



CITY OF MENIFEE

SUBJECT: Authorization of Representatives for Access to Sales and Use Tax and Transaction and Use Tax Records

MEETING DATE: June 5, 2024

TO: Mayor and City Council

PREPARED BY: Margarita Cornejo, Deputy Finance Director

REVIEWED BY: Travis Hickey, Chief Financial Officer

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Adopt a resolution authorizing the examination of the City's sales and use tax and transaction and use tax records.

DISCUSSION

Pursuant Revenue and Taxation Code Section 7270, the City entered into a contract with the State Board of Equalization ("Board") to perform all functions related to the administration and operation of the sales and use tax and the transaction and use tax, Ordinance No. 2016-199. The City is required to adopt a resolution, designating authorized representatives to examine the City's sales and use tax and transaction and use tax records that are generated and maintained by the Board. Occasionally, as positions and employees change within the City, it becomes necessary to update this resolution. The latest resolution adopted for this purpose was Resolution No.20-934 adopted on June 15, 2020.

The proposed resolution would authorize the City Manager, Assistant City Manager, Chief Financial Officer (CFO), Deputy Finance Director, other officers or employees so designated, and Hinderliter, de Llamas (HdL) Company, the City's independent sales tax consultant, to receive correspondence from the Board and to receive sales and use tax and transaction and use tax data from the board for analytic purposes.

STRATEGIC PLAN OBJECTIVE

Thriving Economy

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

ATTACHMENTS

1. Resolution