

City Council Chambers
29844 Haun Road
Menifee, CA 92586



Menifee City Council
Regular Meeting Minutes

Wednesday, January 15, 2025
5:15 PM Closed Session
6:00 PM Regular Meeting

Ricky Estrada, Mayor
Bob Karwin, District 1
Vacant, District 2
Dan Temple, District 3
Dean Deines, District 4

Armando G. Villa, City Manager
Jeffrey T. Melching, City Attorney
Stephanie Roseen, City Clerk

MINUTES

CLOSED SESSION (5:15 PM)

Mayor Estrada called closed session to order at 5:16 PM. Present were Councilmembers Deines, Temple, Mayor Pro Tem Karwin, and Mayor Estrada. The City Council recessed to closed session at 5:16 PM for the purposes listed below.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Government Code Section 54956.8
Property: Assessor's Parcel Number 360-850-031
Agency Negotiators: Armando Villa, City Manager; Nick Fidler, Public Works Director/City Engineer; Carlos E. Geronimo, Engineering Manager – Capital Improvement Programs; Jeffrey Melching, City Attorney
Negotiating Parties: City of Menifee and SH-Menifee, LLC Under Negotiation: Price and Terms of Payment
2. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION
Gov. Code Section 54956.9(d)(2) or (3): Two cases
3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, INITIATION OF LITIGATION
Government Code section 54956.9(d)(4): One case

REGULAR MEETING (6:00 PM)

1. CALL TO ORDER

Mayor Estrada called the meeting to order at 6:13 PM. City Attorney Jeffrey Melching stated there was no reportable action from closed session.

2. ROLL CALL

Present: Dan Temple, Dean Deines, Bob Karwin, Ricky Estrada
Absent: None

3. WORDS OF INSPIRATION

- 3.1 Pastor leesha Sharp – Lead Your Ship Ministries

4. PLEDGE OF ALLEGIANCE

Chris Carne led the flag salute.

5. PRESENTATIONS

5.1 Citizen of the Year – Gloria Sanchez

The City Council recognized Gloria Sanchez as Citizen of the Year for 2024.

5.2 Community Services Update

Community Services Manager Mariana Michell provided an update the to the City Council.

5.3 Fire Department Quarterly Update

This item was rescheduled to a future meeting.

6. AGENDA APPROVAL OR MODIFICATIONS

City Clerk Stephanie Roseen stated staff requested to pull Item No. 11.1 from the agenda.

The City Council approved the agenda unanimously (4-0) as modified.

7. PUBLIC COMMENTS (NON-AGENDA ITEMS)

The following speakers addressed the City Council on non-agenda items.

- Lesa Sobek
- Ed Samuelson
- Jackie Steed
- Aiko Nicole Holdaway
- Beatriz Aguilar
- Hugo Divers
- Bruce Atwood
- Monica Carli
- Michael Knighton

8. COUNCILMEMBER UPDATES AND COMMENTS

Councilmember Temple reported on the meetings and events he attended.

- City of Menifee Menorah Lighting
- Menifee Interfaith Council Meeting
- MilVet Packing Event
- Student of the Month Event

Councilmember Deines reported on the meetings and events he attended.

- Riverside Transit Agency (RTA) T-Now Annual Luncheon
- RTA Board of Directors Meeting
- City of Menifee Menorah Lighting

- RTA Administration and Operations Meeting
- Ribbon Cutting for Starbucks

Mayor Pro Tem Karwin reported on the meetings and events he attended.

- City of Menifee Menorah Lighting
- Riverside County Transportation Commission (RCTC) Board Meeting
- Rotary Club Meeting
- Western Riverside Council of Governments (WRCOG) Strategic Planning Session
- Arts Council Menifee Jazz Concert Event
- Community Cupboard Food Packing Event for Quail Valley
- Sun City Cruisers - Cars with Coffee Event

Mayor Estrada reported on the meetings and events he attended.

- Quail Valley Santa's Workshop
- Sun City Cruisers Parade
- City of Menifee Menorah Lighting

9. APPROVAL OF MINUTES

City Clerk Stephanie Roseen stated the City Council had a memo with modifications to the December 17, 2024, 6:00 PM minutes.

