



CITY OF MENIFEE

SUBJECT: Notices of Completion and Acceptances for the Park Lighting Project

MEETING DATE: June 18, 2025

TO: Mayor and City Council

PREPARED BY: Nancy Rodriguez, Management Analyst II

REVIEWED BY: Mariana Mitchell, Community Services Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Accept the improvements for Capital Improvement Project (CIP) No. 23-17, Park Lighting Project at Gale Webb, Kids-R-#1 Action Sports Park located at 2533 Craig Avenue; and
2. Accept the improvements for CIP No. 23-17, Park Lighting Project at Calle Tomas Park located on Calle Tomas and Cabrillo Lane; and
3. Authorize the City Clerk's office to file the Notice of Completions with the Riverside County Recorder's office.

DISCUSSION

To provide additional amenities and ensure the safety of the residents, the Community Services Department, Parks Division continues to improve the lighting available at each of the City parks. CIP No. 23-17 consisted of the purchase and installation of park security lighting at the Gale Webb, Kids R-#1 Action Sports Park and Calle Tomas Park.

The Gale Webb, Kids-R-#1 Action Sports Park is a six-acre park located on the southeastern corner of Evans Road and Craig Avenue. Since opening, this park has been one of the most highly used parks in the City. The park includes multiple bike tracks, ramps, obstacles, bridges, rollers, and tunnels for all skill levels. The project at this location consisted of the purchase of fourteen 25-foot solar LED lights that line the parking lot and the pump track. The lights have timer capabilities that allow staff to turn lights off during park non-operating hours.

Calle Tomas is a 0.4-acre pocket park located on Calle Tomas and Cabrillo Lane featuring a walking area and play amenities. The project at this location consisted of the purchase of twenty-five light bollards that line the park walking areas.

The installation of the lights at both parks promotes more usage of the amenities by extending the number of hours the residents can be at the park during winter dates when the sun sets earlier or during the summer when the heat may not allow for usage at the parks during the day. Additionally, the lights now illuminate areas that previously did not have adequate lighting providing additional security for the residents.

On March 6, 2024, the City executed an agreement with Graybar Electric for the purchase of solar lights for a total not exceeding \$117,212. The solar lights purchased were installed by City staff. No change orders were necessary for this project. The final construction cost for the project was \$123,278 including equipment rental.

If approved, a Notice of Completion (NOC) would be filed, which protects the City from future claims against the Project by providing proper noticing to each contractor, subcontractor, and material supplier, that the Project has been completed. The payment bond would be released upon Project acceptance by the City and the performance bond would be released one year after the date of recording of the NOC. The City has not received any stop notices that would prevent said releases.

STRATEGIC PLAN OBJECTIVE

Safe and Vibrant Community

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

ATTACHMENTS

1. Notice of Completion - Gale Webb, Kids-R-#1 Action Sports Park
2. Notice of Completion - Calle Tomas Park