



**MENIFEE**

**COMMUNITY  
DEVELOPMENT**

**ANNUAL REPORT**

**FY 2021-2022**

## MESSAGE FROM THE DIRECTOR



Cheryl Kitzerow, AICP  
Community Development Director

We are excited to publish our first Annual Year-In-Review for Fiscal Year 21/22. As a growing City of 111,061 residents (Derrigo 2022), the City of Menifee’s Community Development Department (CDD) works diligently to ensure balanced and well-designed new developments. The CDD is responsible for implementing the goals and land use policies in the General Plan, and regulations in the Development Code as established by the Menifee City Council for both private and public development projects. The Planning Division and Building & Safety Division are responsible for ensuring that new developments are consistent with those requirements and take the lead in the process of review and permitting. The Long-Range Planning and Community Development Block Grant (CDBG) sections of the CDD are responsible for compliance with state and federal legislation, and the implementation of grant programs that assist our residents. The purpose of this report is to provide a look into the activities of the CDD over the past year. It is our goal to provide a snapshot of permit and program activity for your information of our robust efforts. We strive to meet the needs of residents, businesses, visitors and developers alike in ensuring that together we create a **HEALTHY, VIBRANT and CONNECTED** community for everyone.

## DEPARTMENT MISSION & VALUES

“CREATING A **HEALTHY, VIBRANT, AND CONNECTED** COMMUNITY FOR EVERYONE.”





# DEPARTMENT ORGANIZATIONAL CHART



**DEPARTMENT  
MISSION & VALUES**

“CREATING A HEALTHY, VIBRANT, AND CONNECTED COMMUNITY FOR EVERYONE.”



# DEPARTMENT OVERVIEW

## PLANNING DIVISION

Number of AICP  
Certified Planners

**4**

Annual Operating  
Budget

**6.3 M**

↑ **80%** ↑

Number of  
Analysts

**2**

Fees  
Collected

**2.61 M**

↑ **60%** ↑

Number of Planning  
Technicians

**1**

## BUILDING DIVISION

Number of ICC  
Certified Inspectors

**4**

Annual Operating  
Budget

**2.7 M**

↑ **15.7%** ↑

Number of ICC Certified  
Plan Examiners

**2**

Permit Fees  
Collected

**9.5 M**

↑ **7.8%** ↑

Number of ICC Certified  
Permit Technicians

**3**





# FY 21/22 PLANNING ACTIVITY REPORT

## PLANNING ACCOMPLISHMENTS



### 73 PROJECTS APPROVED INCLUDING

- 25 Detached Accessory Structures
- 17 ADU's



### 45 PRE-APPLICATIONS PROCESSED

- Commercial: 307,350 SF
- Office: 250,000 SF
- Industrial: 13,080,490 SF



### 25 PROJECTS IN ENTITLEMENT PLAN REVIEW

- Commercial: 104,668 SF
- Office: 172,065 SF
- Industrial: 7,946,397 SF



### 13 TRACTS IN ENTITLEMENT PLAN REVIEW

- Will add 3,182 SFR Units



Permit Ready  
ADU Plans



6th Cycle  
Housing Element



Objective Development  
Standards (SB35)

Customers Assisted  
(Virtual & In-Person)

**2,131**

↑ **\*492%** ↑

\*(Covid-19 Re-Opening)

