

City Council Chambers
29844 Haun Road
Menifee, CA 92586



Bill Zimmerman, Mayor
Bob Karwin, District 1
Ricky Estrada, District 2
Lesa Sobek, District 3
Dean Deines, District 4

MINUTES

Menifee City Council Regular Meeting Minutes

Wednesday, October 18, 2023
4:00 PM Closed Session
6:00 PM Regular Meeting

Armando G. Villa, City Manager
Jeffrey T. Melching, City Attorney
Sarah Manwaring, Clerk

CLOSED SESSION (4:00 PM)

Mayor Zimmerman called the meeting to order at 4:00 PM.

Present were Councilmembers Deines, Estrada and Sobek, Mayor Pro Tem Karwin, and Mayor Zimmerman. There were no public comments or correspondence received. At 4:00 PM, the City Council recessed to Closed Session for the purposes below.

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Paragraph (1) of subdivision (d) of Section 54956.9
Riverside County Superior Court Case No. CVRI230303456
City of Perris v. City of Menifee
2. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION
Government Code Paragraph (1) of subdivision (d) of Section 54956.9
Riverside County Superior Court Case No. CVRI2203040
City of Menifee v. City of Perris
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE
Government Code Section 54957
4. PUBLIC EMPLOYEE APPOINTMENT
Government Code Section
54957 Title: Acting City Manager

REGULAR MEETING (6:00 PM)

1. CALL TO ORDER

Mayor Zimmerman called the Regular Meeting to order at 6:11 PM.

Deputy City Attorney Ajit Thind stated there was no reportable action from Closed Session on items 1 and 2. On item 3, the City Council voted 3-2 (Zimmerman, Sobek voting no) to place City Manager Armando Villa on Administrative Leave with pay pending completion of a comprehensive internal personnel investigation, this action was not punitive or disciplinary it was simply to allow the personnel investigation to be completed. On item 4, the City Council voted unanimously (5-0) to appoint Rebekah Krammer as Acting City Manager.

2. ROLL CALL

Present: Bill Zimmerman, Bob Karwin, Ricky Estrada, Lesa Sobek, Dean Deines

Absent: None

3. WORDS OF INSPIRATION

- 3.1 Bishop Mark Lovell – Menifee Church of Jesus Christ of Latter-Day Saints –
Menifee Lakes Ward

4. PLEDGE OF ALLEGIANCE

School Board Member Bob O'Donnell led the flag salute.

5. PRESENTATIONS

- 5.1 Domestic Violence Awareness Month Proclamation

The City Council presented a proclamation to Marshall Hamilton from SAFE Family Justice Centers.

- 5.2 Citizen of the Month – Jackie Johansen

The City Council recognized Jackie Johansen as October's Citizen of the Month.

- 5.3 Business Spotlight – Tacos and Tequilla

The City Council recognized Tacos and Tequila Grill and Cantina represented by Gus Valenzuela, General Manager and shared a short video.

- 5.4 Fire Quarterly Update

Fire Chief Lonny Olson provided a presentation.

- 5.5 Police Department Quarterly Report

Menifee Police Chief Chris Karrer provided a presentation.

6. AGENDA APPROVAL OR MODIFICATIONS

The agenda was approved unanimously (5-0) with no modifications.

7. PUBLIC COMMENTS (NON-AGENDA ITEMS)

The following speakers addressed the City Council on non-agenda items:

- Greg Gladson
- Mark Cooper

8. COUNCILMEMBER UPDATES AND COMMENTS

Councilmember Deines reported on the meetings and events he attended:

- Riverside Transit Authority (RTA) Southwest T-NOW subcommittee meeting
- Mayor's Idea Exchange
- City Employee Appreciation Luncheon
- State of the District - Riverside County's Third Supervisorial District

Councilmember Estrada reported on the meetings and events he attended:

- Lake Elsinore State of The City
- Gale Web Action Sports Park Cleanup

Councilmember Sobek reported on the meetings and events she attended:

- Animal Friends of the Valley Board of Directors, as alternate
- Parks Council Ad Hoc Committee
- Fall 2023 Citizens Academy Graduation
- State of the District- Riverside County's Third Supervisorial District

Mayor Pro Tem Karwin reported on the meetings and events he attended:

- City Employee Appreciation Luncheon

Mayor Zimmerman reported on the meetings and events he attended:

- Murrieta Temecula Group meeting
- Faith In Blue Event – Spirit Park
- Clean Air Day – Electric Vehicle Expo
- Dog Days at Aldergate Park
- Perris Union Highschool District, Students of the Month
- Community Partners Meeting – Menifee Library
- Assemblyman Essayli visit to City Hall
- Parks Council Ad Hoc meeting
- Fall 2023 Citizens Academy Graduation
- Quail Valley Community Meeting
- Riverside County Transportation Commission (RCTC) Meeting
- Mayor's Idea Exchange
- City Employee Appreciation Luncheon
- Neighbors Regional Business Expo in Temecula
- Riverside County Transportation Commission (RCTC) Ad Hoc Committee Meeting (79 Corridor)
- Chamber of Commerce Wake Up Meeting
- State of the District - Riverside County's Third Supervisorial District

9. APPROVAL OF MINUTES

There were no minutes for approval.

