



CITY OF MENIFEE

SUBJECT: Developer Funded California Environmental Quality Act
Consultant Update for the Third Quarter of Fiscal Year
2023/2024

MEETING DATE: May 1, 2024

TO: Mayor and City Council

PREPARED BY: Molly Binnall, Management Analyst II

REVIEWED BY: Cheryl Kitzerow, Community Development Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Receive and file the third quarterly update on executed California Environmental Quality Act consultant contracts for Fiscal Year 2023/2024.

DISCUSSION

At the City Council meeting held on June 21, 2023, the City Council adopted Resolution No. 23-1341 to adopt the annual budget for Fiscal Years (FY) 2023/2024 and 2024/2025. Included within the budget were appropriations of \$2,000,000 in expenditures and revenues specific to the environmental consulting services for privately funded development projects as part of the California Environmental Quality Act (CEQA) process. Additionally, per Resolution No. 21-1073, the City Manager is authorized to execute all professional service agreements with approved environmental firms to CEQA consulting services. At the initial part of each individual project, a professional services agreement and developer reimbursement agreement is executed defining the scope of work, compensation amount, and required deposit payments from the developer.

It is important to note that all agreement costs for environmental consulting services related to private development are paid for through developer deposits, and that no agreements will be executed prior to receiving the appropriate deposit from the applicant.

A summary of the CEQA contracts and amendments that have been executed within the third quarter are attached to this report as previously requested by the City Council. A total of 20 contracts/amendments have been executed in FY 2023/2024, for a cumulative value of \$1,339,394.

STRATEGIC PLAN OBJECTIVE

Thriving Economy

FISCAL IMPACT

All agreement costs for environmental consulting services related to private development are paid for through developer deposits.

ATTACHMENTS

1. FY 2023/2024 Project List and Map