



## **CITY OF MENIFEE**

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SUBJECT: Capital Improvement Program Construction Contract Change Order Report for the First Quarter of Fiscal Year 2024/2025

MEETING DATE: November 6, 2024

TO: Mayor and City Council

PREPARED BY: Jenny McConville, Management Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Receive and file the Capital Improvement Program construction contract change order activity report for the first quarter of Fiscal Year 2024/25.

### **DISCUSSION**

Pursuant to Menifee Municipal Code section 3.12.090, the City Council shall receive a report outlining all construction contract change orders that have been issued to contracts within the reporting period.

A summary of all Capital Improvement Program (CIP) construction contract change order activity for the first quarter of fiscal year (FY) 2024/25 is attached to this report. Included in the first quarter are the months of July, August, and September of 2024. A total of three construction contract change orders associated with three active construction contracts were executed during the reporting period, which includes change orders approved by City Council action and/or under City Manager's authority. The original value of these active construction contracts totaled just over \$39.6 million. The three executed construction contract change orders cumulatively totaled \$98,704.73, or approximately 0.25% of the total amount of the original construction contract values.

### **STRATEGIC PLAN OBJECTIVE**

Connectivity and Mobility

**FISCAL IMPACT**

The construction contract change orders summarized in the attachment were funded through existing and previously approved respective project budgets within FY 2024/2025. There is no additional fiscal impact associated with the recommended action.

**ATTACHMENTS**

1. CIP Contract Change Order Report – FY 2024/25 First Quarter Activity