10. CONSENT CALENDAR

The Consent Calendar was approved by the following vote:

MOVER: Lesa Sobek

SECONDER: Dean Deines

AYES: Zimmerman, Karwin, Estrada, Sobek, Deines

NAYS: None

RECUSE: None

10.1 Waiver of Reading

ACTION

1. Waived the reading in full of any and all Ordinances listed on this agenda and provide that they be read by title only.

10.2 Warrant Register

ACTION

1. Ratified and approved the Voucher Lists dated 9/15/2023 and 9/22/2023, the Payroll Register/Other EFTs dated 9/15/2023, 9/18/2023, 9/19/2023, and 9/20/2023 which have a total budgetary impact of \$5,463,732.39.

10.3 Treasurer's Report – August 2023

ACTION

1. Received and filed the Treasurer's Report as of August 31, 2023.

10.4 Monthly Public Safety Reports

ACTION

1. Received and filed.

10.5 Developer Funded California Environmental Quality Act Consultant Update for the First Quarter of Fiscal Year 2023/2024

ACTION

1. Received and filed the Quarterly Update (Q1) on executed California Environmental Quality Act (CEQA) consultant contracts for Fiscal Year 2023/2024.

- 10.6 Annual Investment Policy Update for Fiscal Year 2023/2024

ACTION

1. Adopted Resolution No. 23-1362, approving the annual update to the City of Menifee's Investment Policy for fiscal year 2023/2024.

- 10.7 Memorandum of Understanding with the California Department of Transportation for the McCall Boulevard / I-215 Interchange Project

ACTION

1. Approved and authorized the City Manager to execute a Memorandum of Understanding with the State of California Department of Transportation (Caltrans) for the McCall Boulevard/Interstate 215 Interchange, Capital Improvement Program (CIP) Project No. 14-01.

- 10.8 Agreement with Tri-Pointe Homes IE-SD, Inc. for Assignment of Quimby Credit

ACTION

1. Approved and authorized the City Manager to execute an Operating Agreement with Tri-Pointe Homes IE-SD, Inc. for partial assignment and assumption of Quimby credit in the amount of 2.82 acres to CRP/CWR River Walk Project, LLC for Tract Map No. 38219 "Riverwalk," located north of Lazy Creek Road and west of Bradley Road.

- 10.9 Agreements and Bonds for Parcel Map No. 38324, Chick-fil-A Restaurant, by Chick-fil-A, Inc.

ACTION

1. Approved and authorized the City Manager to execute Public Improvement Agreements to guarantee the completion of required public improvements associated with Parcel Map No. 38324, Chick-fil-A restaurant, located west of Haun Road and south of New Hub Drive.

- 10.10 Agreements and Bonds for Plot Plan No. 2015-164, Del Oro North Apartments, by Jefferson Menifee, LLC.

ACTION

1. Approved and authorized the City Manager to execute Public Improvement Agreements to guarantee the completion of required public improvements associated with Del Oro North Apartments, by Jefferson Menifee, LLC, located north of Holland Road and east of Hanover Lane.

- 10.11 Public Service Easement Vacation No. 22-003, Vacating Public Utility Easements within Tract No. 32628, Adler Ranch

ACTION

1. Approved Resolution No. 23-1363, ordering the summary vacation of public utility easements, together with the right of ingress and egress, as previously dedicated on recorded Tract Map No. 32628, Adler Ranch, located south of Craig Avenue and east of Antelope Road; and
2. Authorized the City Clerk to file the approved resolution and Notice of Vacation No. 22-003 (VAC22-003) with the Riverside County Recorder's Office.

10.12 Notice of Completion and Acceptance for the Meniffee Road Maintenance Services and E.L. Pete Peterson Park Parking Lot Projects

ACTION

1. Accepted the improvements for the road maintenance services along Meniffee Road between Highway 74 and just south of Biscayne and parking lot resurfacing services for Capital Improvement Project (CIP) No. 23-18: E.L. Pete Peterson Park Parking Lot Project; and
2. Authorized the City Clerk to file a Notice of Completion with the Riverside County Recorder's Office.

11. PUBLIC HEARING ITEMS

None.

12. DISCUSSION ITEMS

None.

13. CITY ATTORNEY REPORTS

None.

14. CITY MANAGER REPORTS

Mayor Zimmerman introduced the new Chief Financial Officer, Travis Hickey.

15. FUTURE AGENDA REQUESTS FROM COUNCIL MEMBERS

Mayor Pro Tem Karwin requested discussion for a street name change from Comet View Court to Comey View Court, Councilmember Estrada seconded the request.

16. ADJOURN

Mayor Zimmerman adjourned the meeting at 7:09 PM

Sarah A. Manwaring, MMC
City Clerk