329 | 2,186,401 | 2% | 1,860,981 | 1% |
| Debt Service | 1,674,164 | 1,669,325 | 1,672,006 | 1% | 1,672,192 | 1% |
| Transfers | 12,683,819 | 12,960,429 | 13,361,519 | 10% | 13,719,208 | 10% |
| Total Citywide Expenditures | \$108,510,393 | \$131,738,123 | \$129,183,776 | 98% | \$134,272,427 | 99% |

Operating Expenditures by Function



CITY OF MENIFEE BIENNIAL BUDGET
CITYWIDE - EXPENDITURE & TRANSFERS SUMMARY BY DEPARTMENT
(3-YEAR HISTORY)

All Citywide Funds

| Department Division | Actual FY 2022/23 | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|-------------------|-------------------|----------------------------|----------------------------|----------------------------|
| Operating | | | | | |
| City Attorney | 1,060,121 | 1,092,814 | 1,293,135 | 1,330,760 | 1,370,683 |
| City Clerk | 1,123,073 | 916,061 | 1,268,444 | 1,103,596 | 1,332,314 |
| City Council | 300,944 | 242,597 | 351,062 | 337,304 | 347,906 |
| City Executive Office | 2,205,760 | 2,569,233 | 2,809,005 | 3,262,933 | 3,395,611 |
| City Executive Office Admin | 1,561,313 | 1,784,778 | 2,040,562 | 1,962,710 | 2,042,333 |
| Communications ⁽¹⁾ | 644,447 | 784,455 | 768,442 | 1,300,223 | 1,353,278 |
| Community Development | 8,455,447 | 9,488,315 | 13,118,195 | 8,685,990 | 9,542,758 |
| Building & Safety | 2,462,457 | 2,711,131 | 3,317,263 | 3,590,806 | 3,718,305 |
| CDBG & Housing | 385,136 | 759,424 | 1,349,682 | 460,000 | 560,000 |
| Planning | 5,607,853 | 6,017,760 | 8,451,250 | 4,635,184 | 5,264,453 |
| Community Services | 10,217,388 | 12,174,486 | 16,074,383 | 13,126,055 | 13,529,225 |
| Community Services Admin ⁽²⁾ | 8,522,207 | 10,407,773 | 13,707,990 | 11,065,481 | 11,368,192 |
| Facility Maintenance ISF | 179,445 | 299,549 | 409,858 | 397,369 | 417,619 |
| Parks | 581,546 | 490,640 | 575,120 | 586,623 | 661,315 |
| Recreation | 538,936 | 655,979 | 783,768 | 791,118 | 782,388 |
| Solid Waste/Envir Srvcs | 395,253 | 320,545 | 597,647 | 285,464 | 299,711 |
| Economic Development | 1,485,048 | 1,496,909 | 2,170,676 | 1,410,699 | 1,446,924 |
| Finance | 3,965,205 | 4,309,132 | 4,989,884 | 5,536,142 | 5,741,039 |
| Fire Department | 16,564,972 | 16,975,143 | 20,913,786 | 20,372,644 | 20,384,392 |
| Fire Marshal | 375,576 | 375,121 | 422,449 | 212,251 | 218,437 |
| Fire Suppression | 16,189,396 | 16,600,021 | 20,491,337 | 20,160,393 | 20,165,955 |
| General Services | 8,536,953 | 7,000,653 | 5,217,910 | 4,935,113 | 5,350,639 |
| Human Resources | 4,197,933 | 4,227,682 | 4,861,699 | 5,341,226 | 5,950,854 |
| Emergency Manag. Services | 295,866 | 160,735 | 167,489 | 46,450 | 46,494 |
| HR Operations | 1,337,393 | 1,312,871 | 1,246,828 | 1,518,821 | 1,580,188 |
| Risk Management | 2,564,673 | 2,754,076 | 3,447,382 | 3,775,955 | 4,324,172 |
| Information Technology ISF | 3,156,809 | 2,932,563 | 5,051,540 | 5,326,190 | 5,443,950 |
| Digital Productions ⁽¹⁾ | - | 282,182 | 324,749 | - | - |
| GIS Services | 420,739 | 319,060 | 587,779 | 179,000 | 170,500 |
| IT Admin | 2,736,070 | 1,422,106 | 2,380,778 | 2,559,268 | 2,669,057 |
| IT Operations | - | 909,215 | 1,758,234 | 2,587,922 | 2,604,393 |

All Citywide Funds

| | | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| Menifee Police Department | 30,432,389 | 32,560,137 | 38,175,918 | 40,340,730 | 41,909,570 |
| Animal Control | 877,942 | 864,636 | 1,032,226 | 1,111,974 | 1,199,946 |
| Code Enforcement | 1,185,144 | 1,264,719 | 1,519,060 | 1,441,948 | 1,522,005 |
| Crime Scene Inv & Evidence | - | - | 56,500 | 28,735 | 34,868 |
| Detective Bureau | - | - | 17,371 | 37,330 | 31,510 |
| Patrol | - | - | 614,916 | 535,520 | 537,985 |
| PD Administration ⁽³⁾ | 28,369,304 | 30,430,747 | 34,806,297 | 37,028,248 | 38,502,266 |
| Police Canine | - | - | 33,000 | 54,850 | - |
| Problem Oriented Policing | - | - | 6,445 | 5,440 | 8,385 |
| School Resource Officer | - | 35 | 15,000 | 10,475 | 9,140 |
| Special Enforcement Team | - | - | 19,010 | 12,000 | 6,830 |
| Support Services | - | - | 13,978 | 22,940 | 20,510 |
| Traffic | - | - | 42,115 | 51,270 | 36,125 |
| Public Works | 10,921,382 | 12,524,669 | 15,442,486 | 18,074,394 | 18,526,562 |
| CIP Administration | 844,924 | 1,019,684 | 1,470,672 | 1,132,916 | 1,180,671 |
| Construction Inspection | - | 1,665,998 | 1,986,073 | 1,574,126 | 1,690,584 |
| Engineering | 4,005,436 | 2,525,687 | 3,694,499 | 4,176,822 | 4,296,752 |
| Fleet Services ISF | 406,045 | 447,750 | 536,477 | 643,507 | 600,784 |
| Public Works (Operations) | 2,408,832 | 2,074,770 | 2,333,390 | 2,458,516 | 2,410,957 |
| Street Maintenance | 3,256,144 | 4,440,078 | 4,762,779 | 7,365,452 | 7,591,445 |
| Traffic Engineering | - | 350,702 | 658,596 | 723,055 | 755,369 |
| Total Operating Expenditures | \$102,623,421 | \$108,510,393 | \$131,738,123 | \$129,183,776 | \$134,272,427 |
| Capital Improvement Program (CIP) | | | | | |
| Total CIP Projects | \$22,722,250 | \$38,112,332 | \$109,503,974 | \$13,189,811 | \$14,262,204 |
| Bonded CFDs (Infrastructure) | | | | | |
| Total Bonded CFDs | \$12,325,891 | \$21,888,032 | \$20,665,030 | \$39,968,233 | \$22,978,314 |
| Total Citywide Expenditures | \$137,671,563 | \$168,510,757 | \$261,907,127 | \$182,341,820 | \$171,512,945 |

⁽¹⁾ Digital Productions division was moved from the IT Department to the Communications division for FY 2025/26.

⁽²⁾ Community Services Administration division contains all personnel and all Special Districts expenditures.

⁽³⁾ The Police Department (excluding Code Enforcement) contains all personnel expenditures within the Administration division.

CITY OF MENIFEE BIENNIAL BUDGET
ALL FUNDS - REVENUE SUMMARY BY FUND / TYPE (3-YEAR HISTORY)

| Revenue by Type & Fund | Actual FY 2022/23 | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|----------------------|----------------------|----------------------------------|----------------------------------|----------------------------------|
| General Fund & Quality of Life (Measure DD) | | | | | |
| General Fund | 76,599,571 | 80,815,283 | 79,842,343 | 78,385,116 | 81,815,362 |
| Quality of Life Fund | 19,928,293 | 24,682,564 | 20,901,000 | 21,558,647 | 21,897,597 |
| Total General Fund & Measure DD | 96,527,864 | 105,497,847 | 100,743,343 | 99,943,763 | 103,712,959 |
| Special Revenue & Other Funds | | | | | |
| Internal Service Funds | | | | | |
| Facilities ISF | 894,175 | 951,580 | 2,690,526 | 2,772,654 | 2,969,642 |
| Fleet ISF | 2,376,457 | 2,037,396 | 1,863,723 | 1,865,807 | 1,881,584 |
| Information Technology ISF | 5,671,038 | 5,816,617 | 6,298,138 | 6,339,024 | 6,504,546 |
| Total Internal Service Funds | 8,941,670 | 8,805,593 | 10,852,387 | 10,977,485 | 11,355,772 |
| Special Revenue Funds | | | | | |
| Gas Tax | 2,706,081 | 3,045,812 | 3,056,210 | 3,182,307 | 3,339,424 |
| SB 1 Road Maint Rehab Fund | 2,423,121 | 2,907,590 | 2,874,660 | 3,006,976 | 3,153,325 |
| Measure A | 3,138,007 | 3,314,130 | 3,201,395 | 3,227,000 | 3,279,000 |
| SLESF | 164,684 | 312,972 | 150,000 | 150,000 | 150,000 |
| AQMD | 141,207 | 116,816 | 126,162 | 145,500 | 148,100 |
| Grant Fund | 6,029,039 | 3,443,247 | 20,944,755 | - | - |
| PEG Access | 178,060 | 135,888 | 142,334 | 140,000 | 140,000 |
| TUMF | 1,315,336 | 11,208,326 | 10,213,818 | - | - |
| CDBG | 400,203 | 995,012 | 804,786 | 560,000 | 560,000 |
| LLMD Funds | 850,193 | 1,052,496 | 1,055,167 | 1,042,862 | 1,020,452 |
| CSA Funds | 1,887,874 | 3,613,808 | 1,944,860 | 1,944,040 | 1,982,869 |
| DIF Funds (incl. RBBD/Quimby) | 13,938,295 | 16,102,141 | 8,131,758 | 6,294,140 | 6,424,210 |
| CFD Funds (Maintenance) | 5,111,009 | 6,203,047 | 7,096,851 | 8,170,085 | 8,417,312 |
| Total Special Revenue Funds | 38,283,108 | 52,451,285 | 59,742,756 | 27,862,910 | 28,614,692 |
| Debt Service Fund | | | | | |
| Debt Service Transfers | 1,764,696 | 1,801,959 | 1,794,195 | 1,724,505 | 1,724,691 |
| Total Debt Service Fund | 1,764,696 | 1,801,959 | 1,794,195 | 1,724,505 | 1,724,691 |
| Capital Project Fund | | | | | |
| Capital Projects | 687,049 | 3,553,163 | 3,507,412 | 4,047,705 | 7,500,000 |
| Total Capital Project Fund | 687,049 | 3,553,163 | 3,507,412 | 4,047,705 | 7,500,000 |
| Bonded CFD Funds (Infrastructure) | | | | | |
| Bonded CFD Revenue | 11,274,669 | 26,683,355 | 25,909,503 | 988,455 | 679,955 |
| Total Bonded CFD Funds | 11,274,669 | 26,683,355 | 25,909,503 | 988,455 | 679,955 |
| Total Special Revenue & Other Funds Revenues | \$60,951,193 | \$93,295,355 | \$101,806,253 | \$45,601,060 | \$49,875,110 |
| Total Citywide Budget Revenues | \$157,479,057 | \$198,793,201 | \$202,549,595 | \$145,544,823 | \$153,588,069 |
| Total Citywide without Bonded CFDs | \$146,204,388 | \$172,109,846 | \$176,640,092 | \$144,556,368 | \$152,908,114 |

Fiduciary Funds

| Revenue by Type & Fund | Actual FY2022/23 | Actual FY2023/24 | Adjusted FY2024/25 Budget | Adopted FY2025/26 Budget | Adopted FY2026/27 Budget |
|-------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|--------------------------------|
| Agency/Custodial Funds | | | | | |
| Veteran's Memorial | 1,533 | (468) | - | - | - |
| Trust Fund | (27,627) | 427,451 | 450,000 | - | - |
| Custodial Funds | 2,432,157 | 5,724,163 | 7,256,255 | 6,268,167 | 6,392,086 |
| Total Agency/Custodial Funds | \$2,406,064 | \$6,151,146 | \$7,706,255 | \$6,268,167 | \$6,392,086 |

| | | | | | |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total All City Funds Revenues | \$159,885,121 | \$204,944,347 | \$210,255,850 | \$151,812,990 | \$159,980,155 |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

CITY OF MENIFEE BIENNIAL BUDGET
ALL FUNDS - EXPENDITURE SUMMARY BY FUND / TYPE (3-YEAR HISTORY)

| Expenditures by Type & Fund | Actual FY 2022/23 | Actual FY 2023/24 | Adjusted FY 2024/25 Budget | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|--------------------------|--------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| General Fund & Quality of Life (Measure DD) | | | | | |
| General Fund | 64,601,515 | 68,315,041 | 91,286,225 | 78,021,373 | 81,963,233 |
| Quality of Life Fund | 19,461,812 | 22,687,850 | 38,108,315 | 22,537,730 | 22,022,597 |
| Total General Fund & Measure DD | 84,063,327 | 91,002,890 | 129,394,540 | 100,559,103 | 103,985,830 |
| Special Revenue & Other Funds | | | | | |
| Internal Service Funds | | | | | |
| Facilities ISF | 631,484 | 1,032,261 | 2,798,930 | 2,772,654 | 2,969,642 |
| Fleet ISF | 1,776,932 | 1,950,010 | 2,008,113 | 2,569,677 | 2,395,504 |
| Information Technology ISF | 5,406,912 | 4,723,135 | 7,319,366 | 6,869,324 | 6,904,546 |
| Total Internal Service Funds | 7,815,328 | 7,705,405 | 12,126,409 | 12,211,655 | 12,269,692 |
| Special Revenue Funds | | | | | |
| Gas Tax | 2,130,309 | 2,895,110 | 3,471,180 | 3,182,307 | 3,339,424 |
| SB 1 Road Maint Rehab Fund | 2,833,030 | 2,121,525 | 5,153,677 | 3,350,000 | 2,900,000 |
| Measure A | 1,396,549 | 3,479,978 | 6,562,701 | 3,224,666 | 3,182,594 |
| SLESF | 164,684 | 150,000 | 150,000 | 150,000 | 150,000 |
| AQMD | 39,951 | 44,996 | 147,779 | 66,000 | - |
| Grant Fund | 5,340,899 | 2,861,335 | 22,813,832 | - | - |
| PEG Access | 62,650 | 49,943 | 42,250 | - | - |
| TUMF | 2,060,925 | 10,988,369 | 9,275,476 | - | - |
| CDBG | 403,822 | 1,019,311 | 750,051 | 560,000 | 560,000 |
| LLMD Funds | 759,675 | 751,591 | 1,076,760 | 979,138 | 991,378 |
| CSA Funds | 1,691,212 | 2,982,352 | 3,587,762 | 1,905,073 | 1,978,889 |
| DIF Funds (incl. RBBD/Quimby) | 11,253,400 | 12,417,703 | 31,963,435 | 1,885,553 | 891,303 |
| CFD Funds (Maintenance) | 2,494,378 | 3,646,108 | 6,554,022 | 7,611,735 | 7,823,625 |
| Total Special Revenue Funds | 30,631,484 | 43,408,320 | 91,548,922 | 22,914,472 | 21,817,213 |
| Debt Service Fund | | | | | |
| Debt Service Transfers | 1,745,445 | 1,769,434 | 1,759,325 | 1,724,506 | 1,724,692 |
| Total Debt Service Fund | 1,745,445 | 1,769,434 | 1,759,325 | 1,724,506 | 1,724,692 |
| Capital Project Fund | | | | | |
| Capital Project | 1,090,088 | 2,736,675 | 6,412,902 | 4,963,851 | 8,737,204 |
| Total Capital Project Fund | 1,090,088 | 2,736,675 | 6,412,902 | 4,963,851 | 8,737,204 |
| Bonded CFDs (Infrastructure) | | | | | |
| Bonded CFDs Expenditures | 12,325,891 | 21,888,032 | 20,665,030 | 39,968,233 | 22,978,314 |
| Total Bonded CFD Funds | 12,325,891 | 21,888,032 | 20,665,030 | 39,968,233 | 22,978,314 |
| Total Special Revenue & Other Funds Expenditures | \$53,608,236 | \$77,507,867 | \$132,512,587 | \$81,782,717 | \$67,527,115 |
| Total Citywide Budget Expenditures | \$137,671,563 | \$168,510,757 | \$261,907,127 | \$182,341,820 | \$171,512,945 |
| Total Citywide without Bonded CFDs | \$125,345,672 | \$146,622,725 | \$241,242,097 | \$142,373,587 | \$148,534,631 |

Fiduciary Funds

| Expenditures by Type & Fund | Actual FY2022/23 | Actual FY2023/24 | Adjusted FY2024/25 Budget | Adopted FY2025/26 Budget | Adopted FY2026/27 Budget |
|-------------------------------------|---------------------|---------------------|---------------------------------|--------------------------------|--------------------------------|
| Agency/Custodial Funds | | | | | |
| Veteran's Memorial | - | - | - | - | - |
| Trust Fund | - | 600,000 | 275,000 | - | - |
| Custodial Funds | 918,062 | 2,246,846 | 3,262,856 | 4,507,542 | 4,628,662 |
| Total Agency/Custodial Funds | \$918,062 | \$2,846,846 | \$3,537,856 | \$4,507,542 | \$4,628,662 |

| | | | | | |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total All City Funds Expenditures | \$138,589,625 | \$171,357,603 | \$265,444,983 | \$186,849,362 | \$176,141,607 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|

CITY OF MENIFEE BIENNIAL BUDGET
CITYWIDE - EXPENDITURE CATEGORIES BY FUND

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|--|--|-----------------------------------|-----------------------------------|
| General Fund and Quality of Life Fund | | | |
| 1100 | General Fund | | |
| | 1. Personnel | \$39,224,653 | \$41,166,623 |
| | 2. Operating & Maintenance | \$26,184,516 | \$27,237,595 |
| | 3. Capital Outlays & One-time | \$1,715,000 | \$2,215,000 |
| | 4. ISF Allocations & Transfers | \$10,470,851 | \$10,808,612 |
| | General Fund Total | \$77,595,020 | \$81,427,830 |
| 1105 | Quality of Life | | |
| | 1. Personnel | \$7,881,456 | \$8,297,390 |
| | 2. Operating & Maintenance | \$13,895,667 | \$14,135,610 |
| | 6. Capital Projects (CIP) | \$1,186,960 | \$125,000 |
| | Quality of Life Total | \$22,964,083 | \$22,558,000 |
| Internal Service Funds (ISFs) | | | |
| 1110 | Information Technology | | |
| | 1. Personnel | \$2,076,371 | \$2,183,854 |
| | 2. Operating & Maintenance | \$4,738,656 | \$4,716,339 |
| | 3. Capital Outlays & One-time | \$50,000 | \$0 |
| | 4. ISF Allocations & Transfers | \$4,297 | \$4,353 |
| | Information Technology Total | \$6,869,324 | \$6,904,546 |
| 1115 | Fleet Services | | |
| | 1. Personnel | \$504,407 | \$530,184 |
| | 2. Operating & Maintenance | \$1,351,400 | \$1,341,400 |
| | 3. Capital Outlays & One-time | \$713,870 | \$523,920 |
| | Fleet Services Total | \$2,569,677 | \$2,395,504 |
| 1116 | Facility Maintenance Services | | |
| | 1. Personnel | \$381,369 | \$401,619 |
| | 2. Operating & Maintenance | \$2,391,285 | \$2,568,023 |
| | Facility Maintenance Services Total | \$2,772,654 | \$2,969,642 |
| Special Revenue Funds | | | |
| 2200 | Gas Tax | | |
| | 1. Personnel | \$1,485,832 | \$1,572,711 |
| | 2. Operating & Maintenance | \$1,218,061 | \$1,284,161 |
| | 3. Capital Outlays & One-time | \$74,756 | \$75,115 |
| | 4. ISF Allocations & Transfers | \$403,658 | \$407,437 |
| | Gas Tax Total | \$3,182,307 | \$3,339,424 |
| 2201 | SB 1 Road Maint Rehab | | |
| | 6. Capital Projects (CIP) | \$3,350,000 | \$2,900,000 |
| | SB 1 Road Maint Rehab Total | \$3,350,000 | \$2,900,000 |
| 2220 | Measure A | | |
| | 4. ISF Allocations & Transfers | \$1,085,666 | \$1,085,852 |
| | 6. Capital Projects (CIP) | \$2,139,000 | \$2,096,742 |
| | Measure A Total | \$3,224,666 | \$3,182,594 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|----------------------------------|----------------------------|----------------------------|
| 2240 | SLESF | | |
| | 4. ISF Allocations & Transfers | \$150,000 | \$150,000 |
| | SLESF Total | \$150,000 | \$150,000 |
| 2280 | AQMD | | |
| | 3. Capital Outlays & One-time | \$66,000 | \$0 |
| | AQMD Total | \$66,000 | \$0 |
| Lighting and Landscape Maintenance District (LLMD) Funds | | | |
| 2370 | LLMD 89-1 C Zone 3 | | |
| | 2. Operating & Maintenance | \$378,482 | \$378,482 |
| | LLMD 89-1 C Zone 3 Total | \$378,482 | \$378,482 |
| 2372 | LLMD 89-1 C Zone 27 | | |
| | 1. Personnel | \$7,082 | \$7,468 |
| | 2. Operating & Maintenance | \$4,649 | \$4,934 |
| | LLMD 89-1 C Zone 27 Total | \$11,731 | \$12,402 |
| 2373 | LLMD 89-1 C Zone 37 | | |
| | 1. Personnel | \$14,813 | \$15,631 |
| | 2. Operating & Maintenance | \$24,114 | \$34,202 |
| | LLMD 89-1 C Zone 37 Total | \$38,927 | \$49,833 |
| 2374 | LLMD 89-1 C Zone 38 | | |
| | 2. Operating & Maintenance | \$89,436 | \$55,525 |
| | LLMD 89-1 C Zone 38 Total | \$89,436 | \$55,525 |
| 2375 | LLMD 89-1 C Zone 44 | | |
| | 1. Personnel | \$23,667 | \$24,932 |
| | 2. Operating & Maintenance | \$36,010 | \$38,644 |
| | LLMD 89-1 C Zone 44 Total | \$59,677 | \$63,576 |
| 2376 | LLMD 89-1 C Zone 47 | | |
| | 2. Operating & Maintenance | \$10,482 | \$10,714 |
| | LLMD 89-1 C Zone 47 Total | \$10,482 | \$10,714 |
| 2377 | LLMD 89-1 C Zone 49 | | |
| | 2. Operating & Maintenance | \$2,334 | \$2,443 |
| | LLMD 89-1 C Zone 49 Total | \$2,334 | \$2,443 |
| 2379 | LLMD 89-1 C Zone 63 | | |
| | 1. Personnel | \$5,695 | \$5,996 |
| | 2. Operating & Maintenance | \$5,042 | \$5,423 |
| | LLMD 89-1 C Zone 63 Total | \$10,737 | \$11,419 |
| 2380 | LLMD 89-1 C Zone 69 | | |
| | 1. Personnel | \$19,066 | \$20,095 |
| | 2. Operating & Maintenance | \$46,085 | \$66,343 |
| | LLMD 89-1 C Zone 69 Total | \$65,151 | \$86,438 |
| 2382 | LLMD 89-1 C Zone 77 | | |
| | 2. Operating & Maintenance | \$57,305 | \$34,048 |
| | LLMD 89-1 C Zone 77 Total | \$57,305 | \$34,048 |
| 2383 | LLMD 89-1 C Zone 81 | | |
| | 1. Personnel | \$18,915 | \$19,927 |
| | 2. Operating & Maintenance | \$34,475 | \$54,737 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---------------------------------------|----------------------------|----------------------------|
| | LLMD 89-1 C Zone 81 Total | \$53,390 | \$74,664 |
| 2384 | LLMD 89-1 C Zone 113 | | |
| | 2. Operating & Maintenance | \$1,489 | \$1,619 |
| | LLMD 89-1 C Zone 113 Total | \$1,489 | \$1,619 |
| 2385 | LLMD 89-1 C Zone 114 | | |
| | 2. Operating & Maintenance | \$1,535 | \$1,658 |
| | LLMD 89-1 C Zone 114 Total | \$1,535 | \$1,658 |
| 2386 | LLMD 89-1 C Zone 117 | | |
| | 1. Personnel | \$3,097 | \$3,260 |
| | 2. Operating & Maintenance | \$8,068 | \$8,518 |
| | LLMD 89-1 C Zone 117 Total | \$11,165 | \$11,778 |
| 2387 | LLMD 89-1 C Zone 118 | | |
| | 2. Operating & Maintenance | \$4,280 | \$4,468 |
| | 4. ISF Allocations & Transfers | \$1,163 | \$1,163 |
| | LLMD 89-1 C Zone 118 Total | \$5,443 | \$5,631 |
| 2388 | LLMD 89-1 C Zone 121 | | |
| | 2. Operating & Maintenance | \$2,467 | \$2,641 |
| | LLMD 89-1 C Zone 121 Total | \$2,467 | \$2,641 |
| 2389 | LLMD 89-1 C Zone 129 | | |
| | 2. Operating & Maintenance | \$1,703 | \$4,254 |
| | LLMD 89-1 C Zone 129 Total | \$1,703 | \$4,254 |
| 2390 | LLMD 89-1 C Zone 130 | | |
| | 1. Personnel | \$3,078 | \$3,245 |
| | 2. Operating & Maintenance | \$10,015 | \$10,490 |
| | LLMD 89-1 C Zone 130 Total | \$13,093 | \$13,735 |
| 2391 | LLMD 89-1 C Zone 133 | | |
| | 1. Personnel | \$48,980 | \$51,614 |
| | 2. Operating & Maintenance | \$59,372 | \$62,026 |
| | 4. ISF Allocations & Transfers | \$4,362 | \$4,362 |
| | LLMD 89-1 C Zone 133 Total | \$112,714 | \$118,002 |
| 2392 | LLMD 89-1 C Zone 163 | | |
| | 2. Operating & Maintenance | \$935 | \$971 |
| | LLMD 89-1 C Zone 163 Total | \$935 | \$971 |
| 2393 | LLMD 89-1 C Zone 167 | | |
| | 1. Personnel | \$6,504 | \$6,862 |
| | 2. Operating & Maintenance | \$21,085 | \$20,825 |
| | LLMD 89-1 C Zone 167 Total | \$27,589 | \$27,687 |
| 2394 | LLMD 89-1 C Zone 176 | | |
| | 2. Operating & Maintenance | \$3,462 | \$3,552 |
| | 4. ISF Allocations & Transfers | \$485 | \$485 |
| | LLMD 89-1 C Zone 176 Total | \$3,947 | \$4,037 |
| 2395 | LLMD 89-1 C Zone Group 4 | | |
| | 2. Operating & Maintenance | \$15,820 | \$16,235 |
| | 4. ISF Allocations & Transfers | \$3,586 | \$3,586 |
| | LLMD 89-1 C Zone Group 4 Total | \$19,406 | \$19,821 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|--|-------------------------------------|----------------------------|----------------------------|
| Development Impact Fee (DIF) Funds | | | |
| 2410 | RBBD - Scott Road | | |
| | 6. Capital Projects (CIP) | \$500,000 | \$0 |
| | RBBD - Scott Road Total | \$500,000 | \$0 |
| County Service Area (CSA) Funds | | | |
| 2420 | CSA 33 | | |
| | 2. Operating & Maintenance | \$9,414 | \$9,571 |
| | 4. ISF Allocations & Transfers | \$1,066 | \$1,066 |
| | CSA 33 Total | \$10,480 | \$10,637 |
| 2430 | CSA 43 | | |
| | 2. Operating & Maintenance | \$18,313 | \$18,586 |
| | 4. ISF Allocations & Transfers | \$4,846 | \$4,846 |
| | CSA 43 Total | \$23,159 | \$23,432 |
| 2450 | CSA 84 | | |
| | 2. Operating & Maintenance | \$231,622 | \$242,646 |
| | 4. ISF Allocations & Transfers | \$322,278 | \$322,278 |
| | CSA 84 Total | \$553,900 | \$564,924 |
| 2460 | CSA 86 | | |
| | 1. Personnel | \$213,672 | \$226,348 |
| | 2. Operating & Maintenance | \$66,190 | \$67,982 |
| | 4. ISF Allocations & Transfers | \$14,151 | \$14,151 |
| | CSA 86 Total | \$294,013 | \$308,481 |
| 2470 | CSA 138 | | |
| | 2. Operating & Maintenance | \$2,619 | \$2,753 |
| | 4. ISF Allocations & Transfers | \$4,071 | \$4,071 |
| | CSA 138 Total | \$6,690 | \$6,824 |
| 2480 | CSA 145 | | |
| | 1. Personnel | \$314,368 | \$331,097 |
| | 2. Operating & Maintenance | \$523,150 | \$554,181 |
| | 4. ISF Allocations & Transfers | \$179,313 | \$179,313 |
| | CSA 145 Total | \$1,016,831 | \$1,064,591 |
| Community Development Block Grant (CDBG) Fund | | | |
| 2481 | CDBG Grant | | |
| | 1. Personnel | \$123,060 | \$128,980 |
| | 2. Operating & Maintenance | \$5,940 | \$57,421 |
| | 3. Capital Outlays & One-time | \$331,000 | \$373,599 |
| | 6. Capital Projects (CIP) | \$100,000 | \$0 |
| | CDBG Grant Total | \$560,000 | \$560,000 |
| Community Facilities District (CFD) Funds | | | |
| 2490 | CFD Audie Murphy Ranch | | |
| | 1. Personnel | \$635,694 | \$669,975 |
| | 2. Operating & Maintenance | \$1,319,440 | \$1,327,541 |
| | 4. ISF Allocations & Transfers | \$94,772 | \$96,060 |
| | CFD Audie Murphy Ranch Total | \$2,049,906 | \$2,093,576 |
| 2491 | CFD Hidden Hills | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------|---|----------------------------|----------------------------|
| | 1. Personnel | \$90,833 | \$95,739 |
| | 2. Operating & Maintenance | \$272,377 | \$231,146 |
| | CFD Hidden Hills Total | \$363,210 | \$326,885 |
| 2492 | CFD 2014-1 Town Center | | |
| | 2. Operating & Maintenance | \$18,745 | \$18,049 |
| | 4. ISF Allocations & Transfers | \$556 | \$567 |
| | CFD 2014-1 Town Center Total | \$19,301 | \$18,616 |
| 2493 | CFD 2014-2 Commerce Point | | |
| | 1. Personnel | \$2,973 | \$3,133 |
| | 2. Operating & Maintenance | \$22,474 | \$20,023 |
| | 4. ISF Allocations & Transfers | \$610 | \$614 |
| | CFD 2014-2 Commerce Point Total | \$26,057 | \$23,770 |
| 2494 | CFD 2017-1 Maint Services | | |
| | 1. Personnel | \$10,164 | \$10,716 |
| | 2. Operating & Maintenance | \$228,704 | \$232,915 |
| | 4. ISF Allocations & Transfers | \$23,232 | \$23,650 |
| | CFD 2017-1 Maint Services Total | \$262,100 | \$267,281 |
| DIF Funds (continued) | | | |
| 2513 | DIF 17 - Library | | |
| | 2. Operating & Maintenance | \$50,000 | \$50,000 |
| | DIF 17 - Library Total | \$50,000 | \$50,000 |
| 2517 | DIF Citywide - Parks & Rec | | |
| | 6. Capital Projects (CIP) | \$200,000 | \$0 |
| | DIF Citywide - Parks & Rec Total | \$200,000 | \$0 |
| 2521 | DIF Citywide - Fire Facilities | | |
| | 6. Capital Projects (CIP) | \$300,000 | \$0 |
| | DIF Citywide - Fire Facilities Total | \$300,000 | \$0 |
| 2524 | DIF Citywide - General Govt | | |
| | 3. Capital Outlays & One-time | \$43,050 | \$0 |
| | DIF Citywide - General Govt Total | \$43,050 | \$0 |
| 2525 | DIF Citywide - Law Enforcement | | |
| | 3. Capital Outlays & One-time | \$217,080 | \$190,080 |
| | DIF Citywide - Law Enforcement Total | \$217,080 | \$190,080 |
| 2528 | DIF Citywide - Animal Shelter | | |
| | 2. Operating & Maintenance | \$225,423 | \$247,965 |
| | DIF Citywide - Animal Shelter Total | \$225,423 | \$247,965 |
| 2531 | DIF Citywide - A_B Storm Drain | | |
| | 6. Capital Projects (CIP) | \$0 | \$3,258 |
| | DIF Citywide - A_B Storm Drain Total | \$0 | \$3,258 |
| 2532 | DIF Citywide - A_C Storm Drain | | |
| | 6. Capital Projects (CIP) | \$0 | \$400,000 |
| | DIF Citywide - A_C Storm Drain Total | \$0 | \$400,000 |
| 2620 | Local Park - Quimby | | |
| | 6. Capital Projects (CIP) | \$350,000 | \$0 |
| | Local Park - Quimby Total | \$350,000 | \$0 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------|---|----------------------------|----------------------------|
| CFD Funds (continued) | | | |
| 2621 | CFD 2015-2 Citywide Graffiti | | |
| | 2. Operating & Maintenance | \$34,290 | \$34,974 |
| | CFD 2015-2 Citywide Graffiti Total | \$34,290 | \$34,974 |
| 2622 | CFD 2015-2 Citywide Parks | | |
| | 1. Personnel | \$314,610 | \$331,407 |
| | 2. Operating & Maintenance | \$142,306 | \$137,596 |
| | 6. Capital Projects (CIP) | \$100,000 | \$0 |
| | CFD 2015-2 Citywide Parks Total | \$556,916 | \$469,003 |
| 2626 | Citywide Streetsweeping | | |
| | 1. Personnel | \$57,638 | \$60,778 |
| | 2. Operating & Maintenance | \$851 | \$362 |
| | 3. Capital Outlays & One-time | \$5,158 | \$4,799 |
| | 4. ISF Allocations & Transfers | \$38,161 | \$38,161 |
| | Citywide Streetsweeping Total | \$101,808 | \$104,100 |
| 2630 | CFD 2015-2 Original Zn #1 | | |
| | 1. Personnel | \$44,353 | \$46,755 |
| | 2. Operating & Maintenance | \$420,832 | \$328,887 |
| | 4. ISF Allocations & Transfers | \$31,749 | \$31,884 |
| | CFD 2015-2 Original Zn #1 Total | \$496,934 | \$407,526 |
| 2632 | CFD 2015-2 Annexation#2 Zn #3 | | |
| | 2. Operating & Maintenance | \$7,207 | \$5,468 |
| | CFD 2015-2 Annexation#2 Zn #3 Total | \$7,207 | \$5,468 |
| 2633 | CFD 2015-2 Annexation #3 Zn #4 | | |
| | 2. Operating & Maintenance | \$348 | \$518 |
| | CFD 2015-2 Annexation #3 Zn #4 Total | \$348 | \$518 |
| 2634 | CFD 2015-2 Annexation #4 Zn #5 | | |
| | 1. Personnel | \$2,374 | \$2,505 |
| | 2. Operating & Maintenance | \$1,753 | \$1,705 |
| | 4. ISF Allocations & Transfers | \$2,261 | \$2,306 |
| | CFD 2015-2 Annexation #4 Zn #5 Total | \$6,388 | \$6,516 |
| 2636 | CFD 2015-2 Annexation #6 Zn #7 | | |
| | 1. Personnel | \$11,047 | \$11,624 |
| | 2. Operating & Maintenance | \$117,070 | \$128,826 |
| | 4. ISF Allocations & Transfers | \$17,892 | \$17,930 |
| | CFD 2015-2 Annexation #6 Zn #7 Total | \$146,009 | \$158,380 |
| 2637 | CFD 2015-2 Annexation #7 Zn #8 | | |
| | 1. Personnel | \$5,604 | \$5,907 |
| | 2. Operating & Maintenance | \$18,378 | \$21,198 |
| | 4. ISF Allocations & Transfers | \$4,675 | \$4,688 |
| | CFD 2015-2 Annexation #7 Zn #8 Total | \$28,657 | \$31,793 |
| 2638 | CFD 2015-2 Annexation #8 Zn #9 | | |
| | 2. Operating & Maintenance | \$15,817 | \$19,094 |
| | 4. ISF Allocations & Transfers | \$61 | \$62 |
| | CFD 2015-2 Annexation #8 Zn #9 Total | \$15,878 | \$19,156 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|--------------------|---|-----------------------------------|-----------------------------------|
| 2639 | CFD 2015-2 Annexation #9 Zn#10 | | |
| | 2. Operating & Maintenance | \$5,834 | \$4,976 |
| | 4. ISF Allocations & Transfers | \$44 | \$45 |
| | CFD 2015-2 Annexation #9 Zn#10 Total | \$5,878 | \$5,021 |
| 2640 | CFD 2015-2 Annexation#10 Zn#11 | | |
| | 2. Operating & Maintenance | \$313 | \$327 |
| | 4. ISF Allocations & Transfers | \$100 | \$102 |
| | CFD 2015-2 Annexation#10 Zn#11 Total | \$413 | \$429 |
| 2641 | CFD 2015-2 Annexation#11 Zn#12 | | |
| | 1. Personnel | \$42,212 | \$44,494 |
| | 2. Operating & Maintenance | \$122,116 | \$123,299 |
| | 4. ISF Allocations & Transfers | \$21,368 | \$21,617 |
| | CFD 2015-2 Annexation#11 Zn#12 Total | \$185,696 | \$189,410 |
| 2642 | CFD 2015-2 Annexation#12 Zn#13 | | |
| | 1. Personnel | \$12,527 | \$13,188 |
| | 2. Operating & Maintenance | \$47,958 | \$48,519 |
| | 4. ISF Allocations & Transfers | \$1,536 | \$1,555 |
| | CFD 2015-2 Annexation#12 Zn#13 Total | \$62,021 | \$63,262 |
| 2643 | CFD 2015-2 Annexation#13 Zn#14 | | |
| | 2. Operating & Maintenance | \$12,884 | \$12,080 |
| | 4. ISF Allocations & Transfers | \$101 | \$103 |
| | CFD 2015-2 Annexation#13 Zn#14 Total | \$12,985 | \$12,183 |
| 2644 | CFD 2015-2 Annexation#14 Zn#15 | | |
| | 2. Operating & Maintenance | \$4,415 | \$3,990 |
| | 4. ISF Allocations & Transfers | \$154 | \$155 |
| | CFD 2015-2 Annexation#14 Zn#15 Total | \$4,569 | \$4,145 |
| 2646 | CFD 2015-2 Annexation#16 Zn#17 | | |
| | 1. Personnel | \$154 | \$164 |
| | 2. Operating & Maintenance | \$5,579 | \$5,661 |
| | 4. ISF Allocations & Transfers | \$683 | \$695 |
| | CFD 2015-2 Annexation#16 Zn#17 Total | \$6,416 | \$6,520 |
| 2647 | CFD 2015-2 Annexation#17 Zn#18 | | |
| | 1. Personnel | \$15,658 | \$16,485 |
| | 2. Operating & Maintenance | \$23,685 | \$23,645 |
| | 4. ISF Allocations & Transfers | \$2,881 | \$2,939 |
| | CFD 2015-2 Annexation#17 Zn#18 Total | \$42,224 | \$43,069 |
| 2648 | CFD 2015-2 Annexation#18 Zn#19 | | |
| | 1. Personnel | \$721 | \$760 |
| | 2. Operating & Maintenance | \$23,920 | \$13,904 |
| | 4. ISF Allocations & Transfers | \$4,054 | \$4,071 |
| | CFD 2015-2 Annexation#18 Zn#19 Total | \$28,695 | \$18,735 |
| 2649 | CFD 2015-2 Annexation#19 Zn#20 | | |
| | 1. Personnel | \$158,982 | \$167,570 |
| | 2. Operating & Maintenance | \$360,642 | \$397,176 |
| | 4. ISF Allocations & Transfers | \$38,706 | \$38,779 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|--|----------------------------|----------------------------|
| | CFD 2015-2 Annexation#19 Zn#20 Tot: | \$558,330 | \$603,525 |
| 2651 | CFD 2015-2 Annexation#20 Zn#21 | | |
| | 2. Operating & Maintenance | \$19,752 | \$20,166 |
| | 4. ISF Allocations & Transfers | \$3,679 | \$3,752 |
| | CFD 2015-2 Annexation#20 Zn#21 Tot: | \$23,431 | \$23,918 |
| 2652 | CFD 2015-2 Annexation#21 Zn#22 | | |
| | 2. Operating & Maintenance | \$5,727 | \$5,871 |
| | CFD 2015-2 Annexation#21 Zn#22 Tot: | \$5,727 | \$5,871 |
| 2653 | CFD 2015-2 Annexation#22 Zn#23 | | |
| | 2. Operating & Maintenance | \$10,521 | \$10,732 |
| | CFD 2015-2 Annexation#22 Zn#23 Tot: | \$10,521 | \$10,732 |
| 2654 | CFD 2015-2 Annexation#23 Zn#24 | | |
| | 2. Operating & Maintenance | \$17,497 | \$16,861 |
| | 4. ISF Allocations & Transfers | \$581 | \$593 |
| | CFD 2015-2 Annexation#23 Zn#24 Tot: | \$18,078 | \$17,454 |
| 2655 | CFD 2015-2 Annexation#24 Zn#25 | | |
| | 2. Operating & Maintenance | \$5,610 | \$5,750 |
| | CFD 2015-2 Annexation#24 Zn#25 Tot: | \$5,610 | \$5,750 |
| 2657 | CFD 2015-2 Annexation#27 Zn#27 | | |
| | 2. Operating & Maintenance | \$10,738 | \$11,161 |
| | 4. ISF Allocations & Transfers | \$28,404 | \$56,412 |
| | CFD 2015-2 Annexation#27 Zn#27 Tot: | \$39,142 | \$67,573 |
| 2658 | CFD 2015-2 Annexation#28 Zn#28 | | |
| | 1. Personnel | \$798 | \$841 |
| | 2. Operating & Maintenance | \$33,171 | \$15,758 |
| | 4. ISF Allocations & Transfers | \$8,885 | \$8,924 |
| | CFD 2015-2 Annexation#28 Zn#28 Tot: | \$42,854 | \$25,523 |
| 2659 | CFD 2015-2 Annexation#29 Zn#29 | | |
| | 1. Personnel | \$26,420 | \$27,861 |
| | 2. Operating & Maintenance | \$253,741 | \$283,950 |
| | 4. ISF Allocations & Transfers | \$35,728 | \$35,762 |
| | CFD 2015-2 Annexation#29 Zn#29 Tot: | \$315,889 | \$347,573 |
| 2660 | CFD 2015-2 Annexation#30 Zn#30 | | |
| | 2. Operating & Maintenance | \$5,441 | \$5,550 |
| | CFD 2015-2 Annexation#30 Zn#30 Tot: | \$5,441 | \$5,550 |
| 2662 | CFD 2015-2 Annexation#32 Zn#32 | | |
| | 2. Operating & Maintenance | \$8,505 | \$7,638 |
| | 4. ISF Allocations & Transfers | \$291 | \$291 |
| | CFD 2015-2 Annexation#32 Zn#32 Tot: | \$8,796 | \$7,929 |
| 2663 | CFD 2015-2 Annexation#33 Zn#33 | | |
| | 2. Operating & Maintenance | \$2,925 | \$7,424 |
| | 4. ISF Allocations & Transfers | \$3,215 | \$3,279 |
| | CFD 2015-2 Annexation#33 Zn#33 Tot: | \$6,140 | \$10,703 |
| 2664 | CFD 2015-2 Annexation#34 Zn#34 | | |
| | 2. Operating & Maintenance | \$3,854 | \$3,866 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | CFD 2015-2 Annexation#34 Zn#34 Tot: | \$3,854 | \$3,866 |
| 2665 | CFD 2015-2 Annexation#35 Zn#35 | | |
| | 2. Operating & Maintenance | \$21,090 | \$16,931 |
| | CFD 2015-2 Annexation#35 Zn#35 Tot: | \$21,090 | \$16,931 |
| 2666 | CFD 2015-2 Annexation#36 Zn#36 | | |
| | 2. Operating & Maintenance | \$3,183 | \$3,331 |
| | 4. ISF Allocations & Transfers | \$438 | \$447 |
| | CFD 2015-2 Annexation#36 Zn#36 Tot: | \$3,621 | \$3,778 |
| 2672 | CFD 2017-1 Annexation #1 Zn #2 | | |
| | 1. Personnel | \$6,175 | \$6,509 |
| | 2. Operating & Maintenance | \$19,808 | \$20,274 |
| | 4. ISF Allocations & Transfers | \$17,261 | \$17,326 |
| | CFD 2017-1 Annexation #1 Zn #2 Total | \$43,244 | \$44,109 |
| 2673 | CFD 2017-1 Annexation #2 Zn #3 | | |
| | 1. Personnel | \$15,437 | \$16,273 |
| | 2. Operating & Maintenance | \$65,695 | \$80,435 |
| | 4. ISF Allocations & Transfers | \$40,567 | \$40,578 |
| | CFD 2017-1 Annexation #2 Zn #3 Total | \$121,699 | \$137,286 |
| 2674 | CFD 2017-1 Annexation #4 Zn #4 | | |
| | 1. Personnel | \$22,615 | \$23,837 |
| | 2. Operating & Maintenance | \$312,816 | \$247,607 |
| | 4. ISF Allocations & Transfers | \$7,909 | \$7,927 |
| | CFD 2017-1 Annexation #4 Zn #4 Total | \$343,340 | \$279,371 |
| 2675 | CFD 2017-1 Annexation #5 Zn #5 | | |
| | 2. Operating & Maintenance | \$51,956 | \$76,260 |
| | 4. ISF Allocations & Transfers | \$12,713 | \$12,718 |
| | CFD 2017-1 Annexation #5 Zn #5 Total | \$64,669 | \$88,978 |
| 2676 | CFD 2017-1 Annexation #6 Zn #6 | | |
| | 1. Personnel | \$29,720 | \$31,288 |
| | 2. Operating & Maintenance | \$92,947 | \$94,702 |
| | 4. ISF Allocations & Transfers | \$34,976 | \$35,015 |
| | CFD 2017-1 Annexation #6 Zn #6 Total | \$157,643 | \$161,005 |
| 2678 | CFD 2017-1 Annexation #8 Zn #8 | | |
| | 1. Personnel | \$20,575 | \$21,658 |
| | 2. Operating & Maintenance | \$189,331 | \$191,453 |
| | 4. ISF Allocations & Transfers | \$2,196 | \$2,214 |
| | CFD 2017-1 Annexation #8 Zn #8 Total | \$212,102 | \$215,325 |
| 2679 | CFD 2017-1 Annexation #9 Zn #9 | | |
| | 2. Operating & Maintenance | \$138,536 | \$107,801 |
| | 4. ISF Allocations & Transfers | \$23,686 | \$23,699 |
| | CFD 2017-1 Annexation #9 Zn #9 Total | \$162,222 | \$131,500 |
| 2682 | CFD 2017-1 Annexation#12 Zn#12 | | |
| | 1. Personnel | \$135,683 | \$142,935 |
| | 2. Operating & Maintenance | \$60,228 | \$96,038 |
| | 4. ISF Allocations & Transfers | \$13,000 | \$13,000 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|--|----------------------------|----------------------------|
| | CFD 2017-1 Annexation#12 Zn#12 Tot: | \$208,911 | \$251,973 |
| 2683 | CFD 2017-1 Annexation#13 Zn#13 | | |
| | 2. Operating & Maintenance | \$1,400 | \$39,228 |
| | 4. ISF Allocations & Transfers | \$95 | \$96 |
| | CFD 2017-1 Annexation#13 Zn#13 Tot: | \$1,495 | \$39,324 |
| 2684 | CFD 2017-1 Annexation#14 Zn#14 | | |
| | 1. Personnel | \$9,643 | \$10,155 |
| | 2. Operating & Maintenance | \$11,220 | \$11,859 |
| | 4. ISF Allocations & Transfers | \$61,983 | \$62,003 |
| | CFD 2017-1 Annexation#14 Zn#14 Tot: | \$82,846 | \$84,017 |
| 2685 | CFD 2017-1 Annexation#15 Zn#15 | | |
| | 1. Personnel | \$4,821 | \$5,077 |
| | 2. Operating & Maintenance | \$5,548 | \$4,880 |
| | 4. ISF Allocations & Transfers | \$25,855 | \$25,872 |
| | CFD 2017-1 Annexation#15 Zn#15 Tot: | \$36,224 | \$35,829 |
| 2686 | CFD 2017-1 Annexation#16 Zn#16 | | |
| | 1. Personnel | \$3,215 | \$3,385 |
| | 2. Operating & Maintenance | \$9,230 | \$9,416 |
| | 4. ISF Allocations & Transfers | \$25,736 | \$25,751 |
| | CFD 2017-1 Annexation#16 Zn#16 Tot: | \$38,181 | \$38,552 |
| 2687 | CFD 2017-1 Annexation#17 Zn#17 | | |
| | 2. Operating & Maintenance | \$2,615 | \$2,149 |
| | CFD 2017-1 Annexation#17 Zn#17 Tot: | \$2,615 | \$2,149 |
| 2688 | CFD 2017-1 Annexation#18 Zn#18 | | |
| | 1. Personnel | \$14,464 | \$15,232 |
| | 2. Operating & Maintenance | \$56,053 | \$106,525 |
| | 4. ISF Allocations & Transfers | \$66,044 | \$51,064 |
| | CFD 2017-1 Annexation#18 Zn#18 Tot: | \$136,561 | \$172,821 |
| 2689 | CFD 2017-1 Annexation#19 Zn#19 | | |
| | 2. Operating & Maintenance | \$2,105 | \$1,598 |
| | CFD 2017-1 Annexation#19 Zn#19 Tot: | \$2,105 | \$1,598 |
| 2691 | CFD 2017-1 Annex #21, Zone#21 | | |
| | 2. Operating & Maintenance | \$9,016 | \$23,553 |
| | CFD 2017-1 Annex #21, Zone#21 Total | \$9,016 | \$23,553 |
| 2692 | CFD 2017-1 Annex #22A, Zn#22A | | |
| | 1. Personnel | \$35,097 | \$37,011 |
| | 2. Operating & Maintenance | \$280,848 | \$423,936 |
| | 4. ISF Allocations & Transfers | \$1,088 | \$1,110 |
| | CFD 2017-1 Annex #22A, Zn#22A Total | \$317,033 | \$462,057 |
| 2693 | CFD 2017-1 Annex #22B, Zn#22B | | |
| | 2. Operating & Maintenance | \$41,567 | \$42,833 |
| | 4. ISF Allocations & Transfers | \$380 | \$388 |
| | CFD 2017-1 Annex #22B, Zn#22B Total | \$41,947 | \$43,221 |
| 2694 | CFD 2017-1 Annex #22C, Zn#22C | | |
| | 2. Operating & Maintenance | \$26,100 | \$27,060 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------------|--|----------------------------|----------------------------|
| | 4. ISF Allocations & Transfers | \$227 | \$232 |
| | CFD 2017-1 Annex #22C, Zn#22C Total | \$26,327 | \$27,292 |
| 2695 | CFD 2017-1 Annex #23, Zone#23 | | |
| | 1. Personnel | \$8,233 | \$8,679 |
| | 2. Operating & Maintenance | \$49,699 | \$94,777 |
| | 4. ISF Allocations & Transfers | \$13,193 | \$13,197 |
| | CFD 2017-1 Annex #23, Zone#23 Total | \$71,125 | \$116,653 |
| Debt Service Fund | | | |
| 3590 | Debt Service | | |
| | 2. Operating & Maintenance | \$52,500 | \$52,500 |
| | 5. Debt Service Charges | \$1,672,006 | \$1,672,192 |
| | Debt Service Total | \$1,724,506 | \$1,724,692 |
| Capital Projects Fund | | | |
| 4320 | Capital Projects | | |
| | 6. Capital Projects (CIP) | \$4,963,851 | \$8,737,204 |
| | Capital Projects Total | \$4,963,851 | \$8,737,204 |
| Bonded CFD Funds | | | |
| 4721 | CFD 2020-1 McCall Mesa CP | | |
| | 3. Capital Outlays & One-time | \$800,000 | \$800,000 |
| | CFD 2020-1 McCall Mesa CP Total | \$800,000 | \$800,000 |
| 4723 | CFD 2021-1 Banner Park CP | | |
| | 3. Capital Outlays & One-time | \$4,639,698 | \$3,692,314 |
| | CFD 2021-1 Banner Park CP Total | \$4,639,698 | \$3,692,314 |
| 4724 | CFD 2021-2 Sumac Ridge CP | | |
| | 3. Capital Outlays & One-time | \$3,306,069 | \$0 |
| | CFD 2021-2 Sumac Ridge CP Total | \$3,306,069 | \$0 |
| 4725 | CFD 2022-1 Quartz Ranch CP | | |
| | 3. Capital Outlays & One-time | \$7,940,812 | \$5,000,000 |
| | CFD 2022-1 Quartz Ranch CP Total | \$7,940,812 | \$5,000,000 |
| 4729 | CFD 2023-1 Rockport CP | | |
| | 3. Capital Outlays & One-time | \$19,154,000 | \$13,486,000 |
| | CFD 2023-1 Rockport CP Total | \$19,154,000 | \$13,486,000 |
| 4730 | CFD 2023-2 IA 1 Cimarron CP | | |
| | 3. Capital Outlays & One-time | \$4,127,654 | \$0 |
| | CFD 2023-2 IA 1 Cimarron CP Total | \$4,127,654 | \$0 |
| Total Citywide Expenditures | | \$182,341,820 | \$171,512,945 |

