



## **CITY OF MENIFEE**

---

SUBJECT: Notice of Completion and Acceptance for the Fiscal Year 2023/2024 Local Roads AC Resurfacing Project

MEETING DATE: January 15, 2025

TO: Mayor and City Council

PREPARED BY: Diego Guillen, Senior Engineer

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

---

---

### **RECOMMENDED ACTION**

1. Accept the improvements for the Fiscal Year (“FY”) 2023/2024 Local Roads AC Resurfacing Project, Capital Improvement Program (“CIP”) Project No. 24-19, located west of the I-215 freeway and north of Ridgemoor Road; and
2. Authorize the City Clerk to file a Notice of Completion with the Riverside County Recorder’s Office.

### **DISCUSSION**

The FY 2023/2024 Local Roads AC Resurfacing Program, CIP Project No. 24-19 (“Project”), consisted of resurfacing approximately one mile of the existing pavement by grinding and overlaying asphalt concrete (“AC”), and removal and replacement of 17 existing non-compliant curb ramps. The Project also included the removal and replacement of curb, gutter, cross gutters, striping, and signage.

On May 15, 2024, the City Council approved a total construction budget of \$894,411 for the Project and authorized the City Manager to approve a Contractor Services Agreement (“Contract”) with Copp Contracting, Inc. in the amount of \$767,646.50. There was one negative Contract change order during construction in the amount of \$39,736.52, which reduced the total Contract value to \$727,909.98, as shown in Table 1 on the following page. The Project was completed under budget with a final construction cost totaling \$759,194.38.

**TABLE 1 – CONTRACT ACTIVITY SUMMARY**

<b>Contract Activity</b>	<b>Approval Date</b>	<b>Summary of Changes</b>	<b>Amount</b>
Original Contract	May 15, 2024	Original construction services	\$767,646.50
CCO No. 1	November 6, 2024	Clean up Change Order	(\$39,736.52)
<b>TOTAL</b>			<b>\$727,909.98</b>

If approved, a Notice of Completion (“NOC”) would be filed, which protects the City from future claims against the Project by providing proper noticing to each contractor, subcontractor, and material supplier, that the Project has been completed. The payment bond would be released upon Project acceptance by the City and the performance bond would be released one year after the date of recording of the NOC. The City has not received any stop notices that would prevent said releases.

**STRATEGIC PLAN OBJECTIVE**

Safe and Vibrant Community

**FISCAL IMPACT**

There is no fiscal impact associated with the acceptance of the improvements related to the Project. All costs to complete the Project were supported within previously approved Capital Improvement Program Budgets.

**ATTACHMENTS**

1. Project Location Map
2. Notice of Completion
3. Closeout Documents