



## **CITY OF MENIFEE**

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SUBJECT: Notice of Completion and Acceptance for Gale Webb, Kids-R-  
#1 Action Sports Park

MEETING DATE: November 6, 2024

TO: Mayor and City Council

PREPARED BY: Nancy Rodriguez, Management Analyst

REVIEWED BY: Rebekah Kramer, Deputy City Manager

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Accept the improvements for Capital Improvement Program (CIP) No. 17-01, Gale Webb, Kids-R-#1 Action Sports Park located at 26533 Craig Avenue; and
2. Authorize the City Clerk's office to file the Notice of Completion with the Riverside County Recorder's Office.

### **DISCUSSION**

The Evans Park Pump Track and Bike Trail, now named the Gale Webb, Kids-R-#1, Action Sports Park is located on a six-acre lot on the southeastern corner of Evans Road and Craig Avenue. The construction of the pump track was completed October 2022, however, the second phase consisted of the street expansion portion. This included the construction and installation of various improvements along the southern section of the pump track on Craig Avenue including curb, gutter, driveway approach, an expansion of the roadway, and a new water line.

On September 21, 2022, City Council approved an agreement to Roadway Engineering and Construction Corporation for the pump track street expansion portion of the project with a construction budget of \$466,042. The contract included the construction and installation of various improvements along the southern section of the pump track on Craig Avenue including curb, gutter, driveway approach, and expansion of the roadway. One change order totaling \$8,820 was necessary. The change order was due to a delay in approval of the contractor insurance by Eastern Municipal Water District (EMWD). The final construction cost for the project was \$474,862.

Filing a Notice of Completion (NOC) protects the city from future claims against the project by providing proper notification to each contractor, subcontractor, and material supplier that the

project has been completed. The payment bond (Labor and Materials Bond) and performance bond would be released 30 days following the date of the NOC recording, provided no stop notices are filed preventing said releases.

Community Services staff has inspected the materials supplied, quality of the materials, construction methods, and workmanship, and have determined the construction and related work performed by the contractor, Roadway Engineering & Construction Corp, have met the project requirements as specified in the contract documents.

### **STRATEGIC PLAN OBJECTIVE**

Safe and Vibrant Community

### **FISCAL IMPACT**

There is no fiscal impact associated with the recommended action.

### **ATTACHMENTS**

1. Notice of Completion
2. Contract Change Order Summary