CITY OF MENIFEE BIENNIAL BUDGET
CITYWIDE - DEPARTMENT EXPENDITURES BY FUND

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|--------------------------------------|--------------------------------------|-----------------------------------|-----------------------------------|
| 1100 | General Fund | | |
| | Attorney | \$1,330,760 | \$1,370,683 |
| | City Clerk | \$1,103,596 | \$1,332,314 |
| | City Council | \$337,304 | \$347,906 |
| | City Executive Office | \$3,260,533 | \$3,393,211 |
| | Community Development | \$8,200,990 | \$8,957,758 |
| | Community Services | \$5,816,301 | \$5,975,221 |
| | Economic Development | \$1,408,199 | \$1,444,424 |
| | Finance | \$4,214,001 | \$4,384,412 |
| | Fire Department | \$7,787,730 | \$7,668,585 |
| | General Services | \$3,634,872 | \$3,907,095 |
| | Human Resources | \$5,338,926 | \$5,948,554 |
| | Menifee Police Department | \$26,991,469 | \$28,269,869 |
| | Public Works | \$8,596,692 | \$8,963,201 |
| | General Fund Total | \$78,021,373 | \$81,963,233 |
| 1105 | Quality of Life | | |
| | Fire Department | \$12,469,314 | \$12,600,207 |
| | Menifee Police Department | \$8,881,456 | \$9,297,390 |
| | Public Works | \$1,186,960 | \$125,000 |
| | Quality of Life Total | \$22,537,730 | \$22,022,597 |
| Internal Service Funds (ISFs) | | | |
| 1110 | Information Technology | | |
| | General Services | \$80,000 | \$81,000 |
| | Information Technology | \$5,272,340 | \$5,390,850 |
| | Menifee Police Department | \$1,516,984 | \$1,432,696 |
| | Information Technology Total | \$6,869,324 | \$6,904,546 |
| 1115 | Fleet Services | | |
| | City Executive Office | \$2,400 | \$2,400 |
| | Community Development | \$25,000 | \$25,000 |
| | Community Services | \$179,500 | \$124,500 |
| | Economic Development | \$2,500 | \$2,500 |
| | Fire Department | \$15,100 | \$15,100 |
| | General Services | \$2,000 | \$2,000 |
| | Human Resources | \$2,300 | \$2,300 |
| | Information Technology | \$3,100 | \$3,100 |
| | Menifee Police Department | \$1,386,520 | \$1,305,520 |
| | Public Works | \$951,257 | \$913,084 |
| | Fleet Services Total | \$2,569,677 | \$2,395,504 |
| 1116 | Facility Maintenance Services | | |
| | Community Services | \$737,734 | \$758,183 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|--|----------------------------|----------------------------|
| | Fire Department | \$100,500 | \$100,500 |
| | General Services | \$1,115,741 | \$1,258,044 |
| | Menifee Police Department | \$776,426 | \$809,013 |
| | Public Works | \$42,253 | \$43,902 |
| | Facility Maintenance Services Total | \$2,772,654 | \$2,969,642 |
| Special Revenue Funds | | | |
| 2200 | Gas Tax | | |
| | Public Works | \$3,182,307 | \$3,339,424 |
| | Gas Tax Total | \$3,182,307 | \$3,339,424 |
| 2201 | SB 1 Road Maint Rehab | | |
| | Public Works | \$3,350,000 | \$2,900,000 |
| | SB 1 Road Maint Rehab Total | \$3,350,000 | \$2,900,000 |
| 2220 | Measure A | | |
| | Public Works | \$3,224,666 | \$3,182,594 |
| | Measure A Total | \$3,224,666 | \$3,182,594 |
| 2240 | SLESF | | |
| | Menifee Police Department | \$150,000 | \$150,000 |
| | SLESF Total | \$150,000 | \$150,000 |
| 2280 | AQMD | | |
| | Public Works | \$66,000 | \$0 |
| | AQMD Total | \$66,000 | \$0 |
| Lighting and Landscape Maintenance District (LLMD) Funds | | | |
| 2370 | LLMD 89-1 C Zone 3 | | |
| | Community Services | \$363,330 | \$362,911 |
| | Finance | \$15,152 | \$15,571 |
| | LLMD 89-1 C Zone 3 Total | \$378,482 | \$378,482 |
| 2372 | LLMD 89-1 C Zone 27 | | |
| | Community Services | \$10,352 | \$10,738 |
| | Finance | \$950 | \$1,222 |
| | Public Works | \$429 | \$442 |
| | LLMD 89-1 C Zone 27 Total | \$11,731 | \$12,402 |
| 2373 | LLMD 89-1 C Zone 37 | | |
| | Community Services | \$36,110 | \$46,178 |
| | Finance | \$2,817 | \$3,655 |
| | LLMD 89-1 C Zone 37 Total | \$38,927 | \$49,833 |
| 2374 | LLMD 89-1 C Zone 38 | | |
| | Community Services | \$86,626 | \$51,867 |
| | Finance | \$2,810 | \$3,658 |
| | LLMD 89-1 C Zone 38 Total | \$89,436 | \$55,525 |
| 2375 | LLMD 89-1 C Zone 44 | | |
| | Finance | \$5,858 | \$7,588 |
| | Public Works | \$53,819 | \$55,988 |
| | LLMD 89-1 C Zone 44 Total | \$59,677 | \$63,576 |
| 2376 | LLMD 89-1 C Zone 47 | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|-----------------------------------|----------------------------|----------------------------|
| | Community Services | \$9,621 | \$9,621 |
| | Finance | \$861 | \$1,093 |
| | LLMD 89-1 C Zone 47 Total | \$10,482 | \$10,714 |
| 2377 | LLMD 89-1 C Zone 49 | | |
| | Finance | \$286 | \$334 |
| | Public Works | \$2,048 | \$2,109 |
| | LLMD 89-1 C Zone 49 Total | \$2,334 | \$2,443 |
| 2379 | LLMD 89-1 C Zone 63 | | |
| | Finance | \$938 | \$1,196 |
| | Public Works | \$9,799 | \$10,223 |
| | LLMD 89-1 C Zone 63 Total | \$10,737 | \$11,419 |
| 2380 | LLMD 89-1 C Zone 69 | | |
| | Community Services | \$59,121 | \$79,290 |
| | Finance | \$3,374 | \$4,412 |
| | Public Works | \$2,656 | \$2,736 |
| | LLMD 89-1 C Zone 69 Total | \$65,151 | \$86,438 |
| 2382 | LLMD 89-1 C Zone 77 | | |
| | Community Services | \$54,961 | \$31,236 |
| | Finance | \$1,486 | \$1,928 |
| | Public Works | \$858 | \$884 |
| | LLMD 89-1 C Zone 77 Total | \$57,305 | \$34,048 |
| 2383 | LLMD 89-1 C Zone 81 | | |
| | Community Services | \$46,418 | \$66,735 |
| | Finance | \$2,766 | \$3,612 |
| | Public Works | \$4,206 | \$4,317 |
| | LLMD 89-1 C Zone 81 Total | \$53,390 | \$74,664 |
| 2384 | LLMD 89-1 C Zone 113 | | |
| | Finance | \$489 | \$619 |
| | Public Works | \$1,000 | \$1,000 |
| | LLMD 89-1 C Zone 113 Total | \$1,489 | \$1,619 |
| 2385 | LLMD 89-1 C Zone 114 | | |
| | Finance | \$535 | \$658 |
| | Public Works | \$1,000 | \$1,000 |
| | LLMD 89-1 C Zone 114 Total | \$1,535 | \$1,658 |
| 2386 | LLMD 89-1 C Zone 117 | | |
| | Finance | \$993 | \$1,241 |
| | Public Works | \$10,172 | \$10,537 |
| | LLMD 89-1 C Zone 117 Total | \$11,165 | \$11,778 |
| 2387 | LLMD 89-1 C Zone 118 | | |
| | Finance | \$414 | \$520 |
| | Public Works | \$5,029 | \$5,111 |
| | LLMD 89-1 C Zone 118 Total | \$5,443 | \$5,631 |
| 2388 | LLMD 89-1 C Zone 121 | | |
| | Finance | \$667 | \$791 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|---|---------------------------------------|----------------------------|----------------------------|
| | Public Works | \$1,800 | \$1,850 |
| | LLMD 89-1 C Zone 121 Total | \$2,467 | \$2,641 |
| 2389 | LLMD 89-1 C Zone 129 | | |
| | Finance | \$403 | \$2,904 |
| | Public Works | \$1,300 | \$1,350 |
| | LLMD 89-1 C Zone 129 Total | \$1,703 | \$4,254 |
| 2390 | LLMD 89-1 C Zone 130 | | |
| | Community Services | \$3,078 | \$3,245 |
| | Finance | \$1,015 | \$1,310 |
| | Public Works | \$9,000 | \$9,180 |
| | LLMD 89-1 C Zone 130 Total | \$13,093 | \$13,735 |
| 2391 | LLMD 89-1 C Zone 133 | | |
| | Community Services | \$69,071 | \$70,797 |
| | Finance | \$7,632 | \$9,991 |
| | Public Works | \$36,011 | \$37,214 |
| | LLMD 89-1 C Zone 133 Total | \$112,714 | \$118,002 |
| 2392 | LLMD 89-1 C Zone 163 | | |
| | Finance | \$144 | \$164 |
| | Public Works | \$791 | \$807 |
| | LLMD 89-1 C Zone 163 Total | \$935 | \$971 |
| 2393 | LLMD 89-1 C Zone 167 | | |
| | Community Services | \$14,157 | \$13,515 |
| | Finance | \$1,718 | \$2,238 |
| | Public Works | \$11,714 | \$11,934 |
| | LLMD 89-1 C Zone 167 Total | \$27,589 | \$27,687 |
| 2394 | LLMD 89-1 C Zone 176 | | |
| | Finance | \$133 | \$149 |
| | Public Works | \$3,814 | \$3,888 |
| | LLMD 89-1 C Zone 176 Total | \$3,947 | \$4,037 |
| 2395 | LLMD 89-1 C Zone Group 4 | | |
| | Finance | \$1,479 | \$1,607 |
| | Public Works | \$17,927 | \$18,214 |
| | LLMD 89-1 C Zone Group 4 Total | \$19,406 | \$19,821 |
| Development Impact Fee (DIF) Funds | | | |
| 2410 | RBBD - Scott Road | | |
| | Public Works | \$500,000 | \$0 |
| | RBBD - Scott Road Total | \$500,000 | \$0 |
| County Service Area (CSA) Funds | | | |
| 2420 | CSA 33 | | |
| | Finance | \$399 | \$516 |
| | Public Works | \$10,081 | \$10,121 |
| | CSA 33 Total | \$10,480 | \$10,637 |
| 2430 | CSA 43 | | |
| | Finance | \$463 | \$586 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|--|-------------------------------------|----------------------------|----------------------------|
| | Public Works | \$22,696 | \$22,846 |
| | CSA 43 Total | \$23,159 | \$23,432 |
| 2450 | CSA 84 | | |
| | Finance | \$10,152 | \$12,228 |
| | Public Works | \$543,748 | \$552,696 |
| | CSA 84 Total | \$553,900 | \$564,924 |
| 2460 | CSA 86 | | |
| | Finance | \$4,190 | \$5,342 |
| | Menifee Police Department | \$195,372 | \$207,037 |
| | Public Works | \$94,451 | \$96,102 |
| | CSA 86 Total | \$294,013 | \$308,481 |
| 2470 | CSA 138 | | |
| | Finance | \$453 | \$575 |
| | Public Works | \$6,237 | \$6,249 |
| | CSA 138 Total | \$6,690 | \$6,824 |
| 2480 | CSA 145 | | |
| | Community Services | \$701,020 | \$745,799 |
| | Finance | \$8,498 | \$8,919 |
| | Public Works | \$307,313 | \$309,873 |
| | CSA 145 Total | \$1,016,831 | \$1,064,591 |
| Community Development Block Grant (CDBG) Fund | | | |
| 2481 | CDBG Grant | | |
| | Community Development | \$460,000 | \$560,000 |
| | Public Works | \$100,000 | \$0 |
| | CDBG Grant Total | \$560,000 | \$560,000 |
| Community Facilities District (CFD) Funds | | | |
| 2490 | CFD Audie Murphy Ranch | | |
| | Community Services | \$1,674,457 | \$1,710,581 |
| | Finance | \$13,286 | \$15,371 |
| | Information Technology | \$45,000 | \$45,000 |
| | Public Works | \$317,163 | \$322,624 |
| | CFD Audie Murphy Ranch Total | \$2,049,906 | \$2,093,576 |
| 2491 | CFD Hidden Hills | | |
| | Community Services | \$329,829 | \$291,495 |
| | Finance | \$9,588 | \$11,120 |
| | Public Works | \$23,793 | \$24,270 |
| | CFD Hidden Hills Total | \$363,210 | \$326,885 |
| 2492 | CFD 2014-1 Town Center | | |
| | Community Services | \$14,361 | \$13,361 |
| | Finance | \$1,604 | \$1,852 |
| | Public Works | \$3,336 | \$3,403 |
| | CFD 2014-1 Town Center Total | \$19,301 | \$18,616 |
| 2493 | CFD 2014-2 Commerce Point | | |
| | Community Services | \$15,249 | \$12,409 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------|---|----------------------------|----------------------------|
| | Finance | \$2,508 | \$2,902 |
| | Public Works | \$8,300 | \$8,459 |
| | CFD 2014-2 Commerce Point Total | \$26,057 | \$23,770 |
| 2494 | CFD 2017-1 Maint Services | | |
| | Community Services | \$93,324 | \$93,477 |
| | Finance | \$8,294 | \$9,602 |
| | Public Works | \$160,482 | \$164,202 |
| | CFD 2017-1 Maint Services Total | \$262,100 | \$267,281 |
| DIF Funds (continued) | | | |
| 2513 | DIF 17 - Library | | |
| | General Services | \$50,000 | \$50,000 |
| | DIF 17 - Library Total | \$50,000 | \$50,000 |
| 2517 | DIF Citywide - Parks & Rec | | |
| | Public Works | \$200,000 | \$0 |
| | DIF Citywide - Parks & Rec Total | \$200,000 | \$0 |
| 2521 | DIF Citywide - Fire Facilities | | |
| | Public Works | \$300,000 | \$0 |
| | DIF Citywide - Fire Facilities Total | \$300,000 | \$0 |
| 2524 | DIF Citywide - General Govt | | |
| | Public Works | \$43,050 | \$0 |
| | DIF Citywide - General Govt Total | \$43,050 | \$0 |
| 2525 | DIF Citywide - Law Enforcement | | |
| | Menifee Police Department | \$217,080 | \$190,080 |
| | DIF Citywide - Law Enforcement Total | \$217,080 | \$190,080 |
| 2528 | DIF Citywide - Animal Shelter | | |
| | Menifee Police Department | \$225,423 | \$247,965 |
| | DIF Citywide - Animal Shelter Total | \$225,423 | \$247,965 |
| 2531 | DIF Citywide - A_B Storm Drain | | |
| | Public Works | \$0 | \$3,258 |
| | DIF Citywide - A_B Storm Drain Total | \$0 | \$3,258 |
| 2532 | DIF Citywide - A_C Storm Drain | | |
| | Public Works | \$0 | \$400,000 |
| | DIF Citywide - A_C Storm Drain Total | \$0 | \$400,000 |
| 2620 | Local Park - Quimby | | |
| | Public Works | \$350,000 | \$0 |
| | Local Park - Quimby Total | \$350,000 | \$0 |
| CFD Funds (continued) | | | |
| 2621 | CFD 2015-2 Citywide Graffiti | | |
| | Community Services | \$17,145 | \$17,487 |
| | Public Works | \$17,145 | \$17,487 |
| | CFD 2015-2 Citywide Graffiti Total | \$34,290 | \$34,974 |
| 2622 | CFD 2015-2 Citywide Parks | | |
| | Community Services | \$451,166 | \$464,003 |
| | Information Technology | \$5,750 | \$5,000 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | Public Works | \$100,000 | \$0 |
| | CFD 2015-2 Citywide Parks Total | \$556,916 | \$469,003 |
| 2626 | Citywide Streetsweeping | | |
| | Public Works | \$101,808 | \$104,100 |
| | Citywide Streetsweeping Total | \$101,808 | \$104,100 |
| 2630 | CFD 2015-2 Original Zn #1 | | |
| | Community Services | \$397,559 | \$304,691 |
| | Finance | \$10,180 | \$11,812 |
| | Public Works | \$89,195 | \$91,023 |
| | CFD 2015-2 Original Zn #1 Total | \$496,934 | \$407,526 |
| 2632 | CFD 2015-2 Annexation#2 Zn #3 | | |
| | Community Services | \$5,353 | \$3,553 |
| | Finance | \$257 | \$286 |
| | Public Works | \$1,597 | \$1,629 |
| | CFD 2015-2 Annexation#2 Zn #3 Total | \$7,207 | \$5,468 |
| 2633 | CFD 2015-2 Annexation #3 Zn #4 | | |
| | Community Services | \$240 | \$405 |
| | Finance | \$108 | \$113 |
| | CFD 2015-2 Annexation #3 Zn #4 Total | \$348 | \$518 |
| 2634 | CFD 2015-2 Annexation #4 Zn #5 | | |
| | Finance | \$286 | \$320 |
| | Public Works | \$6,102 | \$6,196 |
| | CFD 2015-2 Annexation #4 Zn #5 Total | \$6,388 | \$6,516 |
| 2636 | CFD 2015-2 Annexation #6 Zn #7 | | |
| | Community Services | \$88,324 | \$97,351 |
| | Finance | \$1,081 | \$1,241 |
| | Public Works | \$56,604 | \$59,788 |
| | CFD 2015-2 Annexation #6 Zn #7 Total | \$146,009 | \$158,380 |
| 2637 | CFD 2015-2 Annexation #7 Zn #8 | | |
| | Community Services | \$13,950 | \$16,590 |
| | Finance | \$937 | \$1,077 |
| | Public Works | \$13,770 | \$14,126 |
| | CFD 2015-2 Annexation #7 Zn #8 Total | \$28,657 | \$31,793 |
| 2638 | CFD 2015-2 Annexation #8 Zn #9 | | |
| | Community Services | \$4,515 | \$7,215 |
| | Finance | \$640 | \$732 |
| | Public Works | \$10,723 | \$11,209 |
| | CFD 2015-2 Annexation #8 Zn #9 Total | \$15,878 | \$19,156 |
| 2639 | CFD 2015-2 Annexation #9 Zn#10 | | |
| | Community Services | \$1,606 | \$606 |
| | Finance | \$491 | \$558 |
| | Public Works | \$3,781 | \$3,857 |
| | CFD 2015-2 Annexation #9 Zn#10 Total | \$5,878 | \$5,021 |
| 2640 | CFD 2015-2 Annexation#10 Zn#11 | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | Finance | \$142 | \$153 |
| | Public Works | \$271 | \$276 |
| | CFD 2015-2 Annexation#10 Zn#11 Total | \$413 | \$429 |
| 2641 | CFD 2015-2 Annexation#11 Zn#12 | | |
| | Finance | \$4,206 | \$4,860 |
| | Public Works | \$181,490 | \$184,550 |
| | CFD 2015-2 Annexation#11 Zn#12 Total | \$185,696 | \$189,410 |
| 2642 | CFD 2015-2 Annexation#12 Zn#13 | | |
| | Finance | \$1,895 | \$2,189 |
| | Public Works | \$60,126 | \$61,073 |
| | CFD 2015-2 Annexation#12 Zn#13 Total | \$62,021 | \$63,262 |
| 2643 | CFD 2015-2 Annexation#13 Zn#14 | | |
| | Community Services | \$5,797 | \$4,797 |
| | Finance | \$470 | \$534 |
| | Public Works | \$6,718 | \$6,852 |
| | CFD 2015-2 Annexation#13 Zn#14 Total | \$12,985 | \$12,183 |
| 2644 | CFD 2015-2 Annexation#14 Zn#15 | | |
| | Community Services | \$2,153 | \$1,653 |
| | Finance | \$302 | \$338 |
| | Public Works | \$2,114 | \$2,154 |
| | CFD 2015-2 Annexation#14 Zn#15 Total | \$4,569 | \$4,145 |
| 2646 | CFD 2015-2 Annexation#16 Zn#17 | | |
| | Community Services | \$3,047 | \$3,047 |
| | Finance | \$317 | \$355 |
| | Public Works | \$3,052 | \$3,118 |
| | CFD 2015-2 Annexation#16 Zn#17 Total | \$6,416 | \$6,520 |
| 2647 | CFD 2015-2 Annexation#17 Zn#18 | | |
| | Finance | \$1,331 | \$1,533 |
| | Public Works | \$40,893 | \$41,536 |
| | CFD 2015-2 Annexation#17 Zn#18 Total | \$42,224 | \$43,069 |
| 2648 | CFD 2015-2 Annexation#18 Zn#19 | | |
| | Community Services | \$21,901 | \$11,701 |
| | Finance | \$642 | \$735 |
| | Public Works | \$6,152 | \$6,299 |
| | CFD 2015-2 Annexation#18 Zn#19 Total | \$28,695 | \$18,735 |
| 2649 | CFD 2015-2 Annexation#19 Zn#20 | | |
| | Community Services | \$311,274 | \$351,413 |
| | Finance | \$969 | \$1,104 |
| | Public Works | \$246,087 | \$251,008 |
| | CFD 2015-2 Annexation#19 Zn#20 Total | \$558,330 | \$603,525 |
| 2651 | CFD 2015-2 Annexation#20 Zn#21 | | |
| | Community Services | \$8,348 | \$8,420 |
| | Finance | \$870 | \$1,000 |
| | Public Works | \$14,213 | \$14,498 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | CFD 2015-2 Annexation#20 Zn#21 Total | \$23,431 | \$23,918 |
| 2652 | CFD 2015-2 Annexation#21 Zn#22 | | |
| | Finance | \$293 | \$328 |
| | Public Works | \$5,434 | \$5,543 |
| | CFD 2015-2 Annexation#21 Zn#22 Total | \$5,727 | \$5,871 |
| 2653 | CFD 2015-2 Annexation#22 Zn#23 | | |
| | Community Services | \$3,462 | \$3,462 |
| | Finance | \$366 | \$413 |
| | Public Works | \$6,693 | \$6,857 |
| | CFD 2015-2 Annexation#22 Zn#23 Total | \$10,521 | \$10,732 |
| 2654 | CFD 2015-2 Annexation#23 Zn#24 | | |
| | Community Services | \$5,731 | \$4,731 |
| | Finance | \$969 | \$1,113 |
| | Public Works | \$11,378 | \$11,610 |
| | CFD 2015-2 Annexation#23 Zn#24 Total | \$18,078 | \$17,454 |
| 2655 | CFD 2015-2 Annexation#24 Zn#25 | | |
| | Finance | \$289 | \$323 |
| | Public Works | \$5,321 | \$5,427 |
| | CFD 2015-2 Annexation#24 Zn#25 Total | \$5,610 | \$5,750 |
| 2657 | CFD 2015-2 Annexation#27 Zn#27 | | |
| | Community Services | \$28,000 | \$56,000 |
| | Finance | \$1,556 | \$1,795 |
| | Public Works | \$9,586 | \$9,778 |
| | CFD 2015-2 Annexation#27 Zn#27 Total | \$39,142 | \$67,573 |
| 2658 | CFD 2015-2 Annexation#28 Zn#28 | | |
| | Community Services | \$32,229 | \$14,529 |
| | Finance | \$988 | \$1,138 |
| | Public Works | \$9,637 | \$9,856 |
| | CFD 2015-2 Annexation#28 Zn#28 Total | \$42,854 | \$25,523 |
| 2659 | CFD 2015-2 Annexation#29 Zn#29 | | |
| | Community Services | \$191,764 | \$219,011 |
| | Finance | \$5,962 | \$6,909 |
| | Public Works | \$118,163 | \$121,653 |
| | CFD 2015-2 Annexation#29 Zn#29 Total | \$315,889 | \$347,573 |
| 2660 | CFD 2015-2 Annexation#30 Zn#30 | | |
| | Community Services | \$2,058 | \$2,058 |
| | Finance | \$185 | \$202 |
| | Public Works | \$3,198 | \$3,290 |
| | CFD 2015-2 Annexation#30 Zn#30 Total | \$5,441 | \$5,550 |
| 2662 | CFD 2015-2 Annexation#32 Zn#32 | | |
| | Finance | \$1,115 | \$98 |
| | Public Works | \$7,681 | \$7,831 |
| | CFD 2015-2 Annexation#32 Zn#32 Total | \$8,796 | \$7,929 |
| 2663 | CFD 2015-2 Annexation#33 Zn#33 | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | Community Services | \$2,700 | \$7,175 |
| | Finance | \$225 | \$249 |
| | Public Works | \$3,215 | \$3,279 |
| | CFD 2015-2 Annexation#33 Zn#33 Total | \$6,140 | \$10,703 |
| 2664 | CFD 2015-2 Annexation#34 Zn#34 | | |
| | Community Services | \$3,701 | \$3,701 |
| | Finance | \$153 | \$165 |
| | Public Works | \$0 | \$0 |
| | CFD 2015-2 Annexation#34 Zn#34 Total | \$3,854 | \$3,866 |
| 2665 | CFD 2015-2 Annexation#35 Zn#35 | | |
| | Community Services | \$9,791 | \$8,791 |
| | Finance | \$507 | \$931 |
| | Public Works | \$10,792 | \$7,209 |
| | CFD 2015-2 Annexation#35 Zn#35 Total | \$21,090 | \$16,931 |
| 2666 | CFD 2015-2 Annexation#36 Zn#36 | | |
| | Finance | \$684 | \$782 |
| | Public Works | \$2,937 | \$2,996 |
| | CFD 2015-2 Annexation#36 Zn#36 Total | \$3,621 | \$3,778 |
| 2672 | CFD 2017-1 Annexation #1 Zn #2 | | |
| | Community Services | \$26,850 | \$27,892 |
| | Finance | \$1,590 | \$1,835 |
| | Public Works | \$14,804 | \$14,382 |
| | CFD 2017-1 Annexation #1 Zn #2 Total | \$43,244 | \$44,109 |
| 2673 | CFD 2017-1 Annexation #2 Zn #3 | | |
| | Community Services | \$40,000 | \$53,000 |
| | Finance | \$3,098 | \$3,586 |
| | Public Works | \$78,601 | \$80,700 |
| | CFD 2017-1 Annexation #2 Zn #3 Total | \$121,699 | \$137,286 |
| 2674 | CFD 2017-1 Annexation #4 Zn #4 | | |
| | Community Services | \$208,941 | \$141,313 |
| | Finance | \$6,959 | \$8,070 |
| | Public Works | \$127,440 | \$129,988 |
| | CFD 2017-1 Annexation #4 Zn #4 Total | \$343,340 | \$279,371 |
| 2675 | CFD 2017-1 Annexation #5 Zn #5 | | |
| | Community Services | \$23,706 | \$46,981 |
| | Finance | \$2,865 | \$3,137 |
| | Public Works | \$38,098 | \$38,860 |
| | CFD 2017-1 Annexation #5 Zn #5 Total | \$64,669 | \$88,978 |
| 2676 | CFD 2017-1 Annexation #6 Zn #6 | | |
| | Community Services | \$90,230 | \$91,825 |
| | Finance | \$1,771 | \$2,225 |
| | Public Works | \$65,642 | \$66,955 |
| | CFD 2017-1 Annexation #6 Zn #6 Total | \$157,643 | \$161,005 |
| 2678 | CFD 2017-1 Annexation #8 Zn #8 | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|-------------|---|----------------------------|----------------------------|
| | Community Services | \$112,313 | \$112,396 |
| | Finance | \$4,312 | \$4,994 |
| | Public Works | \$95,477 | \$97,935 |
| | CFD 2017-1 Annexation #8 Zn #8 Total | \$212,102 | \$215,325 |
| 2679 | CFD 2017-1 Annexation #9 Zn #9 | | |
| | Community Services | \$85,596 | \$52,916 |
| | Finance | \$3,103 | \$3,591 |
| | Public Works | \$73,523 | \$74,993 |
| | CFD 2017-1 Annexation #9 Zn #9 Total | \$162,222 | \$131,500 |
| 2682 | CFD 2017-1 Annexation#12 Zn#12 | | |
| | Community Services | \$189,136 | \$230,916 |
| | Finance | \$7,426 | \$8,038 |
| | Public Works | \$12,349 | \$13,019 |
| | CFD 2017-1 Annexation#12 Zn#12 Total | \$208,911 | \$251,973 |
| 2683 | CFD 2017-1 Annexation#13 Zn#13 | | |
| | Community Services | \$0 | \$39,095 |
| | Finance | \$1,400 | \$133 |
| | Public Works | \$95 | \$96 |
| | CFD 2017-1 Annexation#13 Zn#13 Total | \$1,495 | \$39,324 |
| 2684 | CFD 2017-1 Annexation#14 Zn#14 | | |
| | Community Services | \$61,000 | \$61,000 |
| | Finance | \$12,683 | \$13,670 |
| | Public Works | \$9,163 | \$9,347 |
| | CFD 2017-1 Annexation#14 Zn#14 Total | \$82,846 | \$84,017 |
| 2685 | CFD 2017-1 Annexation#15 Zn#15 | | |
| | Community Services | \$25,000 | \$25,000 |
| | Finance | \$5,681 | \$5,175 |
| | Public Works | \$5,543 | \$5,654 |
| | CFD 2017-1 Annexation#15 Zn#15 Total | \$36,224 | \$35,829 |
| 2686 | CFD 2017-1 Annexation#16 Zn#16 | | |
| | Community Services | \$25,000 | \$25,000 |
| | Finance | \$4,075 | \$4,264 |
| | Public Works | \$9,106 | \$9,288 |
| | CFD 2017-1 Annexation#16 Zn#16 Total | \$38,181 | \$38,552 |
| 2687 | CFD 2017-1 Annexation#17 Zn#17 | | |
| | Finance | \$605 | \$98 |
| | Public Works | \$2,010 | \$2,051 |
| | CFD 2017-1 Annexation#17 Zn#17 Total | \$2,615 | \$2,149 |
| 2688 | CFD 2017-1 Annexation#18 Zn#18 | | |
| | Community Services | \$116,802 | \$151,603 |
| | Finance | \$18,715 | \$20,154 |
| | Public Works | \$1,044 | \$1,064 |
| | CFD 2017-1 Annexation#18 Zn#18 Total | \$136,561 | \$172,821 |
| 2689 | CFD 2017-1 Annexation#19 Zn#19 | | |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------|---|----------------------------|----------------------------|
| | Community Services | \$1,500 | \$1,500 |
| | Finance | \$605 | \$98 |
| | CFD 2017-1 Annexation#19 Zn#19 Total | \$2,105 | \$1,598 |
| 2691 | CFD 2017-1 Annex #21, Zone#21 | | |
| | Community Services | \$6,000 | \$20,039 |
| | Finance | \$3,016 | \$3,514 |
| | CFD 2017-1 Annex #21, Zone#21 Total | \$9,016 | \$23,553 |
| 2692 | CFD 2017-1 Annex #22A, Zn#22A | | |
| | Community Services | \$143,797 | \$284,911 |
| | Finance | \$4,114 | \$4,641 |
| | Public Works | \$169,122 | \$172,505 |
| | CFD 2017-1 Annex #22A, Zn#22A Total | \$317,033 | \$462,057 |
| 2693 | CFD 2017-1 Annex #22B, Zn#22B | | |
| | Finance | \$2,983 | \$3,478 |
| | Public Works | \$38,964 | \$39,743 |
| | CFD 2017-1 Annex #22B, Zn#22B Total | \$41,947 | \$43,221 |
| 2694 | CFD 2017-1 Annex #22C, Zn#22C | | |
| | Finance | \$3,036 | \$3,535 |
| | Public Works | \$23,291 | \$23,757 |
| | CFD 2017-1 Annex #22C, Zn#22C Total | \$26,327 | \$27,292 |
| 2695 | CFD 2017-1 Annex #23, Zone#23 | | |
| | Community Services | \$43,750 | \$80,289 |
| | Finance | \$166 | \$178 |
| | Public Works | \$27,209 | \$36,186 |
| | CFD 2017-1 Annex #23, Zone#23 Total | \$71,125 | \$116,653 |
| Debt Service Fund | | | |
| 3590 | Debt Service | | |
| | Finance | \$1,083,167 | \$1,083,353 |
| | General Services | \$52,500 | \$52,500 |
| | Public Works | \$588,839 | \$588,839 |
| | Debt Service Total | \$1,724,506 | \$1,724,692 |
| Capital Projects Fund | | | |
| 4320 | Capital Projects | | |
| | Public Works | \$4,963,851 | \$8,737,204 |
| | Capital Projects Total | \$4,963,851 | \$8,737,204 |
| Bonded CFD Funds | | | |
| 4721 | CFD 2020-1 McCall Mesa CP | | |
| | Finance | \$800,000 | \$800,000 |
| | CFD 2020-1 McCall Mesa CP Total | \$800,000 | \$800,000 |
| 4723 | CFD 2021-1 Banner Park CP | | |
| | Finance | \$4,639,698 | \$3,692,314 |
| | CFD 2021-1 Banner Park CP Total | \$4,639,698 | \$3,692,314 |
| 4724 | CFD 2021-2 Sumac Ridge CP | | |
| | Finance | \$3,306,069 | \$0 |

| Fund Number | Fund Description / Category | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget |
|------------------------------------|--|-----------------------------------|-----------------------------------|
| | CFD 2021-2 Sumac Ridge CP Total | \$3,306,069 | \$0 |
| 4725 | CFD 2022-1 Quartz Ranch CP | | |
| | Finance | \$7,940,812 | \$5,000,000 |
| | CFD 2022-1 Quartz Ranch CP Total | \$7,940,812 | \$5,000,000 |
| 4729 | CFD 2023-1 Rockport CP | | |
| | Finance | \$19,154,000 | \$13,486,000 |
| | CFD 2023-1 Rockport CP Total | \$19,154,000 | \$13,486,000 |
| 4730 | CFD 2023-2 IA 1 Cimarron CP | | |
| | Finance | \$4,127,654 | \$0 |
| | CFD 2023-2 IA 1 Cimarron CP Total | \$4,127,654 | \$0 |
| Total Citywide Expenditures | | \$182,341,820 | \$171,512,945 |

CITY OF MENIFEE BIENNIAL BUDGET
ALL FUNDS - REVENUE & EXPENDITURE SUMMARY BY FUND

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|--|-------------------------------|--------------|--------------|--------------|--------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| General Fund & Quality of Life Fund | | | | | |
| 1100 | General Fund | \$78,385,116 | \$78,021,373 | \$81,815,362 | \$81,963,233 |
| 1105 | Quality of Life | \$21,558,647 | \$22,537,730 | \$21,897,597 | \$22,022,597 |
| Internal Service Funds (ISFs) | | | | | |
| 1110 | Information Technology | \$6,339,024 | \$6,869,324 | \$6,504,546 | \$6,904,546 |
| 1115 | Fleet Services | \$1,865,807 | \$2,569,677 | \$1,881,584 | \$2,395,504 |
| 1116 | Facility Maintenance Services | \$2,772,654 | \$2,772,654 | \$2,969,642 | \$2,969,642 |
| Special Revenue Funds | | | | | |
| 2200 | Gas Tax | \$3,182,307 | \$3,182,307 | \$3,339,424 | \$3,339,424 |
| 2201 | SB 1 Road Maint Rehab | \$3,006,976 | \$3,350,000 | \$3,153,325 | \$2,900,000 |
| 2220 | Measure A | \$3,227,000 | \$3,224,666 | \$3,279,000 | \$3,182,594 |
| 2240 | SLESF | \$150,000 | \$150,000 | \$150,000 | \$150,000 |
| 2280 | AQMD | \$145,500 | \$66,000 | \$148,100 | \$0 |
| 2301 | Grant Fund | \$0 | \$0 | \$0 | \$0 |
| 2310 | TUMF Fees Fund | \$0 | \$0 | \$0 | \$0 |
| 2340 | Public Edu and Gov Access | \$140,000 | \$0 | \$140,000 | \$0 |
| 2481 | CDBG Grant | \$560,000 | \$560,000 | \$560,000 | \$560,000 |
| LLMD Funds | | | | | |
| 2370 | LLMD 89-1 C Zone 3 | \$378,482 | \$378,482 | \$378,482 | \$378,482 |
| 2371 | LLMD 89-1 C Zone 25 | \$0 | \$0 | \$0 | \$0 |
| 2372 | LLMD 89-1 C Zone 27 | \$17,346 | \$11,731 | \$17,693 | \$12,402 |
| 2373 | LLMD 89-1 C Zone 37 | \$43,250 | \$38,927 | \$44,115 | \$49,833 |
| 2374 | LLMD 89-1 C Zone 38 | \$89,713 | \$89,436 | \$55,807 | \$55,525 |
| 2375 | LLMD 89-1 C Zone 44 | \$76,810 | \$59,677 | \$78,347 | \$63,576 |
| 2376 | LLMD 89-1 C Zone 47 | \$13,246 | \$10,482 | \$13,511 | \$10,714 |
| 2377 | LLMD 89-1 C Zone 49 | \$1,890 | \$2,334 | \$1,928 | \$2,443 |
| 2378 | LLMD 89-1 C Zone 60 | \$0 | \$0 | \$0 | \$0 |
| 2379 | LLMD 89-1 C Zone 63 | \$12,567 | \$10,737 | \$12,819 | \$11,419 |
| 2380 | LLMD 89-1 C Zone 69 | \$66,249 | \$65,151 | \$67,574 | \$86,438 |
| 2381 | LLMD 89-1 C Zone 76 | \$0 | \$0 | \$0 | \$0 |
| 2382 | LLMD 89-1 C Zone 77 | \$33,550 | \$57,305 | \$34,221 | \$34,048 |
| 2383 | LLMD 89-1 C Zone 81 | \$54,667 | \$53,390 | \$55,760 | \$74,664 |
| 2384 | LLMD 89-1 C Zone 113 | \$7,961 | \$1,489 | \$8,120 | \$1,619 |
| 2385 | LLMD 89-1 C Zone 114 | \$6,028 | \$1,535 | \$6,149 | \$1,658 |
| 2386 | LLMD 89-1 C Zone 117 | \$12,447 | \$11,165 | \$12,696 | \$11,778 |
| 2387 | LLMD 89-1 C Zone 118 | \$6,383 | \$5,443 | \$6,511 | \$5,631 |
| 2388 | LLMD 89-1 C Zone 121 | \$5,855 | \$2,467 | \$5,972 | \$2,641 |
| 2389 | LLMD 89-1 C Zone 129 | \$4,268 | \$1,703 | \$4,354 | \$4,254 |
| 2390 | LLMD 89-1 C Zone 130 | \$17,112 | \$13,093 | \$17,455 | \$13,735 |
| 2391 | LLMD 89-1 C Zone 133 | \$135,170 | \$112,714 | \$137,873 | \$118,002 |
| 2392 | LLMD 89-1 C Zone 163 | \$1,003 | \$935 | \$1,023 | \$971 |

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|--------------------------------|--------------------------------|-------------|--------------|-------------|--------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| 2393 | LLMD 89-1 C Zone 167 | \$31,775 | \$27,589 | \$32,411 | \$27,687 |
| 2394 | LLMD 89-1 C Zone 176 | \$6,633 | \$3,947 | \$6,765 | \$4,037 |
| 2395 | LLMD 89-1 C Zone Group 4 | \$20,457 | \$19,406 | \$20,866 | \$19,821 |
| 2396 | LLMD 89-1 C STL Zone 8 | \$0 | \$0 | \$0 | \$0 |
| 2397 | LLMD 89-1 C STL Zone 49 | \$0 | \$0 | \$0 | \$0 |
| 2398 | LLMD 89-1 C STL Zone 79 | \$0 | \$0 | \$0 | \$0 |
| 2399 | LLMD 89-1 C STL Zone 105 | \$0 | \$0 | \$0 | \$0 |
| 2400 | LLMD 89-1-C | \$0 | \$0 | \$0 | \$0 |
| CSA Funds | | | | | |
| 2420 | CSA 33 | \$6,500 | \$10,480 | \$6,630 | \$10,637 |
| 2430 | CSA 43 | \$4,408 | \$23,159 | \$4,497 | \$23,432 |
| 2440 | CSA 80 | \$0 | \$0 | \$0 | \$0 |
| 2450 | CSA 84 | \$553,900 | \$553,900 | \$564,924 | \$564,924 |
| 2460 | CSA 86 | \$319,759 | \$294,013 | \$326,155 | \$308,481 |
| 2470 | CSA 138 | \$6,690 | \$6,690 | \$6,824 | \$6,824 |
| 2480 | CSA 145 | \$1,052,783 | \$1,016,831 | \$1,073,839 | \$1,064,591 |
| DIF Funds | | | | | |
| 2410 | RBBB - Scott Road | \$265,000 | \$500,000 | \$270,500 | \$0 |
| 2415 | RBBB - Menifee Valley | \$560,000 | \$0 | \$572,000 | \$0 |
| 2513 | DIF 17 - Library | \$0 | \$50,000 | \$0 | \$50,000 |
| 2517 | DIF Citywide - Parks & Rec | \$555,000 | \$200,000 | \$566,100 | \$0 |
| 2518 | DIF CW - Transportation Impact | \$3,035,000 | \$0 | \$3,096,000 | \$0 |
| 2519 | DIF Citywide - A_A Storm Drain | \$15,000 | \$0 | \$15,300 | \$0 |
| 2521 | DIF Citywide - Fire Facilities | \$260,000 | \$300,000 | \$266,000 | \$0 |
| 2524 | DIF Citywide - General Govt | \$550,000 | \$43,050 | \$561,000 | \$0 |
| 2525 | DIF Citywide - Law Enforcement | \$260,000 | \$217,080 | \$266,000 | \$190,080 |
| 2527 | DIF Citywide - Storm Drain Fac | \$13,000 | \$0 | \$13,260 | \$0 |
| 2528 | DIF Citywide - Animal Shelter | \$42,000 | \$225,423 | \$43,300 | \$247,965 |
| 2531 | DIF Citywide - A_B Storm Drain | \$1,000 | \$0 | \$1,020 | \$3,258 |
| 2532 | DIF Citywide - A_C Storm Drain | \$201,000 | \$0 | \$205,100 | \$400,000 |
| 2533 | DIF Citywide - B_A Storm Drain | \$15,100 | \$0 | \$15,450 | \$0 |
| 2534 | DIF Citywide - B_B Storm Drain | \$2,040 | \$0 | \$2,080 | \$0 |
| 2535 | DIF Citywide - F_A Storm Drain | \$5,000 | \$0 | \$5,100 | \$0 |
| 2620 | Local Park - Quimby | \$515,000 | \$350,000 | \$526,000 | \$0 |
| CFD (Maintenance) Funds | | | | | |
| 2490 | CFD Audie Murphy Ranch | \$2,601,811 | \$2,049,906 | \$2,652,547 | \$2,093,576 |
| 2491 | CFD Hidden Hills | \$331,911 | \$363,210 | \$338,049 | \$326,885 |
| 2492 | CFD 2014-1 Town Center | \$18,793 | \$19,301 | \$19,159 | \$18,616 |
| 2493 | CFD 2014-2 Commerce Point | \$31,060 | \$26,057 | \$31,681 | \$23,770 |
| 2494 | CFD 2017-1 Maint Services | \$239,768 | \$262,100 | \$244,563 | \$267,281 |
| 2621 | CFD 2015-2 Citywide Graffiti | \$34,290 | \$34,290 | \$34,974 | \$34,974 |
| 2622 | CFD 2015-2 Citywide Parks | \$487,234 | \$556,916 | \$472,306 | \$469,003 |
| 2623 | CFD 2015-2 Citywide Trails | \$6,945 | \$0 | \$7,056 | \$0 |
| 2626 | Citywide Streetsweeping | \$102,060 | \$101,808 | \$104,100 | \$104,100 |

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|----------|--------------------------------|------------|--------------|------------|--------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| 2630 | CFD 2015-2 Original Zn #1 | \$414,548 | \$496,934 | \$422,839 | \$407,526 |
| 2632 | CFD 2015-2 Annexation#2 Zn #3 | \$5,590 | \$7,207 | \$5,702 | \$5,468 |
| 2633 | CFD 2015-2 Annexation #3 Zn #4 | \$429 | \$348 | \$438 | \$518 |
| 2634 | CFD 2015-2 Annexation #4 Zn #5 | \$6,420 | \$6,388 | \$6,548 | \$6,516 |
| 2636 | CFD 2015-2 Annexation #6 Zn #7 | \$146,753 | \$146,009 | \$149,688 | \$158,380 |
| 2637 | CFD 2015-2 Annexation #7 Zn #8 | \$28,803 | \$28,657 | \$29,378 | \$31,793 |
| 2638 | CFD 2015-2 Annexation #8 Zn #9 | \$18,876 | \$15,878 | \$19,254 | \$19,156 |
| 2639 | CFD 2015-2 Annexation #9 Zn#10 | \$6,277 | \$5,878 | \$6,402 | \$5,021 |
| 2640 | CFD 2015-2 Annexation#10 Zn#11 | \$1,628 | \$413 | \$1,660 | \$429 |
| 2641 | CFD 2015-2 Annexation#11 Zn#12 | \$186,643 | \$185,696 | \$190,376 | \$189,410 |
| 2642 | CFD 2015-2 Annexation#12 Zn#13 | \$62,337 | \$62,021 | \$63,584 | \$63,262 |
| 2643 | CFD 2015-2 Annexation#13 Zn#14 | \$12,975 | \$12,985 | \$13,234 | \$12,183 |
| 2644 | CFD 2015-2 Annexation#14 Zn#15 | \$4,802 | \$4,569 | \$4,898 | \$4,145 |
| 2646 | CFD 2015-2 Annexation#16 Zn#17 | \$7,657 | \$6,416 | \$7,810 | \$6,520 |
| 2647 | CFD 2015-2 Annexation#17 Zn#18 | \$42,439 | \$42,224 | \$43,288 | \$43,069 |
| 2648 | CFD 2015-2 Annexation#18 Zn#19 | \$18,630 | \$28,695 | \$19,002 | \$18,735 |
| 2649 | CFD 2015-2 Annexation#19 Zn#20 | \$609,162 | \$558,330 | \$621,346 | \$603,525 |
| 2651 | CFD 2015-2 Annexation#20 Zn#21 | \$27,059 | \$23,431 | \$27,600 | \$23,918 |
| 2652 | CFD 2015-2 Annexation#21 Zn#22 | \$6,836 | \$5,727 | \$6,972 | \$5,871 |
| 2653 | CFD 2015-2 Annexation#22 Zn#23 | \$10,575 | \$10,521 | \$10,786 | \$10,732 |
| 2654 | CFD 2015-2 Annexation#23 Zn#24 | \$18,740 | \$18,078 | \$19,116 | \$17,454 |
| 2655 | CFD 2015-2 Annexation#24 Zn#25 | \$6,708 | \$5,610 | \$6,842 | \$5,750 |
| 2656 | CFD 2015-2 Annexation#25 Zn#26 | \$0 | \$0 | \$0 | \$0 |
| 2657 | CFD 2015-2 Annexation#27 Zn#27 | \$48,786 | \$39,142 | \$49,762 | \$67,573 |
| 2658 | CFD 2015-2 Annexation#28 Zn#28 | \$30,622 | \$42,854 | \$31,234 | \$25,523 |
| 2659 | CFD 2015-2 Annexation#29 Zn#29 | \$316,494 | \$315,889 | \$322,824 | \$347,573 |
| 2660 | CFD 2015-2 Annexation#30 Zn#30 | \$5,469 | \$5,441 | \$5,578 | \$5,550 |
| 2662 | CFD 2015-2 Annexation#32 Zn#32 | \$10,158 | \$8,796 | \$10,362 | \$7,929 |
| 2663 | CFD 2015-2 Annexation#33 Zn#33 | \$9,241 | \$6,140 | \$94,266 | \$10,703 |
| 2664 | CFD 2015-2 Annexation#34 Zn#34 | \$1,980 | \$3,854 | \$2,020 | \$3,866 |
| 2665 | CFD 2015-2 Annexation#35 Zn#35 | \$24,605 | \$21,090 | \$25,096 | \$16,931 |
| 2666 | CFD 2015-2 Annexation#36 Zn#36 | \$4,512 | \$3,621 | \$4,602 | \$3,778 |
| 2672 | CFD 2017-1 Annexation #1 Zn #2 | \$43,464 | \$43,244 | \$44,334 | \$44,109 |
| 2673 | CFD 2017-1 Annexation #2 Zn #3 | \$135,370 | \$121,699 | \$138,078 | \$137,286 |
| 2674 | CFD 2017-1 Annexation #4 Zn #4 | \$280,503 | \$343,340 | \$286,114 | \$279,371 |
| 2675 | CFD 2017-1 Annexation #5 Zn #5 | \$81,111 | \$64,669 | \$82,734 | \$88,978 |
| 2676 | CFD 2017-1 Annexation #6 Zn #6 | \$164,627 | \$157,643 | \$167,920 | \$161,005 |
| 2678 | CFD 2017-1 Annexation #8 Zn #8 | \$212,178 | \$212,102 | \$216,422 | \$215,325 |
| 2679 | CFD 2017-1 Annexation #9 Zn #9 | \$150,420 | \$162,222 | \$153,428 | \$131,500 |
| 2682 | CFD 2017-1 Annexation#12 Zn#12 | \$225,000 | \$208,911 | \$255,000 | \$251,973 |
| 2683 | CFD 2017-1 Annexation#13 Zn#13 | \$16,155 | \$1,495 | \$16,478 | \$39,324 |
| 2684 | CFD 2017-1 Annexation#14 Zn#14 | \$84,471 | \$82,846 | \$86,160 | \$84,017 |
| 2685 | CFD 2017-1 Annexation#15 Zn#15 | \$36,411 | \$36,224 | \$37,138 | \$35,829 |
| 2686 | CFD 2017-1 Annexation#16 Zn#16 | \$38,807 | \$38,181 | \$39,584 | \$38,552 |

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|---|--------------------------------|-------------|--------------|-------------|--------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| 2687 | CFD 2017-1 Annexation#17 Zn#17 | \$3,936 | \$2,615 | \$4,015 | \$2,149 |
| 2688 | CFD 2017-1 Annexation#18 Zn#18 | \$170,327 | \$136,561 | \$173,734 | \$172,821 |
| 2689 | CFD 2017-1 Annexation#19 Zn#19 | \$2,785 | \$2,105 | \$2,840 | \$1,598 |
| 2691 | CFD 2017-1 Annex #21, Zone#21 | \$11,626 | \$9,016 | \$11,858 | \$23,553 |
| 2692 | CFD 2017-1 Annex #22A, Zn#22A | \$338,920 | \$317,033 | \$345,698 | \$462,057 |
| 2693 | CFD 2017-1 Annex #22B, Zn#22B | \$95,824 | \$41,947 | \$97,740 | \$43,221 |
| 2694 | CFD 2017-1 Annex #22C, Zn#22C | \$57,306 | \$26,327 | \$58,452 | \$27,292 |
| 2695 | CFD 2017-1 Annex #23, Zone#23 | \$71,218 | \$71,125 | \$72,643 | \$116,653 |
| Debt Service Fund | | | | | |
| 3590 | Debt Service | \$1,724,505 | \$1,724,506 | \$1,724,691 | \$1,724,692 |
| Capital Improvement Fund | | | | | |
| 4320 | Capital Projects | \$4,047,705 | \$4,963,851 | \$7,500,000 | \$8,737,204 |
| Bonded CFD (Infrastructure) | | | | | |
| 4721 | CFD 2020-1 McCall Mesa CP | \$59,880 | \$800,000 | \$59,880 | \$800,000 |
| 4723 | CFD 2021-1 Banner Park CP | \$97,575 | \$4,639,698 | \$97,575 | \$3,692,314 |
| 4724 | CFD 2021-2 Sumac Ridge CP | \$48,500 | \$3,306,069 | \$0 | \$0 |
| 4725 | CFD 2022-1 Quartz Ranch CP | \$217,500 | \$7,940,812 | \$217,500 | \$5,000,000 |
| 4729 | CFD 2023-1 Rockport CP | \$565,000 | \$19,154,000 | \$305,000 | \$13,486,000 |
| 4730 | CFD 2023-2 IA 1 Cimarron CP | \$0 | \$4,127,654 | \$0 | \$0 |
| Fiduciary Funds (including Bonded CFD Custodial Funds) | | | | | |
| 7750 | CFD 2019-1 Meadow Run CF | \$173,777 | \$163,539 | \$177,096 | \$168,998 |
| 7751 | CFD 2020-1 McCall Mesa CF | \$780,770 | \$757,314 | \$796,298 | \$774,217 |
| 7752 | CFD 2020-2 Del Oro CF | \$191,419 | \$179,713 | \$195,090 | \$185,643 |
| 7753 | CFD 2021-1 Banner Park CF | \$693,789 | \$678,608 | \$707,630 | \$693,711 |
| 7754 | CFD 2021-2 Sumac Ridge CF | \$588,328 | \$569,366 | \$600,044 | \$579,127 |
| 7755 | CFD 2022-1 Quartz Ranch CF | \$1,262,695 | \$1,124,958 | \$1,287,666 | \$1,154,392 |
| 7756 | CFD 2022-2 McLaughlin CF | \$324,899 | \$36,835 | \$331,374 | \$37,537 |
| 7757 | CFD 2022-3 IA 1 Legado CF | \$322,856 | \$18,093 | \$329,312 | \$20,672 |
| 7758 | CFD 2022-3 IA 2 Legado CF | \$5,000 | \$4,949 | \$5,000 | \$4,896 |
| 7759 | CFD 2023-1 Rockport CF | \$995,864 | \$901,056 | \$1,015,686 | \$931,437 |
| 7760 | CFD 2023-2 IA 1 Cimarron CF | \$364,765 | \$17,458 | \$372,303 | \$18,574 |
| 7761 | CFD 2023-2 IA 2 Cimarron CF | \$117,951 | \$5,160 | \$120,311 | \$5,261 |
| 7762 | CFD 2023-3 Banner Park II CF | \$168,641 | \$8,012 | \$172,014 | \$8,589 |
| 7763 | CFD 2024-2 Golden Meadows IA1 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| 7764 | CFD 2024-2 Golden Meadows IA2 | \$5,000 | \$4,650 | \$5,000 | \$4,711 |
| 7765 | CFD 2024-2 Golden Meadows IA3 | \$5,000 | \$4,650 | \$5,000 | \$4,711 |
| 7766 | CFD 2024-2 Golden Meadows IA4 | \$5,000 | \$4,650 | \$5,000 | \$4,711 |
| 7767 | CFD 2024-3 Riverwalk Villag CF | \$93,896 | \$7,982 | \$95,774 | \$8,559 |
| 7768 | CFD 2025-1 JPMB - Tr 38128 | \$5,000 | \$0 | \$5,000 | \$0 |
| 7769 | CFD 2025-2 Quartz Trail | \$148,517 | \$10,600 | \$151,488 | \$13,020 |
| 7770 | CFD 2025-3 Quail Hills | \$0 | \$0 | \$0 | \$0 |
| 7771 | CFD 2025-4 Heritage Village | \$5,000 | \$0 | \$5,000 | \$0 |
| 7772 | CFD 2022-3 Legado IA3 | \$5,000 | \$4,949 | \$5,000 | \$4,896 |
| 8350 | Trust fund | \$0 | \$0 | \$0 | \$0 |

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|--|--------------------|----------------------|----------------------|----------------------|----------------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| 8600 | Veteran's Memorial | \$0 | \$0 | \$0 | \$0 |
| Total All City Funds Expenditures | | \$151,812,990 | \$186,849,362 | \$159,980,155 | \$176,141,607 |

LONG-TERM FINANCIAL PLANNING & FIVE YEAR PROJECTIONS

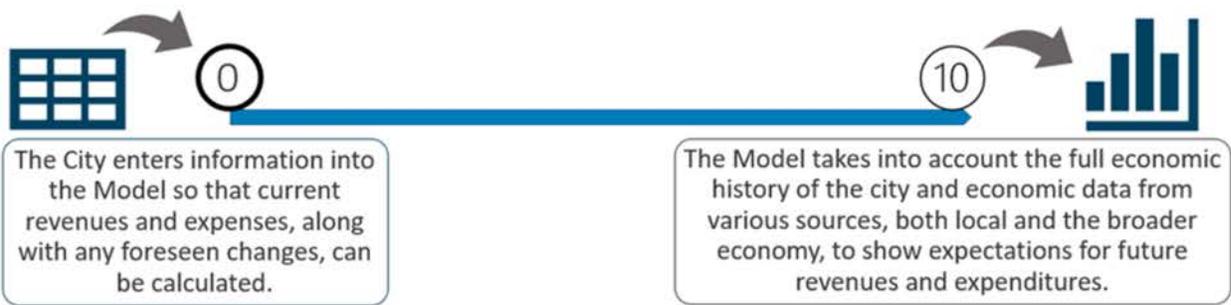
The City of Menifee uses a **2-year Budget Process (Biennial Budget)** for FY 2025/2026 and 2026/2027. The 2-year process provides for more long-term financial planning and helps to streamline and consolidate the budget process. The 2-year budget cycle includes all of the normal oversight and regular review that accompanies the process used previously by the City. Instead of one Mid-year review, there are two Mid-year reviews and one Mid-cycle review, following the same 6-month review process



Financial transparency is of the utmost priority to the City, using both regular reporting and annual financial audits from an independent agency to maintain accountability to the public.

The City of Menifee also uses a **10-year Financial Forecast Model** for the purpose of improving long-term planning. The data model used by the City can produce a full 10-year financial revenue and expenditure forecast using a combination of various economic sources and the City’s own historical performance. The benefit of long-range planning is to alert decision-makers of trends in time to implement changes, if necessary. Additionally, the forecasts support the City’s efforts to ensure the specific actions and goals included within the City’s Strategic Plan are completed. The 10-year model is used to create the **5-year Projections** detailed on the following pages.

The City of Menifee Forecast Plan



Why use a data model?

The model is able to take various points of economic information and use a methodological, statistics-based approach to analyze future potential. The use of data helps to reduce bias and ensure consistency.



RESERVE FUND POLICY:

The City has adopted a fund balance policy, in compliance with GASB Statement No. 54, which sets the goal of maintaining the General Fund balance in an amount equal to **40%** of general fund expenditures, excluding capital outlays. The reserves are allocated according to the following percentages:

15% - Financial Stabilization Account (committed funds set aside for use specifically in the case of the declaration of a state or federal emergency),

15% - Economic Uncertainty Reserve Fund,

10% - Unassigned fund balance for current year operating expenditures.

The City's Finance Committee, made up of two City Councilmembers and Finance staff, has made it a priority to work with staff to develop necessary and appropriate fiscal policies to guide the City's future operations. The Finance Committee and staff also work together on continued development of the 10-year long-term financial model for the City.

FIVE (5) YEAR CAPITAL IMPROVEMENT PROGRAM (CIP):

During the City's budget process, the City's engineering staff takes a five (5) year CIP budget to City Council for adoption. For FY 2025/26 in the five-year CIP budget there are a total of 24 projects identified with proposed funding totaling \$13,189,811, from various sources. These 24 projects consist of four (4) transportation projects, two (2) traffic signal projects, seven (7) street improvement projects, three (3) Pavement Management projects, three (3) drainage projects, three (3) public facilities projects, and two (2) parks, trails & recreation projects.

For FY 2026/27 in the five-year CIP budget there are a total of 9 projects identified with requested funding totaling \$14,262,204, from various sources. These 9 projects consist of one (1) transportation project, one (1) street improvement project, two (2) Pavement Management projects, three (3) drainage projects, one (1) public facilities project, and one (1) parks, trails & recreation project.

Upcoming projects of note are the continuation of the Scott Road / Bundy Canyon Road Widening project, the Holland Road Widening from Bradley Road to Haun Road,, and the Heritage Lakes Fire Station. As these three (3) projects are vital to alleviate traffic congestion and improve fire response times, the City is aggressively seeking various methods of funding and is also looking into local, regional, and state collaborations.

COST ALLOCATION PLAN (CAP), CITYWIDE USER FEE STUDY, AND 2022 DEVELOPMENT IMPACT FEE (DIF) UPDATE:

During FY 2021/22 the City completed extensive efforts for a comprehensive citywide Cost Allocation Plan, Citywide User Fee Study, and 2017 DIF Study update. The updated User Fee Study and DIF update were presented and adopted by City Council in the fall of 2022. The updated fee schedule became effective January 1, 2023. New DIF fee increases occur each July thereafter. This study was conducted to establish updated impact fees that are compatible with today's construction costs and meet the future needs of the City. These fees are imposed on new construction and bring much needed financial relief to the City by expanding current and future roadways and constructing new public facilities.



5-YEAR FORECASTING ASSUMPTIONS & CALCULATIONS

Revenue Forecast Summary:

Revenue projections for the General Fund and Quality of Life (Measure DD) Funds are calculated within the 10-year financial forecast model. Categories of revenue are broken into categories according to how those revenue sources are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional revenues or expenditures. It is primarily used to project how revenues and expenses will grow in-line with the broader economy and the historical performance of the City. Operating revenues across the General Fund are primarily expected to grow at a moderate pace over the next 5 years as the City continues to expand.

The line 'Transfers In, & One-Time Revenues' are those revenues that are not recurring and are therefore not projected forward.

Other Funds projections are calculated individually based primarily on historical performance. Special Districts have set inflation factors/risers built into their formation documents that determine the rate of revenue increases annually. Bonded CFDs and CIP projects are not projected out due to their fluctuating nature.

Expenditure Forecast Summary:

Expenditure projections for the General Fund and Quality of Life (Measure DD) Funds are calculated within the 10-year financial forecast model. Categories of expenditures are broken into categories according to how those expenditures are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional expenditures or personnel additions. It is primarily used to project how revenues and expenses will grow in-line with the broader economy and the historical performance of the City. Operating expenditures across the General Fund are primarily expected to grow in accord with historical trends.

The line 'Capital, Transfers Out, & One-Time Expenses' are those expenditures that are not recurring with the exception of ISF allocations. These are the only expenditures projected forward in that category.

Other Funds projections are calculated individually based primarily on historical performance. Bonded CFDs and CIP projects are not projected out due to their fluctuating nature.

CITY OF MENIFEE BIENNIAL BUDGET
FIVE (5) YEAR FORECAST (REVENUE SUMMARY BY FUND)

| Revenue by Type & Fund | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget | Forecast FY 2027/28 | Forecast FY 2028/29 | Forecast FY 2029/30 |
|---|----------------------------------|----------------------------------|------------------------|------------------------|------------------------|
| General Fund & Quality of Life (Measure DD) | | | | | |
| Property Tax (incl. VLF In-Lieu) | 36,770,846 | 39,323,086 | 41,238,971 | 43,168,248 | 45,351,921 |
| Sales & Use Taxes | 34,621,807 | 35,347,388 | 36,927,782 | 38,552,049 | 40,305,998 |
| Transient Occupancy Tax (TOT) | 475,000 | 503,000 | 524,302 | 545,138 | 569,930 |
| Business License/Operations Tax | 250,000 | 262,500 | 274,035 | 285,618 | 298,000 |
| Other Taxes | 950,000 | 1,000,000 | 976,459 | 1,022,667 | 1,072,881 |
| Franchise Fees | 5,875,000 | 6,160,000 | 6,347,149 | 6,537,566 | 6,751,095 |
| Permits, Fees & Chrgs. for Service | 14,853,460 | 14,953,460 | 15,701,133 | 16,020,103 | 16,344,336 |
| Cost Recovery, Earnings & Misc. | 3,997,550 | 4,013,425 | 4,105,886 | 4,192,435 | 4,284,346 |
| Transfers In & One-Time Revenues | 2,150,100 | 2,150,100 | - | - | - |
| Total General Fund & Measure DD | 99,943,763 | 103,712,959 | 106,095,717 | 110,323,825 | 114,978,507 |
| Special Revenue & Other Funds | | | | | |
| Internal Service Funds | | | | | |
| Facilities ISF | 2,772,654 | 2,969,642 | 3,118,124 | 3,274,030 | 3,437,732 |
| Fleet ISF | 1,865,807 | 1,881,584 | 1,975,663 | 2,074,446 | 2,178,169 |
| Information Technology ISF | 6,339,024 | 6,504,546 | 6,829,773 | 7,171,262 | 7,529,825 |
| Total Internal Service Funds | 10,977,485 | 11,355,772 | 11,923,561 | 12,519,739 | 13,145,726 |
| Special Revenue Funds | | | | | |
| Gas Tax | 3,182,307 | 3,339,424 | 3,506,395 | 3,646,651 | 3,756,051 |
| SB 1 Road Maint Rehab Fund | 3,006,976 | 3,153,325 | 3,310,991 | 3,443,431 | 3,546,734 |
| Measure A | 3,227,000 | 3,279,000 | 3,344,580 | 3,411,472 | 3,479,701 |
| SLESF | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| AQMD | 145,500 | 148,100 | 150,000 | 150,000 | 150,000 |
| Grant Fund | - | - | - | - | - |
| Public Edu and Gov Access | 140,000 | 140,000 | 140,000 | 140,000 | 140,000 |
| TUMF Fund | - | - | - | - | - |
| CDBG Fund | 560,000 | 560,000 | 560,000 | 560,000 | 560,000 |
| LLMD Funds | 1,042,862 | 1,020,452 | 1,025,554 | 1,030,682 | 1,035,835 |
| CSA Funds | 1,944,040 | 1,982,869 | 1,992,783 | 2,002,747 | 2,012,761 |
| DIF Funds (incl. RBBD/Quimby) | 6,294,140 | 6,424,210 | 6,745,421 | 7,082,692 | 7,436,826 |
| CFD (Maintenance) Funds | 8,170,085 | 8,417,312 | 8,585,658 | 8,757,371 | 8,932,519 |
| Total Special Revenue Funds | 27,862,910 | 28,614,692 | 29,511,383 | 30,375,046 | 31,200,427 |
| Capital Project Fund | | | | | |
| Capital Projects | 4,047,705 | 7,500,000 | - | - | - |
| Total Capital Project Fund | 4,047,705 | 7,500,000 | - | - | - |
| Bonded CFDs (Infrastructure) | | | | | |
| Bonded CFDs Funds | 988,455 | 679,955 | - | - | - |
| Total Bonded CFD Funds | 988,455 | 679,955 | - | - | - |
| Debt Service Fund | | | | | |
| Debt Service Transfers | 1,724,505 | 1,724,691 | 1,759,185 | 1,794,369 | 1,830,256 |
| Total Debt Service Fund | 1,724,505 | 1,724,691 | 1,759,185 | 1,794,369 | 1,830,256 |
| Total Special Revenue & Other Funds Revenues | \$45,601,060 | \$49,875,110 | \$43,194,128 | \$44,689,153 | \$46,176,408 |
| Total Citywide Budget Revenues | \$145,544,823 | \$153,588,069 | \$149,289,845 | \$155,012,977 | \$161,154,915 |

CITY OF MENIFEE BIENNIAL BUDGET
FIVE (5) YEAR FORECAST (EXPENDITURE SUMMARY BY FUND)

| Revenue by Type & Fund | Proposed FY 2025/26 Budget | Proposed FY 2026/27 Budget | Forecast FY 2027/28 | Forecast FY 2028/29 | Forecast FY 2029/30 |
|---|----------------------------------|----------------------------------|------------------------|------------------------|------------------------|
| General Fund & Quality of Life (Measure DD) | | | | | |
| Salaries & Wages | 32,065,173 | 33,562,844 | 35,073,172 | 36,651,465 | 38,300,780 |
| Benefits | 10,964,096 | 11,698,067 | 12,240,027 | 12,771,980 | 13,343,944 |
| Pension & OPEB | 4,757,282 | 4,951,588 | 5,383,158 | 5,754,855 | 6,147,105 |
| Contractual Services (labor) | 30,820,569 | 31,095,189 | 32,422,925 | 33,638,927 | 35,025,164 |
| Operating Supp. & Equip. (non-labor) | 5,048,097 | 5,533,452 | 5,724,446 | 5,893,242 | 6,104,530 |
| Insurance & Liability | 2,455,963 | 2,869,507 | 3,156,458 | 3,230,207 | 3,308,406 |
| Capital Asset Investments (non-CIP) | 114,081 | 128,436 | 133,368 | 138,053 | 143,097 |
| Internal Charges & Leases | 486,031 | 523,135 | 543,487 | 562,834 | 583,672 |
| Capital, Transfers Out, & One-Time | 13,847,811 | 13,623,612 | 9,928,441 | 10,375,221 | 10,842,106 |
| Total General Fund & Measure DD | 100,559,103 | 103,985,830 | 104,605,481 | 109,016,784 | 113,798,804 |
| Special Revenue & Other Funds | | | | | |
| Internal Service Funds | | | | | |
| Facilities ISF | 2,772,654 | 2,969,642 | 3,118,124 | 3,274,030 | 3,437,732 |
| Fleet ISF | 2,569,677 | 2,395,504 | 2,515,279 | 2,641,043 | 2,773,095 |
| Information Technology ISF | 6,869,324 | 6,904,546 | 7,249,773 | 7,612,262 | 7,992,875 |
| Total Internal Service Funds | 12,211,655 | 12,269,692 | 12,883,177 | 13,527,335 | 14,203,702 |
| Special Revenue Funds | | | | | |
| Gas Tax | 3,182,307 | 3,339,424 | 3,506,395 | 3,646,651 | 3,756,051 |
| SB 1 Road Maint Rehab Fund | 3,350,000 | 2,900,000 | 2,987,000 | 3,061,675 | 3,122,909 |
| Measure A | 3,224,666 | 3,182,594 | 3,198,507 | 3,214,500 | 3,230,572 |
| SLESF | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| AQMD | 66,000 | - | - | - | - |
| Grant Fund | - | - | - | - | - |
| Public Edu and Gov Access | - | - | - | - | - |
| TUMF Fund | - | - | - | - | - |
| CDBG Fund | 560,000 | 560,000 | 560,000 | 560,000 | 560,000 |
| LLMD Funds | 979,138 | 991,378 | 1,025,554 | 1,030,682 | 1,035,835 |
| CSA Funds | 1,905,073 | 1,978,889 | 1,992,783 | 2,002,747 | 2,012,761 |
| DIF Funds (incl. RBBD/Quimby) | 1,885,553 | 891,303 | 3,372,710 | 3,541,346 | 3,718,413 |
| CFD (Maintenance) Funds | 7,611,735 | 7,823,625 | 8,585,658 | 8,757,371 | 8,932,519 |
| Total Special Revenue Funds | 22,914,472 | 21,817,213 | 25,378,608 | 25,964,972 | 26,519,059 |
| Capital Project Fund | | | | | |
| Capital Project Expenditures | 4,963,851 | 8,737,204 | - | - | - |
| Total Capital Project Fund | 4,963,851 | 8,737,204 | - | - | - |
| Bonded CFDs (Infrastructure) | | | | | |
| Bonded CFDs Expenditures | 39,968,233 | 22,978,314 | - | - | - |
| Total Bonded CFD Funds | 39,968,233 | 22,978,314 | - | - | - |
| Debt Service Fund | | | | | |
| Debt Service Expenditures | 1,724,506 | 1,724,692 | 1,759,186 | 1,794,370 | 1,830,257 |
| Total Debt Service Fund | 1,724,506 | 1,724,692 | 1,759,186 | 1,794,370 | 1,830,257 |
| Total Special Revenue & Other Funds Expenditures | \$81,782,717 | \$67,527,115 | \$40,020,971 | \$41,286,677 | \$42,553,019 |
| Total Citywide Budget Expenditures | \$182,341,820 | \$171,512,945 | \$144,626,452 | \$150,303,461 | \$156,351,823 |

CITY FOR
FAMILIES



**PERSONNEL &
STAFFING**

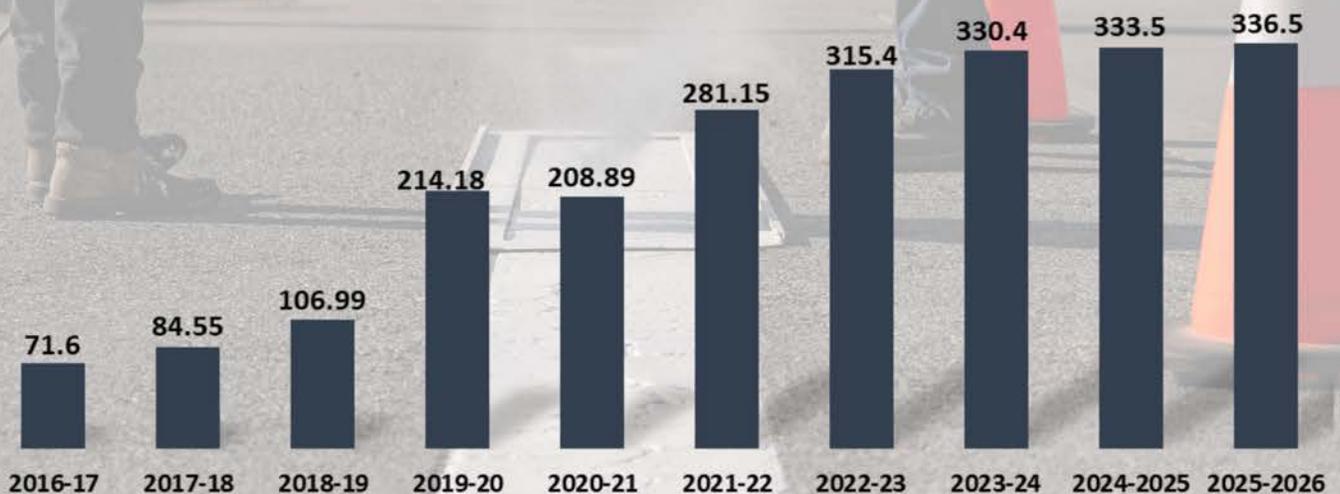
CITY FOR
FAMILIES



Population (10-Year History)



City Staffing (10-Year History)



FY 2025/26 includes 306 full-time benefited positions and 30.5 part-time non-benefited positions.

