



CITY OF MENIFEE

SUBJECT: Warrant Register
MEETING DATE: December 6, 2023
TO: Mayor and City Council
PREPARED BY: Ann-Marie Etienne, Finance Manager
REVIEWED BY: Travis Hickey, Chief Financial Officer
APPROVED BY: Rebekah Kramer, Acting City Manager

RECOMMENDED ACTION

1. Ratify and approve the Voucher Lists dated 10/27/2023, 11/03/2023, and 11/09/2023, the Payroll Register/Other EFTs dated 10/26/2023, 10/27/2023, 11/2/2023, 11/3/2023, and 11/9/2023, and the Void Check Listing PE 10/31/2023 which have a total budgetary impact of \$6,400,953.34.

DISCUSSION

The City of Menifee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Chief Financial Officer. Voucher Lists dated 10/27/2023, 11/03/2023, and 11/09/2023, the Payroll Register/Other EFTs dated 10/26/2023, 10/27/2023, 11/2/2023, 11/3/2023, and 11/9/2023 and the Void Check Listing PE 10/31/2023 have a total budgetary impact of \$6,400,953.34.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

As indicated previously, the payments of demand above have a total budgetary impact of \$6,400,953.34, which is included in the fiscal year 2023/24 budget.

ATTACHMENTS

1. Voucher Listing 10/27/2023
2. Voucher Listing 11/03/2023
3. Voucher Listing 11/09/2023
4. Void Check Listings A-P
5. Payroll Register/Other EFTs
6. City Credit Card Details