



CITY OF MENIFEE

SUBJECT: Agreement with TKE Engineering, Inc. for the Garbani Road Drainage Improvements Project

MEETING DATE: January 15, 2025

TO: Mayor and City Council

PREPARED BY: Carlos Geronimo, Engineering Manager

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute a Professional Services Agreement with TKE Engineering, Inc. for the Garbani Road Drainage Improvements Project, Capital Improvement Program (CIP) Project No. 25-09, for a total not-to-exceed amount of \$297,789 through June 20, 2026.

DISCUSSION

As part of the Riverside County Flood Control and Water Conservation District's ("District") five-year CIP update process, the District requests all agencies within the County participate to identify, prioritize, and budget for flood control and water conservation needs. In addition, the District requests the identified agencies submit critical drainage projects for funding consideration during this budget development process.

In November 2022, the City submitted a request for the Garbani Road Drainage Improvements Project, CIP 25-09, ("Project") to be included in the District's Zone 4 CIP for Fiscal Years 2023/24 through 2027/28. The City requested funding in the total amount of \$674,000 to support the construction phase of the Project. In June 2023, the City was notified that its request for funding was approved in the full amount requested. On March 20, 2024, the City Council approved the funding agreement ("Agreement") between the City and the District, which outlines the responsibilities and administrative requirements of both agencies. Following approval by the District's Board, the Agreement was fully executed on May 4, 2024.

The Project is located approximately 500 feet to the east of the intersection of Murrieta Road and Garbani Road. The Project would consist of the design and construction of approximately 200 linear feet of drainage undercrossing Garbani Road. The proposed improvements would be necessary to replace the existing Arizona drainage facility adjacent to Menifee Valley Middle School. The existing Arizona crossing serves as a roadway for most of the year but is also

designed to allow stormwater to flow over the roadway surface during storm events. During heavy storms, water levels often rise above the height of the sidewalk located along the south side of Garbani Road, presenting a major obstacle for students traveling to Menifee Valley Middle School. The Project would address this safety concern by replacing the existing Arizona type crossing with an underground culvert system designed to accommodate storm water for 100-year storm events. By eliminating the need to close the roadway during future rain events, the Project would help to minimize these negative impacts to the nearby Menifee Valley Middle School. The Project is identified as a high priority in the City’s Master Drainage Plan and aligns with the City’s Strategic Plan priority of maintaining a safe and vibrant community.

On September 10, 2024, staff released a Request for Proposal (RFP) for environmental and design services. A total of two proposals were received. Following the review of proposals received and to further assess the proposed project team to determine which firm most closely aligned with the scope of work outlined in the RFP, both firms were subsequently invited to participate in selection interviews. The average scores of the evaluation completed by the interview panel are summarized in Table 1 below.

TABLE 1 – SELECTION INTERVIEW FIRM RANKING SUMMARY

Firm Name	Cost Proposal (Prior to Negotiations)	Cost Proposal (After Negotiations)	Qualification Ranking
TKE Engineering	\$341,376	\$297,789	1
REC Consultants, Inc.	\$566,600	N/A	2

Under the California Government Code Section 4526, local agencies are required to select professional services for architectural, landscape architectural, engineering, environmental, land surveying, or construction project management solely based on demonstrated competence and professional qualifications. For this reason, cost proposals remain sealed until the selection process is completed. After thorough review, TKE Engineering, Inc. (“Consultant”) was selected as the highest-ranking proposer.

The Consultant’s initial fee proposal exceeded the City’s independent estimate of \$270,000 due to potential environmental issues related to impacted jurisdictional streams which were discovered by the Consultant. These potential impacts could result in additional consultation above the original scope of work and require permit application and coordination with the California Department of Fish and Wildlife and the Regional Water Quality Control Board. The City and Consultant proceeded to negotiate on the overall scope of work, purpose of the Project, and reasonable fee. Following negotiations, the Consultant’s final fee proposal of \$297,789 was determined to be reasonable and in line with the City’s goals and objectives.

The amount of the proposed Professional Services Agreement (“Agreement”) exceeds the City Manager’s signing authority. Pursuant to Menifee Municipal Code §3.12.040, any contract amount that exceeds the City Manager’s signing authority shall be approved by the City Council.

STRATEGIC PLAN OBJECTIVE

Connectivity and Mobility

FISCAL IMPACT

The fiscal impact of the proposed Agreement with Consultant is for the total not-to-exceed amount of \$297,789. Funding for the Agreement is available in the Fiscal Year 2024/2025 budget within the Quality of Life (Measure DD) Fund under drainage CIP projects (1105-PWD-CIPS-760030), as summarized in Table 2 below.

TABLE 2 – PROJECT BUDGET

Fund	Project String No.	Available Budget	Anticipated Cost
Measure DD	CIP25-09.1105.DES.CAE	\$396,040	\$297,789

No additional budget appropriation action is required.

ATTACHMENTS

1. Project Location Map
2. Agreement