CITY FOR
FAMILIES

SUMMARY OF CHANGES IN AUTHORIZED POSITIONS



For FY 2025/26, the City has budgeted for 306 full-time equivalent (FTE) benefited positions and 30.5 part-time non-benefited positions, for a total of 336.5 FTEs. A Class and Comp Study was initiated and completed during FY 2023/24.

A total net of 3 additional FTE positions are included as part of the FY 2025/26 budget and are detailed below. Additionally, funding for part-time (PT) personnel is increased by \$41K to support labor cost increases and recruitment/retention efforts. Lastly, the existing PT Management Aide position in Community Development is retained.

No additional requests are budgeted for FY 2026/27. Needs for additional staffing levels will be evaluated at the Mid-year and Mid-cycle reviews.

General Fund:

Community Development Department

The Planning Division, under the direction of the Community Development Director, requested the defunding of an existing, vacant Assistant Planner position to help offset the additional Building Permit Technician position in the Building & Safety Division. This Building Permit Technician was requested to support existing workload levels.

Public Works Department

The Engineering Division, under the direction of the Public Works Director, requested the additional position of one Associate Engineer to support upcoming stormwater (NPDES) program regulation and program requirements.

Finance Department

The department, under the direction of the Chief Financial Officer, requested the reclassification of one Senior Accountant position into a Principal Accountant position to support Financial Reporting and General Accounting operations.

Community Development Block Grant Fund & General Fund:

Community Development Department

The CDBG & Housing Division, under the direction of the Community Development Director, requested retaining the existing PT Management Aide to provide continued support to the Senior Minor Home Repair Program and other programs/activities.

Special Districts Funds:

Community Services Department

The Parks Division, under the direction of the Community Services Director, requested two additional Park Maintenance Worker II positions based on the need for additional landscape and park maintenance staff as service areas expand.

CITY OF MENIFEE WAGE & BENEFIT SUMMARY



The City of Menifee offers a competitive salary and benefits package to its employees. The City utilizes a step and grade salary matrix similar to most governmental institutions whereby each paygrade offers six steps. Each step within the paygrade is equivalent to a 5% increase over the lower step.

Currently the City has six represented labor groups: General Employees, Professional Employees, Mid-Management Employees, Police Management, Police Officers, and Police Professional Employees Association. The City offered a cost-of-living adjustment on July 1, 2024, ranging from 3% to 4% and will provide a cost-of-living adjustment on July 1, 2025, ranging from 4% to 5% as well. All six employee-represented labor groups have agreements through FY 2026/2027.



General Employees:

Retirement: Employees are covered by the California Public Employees' Retirement System (CalPERS). The formula used is 2% at 62 for employees new to CalPERS, hired on or after Jan. 1, 2013. For Classic CalPERS members the formula used is 2.7% at 55. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City participates in the Medicare Program.

Deferred compensation: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS.



Flexible spending account and dependent care: The City offers a Flexible Spending Account that allows employees to set aside pre-tax dollars to pay for eligible health insurance premiums, health care expenses, and childcare.

Sick leave: An employee accrues 4 hours of sick leave per pay period. There is no limit on the amount of accrual.

Personal leave: New hires accrue personal leave at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) working days after 3 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

Holidays: There are 15 paid holidays per year, including one floating holiday and a Wellness Day.

Medical, dental and vision insurance: The City provides a monthly allocation of \$1,500 for employees only and **\$2,100 for employees who select employee + 1 or family coverage**. This monthly allowance may be applied toward the cost of any benefit made available by the City at the option of the employee. Medical insurance is available through CalPERS for employee and eligible dependents.

Dental, Vision, and Life Insurance are available for employees and eligible dependents, paid for with the same \$1,500 (or **\$2,100 for employee + 1 or family**) allocation as medical insurance.



Education incentive pay: Employees will receive an education incentive for a bachelor's degree or professional certification in the amount of 2% or master's degree in the amount of 4% which is above the minimum job requirement. This benefit is not cumulative.

Education reimbursement: Employees may request up to \$3,000 per fiscal year for expenses incurred for tuition, books, and fees for college-level or job-related courses or degree curricula upon prior approval.

Bilingual pay: Employees designated by their supervisors as using Spanish as a regular part of their job and passing an exam receive \$125 per month for speaking Spanish and \$175 per month for speaking and writing Spanish.

Boot & tool allowance: Employees required to wear safety boots receive an annual boot allowance of \$300. Employees who work in a Fleet Mechanic position who utilize their personal tools for City use are given an annual tool allowance of \$2,000.



Executive Employees: (In Addition to General Employees)

Deferred compensation: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS. Annually the City will contribute into the Executive's 401(a) deferred compensation account the amount of: 5% of base pay for Directors and 2.5% of base pay for Deputy Directors.

Education incentive pay: Executives will receive an education incentive for a master's degree or professional certification which is above the minimum job requirement, in the amount of 5% for Directors and 2.5% for Deputy Directors. This benefit is not cumulative. There is also \$3,000 per year available for tuition reimbursement.

Personal leave: New hires accrue personal leave at the rate of 4.62 hours per pay period, increasing to 6.15 hours per pay period after 4 years of employment and 7.69 hours per pay period after 5 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.



Public Safety Employees:

Hiring bonus: Upon successful background investigation and offer of employment, all Sworn Safety personnel will be given a \$5,000 Hiring Bonus, the 1st \$2,500 installment upon hire and the 2nd installment upon successful completion of training.

Annual retention bonus: Upon completion of one year of employment, and on each employment anniversary date thereafter, all Sworn Safety personnel will be given a \$5,000 Retention Bonus.

Retirement: Sworn safety employees are covered by the CalPERS system. The formula used is 2.7% at 57. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City participates in the Medicare Program.

Deferred compensation: Annually the City will contribute into the Officer's 457(b) deferred compensation account the amount of:

Captain - \$5,000, Lieutenant - \$4,000, Sergeant - \$3,000, Officer - \$3,000

Personal leave: New hires accrue at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) working days after 4 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

Education incentive pay: For degrees exceeding the minimum job requirements, **Safety personnel will receive 4% of base pay for a bachelor's degree and 6% of base pay for a master's degree.** This benefit is not cumulative. There is also \$4,000 per year available for tuition reimbursement. Peace Officer Standards & Training (POST) certifications provide additional percentage-based benefits, depending on specific certifications and rank.

Bilingual pay: Employees designated by their supervisors as using Spanish as a regular part of their job and passing an exam receive \$125 per month for speaking Spanish and \$175 per month for speaking and writing Spanish.

OTHER BENEFITS

Additional benefits are covered for each employee labor group including life insurance, cell phone stipends, longevity pay, special assignment pay for Sworn Officers, and executive leave. An full list of benefits available to each group is available on the City website listed below, under the header "Benefit Summaries."

<https://www.cityofmenifee.us/HumanResources>



CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

| DEPARTMENT & POSITION TITLE | Adopted FY 24/25 (from FY 23/24) | Position Changes Under City Manager Approval | Position Changes FY 23/24 | Position Changes Mid-cycle & Mid-year FY 24/25 | Amended Mid-year FY 24/25 | New Position Requests & Reclasses FY 25/26 | Proposed FY 25/26 | Proposed FY 26/27 |
|--|----------------------------------|--|---------------------------|--|---------------------------|--|-------------------|-------------------|
| CITY CLERK DEPARTMENT | | | | | | | | |
| City Clerk | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Assistant City Clerk | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Records Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Receptionist | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 6.0 | 0.0 | 0.0 | 0.0 | 6.0 | 0.0 | 6.0 | 6.0 |
| CITY EXECUTIVE OFFICE | | | | | | | | |
| City Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Assistant City Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Deputy City Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Assistant to the City Manager | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Senior Management Analyst | 0.0 | 1.0 | | | 1.0 | | 1.0 | 1.0 |
| Management Analyst | 1.0 | (1.0) | | | 0.0 | | 0.0 | 0.0 |
| Executive Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Public Information & Legislative Affairs Officer | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Media & Production Coordinator | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Audio Visual (AV) Coordinator | 0.0 | 1.0 | | | 1.0 | | 1.0 | 1.0 |
| Public Information Specialist | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Media Specialist | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| AV System Technician | 0.0 | 1.0 | | | 1.0 | | 1.0 | 1.0 |
| | 10.0 | 2.0 | 0.0 | (1.0) | 11.0 | 0.0 | 11.0 | 11.0 |
| COMMUNITY DEVELOPMENT | | | | | | | | |
| Community Development Director | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Deputy Community Development | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Principal Planner | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Senior Planner | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Associate Planner | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| Assistant Planner | 2.0 | | | | 2.0 | (1.0) | 1.0 | 1.0 |
| Senior Management Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Aide (PT) | 0.5 | | | | 0.5 | | 0.5 | 0.5 |
| Planning Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Building Official | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Building/Safety Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Plans Examiner II | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Senior Building Inspector | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Building Inspector II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Building Inspector | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| Management Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Permit Center Coordinator | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Building Permit Technician | 3.0 | | | | 3.0 | 1.0 | 4.0 | 4.0 |
| Office Specialist II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 30.5 | 0.0 | 0.0 | 0.0 | 30.5 | 0.0 | 30.5 | 30.5 |
| COMMUNITY SERVICES | | | | | | | | |
| Community Services Director | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Park/Landscape Maintenance Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Community Services Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Community Services Supervisor | 1.0 | | | | 1.0 | | 1.0 | 1.0 |

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

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|---|----------------------------------|--|---------------------------|--|---------------------------|--|-------------------|-------------------|
| Senior Management Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst I | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Field Supervisor | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Community Services Coordinator | 4.0 | | | | 4.0 | | 4.0 | 4.0 |
| Park Ranger | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Sr. Park Maintenance Worker | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Park Maintenance Worker II | 7.0 | | | | 7.0 | 2.0 | 9.0 | 9.0 |
| Sr. Facility Maintenance Worker | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Facilities Maintenance Worker II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Office Aide (Part-Time) | 0.5 | | | | 0.5 | | 0.5 | 0.5 |
| PT Community Services Specialist | 2.3 | | | | 2.3 | | 2.3 | 2.3 |
| PT Aquatics - Pool Manager | 0.0 | | 0.4 | | 0.4 | | 0.4 | 0.4 |
| PT Aquatics - Lifeguard | 0.0 | | 1.4 | | 1.4 | | 1.4 | 1.4 |
| PT Aquatics - Water Safety Instructor | 0.0 | | 2.6 | | 2.6 | | 2.6 | 2.6 |
| Part Time Leader, Instructor, Maintenance(Full Time | 22.7 | | 0.2 | | 22.8 | | 22.8 | 22.8 |
| | 50.4 | 0.0 | 4.6 | 1.0 | 56.0 | 2.0 | 58.0 | 58.0 |
| ECONOMIC DEVELOPMENT | | | | | | | | |
| Economic Development Director | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Economic Development Manager | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Sr. Management Analyst | 1.0 | (1.0) | | | 0.0 | | 0.0 | 0.0 |
| Management Analyst I | 0.0 | 1.0 | | | 1.0 | | 1.0 | 1.0 |
| Management Aide | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Office Specialist II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 5.0 | 0.0 | 0.0 | 0.0 | 5.0 | 0.0 | 5.0 | 5.0 |
| FINANCE DEPARTMENT | | | | | | | | |
| Chief Financial Officer (CFO) | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| ERP Project Administrative Services Director (Limited Term) | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Deputy Finance Director | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Finance Manager | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Principal Accountant | 1.0 | | | | 1.0 | 1.0 | 2.0 | 2.0 |
| Financial Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Sr. Accountant | 1.0 | | | | 1.0 | (1.0) | 0.0 | 0.0 |
| Sr. Accountant/Budget & Grants | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Aide | 0.0 | | | | 0.0 | | 0.0 | 0.0 |
| Accountant I | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Accountant Trainee I | 0.0 | | | | 0.0 | | 0.0 | 0.0 |
| Contract/Purchasing Specialist | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Senior Accounting Technician | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Accounting Technician II | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Contract/Purchasing Technician II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Contract/Purchasing Technician I | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Accounting Technician I | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Accounting Technician I | 1.0 | | 1.0 | | 2.0 | | 2.0 | 2.0 |
| Accounting Assistant | 1.0 | | (1.0) | | 0.0 | | 0.0 | 0.0 |
| Cashier | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 22.0 | 0.0 | 0.0 | (1.0) | 21.0 | 0.0 | 21.0 | 21.0 |

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
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|---|----------------------------------|--|---------------------------|--|---------------------------|--|-------------------|-------------------|
| FIRE DEPARTMENT | | | | | | | | |
| Fire Permit Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Office Specialist II | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| | 2.0 | 0.0 | 0.0 | (1.0) | 1.0 | 0.0 | 1.0 | 1.0 |
| HUMAN RESOURCES DEPARTMENT | | | | | | | | |
| Human Resources Director | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Deputy Human Resources Director | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Human Resources Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Human Resources Analyst | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Risk / Emergency Mngt. Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Risk / Emergency Mngt. Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Human Resources Technician | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Human Resources Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 9.0 | 0.0 | 0.00 | 0.00 | 9.0 | 0.0 | 9.0 | 9.00 |
| INFORMATION TECHNOLOGY | | | | | | | | |
| Chief Information Officer | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Information Technology (IT) Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| IT Supervisor | 0.0 | | | | 0.0 | | 0.0 | 0.0 |
| Cybersecurity Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Geographic Information System (GIS) Coordinator | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| GIS Analyst | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| IT Analyst | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| Management Analyst II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| IT Technician | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| GIS Technician | 2.0 | | | (1.0) | 1.0 | | 1.0 | 1.0 |
| Audio Visual (AV) Coordinator | 1.0 | (1.0) | | | 0.0 | | 0.0 | 0.0 |
| AV System Technician | 1.0 | (1.0) | | | 0.0 | | 0.0 | 0.0 |
| | 15.0 | (2.0) | 0.0 | 0.0 | 13.0 | 0.0 | 13.0 | 13.0 |
| POLICE DEPARTMENT | | | | | | | | |
| Chief of Police | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Police Captain | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Police Lieutenant | 4.0 | | | 1.0 | 5.0 | | 5.0 | 5.0 |
| Police Support Services Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Police Sergeant | 12.0 | | | (1.0) | 11.0 | | 11.0 | 11.0 |
| Budget and Grants Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Senior Police Personnel & | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Crime Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Police Officer | 74.0 | | | | 74.0 | | 74.0 | 74.0 |
| Police Records Supervisor | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Crime Scene/Property & Evidence Specialist | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Sr. Community Service Officer | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Community Service Officer II | 6.0 | | | | 6.0 | | 6.0 | 6.0 |
| Investigative Specialist II | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| Community Engagement | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Executive Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Sr. Police Records Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Property Room Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

| DEPARTMENT & POSITION TITLE | Adopted FY 24/25 (from FY 23/24) | Position Changes Under City Manager Approval | Position Changes FY 23/24 | Position Changes Mid-cycle & Mid-year FY 24/25 | Amended Mid-year FY 24/25 | New Position Requests & Reclasses FY 25/26 | Proposed FY 25/26 | Proposed FY 26/27 |
|--|----------------------------------|--|---------------------------|--|---------------------------|--|-------------------|-------------------|
| Police Records Technician | 5.0 | | | | 5.0 | | 5.0 | 5.0 |
| Administrative Assistant | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Part-time: Cadets | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| | 122.0 | 0.0 | 0.0 | 0.0 | 122.0 | 0.0 | 122.0 | 122.0 |
| POLICE DEPARTMENT - CODE ENFORCEMENT DIVISION | | | | | | | | |
| Code Enforcement Manager | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Code Enforcement Supervisor | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| Senior Code Enforcement Officer | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Code Enforcement Officer II | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Code Enforcement Officer I | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Code Enforcement Technician | 1.0 | | | 1.0 | 2.0 | | 2.0 | 2.0 |
| Office Specialist II | 1.0 | | | (1.0) | 0.0 | | 0.0 | 0.0 |
| | 8.0 | 0.0 | 0.0 | 0.0 | 8.0 | 0.0 | 8.0 | 8.0 |
| PUBLIC WORKS | | | | | | | | |
| Director of Public Works | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Deputy Director of Public Works/City Engineer | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Assistant City Engineer | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Engineering Manager (CIP) | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Principal Engineer | 1.0 | | 1.0 | | 2.0 | | 2.0 | 2.0 |
| Senior Engineer | 3.0 | | | | 3.0 | | 3.0 | 3.0 |
| Senior Engineer (PT) | 0.5 | | (0.5) | | 0.0 | | 0.0 | 0.0 |
| Associate Engineer | 5.0 | | | | 5.0 | 1.0 | 6.0 | 6.0 |
| Assistant Engineer | 2.0 | | (1.0) | | 1.0 | | 1.0 | 1.0 |
| Public Works Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Construction Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Project Manager | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Financial Analyst | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Senior Public Works Inspector | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Public Works Maintenance Supervisor | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 0.0 | | 1.0 | 1.0 | 2.0 | | 2.0 | 2.0 |
| Management Analyst I | 2.0 | | (1.0) | | 1.0 | | 1.0 | 1.0 |
| Public Works Inspector II | 1.0 | | | 1.0 | 2.0 | | 2.0 | 2.0 |
| Public Works Inspector I | 2.0 | | | (1.0) | 1.0 | | 1.0 | 1.0 |
| Fleet Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Engineering Technician II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Engineering Technician I | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Fleet & Equipment Supervisor | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Senior Fleet Technician | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Fleet Services Worker | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Senior Street Maintenance | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Heavy Equipment Operator | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| Management Aide | 0.0 | | | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 2.0 | | | (1.0) | 1.0 | | 1.0 | 1.0 |
| Street Maintenance Worker II | 9.0 | | | | 9.0 | | 9.0 | 9.0 |
| Street Maintenance Worker I | 2.0 | | | | 2.0 | | 2.0 | 2.0 |
| Office Specialist II | 1.0 | | | | 1.0 | | 1.0 | 1.0 |
| | 50.5 | 0.0 | (0.5) | 1.0 | 51.0 | 1.0 | 52.0 | 52.0 |
| TOTAL | 330.4 | 0.0 | 4.1 | (1.0) | 333.5 | 3.0 | 336.5 | 336.5 |

CITY OF MENIFEE
FISCAL YEARS 2025/2026 & 2026/2027 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

| DEPARTMENT & POSITION TITLE | Adopted FY 24/25 (from FY 23/24) | Position Changes Under City Manager Approval | Position Changes FY 23/24 | Position Changes Mid-cycle & Mid-year FY 24/25 | Amended Mid-year FY 24/25 | New Position Requests & Reclasses FY 25/26 | Proposed FY 25/26 | Proposed FY 26/27 |
|-----------------------------|---|--|---------------------------------|--|---------------------------------|--|----------------------|----------------------|
|-----------------------------|---|--|---------------------------------|--|---------------------------------|--|----------------------|----------------------|

| PERSONNEL RECLASSIFICATIONS (FY 2025/2026 REQUESTS) | | |
|---|--|---|
| <u>DEPARTMENT</u> | <u>EXISTING POSITION TITLE (RECLASSIFIED FROM)</u> | <u>NEW POSITION TITLE (RECLASSIFIED TO)</u> |
| Finance | 1 <u>Sr. Accountant</u> | 1 <u>Principal Accountant</u> |
| TOTAL | 1 | 1 |

| PERSONNEL REQUESTS (FY 2025/2026 & FY 2026/2027 REQUESTS) | | |
|---|-------------------------------------|--|
| <u>DEPARTMENT</u> | <u>FY 2025/2026 POSITION TITLE</u> | <u>FY 2026/2027 POSITION TITLE</u> |
| Public Works & Engineering | 1 Associate Engineer (NPDES) | Requests for FY 2026/2027 will be revisited at the Mid-year and Mid-cycle reviews, dependent upon funding. |
| Community Development | -1 Assistant Planner | |
| Community Development | 1 Building Permit Technician | |
| Community Services | 2 <u>Park Maintenance Worker II</u> | |
| TOTAL | 3 | |



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

| | |
|--|------------------------------------|
| | FY2025/26 Reclassification Request |
| | FY2025/26 New Personnel Request |

| Department | Title Classification | Group | FTE | Annual Salary Ranges | | | |
|-----------------------|--|----------|---------|----------------------|------------|------|--------------|
| | | | | Step | From | Step | To |
| Council | Council Member | Elec | Elected | n/a | | n/a | \$ 22,800.00 |
| Council | Council Member | Elec | Elected | n/a | | n/a | \$ 22,800.00 |
| Council | Council Member | Elec | Elected | n/a | | n/a | \$ 22,800.00 |
| Council | Council Member | Elec | Elected | n/a | | n/a | \$ 22,800.00 |
| Council | Mayor | Elec | Elected | n/a | | n/a | \$ 24,000.00 |
| | | | | | | | |
| City Executive Office | City Manager | Contract | 1.0 | n/a | - | n/a | \$ 335,253 |
| City Executive Office | Assistant City Manager | Contract | 1.0 | 625 | \$ 214,876 | 675 | \$ 275,735 |
| City Executive Office | Deputy City Manager | Contract | 1.0 | 615 | \$ 204,422 | 665 | \$ 262,320 |
| City Executive Office | Assistant to the City Manager | Conf | - | 525 | \$ 130,492 | 575 | \$ 167,450 |
| City Executive Office | Sr. Management Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| City Executive Office | Executive Assistant | Conf | 1.0 | 387 | \$ 65,564 | 437 | \$ 84,134 |
| | | | | | | | |
| Communications | Public Information & Legislative Affairs Officer | Conf | 1.0 | 535 | \$ 137,165 | 585 | \$ 176,014 |
| Communications | Media & Production Coordinator | Gen | 1.0 | 432 | \$ 82,061 | 482 | \$ 105,303 |
| Communications | Public Information Specialist | Gen | 1.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| Communications | Media Specialist | Gen | 1.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| | | | | | | | |
| City Clerk | City Clerk | Contract | 1.0 | 579 | \$ 170,824 | 629 | \$ 219,206 |
| City Clerk | Assistant City Clerk | Conf | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| City Clerk | Management Analyst | Prof | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| City Clerk | Administrative Assistant | Gen | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| City Clerk | Records Technician | Gen | 1.0 | 347 | \$ 53,706 | 397 | \$ 68,917 |
| City Clerk | Receptionist | Gen | 1.0 | 284 | \$ 39,225 | 334 | \$ 50,334 |
| | | | | | | | |
| Code Enforcement | Code Enforcement Manager | Mid | 1.0 | 516 | \$ 124,764 | 566 | \$ 160,100 |
| Code Enforcement | Senior Code Enforcement Officer | Gen | 2.0 | 430 | \$ 81,247 | 480 | \$ 104,258 |
| Code Enforcement | Code Enforcement Officer II | Gen | 2.0 | 409 | \$ 73,168 | 459 | \$ 93,891 |
| Code Enforcement | Code Enforcement Officer I | Gen | 1.0 | 387 | \$ 65,564 | 437 | \$ 84,134 |
| Code Enforcement | Code Enforcement Technician | Gen | 2.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| Code Enforcement | Office Specialist II | Gen | - | 318 | \$ 46,474 | 368 | \$ 59,636 |
| | | | | | | | |
| CD: Planning | Community Development Director | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| CD: Planning | Deputy Community Development Director | Contract | 1.0 | 564 | \$ 158,511 | 614 | \$ 203,405 |
| CD: Planning | Principal Planner | Mid | 2.0 | 516 | \$ 124,764 | 566 | \$ 160,100 |
| CD: Planning | Senior Planner | Prof | 2.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| CD: Planning | Senior Management Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| CD: Planning | Associate Planner | Gen | 3.0 | 449 | \$ 89,323 | 499 | \$ 114,621 |
| CD: Planning | Management Analyst II | Prof | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| CD: Planning | Management Aide (Part-Time)(Limited Term) | PT | 0.5 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| CD: Planning | Assistant Planner | Gen | 1.0 | 430 | \$ 81,247 | 480 | \$ 104,258 |
| CD: Planning | Planning Technician | Gen | 1.0 | 395 | \$ 68,233 | 445 | \$ 87,558 |
| CD: Planning | Administrative Assistant | Gen | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

| | |
|--|------------------------------------|
| | FY2025/26 Reclassification Request |
| | FY2025/26 New Personnel Request |

| Department | Title Classification | Group | FTE | Annual Salary Ranges | | | |
|--------------------------------|--|------------|------------|-------------------------------------|------------------|------------|------------------|
| | | | | Step | From | Step | To |
| CD: Building and Safety | Building Official | Mid | 1.0 | 547 | \$ 145,625 | 597 | \$ 186,870 |
| CD: Building and Safety | Building/Safety Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| CD: Building and Safety | Plans Examiner II | Gen | 2.0 | 453 | \$ 91,123 | 503 | \$ 116,931 |
| CD: Building and Safety | Senior Building Inspector | Gen | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| CD: Building and Safety | Management Analyst | Prof | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| CD: Building and Safety | Permit Center Coordinator | Prof | 1.0 | 432 | \$ 82,061 | 482 | \$ 105,303 |
| CD: Building and Safety | Building Inspector II | Gen | 1.0 | 432 | \$ 82,061 | 482 | \$ 105,303 |
| CD: Building and Safety | Building Inspector | Gen | 3.0 | 420 | \$ 77,294 | 470 | \$ 99,186 |
| CD: Building and Safety | Building Permit Technician II | Gen | 1.0 | 409 | \$ 73,168 | 459 | \$ 93,891 |
| CD: Building and Safety | Building Permit Technician | Gen | 3.0 | 395 | \$ 68,233 | 445 | \$ 87,558 |
| CD: Building and Safety | Office Specialist II | Gen | 1.0 | 318 | \$ 46,474 | 368 | \$ 59,636 |
| Community Services | | | | | | | |
| Community Services | Community Services Director | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| Community Services | Park/Landscape Maintenance Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Community Services | Community Services Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Community Services | Sr. Management Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Community Services | Community Services Supervisor | Prof | 1.0 | 449 | \$ 89,323 | 499 | \$ 114,621 |
| Community Services | Management Analyst II | Prof | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Community Services | Management Analyst I | Prof | - | 443 | \$ 86,689 | 493 | \$ 111,242 |
| Community Services | Field Supervisor (Parks/Landscape) | Prof | 1.0 | 420 | \$ 77,294 | 470 | \$ 99,186 |
| Community Services | Field Supervisor (Facilities) | Prof | 1.0 | 420 | \$ 77,294 | 470 | \$ 99,186 |
| Community Services | Community Services Coordinator | Gen | 4.0 | 383 | \$ 64,269 | 433 | \$ 82,472 |
| Community Services | Park Ranger | Gen | 2.0 | 383 | \$ 64,269 | 433 | \$ 82,472 |
| Community Services | Sr. Park Maintenance Worker | Gen | 2.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Community Services | Sr. Facility Maintenance Worker | Gen | 1.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Community Services | Administrative Assistant | Gen | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| Community Services | Park Maintenance Worker II | Gen | 9.0 | 360 | \$ 57,304 | 410 | \$ 73,534 |
| Community Services | Facilities Maintenance Worker II | Gen | 1.0 | 360 | \$ 57,304 | 410 | \$ 73,534 |
| Part-Time Staff | | | | Hourly Rates (4 Steps Total) | | | |
| Community Services | Community Services Specialist (Part-Time) | PT | 2.25 | N/A | \$ 20.19 | to | \$ 23.45 |
| Community Services | Part Time Pool Manager (Full Time Equivalents) | PT | 0.40 | N/A | \$ 20.19 | to | \$ 23.45 |
| Community Services | Part Time Water Safety Instructors (Full Time Equivalents) | PT | 2.60 | N/A | \$ 18.50 | to | \$ 21.49 |
| Community Services | Park Maintenance Attendant (Full Time Equivalents) | PT | 6.00 | N/A | \$ 18.00 | to | \$ 20.91 |
| Community Services | Office Aide (Part-Time) | PT | 0.5 | N/A | \$ 17.75 | to | \$ 20.61 |
| Community Services | Part Time Leader II (Full Time Equivalents) | PT | 5.00 | N/A | \$ 17.75 | to | \$ 20.61 |
| Community Services | Part Time Lifeguard (Full Time Equivalents) | PT | 1.38 | N/A | \$ 17.25 | to | \$ 20.03 |
| Community Services | Part Time Leader I, Instructor, (Full Time Equivalents) | PT | 11.84 | N/A | \$ 16.75 | to | \$ 19.45 |
| Economic Development | | | | | | | |
| Economic Development | Economic Development Director | Contract | - | 595 | \$ 185,015 | 645 | \$ 237,416 |
| Economic Development | Economic Development Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Economic Development | Management Analyst | Conf | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| Economic Development | Management Aide | Gen | 2.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| Economic Development | Office Specialist II | Gen | 1.0 | 318 | \$ 46,474 | 368 | \$ 59,636 |



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

| | |
|--|------------------------------------|
| | FY2025/26 Reclassification Request |
| | FY2025/26 New Personnel Request |

| Department | Title Classification | Group | FTE | Annual Salary Ranges | | | |
|------------------------|---|----------|-----|----------------------|------------|------|------------|
| | | | | Step | From | Step | To |
| Finance | Chief Financial Officer | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| Finance | ERP Project Administrative Svs. Director (Limited Term) | Contract | - | n/a | - | n/a | \$ 221,874 |
| Finance | Deputy Finance Director | Contract | 1.0 | 564 | \$ 158,511 | 614 | \$ 203,405 |
| Finance | Finance Manager | Mid/Conf | 2.0 | 534 | \$ 136,483 | 584 | \$ 175,138 |
| Finance | Principal Accountant | Mid/Conf | 2.0 | 516 | \$ 124,764 | 566 | \$ 160,100 |
| Finance | Financial Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Finance | Senior Accountant | Prof | - | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Finance | Senior Accountant (Budget & Grants) | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Finance | Accountant I | Prof | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| Finance | Contract/Purchasing Specialist | Gen | 1.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| Finance | Senior Accounting Technician | Gen | 2.0 | 396 | \$ 68,574 | 446 | \$ 87,996 |
| Finance | Accounting Technician II | Gen | 2.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Finance | Contract/Purchasing Technician II | Gen | 1.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Finance | Administrative Assistant | Gen | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| Finance | Contract/Purchasing Technician I | Gen | 1.0 | 354 | \$ 55,614 | 404 | \$ 71,366 |
| Finance | Accounting Technician I (Business License) | Gen | 1.0 | 354 | \$ 55,614 | 404 | \$ 71,366 |
| Finance | Accounting Technician I | Gen | 2.0 | 354 | \$ 55,614 | 404 | \$ 71,366 |
| Finance | Accounting Assistant | Gen | - | 330 | \$ 49,340 | 380 | \$ 63,315 |
| Finance | Cashier | Gen | 1.0 | 318 | \$ 46,474 | 368 | \$ 59,636 |
| | | | | | | | |
| Human Resources | Human Resources Director | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| Human Resources | Deputy Human Resources Director | Contract | - | 564 | \$ 158,511 | 614 | \$ 203,405 |
| Human Resources | Human Resources Manager | Conf | 1.0 | 534 | \$ 136,483 | 584 | \$ 175,138 |
| Human Resources | Human Resources Analyst | Conf | 2.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Human Resources | Human Resources Analyst (Risk/Emergency Mgmt.) | Conf | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Human Resources | Human Resources Technician (Risk/Emergency Mgmt.) | Conf | 1.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Human Resources | Human Resources Technician | Conf | 2.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Human Resources | Human Resources Assistant | Conf | 1.0 | 340 | \$ 51,863 | 390 | \$ 66,552 |
| | | | | | | | |
| Information Technology | Chief Information Officer | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| Information Technology | Information Technology Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Information Technology | Information Technology Manager (Cybersecurity) | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Information Technology | Geographic Information System Coordinator | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Information Technology | Audio Visual (AV) System Coordinator | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Information Technology | Information Technology Analyst | Prof | 4.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Information Technology | Management Analyst II | Prof | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Information Technology | Information Technology Technician | Gen | 3.0 | 396 | \$ 68,574 | 446 | \$ 87,996 |
| Information Technology | Geographic Information System Technician | Gen | 1.0 | 396 | \$ 68,574 | 446 | \$ 87,996 |
| Information Technology | Audio Visual (AV) System Technician | Gen | 1.0 | 396 | \$ 68,574 | 446 | \$ 87,996 |
| | | | | | | | |
| Fire | Fire Permit Technician | Gen | 1.0 | 395 | \$ 68,233 | 445 | \$ 87,558 |
| Fire | Office Specialist II | Gen | - | 318 | \$ 46,474 | 368 | \$ 59,636 |
| | | | | | | | |



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

| | |
|--|------------------------------------|
| | FY2025/26 Reclassification Request |
| | FY2025/26 New Personnel Request |

| Department | Title Classification | Group | FTE | Annual Salary Ranges | | | |
|--------------------------|---|----------|------|----------------------|------------|-------|------------|
| | | | | Step | From | Step | To |
| Police | Chief of Police | Contract | 1.0 | PC625 | \$ 217,024 | PC675 | \$ 278,491 |
| Police | Police Captain | PMA | 2.0 | PM587 | \$ 176,377 | PM637 | \$ 226,332 |
| Police | Police Lieutenant | PMA | 5.0 | PL557 | \$ 148,216 | PL607 | \$ 190,195 |
| Police | Police Support Services Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Police | Police Sergeant | PMA | 11.0 | PS518 | \$ 119,529 | PS568 | \$ 153,383 |
| Police | Budget and Grants Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Police | Senior Police Personnel & Training Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Police | Crime Analyst | Prof | 1.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Police | Police Officer | POA | 74.0 | P467 | \$ 91,244 | P517 | \$ 117,086 |
| Police | Police Records Supervisor | Prof | 1.0 | 430 | \$ 81,247 | 480 | \$ 104,258 |
| Police | Sr. Community Service Officer | PEA Misc | 1.0 | 429 | \$ 80,843 | 479 | \$ 103,739 |
| Police | Crime Scene/Property & Evidence Specialist | PEA Misc | 2.0 | 420 | \$ 77,294 | 470 | \$ 99,186 |
| Police | Community Service Officer II | PEA Misc | 6.0 | 409 | \$ 73,168 | 459 | \$ 93,890 |
| Police | Investigative Specialist II | PEA Misc | 3.0 | 409 | \$ 73,168 | 459 | \$ 93,890 |
| Police | Community Engagement Specialist | PEA Misc | 1.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| Police | Executive Assistant | Conf | 1.0 | 387 | \$ 65,564 | 437 | \$ 84,134 |
| Police | Sr. Police Records Technician | PEA Misc | 1.0 | 397 | \$ 68,917 | 447 | \$ 88,436 |
| Police | Property Room Technician | | 1.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Police | Police Records Technician | PEA Misc | 5.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Police | Administrative Assistant | PEA Misc | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| Police | Cadets (Part-Time) | N/A | 2.0 | N/A | \$ 17,534 | N/A | \$ 20,363 |
| | | | | | | | |
| Public Works/Engineering | Director of Public Works and Engineering | Contract | 1.0 | 605 | \$ 194,477 | 655 | \$ 249,557 |
| Public Works/Engineering | Deputy Director of Public Works/City Engineer | Contract | 1.0 | 570 | \$ 163,326 | 620 | \$ 209,584 |
| Public Works/Engineering | Engineering Manager (Capital Improvement Program) | Mid | 1.0 | 564 | \$ 158,511 | 614 | \$ 203,405 |
| Public Works/Engineering | Assistant City Engineer | Mid | 1.0 | 547 | \$ 145,625 | 597 | \$ 186,870 |
| Public Works/Engineering | Principal Engineer | Mid | 2.0 | 534 | \$ 136,483 | 584 | \$ 175,138 |
| Public Works/Engineering | Public Works Manager | Mid | 1.0 | 525 | \$ 130,492 | 575 | \$ 167,450 |
| Public Works/Engineering | Construction Manager | Mid | 1.0 | 516 | \$ 124,764 | 566 | \$ 160,100 |
| Public Works/Engineering | Senior Engineer (Part-Time) | Prof | - | 504 | \$ 117,516 | 554 | \$ 150,799 |
| Public Works/Engineering | Senior Engineer | Prof | 3.0 | 504 | \$ 117,516 | 554 | \$ 150,799 |
| Public Works/Engineering | Project Manager | Gen | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Public Works/Engineering | Associate Engineer | Gen | 6.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Public Works/Engineering | Financial Analyst | Prof | 1.0 | 481 | \$ 104,779 | 531 | \$ 134,456 |
| Public Works/Engineering | Senior Public Works Inspector | Gen | 2.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Public Works/Engineering | Fleet & Equipment Supervisor | Prof | 1.0 | 449 | \$ 89,323 | 499 | \$ 114,621 |
| Public Works/Engineering | Public Works Maintenance Supervisor | Prof | 1.0 | 449 | \$ 89,323 | 499 | \$ 114,621 |
| Public Works/Engineering | Assistant Engineer | Gen | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| Public Works/Engineering | Management Analyst II | Prof | 2.0 | 462 | \$ 95,306 | 512 | \$ 122,299 |
| Public Works/Engineering | Management Analyst I | Prof | 1.0 | 443 | \$ 86,689 | 493 | \$ 111,242 |
| Public Works/Engineering | Public Works Inspector II | Gen | 2.0 | 430 | \$ 81,247 | 480 | \$ 104,258 |
| Public Works/Engineering | Public Works Inspector I | Gen | 1.0 | 409 | \$ 73,168 | 459 | \$ 93,891 |
| Public Works/Engineering | Senior Fleet Technician | Gen | 1.0 | 420 | \$ 77,294 | 470 | \$ 99,186 |
| Public Works/Engineering | Fleet Technician | Gen | 1.0 | 395 | \$ 68,233 | 445 | \$ 87,558 |



CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2025-2026

| | |
|--|------------------------------------|
| | FY2025/26 Reclassification Request |
| | FY2025/26 New Personnel Request |

| Department | Title Classification | Group | FTE | Annual Salary Ranges | | | |
|--------------------------|--|-------|--------------|----------------------|-----------|------|-----------|
| | | | | Step | From | Step | To |
| Public Works/Engineering | Engineering Technician II | Gen | 1.0 | 415 | \$ 69,700 | 465 | \$ 89,441 |
| Public Works/Engineering | Engineering Technician I | Gen | 1.0 | 395 | \$ 68,233 | 445 | \$ 87,558 |
| Public Works/Engineering | Senior Street Maintenance Worker | Gen | 2.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Public Works/Engineering | Senior Street Maintenance Worker (Heavy Equipment) | Gen | 1.0 | 377 | \$ 62,374 | 427 | \$ 80,040 |
| Public Works/Engineering | Management Aide | Gen | 1.0 | 405 | \$ 71,722 | 455 | \$ 92,036 |
| Public Works/Engineering | Administrative Assistant | Gen | 1.0 | 367 | \$ 59,340 | 417 | \$ 76,146 |
| Public Works/Engineering | Street Maintenance Worker II | Gen | 9.0 | 360 | \$ 57,304 | 410 | \$ 73,534 |
| Public Works/Engineering | Fleet Services Worker I | Gen | 1.0 | 340 | \$ 51,863 | 390 | \$ 66,552 |
| Public Works/Engineering | Street Maintenance Worker I | Gen | 2.0 | 340 | \$ 51,863 | 390 | \$ 66,552 |
| Public Works/Engineering | Office Specialist II | Gen | 1.0 | 318 | \$ 46,474 | 368 | \$ 59,636 |
| | TOTAL BUDGETED POSITIONS | | 336.5 | | | | |

Group Key:

| | |
|-------------------------|--|
| Elec: Elected | POA: Police Officers |
| Appt: Appointed | PEA Misc: Police Employee Miscellaneous Unit |
| Nonrep: Non-Represented | Prof: Professional |
| Conf: Confidential | Gen: General |
| Mid: Mid-Management | PT: Part-Time |
| PMA: Police Management | |

Per Labor MOUs, Effective 7/1/2025 all bargaining groups will receive 4% Cost of Living (COLA) adjustment. General, Professional, Mid-Management, POA, and PMA will be further eligible to additional up to 1% adjustment (for aggregate 5%) subject to prior year's revenue performance pursuant to respective MOUs, as determined in September/October. An updated Authorized Position and Compensation Listing will be established, as determined necessary.

CITY FOR
FAMILIES



CITY
ATTORNEY



CITY FOR
FAMILIES

CITY ATTORNEY

The City of Menifee contracts with the firm of Rutan & Tucker, LLP for City Attorney (ATN) services with Jeffrey Melching serving as the primary City Attorney. This allows access to a full range of legal services that would not otherwise be available to a city the size of Menifee. The City Attorney, as chief legal adviser to the City, renders advice to the City Council, Commissions and Committees, and to City officers and employees. The City Attorney attends all City Council meetings and handles all lawsuits, matters and proceedings in which the City has a legal interest. The City Attorney also prepares opinions, ordinances, resolutions, motions, contracts, and other legal documents.

Certain specialized legal services, such as labor/HR related and claims settlement matters, that support operations are also captured within the City Attorney Department for the purpose of unifying all legal services costs in addition to those services provided by Rutan & Tucker, LLP. Legal services for the CIP and Bonded CFD budgets do not fall under the City Attorney and are included separately.

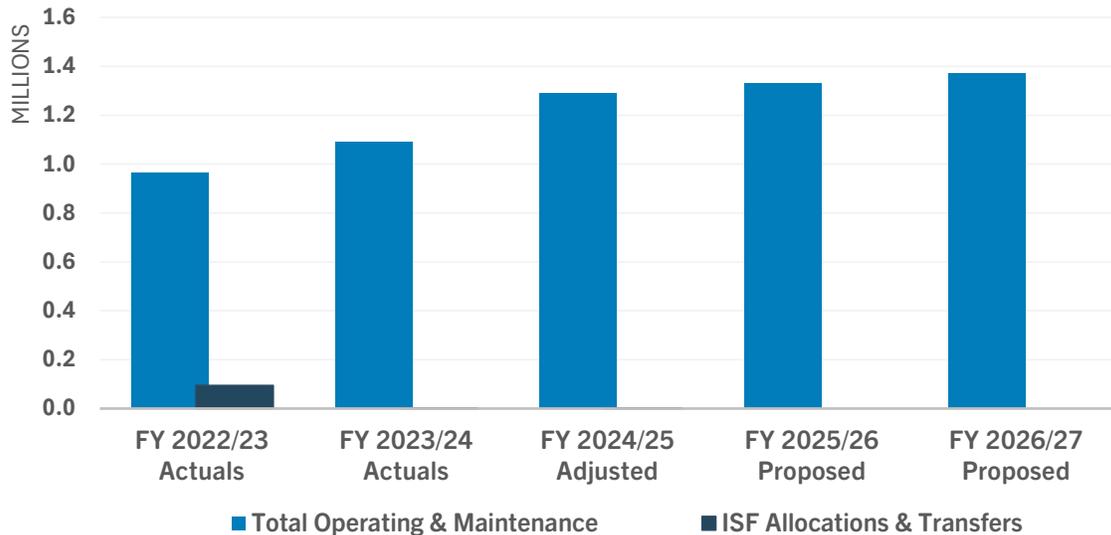


City Attorney

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Operating & Maintenance | \$ 965,032 | \$ 1,091,942 | \$ 1,292,000 | \$ 1,330,760 | \$ 1,370,683 | \$ 38,760 | \$ 39,923 |
| ISF Allocations & Transfers | \$ 94,783 | \$ 822 | \$ 969 | \$ - | \$ - | \$ (969) | \$ - |
| SUBTOTAL | \$ 1,059,815 | \$ 1,092,764 | \$ 1,292,969 | \$ 1,330,760 | \$ 1,370,683 | \$ 37,791 | \$ 39,923 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 306 | \$ 50 | \$ 166 | \$ - | \$ - | \$ (166) | \$ - |
| SUBTOTAL | \$ 306 | \$ 50 | \$ 166 | \$ - | \$ - | \$ (166) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 965,338 | \$ 1,091,992 | \$ 1,292,166 | \$ 1,330,760 | \$ 1,370,683 | \$ 38,594 | \$ 39,923 |
| ISF Allocations & Transfers | \$ 94,783 | \$ 822 | \$ 969 | \$ - | \$ - | \$ (969) | \$ - |
| OPERATING EXPENSES TOTAL | \$ 1,060,121 | \$ 1,092,814 | \$ 1,293,135 | \$ 1,330,760 | \$ 1,370,683 | \$ 37,625 | \$ 39,923 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Attorney works directly under the authority of the City Council. There are no City personnel and all work is completed through contract work with law firms.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

| | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$1,059,815 | \$1,092,764 | \$1,292,969 | \$1,330,760 | \$1,370,683 |
| 1110 Information Technology | \$306 | \$50 | \$166 | \$0 | \$0 |
| Grand Total | \$1,060,121 | \$1,092,814 | \$1,293,135 | \$1,330,760 | \$1,370,683 |



Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|---------------------|------------------------|------------------------|
| Departmental | | | | |
| 2. Operating & Maintenance | | | | |
| | 652806 | Legal Services | \$1,330,760 | \$1,370,683 |
| 2. Operating & Maintenance Total | | | \$1,330,760 | \$1,370,683 |
| Grand Total | | | \$1,330,760 | \$1,370,683 |

CITY FOR
FAMILIES



CITY
COUNCIL

CITY FOR
FAMILIES

City Council

The City Council (CCL) is a five-member, non-partisan board, consisting of a Mayor and four Councilmembers. Councilmembers are elected by district and serve a four-year term, while the Mayor is elected at-large and also serves a four-year term. Councilmembers are limited to serving no more than two consecutive terms. As the governing body, the City Council makes all policy decisions and adopts ordinances and resolutions for the City of Menifee. The City Council meets formally on the 1st and 3rd Wednesday of each month.

Citizens of Menifee

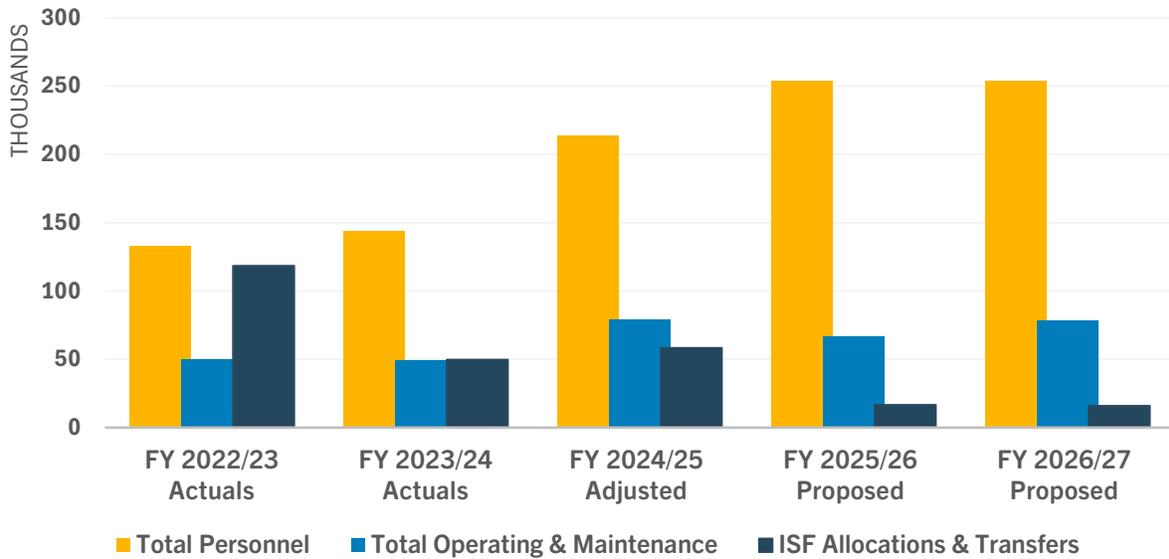


City Council

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 132,564 | \$ 143,568 | \$ 213,950 | \$ 253,650 | \$ 253,650 | \$ 39,700 | \$ - |
| Total Operating & Maintenance | \$ 42,012 | \$ 42,043 | \$ 68,750 | \$ 66,800 | \$ 78,240 | \$ (1,950) | \$ 11,440 |
| ISF Allocations & Transfers | \$ 118,478 | \$ 49,835 | \$ 58,385 | \$ 16,854 | \$ 16,016 | \$ (41,531) | \$ (838) |
| SUBTOTAL | \$ 293,053 | \$ 235,446 | \$ 341,085 | \$ 337,304 | \$ 347,906 | \$ (3,781) | \$ 10,602 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 7,891 | \$ 7,151 | \$ 9,977 | \$ - | \$ - | \$ (9,977) | \$ - |
| SUBTOTAL | \$ 7,891 | \$ 7,151 | \$ 9,977 | \$ - | \$ - | \$ (9,977) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 132,564 | \$ 143,568 | \$ 213,950 | \$ 253,650 | \$ 253,650 | \$ 39,700 | \$ - |
| Total Operating & Maintenance | \$ 49,902 | \$ 49,194 | \$ 78,727 | \$ 66,800 | \$ 78,240 | \$ (11,927) | \$ 11,440 |
| ISF Allocations & Transfers | \$ 118,478 | \$ 49,835 | \$ 58,385 | \$ 16,854 | \$ 16,016 | \$ (41,531) | \$ (838) |
| OPERATING EXPENSES TOTAL | \$ 300,944 | \$ 242,597 | \$ 351,062 | \$ 337,304 | \$ 347,906 | \$ (13,758) | \$ 10,602 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

City Council ISF allocations were recalculated for FY 2025/26 to properly account for the limited use of IT support needed.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$293,053 | \$235,446 | \$341,085 | \$337,304 | \$347,906 |
| 1110 Information Technology | \$7,891 | \$7,151 | \$9,977 | \$0 | \$0 |
| Grand Total | \$300,944 | \$242,597 | \$351,062 | \$337,304 | \$347,906 |



Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|------------------------------|------------------------|------------------------|
| Departmental | | | | |
| 1. Personnel | 650110 | Stipends | \$115,200 | \$115,200 |
| | 650151 | Cell Allowance | \$2,700 | \$2,700 |
| | 650300 | PERS Retirement | \$1,500 | \$1,500 |
| | 650310 | Social Security | \$2,750 | \$2,750 |
| | 650320 | Medicare | \$1,000 | \$1,000 |
| | 650400 | Section 125 Benefit Plan | \$130,500 | \$130,500 |
| 1. Personnel Total | | | \$253,650 | \$253,650 |
| 2. Operating & Maintenance | 651011 | Supplies | \$3,500 | \$3,500 |
| | 652200 | Membership & Dues | \$34,500 | \$36,200 |
| | 652210 | Conference/Mtgs/Mileage | \$28,800 | \$38,540 |
| 2. Operating & Maintenance Total | | | \$66,800 | \$78,240 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$16,854 | \$16,016 |
| 4. ISF Allocations & Transfers Total | | | \$16,854 | \$16,016 |
| Departmental Total | | | \$337,304 | \$347,906 |
| Grand Total | | | \$337,304 | \$347,906 |

CITY FOR
FAMILIES

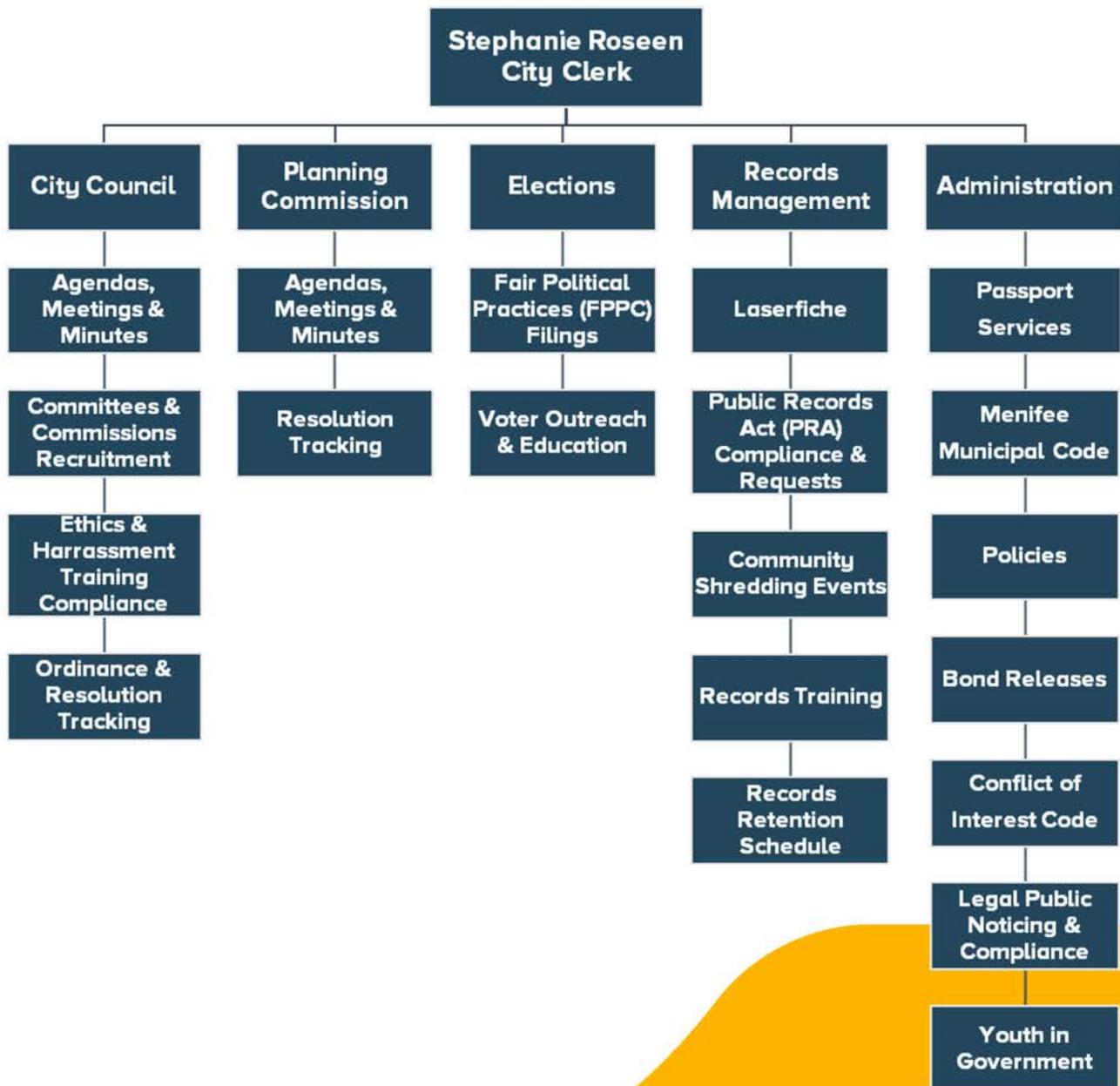


CITY CLERK'S
DEPARTMENT

CITY FOR
FAMILIES

CITY CLERK DEPARTMENT

The City Clerk Department (CLK) is responsible for the preparation and distribution of City Council, Planning Commission and Committee agendas; maintaining accurate records and legislative history of the City Council, Planning Commission and Committee actions; providing safe keeping and storage of the City’s official records and archives and providing record retrieval for all City departments as well as the public; administers democratic processes such as elections and legislative actions ensuring transparency to the public; ensuring compliance of federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act; manages front reception; and incoming and outgoing mail.