Phone Calls Received

**3,975**

↓ **34%** ↓

New Submittals

**319**

↑ **16%** ↑

Projects in Review

**251**

↑ **30%** ↑

Inspections Conducted

**982**

↑ **9%** ↑

18 CEQA Contracts  
Executed

**\$2.82 M**



# FY 21/22 CDBG ACTIVITY REPORT

## SENIOR SERVICES



Minor Home Rehab Grant  
Program Recipients

**10**

↑ 100% ↑



Habitat for Humanity  
Recipients

**46**

↑ 84% ↑



Senior Meal Program  
Participants

**399**

↑ 14% ↑

## YOUTH SERVICES



Youth Participated in Before  
& After School Programs  
C/O Boys & Girls Club

**121**

↑ 202.5% ↑



Recipients of School  
Clothing C/O Assistance  
League of Temecula Valley

**88**

↑ 3.5% ↑

## OTHER SERVICES

Abused & Neglected  
People Assisted

**237**

↑ 95.8% ↑

Fair Housing People  
Assisted

**320**

↓ 47.4% ↓

Emergency Food  
Recipients

**966**

↓ 27.1% ↓

## NEW SERVICES

Hospice Care

**41**

Computer Lab

**20**

Rental & Mortgage

**22**

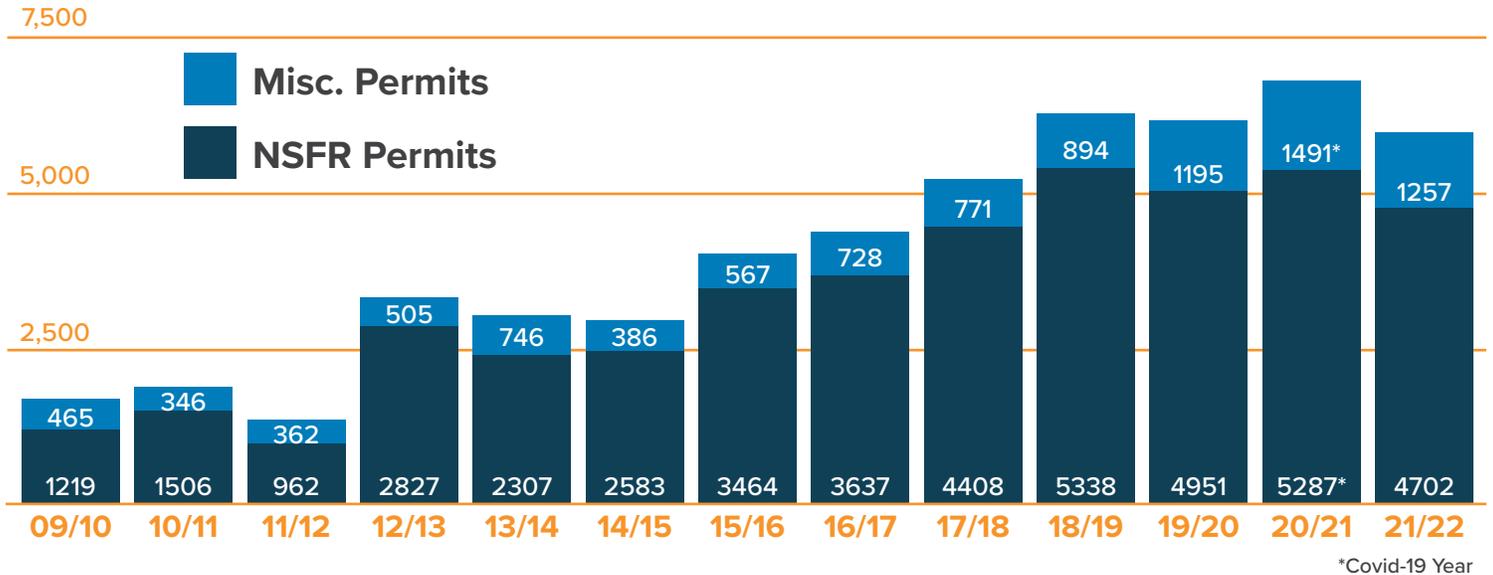
Homeless Outreach

**217**

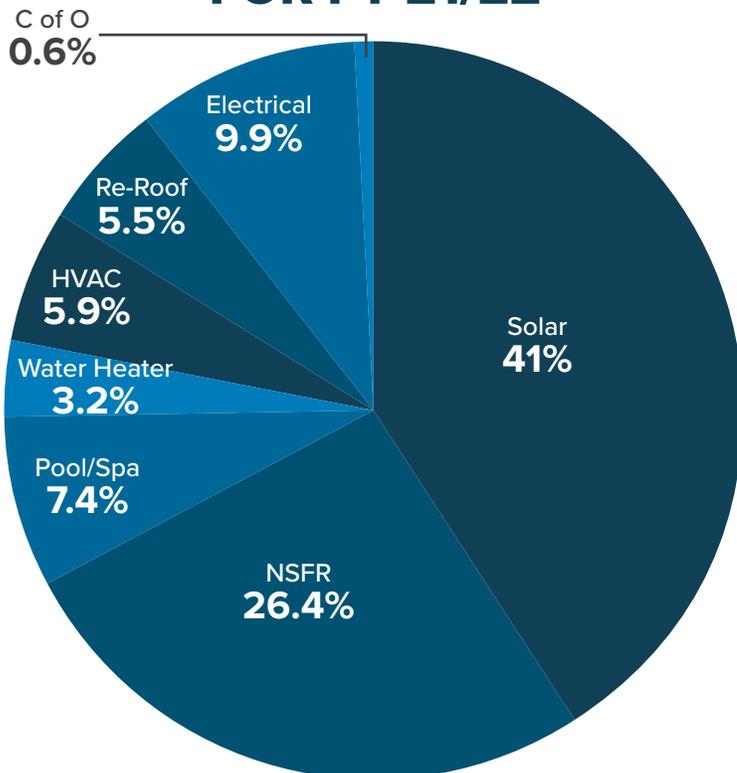


# FY 21/22 BUILDING & SAFETY ACTIVITY REPORT

## NSFR & MISC PERMITS ISSUED FROM FY 09/10 TO FY 21/22



## ISSUED PERMITS BY TYPE FOR FY 21/22



Total Project Valuation:  
**\$590.1 M** ↓ 0.15%

SFR Project Valuation:  
**\$484 M** ↑ 1.16%

New Commercial Valuation:  
**\$5.4 M** ↓ 79.6%

Total Square Footage  
of Projects in Review:  
**867,485 SF**

Inspections Conducted:  
**30,736** ↓ 8.4%

Phone Calls Received:  
**17,986** ↓ 13.8%

Counter Customers Assisted:  
**3,804** ↑\*516%

Virtual Customers Assisted:  
**112** ↓\*65%

\*Covid-19 Re-Opening



**MENIFEE**

**COMMUNITY  
DEVELOPMENT**

[mbinnall@cityofmenifee.us](mailto:mbinnall@cityofmenifee.us) | (951) 723-3741

[CityofMenifee.us/98/Community-Development](http://CityofMenifee.us/98/Community-Development)