



CITY OF MENIFEE

SUBJECT: Agreement Amendment with D. R. Bechter Consulting for Professional On-Call Services for Construction Inspection

MEETING DATE: June 4, 2025

TO: Mayor and City Council

PREPARED BY: Mandy Stephens, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute Amendment No. 2 to the Master Agreement with D. R. Bechter Consulting for Construction Inspection Services, increasing the compensation by \$135,000, for a three-year total agreement amount not-to-exceed \$390,000.

DISCUSSION

On June 21, 2023, the City Council approved various Master Agreements for professional on-call services with firms previously established on an approved on-call shortlist for Engineering. D. R. Bechter Consulting (DR Bechter) is one of the shortlist firms initially designated to provide on-call construction inspection for the divisions.

A Master Agreement for on-call Construction Inspection Services ("Agreement") was initially established with DR Bechter for a three-year contract term from July 1, 2023, through June 30, 2026, and for a total agreement not-to-exceed amount of \$195,000. Amendment No.1 to the agreement was approved on November 6, 2024, to support after-hours and planned night work inspection, and for projects that require complex inspection services. Due to the continued and increasing volume of development activities, utility agency projects, and capital improvement projects requiring staff inspections, there is a need to increase the not-to-exceed compensation amount of the DR Bechter Master Agreement.

Construction inspection services are a key factor in ensuring that development project work is constructed per plan, meets City standards, and results in safe improvements for public use well into the future. While multiple firms are approved as shortlist service providers, DR Bechter has consistently been very responsive to construction inspection support needs. The proposed Amendment No. 2 ("Amendment") would increase DR Bechter's Agreement by \$135,000, to a total not-to-exceed limit of \$390,000 through June 2026. If approved, the Amendment would provide staff the opportunity to maintain continuity on development projects that are already being

supported by DR Bechter's services and would ensure capacity for additional construction inspection related services to be accessed into the future. All other terms of the Agreement would remain unchanged, as outlined in Table 1 below.

TABLE 1 – DR BECHTER'S MASTER AGREEMENT HISTORY

	Date approved	Amount	Contract Term
Original PSA	6/21/2023	\$195,000	6/30/2026
Amendment No. 1	11/06/2024	\$ 60,000	6/30/2026
Amendment No. 2	PENDING	\$135,000	6/30/2026
	Total	\$390,000	

Pursuant to Menifee Municipal Code §3.12.090, amendments or change orders in the amount greater than 10% of the contract amount, or that exceed the City Manager's signing authority, shall be approved by the City Council.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

The fiscal impact of the proposed amendment is not-to-exceed \$135,000 through the contract term of fiscal year (FY) 2025/2026, bringing the total agreement to a not-to-exceed amount of \$390,000. Funding for a portion of the proposed amendment is available within the FY 2024/2025 budget, under professional services reimbursable for Public Works Construction Inspection within the General Fund within the General Fund (1100-PWD-INSP-652825). Funding in FY 2025/2026 would be budgeted accordingly.

It is important to note that construction inspections services are recoverable and would be offset by developer fees and deposits collected for the services. Purchase orders for these services would only be issued following confirmation of budget availability and only for amounts within the approved not-to-exceed agreement compensation amounts.

ATTACHMENTS

1. Amendment No. 2
2. Original Agreement
3. Amendment No. 1