DEPARTMENT MISSION

City Clerk

- Established 2008



The mission of the City Clerk Department is to accurately record the actions of the City Council, preserve, upkeep, and safeguard vital historical and legislative records, administer democratic processes, and ensure compliance with federal, state, and local statutes including the Political Reform Act, the Brown Act and the Public Records Act while ensuring transparency to the public.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|---|--------------------|-------------------------|---|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Administer a municipal election and serve as the filing officer for the City of Menifee. Coordinate the appointment process for Commissions and Committees during the Biennial Recruitment. | | 100% | The City Clerk Department successfully administered the 2024 municipal election and fulfilled its role as the filing officer for the City of Menifee, ensuring a smooth and compliant process. Additionally, the 3rd Biennial Recruitment for Commissions and Committees was efficiently coordinated, resulting in the successful appointment of qualified members to serve the community. As part of the 2024 municipal election, an additional vacancy occurred in District 2. The City Clerk's Department promptly administered a special recruitment process, demonstrating a commitment to efficiently filling the position. |
| 2 | Expand passport services in the City by offering additional appointment opportunities. | | In Progress | The City Clerk Department has consistently provided exceptional passport services to our customers. Passport appointments are consistently filled immediately upon becoming available. Moving forward, staff will evaluate opportunities to enhance the program to serve the needs of our community. |
| 3 | Comprehensive review and update of Records Retention Schedule to include addition of the Menifee Police Department and various additional records from City Departments. | | 100 % | The City Council has adopted the amended Records Retention Schedule to include the Menifee Police Department. Staff is consistently reviewing the schedule to ensure ongoing legal compliance and enhancements to the schedule to keep up with the growing needs of the City. |



Fiscal Year 2025/26 Goals & Objectives

| | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|--|---|---|
| 1 | Host a City Council Candidate Forum at City Hall during Summer 2026 |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 2 | Enhance and streamline the appointment and onboarding processes for incoming Councilmembers, Commissioners and Committee Member. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 3 | Increase the number of digitized records in Laserfiche |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|---|---|
| 1 | Voter Outreach: Implement comprehensive education and outreach efforts to increase civic participation and promote informed voting. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 2 | Administer the Municipal Election and serve as the filing officer for the City of Menifee |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 3 | Coordinate and conduct the City's 4th Biennial Committee and Commission Recruitment, followed by the onboarding of newly appointed and reappointed Commissioners and Committee Members. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
|---|---|---------------------------|----------------|----------------|----------------------------------|----------------|----------------|
| Average number of days records are released after initial Public Records Act request is received. |  | Workload | 10.0 | 10.0 | 9.9 | 10.7 | 9.0 |
| Annual Conflict of Interest Forms filed on time. |  | Efficiency/ Effectiveness | 100% | 100% | 95% | 95% | 80% |



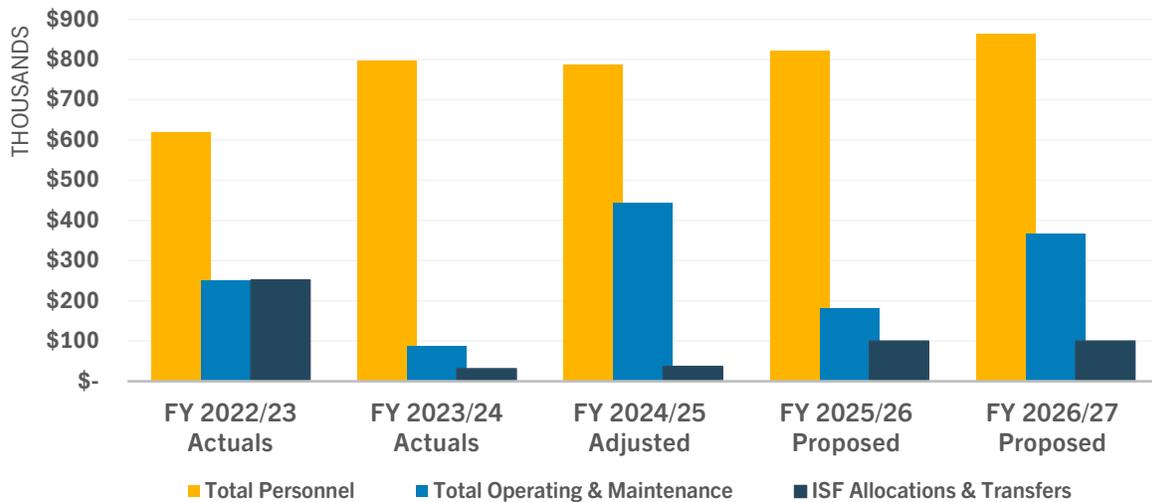
| | | | | | | | |
|---|---|------------------------------|------|------|-----|-----|-----|
| Number of passports processed. |  | Workload | 100 | 100 | 97 | 115 | 67 |
| Number of community shredding events. |  | Workload | 2 | 2 | 2 | 2 | 2 |
| Number of trainings conducted by the City Clerk Department for City Staff. |  | Workload | 3 | 3 | N/A | N/A | N/A |
| Draft and present meeting minutes for approval at the next scheduled meeting for department clerked meetings, including the City Council, Planning Commission, Finance Committee, Measure DD Oversight Committee and the Annual Education Summit. |  | Efficiency/ Effectiveness | 100% | 100% | N/A | N/A | N/A |

City Clerk

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 619,235 | \$ 796,818 | \$ 787,896 | \$ 821,944 | \$ 865,062 | \$ 34,048 | \$ 43,118 |
| Total Operating & Maintenance | \$ 142,883 | \$ 83,229 | \$ 437,275 | \$ 181,621 | \$ 367,171 | \$ (255,654) | \$ 185,550 |
| ISF Allocations & Transfers | \$ 251,931 | \$ 31,287 | \$ 36,958 | \$ 100,031 | \$ 100,081 | \$ 63,073 | \$ 50 |
| SUBTOTAL | \$ 1,014,049 | \$ 911,334 | \$ 1,262,129 | \$ 1,103,596 | \$ 1,332,314 | \$ (158,533) | \$ 228,718 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 109,024 | \$ 4,727 | \$ 6,315 | \$ - | \$ - | \$ (6,315) | \$ - |
| SUBTOTAL | \$ 109,024 | \$ 4,727 | \$ 6,315 | \$ - | \$ - | \$ (6,315) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 619,235 | \$ 796,818 | \$ 787,896 | \$ 821,944 | \$ 865,062 | \$ 34,048 | \$ 43,118 |
| Total Operating & Maintenance | \$ 251,906 | \$ 87,956 | \$ 443,590 | \$ 181,621 | \$ 367,171 | \$ (261,969) | \$ 185,550 |
| ISF Allocations & Transfers | \$ 251,931 | \$ 31,287 | \$ 36,958 | \$ 100,031 | \$ 100,081 | \$ 63,073 | \$ 50 |
| OPERATING EXPENSES TOTAL | \$ 1,123,073 | \$ 916,061 | \$ 1,268,444 | \$ 1,103,596 | \$ 1,332,314 | \$ (164,848) | \$ 228,718 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Clerk Department budgets for municipal elections on a biennial basis. In 2026, two City Council seats are scheduled for election.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2026/27 |
|-----------------------------|--------------------|------------------|--------------------|--------------------|--------------------|
| | Actuals | Actuals | Adjusted | Proposed | Proposed |
| 1100 General Fund | \$1,014,049 | \$911,334 | \$1,262,129 | \$1,103,596 | \$1,332,314 |
| 1110 Information Technology | \$109,024 | \$4,727 | \$6,315 | \$0 | \$0 |
| Grand Total | \$1,123,073 | \$916,061 | \$1,268,444 | \$1,103,596 | \$1,332,314 |



Department Staffing

| POSITION TITLE | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2025/26 | FY 2026/27 |
|------------------------------|------------|------------|------------------|------------|------------|
| | Authorized | Authorized | Proposed Changes | Proposed | Proposed |
| COMMUNITY DEVELOPMENT | | | | | |
| City Clerk | 1.0 | 1.0 | | 1.0 | 1.0 |
| Assistant City Clerk | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Records Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Receptionist | 1.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 6.0 | 6.0 | 0.0 | 6.0 | 6.0 |

Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|------------------------------|---------------------|---------------------|
| Departmental | | | | |
| 1. Personnel | 650100 | Salaries | \$563,569 | \$591,747 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$2,565 | \$2,565 |
| | 650154 | Other Benefits | \$8,576 | \$9,005 |
| | 650155 | Bilingual Pay | \$3,990 | \$3,990 |
| | 650158 | Longevity Pay | \$3,020 | \$3,171 |
| | 650180 | Accrued Time-Off Buy Backs | \$15,000 | \$15,600 |
| | 650200 | Overtime | \$1,500 | \$1,500 |
| | 650230 | Education Incentive Pay | \$5,057 | \$5,291 |
| | 650300 | PERS Retirement | \$57,121 | \$59,977 |
| | 650320 | Medicare | \$8,216 | \$8,626 |
| | 650400 | Section 125 Benefit Plan | \$148,770 | \$159,030 |
| 1. Personnel Total | | | \$821,944 | \$865,062 |
| 2. Operating & Maintenance | 651310 | Records Storage | \$14,000 | \$14,000 |
| | 651400 | Legal Advertising | \$11,400 | \$11,400 |
| | 651600 | Special Dept Exp | \$7,700 | \$7,700 |
| | 652200 | Membership & Dues | \$2,771 | \$3,321 |
| | 652210 | Conference/Mtgs/Mileage | \$22,250 | \$22,250 |
| | 652800 | Professional Services | \$123,500 | \$108,500 |
| | 652805 | Elections | \$0 | \$200,000 |
| 2. Operating & Maintenance Total | | | \$181,621 | \$367,171 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$100,031 | \$100,081 |
| 4. ISF Allocations & Transfers Total | | | \$100,031 | \$100,081 |
| Departmental Total | | | \$1,103,596 | \$1,332,314 |
| Grand Total | | | \$1,103,596 | \$1,332,314 |

CITY FOR
FAMILIES



CITY EXECUTIVE
OFFICE



CITY FOR
FAMILIES

CITY EXECUTIVE OFFICE

The City Executive Office (CEO) under the direction of the City Manager is responsible for the daily operation of City functions and staff. The department coordinates the fulfillment of the strategic plan and policies established by the City Council and provides overall direction to departments that administer City programs and services. The department is also responsible for managing the City's legislative affairs program and ensuring that timely and accurate information is disseminated through print, video, and electronic media.





DEPARTMENT MISSION

City Executive Office

- Established 2008 -

The purpose of the City Executive Office, under the direction of the City Manager, is to partner with the City Council to achieve the goals and objectives set forth in the Strategic Plan for the City of Menifee. The City Executive Office will implement policy/direction, as established by the City Council, in the most equitable, cost effective and efficient manner possible. To this end, a key factor is the identification of priorities and the establishment of management procedures that develop and effectively utilize City resources. The Department seeks to provide professional management guidance to staff, City Council, and citizens. The City Executive Office will champion an engaged, collaborative, and innovative organizational culture by establishing relationships and partnerships to implement community priorities.

Fiscal Year 2024/25 Goals & Accomplishments

| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
|---|--|--------------------|-------------------------|---|
| 1 | Develop production schedule and produce and air second original Menifee content program (2 per month). | | 100% | On target to achieve goal |
| 2 | Increase the number of residents registered to receive city alerts (e-mails and texts) by 2%. | | 100% | Exceeded goal of 1,295 and currently have 2,463 registrations |
| 3 | Increase social media followers by 10%. | | 75 % | Currently have 86,131 out of 88,249 needed to meet 10% increase |

Fiscal Year 2025/26 Goals & Objectives

| | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|---|--------------------|---|
| 1 | Attend one community event per quarter to promote communication awareness and secure sign-ups for newflashes and Alert Menifee. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 2 | Develop 15 new Menifee TV episodes that highlight strategic plan priorities. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 3 | Grow social media presence by 10%. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|--|---|
| 1 | Attend one community event per quarter to promote communication awareness and secure sign-ups for newflashes and Alert Menifee. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
|---|---|--|---|



| | | | |
|---|--|---|---|
| 2 | Develop 15 new Menifee TV episodes that highlight strategic plan priorities. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 3 | Grow social media presence by 10%. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |

Key Performance Indicators (KPIs)

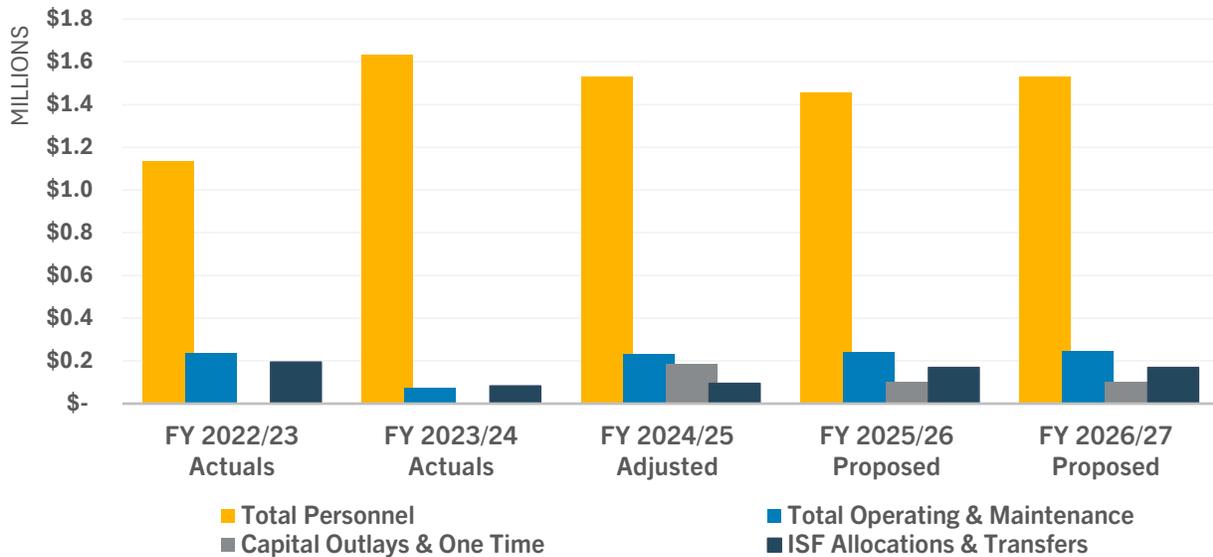
| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|---|---|---------------------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2023) | FY23/24 Actual | FY22/23 Actual |
| Process military banners |  | Workload | 50 | 50 | 35 | 43 | 59 |
| Social Media Engagement-Followers (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor) |  | Workload | 90,000 | 95,000 | 86,131 | 80,226 | 66,303 |
| Social Media Engagement - Impressions (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor) |  | Workload | 3,500,000 | 4,000,000 | 2,425,118 | 5,109,323 | 4,404,056 |
| Residents Signed up for City Alerts |  | Workload | 2,500 | 2,750 | 2,463 | 1,182 | 1,220 |
| "Public Education Government video content produced" *PEG Channel went live on March 15, 2023" |  | Workload | 75 | 100 | 63 | 58 | 2 |
| Provide audio-visual and streaming/broadcast support to 100% of regularly scheduled Public Meetings ensuring that 95% of meetings do not experience technical issues. |  | Efficiency/ Effectiveness | 95% | 95% | 100% | 100% | N/A |
| Minimize unplanned PEG broadcast service disruptions of 15 minutes or longer to no more than one incident per calendar quarter. |  | Efficiency/ Effectiveness | Less than 4 | Less than 4 | 1 during SCE outage | No disruptions | N/A |

City Executive Office

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DIVISION SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 1,132,247 | \$ 1,629,392 | \$ 1,529,883 | \$ 1,455,303 | \$ 1,528,694 | \$ (74,580) | \$ 73,391 |
| Total Operating & Maintenance | \$ 218,178 | \$ 59,695 | \$ 212,425 | \$ 236,315 | \$ 242,685 | \$ 23,890 | \$ 6,370 |
| Capital Outlays & One Time | \$ - | \$ - | \$ 185,000 | \$ 100,000 | \$ 100,000 | \$ (85,000) | \$ - |
| ISF Allocations & Transfers | \$ 194,029 | \$ 82,369 | \$ 95,004 | \$ 168,692 | \$ 168,554 | \$ 73,688 | \$ (138) |
| SUBTOTAL | \$ 1,544,453 | \$ 1,771,456 | \$ 2,022,312 | \$ 1,960,310 | \$ 2,039,933 | \$ (62,002) | \$ 79,623 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 16,860 | \$ 13,322 | \$ 18,250 | \$ 2,400 | \$ 2,400 | \$ (15,850) | \$ - |
| SUBTOTAL | \$ 16,860 | \$ 13,322 | \$ 18,250 | \$ 2,400 | \$ 2,400 | \$ (15,850) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 1,132,247 | \$ 1,629,392 | \$ 1,529,883 | \$ 1,455,303 | \$ 1,528,694 | \$ (74,580) | \$ 73,391 |
| Total Operating & Maintenance | \$ 235,037 | \$ 73,017 | \$ 230,675 | \$ 238,715 | \$ 245,085 | \$ 8,040 | \$ 6,370 |
| Capital Outlays & One Time | \$ - | \$ - | \$ 185,000 | \$ 100,000 | \$ 100,000 | \$ (85,000) | \$ - |
| ISF Allocations & Transfers | \$ 194,029 | \$ 82,369 | \$ 95,004 | \$ 168,692 | \$ 168,554 | \$ 73,688 | \$ (138) |
| OPERATING EXPENSES TOTAL | \$ 1,561,313 | \$ 1,784,778 | \$ 2,040,562 | \$ 1,962,710 | \$ 2,042,333 | \$ (77,852) | \$ 79,623 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The City Executive Office is comprised of two divisions that function separately and are thus separated into different budgets. During FY 2024/25, the Assistant to the City Manager position was defunded in order to fund the Community Services Director position, which led to the decrease in CEO Administration personnel in FY 2025/26.

Change in Service Levels

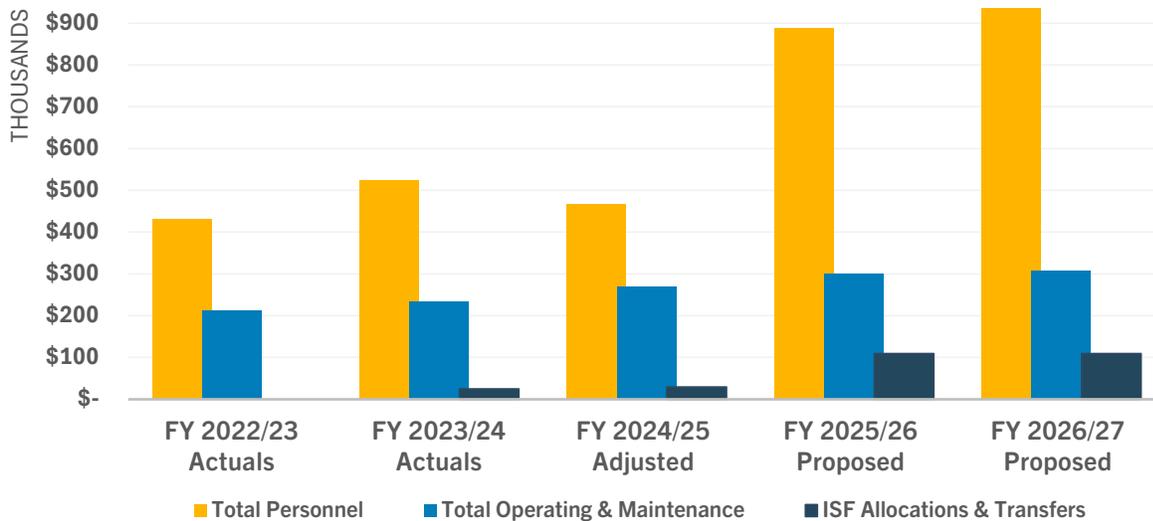
None.

CEO Communications

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DIVISION SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 431,597 | \$ 524,803 | \$ 468,116 | \$ 889,083 | \$ 935,844 | \$ 420,967 | \$ 46,761 |
| Total Operating & Maintenance | \$ 212,850 | \$ 233,083 | \$ 265,717 | \$ 301,600 | \$ 307,825 | \$ 35,883 | \$ 6,225 |
| ISF Allocations & Transfers | \$ - | \$ 25,021 | \$ 29,558 | \$ 109,540 | \$ 109,609 | \$ 79,982 | \$ 69 |
| SUBTOTAL | \$ 644,447 | \$ 782,908 | \$ 763,391 | \$ 1,300,223 | \$ 1,353,278 | \$ 536,832 | \$ 53,055 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ - | \$ 1,547 | \$ 5,051 | \$ - | \$ - | \$ (5,051) | \$ - |
| SUBTOTAL | \$ - | \$ 1,547 | \$ 5,051 | \$ - | \$ - | \$ (5,051) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 431,597 | \$ 524,803 | \$ 468,116 | \$ 889,083 | \$ 935,844 | \$ 420,967 | \$ 46,761 |
| Total Operating & Maintenance | \$ 212,850 | \$ 234,630 | \$ 270,768 | \$ 301,600 | \$ 307,825 | \$ 30,832 | \$ 6,225 |
| ISF Allocations & Transfers | \$ - | \$ 25,021 | \$ 29,558 | \$ 109,540 | \$ 109,609 | \$ 79,982 | \$ 69 |
| OPERATING EXPENSES TOTAL | \$ 644,447 | \$ 784,455 | \$ 768,442 | \$ 1,300,223 | \$ 1,353,278 | \$ 531,781 | \$ 53,055 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Communications Division has assumed the personnel from the former Digital Productions division of the IT Department. This combination of divisions allows for a more streamlined approach to all external communications for the City.

Change in Service Levels

With the addition of Digital Productions, the Communications Division has assumed the complete budget in FY 2025/26. In addition, the division is adding the software Sprout Social for use by all departments to manage all social media accounts and posts.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$2,188,900 | \$2,554,364 | \$2,785,704 | \$3,260,533 | \$3,393,211 |
| 1110 Information Technology | \$16,220 | \$13,906 | \$20,400 | \$0 | \$0 |
| 1115 Fleet Services | \$640 | \$963 | \$2,901 | \$2,400 | \$2,400 |
| Grand Total | \$2,205,760 | \$2,569,233 | \$2,809,005 | \$3,262,933 | \$3,395,611 |

Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| CITY EXECUTIVE OFFICE | | | | | |
| City Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Assistant City Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Deputy City Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Assistant to the City Manager | 1.0 | 0.0 | | 0.0 | 0.0 |
| Senior Management Analyst | 0.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst | 1.0 | 0.0 | | 0.0 | 0.0 |
| Executive Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Public Information & Legislative Affairs Officer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Media & Production Coordinator | 1.0 | 1.0 | | 1.0 | 1.0 |
| Public Information Specialist | 1.0 | 1.0 | | 1.0 | 1.0 |
| Media Specialist | 1.0 | 1.0 | | 1.0 | 1.0 |
| Audio Visual (AV) Coordinator* | 0.0 | 1.0 | | 1.0 | 1.0 |
| AV System Technician* | 0.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 10.0 | 11.0 | 0.0 | 11.0 | 11.0 |

* Digital Productions staff were moved from ITD to the CEO Communications Division beginning in FY 2025/26

Department Budget Detail

Division Budgets by Account (All Funds)

| Divisions / | | | FY 2025/26 | FY 2026/27 |
|---|----------|--------------------------------|--------------------|--------------------|
| Expense Category | Accounts | Account Description | Proposed | Proposed |
| CEO Administration | | | | |
| 1. Personnel | 650100 | Salaries | \$1,006,714 | \$1,057,050 |
| | 650150 | Auto Allowance | \$14,820 | \$14,820 |
| | 650151 | Cell Allowance | \$1,710 | \$1,710 |
| | 650154 | Other Benefits | \$39,869 | \$41,863 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650156 | Employer Paid Employ Life Ins | \$629 | \$629 |
| | 650180 | Accrued Time-Off Buy Backs | \$75,000 | \$78,000 |
| | 650230 | Education Incentive Pay | \$34,824 | \$36,547 |
| | 650300 | PERS Retirement | \$141,170 | \$148,228 |
| | 650320 | Medicare | \$14,597 | \$15,327 |
| | 650400 | Section 125 Benefit Plan | \$123,975 | \$132,525 |
| 1. Personnel Total | | | \$1,455,303 | \$1,528,694 |
| 2. Operating & Maintenance | | | | |
| | 651011 | Supplies | \$22,500 | \$22,500 |
| | 651200 | Postage | \$1,000 | \$1,000 |
| | 652200 | Membership & Dues | \$11,815 | \$12,085 |
| | 652210 | Conference/Mtgs/Mileage | \$44,000 | \$50,100 |
| | 652211 | Training | \$100,000 | \$100,000 |
| | 652212 | Hosted Bus Mtgs/Meet & Greet | \$5,000 | \$5,000 |
| | 652300 | Fuel | \$500 | \$500 |
| | 652503 | Vehicle Maintenance | \$1,400 | \$1,400 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| | 652800 | Professional Services | \$50,000 | \$50,000 |
| | 653150 | Furniture & Equip - below \$5k | \$2,000 | \$2,000 |
| 2. Operating & Maintenance Total | | | \$238,715 | \$245,085 |
| 3. Capital Outlays & One-time | 652855 | One-time Consulting Services | \$100,000 | \$100,000 |
| 3. Capital Outlays & One-time Total | | | \$100,000 | \$100,000 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$165,365 | \$165,184 |
| | 901115 | Tsfr Out to Fleet Services | \$3,327 | \$3,370 |
| 4. ISF Allocations & Transfers Total | | | \$168,692 | \$168,554 |
| CEO Administration Total | | | \$1,962,710 | \$2,042,333 |
| Communication | | | | |
| 1. Personnel | 650100 | Salaries | \$640,368 | \$672,386 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650180 | Accrued Time-Off Buy Backs | \$10,000 | \$10,400 |
| | 650200 | Overtime | \$5,305 | \$5,570 |
| | 650210 | Standby/Call Out Pay | \$1,000 | \$1,000 |
| | 650220 | Part Time | \$5,000 | \$5,000 |
| | 650230 | Education Incentive Pay | \$3,531 | \$3,708 |
| | 650300 | PERS Retirement | \$63,519 | \$66,695 |
| | 650310 | Social Security | \$310 | \$310 |
| | 650320 | Medicare | \$9,285 | \$9,750 |
| | 650400 | Section 125 Benefit Plan | \$148,770 | \$159,030 |
| 1. Personnel Total | | | \$889,083 | \$935,844 |
| 2. Operating & Maintenance | 651011 | Supplies | \$5,000 | \$5,000 |
| | 651200 | Postage | \$46,000 | \$48,400 |
| | 651300 | Printing & Duplication | \$85,000 | \$89,250 |

| | | | | |
|---|--------|------------------------------|--------------------|--------------------|
| 2. Operating & Maintenance | 651410 | Promotional Materials/Advert | \$32,500 | \$32,500 |
| | 651500 | Small Tools/Field Equipment | \$10,500 | \$10,500 |
| | 651600 | Special Dept Exp | \$31,000 | \$31,000 |
| | 651720 | Marketing | \$10,000 | \$10,000 |
| | 652200 | Membership & Dues | \$3,800 | \$3,875 |
| | 652210 | Conference/Mtgs/Mileage | \$25,000 | \$25,000 |
| | 652211 | Training | \$2,000 | \$1,500 |
| | 652212 | Hosted Bus Mtgs/Meet & Greet | \$1,000 | \$1,000 |
| | 652800 | Professional Services | \$49,800 | \$49,800 |
| 2. Operating & Maintenance Total | | | \$301,600 | \$307,825 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$109,540 | \$109,609 |
| 4. ISF Allocations & Transfers Total | | | \$109,540 | \$109,609 |
| Communication Total | | | \$1,300,223 | \$1,353,278 |
| Department Grand Total | | | \$3,262,933 | \$3,395,611 |





COMMUNITY DEVELOPMENT
DEPARTMENT



CITY FOR
FAMILIES

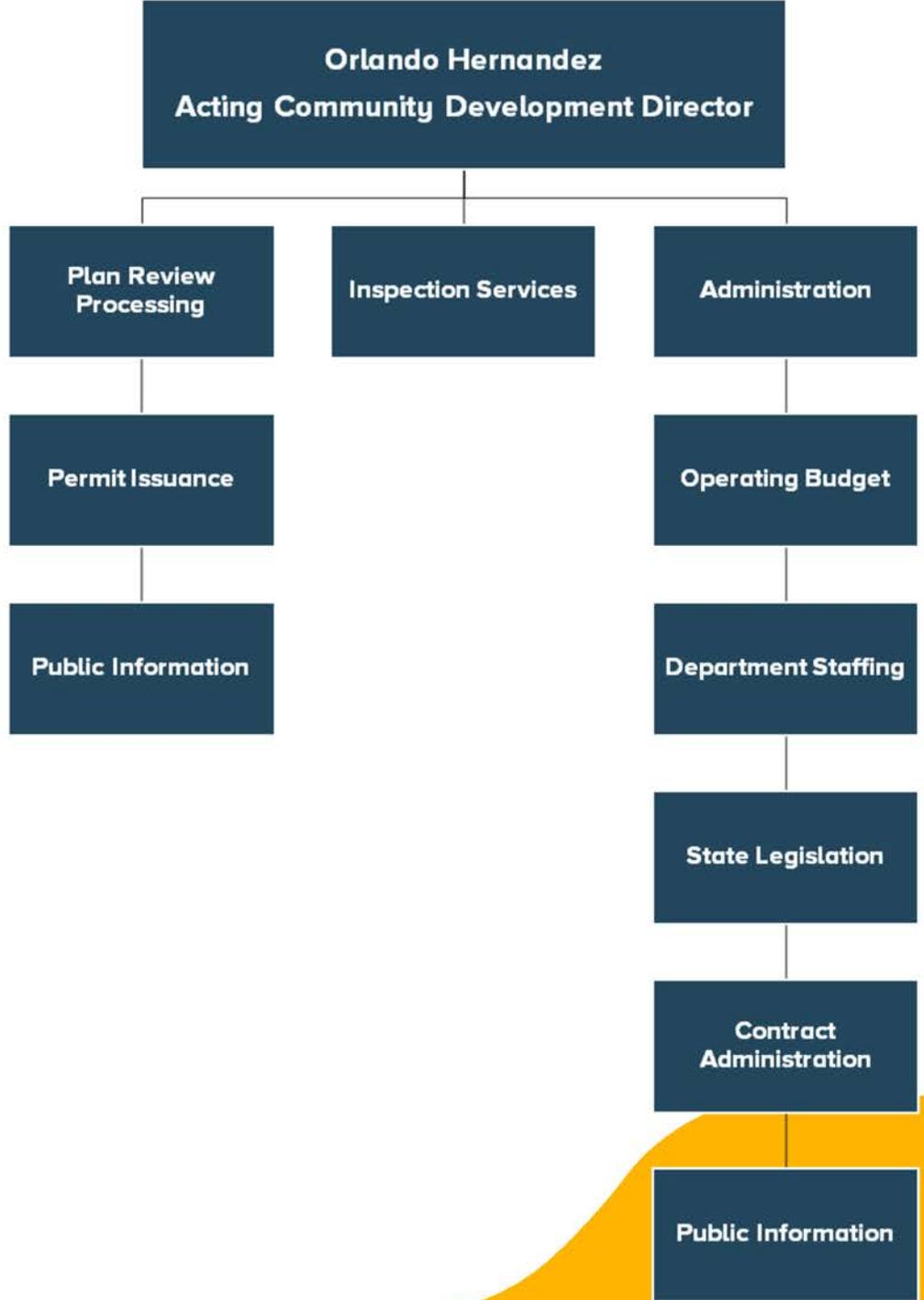
COMMUNITY DEVELOPMENT PLANNING DIVISION

The Planning Division (PLNG) of the Community Development Department (CDD) provides development review services to the public, including residential property owners and private development teams interested in providing new residential tracts, commercial and industrial complexes to the City of Menifee. The division is responsible for conducting environmental reviews, and the implementation of the City's General Plan, Development Code, and other federal, state, and regional regulatory requirements. The division also provides oversight and administration of Programs from the U.S. Department of Housing and Urban Development (HUD) and the California Department of Housing and Community Development (HCD).



COMMUNITY DEVELOPMENT BUILDING & SAFETY DIVISION

The Building and Safety Division (BLDG) of the Community Development Department (CDD) is responsible for enforcing state and city adopted building and safety codes to uphold municipal health, welfare, and penal codes. The division reviews construction documents, issues Building permits and conducts inspections to ensure compliance with current building, energy, and Americans with Disabilities Act (ADA) codes.





DEPARTMENT MISSION

Community Development

- Established 2008



The mission of the Building and Safety Division is to promote safe and sustainable building practices, protect public welfare, and provide knowledgeable, accessible, and informative services, to ensure compliance with current Building Codes.

The mission of the Planning Division is to ensure orderly and compatible development which creates livable neighborhoods, supports economic development, and enhances the quality of life and safety.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|--|--------------------|-------------------------|---|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Facilitate a paperless job card sign-off process for the field inspectors by July 2025. | | 100% | Job cards are uploaded and can be viewed by the customer in ACA and all applications. Inspectors are currently signing off online, as well as in real-time. Further expansion and improvement of the paperless process requires additional discussion. |
| 2 | Complete the discovery process for innovative software updates that would improve the inspection process for both in-field and future virtual inspections by July 2025. | | 100% | Researched options for virtual inspections through MS Booking, Teams, Outlook, and Accela. Worked with IKC and IT to make the Accela mobile app more functional for inspectors to utilize in the field (i.e., dictation of notes during inspection process). |
| 3 | Create and implement a virtual inspection process by July 2025. | | 90% | The Virtual Inspections scheduling application has been built for both customers and inspectors within MS Booking, Teams, Outlook, and Accela. Process documentation is under review within Building & Safety. The pilot program and application implementation may be delayed due to staffing levels and space requirements. |
| 4 | Phase 2 - Develop a Specific Plan for the Economic Development Corridor Southern Gateway (EDC-SG) Innovation District to support the diversification of Menifee's economy. | | 50% | Renamed to Menifee Innovation District Specific Plan. First public workshop held on 6/25/24 at City Hall. Joint Council and Planning Commission Workshop held on 12/04/24 to provide input and direction to staff on developing a vision statement for the Plan. |



| | | | | |
|---|---|---|-----|---|
| | | | | A Design Charette/Visioning Workshop took place on 1/14/25, with design professionals and community stakeholders to establish the foundation for the Innovation District to attract high-tech, high-wage jobs. 2nd community workshop on Land Use Alternatives scheduled for 3/24/25. |
| 5 | Phase 5 of analyzing the Sphere of Influence. |  | N/A | City Council voted to suspend this initiative on 4/2/25 indefinitely due to cost, lack of fiscal benefit, lack of community support, and potential drawback from LAFCO |
| 6 | Streamline the development processes to support a business-friendly environment and create an incentive program to fast-track the development process for targeted industries |  | 30% | The City has engaged Urban3, a consultant specializing in land value economics, to produce a report that will identify a "value per acre" analysis within the City. Based on the information in this report, the City may change its approach to the tools and incentives that encourage and attract development. |

Fiscal Year 2025/26 Goals & Objectives

| 1 | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|---|---|---|
| | Create and implement placards and procedures for Emergency Operations Center (EOC) activation by June 30, 2026. |  | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 2 | Streamline inspector routing and route posting by June 30, 2026. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | Update the General Plan Open Space Element. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 4 | Continue development of an incentive program to fast-track development process for targeted industries. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|---|---|
| 1 | Create videos of typical inspections and display them on the City's Building & Safety website by June 30, 2027. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 2 | Build filters within the Accela MyTask Interface that will leverage workflow tasks to streamline the plan review process, enhance plan check tracking |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |



| | | | |
|---|---|--|--|
| | and improve customer service by June 30, 2027. | | |
| 3 | Generate code to auto-expire records with a 30-day customer notification and eliminate unused and idle tasks from Accela to increase efficiency, reduce digital encumbrance, and improve reporting and customer service by June 30, 2027. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 4 | Update the General Plan Safety Element. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 5 | Update the General Plan Circulation Element. | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 6 | Update the General Plan Open Space Element. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Key Performance Indicators (KPIs)

| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|---|--------------------|---------------------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
| Perform and complete all inspections in accordance with the designated schedule | | Efficiency/ Effectiveness | 100% | 100% | N/A | N/A | N/A |
| Complete all plan reviews within 10 business days. | | Efficiency/ Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Complete all first Development Review Committee (DRC) reviews within 30 business days. | | Efficiency/ Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Process and respond to new application submittals within 2 business days of submission. | | Efficiency/ Effectiveness | 100% | 100% | N/A | N/A | N/A |
| Total Community Development Applications processed in conformance with Streamline Menifee | | Workload | 200 | 200 | 167 | 217 | 181 |



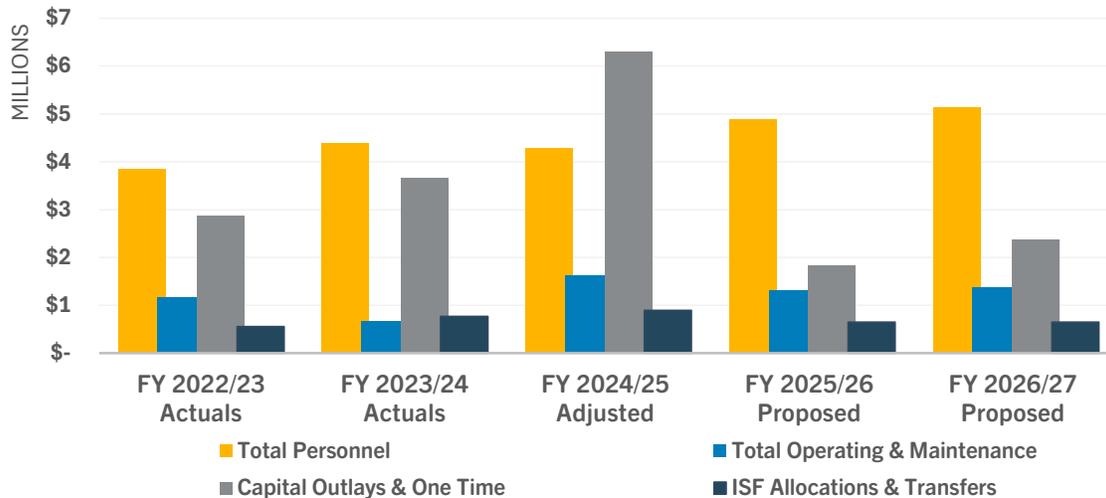
| | | | | | | | |
|--|---|----------------------------|------|------|------|------|------|
| Counter customers assisted within 15 minutes of check-in |  | Efficiency / Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Inspections conducted or scheduled for future dates within 2 business days of inspection request |  | Efficiency / Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Comment letters sent to Applicants within 30 days of application receipt |  | Efficiency / Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Senior Minor Home Repair applications reviewed within 10 days of receipt |  | Efficiency / Effectiveness | 100% | 100% | 100% | 100% | 100% |

Community Development

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 3,757,161 | \$ 4,289,131 | \$ 4,173,509 | \$ 4,766,218 | \$ 5,012,709 | \$ 592,709 | \$ 246,491 |
| Total Operating & Maintenance | \$ 1,015,893 | \$ 545,302 | \$ 1,455,812 | \$ 1,285,304 | \$ 1,296,218 | \$ (170,508) | \$ 10,914 |
| Capital Outlays & One Time | \$ 2,537,773 | \$ 3,074,676 | \$ 5,182,540 | \$ 1,500,000 | \$ 2,000,000 | \$ (3,682,540) | \$ 500,000 |
| ISF Allocations & Transfers | \$ 554,539 | \$ 769,404 | \$ 892,650 | \$ 649,468 | \$ 648,831 | \$ (243,182) | \$ (637) |
| SUBTOTAL | \$ 7,865,365 | \$ 8,678,513 | \$ 11,704,511 | \$ 8,200,990 | \$ 8,957,758 | \$ (3,503,521) | \$ 756,768 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Personnel | \$ 101,809 | \$ 91,240 | \$ 109,099 | \$ 123,060 | \$ 128,980 | \$ 13,961 | \$ 5,920 |
| Total Operating & Maintenance | \$ 149,910 | \$ 125,166 | \$ 176,723 | \$ 30,940 | \$ 82,421 | \$ (145,783) | \$ 51,481 |
| Capital Outlays & One Time | \$ 338,362 | \$ 593,396 | \$ 1,127,863 | \$ 331,000 | \$ 373,599 | \$ (796,863) | \$ 42,599 |
| SUBTOTAL | \$ 590,081 | \$ 809,802 | \$ 1,413,684 | \$ 485,000 | \$ 585,000 | \$ (928,684) | \$ 100,000 |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 3,858,970 | \$ 4,380,371 | \$ 4,282,608 | \$ 4,889,278 | \$ 5,141,689 | \$ 606,670 | \$ 252,411 |
| Total Operating & Maintenance | \$ 1,165,803 | \$ 670,468 | \$ 1,632,535 | \$ 1,316,244 | \$ 1,378,639 | \$ (316,291) | \$ 62,395 |
| Capital Outlays & One Time | \$ 2,876,136 | \$ 3,668,072 | \$ 6,310,403 | \$ 1,831,000 | \$ 2,373,599 | \$ (4,479,403) | \$ 542,599 |
| ISF Allocations & Transfers | \$ 554,539 | \$ 769,404 | \$ 892,650 | \$ 649,468 | \$ 648,831 | \$ (243,182) | \$ (637) |
| OPERATING EXPENSES TOTAL | \$ 8,455,447 | \$ 9,488,315 | \$ 13,118,195 | \$ 8,685,990 | \$ 9,542,758 | \$ (4,432,205) | \$ 856,768 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Community Development Block Grant (CDBG) is administered by the CDBG Division within the CDBG Fund. The division has requested continued funding for a part-time Management Aide that was previously funded through the American Rescue Plan Act (ARPA) grant. This position will be funded by a split between the General Fund and the CDBG Fund.

The California Environmental Quality Act (CEQA) funds that are received from developers are then immediately passed through the City to be paid for the reviews. These expenses are listed under the One-time category within the General Fund.

Change in Service Levels

For FY2025/26, the Planning Division has defunded the vacant Assistant Planner position in order to fund an additional Building Permit Technician I within the Building and Safety Division in order to have more customer service support for the permitting process. This will allow the division to maintain timely correspondence and front counter support for all residential and commercial building services.

Department Operating Expenses by Funding Source

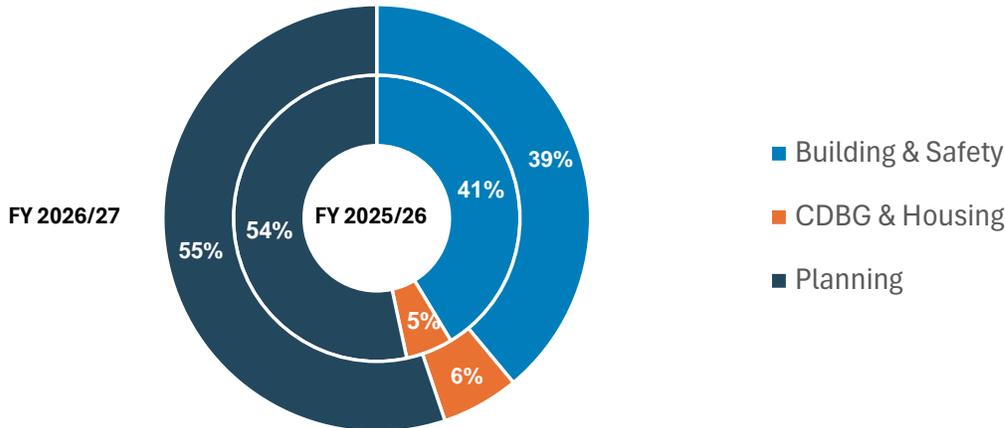
| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$7,865,365 | \$8,678,513 | \$11,704,511 | \$8,200,990 | \$8,957,758 |
| 1110 Information Technology | \$128,163 | \$104,120 | \$143,283 | \$0 | \$0 |
| 1115 Fleet Services | \$15,233 | \$21,923 | \$27,500 | \$25,000 | \$25,000 |
| 2301 Grant Fund | \$61,549 | \$324,634 | \$652,759 | \$0 | \$0 |
| 2481 Community Development Block Grant* | \$385,136 | \$359,126 | \$590,142 | \$460,000 | \$560,000 |
| Grand Total | \$8,455,447 | \$9,488,315 | \$13,118,195 | \$8,685,990 | \$9,542,758 |

*The CDBG Fund also assists to fund certain CIP projects that meet the grant standards. These amounts do not appear as part of the operating totals. To see the full fund expenditure total, see the **Appropriations by Fund** table within the Budget Summary.

Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|--|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| COMMUNITY DEVELOPMENT | | | | | |
| Community Development Director | 1.0 | 1.0 | | 1.0 | 1.0 |
| Deputy Community Development Director | 1.0 | 1.0 | | 1.0 | 1.0 |
| Principal Planner | 2.0 | 2.0 | | 2.0 | 2.0 |
| Senior Planner | 2.0 | 2.0 | | 2.0 | 2.0 |
| Associate Planner | 3.0 | 3.0 | | 3.0 | 3.0 |
| Assistant Planner | 2.0 | 2.0 | (1.0) | 1.0 | 1.0 |
| Senior Management Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Aide (PT) | 0.5 | 0.5 | | 0.5 | 0.5 |
| Planning Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building Official | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building/Safety Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Plans Examiner II | 2.0 | 2.0 | | 2.0 | 2.0 |
| Senior Building Inspector | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building Inspector II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building Inspector | 3.0 | 3.0 | | 3.0 | 3.0 |
| Management Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Permit Center Coordinator | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building Permit Technician II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Building Permit Technician I | 2.0 | 2.0 | 1.0 | 3.0 | 3.0 |
| Office Specialist II | 1.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 30.5 | 30.5 | 0.0 | 30.5 | 30.5 |

Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| Building & Safety | | | | |
| 1. Personnel | 650100 | Salaries | \$1,731,433 | \$1,818,005 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$855 | \$855 |
| | 650154 | Other Benefits | \$10,599 | \$11,129 |
| | 650155 | Bilingual Pay | \$9,120 | \$9,120 |
| | 650157 | Uniform Allowance | \$2,565 | \$2,565 |
| | 650158 | Longevity Pay | \$11,772 | \$12,360 |
| | 650180 | Accrued Time-Off Buy Backs | \$17,500 | \$18,200 |
| | 650200 | Overtime | \$55,000 | \$55,000 |
| | 650230 | Education Incentive Pay | \$18,581 | \$19,504 |
| | 650300 | PERS Retirement | \$187,239 | \$196,601 |
| | 650320 | Medicare | \$25,276 | \$26,540 |
| | 650400 | Section 125 Benefit Plan | \$409,118 | \$437,333 |
| 1. Personnel Total | | | \$2,483,618 | \$2,611,772 |
| 2. Operating & Maintenance | 651300 | Printing & Duplication | \$2,060 | \$2,060 |
| | 651500 | Small Tools/Field Equipment | \$5,800 | \$5,800 |
| | 651600 | Special Dept Exp | \$4,120 | \$4,120 |
| | 652200 | Membership & Dues | \$2,061 | \$2,061 |
| | 652210 | Conference/Mtgs/Mileage | \$24,823 | \$24,823 |
| | 652300 | Fuel | \$10,000 | \$10,000 |
| | 652400 | Uniforms | \$3,090 | \$3,090 |
| | 652503 | Vehicle Maintenance | \$10,000 | \$10,000 |
| | 652506 | Vehicle Tires | \$3,000 | \$3,000 |
| | 652799 | Temporary Staffing | \$30,900 | \$30,900 |
| | 652800 | Professional Services | \$654,250 | \$654,250 |
| | 653150 | Furniture & Equip - below \$5k | \$4,500 | \$4,500 |
| 2. Operating & Maintenance Total | | | \$754,604 | \$754,604 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$320,701 | \$319,630 |
| | 901115 | Tsfr Out to Fleet Services | \$31,883 | \$32,299 |
| 4. ISF Allocations & Transfers Total | | | \$352,584 | \$351,929 |
| Building & Safety Total | | | \$3,590,806 | \$3,718,305 |

| CDBG & Housing | | | | |
|--|---------------|--------------------------------|--------------------|--------------------|
| 1. Personnel | 650100 | Salaries | \$80,092 | \$84,096 |
| | 650151 | Cell Allowance | \$531 | \$531 |
| | 650155 | Bilingual Pay | \$885 | \$885 |
| | 650220 | Part Time | \$17,295 | \$18,833 |
| | 650300 | PERS Retirement | \$6,624 | \$6,955 |
| | 650310 | Social Security | \$1,073 | \$0 |
| | 650320 | Medicare | \$1,161 | \$1,219 |
| | 650400 | Section 125 Benefit Plan | \$15,399 | \$16,461 |
| 1. Personnel Total | | | \$123,060 | \$128,980 |
| 2. Operating & Maintenance | | | | |
| | 651400 | Legal Advertising | \$3,000 | \$3,000 |
| | 652200 | Membership & Dues | \$940 | \$940 |
| | 652800 | Professional Services | \$2,000 | \$53,481 |
| 2. Operating & Maintenance Total | | | \$5,940 | \$57,421 |
| 3. Capital Outlays & One-time | | | | |
| | 658014 | CDBG-Minor Home Repair Grnt | \$224,000 | \$266,112 |
| | 658043 | Fair Housing Services | \$23,000 | \$23,000 |
| | 658044 | Public Services (CDBG) | \$84,000 | \$84,487 |
| 3. Capital Outlays & One-time Total | | | \$331,000 | \$373,599 |
| CDBG & Housing Total | | | \$460,000 | \$560,000 |
| Planning | | | | |
| 1. Personnel | 650100 | Salaries | \$1,606,732 | \$1,687,069 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$2,061 | \$2,061 |
| | 650154 | Other Benefits | \$10,861 | \$11,404 |
| | 650155 | Bilingual Pay | \$6,854 | \$6,854 |
| | 650158 | Longevity Pay | \$11,995 | \$12,594 |
| | 650180 | Accrued Time-Off Buy Backs | \$30,000 | \$31,500 |
| | 650200 | Overtime | \$1,500 | \$1,500 |
| | 650220 | Part Time | \$19,443 | \$19,386 |
| | 650230 | Education Incentive Pay | \$33,884 | \$35,567 |
| | 650300 | PERS Retirement | \$209,929 | \$220,425 |
| | 650310 | Social Security | \$1,206 | \$1,192 |
| | 650320 | Medicare | \$23,472 | \$24,645 |
| | 650400 | Section 125 Benefit Plan | \$320,103 | \$342,180 |
| 1. Personnel Total | | | \$2,282,600 | \$2,400,937 |
| 2. Operating & Maintenance | | | | |
| | 651211 | Delivery/Courier Svc-Recovera | \$1,000 | \$1,000 |
| | 651400 | Legal Advertising | \$60,000 | \$61,200 |
| | 651600 | Special Dept Exp | \$5,000 | \$5,100 |
| | 651700 | Events | \$7,200 | \$7,344 |
| | 652200 | Membership & Dues | \$8,500 | \$8,670 |
| | 652210 | Conference/Mtgs/Mileage | \$35,000 | \$35,700 |
| | 652300 | Fuel | \$500 | \$500 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| | 652651 | Development Code | \$5,000 | \$5,000 |
| | 652800 | Professional Services | \$55,000 | \$56,100 |
| | 652825 | Professional Srvcs-Recoverable | \$375,000 | \$382,500 |
| | 653150 | Furniture & Equip - below \$5k | \$2,000 | \$2,000 |
| 2. Operating & Maintenance Total | | | \$555,700 | \$566,614 |

| | | | | |
|---|--------|------------------------------|--------------------|--------------------|
| 3. Capital Outlays & One-time | | | | |
| | 652650 | General Plan | \$0 | \$500,000 |
| | 652846 | Prof Svcs -Recoverable(CEQA) | \$1,500,000 | \$1,500,000 |
| 3. Capital Outlays & One-time Total | | | \$1,500,000 | \$2,000,000 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$294,112 | \$294,094 |
| | 901115 | Tsfr Out to Fleet Services | \$2,772 | \$2,808 |
| 4. ISF Allocations & Transfers Total | | | \$296,884 | \$296,902 |
| Planning Total | | | \$4,635,184 | \$5,264,453 |
| Department Grand Total | | | \$8,685,990 | \$9,542,758 |



CITY FOR
FAMILIES



COMMUNITY SERVICES
DEPARTMENT



CITY FOR
FAMILIES

COMMUNITY SERVICES

The Community Services Department (CSD) is responsible for improving and sustaining the quality of life of Menifee residents. This is achieved through community improvement and enhancement projects, creating recreational opportunities by developing diverse services and programs that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of the city’s residents and visitors, and maintaining and improving parks and recreation facilities. Community Services is also responsible for coordinating City signature and City sponsored events, including coordination and management of special events, communication and promotion, volunteer management, and program evaluation.



DEPARTMENT MISSION

Community Services Department

- Established 2015 -



The mission of the Community Services Department is to enhance residents' quality of life by delivering quality programs, services, and facilities that create lasting positive memories for youth, adults and seniors throughout the community.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|---|---|---|---|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Develop and host a signature event, based on events assessment that will help make Menifee a destination city by December 2025. |  | 40% | Awaiting results of the Placemaking, Unique Identity, and Tourism Master Plan project spearheaded by Economic Development. This report will assist in crafting a signature event. |
| 2 | Open Ranger Station and interpretive trail by Winter 2025/2026 |  | 40% | Buildings have been purchased, design plans are complete. Plan specifications are being finalized. Construction bid will go out at the end of Fall 2025. |
| 3 | Establish strategic partnership for work force development and job training integrated into Lazy Creek Programs, such as a summer youth employment program. |  | 100% | Task Completed: Partnered with Santa Rosa Academy in their Career and Technical Education Program to train and certify aquatics program staff during Summer 2024. |
| 4 | Update Landscape Design Standards and Model Water Efficient Landscape. |  | 100% | Staff will work on making incremental updates as resources become available. |
| 5 | Conduct a sustainability assessment of all City facilities to identify opportunities to increase energy and water efficiency and potentially reduce waste. |  | 80% | Facilities assessment has been completed by WRCOG and pending recommendations to be provided to department. The assessment will help prioritize future facilities upgrades to obtain energy efficient cost savings. |
| 6 | Work towards creating preventative maintenance and inspection schedules for facilities and facility assets |  | 80% | Preventative Maintenance Inspection Program has commenced and is now tracked by the department. |
| Fiscal Year 2025/26 Goals & Objectives | | | | |
| | Goal | Strategic Priority | Strategic Plan Priority Description | |
| 1 | Turf conversion of non-functional turf for water conservation in City right-of-ways to obtain cost efficiencies and to meet compliance of AB 1572. 50% of planned area upgrades in year 1 and 50% completed in year 2 of biennial budget. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy | |



| | | | |
|---|---|--|--|
| 2 | Create amenity preventive maintenance and replacement schedule for all park amenities by Fall 2025. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 3 | Implement robust recreation and facilities reservation software by Jan 2026 to support growing contract classes and charter school partnerships, field allocations of new and existing parks, and city led events and activities. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 4 | Identify operational efficiencies to reduce the City's need to procure recovered organic materials (mulch, compost, energy) as required by CA SB 1383 by 50%. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 5 | Present results of Fiscal Impact Analysis of potential annexation of VWPRD to City Council Parks Ad Hoc Committee, PRTC and City Council to obtain direction for future actions by Winter 2025. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 6 | Complete update of MMC 13 Regulations for the Use of Public Parks | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 7 | Create a grading system for energy efficiency for city facilities to prioritize facility renovation projects by end of fiscal year. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| | | | |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|--|--|
| 1 | Turf conversion of non-functional turf for water conservation in City right-of-ways to obtain cost efficiencies and to meet compliance of AB 1572. 50% of planned area upgrades in year 1 and 50% completed in year 2 of biennial budget. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 2 | Update Landscape Design Standards and Park Development Design Standards in collaboration with other departments within the development division to support future development of City maintained parks and Right-of-Ways. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |



| | | | |
|---|--|---|---|
| 3 | Establish key sponsorships to support higher level entertainment at events held at Central Park Amphitheater |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 4 | Continue to pursue grant funding to support and offset costs associated with recreation programs and special events, solid waste and recycling, and parkland acquisition and development. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 5 | Expand contract class program to facilities outside of current facilities including to the Central Park Amphitheater and/or through formal partnership, MOU, or contract with outside facility to accommodate demand for dance, exercise, and music classes. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 6 | Conduct a sustainability assessment of all City facilities to identify opportunities to increase energy and water efficiency and potentially reduce waste. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 7 | Work towards creating preventative maintenance and inspection schedules for facilities and facility assets. |  | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
|---|---|--------------|----------------|----------------|----------------------------------|----------------|----------------|
| Central Park Amphitheater Events |  | Workload | 6 | 12 | N/A | N/A | N/A |
| Contract Classes Offered |  | Workload | 300 | 300 | 267 | 300 | 293 |
| Park Ranger Visits (Patrols) |  | Workload | 4,000 | 4,000 | 3551 | 4,000 | 2,958 |
| Park & ROW Maintenance Work Orders Complete |  | Workload | 800 | 800 | 3375 | 800 | 812 |



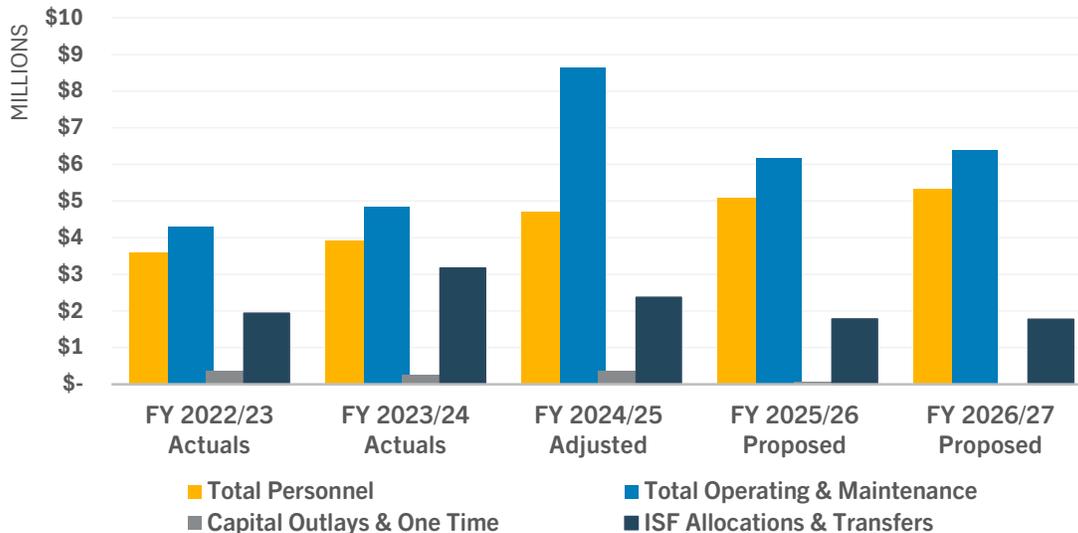
| | | | | | | | |
|---|--|------------------------------|--------|--------|-------|--------|-------|
| Annual Tree Trimming |  | Workload | 2,000 | 2,000 | 1957 | 2,000 | 300 |
| Senior Food Boxes Distributed |  | Workload | 6,000 | 6,000 | 7779 | 6,000 | 6,338 |
| Senior Lunches Distributed |  | Workload | 15,000 | 15,000 | 12075 | 15,000 | 9,284 |
| Solid Waste/ Recycling/ Outreach and Events |  | Workload | 10 | 10 | 8 | 10 | 6 |
| Skate Park Passes Sold |  | Workload | 500 | 500 | 80 | 500 | 199 |
| Lazy Creek Programs Offered |  | Workload | 80 | 80 | 142 | 80 | 83 |
| Citywide Special Events |  | Workload | 25 | 25 | 30 | 22 | N/A |
| Respond to maintenance requests within 3 days. |  | Efficiency/ Effectiveness | 100% | 100% | 100% | 100% | 100% |

Community Services

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 2,329,450 | \$ 2,256,515 | \$ 2,640,574 | \$ 2,793,712 | \$ 2,909,018 | \$ 153,138 | \$ 115,306 |
| Total Operating & Maintenance | \$ 1,398,564 | \$ 1,301,903 | \$ 1,881,940 | \$ 1,706,812 | \$ 1,769,959 | \$ (175,128) | \$ 63,147 |
| Capital Outlays & One Time | \$ 263,193 | \$ 264,743 | \$ 219,383 | \$ 25,000 | \$ 25,000 | \$ (194,383) | \$ - |
| ISF Allocations & Transfers | \$ 1,051,184 | \$ 1,236,169 | \$ 1,467,844 | \$ 1,290,777 | \$ 1,271,244 | \$ (177,067) | \$ (19,533) |
| SUBTOTAL | \$ 5,042,392 | \$ 5,059,330 | \$ 6,209,741 | \$ 5,816,301 | \$ 5,975,221 | \$ (393,440) | \$ 158,920 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Personnel | \$ 1,275,796 | \$ 1,654,145 | \$ 2,054,324 | \$ 2,296,531 | \$ 2,419,613 | \$ 242,207 | \$ 123,082 |
| Total Operating & Maintenance | \$ 2,902,265 | \$ 3,528,678 | \$ 6,758,003 | \$ 4,464,044 | \$ 4,627,029 | \$ (2,293,959) | \$ 162,985 |
| Capital Outlays & One Time | \$ 110,738 | \$ 728 | \$ 158,036 | \$ 55,000 | \$ - | \$ (103,036) | \$ (55,000) |
| ISF Allocations & Transfers | \$ 886,196 | \$ 1,931,605 | \$ 903,379 | \$ 494,179 | \$ 507,362 | \$ (409,200) | \$ 13,183 |
| SUBTOTAL | \$ 5,174,996 | \$ 7,115,156 | \$ 9,873,742 | \$ 7,309,754 | \$ 7,554,004 | \$ (2,563,988) | \$ 244,250 |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 3,605,247 | \$ 3,910,660 | \$ 4,694,898 | \$ 5,090,243 | \$ 5,328,631 | \$ 395,345 | \$ 238,388 |
| Total Operating & Maintenance | \$ 4,300,830 | \$ 4,830,581 | \$ 8,639,943 | \$ 6,170,856 | \$ 6,396,988 | \$ (2,469,087) | \$ 226,132 |
| Capital Outlays & One Time | \$ 373,932 | \$ 265,472 | \$ 377,419 | \$ 80,000 | \$ 25,000 | \$ (297,419) | \$ (55,000) |
| ISF Allocations & Transfers | \$ 1,937,380 | \$ 3,167,774 | \$ 2,371,223 | \$ 1,784,956 | \$ 1,778,606 | \$ (586,267) | \$ (6,350) |
| OPERATING EXPENSES TOTAL | \$ 10,217,388 | \$ 12,174,486 | \$ 16,083,483 | \$ 13,126,055 | \$ 13,529,225 | \$ (2,957,428) | \$ 403,170 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Community Services Administration Division (CADM) contains the personnel costs for all divisions, as well as all transfers-out.