The City Council approved the December 17, 2024, 6:00 PM minutes as modified and the December 17, 2024 4:00 PM unanimously (4-0).

9.1 December 17, 2024 Special (4 PM) Minutes

9.2 December 17, 2024 Special (6 PM) Minutes

10. CONSENT CALENDAR

Mayor Estrada requested to pull Item Nos. 10.5 and 10.6.

The balance of the consent calendar was approved by the following vote.

MOVER: Bob Karwin

SECONDER: Dean Deines

AYES: Karwin, Estrada, Deines, Temple

NAYS: None

RECUSE: None

10.1 Waiver of Reading

ACTION

1. Waived the reading in full of any and all Ordinances listed on this agenda and provided that they be read by title only.

10.2 Warrant Register

ACTION

1. Ratified and approved the Voucher Lists dated 11/29/2024 and 12/06/2024, the Payroll Register/Other EFTs dated 11/1/2024,11/26/2024, 12/2/2024, 12/3/2024, 12/6/2024 and the Void Check Listing PE 11/30/2024 which have a total budgetary impact of \$7,180,911.56.

10.3 Monthly Public Safety Reports

ACTION

1. Received and filed the Public Safety Reports for November 2024.

10.4 Purchase Order with ChargePoint, Inc. for Two Electric Vehicle Charging Systems

ACTION

1. Accepted the United States Department of Energy's Equipment Rebate Voucher in the amount of \$146,570 through the Energy Efficiency and Conservation Block Grant Program for the purchase of two Electric Vehicle (EV) Charging Systems; and
2. Approved the purchase of two ChargePoint, Inc. Beam Global EV ARC Charging Systems utilizing the Sourcewell Cooperative Purchase Contract No. 042221- CPI, pursuant to Menifee Municipal Code Section 3.12.070(6), in a total not-to- exceed amount of \$198,795.30; and
3. Adopted Resolution No. 25-1527, approving an increase in revenue and appropriation of expenditures in the amount of \$146,570 to an account assigned by the Finance Department; and
4. Authorized the City Manager, or designee, to execute all required documents and the Finance Department to issue the corresponding purchase order.

10.5 Agreement with TKE Engineering, Inc. for the Garbani Road Drainage Improvements Project

Engineering Manager Carlos Geronimo provided a presentation.

The Council asked questions of staff.

ACTION

1. Approved and authorized the City Manager to execute a Professional Services Agreement with TKE Engineering, Inc. for the Garbani Road Drainage Improvements Project, Capital Improvement Program (CIP) Project No. 25-09, for a total not-to-exceed amount of \$297,789 through June 20, 2026.

MOVER: Ricky Estrada

SECONDER: Bob Karwin

AYES: Karwin, Estrada, Deines, Temple

NAYS: None

RECUSE: None

- 10.6 Bid Award and Agreement with Onyx Paving Company, Inc. for Construction Services for the McCall Boulevard/Sun City Boulevard Westbound Turn Pocket Extension Project

Engineering Manager Carlos Geronimo provided a presentation.

ACTION

1. Awarded bid and authorized the City Manager to execute a Contract Services Agreement with Onyx Paving Company, Inc. for construction services for McCall Boulevard/Sun City Boulevard - Westbound Turn Pocket Extension Project, Capital Improvement Program (CIP) Project No. 24-02, located at the westbound turn pocket of McCall Boulevard and Sun City Boulevard, in a total amount not-to-exceed \$123,000.

MOVER: Ricky Estrada

SECONDER: Dan Temple

AYES: Karwin, Estrada, Deines, Temple

NAYS: None

RECUSE: None

- 10.7 Agreement and Bonds for Landscape Improvements, Plot Plan 2020-0003, Encanto/McCall Gas Station by KA Menifee, LLC

ACTION

1. Approved and authorized the City Manager to execute a Landscape Improvement Agreement and bonds to guarantee the completion of required public streetscape improvements associated with Encanto/McCall Gas Station, by KA Menifee, LLC, located north of McCall Boulevard and west of Encanto Drive.

