



CITY OF MENIFEE

SUBJECT: Annual Levy for Landscaping and Lighting Maintenance District No. 89-1-C (LLMD No. 89-1-C) for Fiscal Year 2024/2025

MEETING DATE: June 19, 2024

TO: Mayor and City Council

PREPARED BY: Lauri Lockwood, Financial Analyst

REVIEWED BY: Travis Hickey, Chief Financial Officer

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Adopt a resolution ordering the levy and collection of assessments within the Landscaping and Lighting Maintenance District No. 89-1-C (“LLMD 89-1-C”) for Fiscal Year (FY) 2024/2025.

DISCUSSION

An Engineer’s Report has been prepared to determine the costs to provide landscape, lighting, and maintenance services, and the corresponding assessments, for LLMD No. 89-1-C for FY 2024/2025. The proposed adjusted assessment rates are shown in the attached Assessment Schedule.

The process for implementing the adjusted rates commenced on May 15, 2024, when the City Council adopted Resolution of Intention No. 24-1419. The matter now before the City Council is the next and final step in the process – the Public Hearing and consideration of a resolution ordering the levy and collection of the proposed LLMD assessments in the upcoming fiscal year.

The Public Hearing notice was published June 5, 2024, in the Press-Enterprise newspaper to ensure the public would be advised of the assessments and the City Council’s upcoming consideration of the matter. In addition, as required by the Landscaping and Lighting Act of 1972, the proposed resolution can only be acted on after conducting a public hearing.

Adoption of the attached resolution confirms the assessments to be levied as indicated in the Engineer’s Report for FY 2024/2025 for LLMD 89-1-C and orders the placement of the annual assessments on the County’s Assessment Roll.

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

Adoption of the resolution would allow the City of Menifee to collect approximately \$896,584, which would allow the City to meet its maintenance obligation for this district. As a result of higher expenses in LLMD 89-1-C Zone 3, there would be a cost of \$73,924 to the General Fund, which is already accounted for within the proposed adjusted FY 2024/2025 budget. Its expenses have outpaced revenues over the years because the assessment amount was based on the cost to provide services at the time the district was formed before City incorporation, and the assessment is being levied at the maximum eligible assessment rate.

Historically, the City has budgeted Zone 3's tree trimming costs within the General Fund directly. As part of FY 2024/2025, those tree trimming costs are being shifted to the special district to reflect the full cost of providing services to the district and a transfer in from General Fund will cover the costs. To offset rising costs, staff will review opportunities to retrofit irrigation equipment and reanalyze landscaping in the upcoming year.

ATTACHMENTS

1. Assessment Schedule
2. Resolution Ordering Levy and Collection
3. Final Engineer's Report – LLMD 89-1-C, Volume 1
4. Final Engineer's Report – LLMD 89-1-C, Volume 2