The department will be opening two (2) new parks during the budget cycle that are supplemented by grant funds; the Sun City Greenspace and the Quail Valley Nature Park, both becoming the first park in their respective areas.

Change in Services Levels

The department has requested two (2) additional Parks Maintenance Workers I/II's to assist in continually expanding parks and right-of-ways as new communities are added to the City. These positions are funded through Special Districts. A replacement vehicle for the Park Rangers is also requested to be funded through the Fleet Fund.

Department Operating Expenses by Funding Source

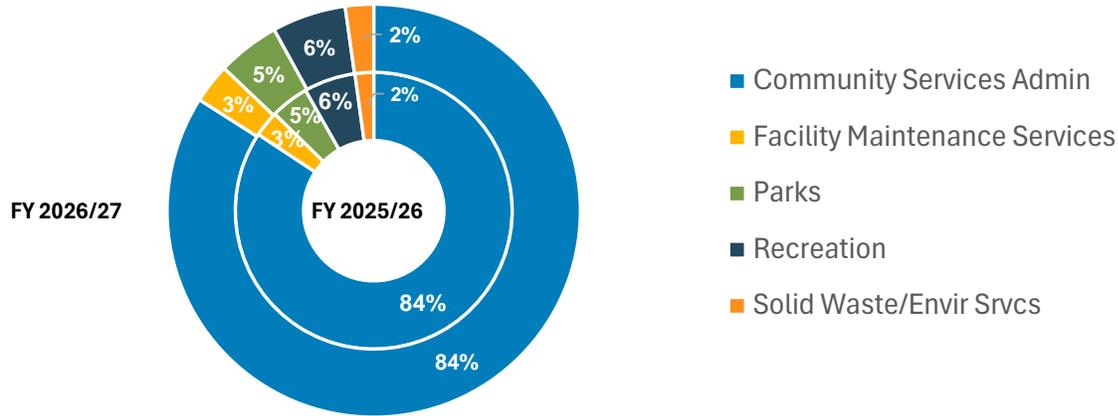
| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$5,042,392 | \$5,059,330 | \$6,209,741 | \$5,816,301 | \$5,975,221 |
| 1110 Information Technology | \$69,319 | \$67,372 | \$209,630 | \$0 | \$0 |
| 1115 Fleet Services | \$81,878 | \$99,560 | \$113,300 | \$179,500 | \$124,500 |
| 1116 Facility Maintenance Services | \$332,347 | \$599,984 | \$760,727 | \$737,734 | \$758,183 |
| 2301 Grant Fund* | \$110,738 | \$1,400 | \$406,694 | \$0 | \$0 |
| 2370-2400 LLMDs | \$759,519 | \$741,917 | \$1,076,760 | \$752,845 | \$746,133 |
| 2420-2480 CSAs | \$1,498,597 | \$2,617,178 | \$1,808,103 | \$701,020 | \$745,799 |
| 2490-2494, 2621-2697 CFDs | \$2,322,598 | \$2,987,745 | \$5,498,528 | \$4,938,655 | \$5,179,389 |
| Grand Total | \$10,217,388 | \$12,174,486 | \$16,083,483 | \$13,126,055 | \$13,529,225 |

*Community Services expects to receive \$750,000 from the Outdoor Recreation Legacy Program Grant in FY 2025/26 to help fund the development of the Quail Valley Nature Park. Grant Funds are only recognized when fully accepted by City Council.

Department Staffing

| POSITION TITLE | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2025/26 | FY 2026/27 |
|---|-------------|-------------|------------------|-------------|-------------|
| | Authorized | Authorized | Proposed Changes | Proposed | Proposed |
| COMMUNITY SERVICES | | | | | |
| Community Services Director | 0.0 | 1.0 | | 1.0 | 1.0 |
| Park/Landscape Maintenance Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Community Services Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Community Services Supervisor | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Management Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Field Supervisor | 2.0 | 2.0 | | 2.0 | 2.0 |
| Community Services Coordinator | 4.0 | 4.0 | | 4.0 | 4.0 |
| Park Ranger | 2.0 | 2.0 | | 2.0 | 2.0 |
| Sr. Park Maintenance Worker | 2.0 | 2.0 | | 2.0 | 2.0 |
| Park Maintenance Worker II | 7.0 | 7.0 | 2.0 | 9.0 | 9.0 |
| Sr. Facility Maintenance Worker | 1.0 | 1.0 | | 1.0 | 1.0 |
| Facilities Maintenance Worker II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Office Aide (Part-Time) | 0.5 | 0.5 | | 0.5 | 0.5 |
| PT Community Services Specialist | 2.3 | 2.3 | | 2.3 | 2.3 |
| PT Aquatics - Pool Manager | 0.4 | 0.4 | | 0.4 | 0.4 |
| PT Aquatics - Lifeguard | 1.4 | 1.4 | | 1.4 | 1.4 |
| PT Aquatics - Water Safety Instructor | 2.6 | 2.6 | | 2.6 | 2.6 |
| Part Time CS Leader I/II, Maintenance (Full Time Equivalents) | 22.8 | 22.8 | | 22.8 | 22.8 |
| DEPARTMENT FTE TOTAL | 55.0 | 56.0 | 2.0 | 58.0 | 58.0 |

Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---------------------------------|----------|------------------------------|---------------------|---------------------|
| Community Services Admin | | | | |
| 1. Personnel | 650100 | Salaries | \$1,983,604 | \$2,082,787 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$4,110 | \$4,110 |
| | 650154 | Other Benefits | \$9,485 | \$9,960 |
| | 650155 | Bilingual Pay | \$12,516 | \$12,516 |
| | 650157 | Uniform Allowance | \$4,289 | \$4,289 |
| | 650158 | Longevity Pay | \$11,074 | \$11,627 |
| | 650180 | Accrued Time-Off Buy Backs | \$40,000 | \$41,600 |
| | 650200 | Overtime | \$63,500 | \$65,300 |
| | 650210 | Standby/Call Out Pay | \$15,000 | \$15,000 |
| | 650220 | Part Time | \$1,314,142 | \$1,356,497 |
| | 650230 | Education Incentive Pay | \$30,928 | \$32,326 |
| | 650300 | PERS Retirement | \$233,323 | \$244,988 |
| | 650310 | Social Security | \$87,534 | \$90,160 |
| | 650320 | Medicare | \$28,923 | \$30,370 |
| | 650400 | Section 125 Benefit Plan | \$591,410 | \$632,199 |
| 1. Personnel Total | | | \$4,434,398 | \$4,638,289 |
| 2. Operating & Maintenance | 651010 | Office Supplies | \$11,580 | \$11,580 |
| | 651011 | Supplies | \$6,150 | \$6,150 |
| | 651012 | Janitorial Supplies | \$13,000 | \$13,000 |
| | 651300 | Printing & Duplication | \$6,000 | \$6,000 |
| | 651410 | Promotional Materials/Advert | \$12,400 | \$9,785 |
| | 651461 | Graffiti Abatement | \$17,145 | \$17,487 |
| | 651500 | Small Tools/Field Equipment | \$7,000 | \$7,500 |
| | 651501 | Materials and Supplies | \$12,000 | \$12,000 |
| | 651600 | Special Dept Exp | \$10,950 | \$10,950 |
| | 651615 | Admin/Service Charges | \$18,231 | \$18,231 |
| | 652040 | Telephone | \$22,900 | \$22,900 |
| | 652041 | Utilities-Electricity | \$80,600 | \$80,600 |
| | 652042 | Utilities-Gas | \$5,000 | \$5,000 |
| | 652043 | Utilities-Water | \$12,000 | \$12,000 |
| | 652045 | Electricity - Parks | \$276,600 | \$342,600 |
| | 652046 | Electricity - ROW | \$77,630 | \$106,130 |
| | 652047 | Water - Parks | \$452,600 | \$487,600 |
| | 652048 | Water - ROW | \$823,181 | \$875,262 |

| | | | | |
|---|---------------|--------------------------------|---------------------|---------------------|
| | 652050 | Facilities Maintenance | \$262,000 | \$273,000 |
| | 652054 | Facility Rental | \$18,000 | \$18,000 |
| | 652200 | Membership & Dues | \$18,000 | \$18,000 |
| | 652210 | Conference/Mtgs/Mileage | \$15,300 | \$15,100 |
| | 652211 | Training | \$16,172 | \$16,172 |
| | 652300 | Fuel | \$90,000 | \$90,000 |
| | 652400 | Uniforms | \$24,100 | \$24,100 |
| | 652500 | Equipment Maint. | \$3,600 | \$3,600 |
| | 652501 | Equipment Rental | \$4,500 | \$4,500 |
| | 652503 | Vehicle Maintenance | \$21,000 | \$21,000 |
| | 652506 | Vehicle Tires | \$10,500 | \$10,500 |
| | 652607 | Landscape Maint. | \$749,083 | \$853,455 |
| | 652608 | Park Maint. | \$610,617 | \$620,417 |
| | 652610 | Backflows - Parks | \$4,880 | \$4,880 |
| | 652611 | Irrigation Supplies - Parks | \$50,650 | \$55,650 |
| | 652616 | Backflows - ROW | \$23,145 | \$23,145 |
| | 652617 | Irrigation Supplies - ROW | \$60,100 | \$66,100 |
| | 652622 | Tree Trimming | \$575,898 | \$420,089 |
| | 652700 | Street Sweeping | \$1,500 | \$1,500 |
| | 652800 | Professional Services | \$10,000 | \$10,000 |
| | 652801 | Contract Services | \$177,265 | \$177,464 |
| | 652809 | Instructor Payments | \$149,700 | \$149,700 |
| | 653150 | Furniture & Equip - below \$5k | \$5,150 | \$5,150 |
| 2. Operating & Maintenance Total | | | \$4,766,127 | \$4,926,297 |
| 3. Capital Outlays & One-time | | | | |
| | 660000 | Vehicles - over \$5k | \$55,000 | \$0 |
| | 660020 | Furniture over \$5k | \$25,000 | \$25,000 |
| 3. Capital Outlays & One-time Total | | | \$80,000 | \$25,000 |
| 4. ISF Allocations & Transfers | | | | |
| | 659007 | Transfers to Citywide Parks | \$0 | \$28,000 |
| | 901110 | Tsfr Out to Information Tech | \$589,618 | \$599,735 |
| | 901115 | Tsfr Out to Fleet Services | \$172,579 | \$174,828 |
| | 901116 | Tsfr Out to Facility Maint Srv | \$393,580 | \$396,681 |
| | 902370 | Tsfr Out to LLMD 89-1 C Zn 3 | \$100,000 | \$100,000 |
| | 902374 | Tsfr Out to LLMD 89-1 C Zn 38 | \$35,000 | \$0 |
| | 902622 | Tsfr Out to CFD 2015-2CW Parks | \$487,234 | \$472,306 |
| | 902623 | Tsfr Out to CFD 2015-2CWTrails | \$6,945 | \$7,056 |
| 4. ISF Allocations & Transfers Total | | | \$1,784,956 | \$1,778,606 |
| Community Services Admin Total | | | \$11,065,481 | \$11,368,192 |
| Facility Maintenance Services | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$264,204 | \$277,414 |
| | 650157 | Uniform Allowance | \$926 | \$926 |
| | 650158 | Longevity Pay | \$1,205 | \$1,265 |
| | 650180 | Accrued Time-Off Buy Backs | \$5,000 | \$5,000 |
| | 650200 | Overtime | \$1,000 | \$1,000 |
| | 650230 | Education Incentive Pay | \$2,653 | \$2,785 |
| | 650300 | PERS Retirement | \$21,949 | \$23,047 |
| | 650320 | Medicare | \$3,848 | \$4,041 |
| | 650400 | Section 125 Benefit Plan | \$80,584 | \$86,141 |
| 1. Personnel Total | | | \$381,369 | \$401,619 |
| 2. Operating & Maintenance | | | | |
| | 651500 | Small Tools/Field Equipment | \$6,000 | \$6,000 |
| | 651501 | Materials and Supplies | \$3,000 | \$3,000 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,500 |
| | 652210 | Conference/Mtgs/Mileage | \$500 | \$500 |
| | 652211 | Training | \$2,500 | \$2,500 |
| | 652400 | Uniforms | \$1,500 | \$1,500 |
| | 652500 | Equipment Maint. | \$1,000 | \$1,000 |

| | | | | |
|---|--------|--------------------------------|------------------|------------------|
| 2. Operating & Maintenance Total | | | \$16,000 | \$16,000 |
| Facility Maintenance Services Total | | | \$397,369 | \$417,619 |
| Parks | | | | |
| 2. Operating & Maintenance | 651011 | Supplies | \$19,650 | \$20,500 |
| | 651300 | Printing & Duplication | \$750 | \$750 |
| | 651410 | Promotional Materials/Advert | \$3,000 | \$3,000 |
| | 651500 | Small Tools/Field Equipment | \$33,500 | \$33,500 |
| | 651600 | Special Dept Exp | \$28,550 | \$28,700 |
| | 652045 | Electricity - Parks | \$21,190 | \$30,000 |
| | 652046 | Electricity - ROW | \$1,000 | \$1,000 |
| | 652047 | Water - Parks | \$10,400 | \$65,400 |
| | 652048 | Water - ROW | \$34,000 | \$34,000 |
| | 652050 | Facilities Maintenance | \$28,000 | \$29,000 |
| | 652400 | Uniforms | \$16,500 | \$16,500 |
| | 652500 | Equipment Maint. | \$5,000 | \$5,000 |
| | 652501 | Equipment Rental | \$24,400 | \$24,400 |
| | 652504 | Leased Vehicles | \$170,000 | \$172,000 |
| | 652607 | Landscape Maint. | \$91,210 | \$91,210 |
| | 652608 | Park Maint. | \$36,423 | \$41,205 |
| | 652610 | Backflows - Parks | \$650 | \$650 |
| | 652611 | Irrigation Supplies - Parks | \$8,000 | \$10,000 |
| | 652616 | Backflows - ROW | \$3,500 | \$3,500 |
| | 652617 | Irrigation Supplies - ROW | \$7,000 | \$7,000 |
| | 652800 | Professional Services | \$43,900 | \$44,000 |
| 2. Operating & Maintenance Total | | | \$586,623 | \$661,315 |
| Parks Total | | | \$586,623 | \$661,315 |
| Recreation | | | | |
| 2. Operating & Maintenance | 651011 | Supplies | \$139,991 | \$141,511 |
| | 651300 | Printing & Duplication | \$7,100 | \$7,100 |
| | 651410 | Promotional Materials/Advert | \$38,760 | \$38,760 |
| | 651500 | Small Tools/Field Equipment | \$250 | \$250 |
| | 651600 | Special Dept Exp | \$122,050 | \$122,050 |
| | 652054 | Facility Rental | \$72,589 | \$72,589 |
| | 652501 | Equipment Rental | \$65,850 | \$65,850 |
| | 652800 | Professional Services | \$316,377 | \$306,127 |
| | 652809 | Instructor Payments | \$5,400 | \$5,400 |
| | 652818 | Referee Fees | \$15,000 | \$15,000 |
| | 653150 | Furniture & Equip - below \$5k | \$7,751 | \$7,751 |
| 2. Operating & Maintenance Total | | | \$791,118 | \$782,388 |
| Recreation Total | | | \$791,118 | \$782,388 |

| Solid Waste/Envir Svcs | | | | |
|---|---------------|------------------------------|---------------------|---------------------|
| 1. Personnel | 650100 | Salaries | \$189,560 | \$199,038 |
| | 650151 | Cell Allowance | \$1,150 | \$1,150 |
| | 650155 | Bilingual Pay | \$689 | \$689 |
| | 650157 | Uniform Allowance | \$26 | \$26 |
| | 650180 | Accrued Time-Off Buy Backs | \$5,500 | \$5,720 |
| | 650230 | Education Incentive Pay | \$7,404 | \$7,772 |
| | 650300 | PERS Retirement | \$31,812 | \$33,402 |
| | 650320 | Medicare | \$2,749 | \$2,886 |
| | 650400 | Section 125 Benefit Plan | \$35,586 | \$38,040 |
| 1. Personnel Total | | | \$274,476 | \$288,723 |
| 2. Operating & Maintenance | 651011 | Supplies | \$2,060 | \$2,060 |
| | 651300 | Printing & Duplication | \$1,500 | \$1,500 |
| | 651410 | Promotional Materials/Advert | \$4,250 | \$4,250 |
| | 651600 | Special Dept Exp | \$678 | \$678 |
| | 652054 | Facility Rental | \$2,500 | \$2,500 |
| 2. Operating & Maintenance Total | | | \$10,988 | \$10,988 |
| Solid Waste/Envir Svcs Total | | | \$285,464 | \$299,711 |
| Department Grand Total | | | \$13,126,055 | \$13,529,225 |



COMMUNITY SERVICES FACILITIES DIVISION INTERNAL SERVICE FUND

The City's Facilities Division (FACM) is an Internal Service Fund (ISF) which manages the maintenance, service, repairs, purchasing, replacement related to all city-owned and leased properties. Allocation of costs are derived by direct repairs costs and size of facility site.

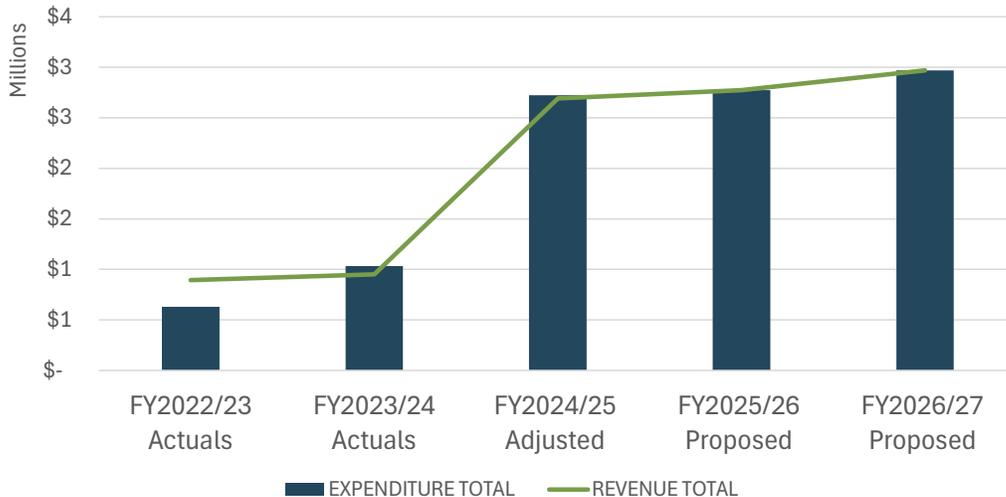


Facilities ISF (1116)

FY 2025/26 & FY 2026/27 FUND 1116 BUDGET SUMMARY

| FUND SUMMARY | FY2022/23 | FY2023/24 | FY2024/25 | FY2025/26 | FY2026/27 | Change (\$) | Change (\$) |
|---|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actuals | Actuals | Adjusted | Proposed | Proposed | FY25 to FY26 | FY26 to FY27 |
| REVENUE / TRANSFERS-IN | | | | | | | |
| Revenue / Transfer In | \$ 893,421 | \$ 935,756 | \$ 2,675,879 | \$ 2,746,654 | \$ 2,943,642 | \$ 70,775 | \$ 196,988 |
| Interest | \$ 754 | \$ 15,824 | \$ 14,647 | \$ 26,000 | \$ 26,000 | \$ 11,353 | \$ - |
| REVENUE TOTAL | \$ 894,175 | \$ 951,580 | \$ 2,690,526 | \$ 2,772,654 | \$ 2,969,642 | \$ 82,128 | \$ 196,988 |
| FACILITIES INTERNAL SERVICE FUND | | | | | | | |
| Personnel | \$ 177,824 | \$ 286,898 | \$ 393,858 | \$ 381,369 | \$ 401,619 | \$ (12,489) | \$ 20,250 |
| Operating & Maintenance | \$ 450,970 | \$ 743,156 | \$ 2,311,872 | \$ 2,391,285 | \$ 2,568,023 | \$ 79,413 | \$ 176,738 |
| Capital Outlays & One Time | \$ 2,690 | \$ 2,207 | \$ 18,200 | \$ - | \$ - | \$ (18,200) | \$ - |
| EXPENDITURE TOTAL | \$ 631,484 | \$ 1,032,261 | \$ 2,723,930 | \$ 2,772,654 | \$ 2,969,642 | \$ 48,724 | \$ 196,988 |
| OPERATING INCREASE/(USE OF FUND BALANCE) | \$ 262,691 | \$ (80,681) | \$ (33,404) | \$ - | \$ - | \$ 33,404 | \$ - |

FACILITIES FUND REVENUE/TRANSFERS-IN & EXPENDITURES



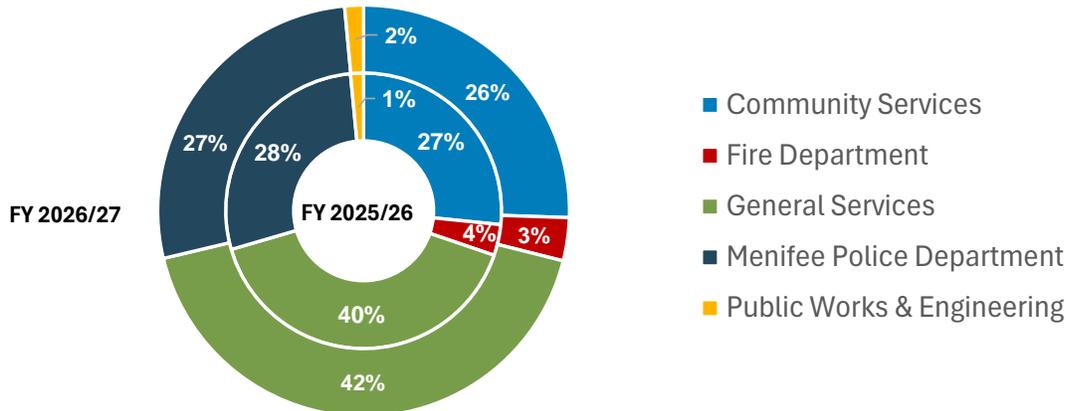
Fund Notes

In FY 2024/25, all building leases were moved out of the General Fund into the Facilities ISF for the purposes of consolidating all oversight of buildings under the Community Services Department. This equally increased the Operating & Maintenance category and the Transfer-in from General Fund.

Change in Services Levels

The department has requested installation of badge readers for security clearances (\$10K) at the Community Services buildings.

Facilities Fund (1116) Budget Detail



Department Budgets by Account (Fund 1116)

| Departments / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|-----------------------------|---------------------|---------------------|
| Community Services | | | | |
| 1. Personnel | 650100 | Salaries | \$264,204 | \$277,414 |
| | 650157 | Uniform Allowance | \$926 | \$926 |
| | 650158 | Longevity Pay | \$1,205 | \$1,265 |
| | 650180 | Accrued Time-Off Buy Backs | \$5,000 | \$5,000 |
| | 650200 | Overtime | \$1,000 | \$1,000 |
| | 650230 | Education Incentive Pay | \$2,653 | \$2,785 |
| | 650300 | PERS Retirement | \$21,949 | \$23,047 |
| | 650320 | Medicare | \$3,848 | \$4,041 |
| | 650400 | Section 125 Benefit Plan | \$80,584 | \$86,141 |
| 1. Personnel Total | | | \$381,369 | \$401,619 |
| 2. Operating & Maintenance | 651012 | Janitorial Supplies | \$13,000 | \$13,000 |
| | 651500 | Small Tools/Field Equipment | \$6,000 | \$6,000 |
| | 651501 | Materials and Supplies | \$15,000 | \$15,000 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,500 |
| | 652040 | Telephone | \$20,000 | \$20,000 |
| | 652041 | Utilities-Electricity | \$80,600 | \$80,600 |
| | 652042 | Utilities-Gas | \$5,000 | \$5,000 |
| | 652043 | Utilities-Water | \$12,000 | \$12,000 |
| | 652050 | Facilities Maintenance | \$20,000 | \$20,000 |
| | 652210 | Conference/Mtgs/Mileage | \$500 | \$500 |
| | 652211 | Training | \$2,500 | \$2,500 |
| | 652400 | Uniforms | \$1,500 | \$1,500 |
| | 652500 | Equipment Maint. | \$1,000 | \$1,000 |
| | 652610 | Backflows - Parks | \$500 | \$500 |
| | 652801 | Contract Services | \$177,265 | \$177,464 |
| 2. Operating & Maintenance Total | | | \$356,365 | \$356,564 |
| Public Works Total | | | \$737,734 | \$758,183 |
| Fire Department | | | | |
| 2. Operating & Maintenance | 652050 | Facilities Maintenance | \$100,000 | \$100,000 |
| | 652610 | Backflows - Parks | \$500 | \$500 |
| 2. Operating & Maintenance Total | | | \$100,500 | \$100,500 |
| Public Works Total | | | \$100,500 | \$100,500 |

| General Services | | | | |
|---|---------------|------------------------|--------------------|--------------------|
| 2. Operating & Maintenance | 651012 | Janitorial Supplies | \$20,000 | \$20,000 |
| | 651501 | Materials and Supplies | \$14,000 | \$14,000 |
| | 652050 | Facilities Maintenance | \$30,000 | \$30,000 |
| | 652060 | Building Leases | \$953,744 | \$1,092,560 |
| | 652801 | Contract Services | \$97,997 | \$101,484 |
| 2. Operating & Maintenance Total | | | \$1,115,741 | \$1,258,044 |
| Public Works Total | | | \$1,115,741 | \$1,258,044 |
| Menifee Police Department | | | | |
| 2. Operating & Maintenance | 651012 | Janitorial Supplies | \$10,000 | \$10,000 |
| | 651501 | Materials and Supplies | \$10,000 | \$10,000 |
| | 652050 | Facilities Maintenance | \$32,000 | \$32,000 |
| | 652060 | Building Leases | \$603,680 | \$630,255 |
| | 652610 | Backflows - Parks | \$500 | \$500 |
| | 652801 | Contract Services | \$120,246 | \$126,258 |
| 2. Operating & Maintenance Total | | | \$776,426 | \$809,013 |
| Public Works Total | | | \$776,426 | \$809,013 |
| Public Works & Engineering | | | | |
| 2. Operating & Maintenance | 651012 | Janitorial Supplies | \$3,500 | \$4,500 |
| | 651501 | Materials and Supplies | \$10,500 | \$10,500 |
| | 652050 | Facilities Maintenance | \$10,000 | \$10,000 |
| | 652801 | Contract Services | \$18,253 | \$18,902 |
| 2. Operating & Maintenance Total | | | \$42,253 | \$43,902 |
| Public Works Total | | | \$42,253 | \$43,902 |
| Fund Grand Total | | | \$2,772,654 | \$2,969,642 |



CITY FOR
FAMILIES

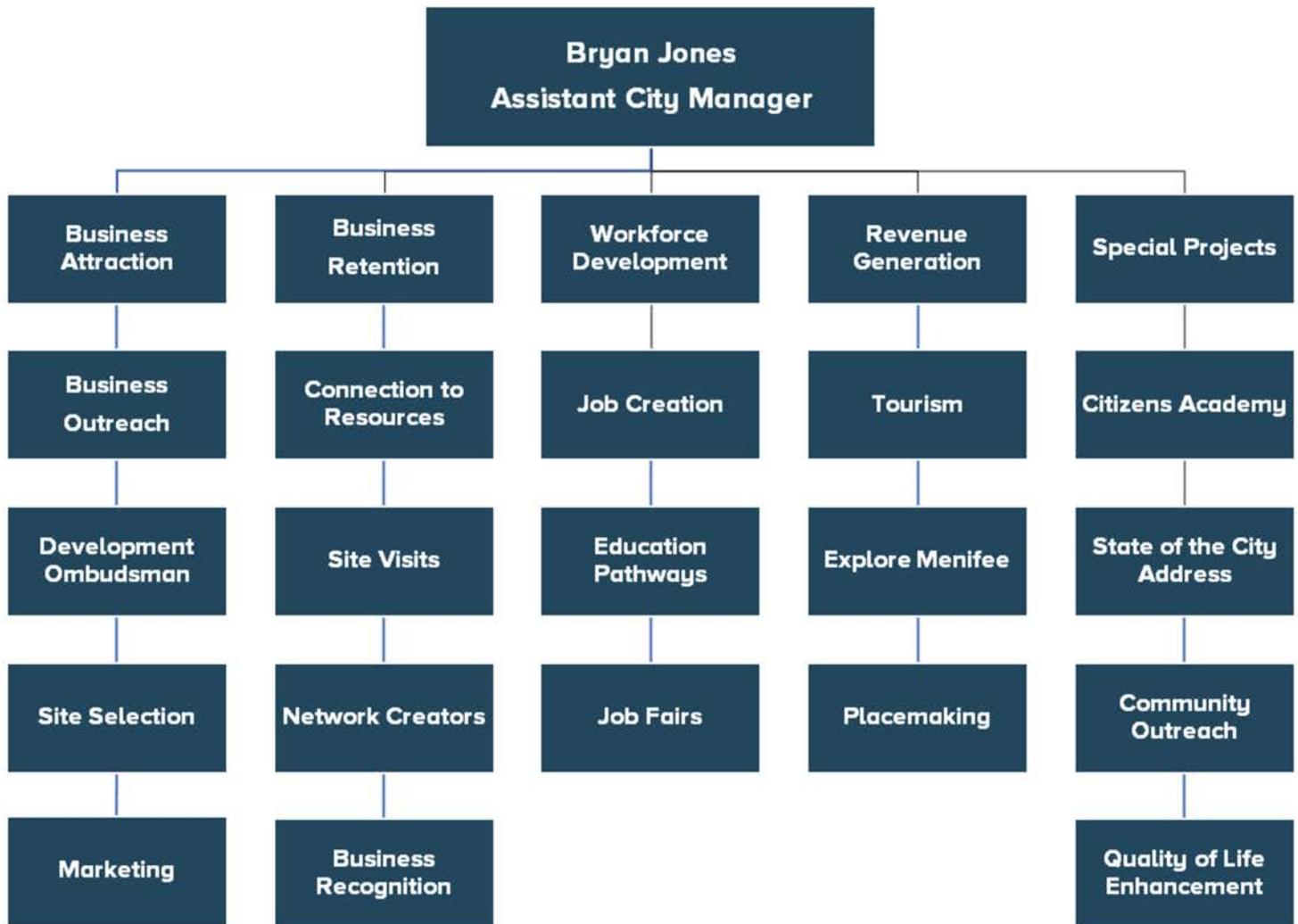


ECONOMIC DEVELOPMENT DEPARTMENT

CITY FOR
FAMILIES

ECONOMIC DEVELOPMENT

The Economic Development Department (ECD) is primarily responsible for providing a sound and diverse economic base for business and workforce development, and increased sales tax generation to support City essential services that benefit Menifee residents.





DEPARTMENT MISSION

Economic Development

- Established 2008 -



The Economic Development Department provides a multi-pronged approach to advancing economic growth by fostering positive relationships with businesses and the community, promoting business attraction and retention, encouraging job creation, support of quality improvements to the City, and enhancement of City services. These various approaches help to provide a strong economy and generate resources.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|---|--------------------|-------------------------|--|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Acquire facility for Business Incubator Program by December 2024 | | N/A | The City of Menifee is conducting a comprehensive reassessment of its business incubator needs to ensure strategic alignment with current economic conditions, investment opportunities, and long-term return on investment. As part of this effort, we are updating the Menifee Comprehensive Economic Development Strategy (CEDS) to identify key industries, emerging market opportunities, and targeted economic drivers that can inform our approach to business incubation. This data-driven process will allow us to refine our strategies to better support entrepreneurship, attract investment, and enhance sustainable economic growth. By aligning our initiatives with the evolving needs of the local business community, we aim to optimize resource allocation and maximize economic impact for Menifee. |
| 2 | Complete the placemaking and tourism feasibility study by December 2024 | | 65% | On 8/07/24 an agreement was awarded to Hunden Partners. The feasibility study results are now anticipated to be completed by June 2025. In March 2025, there were both Community and Business meetings to gather feedback, and there is a survey that is being distributed throughout the community for feedback. |
| 3 | Increase number of jobs by 1% year over-year | | 100 % | To track annual job growth, and establish a baseline, staff identified the California Employment Development Department's Quarterly Census of Employment and Wages (QCEW) Ad-Hoc Report as the best tracking |



| | | | |
|--|--|--|--|
| | | | <p>method, providing historical data for Menifee. The data collected for the past two years is:</p> <ul style="list-style-type: none"> - 2022 Average Employment: 14,828 - 2023 Average Employment: 15,990, a 7.8% increase. <p>On 10/02/24, the city received a \$40,000 Economic Development Administration (EDA) Comprehensive Economic Development Strategy (CEDS) Grant. The CEDS plan aims to engage local and regional stakeholders, boost revenue for essential City services, create jobs, support local businesses, diversify Menifee's economy, and enhance residents' quality of life.</p> |
|--|--|--|--|

Fiscal Year 2025/26 Goals & Objectives

| 1 | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|--|---|---|
| | Implement CRM (Customer Relationship Management) system, creating a baseline for performance measures. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 2 | Implement and promote the outcome of the Placemaking, Unique Identity, and Tourism Masterplan. |  | Aligns with Priority 2 of Strategic Plan – Unique Identity |
| 3 | 1% increase in jobs year-over-year. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|---|---|
| 1 | Roll out robust target industry marketing based on CEDS (Comprehensive Economic Development Study) targeted industries. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 2 | Explore the creation of an EIFD (Enhanced Infrastructure Financing District). |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | 1% increase in jobs year-over-year. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |



Key Performance Indicators (KPIs)

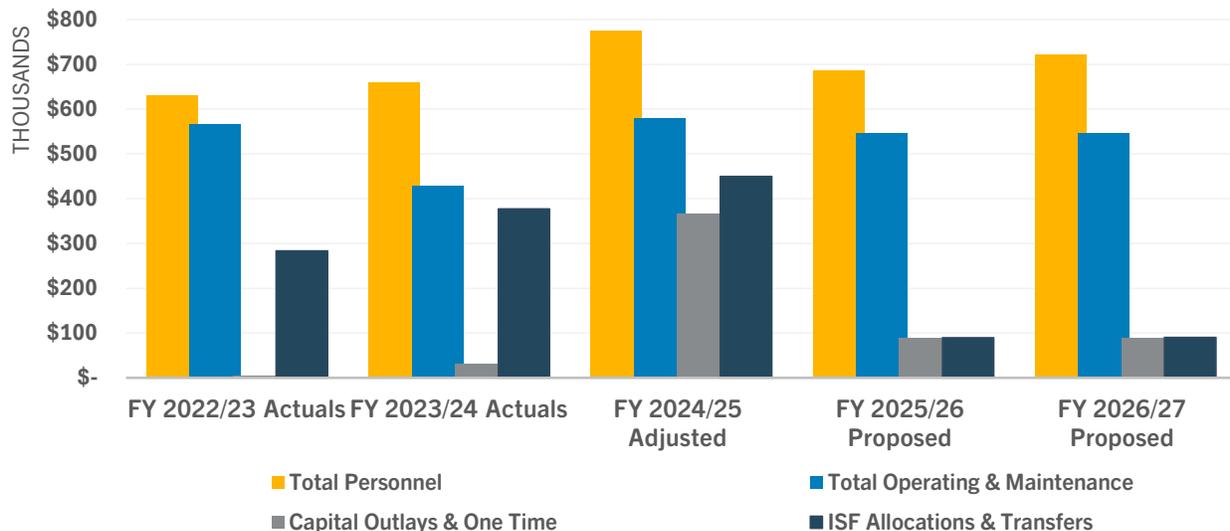
| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|--|---|---------------------------|------------------------------|------------------------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2023) | FY23/24 Actual | FY22/23 Actual |
| Sales Tax Generation |  | Efficiency/ Effectiveness | N/A | N/A | \$5,098,714 | \$12,477,964 | \$12,712,489 |
| Measure DD |  | Efficiency/ Effectiveness | N/A | N/A | \$13,010,711 | \$24,088,083 | \$20,069,980 |
| Transient Occupancy Tax |  | Efficiency/ Effectiveness | N/A | N/A | \$240,995 | \$680,497 | \$422,018 |
| Average Household Income |  | Efficiency/ Effectiveness | N/A | N/A | \$118,097 | \$109,395 | \$109,000 |
| Median Home Value |  | Efficiency/ Effectiveness | N/A | N/A | \$592,664 | \$613,126 | \$613,000 |
| Educational Attainment (AA, Bachelors, Masters, ect.) |  | Efficiency/ Effectiveness | N/A | N/A | 35.30% | 33.90% | 33.90% |
| 10% increase of in-person business site visits |  | Workload | 110 in-person visits | 120 in-person visits | N/A | N/A | N/A |
| 15% increase of new business outreach |  | Workload | 600 annually | 690 annually | N/A | N/A | N/A |
| 20% increase in social media followers on tourism page (Explore Menifee) |  | Workload | 1,300 Followers | 1,560 Followers | N/A | N/A | N/A |
| 20% increase in content generation for Explore Menifee Social Media |  | Workload | 10 posts and 3 reels a month | 12 posts and 4 reels a month | N/A | N/A | N/A |

Economic Development

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 630,532 | \$ 659,487 | \$ 775,436 | \$ 685,391 | \$ 721,511 | \$ (90,045) | \$ 36,120 |
| Total Operating & Maintenance | \$ 545,807 | \$ 323,076 | \$ 396,559 | \$ 542,885 | \$ 542,885 | \$ 146,326 | \$ - |
| Capital Outlays & One Time | \$ 3,658 | \$ 31,325 | \$ 326,000 | \$ 90,000 | \$ 90,000 | \$ (236,000) | \$ - |
| ISF Allocations & Transfers | \$ 283,765 | \$ 377,025 | \$ 449,846 | \$ 89,923 | \$ 90,028 | \$ (359,923) | \$ 105 |
| SUBTOTAL | \$ 1,463,762 | \$ 1,390,913 | \$ 1,947,841 | \$ 1,408,199 | \$ 1,444,424 | \$ (539,642) | \$ 36,225 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 21,285 | \$ 105,996 | \$ 182,835 | \$ 2,500 | \$ 2,500 | \$ (180,335) | \$ - |
| Capital Outlays & One Time | \$ - | \$ - | \$ 40,000 | \$ - | \$ - | \$ (40,000) | \$ - |
| SUBTOTAL | \$ 21,285 | \$ 105,996 | \$ 222,835 | \$ 2,500 | \$ 2,500 | \$ (220,335) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 630,532 | \$ 659,487 | \$ 775,436 | \$ 685,391 | \$ 721,511 | \$ (90,045) | \$ 36,120 |
| Total Operating & Maintenance | \$ 567,092 | \$ 429,072 | \$ 579,394 | \$ 545,385 | \$ 545,385 | \$ (34,009) | \$ - |
| Capital Outlays & One Time | \$ 3,658 | \$ 31,325 | \$ 366,000 | \$ 90,000 | \$ 90,000 | \$ (276,000) | \$ - |
| ISF Allocations & Transfers | \$ 283,765 | \$ 377,025 | \$ 449,846 | \$ 89,923 | \$ 90,028 | \$ (359,923) | \$ 105 |
| OPERATING EXPENSES TOTAL | \$ 1,485,048 | \$ 1,496,909 | \$ 2,170,676 | \$ 1,410,699 | \$ 1,446,924 | \$ (759,977) | \$ 36,225 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The contract with the Menifee Valley Chamber of Commerce, which was previously paid through a grant, will now be funded through the General Fund.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$1,463,762 | \$1,390,913 | \$1,947,841 | \$1,408,199 | \$1,444,424 |
| 1110 Information Technology | \$20,331 | \$50,996 | \$76,049 | \$0 | \$0 |
| 1115 Fleet Services | \$954 | \$834 | \$2,700 | \$2,500 | \$2,500 |
| 2301 Grant Fund | \$0 | \$54,166 | \$144,086 | \$0 | \$0 |
| Grand Total | \$1,485,048 | \$1,496,909 | \$2,170,676 | \$1,410,699 | \$1,446,924 |



Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 | | |
|------------------------------|--------------------------|--------------------------|------------|------------------|------------------------|
| | | | Proposed | Proposed Changes | FY 2026/27 Proposed |
| ECONOMIC DEVELOPMENT | | | | | |
| Economic Development Manager | 1.0 | 1.0 | 1.0 | | 1.0 |
| Sr. Management Analyst | 1.0 | 0.0 | 0.0 | | 0.0 |
| Management Analyst I | 0.0 | 1.0 | 1.0 | | 1.0 |
| Management Aide | 2.0 | 2.0 | 2.0 | | 2.0 |
| Office Specialist II | 1.0 | 1.0 | 1.0 | | 1.0 |
| DEPARTMENT FTE TOTAL | 5.0 | 5.0 | 5.0 | 0.0 | 5.0 |

Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / | | | FY 2025/26 | FY 2026/27 |
|---|----------|------------------------------|--------------------|--------------------|
| Expense Category | Accounts | Account Description | Proposed | Proposed |
| Departmental | | | | |
| 1. Personnel | 650100 | Salaries | \$476,587 | \$500,416 |
| | 650151 | Cell Allowance | \$3,420 | \$3,420 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650158 | Longevity Pay | \$2,648 | \$2,781 |
| | 650180 | Accrued Time-Off Buy Backs | \$15,000 | \$15,600 |
| | 650200 | Overtime | \$1,500 | \$1,500 |
| | 650230 | Education Incentive Pay | \$4,348 | \$4,561 |
| | 650300 | PERS Retirement | \$48,969 | \$51,417 |
| | 650320 | Medicare | \$6,949 | \$7,296 |
| | 650400 | Section 125 Benefit Plan | \$123,975 | \$132,525 |
| 1. Personnel Total | | | \$685,391 | \$721,511 |
| 2. Operating & Maintenance | | | | |
| | 651200 | Postage | \$1,500 | \$1,500 |
| | 651210 | Delivery/Courier Svc | \$150 | \$150 |
| | 651300 | Printing & Duplication | \$9,000 | \$9,000 |
| | 651410 | Promotional Materials/Advert | \$41,000 | \$40,000 |
| | 651600 | Special Dept Exp | \$32,700 | \$32,700 |
| | 651700 | Events | \$37,700 | \$37,700 |
| | 651720 | Marketing | \$77,750 | \$77,750 |
| | 652200 | Membership & Dues | \$52,485 | \$53,485 |
| | 652210 | Conference/Mtgs/Mileage | \$64,900 | \$64,900 |
| | 652211 | Training | \$13,200 | \$13,200 |
| | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| | 652800 | Professional Services | \$212,500 | \$212,500 |
| 2. Operating & Maintenance Total | | | \$545,385 | \$545,385 |
| 3. Capital Outlays & One-time | | | | |
| | 652855 | One-time Consulting Services | \$90,000 | \$90,000 |
| 3. Capital Outlays & One-time Total | | | \$90,000 | \$90,000 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$86,458 | \$86,517 |
| | 901115 | Tsfr Out to Fleet Services | \$3,465 | \$3,511 |
| 4. ISF Allocations & Transfers Total | | | \$89,923 | \$90,028 |
| Department Grand Total | | | \$1,410,699 | \$1,446,924 |

CITY FOR
FAMILIES

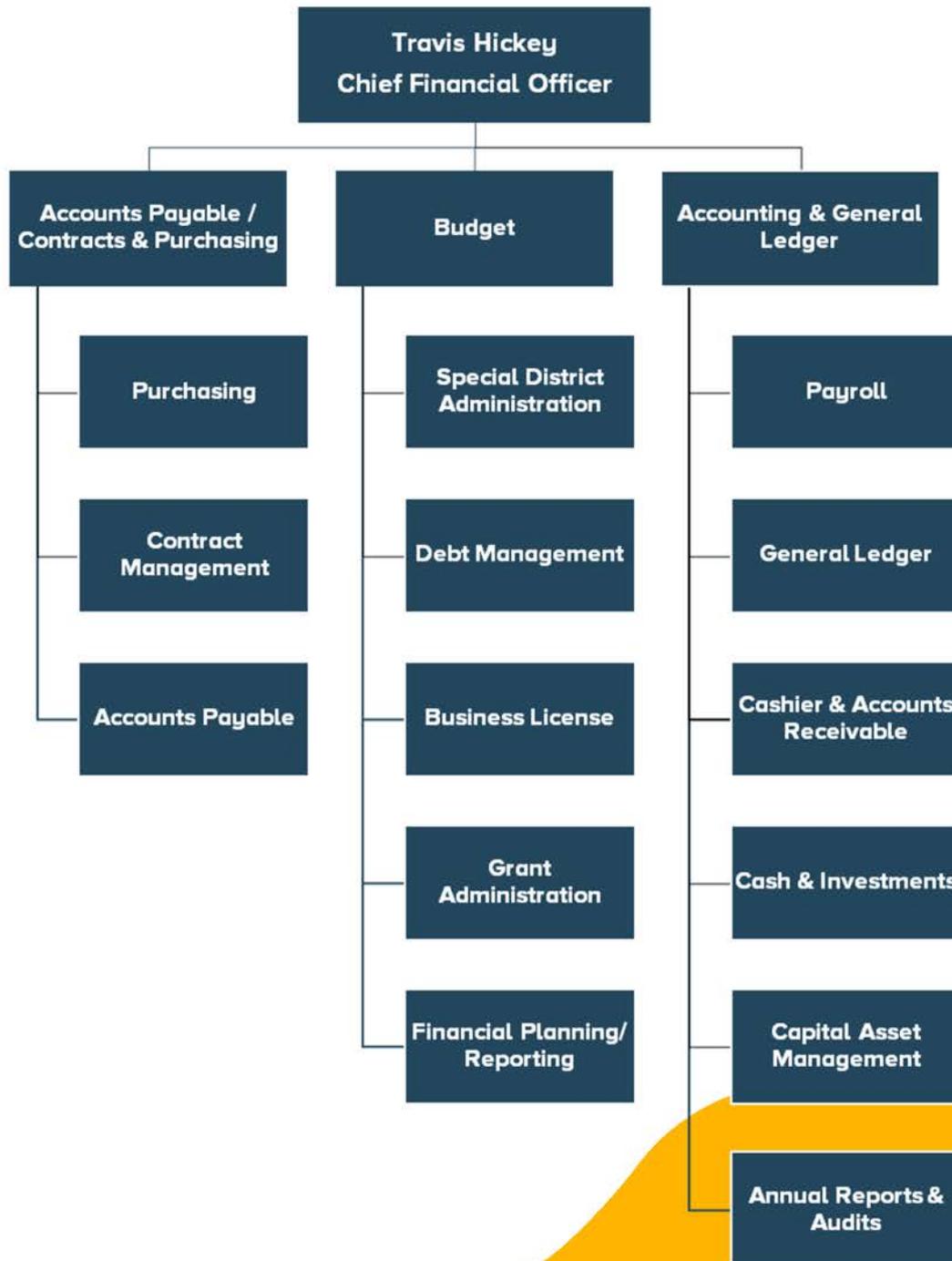


FINANCE
DEPARTMENT

CITY FOR
FAMILIES

FINANCE DEPARTMENT

The Finance Department (FIN) has the primary responsibilities of cash and investment management, financial reporting & audit coordination, budget preparation, payroll, accounts receivable and payable, financial oversight, business licensing, purchasing, grant financial oversight, and administration of all City funds and accounts. The Finance Department also provides overall oversight of General Services.





DEPARTMENT MISSION

Finance

- Established 2008 -

The Finance Department strives to provide timely and accurate financial reporting of all budgets, revenues, and expenditures to help support and enhance the delivery of municipal services while providing a transparent picture of the current financial condition and future financial outlook of the City.

Fiscal Year 2024/25 Goals & Accomplishments

| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
|---|--|--------------------|-------------------------|---|
| 1 | Produce and present quarterly financial reports to improve transparency related to the progress of the city's sustainability plan. | | 0% | This goal will be continued into next fiscal year as the city has migrated to its new ERP system and builds out more automated reporting. |
| 2 | Update Accounts Receivable policy and procedures by end of 2025. | | 75% | Final draft in development, to be presented for Finance Committee tentative July 2025, and City Council consideration fall 2025. |
| 3 | Complete all Phases of ERP implementation by Fall 2024. | | 65% | ERP Financials went live 7/1/2024, with a successful FY2023/24 year-end completed. ERP Human Resources/Payroll (HCM) implementation is underway as of March 2025. A new Go-Live target date is projected for the first half of FY2025/26. |
| 4 | Initiate a Finance-led vendor outreach and training to increase awareness, invite vendors to conduct business with the City, and receive feedback from vendors about the City purchasing practices by June 30, 2025. | | 100% | Comprehensive Purchasing Ordinance update was completed and presented for City Council approval in April 2025. Purchasing Manual development underway through June 2025. Following this, Purchasing staff will organize a webinar/training for City vendors tentatively for summer of 2025. |
| 5 | Explore opportunities to increase automation / integration for Accounts Payable unit for the vendor invoice submittal process by June 30, 2025. | | 100% | Feasibility of automation/integration completed. Staff will look to implement beginning of next fiscal year and provide as part of the vendor outreach planned in June 2025. |

Fiscal Year 2025/26 Goals & Objectives

| | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|--|--------------------|---|
| 1 | Introduce further automation to the solicitations review process to improve and streamline the selection and award of vendors. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |



| | | | |
|---|--|--|---|
| 2 | Implement further improvements to the AP processes and enable other enhanced features to facilitate invoice submission and processing. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | Implement Executive Insights and SSRS reports to improve internal reporting. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 4 | Research means of automating vendor updates and communication to ensure vendor updates are addressed safely, timely, and efficiently. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 5 | Produce quarterly financial reports for Management review to improve financial planning. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|--|---|
| 1 | Refine investment strategy through identification of long-term project funding that can be placed into high-yield, long-term investments. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 2 | Improve and automate timecard entry and review for payroll processing. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | Eliminate redundancy at the Cashier with cash receipts input between Accela and ERP. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 4 | Improve vendors updates and communication by introducing more automation features within the ERP system. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2023) 82% | FY23/24 Actual | FY22/23 Actual |
|---|--------------------|---------------------------|----------------|----------------|--------------------------------------|----------------|----------------|
| Percent (%) of formal solicitations/bids completed within 90 days | | Efficiency/ Effectiveness | 80% | 90% | | 82% | N/A |
| Percent (%) of invoices paid within net 20 days (Requirement is net 30) | | Efficiency/ Effectiveness | 75% | 80% | 74% | 85% | N/A |



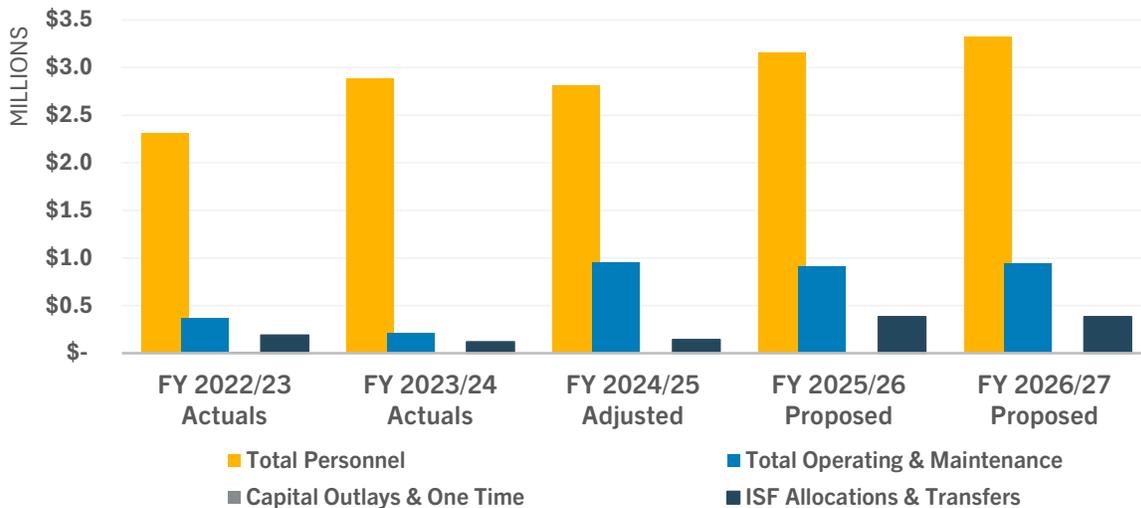
| | | | | | | | |
|--|--|------------------------------|-------|--------|-------|-------|-------|
| Process budget transfers for all city departments within 10 days | | Efficiency/ Effectiveness | 80% | 85% | 67% | 67% | N/A |
| Percent (%) of Month-end Reconciliation/Closing completed within 30 days | | Efficiency/ Effectiveness | 75% | 80% | 78% | 75% | N/A |
| Number of payroll checks processed per year | | Workload | 9,500 | 10,000 | 7,374 | 9,266 | 6,270 |

Finance

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 2,316,815 | \$ 2,887,883 | \$ 2,811,434 | \$ 3,127,901 | \$ 3,292,991 | \$ 316,467 | \$ 165,090 |
| Total Operating & Maintenance | \$ 356,475 | \$ 177,633 | \$ 923,991 | \$ 703,700 | \$ 709,000 | \$ (220,291) | \$ 5,300 |
| Capital Outlays & One Time | \$ 11,965 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| ISF Allocations & Transfers | \$ 188,997 | \$ 119,585 | \$ 143,458 | \$ 382,400 | \$ 382,421 | \$ 238,942 | \$ 21 |
| SUBTOTAL | \$ 2,874,252 | \$ 3,185,102 | \$ 3,878,883 | \$ 4,214,001 | \$ 4,384,412 | \$ 335,118 | \$ 170,411 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Personnel | \$ - | \$ - | \$ - | \$ 32,143 | \$ 33,849 | \$ 32,143 | \$ 1,706 |
| Total Operating & Maintenance | \$ 14,200 | \$ 38,704 | \$ 30,514 | \$ 206,831 | \$ 239,425 | \$ 176,317 | \$ 32,594 |
| Debt Service Charges | \$ 1,076,754 | \$ 1,085,326 | \$ 1,080,487 | \$ 1,083,167 | \$ 1,083,353 | \$ 2,680 | \$ 186 |
| SUBTOTAL | \$ 1,090,953 | \$ 1,124,030 | \$ 1,111,001 | \$ 1,322,141 | \$ 1,356,627 | \$ 211,140 | \$ 34,486 |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 2,316,815 | \$ 2,887,883 | \$ 2,811,434 | \$ 3,160,044 | \$ 3,326,840 | \$ 348,610 | \$ 166,796 |
| Total Operating & Maintenance | \$ 370,674 | \$ 216,337 | \$ 954,505 | \$ 910,531 | \$ 948,425 | \$ (43,974) | \$ 37,894 |
| Capital Outlays & One Time | \$ 11,965 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| ISF Allocations & Transfers | \$ 188,997 | \$ 119,585 | \$ 143,458 | \$ 382,400 | \$ 382,421 | \$ 238,942 | \$ 21 |
| Debt Service Charges | \$ 1,076,754 | \$ 1,085,326 | \$ 1,080,487 | \$ 1,083,167 | \$ 1,083,353 | \$ 2,680 | \$ 186 |
| OPERATING EXPENSES TOTAL | \$ 3,965,205 | \$ 4,309,132 | \$ 4,989,884 | \$ 5,536,142 | \$ 5,741,039 | \$ 546,258 | \$ 204,897 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

Finance oversees the management of Special District budgets. Professional Services - Recoverable includes all services that are for the Bonded CFDs and are reimbursed by the developers. Professional Services that are not reimbursable are primarily comprised of the contract with Spicer Consulting Group for Special District administration and the STAX Property Finder.

Change in Service Levels

A Senior Accountant that oversees large portions of the financial audits and the Enterprise Resource Planning (ERP) software, is requested to be reclassified to a Principal Accountant to provide further oversight.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$2,874,252 | \$3,185,102 | \$3,878,883 | \$4,214,001 | \$4,384,412 |
| 1110 Information Technology | \$14,200 | \$23,739 | \$24,514 | \$0 | \$0 |
| 2370-2400 LLMDs | \$0 | \$0 | \$0 | \$52,920 | \$66,461 |
| 2420-2480 CSAs | \$0 | \$0 | \$0 | \$24,155 | \$28,166 |
| 2621-2697 CFDs (Maintenance) | \$0 | \$0 | \$6,000 | \$161,899 | \$178,647 |
| 3590 Debt Service Fund | \$1,076,754 | \$1,100,291 | \$1,080,487 | \$1,083,167 | \$1,083,353 |
| Grand Total | \$3,965,205 | \$4,309,132 | \$4,989,884 | \$5,536,142 | \$5,741,039 |

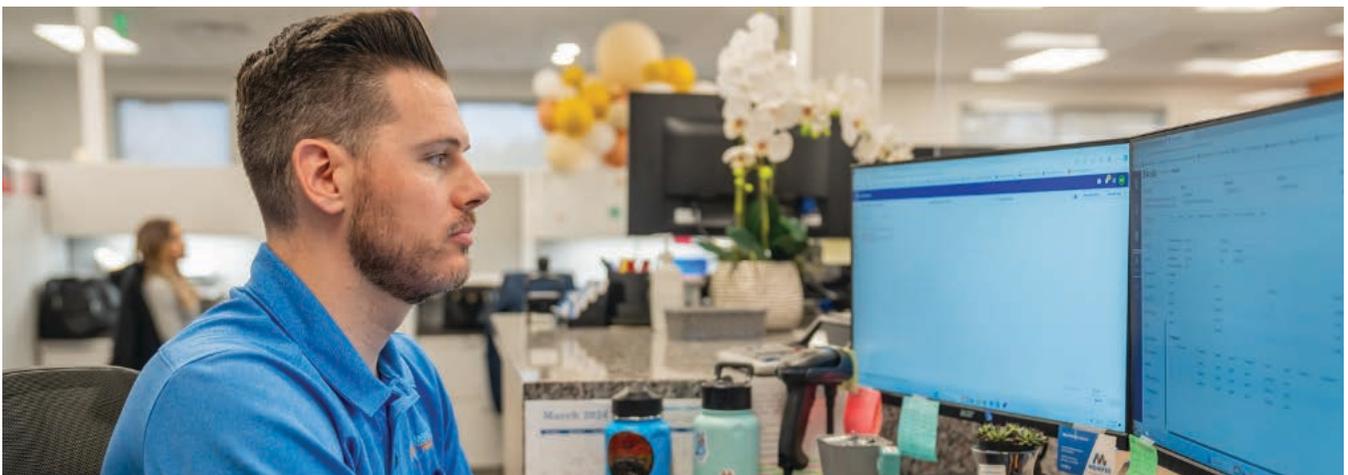
Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|--|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| FINANCE DEPARTMENT | | | | | |
| Chief Financial Officer (CFO) | 1.0 | 1.0 | | 1.0 | 1.0 |
| ERP Project Administrative Services Director (Limited Term) | 1.0 | 0.0 | | 0.0 | 0.0 |
| Deputy Finance Director | 1.0 | 1.0 | | 1.0 | 1.0 |
| Finance Manager | 2.0 | 2.0 | | 2.0 | 2.0 |
| Principal Accountant | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 |
| Financial Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Sr. Accountant | 1.0 | 1.0 | (1.0) | 0.0 | 0.0 |
| Sr. Accountant/Budget & Grants Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Aide | 0.0 | 0.0 | | 0.0 | 0.0 |
| Accountant I | 1.0 | 1.0 | | 1.0 | 1.0 |
| Accountant Trainee I | 0.0 | 0.0 | | 0.0 | 0.0 |
| Contract/Purchasing Specialist | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Accounting Technician | 2.0 | 2.0 | | 2.0 | 2.0 |
| Accounting Technician II | 2.0 | 2.0 | | 2.0 | 2.0 |
| Contract/Purchasing Technician II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Contract/Purchasing Technician I | 1.0 | 1.0 | | 1.0 | 1.0 |
| Accounting Technician I (Business License) | 1.0 | 1.0 | | 1.0 | 1.0 |
| Accounting Technician I | 1.0 | 2.0 | | 2.0 | 2.0 |
| Accounting Assistant | 1.0 | 0.0 | | 0.0 | 0.0 |
| Cashier | 1.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 22.0 | 21.0 | 0.0 | 21.0 | 21.0 |

Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| Finance | | | | |
| Departmental | | | | |
| 1. Personnel | 650100 | Salaries | \$2,182,007 | \$2,291,108 |
| | 650150 | Auto Allowance | \$6,840 | \$6,840 |
| | 650151 | Cell Allowance | \$3,420 | \$3,420 |
| | 650154 | Other Benefits | \$16,846 | \$17,688 |
| | 650155 | Bilingual Pay | \$11,400 | \$11,400 |
| | 650158 | Longevity Pay | \$15,478 | \$16,252 |
| | 650180 | Accrued Time-Off Buy Backs | \$75,000 | \$78,750 |
| | 650200 | Overtime | \$15,000 | \$15,750 |
| | 650230 | Education Incentive Pay | \$33,931 | \$35,623 |
| | 650300 | PERS Retirement | \$1,958 | \$2,056 |
| | 650300 | PERS Retirement | \$247,304 | \$259,669 |
| | 650320 | Medicare | \$31,862 | \$33,456 |
| | 650400 | Section 125 Benefit Plan | \$520,956 | \$556,884 |
| 1. Personnel Total | | | \$3,160,044 | \$3,326,840 |
| 2. Operating & Maintenance | 651300 | Printing & Duplication | \$5,000 | \$5,000 |
| | 651400 | Legal Advertising | \$12,000 | \$12,000 |
| | 651600 | Special Dept Exp | \$6,000 | \$6,000 |
| | 652090 | Prop Tax Admin Fee | \$26,762 | \$29,369 |
| | 652200 | Membership & Dues | \$5,000 | \$5,000 |
| | 652210 | Conference/Mtgs/Mileage | \$32,000 | \$33,000 |
| | 652800 | Professional Services | \$335,769 | \$370,056 |
| | 652825 | Professional Svcs-Recoverable | \$488,000 | \$488,000 |
| 2. Operating & Maintenance Total | | | \$910,531 | \$948,425 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$382,400 | \$382,421 |
| 4. ISF Allocations & Transfers Total | | | \$382,400 | \$382,421 |
| 5. Debt Service Charges | 658510 | Debt Service Principal Payment | \$700,000 | \$710,000 |
| | 658520 | Debt Service Interest Payment | \$383,167 | \$373,353 |
| 5. Debt Service Charges Total | | | \$1,083,167 | \$1,083,353 |
| Department Grand Total | | | \$5,536,142 | \$5,741,039 |



CITY FOR
FAMILIES



**FIRE
DEPARTMENT**

CITY FOR
FAMILIES

FIRE DEPARTMENT

The Fire Department (FIR), under the direction of Division Chief Mark Scoville, provides the highest levels of fire and disaster preparedness, prevention, and community involvement in order to ensure the safety of both residents and visitors to Menifee. The City contracts with the Riverside County Fire Department for all Fire Services. Currently the City operates four (4) fire stations within the City Limits.





