



CITY OF MENIFEE

SUBJECT: Capital Improvement Program Construction Contract Change Order Report

MEETING DATE: February 5, 2025

TO: Mayor and City Council

PREPARED BY: Jenny McConville, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Receive and file the Capital Improvement Program (CIP) Construction Contract Change Order activity report for the second quarter of Fiscal Year (FY) 2024/25.

DISCUSSION

Pursuant to Menifee Municipal Code section 3.12.090, the City Council shall receive a report outlining all construction contract change orders that have been issued to contracts within the reporting period.

A summary of all CIP contract change order activity for the second quarter of FY 2024/25 is attached to this report. Included in the second quarter are the months of October, November, and December of 2024. A total of six construction contract change orders associated with six active construction contracts were executed during the reporting period, which includes change orders approved by City Council action and/or under City Manager's authority. The original value of these active construction contracts totaled just over \$16.6 million. The six executed construction contract change orders cumulatively totaled \$64,883.88, or approximately 0.39%, of the total amount of the original construction contract values.

STRATEGIC PLAN OBJECTIVE

Connectivity and Mobility

FISCAL IMPACT

The construction contract change orders summarized in the attachment were funded through existing and previously approved respective project budgets within FY 2024/2025. There is no additional fiscal impact associated with the recommended action.

ATTACHMENTS

1. CIP Contract Change Order Report – FY 2024/25 Second Quarter Activity