



## **CITY OF MENIFEE**

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SUBJECT: 2025 City Council Meeting Calendar

MEETING DATE: November 6, 2024

TO: Mayor and City Council

PREPARED BY: Stephanie Roseen, Acting City Clerk

REVIEWED BY: Stephanie Roseen, Acting City Clerk

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Review the dates for the 2025 City Council Meetings and provide direction to staff of potential conflicts and cancelations.

### **DISCUSSION**

The City Council's regular meetings are held on the first and third Wednesday of each month starting at 6:00 p.m. In Table 1 on the following page is the full meeting calendar for 2025. Annually, the City Council is provided with the opportunity to review next year's meeting calendar to determine if there is a need for any meeting cancellations or rescheduling due to any conflicts.

Although the City Council may cancel or reschedule a meeting at any time throughout the year for any reason, this advanced planning process provides an opportunity for staff to plan for placement of agenda items accordingly. If the need arises, the City Council could call for a special meeting or choose to hold a regular meeting and not move forward with the cancellation.

The following meeting dates have been identified as dates that may have conflicts with staff report preparation and approvals or are dates that have been previously canceled by the City Council. In previous years the City Council has canceled one meeting in October due to a conflict with the League of California Annual Conference. In 2025, the conference does not conflict with the City Council meeting.

- **January 1, 2025:** Observation of New Years Day.
- **July 2, 2025:** The City Council may also want to consider canceling a meeting during the summer months. Many other cities and regional agencies cancel meetings to allow for vacations during this time.

See the list of 2025 City Council meeting dates in Table 1 below and City recognized holidays and other observances in Table 2.

**Table 1 – City Council Meeting Dates**

City Council Meeting Dates
January 1, 2025
January 15, 2025
February 5, 2025
February 19, 2025
March 5, 2025
March 19, 2025
April 2, 2025
April 16, 2025
May 7, 2025
May 21, 2025
June 4, 2025
June 18, 2025
July 2, 2025
July 16, 2025
August 6, 2025
August 20, 2025
September 3, 2025
September 17, 2025
October 1, 2025
October 15, 2025
November 5, 2025
November 19, 2025
December 3, 2025
December 17, 2025

**Table 2 – City Hall Observed Holidays**

2025 Holidays/Conf.	Dates
New Year's Day Observed	January 1
Martin Luther King Day	January 20
President's Day	February 17
Memorial Day	May 26
Independence Day	July 4
Labor Day	September 1
Annual Cal Cities Conference	October 8-10
Veteran's Day Observed	November 11
Thanksgiving Day	November 27
The Day After Thanksgiving	November 28
Christmas and New Year's City Hall Closure	December 24- January 1

### **STRATEGIC PLAN OBJECTIVE**

Regular City Business

### **FISCAL IMPACT**

There is no fiscal impact associated with the recommended action.

### **ATTACHMENTS**

None