



## **CITY OF MENIFEE**

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SUBJECT: November 5, 2024 General Municipal Election Resolutions

MEETING DATE: June 5, 2024

TO: Mayor and City Council

PREPARED BY: Stephanie Roseen, Acting City Clerk

REVIEWED BY: Stephanie Roseen, Acting City Clerk

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Adopt a resolution calling the November 5, 2024, general municipal election for candidates and requesting assistance from the Registrar of Voters in conducting the election; and
2. Adopt a resolution setting regulations for candidate statements.

### **DISCUSSION**

Every even-numbered year, the residents of the City of Menifee are called upon to elect their city officials. In accordance with the Elections Code, the City is required to initiate the process for conducting a general municipal election. Two resolutions are required in accordance with the provisions of California election law for general law cities. The first resolution gives notice of the election and requests consolidation with the Riverside County Registrar of Voters. The second resolution establishes the guidelines for candidate statements.

The City of Menifee will be holding the general municipal election on November 5, 2024, for the purposes of electing a District 1 Councilmember, a District 3 Councilmember, and the Mayor for the expiring terms. The candidate nomination period will be July 15, 2024, through August 9, 2024. If any incumbent does not file for their respective office by August 9, 2024, the deadline for non-incumbents would be extended to August 14, 2024.

The City's general municipal election is consolidated with the statewide election and in order for the City to consolidate with the County of Riverside Registrar of Voters for the election, the City must adopt a resolution requesting such services.

Additionally, it is at the candidate's discretion if they choose to submit a candidate statement, and if they do if they choose to include their candidate statement as part of the County Voter Information Guide and/or electronic distribution. If the candidate decides to submit a statement, it

must be filed at the time nomination papers are filed, along with a deposit for printing costs. If, after the statements are printed and mailed out, the actual cost to each candidate is found to be greater than the deposit, then the candidate must pay the additional amount. If the actual cost to each candidate turns out to be less than the deposit, that portion of the deposit in excess of the actual cost would be refunded. Candidate statement costs have not yet been provided by the Registrar of Voters. Potential candidates will receive those costs at the time the candidate nomination period.

Elections Code section 13307(b) states, "That the statement of each candidate shall be printed in type of uniform size and darkness, and with uniform spacing." The Registrar of Voters and County Counsel have interpreted the code to prohibit bold font in candidate statement formatting, but will permit italics, underlining, bullets, and capitalized words. Therefore, the City Clerk would allow these types of fonts and formats and prohibit bold font.

### **STRATEGIC PLAN OBJECTIVE**

Regular City Business

### **FISCAL IMPACT**

The Riverside Registrar of Voters estimates the election costs at \$3.50 per registered voter in the City of Menifee. The cost estimate provided by the Riverside County Registrar of Voters for the 2024 Election is \$250,000. Election costs are included in the Fiscal Year 2024/2025 budget in Account No. 100-4113-52805.

### **ATTACHMENTS**

1. Resolution - Calling the Election
2. Resolution - Candidate Statements