



CITY OF MENIFEE

SUBJECT: Developer Funded California Environmental Quality Act
Consultant Update for the Third Quarter of Fiscal Year
2024/2025

MEETING DATE: May 7, 2025

TO: Mayor and City Council

PREPARED BY: Molly Binnall, Management Analyst II

REVIEWED BY: Orlando Hernandez, Acting Community Development
Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Receive and file the third quarterly update on executed California Environmental Quality Act consultant contracts for Fiscal Year 2024/2025.

DISCUSSION

At the City Council meeting held on June 21, 2023, Council adopted Resolution No. 23-1341 to adopt the annual budget for Fiscal Year (FY) 2024/2025, which included budget appropriations of \$2,000,000 in expenditures and revenues, specific to the environmental consulting services for privately funded development projects as part of the California Environmental Quality Act (CEQA) process. Additionally, per Resolution No. 21-1073, the City Manager is authorized to execute all professional service agreements with approved environmental firms to CEQA consulting services. At the initial part of each individual project, a professional services agreement and developer reimbursement agreement is executed defining the scope of work, compensation amount, and required deposit payments from the developer.

It is important to note that all agreement costs for environmental consulting services related to private development are paid for through developer deposits, and that no agreements will be executed prior to receiving the appropriate deposit from the applicant.

There was no new activity during the third quarter of FY 2024/2025. A summary of the CEQA contracts that have been executed to date are attached to this report as previously requested by the City Council. A total of 15 contracts have been executed in FY 2024/2025, for a cumulative value of \$1,042,397.50.

STRATEGIC PLAN OBJECTIVE

Thriving Economy

FISCAL IMPACT

There is no fiscal impact associated with the recommended action. The approved budget is available within the General Fund for the CEQA revenues (1100-434250) and expenditures within the Planning Division (1100-CDD-PLNG-652846). The CEQA developer deposits are collected and held by the City until environmental consulting services related to private development are performed, at which time they are paid through the deposit funds.

ATTACHMENTS

1. FY 2024/2025 Project List and Map