



CITY OF MENIFEE

SUBJECT: Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant Program for Fiscal Year 2023/2024

MEETING DATE: September 18, 2024

TO: Mayor and City Council

PREPARED BY: Edna I. Lebrón, Senior Management Analyst

REVIEWED BY: Cheryl Kitzerow, Community Development Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Adopt a resolution approving the Community Development Block Grant (CDBG) Fiscal Year 2023/2024 Consolidated Annual Performance and Evaluation Report (CAPER), authorizing staff to submit the CAPER to the Department of Housing and Urban Development (HUD).

DISCUSSION

In Fiscal Year (FY) 2023/2024, the City received \$527,847 in CDBG funds from HUD. The grant allowed the City to carry out a number of housing and community development programs that are targeted primarily at low-income households. Projects included housing rehabilitation and public services.

HUD requires recipients of CDBG funds to prepare an annual evaluation of the progress and implementation of programs and activities under their CDBG program. The CAPER has been prepared to assist residents and HUD in evaluating the City's use of CDBG funds to meet the priority needs identified in the City's 2022-2027 Consolidated Plan (adopted by the City Council on May 4, 2022).

The table on the following page summarizes the various projects/activities included within FY 2023/2024, the allocated amounts, the amount spent, and the number of Low and Moderate individuals (LMI) served during the year.

TABLE 1: FY 2023/2024 CDBG & CDBG-CV PROGRAM/ACTIVITIES

Activity	Allocation Amount	Amount Spent	LMI Served
Administration	\$82,569	\$82,569	N/A
Fair Housing Council of Riverside County	\$23,000	\$23,000	634
Minor Home Rehabilitation Grant Program (MHRGP)	\$100,000	\$89,137	6
Activity Delivery Cost - MHRGP	\$20,000	\$4,693	N/A
Assistance League of Temecula Valley: Operation School Bell	\$10,000	\$10,000	83
Boys and Girls Club of Menifee Valley: Before and After School Scholarship Program	\$11,000	\$11,000	55
Habitat for Humanity: Brush with Kindness Program	\$11,000	\$11,000	29
Hospice of the Valley Senior Hospice Services	\$10,000	\$10,000	39
Menifee Mustangs Track & Field Club: Track & Field Scholarship Program	\$10,000	\$5,186	15
Menifee Valley Community Cupboard: Emergency Food Distribution	\$17,177	\$17,177	1,807
SAFE Family Justice Center Services for Abused and Neglected	\$10,000	\$10,000	92
Romoland Phase II	\$223,101	\$211,946	N/A
TOTAL	\$527,847	\$485,708	2,760
PRIOR YEAR CARRY-OVER ACTIVITIES/FUNDS			
Romoland Phase II	\$415,230	\$415,230	N/A
Minor Home Rehabilitation Grant Program (MHRGP)	\$69,166	\$69,166	4
Activity Delivery Cost - MHRGP	\$20,000	\$7,424	N/A
TOTAL	\$504,396	\$491,820	4
CDBG-CV – REMAINING BALANCES			
Homeless Outreach Riverside University Health System-Behavioral Health (RUSH-BH)	\$134,883	\$8,556	155
CV Administration	\$43,428	\$8,927	N/A
TOTAL	\$178,311	\$17,483	155
COMBINED TOTALS OF CDBG & CV	\$1,210,554	\$995,011	2,919

CDBG regulations require that the public be given a 15-day period to review the CAPER and provide comments prior to approval by the City Council. A public notice announcing the availability of the CAPER was published in the *Press Enterprise* on September 3, 2024, and copies of the CAPER were made available for public review at City Hall and on the City's website. The public review period ran from September 3, 2024, through September 17, 2024. Any written comments or questions are responded to in writing by staff and are included in the CAPER when it is submitted to HUD on September 30, 2024.

Upon Council approval, staff would submit the CAPER for the 2023/2024 Annual Action Plan to HUD.

STRATEGIC PLAN OBJECTIVE

Thriving Economy

FISCAL IMPACT

There is no fiscal impact on the General Fund from participating in the CDBG program. Additionally, as allowed per HUD regulations and listed under the “Planning and Administration” section, a portion of the annual allocation is used to cover staff time spent on administration activities, including preparing the CAPER, related to the City’s CDBG Program. All grant revenue and expenditures are processed in the CDBG Fund 2481.

The CAPER is an annual requirement pursuant to 24 CFR 91.520 for participation in the CDBG program.

ATTACHMENTS

1. Resolution
2. FY 2023/2024 CAPER