

City Council Chambers  
29844 Haun Road  
Menifee, CA 92586

Ricky Estrada, Mayor  
Bob Karwin, District 1  
Vacant, District 2  
Dan Temple, District 3  
Dean Deines, District 4



**Menifee City Council  
Special Meeting Minutes**

**Tuesday, December 17, 2024  
6:00 PM Special Meeting**

**Armando G. Villa, City Manager  
Jeffrey T. Melching, City Attorney  
Stephanie Roseen, City Clerk**

**SPECIAL  
MINUTES**

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**SPECIAL MEETING (6:00 PM)**

**1. CALL TO ORDER**

Mayor Estrada called the meeting to order at 6:16 PM.

**2. ROLL CALL**

**Present:** Bob Karwin, Dean Deines, Dan Temple, Ricky Estrada  
**Absent:** None

**3. PLEDGE OF ALLEGIANCE**

Teddy Groves led the flag salute.

**4. AGENDA APPROVAL OR MODIFICATIONS**

The agenda was approved unanimously (4-0) with no modifications.

**5. PUBLIC COMMENTS (NON-AGENDA ITEMS)**

The following speaker addressed the City Council.

- Bryan Holley

**6. COUNCILMEMBER UPDATES AND COMMENTS**

Councilmember Deines reported on the meetings and events he attended.

- Menifee Finance Committee Meeting
- Riverside Transit Agency Admin and Operations Meeting
- Menifee Employee Luncheon

Mayor Pro Tem Karwin reported on the meetings and events he attended.

- One Year Anniversary Chick-Fil-A
- Menifee Christmas Tree Lighting
- Planning Commission Meeting to Honor Jeff LaDue
- Menifee Employee Luncheon
- Kay Cenicerros Senior Center Breakfast with Santa
- Mighty Me Holiday Party

- Chamber of Commerce Wake Up Meniffee Event

Mayor Estrada reported on the meetings and events he attended.

- Quail Valley Community Meeting
- Canyon Hights HOA Meeting

## 7. APPROVAL OF MINUTES

The following sets of minutes were approved unanimously (4-0) with no modifications.

7.1 December 4, 2024 Special Minutes

7.2 December 4, 2024 Minutes

## 8. CONSENT CALENDAR

The following speaker addressed the City Council on Item No. 9.6.

- Vincent Castorena

Councilmember Deines requested to pull Item No. 9.5. Mayor Estrada requested to pull Item No. 9.6.

The balance of the consent calendar was approved by the following vote.

**MOVER:** Bob Karwin

**SECONDER:** Dean Deines

<p><b>AYES:</b> Karwin, Estrada, Deines, Temple</p> <p><b>NAYS:</b> None</p> <p><b>RECUSE:</b> None</p>
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### 8.1 Waiver of Reading

#### **ACTION**

1. Waived the reading in full of any and all Ordinances listed on this agenda and provided that they be read by title only.

### 8.2 Warrant Register

#### **ACTION**

1. Ratified and approved the Voucher Lists dated 11/15/2024 and 11/22/2024, the Payroll Register/Other EFTs dated 11/12/2024, 11/13/2024, 11/22/2024 and 11/25/2024 which have a total budgetary impact of \$3,884,180.41.

### 8.3 Treasurer's Report - October 2024

#### **ACTION**

1. Received and filed the Treasurer's Report as of October 31, 2024.

8.4 Annual Report on Receipt and Use of Development Impact Fees

**ACTION**

1. Received and filed the Fiscal Year 2023/24 annual report on receipt and use of Development Impact Fees (DIF) as required by Government Code Section 6606(b)(2); and
2. Adopted the five-year findings pursuant to Government Code 66001(d)(1) for the nexus, need and planned use of DIF collected in excess of five years.

8.5 Monthly Public Safety Reports

Councilmember Deines asked questions of staff.

**ACTION**

1. Received and filed the Public Safety Reports for October 2024.

**MOVER:** Dean Deines

**SECONDER:** Bob Karwin

**AYES:** Karwin, Estrada, Deines, Temple

**NAYS:** None

**RECUSE:** None

8.6 Squaw Valley Drive Street Name Change

Community Development Director Cheryl Kitzerow provided a report.

The following speaker addressed the City Council.

- Thomas Fuhrman

**ACTION**

1. Adopted Resolution No. 24-1523, approving the street name change from “Squaw Valley Drive” to “Olympic Valley Drive” in compliance with Assembly Bill 2022.

