



CITY OF MENIFEE

SUBJECT: Notice of Completion and Acceptance for the E.L. Pete Petersen Dog Park Expansion Project

MEETING DATE: February 5, 2025

TO: Mayor and City Council

PREPARED BY: Nancy Rodriguez, Management Analyst II

REVIEWED BY: Rebekah Kramer, Deputy City Manager

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Accept the improvements for the E.L. Pete Petersen Dog Park Expansion Project, Capital Improvement Program (“CIP”) Project No. 24-17, located at 29621 Park City Avenue; and
2. Authorize the City Clerk to file a Notice of Completion with the Riverside County Recorder’s Office.

DISCUSSION

The E.L. Pete Petersen Dog Park Expansion Project, CIP No. 24-17 (“Project”) consisted of the renovation of the dog park located within the E.L. Pete Petersen Park located at 29621 Park City Avenue, Menifee, CA. The dog park needed renovations to meet the increased use by residents and visitors. The Project included new fencing, a new entryway, a shade structure, benches, water fountains, and several new dog play structures. With the enlargement of the area and the addition of unique amenities, staff expect to double the capacity for public use.

On December 14, 2023, the City executed a purchase order to Gametime for the purchase of various dog park amenities for a total not-to-exceed \$25,729.68. The amenities purchased were installed by City staff. Additionally, on May 20, 2024, the City of Menifee (“City”) entered into an agreement with Moore Fence Company, Inc. for the purchase and installation of 190 feet of black chain link fencing around the perimeter of the Project for a total not-to-exceed \$14,283.02. No change orders were necessary for this project. The final construction cost for the project was \$40,012.70.

Filing a Notice of Completion (“NOC”) protects the City from future claims against the Project by providing proper notification to each contractor, subcontractor, and material supplier that the Project has been completed. The payment bond (Labor and Materials Bond) and performance bond will be released 30 days following the date of the NOC recordation, provided no stop notices are filed preventing said releases.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

There is no fiscal impact associated with the recommended action. All expenses were paid out of the previously approved CIP budget.

ATTACHMENTS

1. Notice of Completion