



CITY OF MENIFEE

SUBJECT: Gale Webb Action Sports Park Restrooms Project

MEETING DATE: March 6, 2024

TO: Mayor and City Council

PREPARED BY: Jenny McConville, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve the purchase of a prefabricated restroom building from CXT, Inc. in the not-to-exceed amount of \$83,016 for the Gale Webb Action Sports Park Restrooms Project, Capital Improvement Program No. 24-09; and
2. Exempt the purchase from the competitive bidding process as purchase will be made under the Sourcewell Cooperative Purchase Contract No. 081721-CXT; and
3. Authorize the City Manager to execute the required documents and the Finance Department to issue the corresponding purchase orders.

DISCUSSION

The City's Community Services Department evaluates the needs at all City parks and makes project recommendations in coordination with the Capital Improvement Program (CIP). Currently, the Gale Webb Action Sports Park does not have permanent restroom facilities. In evaluating Gale Webb Action Sports Park, considerations included the availability of space to place a free-standing restroom building and the need to accommodate for increased usage of park amenities. The Gale Webb Action Sports Park Restrooms project, CIP No. 24-09 ("Project") is identified as a priority 1 project in the current CIP and would consist of installing a prefabricated restroom building.

The City previously utilized the Sourcewell Cooperative Purchasing Agreement, Contract No. 081721-CXT, to purchase prefabricated restroom buildings for the Audie Murphy Ranch Skate Park, John Denver Park, and Lyle Marsh Park. Procurement through cooperative purchase agreements drastically reduces the procurement timeline while ensuring the City receives competitive pricing and quality products from a trusted vendor.

The cost of the purchase for the prefabricated restroom building for Gale Webb Action Sports Park is \$83,016. The purchase price includes the restroom building, necessary earth work such as excavation and backfill, crane services, transportation and delivery costs, and taxes and fees. It is important to note that this purchase does not include site work such as grading, utility connections and concrete flat work around the new restroom. Site work services would be procured through a competitive bidding process and performed under a separate agreement, which would be presented for consideration of award at a future City Council meeting.

STRATEGIC PLAN OBJECTIVE

Community Engagement and Social Infrastructure

FISCAL IMPACT

The total anticipated fiscal impact for the purchase of the prefabricated restroom building would be \$83,016. The installation of the prefabricated restroom building would be competitively bid under a separate agreement. Available funding for this purchase is located within the current Project's Fiscal Year 2023/2024 budget, as summarized in Table 1 below.

Table 1 – Existing Project Funding

Fund	Account Number	Available Budget	Anticipated Cost
DIF Citywide – Park Improvements	522-4555-58182	\$150,000	\$83,016

No additional budget appropriation action(s) is required.

ATTACHMENTS

1. Project Location Map
2. CXT Quote