DEPARTMENT MISSION

Fire/Fire Marshal's Office

- Established 2008 -

The Menifee Fire Department serves the community with pride, integrity, and professionalism while providing quality emergency services to protect and preserve life and property of its citizens when exposed to fires, medical emergencies, natural or man-made disasters, hazardous materials incidents, and rescue emergencies in a safe, efficient, and cost-effective manner due to a cooperative, regionalized fire and rescue delivery system with the Riverside County Fire Department.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|--|---|---|--|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Provide community cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program to 50 people. |  | 100% | Completed 100% of cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program with 531 people participating. |
| 2 | Complete Fire & Life Safety inspections for a minimum of 50% of all businesses annually. |  | 75% | Completed 75% of Fire & Life Safety inspections from the annual business license list. |
| 3 | Implement Accela's fire module to automate the fire inspection process. |  | 50% | Completed 50% of the workflow (scripting) to meet Fire's needs. |
| Fiscal Year 2025/26 Goals & Objectives | | | | |
| | Goal | Strategic Priority | Strategic Plan Priority Description | |
| 1 | Increase promotion of Community Emergency Response Team (CERT) Program and provide two training classes per year. (Utilize EMS program funds to promote CERT training and increase class participation. Promotion strategies may include flyers at events and social media postings. The funding will also cover refreshments for participants during the classes. Complete two classes in FY 25/26) |  | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community | |
| 2 | Complete Fire & Life Safety inspections for a minimum of 80% of all businesses annually. (Increasing the number of inspections from 50% to 80%. This will be attainable with the addition of a Fire Systems Inspector) |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy | |
| 3 | Complete implementation of Accela's fire module to automate the fire inspection process. (This process has been implemented, and Fire aims to complete the implementation by the end of FY 26/27, with additional progress expected in FY 25/26.) |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy | |



| Fiscal Year 2026/27 Goals & Objectives | | | |
|--|--|---|---|
| 1 | Increase promotion of Community Emergency Response Team (CERT) Program and provide two training classes per year. (Utilize EMS program funds to promote CERT training and increase class participation. Promotion strategies may include flyers at events and social media postings. The funding will also cover refreshments for participants during the classes. Complete two classes in FY 26/27) |  | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 2 | Complete Fire & Life Safety inspections for a minimum of 80% of all businesses annually. (Increasing the number of inspections from 50% to 80%. This will be attainable with the addition of a Fire Systems Inspector) |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | Complete implementation of Accela's fire module to automate the fire inspection process. (This process has been implemented, and Fire aims to complete the implementation by the end of FY 26/27, with additional progress expected in FY 25/26.) |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Key Performance Indicators (KPIs)

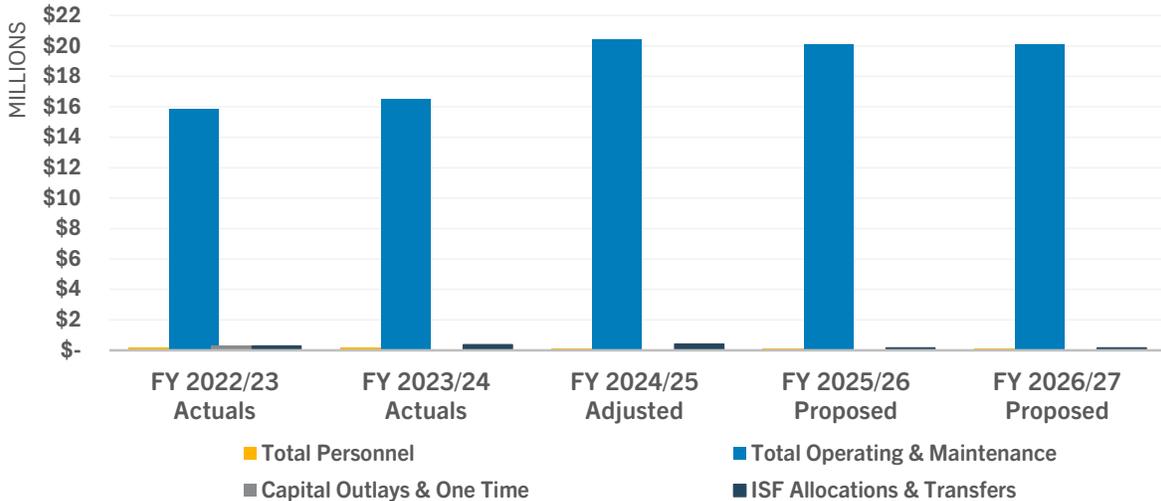
| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|--|---|---------------------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
| Maintain an average 10-day plan review turn-around time. |  | Efficiency/ Effectiveness | 100% | 100% | 100% | 96% | 100% |
| Complete all inspection requests within 2 business days. |  | Efficiency/ Effectiveness | 90% | 95% | 90% | 100% | 96% |
| Maintain less than 5-minute response times to emergency calls for service. |  | Efficiency/ Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Maintain less than 10-minute response time to all calls for service 95% of the time. |  | Efficiency/ Effectiveness | 90% | 90% | 90% | 95% | 95% |

Fire Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 138,975 | \$ 130,961 | \$ 90,206 | \$ 109,756 | \$ 115,689 | \$ 19,550 | \$ 5,933 |
| Total Operating & Maintenance | \$ 4,823,250 | \$ 4,155,295 | \$ 7,930,289 | \$ 7,100,908 | \$ 6,865,624 | \$ (829,381) | \$ (235,284) |
| Capital Outlays & One Time | \$ 45,352 | \$ 5,455 | \$ 14,300 | \$ - | \$ - | \$ (14,300) | \$ - |
| ISF Allocations & Transfers | \$ 286,044 | \$ 361,068 | \$ 419,753 | \$ 150,713 | \$ 151,869 | \$ (269,040) | \$ 1,156 |
| SUBTOTAL | \$ 5,293,621 | \$ 4,652,779 | \$ 8,454,548 | \$ 7,361,377 | \$ 7,133,182 | \$ (1,093,171) | \$ (228,195) |
| QUALITY OF LIFE FUND | | | | | | | |
| Total Operating & Maintenance | \$ 10,928,976 | \$ 12,140,268 | \$ 12,318,177 | \$ 12,895,667 | \$ 13,135,610 | \$ 577,490 | \$ 239,943 |
| Capital Outlays & One Time | \$ 230,511 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| SUBTOTAL | \$ 11,159,487 | \$ 12,140,268 | \$ 12,318,177 | \$ 12,895,667 | \$ 13,135,610 | \$ 577,490 | \$ 239,943 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 111,864 | \$ 182,096 | \$ 141,061 | \$ 115,600 | \$ 115,600 | \$ (25,461) | \$ - |
| SUBTOTAL | \$ 111,864 | \$ 182,096 | \$ 141,061 | \$ 115,600 | \$ 115,600 | \$ (25,461) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 138,975 | \$ 130,961 | \$ 90,206 | \$ 109,756 | \$ 115,689 | \$ 19,550 | \$ 5,933 |
| Total Operating & Maintenance | \$ 15,864,090 | \$ 16,477,659 | \$ 20,389,527 | \$ 20,112,175 | \$ 20,116,834 | \$ (277,352) | \$ 4,659 |
| Capital Outlays & One Time | \$ 275,863 | \$ 5,455 | \$ 14,300 | \$ - | \$ - | \$ (14,300) | \$ - |
| ISF Allocations & Transfers | \$ 286,044 | \$ 361,068 | \$ 419,753 | \$ 150,713 | \$ 151,869 | \$ (269,040) | \$ 1,156 |
| OPERATING EXPENSES TOTAL | \$ 16,564,972 | \$ 16,975,143 | \$ 20,913,786 | \$ 20,372,644 | \$ 20,384,392 | \$ (541,142) | \$ 11,748 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Emergency Medical Services (EMS) Program is contained within the Fire Suppression Division.

For FY 2025/26 and FY 2026/2027, the Quality of Life Fund will be supporting approximately 65% of the contract with CalFire for all fire suppression services.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

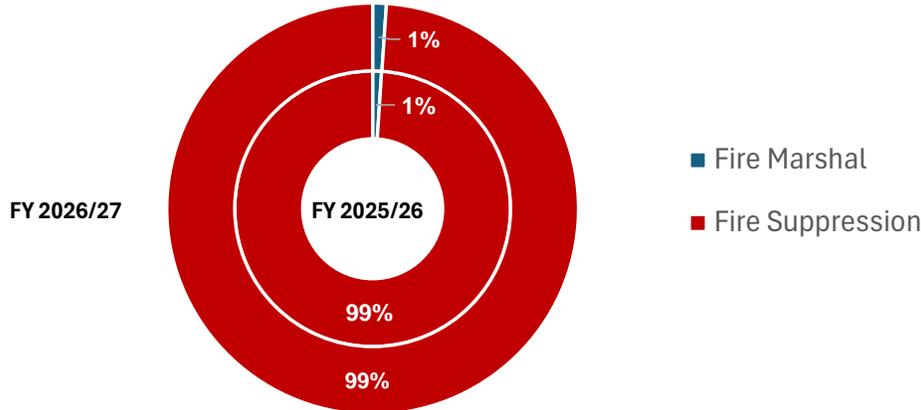
| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$5,293,621 | \$4,652,779 | \$8,454,548 | \$7,361,377 | \$7,133,182 |
| 1105 Quality of Life | \$11,159,487 | \$12,140,268 | \$12,318,177 | \$12,895,667 | \$13,135,610 |
| 1110 Information Technology | \$29,743 | \$25,147 | \$40,111 | \$0 | \$0 |
| 1115 Fleet Services | \$6,546 | \$11,210 | \$12,600 | \$15,100 | \$15,100 |
| 1116 Facility Maintenance Services | \$75,575 | \$145,739 | \$88,350 | \$100,500 | \$100,500 |
| Grand Total | \$16,564,972 | \$16,975,143 | \$20,913,786 | \$20,372,644 | \$20,384,392 |

Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| FIRE DEPARTMENT | | | | | |
| Fire Permit Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Office Specialist II | 1.0 | 0.0 | | 0.0 | 0.0 |
| DEPARTMENT FTE TOTAL | 2.0 | 1.0 | 0.0 | 1.0 | 1.0 |



Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|------------------------------|---------------------|---------------------|
| Fire Marshal | | | | |
| 1. Personnel | 650100 | Salaries | \$76,979 | \$80,828 |
| | 650200 | Overtime | \$500 | \$500 |
| | 650300 | PERS Retirement | \$6,366 | \$6,684 |
| | 650320 | Medicare | \$1,116 | \$1,172 |
| | 650400 | Section 125 Benefit Plan | \$24,795 | \$26,505 |
| 1. Personnel Total | | | \$109,756 | \$115,689 |
| 2. Operating & Maintenance | 651010 | Office Supplies | \$1,200 | \$1,200 |
| | 651011 | Supplies | \$12,000 | \$12,000 |
| | 651500 | Small Tools/Field Equipment | \$1,500 | \$1,500 |
| | 652200 | Membership & Dues | \$3,000 | \$3,000 |
| | 652211 | Training | \$10,400 | \$10,400 |
| | 652300 | Fuel | \$6,300 | \$6,300 |
| | 652400 | Uniforms | \$2,000 | \$2,000 |
| | 652503 | Vehicle Maintenance | \$4,200 | \$4,200 |
| | 652506 | Vehicle Tires | \$2,100 | \$2,100 |
| | 652801 | Contract Services | \$28,760 | \$28,760 |
| 2. Operating & Maintenance Total | | | \$71,460 | \$71,460 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$13,569 | \$13,595 |
| | 901115 | Tsfr Out to Fleet Services | \$17,466 | \$17,693 |
| 4. ISF Allocations & Transfers Total | | | \$31,035 | \$31,288 |
| Fire Marshal Total | | | \$212,251 | \$218,437 |
| Fire Suppression | | | | |
| 2. Operating & Maintenance | 651500 | Small Tools/Field Equipment | \$30,500 | \$30,500 |
| | 651501 | Materials and Supplies | \$25,000 | \$25,000 |
| | 651700 | Events | \$2,000 | \$2,000 |
| | 652040 | Telephone | \$10,700 | \$10,700 |
| | 652041 | Utilities-Electricity | \$70,000 | \$72,100 |
| | 652042 | Utilities-Gas | \$5,500 | \$5,500 |
| | 652043 | Utilities-Water | \$35,000 | \$36,750 |
| | 652044 | Utilities - Propane | \$12,000 | \$12,600 |
| | 652049 | Satellite Service | \$6,960 | \$7,169 |
| | 652050 | Facilities Maintenance | \$100,000 | \$100,000 |

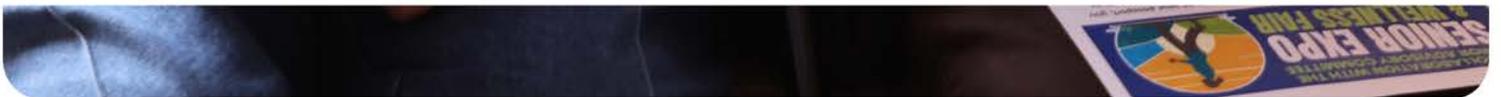
| | | | | |
|---|---------------|--------------------------------|---------------------|---------------------|
| 2. Operating & Maintenance | 652200 | Membership & Dues | \$5,000 | \$5,000 |
| | 652211 | Training | \$3,000 | \$3,000 |
| | 652300 | Fuel | \$500 | \$500 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$1,000 | \$1,000 |
| | 652610 | Backflows - Parks | \$500 | \$500 |
| | 652856 | Fire Contracting Services | \$19,697,055 | \$19,697,055 |
| | 653150 | Furniture & Equip - below \$5k | \$35,000 | \$35,000 |
| 2. Operating & Maintenance Total | | | \$20,040,715 | \$20,045,374 |
| 4. ISF Allocations & Transfers | | | | |
| | 901115 | Tsfr Out to Fleet Services | \$3,465 | \$3,511 |
| | 901116 | Tsfr Out to Facility Maint Srv | \$116,213 | \$117,070 |
| 4. ISF Allocations & Transfers Total | | | \$119,678 | \$120,581 |
| Fire Suppression Total | | | \$20,160,393 | \$20,165,955 |
| Department Grand Total | | | \$20,372,644 | \$20,384,392 |



CITY FOR
FAMILIES



GENERAL
SERVICES



CITY FOR
FAMILIES

GENERAL SERVICES

The General Services Department (GSD) function includes activities for City operations that do not directly fall under other departments' oversight, or over which the individual departments would have limited control. Included in this function are City Hall operations and maintenance expenditures, office supplies, equipment leases, utilities for City facilities, and capital outlays incidental to setting up City Hall offices, City Council Chambers and the City website.

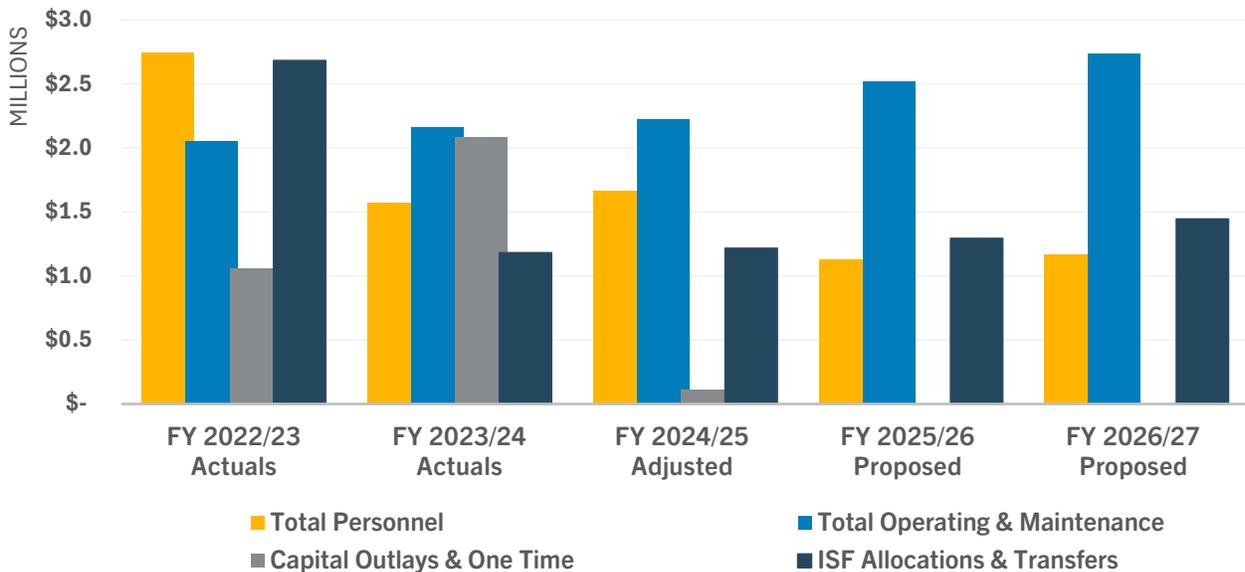


General Services

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 2,744,281 | \$ 1,573,179 | \$ 1,664,485 | \$ 1,126,066 | \$ 1,167,713 | \$ (538,419) | \$ 41,647 |
| Total Operating & Maintenance | \$ 1,763,017 | \$ 1,937,466 | \$ 976,251 | \$ 1,215,850 | \$ 1,294,575 | \$ 239,599 | \$ 78,725 |
| Capital Outlays & One Time | \$ 145,105 | \$ 1,958,549 | \$ - | \$ - | \$ - | \$ - | \$ - |
| ISF Allocations & Transfers | \$ 171,553 | \$ 181,550 | \$ 1,216,990 | \$ 1,292,956 | \$ 1,444,807 | \$ 75,966 | \$ 151,851 |
| SUBTOTAL | \$ 4,823,956 | \$ 5,650,744 | \$ 3,857,726 | \$ 3,634,872 | \$ 3,907,095 | \$ (222,854) | \$ 272,223 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 289,763 | \$ 224,488 | \$ 1,247,406 | \$ 1,300,241 | \$ 1,443,544 | \$ 52,835 | \$ 143,303 |
| Capital Outlays & One Time | \$ 913,023 | \$ 125,421 | \$ 112,779 | \$ - | \$ - | \$ (112,779) | \$ - |
| ISF Allocations & Transfers | \$ 2,510,210 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| SUBTOTAL | \$ 3,712,997 | \$ 1,349,909 | \$ 1,360,185 | \$ 1,300,241 | \$ 1,443,544 | \$ (59,944) | \$ 143,303 |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 2,744,281 | \$ 1,573,179 | \$ 1,664,485 | \$ 1,126,066 | \$ 1,167,713 | \$ (538,419) | \$ 41,647 |
| Total Operating & Maintenance | \$ 2,052,781 | \$ 2,161,954 | \$ 2,223,657 | \$ 2,516,091 | \$ 2,738,119 | \$ 292,434 | \$ 222,028 |
| Capital Outlays & One Time | \$ 1,058,129 | \$ 2,083,970 | \$ 112,779 | \$ - | \$ - | \$ (112,779) | \$ - |
| ISF Allocations & Transfers | \$ 2,681,763 | \$ 1,181,550 | \$ 1,216,990 | \$ 1,292,956 | \$ 1,444,807 | \$ 75,966 | \$ 151,851 |
| OPERATING EXPENSES TOTAL | \$ 8,536,953 | \$ 7,000,653 | \$ 5,217,910 | \$ 4,935,113 | \$ 5,350,639 | \$ (282,797) | \$ 415,526 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

In FY 2024/25, all building leases were moved out of the General Fund into the Facilities ISF for the purposes of consolidating all oversight of buildings under the Community Services Department. This reduced the Operating & Maintenance category and equally increased the ISF Allocation category.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$4,823,956 | \$5,650,744 | \$3,857,726 | \$3,634,872 | \$3,907,095 |
| 1110 Information Technology | \$867,968 | \$80,425 | \$75,000 | \$80,000 | \$81,000 |
| 1115 Fleet Services | \$427 | \$339 | \$2,000 | \$2,000 | \$2,000 |
| 1116 Facility Maintenance Services | \$70,230 | \$89,971 | \$1,030,406 | \$1,115,741 | \$1,258,044 |
| 2280 AQMD | \$39,951 | \$44,996 | \$112,779 | \$0 | \$0 |
| 2301 Grant Fund | \$2,604,569 | \$1,004,016 | \$0 | \$0 | \$0 |
| 2500-2620 DIF, RBBD, Quimby Fee Funds | \$50,000 | \$49,856 | \$50,000 | \$50,000 | \$50,000 |
| 3590 Debt Service Fund | \$79,853 | \$80,305 | \$90,000 | \$52,500 | \$52,500 |
| Grand Total | \$8,536,953 | \$7,000,653 | \$5,217,910 | \$4,935,113 | \$5,350,639 |



Department Budget Detail

Department Budget by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|------------------------|------------------------|
| Departmental | | | | |
| 1. Personnel | | | | |
| | 650156 | Employer Paid Employ Life Ins | \$43,866 | \$46,059 |
| | 650301 | PERS Medical Benefit Emplr Pd | \$492,200 | \$526,654 |
| | 650350 | Unemployment Ins. | \$30,000 | \$35,000 |
| | 650415 | AnnualPERSChgs SurBen/Unfunded | \$550,000 | \$550,000 |
| | 650416 | PERS Ret Hth Ins City Portion | \$10,000 | \$10,000 |
| 1. Personnel Total | | | \$1,126,066 | \$1,167,713 |
| 2. Operating & Maintenance | | | | |
| | 650450 | Employee Recog/Appreciation | \$50,350 | \$50,350 |
| | 651010 | Office Supplies | \$60,000 | \$60,000 |
| | 651012 | Janitorial Supplies | \$20,000 | \$20,000 |
| | 651200 | Postage | \$35,000 | \$35,000 |
| | 651300 | Printing & Duplication | \$5,000 | \$5,000 |
| | 651501 | Materials and Supplies | \$14,000 | \$14,000 |
| | 651600 | Special Dept Exp | \$107,500 | \$107,500 |
| | 651615 | Admin/Service Charges | \$120,000 | \$145,000 |
| | 651616 | Credit Card Fee Charges | \$430,000 | \$455,000 |
| | 651701 | Sponsorships | \$5,000 | \$5,000 |
| | 652040 | Telephone | \$130,000 | \$137,500 |
| | 652041 | Utilities-Electricity | \$95,000 | \$100,150 |
| | 652042 | Utilities-Gas | \$3,000 | \$3,000 |
| | 652043 | Utilities-Water | \$7,700 | \$7,975 |
| | 652044 | Utilities - Propane | \$2,000 | \$2,100 |
| | 652050 | Facilities Maintenance | \$30,000 | \$30,000 |
| | 652060 | Building Leases | \$953,744 | \$1,092,560 |
| | 652080 | LAFCO Fee | \$12,300 | \$13,500 |
| | 652090 | Prop Tax Admin Fee | \$220,000 | \$233,500 |
| | 652200 | Membership & Dues | \$27,000 | \$28,000 |
| | 652300 | Fuel | \$500 | \$500 |
| | 652502 | Leased Equipment | \$88,500 | \$89,500 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| | 652801 | Contract Services | \$97,997 | \$101,484 |
| 2. Operating & Maintenance Total | | | \$2,516,091 | \$2,738,119 |
| 4. ISF Allocations & Transfers | | | | |
| | 901115 | Tsfr Out to Fleet Services | \$2,772 | \$2,808 |
| | 901116 | Tsfr Out to Facility Maint Srv | \$1,290,184 | \$1,441,999 |
| 4. ISF Allocations & Transfers Total | | | \$1,292,956 | \$1,444,807 |
| Departmental Total | | | \$4,935,113 | \$5,350,639 |
| Department Grand Total | | | \$4,935,113 | \$5,350,639 |



HUMAN RESOURCES DEPARTMENT

CITY FOR
FAMILIES

HUMAN RESOURCES

The Human Resources Department (HRD), under the purview of the Human Resources Director, provides comprehensive Human Resources, Risk Management & Emergency Management services to the city including, but not limited to, services to existing employees, recruitment, benefits, loss prevention, claims administration, and disaster emergency readiness and coordination.





DEPARTMENT MISSION

Human Resources, Risk / Emergency Management

- Established 2008

The Human Resources Department's mission is to partner with all City departments to ensure organizational effectiveness. The Human Resources Department falls under the direction of the City Manager.

Fiscal Year 2024/25 Goals & Accomplishments

| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
|---|--|---|-------------------------|--|
| 1 | Increase preparedness outreach in the City of Menifee. |  | 80% | The City of Menifee has increased outreach efforts on Emergency Preparedness. Staff recently did a presentation/Emergency Management event at Audie Murphy Ranch and will also be presenting at the Emergency Preparedness Event in coordination with the Oasis Community. |
| 2 | Complete bid process for the Safety Master Plan. |  | 10% | In process. Staff have completed a scope and has a timeline in place for the release of the Safety Master Plan RFP. This RFP is anticipated to be released in the next few months. |
| 3 | Complete implementation of the internal/external customer service model. |  | 50 % | Temporarily on hold due to staffing shortages in the Department, however the City has a draft plan that was reviewed by multiple departments. |
| 5 | Produce quarterly spotlights to educate employees on current benefit offerings, Human Resources services, and other topics of interest. |  | 0% | Temporarily on hold due to staffing shortages in the Department. |
| 6 | Develop and expand Administrative Policies/Guidelines to document practices and direction that have become precedent-setting in the workplace. |  | 0% | Temporarily on hold due to staffing shortages in the Department. |

Fiscal Year 2025/26 Goals & Objectives

| 1 | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|--|---|--|
| | Create a comprehensive report for Workers' Compensation, general liability/litigation cases in order to enhance employee safety and mitigate risks before December 2025. |  | Aligns with Priority 5 of Strategic Plan – Safe and VibrantCommunity. |
| 2 | Coordinate the development of the Safety Master Plan listed in Strategic Goal 5.B.3. before June 2026. |  | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |



| | | | |
|---|--|--|--|
| 3 | Collaborate with all departments/CIRA on an action plan for mitigating risks based on a Citywide Risk Assessment by Fall of 2025. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 4 | Produce monthly spotlights/newsletters to educate employees on current benefit offerings, Human Resources services, and other topics of interest before June 2026. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 5 | Develop and expand Administrative Policies/Guidelines to document practices and direction that have become precedent setting in the workplace. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|--|--|--|
| 1 | Update the Injury Illness and Injury Prevention Plan for Safety Compliance by June 2027. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 2 | Enhance Workers' Compensation Training for all staff by Spring 2027 by providing an overview of the process from start to end. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 3 | Enhance a comprehensive tabletop exercise that encompasses all department coordination to ensure staff are aware of their EOC role/processes before Fall 2026. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 4 | Create and enhance administrative policies and procedures to formalize current practices and directions by June 2027. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |

Key Performance Indicators (KPIs)

| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|--|--------------------|--------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
| Number of liability claims resolved | | Workload | 40 | 45 | 39 | 55 | 1 |



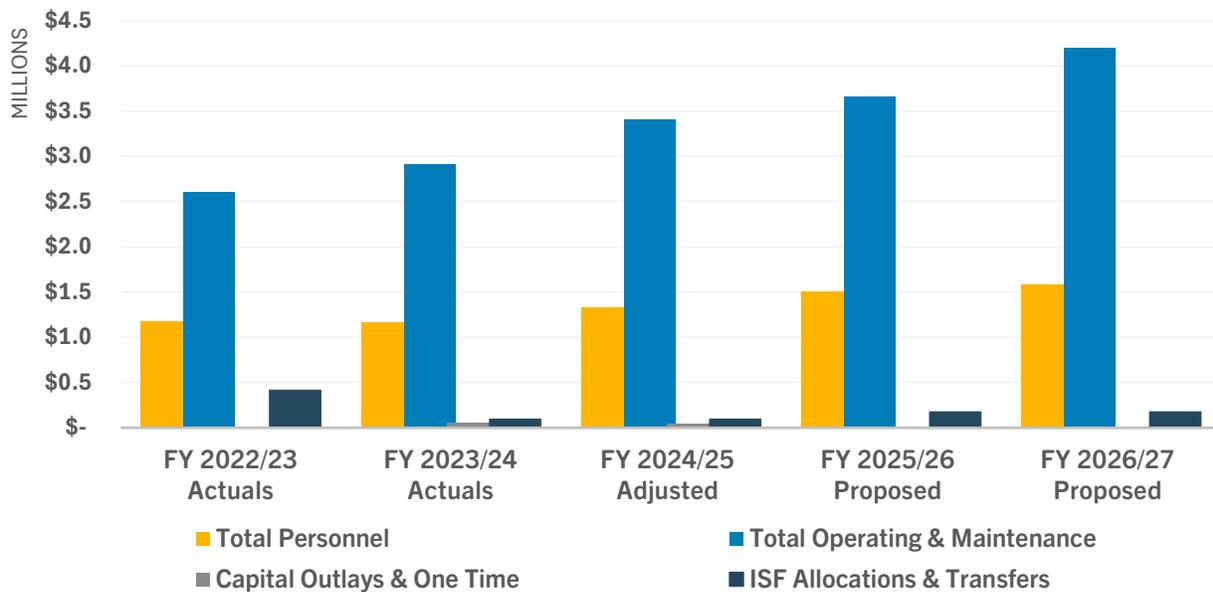
| | | | | | | | |
|---|---|---------------------------|------|------|------|------|------|
| Percent (%) of employees in compliance with safety training |  | Efficiency/ Effectiveness | 85% | 85% | 35% | 50% | 35% |
| Percent (%) of participation on a tabletop exercise |  | Efficiency/ Effectiveness | 100% | 100% | 100% | 100% | 100% |
| Recruitments opened |  | Workload | 50 | 50 | 25 | 48 | 55 |
| Average number of applications received per recruitment |  | Workload | 50 | 50 | 83 | 72 | 51 |
| New-hire orientations conducted (FT & PT) |  | Workload | 75 | 75 | 23 | 55 | 76 |

Human Resources

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 1,173,986 | \$ 1,166,152 | \$ 1,325,583 | \$ 1,505,727 | \$ 1,583,647 | \$ 180,144 | \$ 77,920 |
| Total Operating & Maintenance | \$ 2,589,995 | \$ 2,907,851 | \$ 3,386,769 | \$ 3,660,582 | \$ 4,192,199 | \$ 273,813 | \$ 531,617 |
| ISF Allocations & Transfers | \$ 412,699 | \$ 91,774 | \$ 93,544 | \$ 172,617 | \$ 172,708 | \$ 79,073 | \$ 91 |
| SUBTOTAL | \$ 4,176,680 | \$ 4,165,777 | \$ 4,805,896 | \$ 5,338,926 | \$ 5,948,554 | \$ 533,030 | \$ 609,628 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Operating & Maintenance | \$ 11,919 | \$ 8,361 | \$ 16,115 | \$ 2,300 | \$ 2,300 | \$ (13,815) | \$ - |
| Capital Outlays & One Time | \$ 9,334 | \$ 53,544 | \$ 39,688 | \$ - | \$ - | \$ (39,688) | \$ - |
| SUBTOTAL | \$ 21,253 | \$ 61,905 | \$ 55,803 | \$ 2,300 | \$ 2,300 | \$ (53,503) | \$ - |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 1,173,986 | \$ 1,166,152 | \$ 1,325,583 | \$ 1,505,727 | \$ 1,583,647 | \$ 180,144 | \$ 77,920 |
| Total Operating & Maintenance | \$ 2,601,913 | \$ 2,916,212 | \$ 3,402,884 | \$ 3,662,882 | \$ 4,194,499 | \$ 259,998 | \$ 531,617 |
| Capital Outlays & One Time | \$ 9,334 | \$ 53,544 | \$ 39,688 | \$ - | \$ - | \$ (39,688) | \$ - |
| ISF Allocations & Transfers | \$ 412,699 | \$ 91,774 | \$ 93,544 | \$ 172,617 | \$ 172,708 | \$ 79,073 | \$ 91 |
| OPERATING EXPENSES TOTAL | \$ 4,197,933 | \$ 4,227,682 | \$ 4,861,699 | \$ 5,341,226 | \$ 5,950,854 | \$ 479,527 | \$ 609,628 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

In FY 2024/25, the Self-Insured Retention (SIR) amounts were increased for both General Liability insurance and Worker's Compensation insurance to create lower annual premiums. The City currently saves three times these SIR amounts to ensure the ability to pay claims readily and maintain proper reserve amounts.

Change in Service Levels

None.

Department Operating Expenses by Funding Source

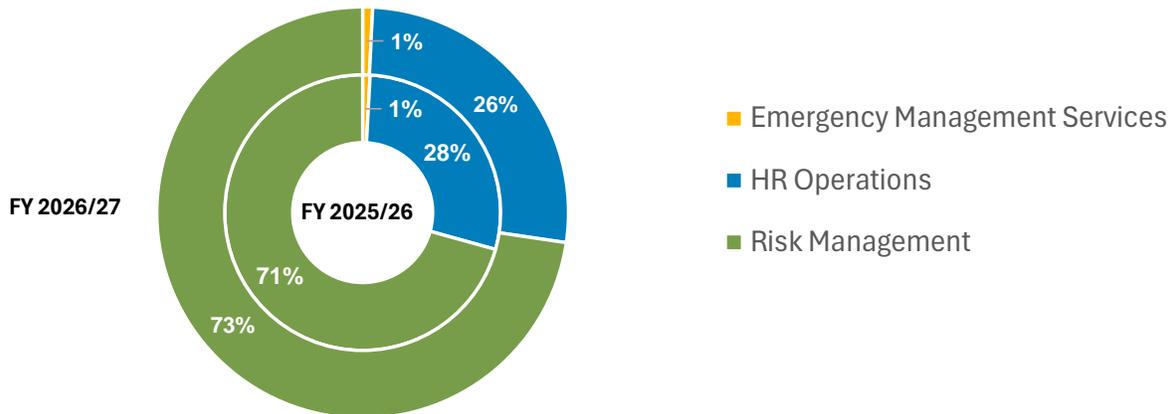
| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-----------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$4,176,680 | \$4,165,777 | \$4,805,896 | \$5,338,926 | \$5,948,554 |
| 1110 Information Technology | \$8,143 | \$8,317 | \$13,815 | \$0 | \$0 |
| 1115 Fleet Services | \$3,776 | \$2,893 | \$2,300 | \$2,300 | \$2,300 |
| 2301 Grant Fund | \$9,334 | \$50,695 | \$39,688 | \$0 | \$0 |
| Grand Total | \$4,197,933 | \$4,227,682 | \$4,861,699 | \$5,341,226 | \$5,950,854 |



Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|-------------------------------------|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| HUMAN RESOURCES DEPARTMENT | | | | | |
| Human Resources Director | 0.0 | 1.0 | | 1.0 | 1.0 |
| Deputy Human Resources Director | 1.0 | 0.0 | | 0.0 | 0.0 |
| Human Resources Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Human Resources Analyst | 2.0 | 2.0 | | 2.0 | 2.0 |
| HR Analyst (Risk/Emergency Mgt.) | 1.0 | 1.0 | | 1.0 | 1.0 |
| HR Technician (Risk/Emergency Mgt.) | 1.0 | 1.0 | | 1.0 | 1.0 |
| Human Resources Technician | 2.0 | 2.0 | | 2.0 | 2.0 |
| Human Resources Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 9.0 | 9.0 | 0.0 | 9.0 | 9.0 |

Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| Emergency Management Services | | | | |
| 2. Operating & Maintenance | | | | |
| | 651500 | Small Tools/Field Equipment | \$1,214 | \$1,214 |
| | 651600 | Special Dept Exp | \$2,694 | \$2,694 |
| | 652040 | Telephone | \$3,500 | \$3,500 |
| | 652210 | Conference/Mtgs/Mileage | \$880 | \$880 |
| | 652300 | Fuel | \$300 | \$300 |
| | 652400 | Uniforms | \$515 | \$515 |
| | 652405 | Employee PPE/Emergency Supplie | \$10,300 | \$10,300 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$1,000 | \$1,000 |
| | 652815 | Radio Charges-RCIT | \$3,000 | \$3,000 |
| 2. Operating & Maintenance Total | | | \$24,403 | \$24,403 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$18,859 | \$18,861 |
| | 901115 | Tsfr Out to Fleet Services | \$3,188 | \$3,230 |
| 4. ISF Allocations & Transfers Total | | | \$22,047 | \$22,091 |
| Emergency Management Services Total | | | \$46,450 | \$46,494 |
| HR Operations | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$655,860 | \$688,653 |
| | 650150 | Auto Allowance | \$2,280 | \$2,280 |
| | 650151 | Cell Allowance | \$1,283 | \$1,283 |
| | 650154 | Other Benefits | \$5,306 | \$5,571 |
| | 650155 | Bilingual Pay | \$3,990 | \$3,990 |
| | 650180 | Accrued Time-Off Buy Backs | \$15,000 | \$15,600 |
| | 650200 | Overtime | \$1,500 | \$1,500 |
| | 650230 | Education Incentive Pay | \$11,876 | \$12,464 |
| | 650231 | Education Reimbursement | \$120,000 | \$125,000 |
| | 650300 | PERS Retirement | \$92,601 | \$97,231 |
| | 650320 | Medicare | \$9,510 | \$9,985 |
| | 650400 | Section 125 Benefit Plan | \$161,168 | \$172,283 |
| 1. Personnel Total | | | \$1,080,374 | \$1,135,840 |
| 2. Operating & Maintenance | | | | |
| | 650428 | Recruitment Fees | \$15,965 | \$16,444 |
| | 651210 | Delivery/Courier Svc | \$258 | \$258 |

| | | | | |
|---|--------|--------------------------------|--------------------|--------------------|
| 2. Operating & Maintenance | 651300 | Printing & Duplication | \$258 | \$258 |
| | 651400 | Legal Advertising | \$390 | \$400 |
| | 651600 | Special Dept Exp | \$3,200 | \$3,200 |
| | 652100 | New Hire Screenings/Testings | \$112,429 | \$115,802 |
| | 652200 | Membership & Dues | \$3,750 | \$3,750 |
| | 652210 | Conference/Mtgs/Mileage | \$36,734 | \$37,810 |
| | 652211 | Training | \$78,420 | \$78,420 |
| | 652796 | Employee Wellness Expense | \$10,000 | \$10,000 |
| | 652797 | Employee Awards,flowers, etc | \$20,600 | \$20,600 |
| | 652799 | Temporary Staffing | \$3,090 | \$3,090 |
| | 652800 | Professional Services | \$35,600 | \$36,500 |
| | 653150 | Furniture & Equip - below \$5k | \$530 | \$530 |
| 2. Operating & Maintenance Total | | | \$321,224 | \$327,062 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$117,223 | \$117,286 |
| 4. ISF Allocations & Transfers Total | | | \$117,223 | \$117,286 |
| HR Operations Total | | | \$1,518,821 | \$1,580,188 |
| Risk Management | | | | |
| 1. Personnel | 650100 | Salaries | \$296,863 | \$311,707 |
| | 650150 | Auto Allowance | \$2,280 | \$2,280 |
| | 650151 | Cell Allowance | \$428 | \$428 |
| | 650154 | Other Benefits | \$5,306 | \$5,571 |
| | 650155 | Bilingual Pay | \$3,990 | \$3,990 |
| | 650180 | Accrued Time-Off Buy Backs | \$5,000 | \$5,600 |
| | 650230 | Education Incentive Pay | \$4,639 | \$4,867 |
| | 650300 | PERS Retirement | \$40,554 | \$42,581 |
| | 650320 | Medicare | \$4,305 | \$4,520 |
| | 650400 | Section 125 Benefit Plan | \$61,988 | \$66,263 |
| 1. Personnel Total | | | \$425,353 | \$447,807 |
| 2. Operating & Maintenance | 650420 | Workers Compensation Premium | \$680,442 | \$748,486 |
| | 650424 | Property & Auto Ins Premium | \$217,546 | \$261,055 |
| | 650425 | General Liab. Premium | \$1,748,702 | \$2,098,442 |
| | 650427 | Other Ins. Premium | \$89,715 | \$98,010 |
| | 650430 | Claims Expense | \$400,000 | \$412,000 |
| | 651011 | Supplies | \$28,000 | \$28,840 |
| | 651600 | Special Dept Exp | \$5,000 | \$5,150 |
| | 652200 | Membership & Dues | \$900 | \$900 |
| | 652210 | Conference/Mtgs/Mileage | \$9,151 | \$9,151 |
| | 652800 | Professional Services | \$62,799 | \$106,000 |
| | 652802 | HR Support Services | \$75,000 | \$75,000 |
| 2. Operating & Maintenance Total | | | \$3,317,255 | \$3,843,034 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$33,347 | \$33,331 |
| 4. ISF Allocations & Transfers Total | | | \$33,347 | \$33,331 |
| Risk Management Total | | | \$3,775,955 | \$4,324,172 |
| Department Grand Total | | | \$5,341,226 | \$5,950,854 |



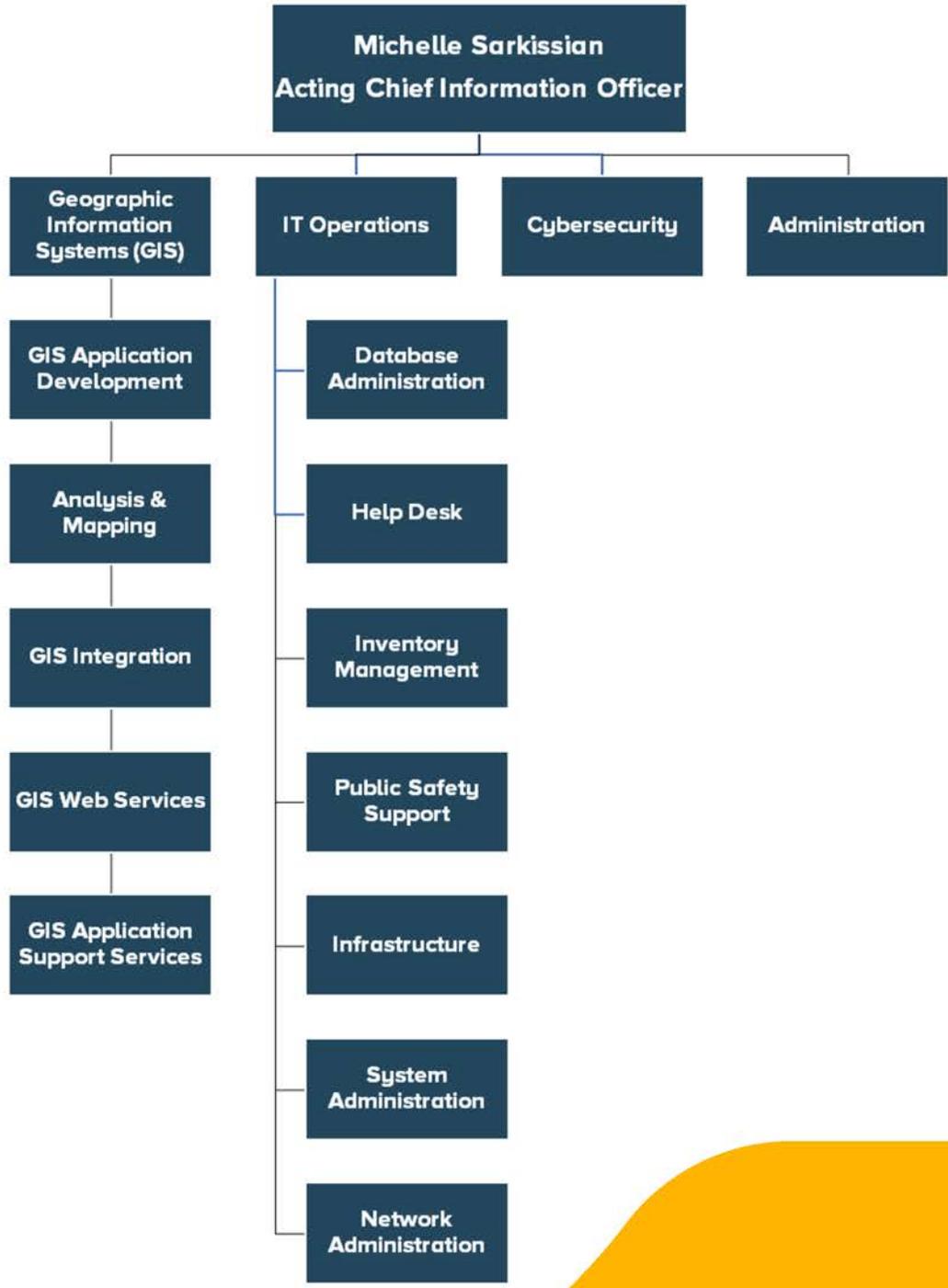
INFORMATION TECHNOLOGY
DEPARTMENT

CITY FOR
FAMILIES

INFORMATION TECHNOLOGY

INTERNAL SERVICE FUND

The City's Information Technology Department (ITD) is an Internal Service Fund of the City and services all departments of the City of Menifee. Allocation of costs are derived from the calculation of the number of work stations per individual department and the number of individual user licenses.





DEPARTMENT MISSION

Information Technology

- Established 2015 -



The Information Technology Department’s mission is to partner with all City departments to ensure organizational effectiveness.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|--|---|--|--|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Improve traffic flow and reduce dependency on Frontier by launching Phase II of the Smart City and Broadband Master Plan backbone. |  | 50% | This is a larger/broader goal, and the IT department plans to continue this goal in the next year, effectively breaking it into more detailed pieces and having a better vision on how to improve traffic. Please refer to Goal #4 on FY25/26 to see continuation of Goal. |
| 2 | GIS will finalize a Data Governance Policy by June 30, 2025, that includes Data Stewardship, Data Quality, Data Standards, Metadata Management, Data Policy, Data Security, Data Cataloging, and Data Lineage. |  | 80% | The IT Department has drafted policies that have addressed these data goals and metadata management. We are waiting on approval of other departments to approve and collaborate with this overall new policy. |
| 3 | Remediate issues found with all City controlled websites regarding ADA and other regulatory compliance and usability. |  | 90% | A vendor has been chosen and paid to make all corrections, and their estimated completion will be May 2025. |
| 4 | In partnership with Finance and HR, complete implementation of the Tyler Munis Enterprise ERP system. |  | 65% | The financial portion of the ERP has been completed and the last part of HCM will be implemented in the first quarter of FY25/26. |
| 5 | Coordinate with Communications Team to provide additional content creation staff capacity as part of producing two original content pieces per month. |  | 100% | The Communications team has been consistently putting out 2 or more original content pieces a month. |
| Fiscal Year 2025/26 Goals & Objectives | | | | |
| | Goal | Strategic Priority | Strategic Plan Priority Description | |
| 1 | Migrate Network Share to SharePoint Online |  | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility | |



| | | | |
|---|--|--|---|
| 2 | Deploy Phish resistant MFA (Multifactor authentication, Passwordless) | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community |
| 3 | Implement a new Phone system for City Hall | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 4 | Develop and publish interactive fiber inventory map that will be used to identify targets and track conduit and fiber installations. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|---|--|---|
| 1 | Improve Incident Response Plan: Revise & rehearse the organization's incident response protocols to ensure preparedness for potential breaches. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community |
| 2 | Activate SAML (Security Assertion Markup Language) Single Sign-On for all Enterprise GIS users | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 3 | Implement Zero-Trust Architecture: Transition to a zero-trust model to strengthen access controls and minimize vulnerabilities. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community |
| 4 | Enhance Data Backups: Regularly review test and improve backup strategies to ensure data integrity and quick restoration. | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |

Key Performance Indicators (KPIs)

Fiscal Year 2025/26 & 2026/27 Key Performance Indicators

| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
|---|--------------------|---------------------------|----------------|----------------|----------------------------------|----------------|----------------|
| Respond to clients' requests for service (Tickets) within four business hours 95% of the time and ensure issues are resolved within agreed upon timeframes 90% of the time. | | Efficiency/ Effectiveness | 95% | 95% | 95% | 95% | 70% |
| Enhance the City's compliance with prioritized NIST 800-53 controls by 10% annually, focusing on high-risk areas. | | Efficiency/ Effectiveness | 50% | 50% | 45% | 20% | N/A |



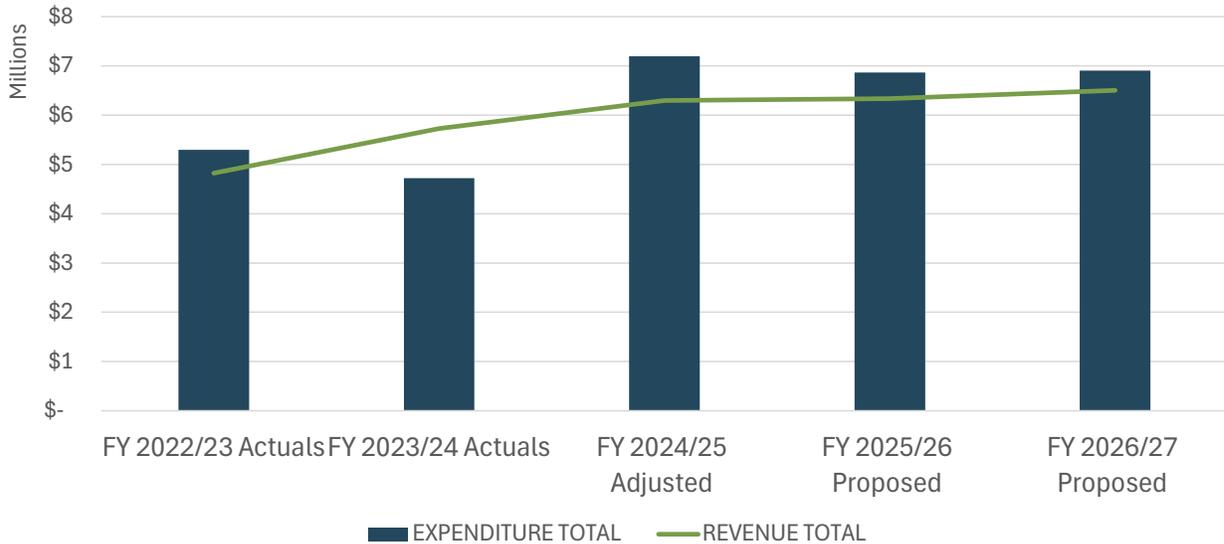
| | | | | | | | |
|---|---|---------------------------|-------------------|-------------------|-----|-----|-----|
| Develop one Custom GIS Mapping Application a month |  | Efficiency/ Effectiveness | 12 annually | 12 annually | N/A | N/A | N/A |
| Percentage of time IT systems and services are operational and available. |  | Efficiency/ Effectiveness | 95% | 95% | N/A | N/A | N/A |
| Hours of IT team members completing training or certifications |  | Workload | 48 hours annually | 48 hours annually | N/A | N/A | N/A |

Information Technology ISF (1110)

FY 2025/26 & FY 2026/27 FUND 1110 BUDGET SUMMARY

| FUND SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|---|-------------------------------|-------------------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------------------|-------------------------------------|
| REVENUE/TRANSFERS-IN | | | | | | | |
| Revenue / Transfer In | \$ 4,796,715 | \$ 5,584,986 | \$ 6,212,828 | \$ 6,189,024 | \$ 6,354,546 | \$ (23,804) | \$ 165,522 |
| Interest | \$ 27,134 | \$ 145,546 | \$ 85,310 | \$ 150,000 | \$ 150,000 | \$ 64,690 | \$ - |
| REVENUE TOTAL | \$ 4,823,849 | \$ 5,730,532 | \$ 6,298,138 | \$ 6,339,024 | \$ 6,504,546 | \$ 40,886 | \$ 165,522 |
| IT INTERNAL SERVICE FUND | | | | | | | |
| Personnel | \$ 1,342,732 | \$ 1,438,145 | \$ 2,180,223 | \$ 2,076,371 | \$ 2,183,854 | \$ (103,852) | \$ 107,483 |
| Operating & Maintenance | \$ 2,681,222 | \$ 2,927,556 | \$ 4,395,962 | \$ 4,738,656 | \$ 4,716,339 | \$ 342,694 | \$ (22,317) |
| Capital Outlays & One Time | \$ 1,267,078 | \$ 350,346 | \$ 609,409 | \$ 50,000 | \$ - | \$ (559,409) | \$ (50,000) |
| ISF Allocations & Transfers | \$ 6,157 | \$ 7,087 | \$ 7,128 | \$ 4,297 | \$ 4,353 | \$ (2,831) | \$ 56 |
| EXPENDITURE TOTAL | \$ 5,297,189 | \$ 4,723,135 | \$ 7,192,722 | \$ 6,869,324 | \$ 6,904,546 | \$ (323,398) | \$ 35,222 |
| OPERATING INCREASE/(USE OF FUND BALANCE) | \$ (473,340) | \$ 1,007,398 | \$ (894,584) | \$ (530,300) | \$ (400,000) | \$ 364,284 | \$ 130,300 |

INFORMATION TECHNOLOGY FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Department Notes

For FY2025/26, all software within City Hall is consolidated under the IT Department. Other departments will show direct charges within the IT Fund for software and hardware, but moving forward this will only be reflected in the departments' allocations. This was done in order to consolidate management of software.

Intentional use of fund balance is budgeted annually for laptop and other hardware replacements.

Change in Service Levels

The current phone system that services City Hall and Menifee Police Department Headquarters is reaching service end-of-life. In order to maintain proper communications, the department has requested a replacement service requiring a software service through Microsoft Teams and new hardware for all employee desks.

Additional software requested by other departments, to be managed by IT, includes a vendor procurement module, software to assist citywide efforts of coordinating and managing various social media accounts, and scheduling software for Park Rangers.

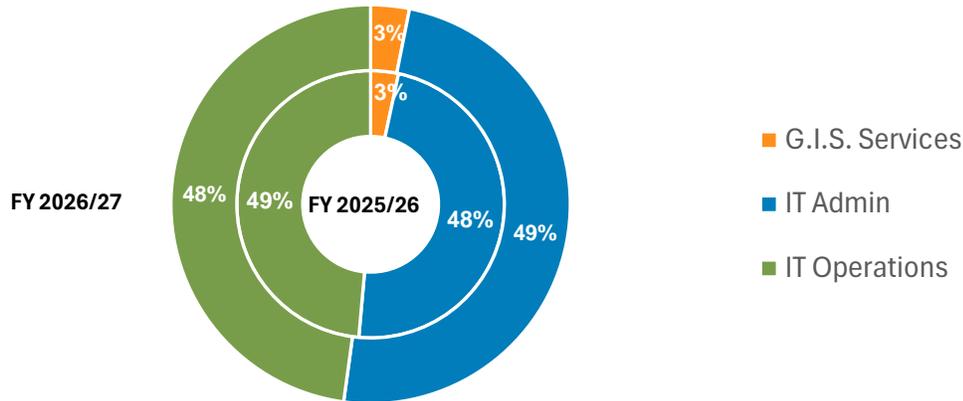
Department Staffing

| POSITION TITLE | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2025/26 | FY 2026/27 |
|---|-------------|-------------|------------------|-------------|-------------|
| | Authorized | Authorized | Proposed Changes | Proposed | Proposed |
| INFORMATION TECHNOLOGY | | | | | |
| Chief Information Officer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Information Technology (IT) Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| IT Supervisor | 0.0 | 0.0 | | 0.0 | 0.0 |
| Cybersecurity Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Geographic Information System (GIS) Coordinator | 1.0 | 1.0 | | 1.0 | 1.0 |
| GIS Analyst | 0.0 | 1.0 | | 1.0 | 1.0 |
| IT Analyst | 3.0 | 3.0 | | 3.0 | 3.0 |
| Management Analyst II | 1.0 | 1.0 | | 1.0 | 1.0 |
| IT Technician | 3.0 | 3.0 | | 3.0 | 3.0 |
| GIS Technician | 2.0 | 1.0 | | 1.0 | 1.0 |
| Audio Visual (AV) Coordinator* | 1.0 | 0.0 | | 0.0 | 0.0 |
| AV System Technician* | 1.0 | 0.0 | | 0.0 | 0.0 |
| DEPARTMENT FTE TOTAL | 15.0 | 13.0 | 0.0 | 13.0 | 13.0 |

*The Digital Productions Division was moved to the CEO Communications Division in FY 2025/26. The staffing positions and totals remain the same citywide.



