



ANNUAL REPORT

FY 2021-2022



MESSAGE FROM THE DIRECTOR



Cheryl Kitzerow, AICP
Community Development Director

We are excited to publish our first Annual Year-In-Review for Fiscal Year 21/22. As a growing City of 111,061 residents (Derrigo 2022), the City of Meniffee's Community Development Department (CDD) works diligently to ensure balanced and well-designed new developments. The CDD is responsible for implementing the goals and land use policies in the General Plan, and regulations in the Development Code as established by the Meniffee City Council for both private and public development projects. The Planning Division and Building & Safety Division are responsible for ensuring that new developments are consistent with those requirements and take the lead in the process of review and permitting. The Long-Range Planning and Community Development Block Grant (CDBG) sections of the CDD are responsible for compliance with state and federal legislation, and the implementation of grant programs that assist our residents. The purpose of this report is to provide a look into the activities of the CDD over the past year. It is our goal to provide a snapshot of permit and program activity for your information of our robust efforts. We strive to meet the needs of residents, businesses, visitors and developers alike in ensuring that together we create a **HEALTHY, VIBRANT and CONNECTED** community for everyone.

DEPARTMENT MISSION & VALUES

“**CREATING A HEALTHY,
VIBRANT, AND CONNECTED
COMMUNITY FOR EVERYONE.**”





DEPARTMENT ORGANIZATIONAL CHART



**DEPARTMENT
MISSION & VALUES**

“CREATING A HEALTHY,
VIBRANT, AND CONNECTED
COMMUNITY FOR EVERYONE.”



DEPARTMENT OVERVIEW

PLANNING DIVISION

Number of AICP
Certified Planners

4

Annual Operating
Budget

6.3 M

↑ **80%** ↑

Number of
Analysts

2

Fees
Collected

2.61 M

↑ **60%** ↑

Number of Planning
Technicians

1

BUILDING DIVISION

Number of ICC
Certified Inspectors

4

Annual Operating
Budget

2.7 M

↑ **15.7%** ↑

Number of ICC Certified
Plan Examiners

2

Permit Fees
Collected

9.5 M

↑ **7.8%** ↑

Number of ICC Certified
Permit Technicians

3





FY 21/22 PLANNING ACTIVITY REPORT

PLANNING ACCOMPLISHMENTS



73 PROJECTS APPROVED INCLUDING

- 25 Detached Accessory Structures
- 17 ADU's



45 PRE-APPLICATIONS PROCESSED

- Commercial: 307,350 SF
- Office: 250,000 SF
- Industrial: 13,080,490 SF



25 PROJECTS IN ENTITLEMENT PLAN REVIEW

- Commercial: 104,668 SF
- Office: 172,065 SF
- Industrial: 7,946,397 SF



13 TRACTS IN ENTITLEMENT PLAN REVIEW

- Will add 3,182 SFR Units



Permit Ready
ADU Plans



6th Cycle
Housing Element



Objective Development
Standards (SB35)

Customers Assisted
(Virtual & In-Person)

2,131

↑ ***492%** ↑

*(Covid-19 Re-Opening)

