



## **CITY OF MENIFEE**

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SUBJECT: Warrant Register

MEETING DATE: May 7, 2025

TO: Mayor and City Council

PREPARED BY: Ann-Marie Etienne, Finance Manager

REVIEWED BY: Travis Hickey, Chief Financial Officer

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Ratify and approve the Voucher Lists dated 3/28/2025, 4/4/2025, and 4/11/2025, the Payroll Register/Other EFTs dated 3/24/2025, 3/26/2025, 3/28/2025, 4/2/2025, 4/3/2025, 4/6/2025, 4/8/2025, 4/9/2025 and 4/11/2025, the City Credit Card payment summary for the period 1/1/2025 to 2/28/2025 and the Void check listing PE 3/31/2025, which have a total budgetary impact of \$7,804,600.46.

### **DISCUSSION**

The City of Meniffee Municipal Code Chapter 3.16.050 requires that the City Council audit payments of demands and direct the City Manager to issue checks. The attached Voucher Lists and all corresponding invoices have been reviewed and approved for accuracy by the Finance Manager and by the Chief Financial Officer. Voucher Lists dated 3/28/2025, 4/4/2025, and 4/11/2025, the Payroll Register/Other EFTs dated 3/24/2025, 3/26/2025, 3/28/2025, 4/2/2025, 4/3/2025, 4/6/2025, 4/8/2025, 4/9/2025 and 4/11/2025, the City Credit Card payment summary for the period 1/1/2025 to 2/28/2025 and the Void check listing PE 3/31/2025, which have a total budgetary impact of \$7,804,600.46.

### **STRATEGIC PLAN OBJECTIVE**

Regular City Business

### **FISCAL IMPACT**

As indicated previously, the payments of demand above have a total budgetary impact of \$7,804,600.46, which is available in the fiscal year 2024/25 budget. No additional budget appropriation action(s) is required.

**ATTACHMENTS**

1. Voucher Listing 3/28/2025
2. Voucher Listing 4/4/2025
3. Voucher Listing 4/11/2025
4. Payroll Register/Other EFTs
5. Credit Card Summary Report
6. City Credit Card Detail January 2025
7. City Credit Card Detail February 2025
8. Void Check Listing PE 3/31/2025