Department Budget Detail



Division Budgets by Account (All Funds)

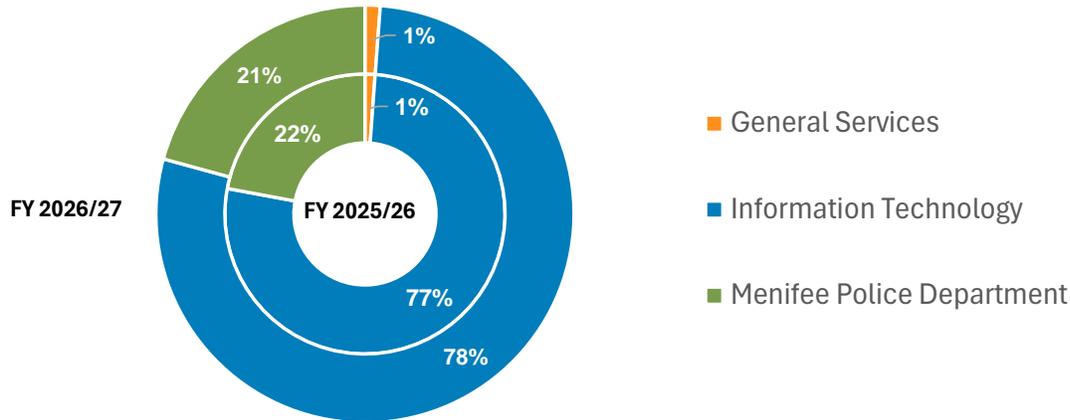
| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| G.I.S. Services | | | | |
| 2. Operating & Maintenance | | | | |
| | 651353 | Software/Subscriptions | \$129,000 | \$140,500 |
| | 652800 | Professional Services | \$50,000 | \$30,000 |
| 2. Operating & Maintenance Total | | | \$179,000 | \$170,500 |
| G.I.S. Services Total | | | \$179,000 | \$170,500 |
| IT Admin | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$1,473,494 | \$1,547,169 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$3,420 | \$3,420 |
| | 650154 | Other Benefits | \$11,968 | \$12,566 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650158 | Longevity Pay | \$4,818 | \$5,059 |
| | 650180 | Accrued Time-Off Buy Backs | \$30,996 | \$31,500 |
| | 650200 | Overtime | \$10,000 | \$10,300 |
| | 650210 | Standby/Call Out Pay | \$9,000 | \$9,000 |
| | 650220 | Part Time | \$5,000 | \$5,000 |
| | 650230 | Education Incentive Pay | \$26,764 | \$28,098 |
| | 650300 | PERS Retirement | \$150,585 | \$158,115 |
| | 650320 | Medicare | \$21,436 | \$22,507 |
| | 650400 | Section 125 Benefit Plan | \$322,335 | \$344,565 |
| 1. Personnel Total | | | \$2,076,371 | \$2,183,854 |
| 2. Operating & Maintenance | | | | |
| | 651600 | Special Dept Exp | \$3,500 | \$3,500 |
| | 652200 | Membership & Dues | \$500 | \$500 |
| | 652210 | Conference/Mtgs/Mileage | \$60,000 | \$61,800 |
| | 652211 | Training | \$11,500 | \$11,950 |
| | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652503 | Vehicle Maintenance | \$1,500 | \$1,500 |
| | 652506 | Vehicle Tires | \$600 | \$600 |
| | 653150 | Furniture & Equip - below \$5k | \$400,000 | \$400,000 |
| 2. Operating & Maintenance Total | | | \$478,600 | \$480,850 |
| 4. ISF Allocations & Transfers | | | | |
| | 901115 | Tsfr Out to Fleet Services | \$4,297 | \$4,353 |
| 4. ISF Allocations & Transfers Total | | | \$4,297 | \$4,353 |
| IT Admin Total | | | \$2,559,268 | \$2,669,057 |
| IT Operations | | | | |

2. Operating & Maintenance

| | | | |
|---|-----------------------------|--------------------|--------------------|
| 651353 | Software/Subscriptions | \$1,668,272 | \$1,702,893 |
| 651354 | Cybersecurity | \$281,000 | \$273,000 |
| 651500 | Small Tools/Field Equipment | \$70,000 | \$41,200 |
| 652039 | Mobile Devices | \$126,000 | \$132,300 |
| 652051 | Alarm Services | \$120,250 | \$116,000 |
| 652500 | Equipment Maint. | \$237,400 | \$250,000 |
| 652800 | Professional Services | \$85,000 | \$89,000 |
| 2. Operating & Maintenance Total | | \$2,587,922 | \$2,604,393 |
| IT Operations Total | | \$2,587,922 | \$2,604,393 |
| Department Grand Total | | \$5,326,190 | \$5,443,950 |



IT Fund (1110) Budget Detail



Department Budgets by Account (Fund 1110)

| Departments / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| General Services | | | | |
| 2. Operating & Maintenance | | | | |
| | 652502 | Leased Equipment | \$80,000 | \$81,000 |
| 2. Operating & Maintenance Total | | | \$80,000 | \$81,000 |
| General Services Total | | | \$80,000 | \$81,000 |
| Information Technology | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$1,473,494 | \$1,547,169 |
| | 650150 | Auto Allowance | \$4,560 | \$4,560 |
| | 650151 | Cell Allowance | \$3,420 | \$3,420 |
| | 650154 | Other Benefits | \$11,968 | \$12,566 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650158 | Longevity Pay | \$4,818 | \$5,059 |
| | 650180 | Accrued Time-Off Buy Backs | \$30,996 | \$31,500 |
| | 650200 | Overtime | \$10,000 | \$10,300 |
| | 650210 | Standby/Call Out Pay | \$9,000 | \$9,000 |
| | 650220 | Part Time | \$5,000 | \$5,000 |
| | 650230 | Education Incentive Pay | \$26,764 | \$28,098 |
| | 650300 | PERS Retirement | \$150,585 | \$158,115 |
| | 650320 | Medicare | \$21,436 | \$22,507 |
| | 650400 | Section 125 Benefit Plan | \$322,335 | \$344,565 |
| 1. Personnel Total | | | \$2,076,371 | \$2,183,854 |
| 2. Operating & Maintenance | | | | |
| | 651353 | Software/Subscriptions | \$1,746,522 | \$1,793,393 |
| | 651354 | Cybersecurity | \$281,000 | \$273,000 |
| | 651500 | Small Tools/Field Equipment | \$70,000 | \$41,200 |
| | 651600 | Special Dept Exp | \$3,500 | \$3,500 |
| | 652039 | Mobile Devices | \$126,000 | \$132,300 |
| | 652051 | Alarm Services | \$120,250 | \$116,000 |
| | 652200 | Membership & Dues | \$500 | \$500 |
| | 652210 | Conference/Mtgs/Mileage | \$60,000 | \$61,800 |
| | 652211 | Training | \$11,500 | \$11,950 |
| | 652500 | Equipment Maint. | \$237,400 | \$250,000 |
| | 652800 | Professional Services | \$135,000 | \$119,000 |
| | 653150 | Furniture & Equip - below \$5k | \$400,000 | \$400,000 |
| 2. Operating & Maintenance Total | | | \$3,191,672 | \$3,202,643 |

| | | | | |
|---|--------|--------------------------------|--------------------|--------------------|
| 4. ISF Allocations & Transfers | | | | |
| | 901115 | Tsfr Out to Fleet Services | \$4,297 | \$4,353 |
| 4. ISF Allocations & Transfers Total | | | \$4,297 | \$4,353 |
| Information Technology Total | | | \$5,272,340 | \$5,390,850 |
| Menifee Police Department | | | | |
| 2. Operating & Maintenance | | | | |
| | 651353 | Software/Subscriptions | \$1,252,029 | \$1,247,741 |
| | 651500 | Small Tools/Field Equipment | \$10,000 | \$10,000 |
| | 652039 | Mobile Devices | \$126,000 | \$132,300 |
| | 652500 | Equipment Maint. | \$10,000 | \$10,000 |
| | 652502 | Leased Equipment | \$28,655 | \$32,655 |
| | 653150 | Furniture & Equip - below \$5k | \$40,300 | \$0 |
| 2. Operating & Maintenance Total | | | \$1,466,984 | \$1,432,696 |
| 3. Capital Outlays & One-time | | | | |
| | 660010 | Machine & Equipment- over \$5k | \$50,000 | \$0 |
| 3. Capital Outlays & One-time Total | | | \$50,000 | \$0 |
| Menifee Police Department Total | | | \$1,516,984 | \$1,432,696 |
| Fund Grand Total | | | \$6,869,324 | \$6,904,546 |



POLICE
DEPARTMENT

CITY FOR
FAMILIES

MENIFEE POLICE DEPARTMENT

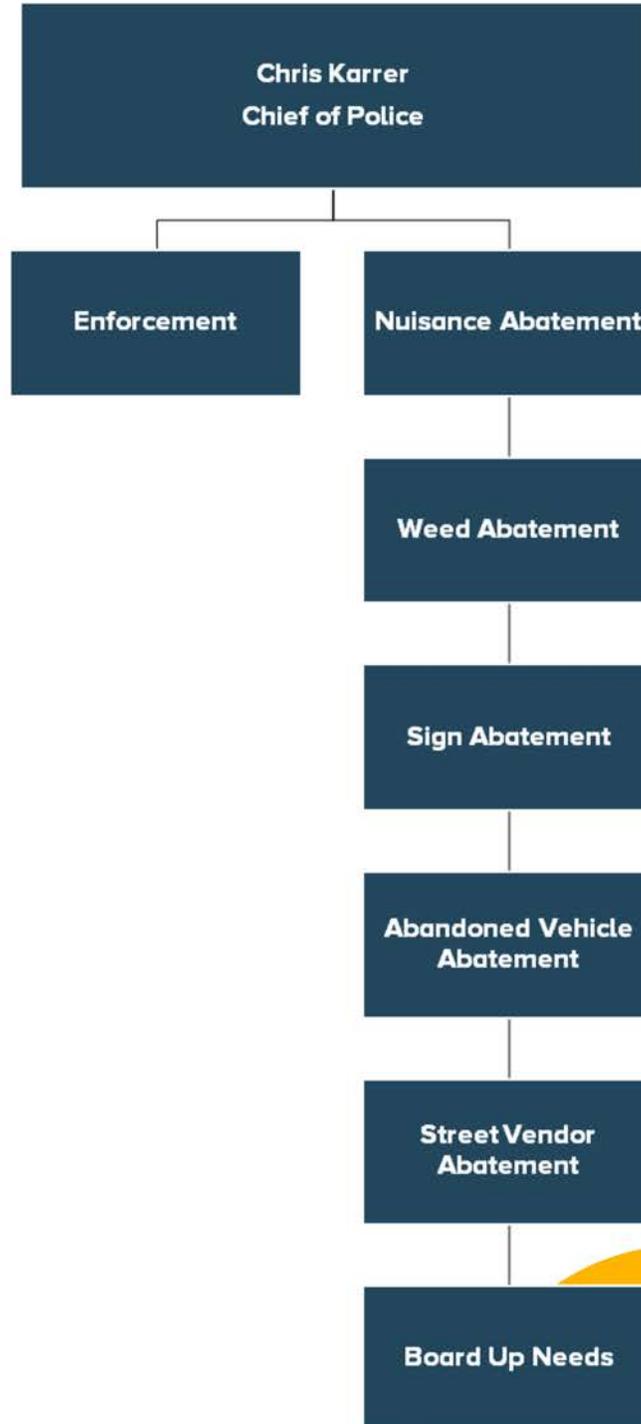
The Menifee Police Department (MPD) serves the citizens of Menifee through ensuring safety in the community. In November of 2018 the Menifee City Council elected to move forward with setting up its own police department. By electing to set up its own police department the City has embraced the philosophy of local control. The Department is also responsible for the oversight of the Code Enforcement Division and Animal Control services.



MENIFEE POLICE DEPARTMENT

CODE ENFORCEMENT DIVISON

The Code Enforcement Division (CODE) is the chief enforcement authority for the City municipal code and regulations. The Code Enforcement Division facilitates with other departments to enforce City codes along with health and safety regulations.





DEPARTMENT MISSION

Menifee Police Department (PD)

- Established 2020

The mission of the Menifee Police Department is to deliver an experience where people feel unified, engaged, and safe by providing exceptional police service to the citizens of Menifee with the latest technologies and approved practices setting the department up as a leader in the region.

| Fiscal Year 2024/25 Goals & Accomplishments | | | | |
|---|---|---|-------------------------|--|
| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
| 1 | Increase effectiveness of office and field staff through continued focus on internal and external training by June 30, 2025. |  | 100% | Staff created a training guideline and a list of anticipated training classes for the upcoming two fiscal years. Code enforcement personnel have been certified by the California Association of Code Enforcement Officers as a result of continued training. |
| 2 | Inform the community of the benefits of the newly adopted municipal codes by December 31, 2024. |  | 100% | The community is consistently updated on the newly adopted municipal codes through various channels, including community meetings, citizen academies, and direct education with property owners in the field. On-Going effort. |
| 3 | Research the feasibility of creating and implementing a task force that would proactively conduct voluntary evaluations of single-family and multi-family homes for safety concerns by June 30, 2025. |  | 50% | Identified the necessary inspections for the properties. Continuing to gather information on the qualifications required for conducting safety inspections of single-family residences. Based on these qualifications, we will also gather data for budget estimates, including personnel salaries and required equipment. |
| 4 | Connect with our community via social media and similar media platforms to increase the police department's involvement in community-related events. |  | 100% | The department's FB, IG, Twitter, and YouTube platforms have all gained followers. The department's web page includes an EVENTS tab that highlights upcoming social events, allowing site visitors to access event details. On-Going effort.. |
| 5 | Enhance public safety response times through strategic deployment of resources by June 2025. |  | 80% | Implemented Live 911, enabling officers to hear 911 calls in real time, which can lead to faster response times. Staff is currently exploring the addition of two patrol swing shifts to enhance shift overlap. Additionally, staff is analyzing call-for-service data by patrol |



| | | | | |
|---|--|--|------|--|
| | | | | beat to optimize officer deployment for greater effectiveness and efficiency. |
| 6 | Enroll the majority of the department's Lieutenant and Sergeant group in a professional development course (i.e. FBI National Academy, Drucker Institute, Supervisory Leadership Institute, or Command College), by June 2025. | | 100% | Two more sergeants have completed SLI, one captain has been enrolled in the FBINA, and staff is currently working on enrolling the second captain in the FBINA. Additionally, a lieutenant has completed the Cal Chiefs EDC trilogy, and we are actively working on enrolling other lieutenants in professional development courses. |
| 7 | Explore the feasibility and cost effectiveness of future implementation of a Menifee Police Department Dispatch Center. | | 20% | Funding for a feasibility study is being sought within the upcoming budget cycle. Staff currently exploring service options with Central Square representatives to support CAD/RMS future needs. |

Fiscal Year 2025/26 Goals & Objectives

| | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|---|--------------------|--|
| 1 | Establish an Area of Command Program to improve information gathering, efficiently address community policing needs and quality of life concerns, and reduce over crime by 5% at the beat level, with full implementation by December 31, 2025. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 2 | Establish a mentorship program for new and existing staff to foster career growth, leadership development, skill enhancement, and employee engagement, with full implementation by February 28, 2026. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 3 | Implement a Drone as a First Responder (DFR) program to enhance operational efficiency with existing resources and reduce response times by 5% to Part one crimes, achieving full deployment by December 31, 2025. | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 4 | Hold (2) presentations/trainings (1) per middle school and high school staff on suicide awareness/prevention. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 5 | Partner with local retail businesses and the Chamber of Commerce to deliver quarterly employee training on theft prevention, suspect | | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |



| | | | |
|---|--|---|--|
| | identification, and reporting best practices by December 31, 2025. | | |
| 6 | Implement a Real Time Information Center which will incorporate the department's newly acquired AXON FUSUS as the main platform, allowing for improved crime solving and prevention capabilities. |  | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| Fiscal Year 2026/27 Goals & Objectives | | | |
| 1 | Reduce code enforcement complaints by 10% by strengthening education and enforcement efforts in high-complaint neighborhoods affected by the 'broken windows theory' while collaborating with communities to ensure compliance from property owners and tenants by June of 2027. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 2 | Enhance the Neighborhood Watch program by dividing the city into four areas and assigning a sergeant or lieutenant to strengthen collaboration and communication with local groups. |  | Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community. |
| 3 | Conduct three community information meetings to Inform and connect with community members and businesses regarding the benefits of integrating available camera feeds into the department's AXON FUSUS real time information center. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |
| 4 | Simulated Impaired Driving Experience (SIDNE) distracted driver training course for junior/seniors at both high schools. |  | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure. |

Key Performance Indicators (KPIs)

| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|--|---|--------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
| Abandoned/Inoperable Vehicle cases closed |  | Workload | 50 | 50 | 42 | 50 | 16 |
| Abandoned / Distressed Residential Property cases closed |  | Workload | 30 | 30 | 19 | 10 | 5 |



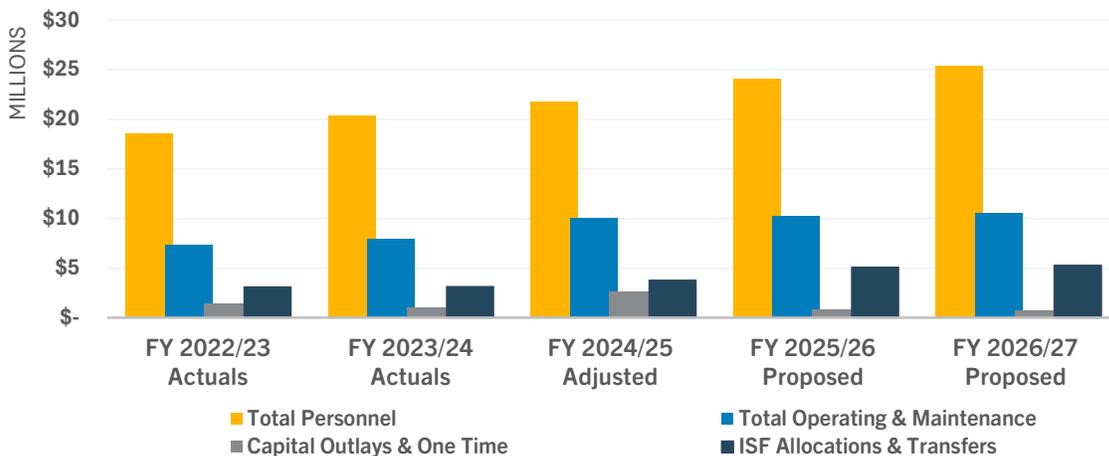
| | | | | | | | |
|---|---|---------------------------|-------|-------|--------|--------|--------|
| Graffiti cases closed |  | Workload | 45 | 45 | 47 | 45 | 30 |
| Illegal Construction cases closed |  | Workload | 50 | 75 | 55 | 50 | 60 |
| Illegal Dumping / Junk / Debris / Outside Accumulation cases closed |  | Workload | 100 | 100 | 102 | 80 | 112 |
| Nuisance / Complaint cases closed |  | Workload | 300 | 300 | 407 | 150 | 210 |
| Weed Abatement cases closed |  | Workload | 300 | 300 | 200 | 300 | 105 |
| Sign Violation cases closed |  | Workload | 500 | 800 | 253 | 500 | 415 |
| Unlicensed Business cases closed |  | Workload | 40 | 50 | 22 | 40 | 34 |
| Response Time- Priority 1 Calls |  | Efficiency/ Effectiveness | 8min | 8min | 11 min | 8 min | 9 min |
| Response Time- Priority 2 Calls |  | Efficiency/ Effectiveness | 20min | 20min | 18 min | 20 min | 20 min |
| Response Time- Priority 3 Calls |  | Efficiency/ Effectiveness | 35min | 35min | 27 min | 35 min | 30 min |
| Hold Community Engagement Events |  | Workload | 20 | 20 | 13 | 15 | N/A |
| Hold School Engagement Events |  | Workload | 15 | 15 | 19 | 10 | N/A |
| Percent (%) of Staff who have obtained BA/BS or higher |  | Efficiency/ Effectiveness | 65% | 65% | 60% | 65% | 60% |

Menifee Police Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|-----------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|-----------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 12,825,139 | \$ 13,899,414 | \$ 14,423,777 | \$ 16,057,514 | \$ 16,857,807 | \$ 1,633,737 | \$ 800,293 |
| Total Operating & Maintenance | \$ 4,555,356 | \$ 4,892,048 | \$ 6,004,803 | \$ 5,992,579 | \$ 6,302,131 | \$ (12,224) | \$ 309,552 |
| Capital Outlays & One Time | \$ 207,370 | \$ 138,163 | \$ 587,352 | \$ - | \$ - | \$ (587,352) | \$ - |
| ISF Allocations & Transfers | \$ 2,924,878 | \$ 2,986,771 | \$ 3,624,290 | \$ 4,941,376 | \$ 5,109,931 | \$ 1,317,086 | \$ 168,555 |
| SUBTOTAL | \$ 20,512,743 | \$ 21,916,395 | \$ 24,640,221 | \$ 26,991,469 | \$ 28,269,869 | \$ 2,351,248 | \$ 1,278,400 |
| QUALITY OF LIFE FUND | | | | | | | |
| Total Personnel | \$ 5,586,116 | \$ 6,328,390 | \$ 7,142,315 | \$ 7,881,456 | \$ 8,297,390 | \$ 739,141 | \$ 415,934 |
| Total Operating & Maintenance | \$ 1,089,405 | \$ 1,013,755 | \$ 1,002,584 | \$ 1,000,000 | \$ 1,000,000 | \$ (2,584) | \$ - |
| Capital Outlays & One Time | \$ 648,668 | \$ 252,619 | \$ 351,120 | \$ - | \$ - | \$ (351,120) | \$ - |
| SUBTOTAL | \$ 7,324,190 | \$ 7,594,764 | \$ 8,496,019 | \$ 8,881,456 | \$ 9,297,390 | \$ 385,437 | \$ 415,934 |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Personnel | \$ 148,301 | \$ 152,517 | \$ 172,256 | \$ 195,372 | \$ 207,037 | \$ 23,116 | \$ 11,665 |
| Total Operating & Maintenance | \$ 1,741,511 | \$ 2,051,731 | \$ 3,050,432 | \$ 3,268,433 | \$ 3,281,274 | \$ 218,001 | \$ 12,841 |
| Capital Outlays & One Time | \$ 540,961 | \$ 694,731 | \$ 1,666,989 | \$ 854,000 | \$ 704,000 | \$ (812,989) | \$ (150,000) |
| ISF Allocations & Transfers | \$ 164,684 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ - | \$ - |
| SUBTOTAL | \$ 2,595,457 | \$ 3,048,978 | \$ 5,039,677 | \$ 4,467,805 | \$ 4,342,311 | \$ (571,872) | \$ (125,494) |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 18,559,556 | \$ 20,380,320 | \$ 21,738,348 | \$ 24,134,342 | \$ 25,362,234 | \$ 2,395,994 | \$ 1,227,892 |
| Total Operating & Maintenance | \$ 7,386,272 | \$ 7,957,534 | \$ 10,057,819 | \$ 10,261,012 | \$ 10,583,405 | \$ 203,193 | \$ 322,393 |
| Capital Outlays & One Time | \$ 1,396,999 | \$ 1,085,513 | \$ 2,605,461 | \$ 854,000 | \$ 704,000 | \$ (1,751,461) | \$ (150,000) |
| ISF Allocations & Transfers | \$ 3,089,562 | \$ 3,136,771 | \$ 3,774,290 | \$ 5,091,376 | \$ 5,259,931 | \$ 1,317,086 | \$ 168,555 |
| OPERATING EXPENSES TOTAL | \$ 30,432,389 | \$ 32,560,137 | \$ 38,175,918 | \$ 40,340,730 | \$ 41,909,570 | \$ 2,164,812 | \$ 1,568,840 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

All three labor groups that make up the personnel for MPD renegotiated their Memorandums of Understandings (MOUs), including additional cost of living adjustments and expanded benefits, which led to the increase in Personnel from FY 2024/25 to FY 2025/26. Several vehicles will also be replaced in both fiscal years in order to rotate out old patrol vehicles that are over the recommended mileage for use, funded primarily through Fleet fund balance.

Change in Service Levels

The department will be expanding the drone as a first responder program with the purchase of two additional drones, one for outdoor, long-range responses and one for indoor, short-range search and rescues. New software will be used to direct the drones and maintain full public accountability of flight paths.

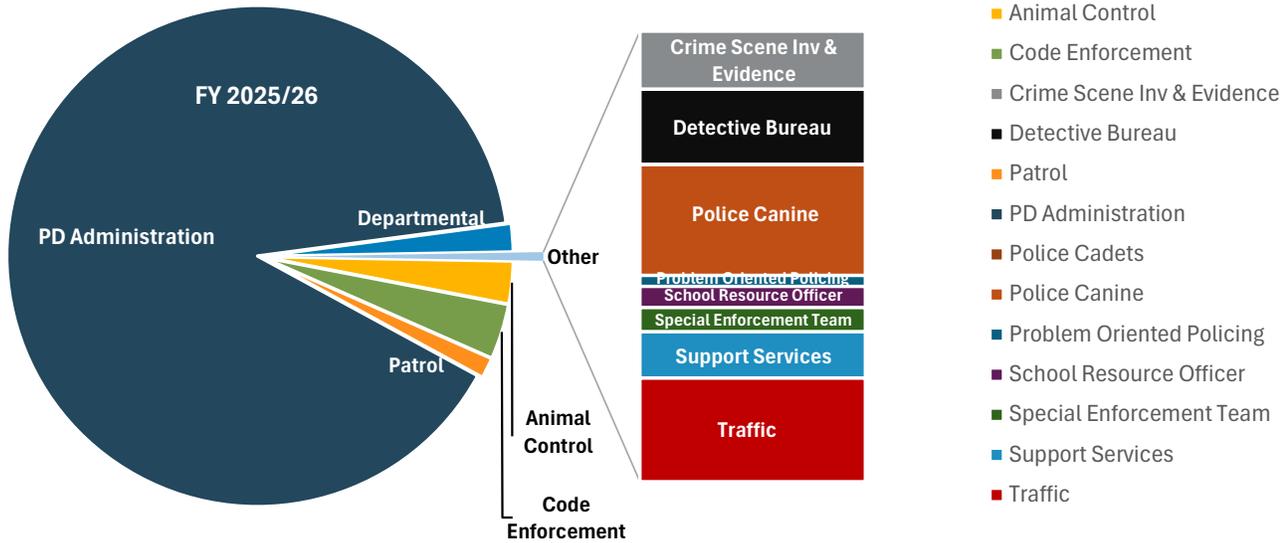
Department Operating Expenses by Funding Source

| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$20,512,743 | \$21,916,395 | \$24,640,221 | \$26,991,469 | \$28,269,869 |
| 1105 Quality of Life | \$7,324,190 | \$7,594,764 | \$8,496,019 | \$8,881,456 | \$9,297,390 |
| 1110 Information Technology | \$825,813 | \$1,269,456 | \$1,198,032 | \$1,516,984 | \$1,432,696 |
| 1115 Fleet Services | \$1,090,803 | \$1,112,678 | \$900,440 | \$1,386,520 | \$1,305,520 |
| 1116 Facility Maintenance Services | \$122,380 | \$167,666 | \$796,870 | \$776,426 | \$809,013 |
| 2240 SLESF | \$164,684 | \$150,000 | \$150,000 | \$150,000 | \$150,000 |
| 2301 Grant Fund | \$57,597 | \$20,857 | \$1,398,621 | \$0 | \$0 |
| 2410-2415, 2500-2620 DIF | \$185,878 | \$175,804 | \$423,458 | \$442,503 | \$438,045 |
| 2420-2480 CSAs | \$148,301 | \$152,517 | \$172,256 | \$195,372 | \$207,037 |
| Grand Total | \$30,432,389 | \$32,560,137 | \$38,175,918 | \$40,340,730 | \$41,909,570 |

Department Staffing

| POSITION TITLE | FY 2023/24 Authorized | FY 2024/25 Authorized | FY 2025/26 Proposed Changes | FY 2025/26 Proposed | FY 2026/27 Proposed |
|--|--------------------------|--------------------------|-----------------------------------|------------------------|------------------------|
| POLICE DEPARTMENT | | | | | |
| Chief of Police | 1.0 | 1.0 | | 1.0 | 1.0 |
| Police Captain | 2.0 | 2.0 | | 2.0 | 2.0 |
| Police Lieutenant | 4.0 | 4.0 | | 4.0 | 4.0 |
| Police Support Services Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Police Sergeant | 12.0 | 12.0 | | 12.0 | 12.0 |
| Budget and Grants Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Police Personnel & Training Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Crime Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Police Officer | 74.0 | 74.0 | | 74.0 | 74.0 |
| Police Records Supervisor | 1.0 | 1.0 | | 1.0 | 1.0 |
| Crime Scene/Property & Evidence Specialist | 2.0 | 2.0 | | 2.0 | 2.0 |
| Sr. Community Service Officer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Community Service Officer II | 6.0 | 6.0 | | 6.0 | 6.0 |
| Investigative Specialist II | 3.0 | 3.0 | | 3.0 | 3.0 |
| Community Engagement Specialist | 1.0 | 1.0 | | 1.0 | 1.0 |
| Executive Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Sr. Police Records Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Property Room Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Police Records Technician | 5.0 | 5.0 | | 5.0 | 5.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Part-time: Cadets | 2.0 | 2.0 | | 2.0 | 2.0 |
| DEPARTMENT FTE TOTAL | 122.0 | 122.0 | 0.0 | 122.0 | 122.0 |

Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|-----------------------------|---------------------|---------------------|
| Animal Control | | | | |
| 2. Operating & Maintenance | | | | |
| | 651600 | Special Dept Exp | \$750 | \$1,000 |
| | 652807 | Animal Field Services | \$234,000 | \$234,000 |
| | 652808 | Animal Sheltering Services | \$877,224 | \$964,946 |
| 2. Operating & Maintenance Total | | | \$1,111,974 | \$1,199,946 |
| Animal Control Total | | | \$1,111,974 | \$1,199,946 |
| Code Enforcement | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$686,711 | \$721,046 |
| | 650151 | Cell Allowance | \$855 | \$855 |
| | 650155 | Bilingual Pay | \$3,420 | \$3,420 |
| | 650158 | Longevity Pay | \$3,000 | \$3,150 |
| | 650180 | Accrued Time-Off Buy Backs | \$11,000 | \$11,440 |
| | 650200 | Overtime | \$8,000 | \$8,000 |
| | 650230 | Education Incentive Pay | \$16,449 | \$17,238 |
| | 650300 | PERS Retirement | \$88,221 | \$92,632 |
| | 650320 | Medicare | \$10,000 | \$10,501 |
| | 650400 | Section 125 Benefit Plan | \$198,360 | \$212,040 |
| 1. Personnel Total | | | \$1,026,016 | \$1,080,322 |
| 2. Operating & Maintenance | | | | |
| | 651300 | Printing & Duplication | \$5,000 | \$5,200 |
| | 651462 | General Nuisance Abatement | \$41,200 | \$42,436 |
| | 651500 | Small Tools/Field Equipment | \$1,000 | \$1,030 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,545 |
| | 652200 | Membership & Dues | \$1,500 | \$1,545 |
| | 652210 | Conference/Mtgs/Mileage | \$9,300 | \$9,579 |
| | 652211 | Training | \$5,915 | \$6,092 |
| | 652300 | Fuel | \$19,500 | \$19,500 |
| | 652400 | Uniforms | \$8,000 | \$8,240 |
| | 652503 | Vehicle Maintenance | \$4,200 | \$5,000 |

| | | | | |
|---|--------|--------------------------------|---------------------|---------------------|
| | 652504 | Leased Vehicles | \$25,000 | \$25,000 |
| | 652506 | Vehicle Tires | \$2,100 | \$2,100 |
| | 652800 | Professional Services | \$71,500 | \$71,500 |
| | 652813 | Field Equip Repair & Maint | \$13,390 | \$13,792 |
| | 652820 | Vehicle Tow-Recoverable | \$23,680 | \$24,390 |
| | 653150 | Furniture & Equip - below \$5k | \$5,150 | \$5,305 |
| 2. Operating & Maintenance Total | | | \$237,935 | \$242,254 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$142,234 | \$162,400 |
| | 901115 | Tsfr Out to Fleet Services | \$35,763 | \$37,029 |
| 4. ISF Allocations & Transfers Total | | | \$177,997 | \$199,429 |
| Code Enforcement Total | | | \$1,441,948 | \$1,522,005 |
| Crime Scene Inv & Evidence | | | | |
| 2. Operating & Maintenance | 652211 | Training | \$7,735 | \$4,868 |
| | 652752 | Property/Evidence/Forensics | \$21,000 | \$30,000 |
| 2. Operating & Maintenance Total | | | \$28,735 | \$34,868 |
| Crime Scene Inv & Evidence Total | | | \$28,735 | \$34,868 |
| Detective Bureau | | | | |
| 2. Operating & Maintenance | 651010 | Office Supplies | \$6,000 | \$6,000 |
| | 652211 | Training | \$31,330 | \$20,510 |
| | 652751 | Protective Devices Accessories | \$0 | \$5,000 |
| 2. Operating & Maintenance Total | | | \$37,330 | \$31,510 |
| Detective Bureau Total | | | \$37,330 | \$31,510 |
| Patrol | | | | |
| 2. Operating & Maintenance | | | | |
| | 651501 | Materials and Supplies | \$12,000 | \$12,000 |
| | 652211 | Training | \$49,955 | \$62,785 |
| | 652400 | Uniforms | \$48,000 | \$49,500 |
| | 652500 | Equipment Maint. | \$401,700 | \$413,700 |
| | 652751 | Protective Devices Accessories | \$23,865 | \$0 |
| 2. Operating & Maintenance Total | | | \$535,520 | \$537,985 |
| Patrol Total | | | \$535,520 | \$537,985 |
| PD Administration | | | | |
| 1. Personnel | 650100 | Salaries | \$13,859,789 | \$14,536,086 |
| | 650154 | Other Benefits | \$299,426 | \$300,615 |
| | 650155 | Bilingual Pay | \$119,885 | \$125,081 |
| | 650157 | Uniform Allowance | \$126,411 | \$126,411 |
| | 650180 | Accrued Time-Off Buy Backs | \$450,000 | \$475,000 |
| | 650200 | Overtime | \$1,000,000 | \$1,000,000 |
| | 650220 | Part Time | \$50,000 | \$50,000 |
| | 650225 | Special Assignment Pay | \$524,501 | \$558,601 |
| | 650226 | Hiring Bonus/Retention - PD | \$478,291 | \$478,291 |
| | 650230 | Education Incentive Pay | \$1,072,721 | \$1,204,302 |
| | 650300 | PERS Retirement | \$2,011,110 | \$2,109,816 |
| | 650310 | Social Security | \$3,500 | \$3,600 |
| | 650320 | Medicare | \$200,967 | \$210,774 |
| | 650400 | Section 125 Benefit Plan | \$2,911,725 | \$3,103,335 |
| 1. Personnel Total | | | \$23,108,326 | \$24,281,912 |
| 2. Operating & Maintenance | | | | |
| | 651010 | Office Supplies | \$18,987 | \$19,555 |
| | 651011 | Supplies | \$1,030 | \$1,060 |
| | 651012 | Janitorial Supplies | \$10,000 | \$10,000 |
| | 651200 | Postage | \$2,060 | \$2,121 |
| | 651300 | Printing & Duplication | \$7,932 | \$8,155 |
| | 651353 | Software/Subscriptions | \$1,252,029 | \$1,247,741 |
| | 651500 | Small Tools/Field Equipment | \$15,000 | \$15,000 |

| | | | | |
|---|--------|--------------------------------|---------------------|---------------------|
| | 651501 | Materials and Supplies | \$18,000 | \$18,240 |
| | 651600 | Special Dept Exp | \$15,449 | \$15,857 |
| | 651720 | Marketing | \$3,500 | \$0 |
| 2. Operating & Maintenance | 652039 | Mobile Devices | \$126,000 | \$132,300 |
| | 652040 | Telephone | \$14,850 | \$16,332 |
| | 652041 | Utilities-Electricity | \$103,000 | \$106,090 |
| | 652042 | Utilities-Gas | \$2,300 | \$2,369 |
| | 652043 | Utilities-Water | \$8,240 | \$8,487 |
| | 652050 | Facilities Maintenance | \$32,000 | \$32,000 |
| | 652060 | Building Leases | \$603,680 | \$630,255 |
| | 652200 | Membership & Dues | \$6,695 | \$6,895 |
| | 652205 | Travel-Investigative PD | \$5,000 | \$5,000 |
| | 652210 | Conference/Mtgs/Mileage | \$8,500 | \$8,750 |
| | 652211 | Training | \$41,341 | \$39,596 |
| | 652300 | Fuel | \$490,000 | \$490,000 |
| | 652400 | Uniforms | \$64,469 | \$66,337 |
| | 652500 | Equipment Maint. | \$92,000 | \$94,000 |
| | 652502 | Leased Equipment | \$111,155 | \$123,405 |
| | 652503 | Vehicle Maintenance | \$145,000 | \$145,000 |
| | 652504 | Leased Vehicles | \$61,800 | \$63,654 |
| | 652506 | Vehicle Tires | \$50,000 | \$50,000 |
| | 652508 | Police Explorer Program | \$10,885 | \$10,885 |
| | 652509 | PD Volunteer Program | \$16,400 | \$16,400 |
| | 652510 | Blood Draws | \$35,000 | \$35,000 |
| | 652515 | Parking Citation Service Fees | \$22,500 | \$22,500 |
| | 652610 | Backflows - Parks | \$500 | \$500 |
| | 652750 | Dispatch Services | \$3,750,000 | \$3,800,000 |
| | 652751 | Protective Devices Accessories | \$59,000 | \$249,770 |
| | 652754 | SWAT Call Out | \$25,000 | \$25,000 |
| | 652755 | SWAT Equipment & Supplies | \$44,000 | \$44,000 |
| | 652800 | Professional Services | \$488,895 | \$513,340 |
| | 652801 | Contract Services | \$120,246 | \$126,258 |
| | 652810 | Cal ID | \$119,000 | \$121,000 |
| | 652820 | Vehicle Tow-Recoverable | \$22,000 | \$22,000 |
| | 652848 | Outsourced Fleet Repairs | \$80,000 | \$80,000 |
| | 653150 | Furniture & Equip - below \$5k | \$49,100 | \$31,000 |
| 2. Operating & Maintenance Total | | | \$8,152,543 | \$8,455,852 |
| 3. Capital Outlays & One-time | | | | |
| | 660000 | Vehicles - over \$5k | \$217,080 | \$190,080 |
| | 660010 | Machine & Equipment- over \$5k | \$50,000 | \$0 |
| 3. Capital Outlays & One-time Total | | | \$267,080 | \$190,080 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$2,792,940 | \$2,895,676 |
| | 901115 | Tsfr Out to Fleet Services | \$1,072,621 | \$1,077,802 |
| | 901116 | Tsfr Out to Facility Maint Srv | \$897,818 | \$937,024 |
| 4. ISF Allocations & Transfers Total | | | \$4,763,379 | \$4,910,502 |
| PD Administration Total | | | \$36,291,328 | \$37,838,346 |
| Police Canine | | | | |
| 2. Operating & Maintenance | 652211 | Training | \$15,350 | \$0 |
| | 652753 | K9 Supplies | \$39,500 | \$0 |
| 2. Operating & Maintenance Total | | | \$54,850 | \$0 |
| Police Canine Total | | | \$54,850 | \$0 |
| Problem Oriented Policing | | | | |
| 2. Operating & Maintenance | | | | |
| | 651300 | Printing & Duplication | \$1,500 | \$1,500 |
| | 652211 | Training | \$3,940 | \$6,885 |

| | | | | |
|---|--------|--------------------------------|---------------------|---------------------|
| 2. Operating & Maintenance Total | | | \$5,440 | \$8,385 |
| Problem Oriented Policing Total | | | \$5,440 | \$8,385 |
| School Resource Officer | | | | |
| 2. Operating & Maintenance | | | | |
| | 652211 | Training | \$5,475 | \$4,140 |
| | 652751 | Protective Devices Accessories | \$5,000 | \$5,000 |
| 2. Operating & Maintenance Total | | | \$10,475 | \$9,140 |
| School Resource Officer Total | | | \$10,475 | \$9,140 |
| Special Enforcement Team | | | | |
| 2. Operating & Maintenance | | | | |
| | 652211 | Training | \$12,000 | \$6,830 |
| 2. Operating & Maintenance Total | | | \$12,000 | \$6,830 |
| Special Enforcement Team Total | | | \$12,000 | \$6,830 |
| Support Services | | | | |
| 2. Operating & Maintenance | | | | |
| | 651010 | Office Supplies | \$4,500 | \$5,500 |
| | 651300 | Printing & Duplication | \$3,500 | \$3,750 |
| | 652211 | Training | \$12,940 | \$8,760 |
| | 652400 | Uniforms | \$2,000 | \$2,500 |
| 2. Operating & Maintenance Total | | | \$22,940 | \$20,510 |
| Support Services Total | | | \$22,940 | \$20,510 |
| Traffic | | | | |
| 2. Operating & Maintenance | | | | |
| | 651501 | Materials and Supplies | \$7,210 | \$3,500 |
| | 652211 | Training | \$18,560 | \$7,125 |
| | 652400 | Uniforms | \$15,500 | \$15,500 |
| | 652751 | Protective Devices Accessories | \$10,000 | \$10,000 |
| 2. Operating & Maintenance Total | | | \$51,270 | \$36,125 |
| Traffic Total | | | \$51,270 | \$36,125 |
| Departmental | | | | |
| 3. Capital Outlays & One-time | | | | |
| | 660000 | Vehicles - over \$5k | \$586,920 | \$513,920 |
| 3. Capital Outlays & One-time Total | | | \$586,920 | \$513,920 |
| 4. ISF Allocations & Transfers | | | | |
| | 659002 | Allocation Chgs fr other Funds | \$150,000 | \$150,000 |
| 4. ISF Allocations & Transfers Total | | | \$150,000 | \$150,000 |
| Departmental Total | | | \$736,920 | \$663,920 |
| Department Grand Total | | | \$40,340,730 | \$41,909,570 |





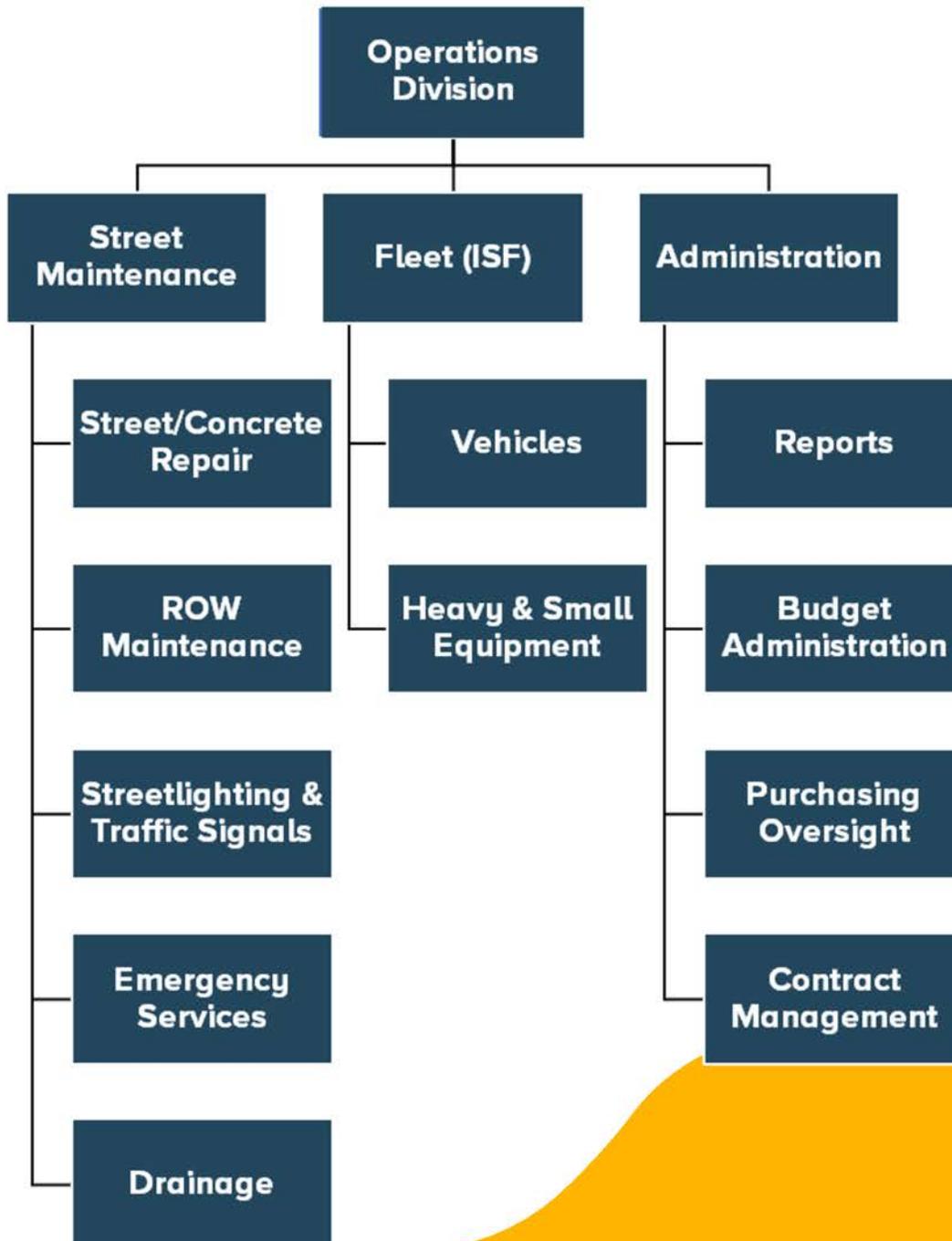
PUBLIC WORKS
DEPARTMENT

CITY FOR
FAMILIES

PUBLIC WORKS DEPARTMENT

Public Works (Operations) Division

The Public Works (Operations) Division (PWKS) of the Public Works Department (PWD) is subdivided into the Street Maintenance (STMA), Fleet (FLTS), and Administration Subdivisions. The Street Maintenance Subdivision is responsible for street repair, concrete repair, right-of-way (ROW) maintenance, streetlighting, traffic signals, emergency services, and drainage maintenance. The Fleet Subdivision is responsible for maintaining vehicles and equipment citywide. The Administration Subdivision is responsible for assisting the Street Maintenance and Fleet Subdivisions, reporting, budget administration, oversee purchasing,



PUBLIC WORKS DEPARTMENT

Engineering Division

The Engineering Division (ENGR) of the Public Works Department (PWD), subdivided into the Land Development, Construction Inspection (INSP), and Traffic Engineering (TREN) Subdivisions, is responsible for the review and approval of all site plans for public and private land development and capital improvement projects within the City. The Engineering Division is responsible for providing detailed plan checking and inspection services for all aspects of all onsite and offsite public improvements including grading, drainage, roadways, traffic signals and lighting, and landscape. Engineering also reviews engineering reports and studies, administers the annexation process for special districts, and oversees the City's National Pollution Discharge Elimination System (NPDES) program.



PUBLIC WORKS DEPARTMENT

Capital Improvement Program Division

The Capital Improvement Program Division (CIPS) administers the City's five-year CIP. The five-year CIP includes both smaller projects funded and constructed within a single fiscal year, to larger projects requiring multiple funding sources over several fiscal years. This division oversees the turnkey contract management operation of transportation, traffic signals, street improvements, drainage, public facilities, and parks and trails projects from initiation to contract closeout. The CIP Division is also responsible for administering the City's Pavement Management Program (PMP). The PMP identifies the City's paved roadway infrastructure and recommends resurfacing projects for its arterial highway system, as well as cost-effectively managing the residential network through proactive maintenance and scheduling.





DEPARTMENT MISSION

Public Works Department

- Established 2008 -

The mission of the Public Works (Operations) Division is to provide, support, and maintain safe & reliable infrastructure by providing cost effective services that promote pride in the City and its staff. Additionally, the division promotes a clean and attractive community through continuous abatement of litter, graffiti, and weeds in the public rights-of-way.

The mission of the Engineering Division (ENGR) is to design and create developments and infrastructure that promote the protection of the natural environment while meeting the needs of City residents, businesses, and visitors, through efficient and timely delivery of complex processes involved in developing a piece of land and building supporting infrastructure based on City standards, codes, and policies as well as other applicable State and Federal rules and regulations.

Fiscal Year 2024/25 Goals & Accomplishments

| | Goal | Strategic Priority | Percentage (%) Complete | Description of Goal Progress |
|---|---|--------------------|-------------------------|---|
| 1 | Incorporate a work order/asset management system to accurately account for labor and material costs and hours associated with maintaining City fleet and equipment. | | 85% | The Fleet Division is in the process of implementing Mitchell One Fleet Management Software. New software has been installed and Fleet staff are working with IT to obtain additional network connectivity to the shop computers. |
| 2 | Complete the evaluation of available work order/asset management platforms that may be offered through, or are compatible with, the City's new ERP system by December 31, 2024. | | 25% | The City's IT Department has drafted an RFQ for the order/asset management platform. The RFQ is currently being reviewed by the Public Works and Community Services Departments. The RFP is anticipated to be open for public bidding by the Summer of 2025. |
| 3 | Complete a review and update of all six General Plan Streets standards and review/develop Survey Monumentation standards within the City's Road Improvement Standards and Specifications document by June 30, 2025. | | 90% | The review of the General Plan Street standards has been completed, and staff have developed updated standards for Survey monuments. These updates, as well as additional standards currently being reviewed for minor modifications, are scheduled to be shared with the City Council for consideration of adoption in June, 2025. |
| 4 | Complete a review and update to Prima Facie Speed Survey for areas that have experienced active development since the time of the 2020 Prima Facie Speed Survey and implement speed adjustments necessary by June 30, 2025. | | 0% | Due to the ongoing challenges experienced in efforts to recruit and fill the current the Principal Traffic Engineer vacancy, completion of this goal has been delayed. Plans for a future speed survey has been established as a goal in Fiscal Year 26/27. |



Fiscal Year 2025/26 Goals & Objectives

| | Goal | Strategic Priority | Strategic Plan Priority Description |
|---|--|--------------------|---|
| 1 | Implement a compressive asset management system for the Public Works and the Community Services departments that provides real-time mobile workorder data entry, GIS mapping of assets, supply/inventory tracking, preventative maintenance scheduling, and comprehensive report generation by March 31, 2026 | | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 2 | Establish a City-wide Fleet Pool Vehicle Program and Reservation system by February 2026. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |
| 3 | Complete the installation of 20 Total Maximum Daily Load (TMDL) Trash Capture Devices to begin phased compliance with current Storm Water Permit mandates by June 2026 and identify additional storm drain inlets requiring devices in a minimum of 3 high priority areas for planned installation in FY26/27. | | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 4 | Implement one mile of new multi-modal improvements identified in the Complete Streets Plan by June 2026. | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 5 | Complete the construction of Paloma Wash Pedestrian Bridge & Civic Center Parking lot projects by the end of Oct 2025. | | Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure |
| 6 | Complete the integration of BlueBeam Software and the Accela platform and provide all staff training in using combined features by March 31, 2026. | | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Fiscal Year 2026/27 Goals & Objectives

| | | | |
|---|--|--|---|
| 1 | Complete a cost and staffing feasibility study for providing in-house Street Sweeping services in CSA 152 areas within the City limits. | | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 2 | Continue implementation of MS4 and Total Maximum Daily Load (TMDL) Trash Capture Device Mandates including completion of CIP project for device installations identified in FY25/26 and identify additional device installation locations in a minimum of 3 high priority areas for a FY27/28 Trash Capture Device Installation CIP Project. | | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |



| | | | |
|---|---|---|---|
| 3 | Finalize Fleet Vehicle Policy and establish Fleet Vehicle rental rates for all City fleet vehicles and capital equipment for implementation in FY27/28 budgets. |  | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 4 | Install rapid rectangular flashing beacons at 5 uncontrolled pedestrian crossings by June 2027. |  | Aligns with Priority 1 of Strategic Plan – Connectivity & Mobility |
| 5 | Complete a review and update to Prima Facie Speed Survey for areas that have experienced active development since the time of the 2020 Prima Facie Speed Survey and implement speed adjustments necessary by June 30, 2027. |  | Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community |
| 6 | Complete the scanning of all county and city plans/maps received and finalized prior to 2024. |  | Aligns with Priority 4 of Strategic Plan – Thriving Economy |

Key Performance Indicators (KPIs)

| Fiscal Year 2025/26 & 2026/27 Key Performance Indicators | | | | | | | |
|---|---|--------------|----------------|----------------|----------------------------------|----------------|----------------|
| Description | Strategic Priority | Measure Type | FY25/26 Target | FY26/27 Target | FY24/25 Actual (As of 3/30/2025) | FY23/24 Actual | FY22/23 Actual |
| Number of work orders completed |  | Workload | 2,500 | 2,500 | 2,255 | 2,288 | 2,112 |
| Inspect/maintain all pavement markings citywide |  | Workload | 5,000 | 5,250 | N/A | N/A | N/A |
| Update street name signs citywide |  | Workload | 200 | 200 | N/A | N/A | N/A |
| Number of plans approved for construction (grading and improvements) |  | Workload | 75 | 75 | 139 | 134 | 71 |
| Number of occupancy permits issued |  | Workload | 600 | 600 | 588 | 900 | 404 |
| Number of inspections performed (Residential, Commercial, Encroachment, CIP, Signals) |  | Workload | 45,000 | 45,000 | 41,953 | 48,320 | 31,768 |



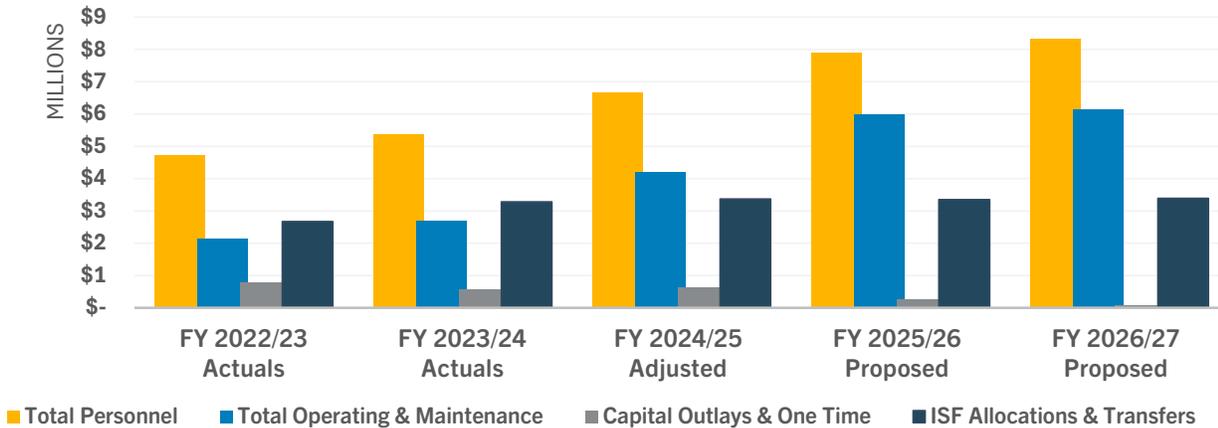
| | | | | | | | |
|---|---|----------|----|----|-----|-----|-----|
| Number of new grading plan submittals received |  | Workload | 50 | 50 | 40 | 59 | 35 |
| Annual lane miles of resurfaced/rehabilitated roadway |  | Workload | 6 | 6 | N/A | N/A | N/A |
| Number of ADA ramps added or modified annually |  | Workload | 16 | 20 | N/A | N/A | N/A |

Public Works Department

FY 2025/26 & FY 2026/27 DEPARTMENT BUDGET SUMMARY

| DEPARTMENT SUMMARY | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|--------------------------|
| GENERAL FUND | | | | | | | |
| Total Personnel | \$ 3,625,355 | \$ 3,935,544 | \$ 4,776,815 | \$ 5,632,388 | \$ 5,922,288 | \$ 855,573 | \$ 289,900 |
| Total Operating & Maintenance | \$ 1,031,166 | \$ 1,008,675 | \$ 1,980,190 | \$ 1,858,800 | \$ 1,898,400 | \$ (121,390) | \$ 39,600 |
| Capital Outlays & One Time | \$ 16,106 | \$ - | \$ 97,225 | \$ - | \$ - | \$ (97,225) | \$ - |
| ISF Allocations & Transfers | \$ 1,261,107 | \$ 1,728,943 | \$ 1,799,310 | \$ 1,105,504 | \$ 1,142,513 | \$ (693,806) | \$ 37,009 |
| SUBTOTAL | \$ 5,933,734 | \$ 6,673,162 | \$ 8,653,540 | \$ 8,596,692 | \$ 8,963,201 | \$ (56,848) | \$ 366,509 |
| QUALITY OF LIFE FUND | | | | | | | |
| Capital Outlays & One Time | \$ 229,693 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| SUBTOTAL | \$ 229,693 | \$ - | \$ - |
| ISF & SPECIAL REVENUE FUNDS | | | | | | | |
| Total Personnel | \$ 1,094,898 | \$ 1,445,956 | \$ 1,888,381 | \$ 2,264,939 | \$ 2,392,431 | \$ 376,558 | \$ 127,492 |
| Total Operating & Maintenance | \$ 1,114,764 | \$ 1,697,574 | \$ 2,215,714 | \$ 4,120,818 | \$ 4,243,296 | \$ 1,905,104 | \$ 122,478 |
| Capital Outlays & One Time | \$ 546,215 | \$ 565,636 | \$ 524,650 | \$ 260,914 | \$ 89,914 | \$ (263,736) | \$ (171,000) |
| ISF Allocations & Transfers | \$ 1,413,240 | \$ 1,553,504 | \$ 1,571,363 | \$ 2,242,192 | \$ 2,248,881 | \$ 670,829 | \$ 6,689 |
| Debt Service Charges | \$ 588,838 | \$ 588,838 | \$ 588,838 | \$ 588,839 | \$ 588,839 | \$ 1 | \$ - |
| SUBTOTAL | \$ 4,757,954 | \$ 5,851,507 | \$ 6,788,945 | \$ 9,477,702 | \$ 9,563,361 | \$ 2,688,757 | \$ 85,659 |
| ALL CITYWIDE OPERATING FUNDS | | | | | | | |
| Total Personnel | \$ 4,720,253 | \$ 5,381,500 | \$ 6,665,196 | \$ 7,897,327 | \$ 8,314,719 | \$ 1,232,131 | \$ 417,392 |
| Total Operating & Maintenance | \$ 2,145,930 | \$ 2,706,248 | \$ 4,195,903 | \$ 5,979,618 | \$ 6,141,696 | \$ 1,783,715 | \$ 162,078 |
| Capital Outlays & One Time | \$ 792,014 | \$ 565,636 | \$ 621,875 | \$ 260,914 | \$ 89,914 | \$ (360,961) | \$ (171,000) |
| ISF Allocations & Transfers | \$ 2,674,347 | \$ 3,282,447 | \$ 3,370,673 | \$ 3,347,696 | \$ 3,391,394 | \$ (22,977) | \$ 43,698 |
| Debt Service Charges | \$ 588,838 | \$ 588,838 | \$ 588,838 | \$ 588,839 | \$ 588,839 | \$ 1 | \$ - |
| OPERATING EXPENSES TOTAL | \$ 10,921,382 | \$ 12,524,669 | \$ 15,442,486 | \$ 18,074,394 | \$ 18,526,562 | \$ 2,631,908 | \$ 452,168 |

CITYWIDE EXPENDITURE SUMMARY BY CATEGORY



Department Notes

The Public Works Department has two major divisions, Engineering (ENGR) and Public Works (Operations) (PWKS). Subdivisions for Construction Inspections (INSP), Traffic Engineering (TREN), and Capital Improvement Program (CIPS) fall under ENGR. Subdivisions for Street Maintenance (STMA) and Fleet (FLTS) fall under PWKS.

Change in Service Levels

An additional Associate Engineer has been requested by the department to perform work related to the NPDES requirement to be compliant with the Municipal Separate Storm Sewer System (MS4) that will be implemented (at least partially) over the budget cycle.