- 10.8 Agreement and Bonds for Basin Landscape Improvements for Tract Map 36658-1, Cimarron Ridge - Planning Area 1, by Pulte Home Company, LLC

ACTION

1. Approved and authorized the City Manager to execute a Landscape Improvement Agreement and bonds to guarantee the completion of required CFD water quality basin landscape improvements for Tract Map 36658-1, Cimarron Ridge Planning Area 1, by Pulte Home Company, LLC, located south of Thornton Avenue between Goetz Road and Valley Boulevard.

- 10.9 Notice of Completion and Acceptance for the Fiscal Year 2023/2024 Local Roads AC Resurfacing Project

ACTION

1. Accepted the improvements for the Fiscal Year ("FY") 2023/2024 Local Roads AC Resurfacing Project, Capital Improvement Program ("CIP") Project No. 24-19, located west of the I-215 freeway and north of Ridgemoor Road; and
2. Authorized the City Clerk to file a Notice of Completion with the Riverside County Recorder's Office.

11. PUBLIC HEARING ITEMS

- 11.1 Ordinance Introduction and Annexation No. 27, Encanto/McCall Gas Station, into Community Facilities District 2017-1, Maintenance Services

This item was pulled from the agenda during agenda modifications.

12. DISCUSSION ITEMS

- 12.1 Councilmember Committee and Commission Appointments

City Clerk Stephanie Roseen provided a presentation.

The City Council announced their appointments to the City's Committee and Commissions.

Ms. Roseen swore in the newly appointed Commissioners and Committee Members.

ACTION

1. Mayor Estrada appointed the following: a) Planning Commissioner – Tammy Ramirez b) Parks, Recreation, and Trails Commissioner – Laz Peterson c) Quality of Life (Measure DD) Oversight Committee Member – Sarah Hakala d) Senior Advisory Committee Member – Charmaine Summers e) Menifee Citizens Advisory Committee Member – Lilliana Montoya f) Veterans and Military Families Advisory Committee Member – Al Maybeno.
2. Mayor Pro Tem Karwin appointed the following: a) Planning Commissioner – Ivan Holler b) Parks, Recreation, and Trails Commissioner – Mauricio Sanchez c) Quality of Life (Measure DD) Oversight Committee Member – June Conant d) Senior Advisory Committee Member – Tracye Pierson e) Menifee Citizens Advisory Committee Member – Tracye Peirson f) Veterans and Military Families Advisory Committee Member – Linda Blanche.
3. Councilmember Temple appointed the following: a) Planning Commissioner – Chris Thomas b) Parks, Recreation, and Trails Commissioner – David Foust c) Quality of Life (Measure DD) Oversight Committee Member – Phil Derner d) Senior Advisory Committee Member – Bruce Atwood e) Menifee Citizens Advisory Committee Member – Karnail Mudahar f) Veterans and Military Families Advisory Committee Member – Camilo Gurierrez.
4. Councilmember Deines appointed following: a) Quality of Life (Measure DD) Oversight Committee Member – John Standish b) Senior Advisory Committee Member – Gloria Sanchez c) Menifee Citizens Advisory Committee Member – Anne-Marie Novack d) Veterans and Military Families Advisory Committee Member – Ed Samuelson.

- 12.2 Appointment to the City of Menifee District 2 City Council Vacancy

City Clerk Stephanie Roen provided a presentation.

Mayor Pro Tem Karwin spoke in favor of nominating Ben Diederich.
Councilmember Deines spoke in favor of nominating Ben Diederich.
Councilmember Temple spoke in favor of nominating Ben Diederich.
Mayor Estrada spoke in favor of nominating Alti Holcomb.

ACTION

1. Appointed Ben Diederich to the City of Menifee City Council, District 2 to serve for the remainder of the term, ending December 2026.

MOVER: Bob Karwin

SECONDER: Dean Deines

AYES: Karwin, Deines, Temple

NAYS: Estrada

RECUSE: None

13. CITY ATTORNEY REPORTS

None.

14. CITY MANAGER REPORTS

None.

15. FUTURE AGENDA REQUESTS FROM COUNCIL MEMBERS

None.

16. ADJOURN

Mayor Estrada adjourned the meeting at 8:00 PM.

Stephanie Roseen, CMC
City Clerk