**MOVER:** Ricky Estrada

**SECONDER:** Dean Deines

**AYES:** Karwin, Estrada, Deines, Temple

**NAYS:** None

**RECUSE:** None

8.7 Memorandum of Understanding with the Menifee Miscellaneous Police Employee Association (MPEA)

**ACTION**

1. Adopted Resolution No. 24-1524 approving a successor Memorandum of Understanding (MOU) between the City and the Menifee Miscellaneous Police Employee Unit of the Menifee Police Officer’s Association, for the period of July 1, 2024 through June 30, 2027; and
2. Authorized the City Manager or their designee to execute and implement terms of the MOU and resolutions; and

3. Adopted Resolution No. 24-1525, approving the Classification and Compensation Plan known as the Authorized Position Listing.

- 8.8 Agreement Amendment with GoGov, Inc. for Citizen Request Management and Revenue Experts Software Service Integration

**ACTION**

1. Approved and authorized the City Manager to execute Amendment No. 1 to the existing Professional Services Agreement with GoGov, Inc. for citizen request management and revenue experts software service integration with Peregrine Technologies, Inc., increasing the contract amount by \$4,200 for Fiscal Year 2024/2025.

- 8.9 Agreement Amendment with Cannon Design for the New Quail Valley Fire Station No. 5 Project

**ACTION**

1. Approved and authorized the City Manager to execute Amendment No. 5 to the Professional Services Agreement with CannonDesign increasing the compensation by \$37,770, for a total amount not-to-exceed \$999,830, for the New Quail Valley Fire Station No.5, Capital Improvement Program (CIP) Project No. 21-04.

- 8.10 Agreement Amendment with Engineering Resources of Southern California for the Paloma Wash Pedestrian Bridge Project

**ACTION**

1. Approved and authorized the City Manager to execute Amendment No. 3 to the Professional Services Agreement with Engineering Resources of Southern California for Design Services for the Paloma Wash Pedestrian Bridge Project, Capital Improvement Program (CIP), Project No. CIP 20-13, extending the terms through December 31, 2025.

- 8.11 Purchase Orders with Saitech, Inc. and SHI International for Laptop, Desktop, and Monitor Replacements

**ACTION**

1. Approved and authorized the Finance Department to issue purchase order(s) for laptops, desktops, and monitors from Saitech, Inc. and SHI International in the aggregate and combined not-to-exceed amount of \$250,000, including any applicable sales or use tax, for Fiscal Year 2024/2025; and
2. Authorized the City Manager to issue purchase order(s) for the purchase of laptops, desktops, and monitors with Howard Technology Solutions, Saitech, Inc. and SHI, in an amount up to \$300,000 in aggregate per year, contingent on available and approved computer replacement budget, for Fiscal Years 2025/2026 and 2026/2027; and
3. Approved and authorized purchases utilizing cooperative purchasing (piggyback) agreements OMNIA 2018011-02, NCPA 01-170, and CMAS 3-24-03-1042 pursuant to Menifee Municipal Code Section 3.12.070 (6); and
4. Authorized the City Manager or his designee to execute all necessary documents related to these purchases.

- 8.12 Agreement with Axon Enterprises, Inc. for Police Department Body Worn Cameras and Dash Cameras

**ACTION**

1. Approved and authorized the City Manager to execute the Master Services and Purchasing Agreement with Axon Enterprise, Inc. in an amount not-to-exceed \$6,814,103.84 for Axon devices and services for Fiscal Years 2025/2026 through 2034/2035; and
2. Approved and authorized this purchase utilizing NPPGov, Contract No. PS20270, pursuant to Menifee Municipal Code Section 3.12.070 (6); and
3. Authorized the City Manager to execute the required documents and the Finance Department to issue a corresponding purchase order(s) for the purchase(s), and contract(s) and/or amendments.

**9. PUBLIC HEARING ITEMS**

- 9.1 Public Nuisance Declaration for the Retail Pads at the Krikorian Entertainment Complex Property

Community Development Director Cheryl Kitzerow provided a presentation.

The City Council asked questions of staff.

Mayor Estrada opened the public hearing at 6:53 PM. City Clerk Stephanie Roseen stated the public hearing was legally noticed. There were no public comments.

Correspondence was received by the following.

- Andrea Contreras

Mayor Estrada closed the public hearing at 6:54 PM.

**ACTION**

1. Adopted Resolution No. 24-1526, finding and declaring conditions present at Krikorian Entertainment Complex Property, located at 27459 and 27483 Newport Road ("Retail Pads"), to be a public nuisance and ordering the abatement thereof.

**MOVER:** Bob Karwin

**SECONDER:** Dean Deines

**AYES:** Karwin, Estrada, Deines, Temple

**NAYS:** None

**RECUSE:** None

**10. CITY ATTORNEY REPORTS**

None.

**11. CITY MANAGER REPORTS**

City Manager Armando Villa introduced the City's new Human Resources Director, Angela Riviera.

**12. FUTURE AGENDA REQUESTS FROM COUNCIL MEMBERS**

None.

**13. ADJOURN**

Mayor Estrada adjourned the meeting at 7:33 PM.

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Stephanie Roseen, CMC City Clerk