Department Operating Expenses by Funding Source

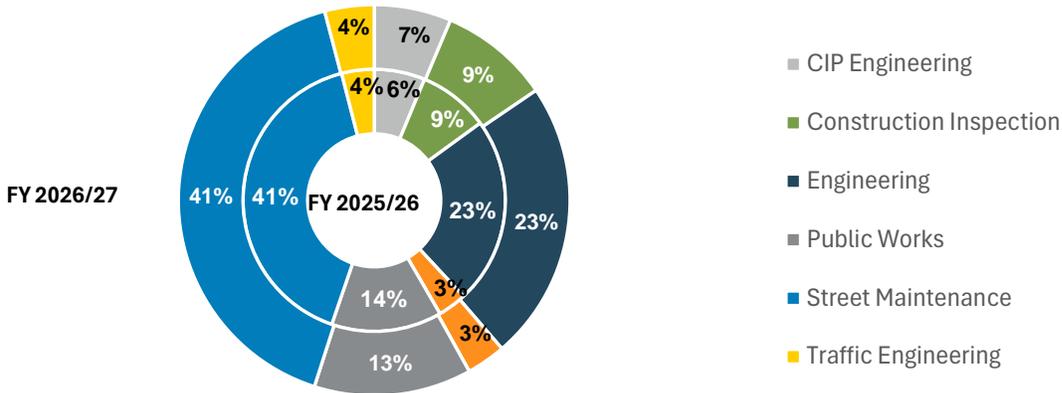
| Fund Type | FY 2022/23 Actuals | FY 2023/24 Actuals | FY 2024/25 Adjusted | FY 2025/26 Proposed | FY 2026/27 Proposed |
|------------------------------------|-----------------------|-----------------------|------------------------|------------------------|------------------------|
| 1100 General Fund | \$5,933,734 | \$6,673,162 | \$8,653,540 | \$8,596,692 | \$8,963,201 |
| 1105 Quality of Life | \$229,693 | \$0 | \$0 | \$0 | \$0 |
| 1110 Information Technology | \$83,473 | \$187,495 | \$456,077 | \$0 | \$0 |
| 1115 Fleet Services | \$575,464 | \$697,223 | \$940,372 | \$951,257 | \$913,084 |
| 1116 Facility Maintenance Services | \$30,952 | \$28,901 | \$47,577 | \$42,253 | \$43,902 |
| 2200 Gas Tax | \$2,045,442 | \$2,673,539 | \$3,332,604 | \$3,182,307 | \$3,339,424 |
| 2201 SB 1 Road Maint Rehab | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2220 Measure A | \$1,076,754 | \$1,077,022 | \$1,080,487 | \$1,085,666 | \$1,085,852 |
| 2240 SLESF | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2280 AQMD | \$0 | \$0 | \$35,000 | \$66,000 | \$0 |
| 2301 Grant Fund | \$35,984 | \$0 | \$146,570 | \$0 | \$0 |
| 2310 TUMF Fees Fund | \$0 | \$0 | \$0 | \$0 | \$0 |
| 2370-2400 LLMDS | \$156 | \$9,673 | \$0 | \$173,373 | \$178,784 |
| 2410-2415, 2500-2620 DIF | \$302,789 | \$370,542 | \$0 | \$43,050 | \$0 |
| 2420-2480 CSAs | \$18,102 | \$0 | \$100,495 | \$984,526 | \$997,887 |
| 2490-2494, 2621-2697 CFDs | \$0 | \$218,274 | \$60,926 | \$2,360,431 | \$2,415,589 |
| 3590 Debt Service Fund | \$588,838 | \$588,838 | \$588,838 | \$588,839 | \$588,839 |
| Grand Total | \$10,921,382 | \$12,524,669 | \$15,442,486 | \$18,074,394 | \$18,526,562 |



Department Staffing

| POSITION TITLE | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2025/26 | FY 2026/27 |
|---|-------------|-------------|------------------|-------------|-------------|
| | Authorized | Authorized | Proposed Changes | Proposed | Proposed |
| PUBLIC WORKS | | | | | |
| Director of Public Works | 1.0 | 1.0 | | 1.0 | 1.0 |
| Deputy Director of Public Works/City Engineer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Assistant City Engineer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Engineering Manager (CIP) | 1.0 | 1.0 | | 1.0 | 1.0 |
| Principal Engineer | 2.0 | 2.0 | | 2.0 | 2.0 |
| Senior Engineer | 3.0 | 3.0 | | 3.0 | 3.0 |
| Associate Engineer | 5.0 | 5.0 | 1.0 | 6.0 | 6.0 |
| Assistant Engineer | 1.0 | 1.0 | | 1.0 | 1.0 |
| Public Works Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Construction Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Project Manager | 1.0 | 1.0 | | 1.0 | 1.0 |
| Financial Analyst | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Public Works Inspector | 2.0 | 2.0 | | 2.0 | 2.0 |
| Public Works Maintenance Supervisor | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Analyst II | 1.0 | 2.0 | | 2.0 | 2.0 |
| Management Analyst I | 1.0 | 1.0 | | 1.0 | 1.0 |
| Public Works Inspector II | 2.0 | 2.0 | | 2.0 | 2.0 |
| Public Works Inspector I | 1.0 | 1.0 | | 1.0 | 1.0 |
| Fleet Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Engineering Technician II | 1.0 | 1.0 | | 1.0 | 1.0 |
| Engineering Technician I | 1.0 | 1.0 | | 1.0 | 1.0 |
| Fleet & Equipment Supervisor | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Fleet Technician | 1.0 | 1.0 | | 1.0 | 1.0 |
| Fleet Services Worker | 1.0 | 1.0 | | 1.0 | 1.0 |
| Senior Street Maintenance Worker | 2.0 | 2.0 | | 2.0 | 2.0 |
| Heavy Equipment Operator | 1.0 | 1.0 | | 1.0 | 1.0 |
| Management Aide | 1.0 | 1.0 | | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | | 1.0 | 1.0 |
| Street Maintenance Worker II | 9.0 | 9.0 | | 9.0 | 9.0 |
| Street Maintenance Worker I | 2.0 | 2.0 | | 2.0 | 2.0 |
| Office Specialist II | 1.0 | 1.0 | | 1.0 | 1.0 |
| DEPARTMENT FTE TOTAL | 50.0 | 51.0 | 1.0 | 52.0 | 52.0 |

Department Budget Detail



Division Budgets by Account (All Funds)

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| CIP Engineering | | | | |
| 1. Personnel | 650100 | Salaries | \$679,422 | \$713,393 |
| | 650150 | Auto Allowance | \$570 | \$570 |
| | 650151 | Cell Allowance | \$855 | \$855 |
| | 650154 | Other Benefits | \$1,496 | \$1,571 |
| | 650155 | Bilingual Pay | \$3,990 | \$3,990 |
| | 650158 | Longevity Pay | \$6,127 | \$6,434 |
| | 650180 | Accrued Time-Off Buy Backs | \$20,000 | \$20,800 |
| | 650200 | Overtime | \$1,000 | \$1,000 |
| | 650300 | PERS Retirement | \$59,313 | \$62,279 |
| | 650320 | Medicare | \$9,940 | \$10,437 |
| | 650400 | Section 125 Benefit Plan | \$127,074 | \$135,838 |
| 1. Personnel Total | | | \$909,787 | \$957,167 |
| 2. Operating & Maintenance | 651300 | Printing & Duplication | \$2,500 | \$2,500 |
| | 651400 | Legal Advertising | \$500 | \$500 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,500 |
| | 652200 | Membership & Dues | \$2,000 | \$2,000 |
| | 652210 | Conference/Mtgs/Mileage | \$5,500 | \$5,500 |
| | 652211 | Training | \$3,700 | \$3,700 |
| | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652400 | Uniforms | \$300 | \$300 |
| | 652503 | Vehicle Maintenance | \$1,100 | \$1,100 |
| | 652506 | Vehicle Tires | \$600 | \$600 |
| | 652800 | Professional Services | \$60,000 | \$65,000 |
| | 653150 | Furniture & Equip - below \$5k | \$3,000 | \$1,200 |
| 2. Operating & Maintenance Total | | | \$81,700 | \$84,900 |
| 4. ISF Allocations & Transfers | 901110 | Tsfr Out to Information Tech | \$137,686 | \$134,813 |
| | 901115 | Tsfr Out to Fleet Services | \$3,743 | \$3,791 |
| 4. ISF Allocations & Transfers Total | | | \$141,429 | \$138,604 |
| CIP Engineering Total | | | \$1,132,916 | \$1,180,671 |
| Construction Inspection | | | | |
| 1. Personnel | 650100 | Salaries | \$795,423 | \$835,194 |
| | 650150 | Auto Allowance | \$1,710 | \$1,710 |
| | 650151 | Cell Allowance | \$5,558 | \$5,558 |
| | 650154 | Other Benefits | \$4,009 | \$4,209 |
| | 650157 | Uniform Allowance | \$1,710 | \$1,710 |

| | | | | |
|---|--------|--------------------------------|--------------------|--------------------|
| | 650158 | Longevity Pay | \$4,607 | \$4,837 |
| | 650180 | Accrued Time-Off Buy Backs | \$15,000 | \$15,600 |
| | 650200 | Overtime | \$60,000 | \$60,000 |
| | 650230 | Education Incentive Pay | \$7,676 | \$8,060 |
| | 650300 | PERS Retirement | \$91,263 | \$95,826 |
| | 650320 | Medicare | \$11,600 | \$12,180 |
| | 650400 | Section 125 Benefit Plan | \$164,267 | \$175,596 |
| 1. Personnel Total | | | \$1,162,823 | \$1,220,480 |
| 2. Operating & Maintenance | 651300 | Printing & Duplication | \$200 | \$200 |
| | 651600 | Special Dept Exp | \$2,000 | \$2,000 |
| | 652200 | Membership & Dues | \$1,200 | \$1,200 |
| | 652210 | Conference/Mtgs/Mileage | \$1,800 | \$1,800 |
| | 652211 | Training | \$3,600 | \$2,250 |
| | 652300 | Fuel | \$12,000 | \$12,000 |
| | 652400 | Uniforms | \$2,000 | \$2,100 |
| | 652503 | Vehicle Maintenance | \$5,500 | \$5,500 |
| | 652506 | Vehicle Tires | \$2,500 | \$2,500 |
| | 652825 | Professional Srvc-Recoverable | \$215,000 | \$255,000 |
| | 653150 | Furniture & Equip - below \$5k | \$1,000 | \$1,000 |
| 2. Operating & Maintenance Total | | | \$246,800 | \$285,550 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$136,780 | \$156,469 |
| | 901115 | Tsfr Out to Fleet Services | \$27,723 | \$28,085 |
| 4. ISF Allocations & Transfers Total | | | \$164,503 | \$184,554 |
| Construction Inspection Total | | | \$1,574,126 | \$1,690,584 |
| Engineering | | | | |
| 1. Personnel | 650100 | Salaries | \$1,879,922 | \$1,973,918 |
| | 650150 | Auto Allowance | \$2,850 | \$2,850 |
| | 650151 | Cell Allowance | \$5,558 | \$5,558 |
| | 650154 | Other Benefits | \$7,001 | \$7,351 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | | Bilingual Pay | \$6,840 | \$6,840 |
| | 650157 | Uniform Allowance | \$1,425 | \$1,425 |
| | 650180 | Accrued Time-Off Buy Backs | \$30,000 | \$31,200 |
| | 650200 | Overtime | \$11,000 | \$11,000 |
| | 650230 | Education Incentive Pay | \$5,238 | \$5,496 |
| | | Education Incentive Pay | \$26,937 | \$28,278 |
| | 650300 | PERS Retirement | \$225,313 | \$236,579 |
| | 650320 | Medicare | \$27,259 | \$28,621 |
| | 650400 | Section 125 Benefit Plan | \$378,496 | \$404,599 |
| 1. Personnel Total | | | \$2,609,834 | \$2,745,710 |
| 2. Operating & Maintenance | | | | |
| | 651010 | Office Supplies | \$600 | \$300 |
| | 651200 | Postage | \$800 | \$800 |
| | 651210 | Delivery/Courier Svc | \$200 | \$200 |
| | 651300 | Printing & Duplication | \$2,000 | \$2,000 |
| | 651400 | Legal Advertising | \$4,000 | \$4,000 |
| | 651600 | Special Dept Exp | \$2,000 | \$2,000 |
| | 652200 | Membership & Dues | \$173,400 | \$185,400 |
| | 652210 | Conference/Mtgs/Mileage | \$11,700 | \$11,700 |
| | 652211 | Training | \$3,300 | \$3,300 |
| | 652300 | Fuel | \$1,100 | \$1,100 |
| | 652503 | Vehicle Maintenance | \$1,100 | \$1,100 |
| | 652506 | Vehicle Tires | \$600 | \$600 |
| | 652800 | Professional Services | \$200,000 | \$190,000 |
| | 652825 | Professional Srvc-Recoverable | \$800,000 | \$800,000 |
| | 653150 | Furniture & Equip - below \$5k | \$17,000 | \$2,000 |
| 2. Operating & Maintenance Total | | | \$1,217,800 | \$1,204,500 |

| | | | | |
|---|--------|--------------------------------|--------------------|--------------------|
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$345,307 | \$342,610 |
| | 901115 | Tsfr Out to Fleet Services | \$3,881 | \$3,932 |
| 4. ISF Allocations & Transfers Total | | | \$349,188 | \$346,542 |
| Engineering Total | | | \$4,176,822 | \$4,296,752 |
| Fleet Services | | | | |
| 1. Personnel | 650100 | Salaries | \$333,956 | \$350,653 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650157 | Uniform Allowance | \$8,740 | \$8,740 |
| | 650180 | Accrued Time-Off Buy Backs | \$6,000 | \$6,000 |
| | 650200 | Overtime | \$8,000 | \$8,000 |
| | 650230 | Education Incentive Pay | \$6,728 | \$6,977 |
| | 650300 | PERS Retirement | \$34,966 | \$36,715 |
| | 650320 | Medicare | \$4,842 | \$5,084 |
| | 650400 | Section 125 Benefit Plan | \$99,180 | \$106,020 |
| 1. Personnel Total | | | \$504,407 | \$530,184 |
| 2. Operating & Maintenance | 651500 | Small Tools/Field Equipment | \$5,000 | \$5,000 |
| | 651501 | Materials and Supplies | \$18,000 | \$18,500 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,500 |
| | 652210 | Conference/Mtgs/Mileage | \$2,000 | \$2,000 |
| | 652211 | Training | \$8,000 | \$5,000 |
| | 652300 | Fuel | \$4,200 | \$4,200 |
| | 652400 | Uniforms | \$5,500 | \$5,500 |
| | 652500 | Equipment Maint. | \$3,200 | \$3,200 |
| | 652503 | Vehicle Maintenance | \$8,000 | \$8,000 |
| | 652506 | Vehicle Tires | \$1,100 | \$1,100 |
| | 652800 | Professional Services | \$6,000 | \$6,000 |
| | 653150 | Furniture & Equip - below \$5k | \$600 | \$600 |
| 2. Operating & Maintenance Total | | | \$63,100 | \$60,600 |
| 3. Capital Outlays & One-time | 660000 | Vehicles - over \$5k | \$66,000 | \$0 |
| | 660010 | Machine & Equipment- over \$5k | \$10,000 | \$10,000 |
| 3. Capital Outlays & One-time Total | | | \$76,000 | \$10,000 |
| Fleet Services Total | | | \$643,507 | \$600,784 |
| Public Works | | | | |
| 1. Personnel | 650100 | Salaries | \$432,393 | \$454,011 |
| | 650150 | Auto Allowance | \$1,140 | \$1,140 |
| | 650154 | Other Benefits | \$2,992 | \$3,142 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650157 | Uniform Allowance | \$285 | \$285 |
| | 650180 | Accrued Time-Off Buy Backs | \$10,000 | \$10,400 |
| | 650200 | Overtime | \$2,500 | \$2,500 |
| | 650230 | Education Incentive Pay | \$5,905 | \$6,197 |
| | 650300 | PERS Retirement | \$53,767 | \$56,457 |
| | 650320 | Medicare | \$6,268 | \$6,584 |
| | 650400 | Section 125 Benefit Plan | \$96,076 | \$102,702 |
| 1. Personnel Total | | | \$613,321 | \$645,413 |
| 2. Operating & Maintenance | 651012 | Janitorial Supplies | \$3,500 | \$4,500 |
| | 651461 | Graffiti Abatement | \$32,945 | \$33,287 |
| | 651501 | Materials and Supplies | \$10,500 | \$10,500 |
| | 651600 | Special Dept Exp | \$4,500 | \$4,500 |
| | 652040 | Telephone | \$25,000 | \$25,000 |
| | 652041 | Utilities-Electricity | \$11,000 | \$11,500 |
| | 652042 | Utilities-Gas | \$1,250 | \$1,400 |
| | 652043 | Utilities-Water | \$4,200 | \$4,500 |
| | 652050 | Facilities Maintenance | \$10,000 | \$10,000 |

| | | | | |
|---|--------|--------------------------------|--------------------|--------------------|
| | 652200 | Membership & Dues | \$2,000 | \$2,000 |
| | 652210 | Conference/Mtgs/Mileage | \$8,000 | \$8,000 |
| | 652300 | Fuel | \$4,200 | \$4,200 |
| | 652400 | Uniforms | \$2,000 | \$2,000 |
| | 652503 | Vehicle Maintenance | \$3,200 | \$3,200 |
| | 652506 | Vehicle Tires | \$1,100 | \$1,100 |
| | 652612 | Catch Basin Maintenance | \$20,000 | \$20,000 |
| | 652800 | Professional Services | \$12,750 | \$12,750 |
| | 652801 | Contract Services | \$18,253 | \$18,902 |
| | 653150 | Furniture & Equip - below \$5k | \$5,000 | \$5,000 |
| 2. Operating & Maintenance Total | | | \$179,398 | \$182,339 |
| 3. Capital Outlays & One-time | | | | |
| | 660010 | Machine & Equipment- over \$5k | \$105,000 | \$0 |
| 3. Capital Outlays & One-time Total | | | \$105,000 | \$0 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$332,960 | \$353,205 |
| | 901115 | Tsfr Out to Fleet Services | \$11,782 | \$11,936 |
| | 901116 | Tsfr Out to Facility Maint Srv | \$48,859 | \$50,868 |
| | 903590 | Tsfr Out to Debt Service | \$578,357 | \$578,357 |
| 4. ISF Allocations & Transfers Total | | | \$971,958 | \$994,366 |
| 5. Debt Service Charges | | | | |
| | 658510 | Debt Service Principal Payment | \$454,179 | \$467,860 |
| | 658520 | Debt Service Interest Payment | \$134,660 | \$120,979 |
| 5. Debt Service Charges Total | | | \$588,839 | \$588,839 |
| Public Works Total | | | \$2,458,516 | \$2,410,957 |
| Street Maintenance | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$1,064,592 | \$1,126,993 |
| | 650151 | Cell Allowance | \$1,800 | \$1,800 |
| | 650155 | Bilingual Pay | \$8,700 | \$8,700 |
| | 650157 | Uniform Allowance | \$4,200 | \$4,200 |
| | 650158 | Longevity Pay | \$2,227 | \$2,339 |
| | 650180 | Accrued Time-Off Buy Backs | \$12,000 | \$13,000 |
| | 650200 | Overtime | \$40,000 | \$40,000 |
| | 650210 | Standby/Call Out Pay | \$20,000 | \$20,000 |
| | 650230 | Education Incentive Pay | \$16,880 | \$17,224 |
| | 650300 | PERS Retirement | \$101,253 | \$106,315 |
| | 650320 | Medicare | \$15,374 | \$16,143 |
| | 650400 | Section 125 Benefit Plan | \$373,057 | \$399,686 |
| 1. Personnel Total | | | \$1,660,083 | \$1,756,400 |
| 2. Operating & Maintenance | | | | |
| | 651500 | Small Tools/Field Equipment | \$15,000 | \$18,000 |
| | 651501 | Materials and Supplies | \$285,500 | \$285,500 |
| | 652048 | Water - ROW | \$1,980 | \$1,491 |
| | 652211 | Training | \$20,000 | \$20,000 |
| | 652300 | Fuel | \$112,600 | \$112,600 |
| | 652400 | Uniforms | \$19,432 | \$20,432 |
| | 652500 | Equipment Maint. | \$45,000 | \$45,000 |
| | 652502 | Leased Equipment | \$20,000 | \$20,000 |
| | 652503 | Vehicle Maintenance | \$124,000 | \$124,000 |
| | 652506 | Vehicle Tires | \$8,500 | \$9,000 |
| | 652600 | Street Maint. | \$1,017,472 | \$1,061,528 |
| | 652601 | Right-Of-Way Maintenance | \$75,000 | \$75,000 |
| | 652603 | Road Striping and Marking | \$200,000 | \$225,000 |
| | 652605 | Traffic Signal (Electricity) | \$303,119 | \$312,589 |
| | 652606 | Street Lighting | \$940,659 | \$961,875 |
| | 652612 | Catch Basin Maintenance | \$93,878 | \$96,685 |
| | 652613 | Drainage Maintenance | \$561,921 | \$573,237 |
| | 652614 | Sidewalk Maintenance | \$5,559 | \$5,670 |
| | 652618 | Street Light Knockdowns | \$27,000 | \$27,000 |

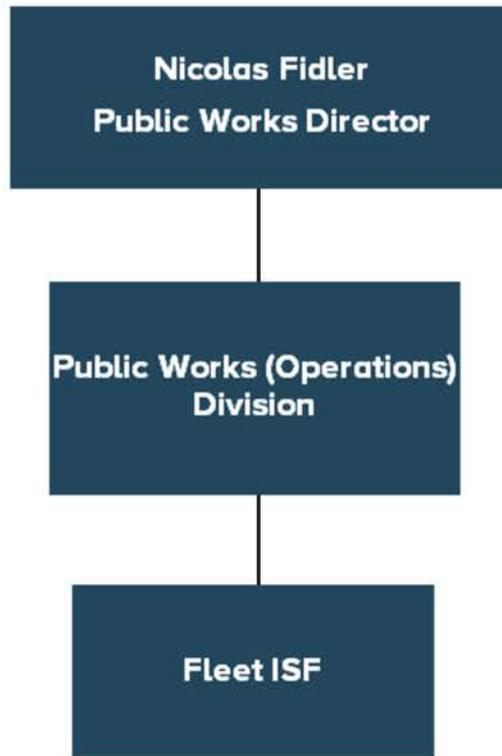
| | | | | |
|---|--------|--------------------------------|---------------------|---------------------|
| | 652619 | Street Light Maintenance | \$15,000 | \$20,000 |
| | 652620 | Traffic Signal Knockdowns | \$15,000 | \$15,000 |
| | 652800 | Professional Services | \$55,000 | \$55,000 |
| 2. Operating & Maintenance Total | | | \$3,961,620 | \$4,084,607 |
| 3. Capital Outlays & One-time | | | | |
| | 660010 | Machine & Equipment- over \$5k | \$79,914 | \$79,914 |
| 3. Capital Outlays & One-time Total | | | \$79,914 | \$79,914 |
| 4. ISF Allocations & Transfers | | | | |
| | 659000 | Operating Transfers Out | \$1,085,666 | \$1,085,852 |
| | 901115 | Tsfr Out to Fleet Services | \$381,337 | \$385,116 |
| | 902621 | Tsfr Out to CFD 2015-2 CW Graf | \$34,290 | \$34,974 |
| | 902626 | Tsfr Out CW Streetsweeping | \$102,060 | \$104,100 |
| | 903590 | Tsfr Out to Debt Service | \$60,482 | \$60,482 |
| 4. ISF Allocations & Transfers Total | | | \$1,663,835 | \$1,670,524 |
| Street Maintenance Total | | | \$7,365,452 | \$7,591,445 |
| Traffic Engineering | | | | |
| 1. Personnel | | | | |
| | 650100 | Salaries | \$313,199 | \$328,859 |
| | 650150 | Auto Allowance | \$570 | \$570 |
| | 650151 | Cell Allowance | \$855 | \$855 |
| | 650154 | Other Benefits | \$1,496 | \$1,571 |
| | 650155 | Bilingual Pay | \$3,420 | \$3,420 |
| | 650157 | Uniform Allowance | \$285 | \$285 |
| | 650180 | Accrued Time-Off Buy Backs | \$5,000 | \$5,200 |
| | 650200 | Overtime | \$5,000 | \$5,000 |
| | 650230 | Education Incentive Pay | \$6,799 | \$7,135 |
| | 650300 | PERS Retirement | \$43,218 | \$45,379 |
| | 650320 | Medicare | \$4,541 | \$4,768 |
| | 650400 | Section 125 Benefit Plan | \$52,689 | \$56,323 |
| 1. Personnel Total | | | \$437,072 | \$459,365 |
| 2. Operating & Maintenance | | | | |
| | 651210 | Delivery/Courier Svc | \$100 | \$100 |
| | 651300 | Printing & Duplication | \$200 | \$200 |
| | 651600 | Special Dept Exp | \$1,000 | \$1,000 |
| | 652200 | Membership & Dues | \$1,100 | \$1,100 |
| | 652210 | Conference/Mtgs/Mileage | \$1,600 | \$1,600 |
| | 652211 | Training | \$1,500 | \$1,500 |
| | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652503 | Vehicle Maintenance | \$1,100 | \$1,100 |
| | 652506 | Vehicle Tires | \$600 | \$600 |
| | 652800 | Professional Services | \$60,000 | \$70,000 |
| | 652825 | Professional Svcs-Recoverable | \$160,000 | \$160,000 |
| | 653150 | Furniture & Equip - below \$5k | \$1,000 | \$1,000 |
| 2. Operating & Maintenance Total | | | \$229,200 | \$239,200 |
| 4. ISF Allocations & Transfers | | | | |
| | 901110 | Tsfr Out to Information Tech | \$53,040 | \$53,013 |
| | 901115 | Tsfr Out to Fleet Services | \$3,743 | \$3,791 |
| 4. ISF Allocations & Transfers Total | | | \$56,783 | \$56,804 |
| Traffic Engineering Total | | | \$723,055 | \$755,369 |
| Department Grand Total | | | \$18,074,394 | \$18,526,562 |

PUBLIC WORKS DEPARTMENT

Fleet Division

INTERNAL SERVICE FUND

The City's Fleet Division (FLTS), acting as a subdivision of Public Works (Operations) Division (PWKS), is an Internal Service Fund (ISF) which manages the maintenance, service, repairs, purchasing, replacement, and disposal of city fleet vehicles, motorized heavy equipment and small engine equipment used by all city departments. Allocation of costs are derived from the calculation of the number of vehicles per individual department and a proportionate share for the impact on specific public facilities.



Fleet ISF (1115)

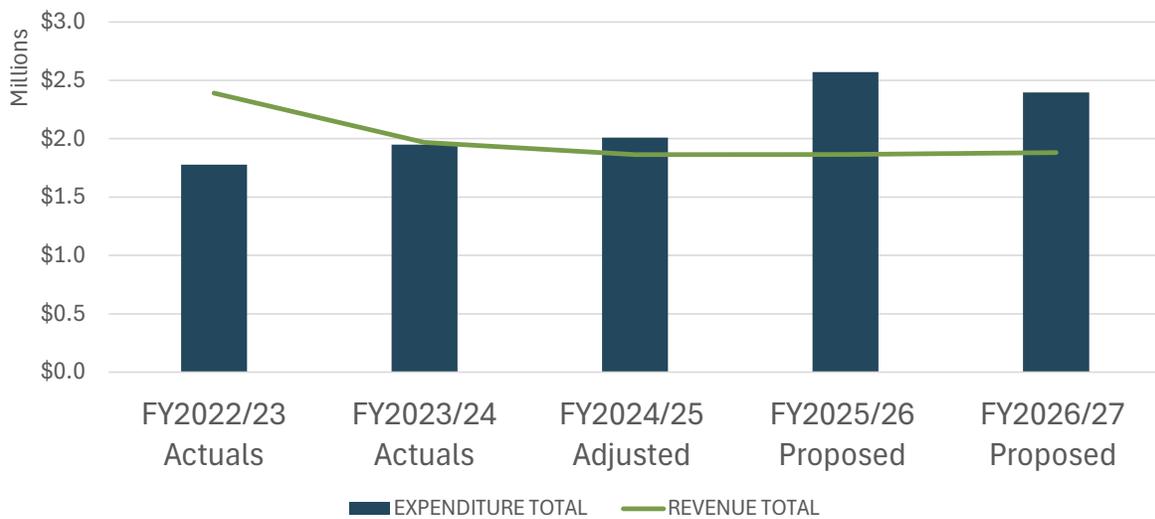
FY 2025/26 & FY 2026/27 FUND 1115 BUDGET SUMMARY

| FUND SUMMARY | FY2022/23 Actuals | FY2023/24 Actuals | FY2024/25 Adjusted | FY2025/26 Proposed | FY2026/27 Proposed | Change (\$) FY25 to FY26 | Change (\$) FY26 to FY27 |
|-----------------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|-----------------------------|
| REVENUE/TRANSFERS-IN | | | | | | | |
| Revenue / Transfer In | \$ 2,382,448 | \$ 1,939,872 | \$ 1,818,278 | \$ 1,785,807 | \$ 1,801,584 | \$ (32,471) | \$ 15,777 |
| Interest | \$ 8,200 | \$ 28,921 | \$ 45,445 | \$ 80,000 | \$ 80,000 | \$ 34,555 | \$ - |
| REVENUE TOTAL | \$ 2,390,648 | \$ 1,968,793 | \$ 1,863,723 | \$ 1,865,807 | \$ 1,881,584 | \$ 2,084 | \$ 15,777 |

| FLEET INTERNAL SERVICE FUND | | | | | | | |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|
| Personnel | \$ 361,647 | \$ 403,322 | \$ 431,477 | \$ 504,407 | \$ 530,184 | \$ 72,930 | \$ 25,777 |
| Operating & Maintenance | \$ 993,552 | \$ 1,056,034 | \$ 1,386,801 | \$ 1,351,400 | \$ 1,341,400 | \$ (35,401) | \$ (10,000) |
| Capital Outlays & One Time | \$ 421,733 | \$ 490,654 | \$ 189,835 | \$ 713,870 | \$ 523,920 | \$ 524,035 | \$ (189,950) |
| EXPENDITURE TOTAL | \$ 1,776,932 | \$ 1,950,010 | \$ 2,008,113 | \$ 2,569,677 | \$ 2,395,504 | \$ 561,564 | \$ (174,173) |

| | | | | | | | |
|---|-------------------|------------------|---------------------|---------------------|---------------------|---------------------|-------------------|
| OPERATING INCREASE/(USE OF FUND BALANCE) | \$ 613,717 | \$ 18,783 | \$ (144,390) | \$ (703,870) | \$ (513,920) | \$ (559,480) | \$ 189,950 |
|---|-------------------|------------------|---------------------|---------------------|---------------------|---------------------|-------------------|

FLEET FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Department Notes

The Fleet Fund additional fund balance will be used to purchase eight (8) replacement Chevy Tahoes as police patrol vehicles in each fiscal year. The Public Safety DIF will also be used to fund part of the purchases.

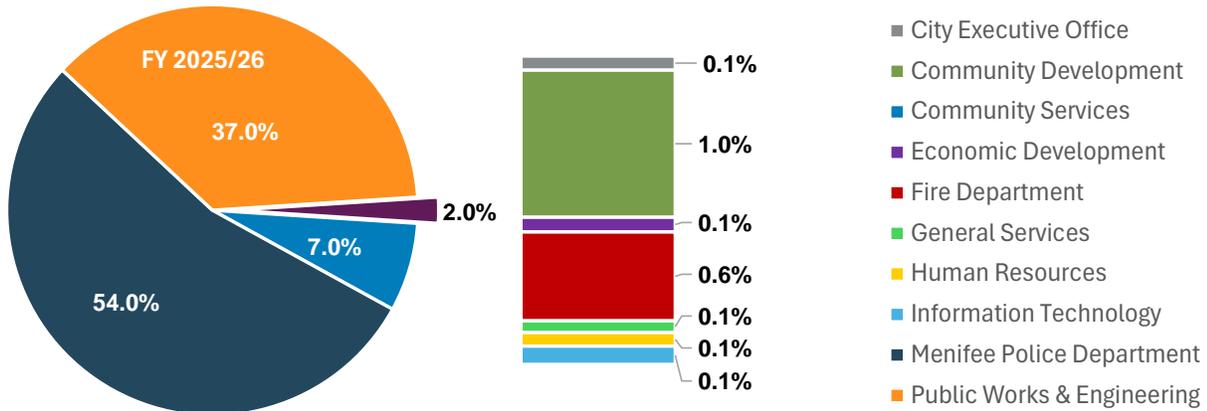
Change in Service Levels

The Street Maintenance (STMA) has requested the purchase of a Vacuum Trailer to assist in the compliance of MS4, part of the NPDES program. This trailer will be funded through both the Fleet Fund and the General Government DIF.

The Fleet Division (FLTS) has also requested a car lift to be installed in each bay (two total) of the city garage to assist in servicing vehicles.

MPD has requested two trailers to assist in transporting patrol motorcycles for servicing, as well as for moving munitions and weapons for required target training.

Fleet Fund (1115) Budget Detail



Department Budgets by Account (Fund 1115)

| Departments / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--|---------------------|---------------------|
| City Executive Office | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$500 | \$500 |
| | 652503 | Vehicle Maintenance | \$1,400 | \$1,400 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| 2. Operating & Maintenance Total | | | \$2,400 | \$2,400 |
| City Executive Office Total | | | \$2,400 | \$2,400 |
| Community Development | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$10,500 | \$10,500 |
| | 652503 | Vehicle Maintenance | \$11,000 | \$11,000 |
| | 652506 | Vehicle Tires | \$3,500 | \$3,500 |
| 2. Operating & Maintenance Total | | | \$25,000 | \$25,000 |
| Community Development Total | | | \$25,000 | \$25,000 |
| Community Services | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$90,000 | \$90,000 |
| | 652500 | Equipment Maint. | \$3,000 | \$3,000 |
| | 652503 | Vehicle Maintenance | \$21,000 | \$21,000 |
| | 652506 | Vehicle Tires | \$10,500 | \$10,500 |
| 2. Operating & Maintenance Total | | | \$124,500 | \$124,500 |
| 3. Capital Outlays & One-time | 660000 | Vehicles - over \$5k | \$55,000 | \$0 |
| | | 3. Capital Outlays & One-time Total | | |
| Community Services Total | | | \$179,500 | \$124,500 |
| Economic Development | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| 2. Operating & Maintenance Total | | | \$2,500 | \$2,500 |
| Economic Development Total | | | \$2,500 | \$2,500 |
| Fire Department | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$6,800 | \$6,800 |
| | 652503 | Vehicle Maintenance | \$5,200 | \$5,200 |
| | 652506 | Vehicle Tires | \$3,100 | \$3,100 |
| 2. Operating & Maintenance Total | | | \$15,100 | \$15,100 |
| Fire Department Total | | | \$15,100 | \$15,100 |
| General Services | | | | |

| | | | | |
|--|--------|--------------------------------|--------------------|--------------------|
| 2. Operating & Maintenance | 652300 | Fuel | \$500 | \$500 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$500 | \$500 |
| 2. Operating & Maintenance Total | | | \$2,000 | \$2,000 |
| General Services Total | | | \$2,000 | \$2,000 |
| Human Resources | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$300 | \$300 |
| | 652503 | Vehicle Maintenance | \$1,000 | \$1,000 |
| | 652506 | Vehicle Tires | \$1,000 | \$1,000 |
| 2. Operating & Maintenance Total | | | \$2,300 | \$2,300 |
| Human Resources Total | | | \$2,300 | \$2,300 |
| Information Technology | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$1,000 | \$1,000 |
| | 652503 | Vehicle Maintenance | \$1,500 | \$1,500 |
| | 652506 | Vehicle Tires | \$600 | \$600 |
| 2. Operating & Maintenance Total | | | \$3,100 | \$3,100 |
| Information Technology Total | | | \$3,100 | \$3,100 |
| Menifee Police Department | | | | |
| 2. Operating & Maintenance | 652300 | Fuel | \$509,500 | \$509,500 |
| | 652503 | Vehicle Maintenance | \$149,200 | \$150,000 |
| | 652506 | Vehicle Tires | \$52,100 | \$52,100 |
| | 652848 | Outsourced Fleet Repairs | \$80,000 | \$80,000 |
| | 653150 | Furniture & Equip - below \$5k | \$8,800 | \$0 |
| 2. Operating & Maintenance Total | | | \$799,600 | \$791,600 |
| 3. Capital Outlays & One-time | 660000 | Vehicles - over \$5k | \$586,920 | \$513,920 |
| 3. Capital Outlays & One-time Total | | | \$586,920 | \$513,920 |
| Menifee Police Department Total | | | \$1,386,520 | \$1,305,520 |
| Public Works | | | | |
| 1. Personnel | 650100 | Salaries | \$333,956 | \$350,653 |
| | 650155 | Bilingual Pay | \$1,995 | \$1,995 |
| | 650157 | Uniform Allowance | \$8,740 | \$8,740 |
| | 650180 | Accrued Time-Off Buy Backs | \$6,000 | \$6,000 |
| | 650200 | Overtime | \$8,000 | \$8,000 |
| | 650230 | Education Incentive Pay | \$6,728 | \$6,977 |
| | 650300 | PERS Retirement | \$34,966 | \$36,715 |
| | 650320 | Medicare | \$4,842 | \$5,084 |
| | 650400 | Section 125 Benefit Plan | \$99,180 | \$106,020 |
| 1. Personnel Total | | | \$504,407 | \$530,184 |
| 2. Operating & Maintenance | 651500 | Small Tools/Field Equipment | \$5,000 | \$5,000 |
| | 651501 | Materials and Supplies | \$18,000 | \$18,500 |
| | 651600 | Special Dept Exp | \$1,500 | \$1,500 |
| | 652210 | Conference/Mtgs/Mileage | \$2,000 | \$2,000 |
| | 652211 | Training | \$8,000 | \$5,000 |
| | 652300 | Fuel | \$136,100 | \$136,100 |
| | 652400 | Uniforms | \$5,500 | \$5,500 |
| | 652500 | Equipment Maint. | \$33,200 | \$33,200 |
| | 652503 | Vehicle Maintenance | \$144,000 | \$144,000 |
| | 652506 | Vehicle Tires | \$15,000 | \$15,500 |
| | 652800 | Professional Services | \$6,000 | \$6,000 |
| | 653150 | Furniture & Equip - below \$5k | \$600 | \$600 |
| 2. Operating & Maintenance Total | | | \$374,900 | \$372,900 |

| | | | | |
|--|---------------|--------------------------------|--------------------|--------------------|
| 3. Capital Outlays & One-time | | | | |
| | 660010 | Machine & Equipment- over \$5k | \$71,950 | \$10,000 |
| 3. Capital Outlays & One-time Total | | | \$71,950 | \$10,000 |
| Public Works Total | | | \$951,257 | \$913,084 |
| Fund Grand Total | | | \$2,569,677 | \$2,395,504 |





DEBT SUMMARY & **SERVICE FUND**

CITY FOR
FAMILIES

DEBT MANAGEMENT & DEBT LIMIT



The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is limited to 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes.

Currently the City does not have any General Obligation Debt. The City currently carries bonded debt secured by specific revenue sources, both Certificates of Participation and a Facilities Financing Agreement. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenue exists to service debt and to identify opportunities to reduce debt service costs.

DEBT LIMIT

Of the City debt outstanding as of July 1, 2025, \$0 was supported by taxes and subject to the legal debt limit. The City's assessed valuation for 2024 is \$15,536,202,231 resulting in a debt limit of \$2,330,430,335 (audited) and adjusted legal debt margin of \$2,330,430,335.

CITY DEBT PROFILE

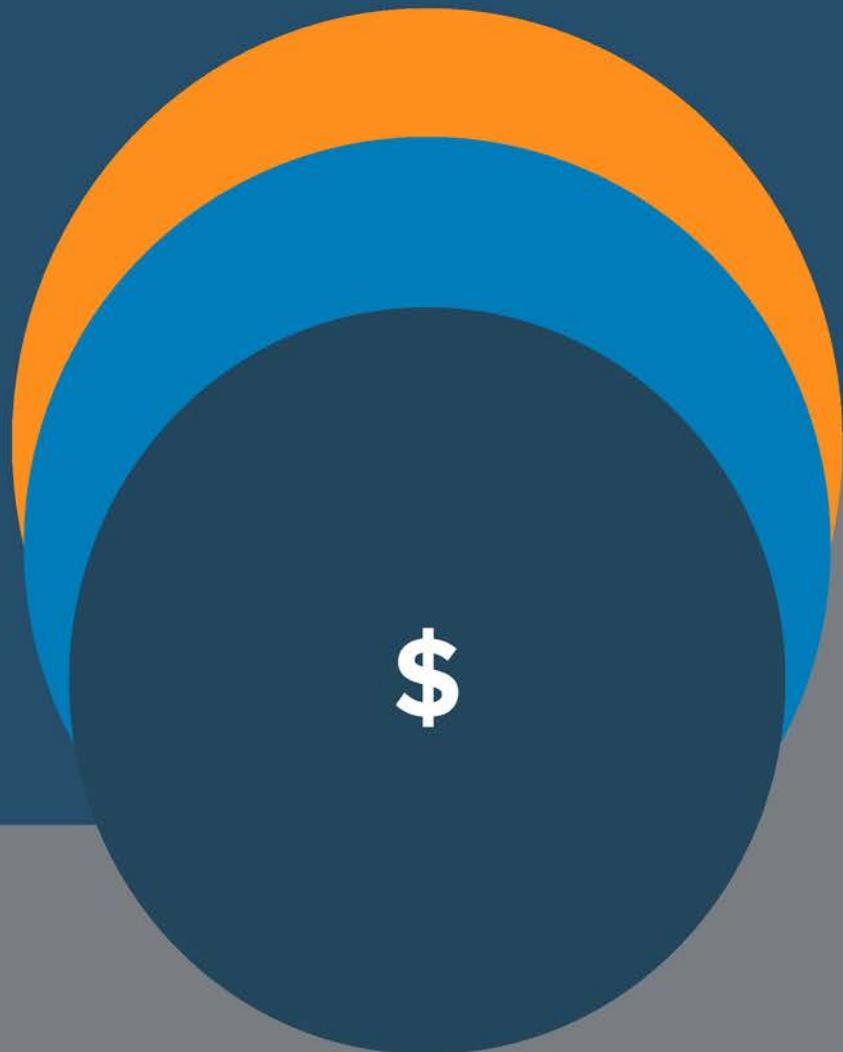
At the beginning of Fiscal Year 2025/26, the City has total unsecured debt outstanding of \$18.9 million.

Certificates of Participation (COP) (TRIP)

Transportation Revenue Certificates of Participation Bonds, Series 2012B – Original Issue \$20,000,000

Bond Ratings: AA, A+ for underlying rating (Standard & Poor's)

During Fiscal Year 2011/12, the City issued \$20 million in Certificates of Participation through the California Communities Total Road Improvement Program (TRIP). The proceeds from this financing were used to fund various capital road improvements, specifically a portion of the Newport Road/I-215 Interchange Project.



DEBT SCHEDULES



The 2020 Certificates of Participation Bonds (Refinancing)

The 2020 Certificates of Participation Bonds were issued to refund the 2012B Certificate of Participation Bonds for \$16,990,000. The bonds mature annually through 2042, in amounts ranging from \$1,835,000 to \$2,305,000. Interest rates vary from 0.435% to a maximum of 3.238% and are payable semiannually on December 1 and June 1. This refinancing transaction resulted in an economic gain of \$1.8 million and net savings in debt service costs of \$4.3 million.

Funding Source: Repayment of the debt service is exclusively through restricted funds, Measure A and/or Gas Tax funds. No General Fund revenue is used.

As of July 1, 2025, the outstanding balance of the refinanced bonds is \$14,270,000. The annual debt service requirements on these bonds are as follows:

| Year Ending June 30 | Principal | Interest | Total |
|---------------------|---------------------|--------------------|---------------------|
| 2026 | \$700,000 | \$383,166 | \$1,083,166 |
| 2027 | 710,000 | 373,352 | 1,083,352 |
| 2028 | 720,000 | 361,978 | 1,081,978 |
| 2029 | 730,000 | 348,161 | 1,078,161 |
| 2030 | 745,000 | 333,423 | 1,078,423 |
| 2031-2035 | 3,995,000 | 1,399,545 | 5,394,545 |
| 2036-2040 | 4,615,000 | 790,558 | 5,405,558 |
| 2041-2042 | 2,055,000 | 100,378 | 2,155,378 |
| Totals | \$14,270,000 | \$4,090,541 | \$18,360,541 |

Streetlight Retrofit Project Distribution Facilities Financing Agreement 2019 – Direct borrowing

In June of 2019 the City entered into a financing agreement between Western Riverside Council of Governments (WRCOG) and Southern California Edison (SCE) to purchase 6,591 streetlights from SCE. The initial debt was \$6,550,000 and financed over a period of fifteen years.

The agreement was refinanced on September 10, 2021, for \$6,335,581 with an interest rate of 2.99% with payments due in December and June of every year. The refinancing did not extend the life of the agreement and will therefore continue to expire in 2034. The refinancing resulted in economic gain of approximately \$400,738 over the term of the agreement with an annual average cash flow savings of approximately \$30,826.

Funding Source: Repayment of the debt service is exclusively through restricted funds: LLMD, CSA, CFD, and Gas Tax. No General Fund revenue is used.

As of July 1, 2025, the outstanding balance of the agreement is \$4,616,365. The annual debt service requirements on these bonds are as follows:

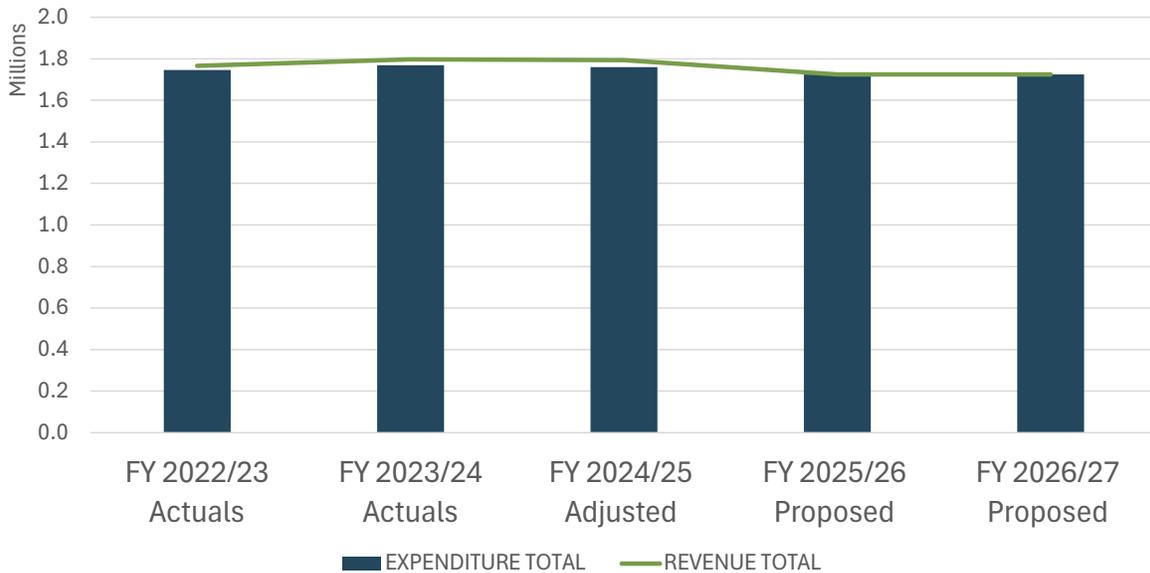
| Year Ending June 30 | Principal | Interest | Total |
|---------------------|--------------------|------------------|--------------------|
| 2026 | \$454,178 | \$134,660 | \$588,838 |
| 2027 | 467,860 | 120,978 | 588,838 |
| 2028 | 481,953 | 106,885 | 588,838 |
| 2029 | 496,471 | 92,366 | 588,838 |
| 2030 | 511,427 | 77,411 | 588,838 |
| 2031-2034 | 2,204,477 | 150,873 | 2,355,350 |
| Totals | \$4,616,365 | \$683,173 | \$5,299,538 |

Debt Service Fund (3590)

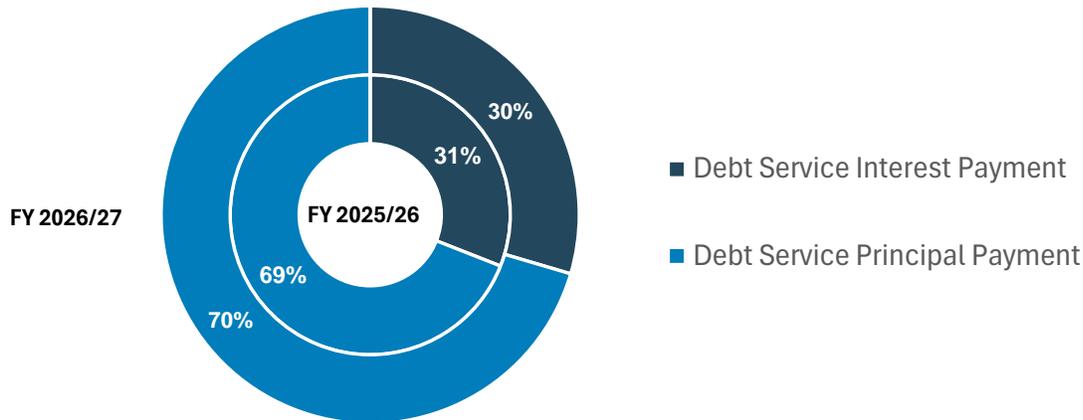
FY 2025/26 & FY 2026/27 FUND 3590 BUDGET SUMMARY

| FUND SUMMARY | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 | FY 2026/27 | Change (\$) | Change (\$) |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Actuals | Actuals | Adjusted | Proposed | Proposed | FY25 to FY26 | FY26 to FY27 |
| REVENUE | | | | | | | |
| Revenue / Transfer In | \$ 1,750,775 | \$ 1,755,860 | \$ 1,759,325 | \$ 1,724,505 | \$ 1,724,691 | \$ (34,820) | \$ 186 |
| Interest | \$ 14,703 | \$ 41,389 | \$ 34,870 | \$ - | \$ - | \$ (34,870) | \$ - |
| REVENUE TOTAL | \$ 1,765,478 | \$ 1,797,249 | \$ 1,794,195 | \$ 1,724,505 | \$ 1,724,691 | \$ (69,690) | \$ 186 |
| DEBT SERVICE FUND | | | | | | | |
| Operating & Maintenance | \$ 71,549 | \$ 95,270 | \$ 90,000 | \$ 52,500 | \$ 52,500 | \$ (37,500) | \$ - |
| One Time Expenditures | \$ 8,304 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Debt Service Charges | \$ 1,665,591 | \$ 1,674,164 | \$ 1,669,325 | \$ 1,672,006 | \$ 1,672,192 | \$ 2,681 | \$ 186 |
| EXPENDITURE TOTAL | \$ 1,745,445 | \$ 1,769,434 | \$ 1,759,325 | \$ 1,724,506 | \$ 1,724,692 | \$ (34,819) | \$ 186 |
| OPERATING INCREASE/(USE OF FUND BALANCE) | \$ 20,033 | \$ 27,815 | \$ 34,870 | \$ (1) | \$ (1) | \$ (34,871) | \$ - |

DEBT SERVICE FUND REVENUE/TRANSFERS-IN & EXPENDITURES



Debt Service Budget Detail



Fund Budget by Account

| Divisions / Expense Category | Accounts | Account Description | FY 2025/26 Proposed | FY 2026/27 Proposed |
|---|----------|--------------------------------|---------------------|---------------------|
| Revenue | | | | |
| Transfer In | 439000 | Operating Transfer In | \$1,724,505 | \$1,724,691 |
| Transfer In Total | | | \$1,724,505 | \$1,724,691 |
| Revenue Total | | | \$1,724,505 | \$1,724,691 |
| Public Works & Engineering | | | | |
| 5. Debt Service Charges | 658510 | Debt Service Principal Payment | \$454,179 | \$467,860 |
| | 658520 | Debt Service Interest Payment | \$134,660 | \$120,979 |
| 5. Debt Service Charges Total | | | \$588,839 | \$588,839 |
| Public Works & Engineering Total | | | \$588,839 | \$588,839 |
| General Services | | | | |
| 2. Operating & Maintenance | 651600 | Special Dept Exp | \$52,500 | \$52,500 |
| 2. Operating & Maintenance Total | | | \$52,500 | \$52,500 |
| General Services Total | | | \$52,500 | \$52,500 |
| Finance | | | | |
| 5. Debt Service Charges | 658510 | Debt Service Principal Payment | \$700,000 | \$710,000 |
| | 658520 | Debt Service Interest Payment | \$383,167 | \$373,353 |
| 5. Debt Service Charges Total | | | \$1,083,167 | \$1,083,353 |
| Finance Total | | | \$1,083,167 | \$1,083,353 |
| EXPENDITURE TOTAL | | | \$1,724,506 | \$1,724,692 |
| OPERATING INCREASE/(USE OF FUND BALANCE) | | | (\$1) | (\$1) |

*Total operating decrease reflective of rounding differences between transfers and expenditures.



CAPITAL IMPROVEMENT PROGRAM (CIP)

CITY FOR
FAMILIES

CAPITAL IMPROVEMENT PLAN OVERVIEW



Capital Improvement Plan Development

The Fiscal Year (FY) 2025/26 through FY 2026/27 CIP plan was developed based on economic feasibility, community enhancement, infrastructure improvements, safety, and community needs. Each proposed project was reviewed to ensure funding, timing, and necessity were appropriately addressed. The fiscal impacts of developing Capital projects include maintenance and operational costs. These costs are taken into consideration when the operating budget is developed. The revenue estimates used in preparing this CIP plan are based on the assumptions made during the budget process, which consider the state of our local economy and historical trends. Capital projects are determined using these projections and in consideration of all other operational requirements. All projects were evaluated by the City’s Planning Commission to ensure consistency with the City of Menifee’s General Plan and in accordance with the City’s long-term vision as identified within City Council’s FY 2023-2028 Strategic Plan.

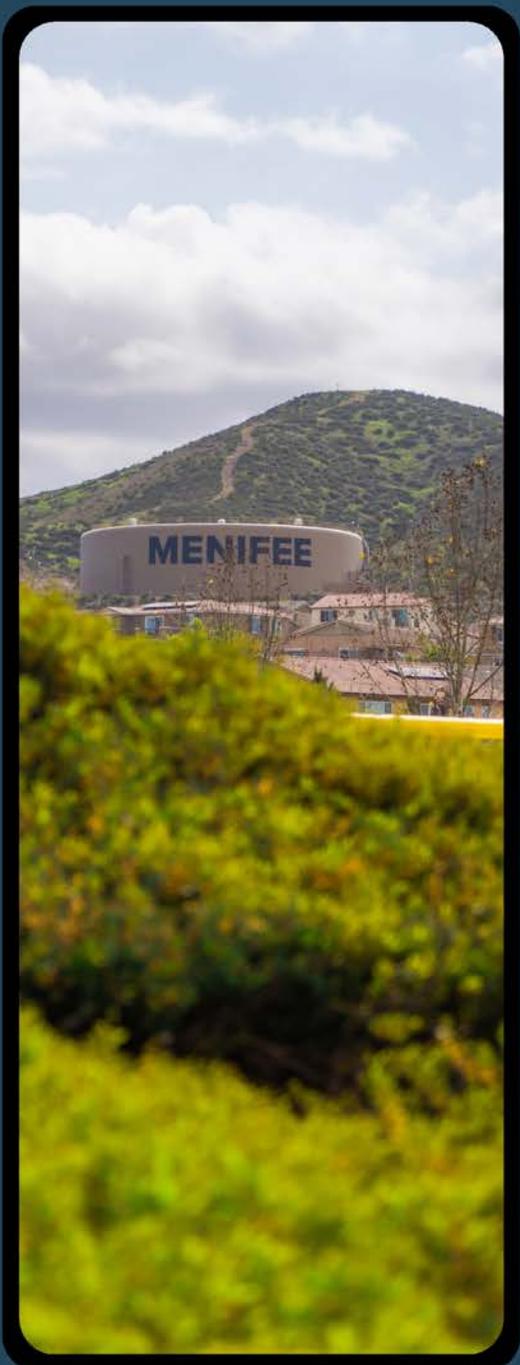
The CIP budget is a tool linking the City’s development to the fiscal planning process, with the aim of achieving the City’s long-term goals and maintaining fiscal stability.

Projects have been prioritized and scheduled for each of the five fiscal years based on community need and availability of funding, as determined by the City Council. A total of 130 projects are identified in the FY 2025-2030 CIP. Of the 130 projects, Funding for 24 CIP projects (new and existing) has been programmed for FY 2025/26 for a total cost of \$13,189,811, and funding for 9 CIP projects (new and existing) has been programmed for FY 2026/27 for a total cost of \$14,262,204, as shown in the table below:

| Project Category | No. of Projects | FY 2025/26 Requested Amount | No. of Projects | FY 2025/26 Requested Amount |
|-----------------------------|-----------------|-----------------------------|-----------------|-----------------------------|
| Transportation | 4 | \$1,873,503 | 1 | \$400,000 |
| Traffic Signal | 2 | \$1,000,000 | 0 | - |
| Street Improvement | 7 | \$2,225,960 | 1 | \$849,825 |
| Pavement Management (PMP) | 3 | \$3,266,348 | 2 | \$3,500,000 |
| Drainage | 3 | \$1,274,000 | 3 | \$1,625,000 |
| Streetlight | 0 | - | 0 | - |
| Public Facility | 3 | \$2,900,000 | 1 | \$7,500,000 |
| Park, Recreation, and Trail | 2 | \$650,000 | 1 | \$387,379 |
| Technology Infrastructure | 0 | - | 0 | - |
| TOTALS: | 24 | \$13,189,811 | 9 | \$14,262,204 |

The FY 2025/2026 and FY 2026/2027 biennial CIP budget proposes a combined funding for a total of 33 projects for a total fund request in the amount of \$27,452,015.

CIP PROJECT CATEGORIES



CIP RESERVES AND 5-YEAR TOTALS



Assigned/Committed Fund Balance (“Reserves”) Recommendations

As one of the fastest growing cities in the Country, staff and City Council prioritize responsible fiscal planning to support future investments in the City’s expanding infrastructure needs. One of the financial tools utilized to carry out this goal is to commit eligible available or excess fund balance to assigned reserve funds. The purpose of setting aside such funds by placing them into a reserve fund is to support strategic investments and future long-term planning initiatives, including Capital projects such as public facilities and large infrastructure projects. These reserve funds would be appropriated into the respective project’s budget through City Council action once the intended phase is ready to begin.

The City Council has approved committing \$3,906,674 in reserve funds from Rockport Ranch Mitigation Fee toward the New Community Center project, CIP 23-10, and moving \$1,200,000 in Quality of Life available fund balance to an Assigned Fund Balance for the McCall Boulevard/I-215 Interchange project, CIP 14-01 with the specific intention of supporting the future construction of both projects, as summarized in the table below.

| Project Category | Project Name | Fiscal Year | Reserve Fund | Fund Source |
|------------------|--|--------------|--------------------|--|
| Public Facility | CIP 23-10 New Community Center | 2025/2026 | \$3,906,674 | General Fund (Rockport Ranch Mitigation Fee) |
| Transportation | CIP 14-01 McCall Boulevard/I-215 Interchange | 2025/2026 | \$1,200,000 | Quality of Life |
| | | TOTAL | \$5,106,674 | |

FY 2025-2030 CIP Project Totals

Reflected in the table to the right is a funding summary of the overall, five-year FY 2025-2030 CIP plan by category.

| Project Category | No. of Projects | FY 2025/26 Requested Amount |
|------------------------------------|-----------------|-----------------------------|
| Transportation | 32 | \$704,152,471 |
| Traffic Signal | 18 | \$21,642,277 |
| Street Improvement | 18 | \$30,071,327 |
| Pavement Management (PMP) | 17 | \$31,766,656 |
| Drainage | 9 | \$22,289,400 |
| Streetlight | 2 | \$470,000 |
| Public Facility | 15 | \$196,468,688 |
| Park, Recreation, and Trail | 17 | \$33,001,693 |
| Technology Infrastructure | 2 | \$1,668,183 |
| TOTALS: | 130 | \$1,041,530,694 |

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**BONDED
COMMUNITY
FACILITIES DISTRICTS**

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FAMILIES

BONDED COMMUNITY FACILITIES DISTRICTS (CFDS)



Pursuant to City Policy CC-20 (Special Assessment & CFD Goals and Policies) the City administers various bonded Community Facilities Districts (CFDs) which allow for the reimbursement of eligible expenses (infrastructure and/or fees associated with infrastructure) to the respective developer. These expenses are financed through the issuance of tax exempt municipal bonds.

Associated debt service and related expenses are repaid by annual property tax collected against the properties within each district.

Budget appropriations included in FY 2025/26 & FY 2026/27 include associated costs for:

- Bonded CFDs (Capital Funds):** CFD bond proceeds and reimbursement to developers.
- Bonded CFDs (Fiduciary Funds):** Annual Debt Service and related expenses, as well as annual Special Taxes collected to repay the debt service.

| Fund No. | Fund Description | FY 2025/26 | | FY 2026/27 | |
|---|-----------------------------|------------------|---------------------|------------------|---------------------|
| | | Revenue | Expenditures | Revenue | Expenditures |
| Bonded CFD (Infrastructure)(Capital) | | | | | |
| 4721 | CFD 2020-1 McCall Mesa CP | \$59,880 | \$800,000 | \$59,880 | \$800,000 |
| 4723 | CFD 2021-1 Banner Park CP | 97,575 | 4,639,698 | 97,575 | 3,692,314 |
| 4724 | CFD 2021-2 Sumac Ridge CP | 48,500 | 3,306,069 | 0 | 0 |
| 4725 | CFD 2022-1 Quartz Ranch CP | 217,500 | 7,940,812 | 217,500 | 5,000,000 |
| 4729 | CFD 2023-1 Rockport CP | 565,000 | 19,154,000 | 305,000 | 13,486,000 |
| 4730 | CFD 2023-2 IA 1 Cimarron CP | 0 | 4,127,654 | 0 | 0 |
| TOTAL | | \$988,455 | \$39,968,233 | \$679,955 | \$22,978,314 |

CITY FOR
FAMILIES



FY 2025/26 & FY 2026/27
**RESOLUTIONS &
POLICIES**

CITY FOR
FAMILIES

The logo for 'City for Families' features the words 'CITY FOR' in orange above the word 'FAMILIES' in blue. The 'M' in 'FAMILIES' is stylized to include two human figures: a larger blue one and a smaller orange one, representing a family.

INCLUDED IN FINAL ADOPTED BUDGET DOCUMENT



APPENDIX

CITY FOR
FAMILIES

The logo consists of the text "CITY FOR" in orange, positioned above the word "FAMILIES" in blue. The letters "M" and "I" in "FAMILIES" are stylized to incorporate human figures. The "M" is formed by two blue figures holding hands, and the "I" is a single blue figure. An orange figure is positioned between the two blue figures in the "M".

INCLUDED IN FINAL ADOPTED BUDGET DOCUMENT

