



CITY OF MENIFEE

SUBJECT: Capital Improvement Program Construction Contract Change Order Quarterly Activity Report

MEETING DATE: May 21, 2025

TO: Mayor and City Council

PREPARED BY: Jenny McConville, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Receive and file the Capital Improvement Program Construction Contract Change Order activity report for the third quarter of Fiscal Year 2024/25.

DISCUSSION

Pursuant to Menifee Municipal Code section 3.12.090, the City Council shall receive a report outlining all construction contract change orders that have been issued to contracts within the reporting period.

A summary of all Capital Improvement Program (CIP) construction contract change order activity for the third quarter of fiscal year (FY) 2024/25 is attached to this report. Included in the third quarter are the months of January, February, and March of 2025. A total of two construction contract change orders associated with two active construction contracts were executed during the reporting period, which includes change orders approved by City Council action and/or under City Manager's authority. The original value of these active construction contracts totaled just over \$2 million. The two executed construction contract change orders cumulatively totaled \$106,598.88, or approximately 0.05% of the total amount of the original construction contract values.

STRATEGIC PLAN OBJECTIVE

Connectivity and Mobility

FISCAL IMPACT

The construction contract change orders summarized in the attachment were funded through existing and previously approved respective project budgets within FY 2024/2025. There is no additional fiscal impact associated with the recommended action.

ATTACHMENTS

1. CIP Contract Change Order Report – FY 2024/25 Third Quarter Activity