Phone Calls Received

3,975

↓ **34%** ↓

New Submittals

319

↑ **16%** ↑

Projects in Review

251

↑ **30%** ↑

Inspections Conducted

982

↑ **9%** ↑

18 CEQA Contracts
Executed

\$2.82 M



FY 21/22 CDBG ACTIVITY REPORT

SENIOR SERVICES



Minor Home Rehab Grant
Program Recipients

10

↑ 100% ↑



Habitat for Humanity
Recipients

46

↑ 84% ↑



Senior Meal Program
Participants

399

↑ 14% ↑

YOUTH SERVICES



Youth Participated in Before
& After School Programs
C/O Boys & Girls Club

121

↑ 202.5% ↑



Recipients of School
Clothing C/O Assistance
League of Temecula Valley

88

↑ 3.5% ↑

OTHER SERVICES

Abused & Neglected
People Assisted

237

↑ 95.8% ↑

Fair Housing People
Assisted

320

↓ 47.4% ↓

Emergency Food
Recipients

966

↓ 27.1% ↓

NEW SERVICES

Hospice Care

41

Computer Lab

20

Rental & Mortgage

22

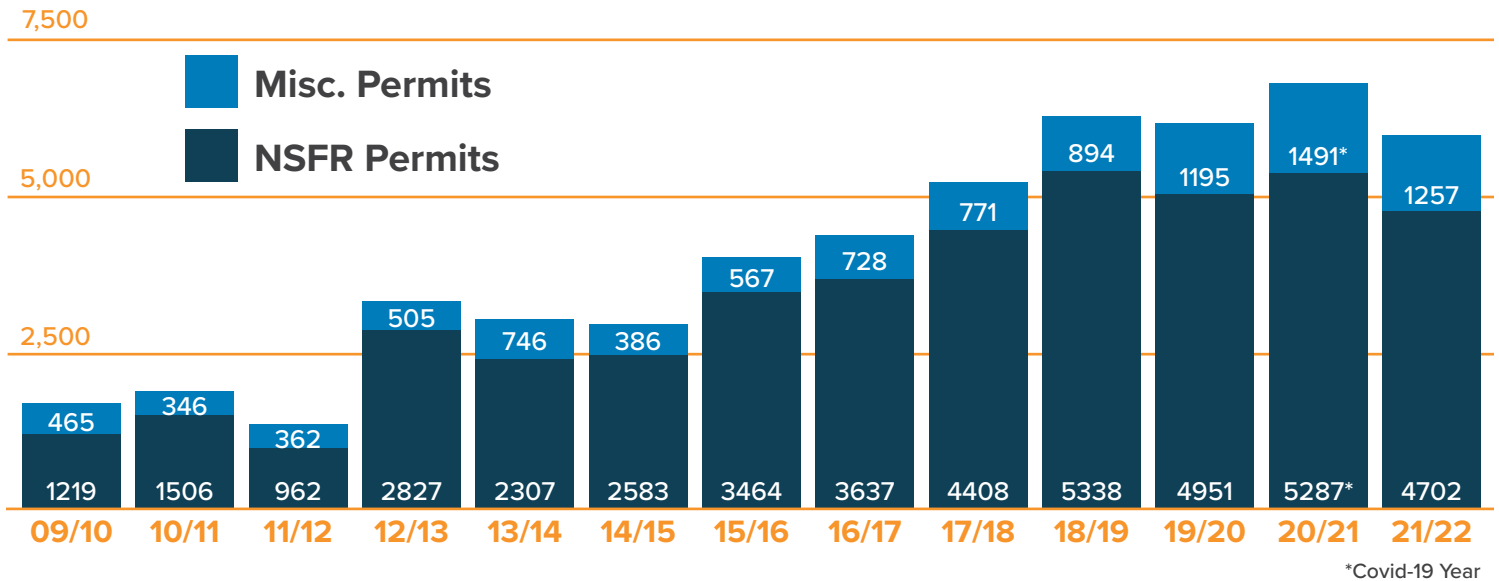
Homeless Outreach

217

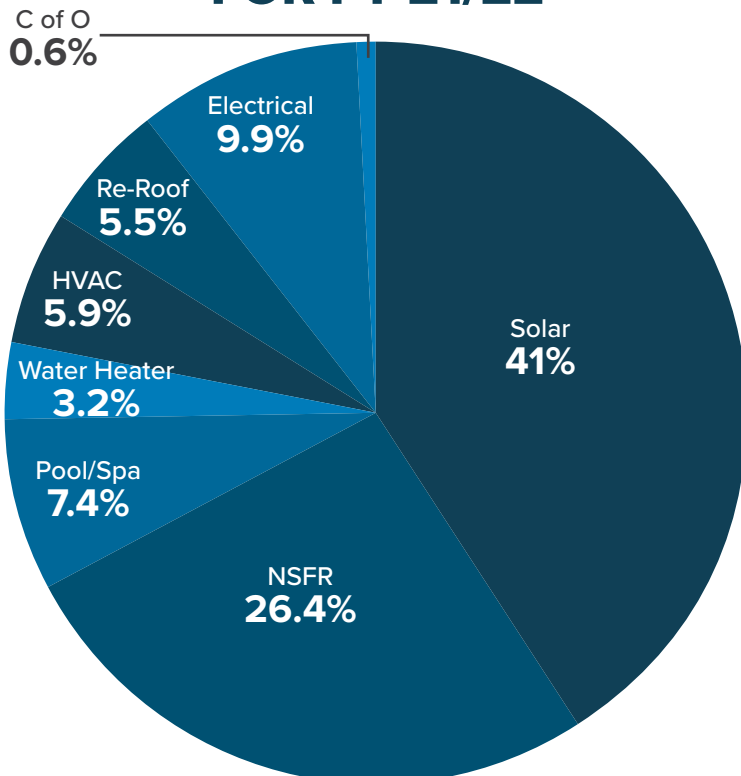


FY 21/22 BUILDING & SAFETY ACTIVITY REPORT

NSFR & MISC PERMITS ISSUED FROM FY 09/10 TO FY 21/22



ISSUED PERMITS BY TYPE FOR FY 21/22



Total Project Valuation:
\$590.1 M ↓ 0.15%

SFR Project Valuation:
\$484 M ↑ 1.16%

New Commercial Valuation:
\$5.4 M ↓ 79.6%

Total Square Footage
of Projects in Review:
867,485 SF

Inspections Conducted:
30,736 ↓ 8.4%

Phone Calls Received:
17,986 ↓ 13.8%

Counter Customers Assisted:
3,804 ↑*516%

Virtual Customers Assisted:
112 ↓*65%

*Covid-19 Re-Opening

An aerial photograph of Menifee, California, taken at sunset. The sky is a mix of orange, yellow, and blue. In the foreground, there's a residential area with houses that have red-tiled roofs. A major highway, likely I-15, runs diagonally through the middle of the image, filled with cars. To the left of the highway, there's a large commercial area with parking lots full of cars and various businesses, including what looks like a gas station and a big box store. The background shows more of the city and some hills in the distance.The logo for Menifee Community Development is centered in a white diamond shape. It features a stylized 'M' made of three blue and orange geometric shapes. Below the 'M' is the word 'MENIFEE' in a bold, blue, sans-serif font. Underneath that, the words 'COMMUNITY' and 'DEVELOPMENT' are stacked in an orange, sans-serif font.

MENIFEE

COMMUNITY
DEVELOPMENT

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CityofMenifee.us/98/Community-Development