



## **CITY OF MENIFEE**

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SUBJECT: Warrant Register

MEETING DATE: May 1, 2024

TO: Mayor and City Council

PREPARED BY: Ann-Marie Etienne, Finance Manager

REVIEWED BY: Travis Hickey, Chief Financial Officer

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Ratify and approve the Voucher Lists dated 03/29/2024 and 04/05/2024 and the Payroll Register/Other EFTs dated 03/29/2024, 04/02/2024, and 04/03/2024, and the Void Check Listing PE 03/31/2024 which have a total budgetary impact of \$2,885,450.17.

### **DISCUSSION**

The City of Menifee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Chief Financial Officer. Voucher Lists dated 03/29/2024 and 04/05/2024, the Payroll Register/Other EFTs dated 03/29/2024, 04/02/2024, and 04/03/2024, and the Void Check Listing PE 03/31/2024 have a total budgetary impact of \$2,885,450.17.

### **STRATEGIC PLAN OBJECTIVE**

Regular City Business

### **FISCAL IMPACT**

As indicated previously, the payments of demand above have a total budgetary impact of \$2,885,450.17, which is available in the fiscal year 2023/24 budget. No additional budget appropriation action(s) is required.

### **ATTACHMENTS**

1. Voucher Listing 03/29/2024
2. Voucher Listing 04/05/2024
3. Payroll Register/Other EFTs
4. Void Check Listings A/P