

CHAPTER 2.04: CITY COUNCIL

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§ 2.04.010 TIME AND PLACE OF REGULAR MEETINGS.

(A) The regular meetings of the City Council shall be held at a time designated by resolution of the City Council.

(B) If the date of any regular meeting falls on a holiday, the regular meeting shall be held at the same hour on the next succeeding day which is not a holiday.

(Ord. 2008-02, passed 10-1-2008)

§ 2.04.020 COUNCIL MEETINGS; RULES OF ORDER AND DECORUM.

By resolution, the City Council may adopt rules of decorum and conduct at public meetings as deemed necessary or appropriate by the City Council.

(Ord. 2008-02, passed 10-1-2008)

§ 2.04.030 APPROVED MINUTES OF OPEN SESSION AS OFFICIAL RECORD OF PROCEEDINGS.

(A) *Approval of minutes.* Unless the reading of the minutes of the open session of the City Council meeting is requested by a member of the Council, the minutes may be approved without reading if the City Clerk has previously furnished each member with a copy thereof. Minutes shall be approved by voice or roll call vote.

(B) *Designated as official record.* Approved written minutes constitute the official record of City Council proceedings and actions and are superior to any other record, recordation, document, transcript, audiotape, videotape or other memorial or writing of the proceedings and actions. Any other recordings, tapes and records of Council proceedings which may be deemed duplicate records shall be kept only as required by Cal. Gov't Code § 34090.7 as it presently exists and as it may from time to time be amended.

(Ord. 2008-02, passed 10-1-2008)

§ 2.04.040 COUNCIL COMPENSATION AND REIMBURSEMENT.

Pursuant to Cal. Gov't Code § 36516, as that shall be amended from time to time, compensation shall be paid to each member of the City Council in the amount set forth in that section, and specifically in the amount of \$650 per month. This compensation is exclusive of any amounts payable to each member of the Council as reimbursement for actual and necessary expenses incurred in the performance of official duties as the reimbursement has been established by City Council resolution pursuant to the provisions of Cal. Gov't Code §§ 53232 *et seq.*, as those may be amended from time to time.

(Ord. 2008-02, passed 10-1-2008; Am. Ord. 2013-129, passed 8-6-2013)

§ 2.04.050 APPEALS OF DISCRETIONARY ACTIONS AND FEES.

(A) Except when an appeals process is otherwise set forth in this code or applicable law and regulations, any person objecting to a discretionary action of denial, suspension or revocation of a permit applied for held by him or her pursuant to any provisions of this code or city ordinance, or to any discretionary administrative decision made by any official of the city, or to the amount, collection or waiver of any fee, charge or assessment of any kind, shall appeal in writing to the City Council by filing a notice of the appeal with the City Clerk before pursuing any legal action against the city. The City Council may appoint an ad hoc subcommittee to consider a specific appeal and/or a standing committee for all appeals and provide that the decision of that subcommittee shall be final.

(B) No appeal may be filed until the disputed action or matter has been reviewed with the department head and/or the City Manager. There shall be no appeal of a ministerial action or of any law enforcement action involving state law. No fee, charge or assessment may be appealed until after payment of the full amount of the fee, charge or assessment.

(C) The notice of appeal must be filed within 30 days of the date of the decision or action which is the subject of the

appeal, or the payment of any disputed fee, charge or assessment.

(D) The notice of appeal shall set forth the matter appealed, the specific grounds for the appeal and the relief sought; the notice shall be returned to the appellant by the City Clerk if the information is not contained in it and the appellant shall have an additional five days to correct it and resubmit. The notice shall be accompanied by a fee of \$100 or other amount as set by resolution of the City Council.

(E) Upon the timely filing of a complete notice, the City Clerk shall schedule the matter for consideration at a regular City Council meeting (or committee meeting, if the matter has been delegated) within the next 30 days and shall give notice of the hearing at least 15 days in advance. The City Clerk shall provide the notice of appeal and any accompanying materials to the City Council at the same time as other agenda materials are provided.

(F) At the time of consideration of the appeal, the appellant has the burden to establish why the action or fee appealed from should be revised. The appellant shall present evidence to support the specific grounds of appeal as set out in the notice. The Council (or subcommittee) may continue the matter from time to time, and at the conclusion of the matter may uphold, modify or reverse the action appealed from or take any action which might legally have been taken. The action of the Council (or, when delegated) shall be final. The provisions of this code shall govern any further challenge.

(Ord. 2008-02, passed 10-1-2008)

§ 2.04.060 MUNICIPAL ELECTION DATE.

The electors of the city shall elect Council members at the general municipal election held every two years on the date of the statewide general election in November of even-numbered years. The general municipal election shall be conducted in accordance with all applicable procedural requirements of the Elections Code. As provided by the Elections Code, the city also may adopt a resolution consolidating the general municipal election with the county election.

(Ord. 2008-09, passed 11-18-2008)

§ 2.04.070 COUNCILMANIC DISTRICTS BOUNDARIES.

(A) *First District.* The region bounded and described as follows: Beginning at the point of intersection of Census TIGER/Line 652042068 and the northern border of Parcel 341-370-074, and proceeding northerly along Census TIGER/Line 652042068 to Census TIGER/Line 652042070, and proceeding northerly along Census TIGER/Line 652042070 to Census TIGER/Line 652042073, and proceeding northerly along Census TIGER/Line 652042073 to Census TIGER/Line 652042074, and proceeding northerly along Census TIGER/Line 652042074 to the eastern border of Census Block 060650427323003, and proceeding northerly along the eastern border of Census Block 060650427323003 to the City Boundary, and proceeding northerly and easterly along the City Boundary to I-215, and proceeding southerly along I-215 to Newport Rd., and proceeding westerly along Newport Rd. to Murrieta Rd., and proceeding northerly along Murrieta Rd. to Salt Creek Flood Control Channel, and proceeding westerly along Salt Creek Flood Control Channel to Normandy Rd., and proceeding westerly along Normandy Rd. to La Ladera Road, and proceeding northerly along La Ladera Road to the eastern border of Parcels 341-200-016 through 341-370-054, and proceeding northerly along the eastern border of Parcels 341-200-016 through 341-370-054 to the northern border of Parcels 341-370-054 through 341-370-074, and proceeding westerly along the northern border of Parcels 341-370-054 through 341-370-074 to the point of beginning.

(B) *Second District.* The region bounded and described as follows: Beginning at the point of intersection of the City Boundary and the eastern border of Census Block 060650427323003, and proceeding southerly along the eastern border of Census Block 060650427323003 to Census TIGER/Line 652042074, and proceeding southerly along Census TIGER/Line 652042074 to Census TIGER/Line 652042073, and proceeding southerly along Census TIGER/Line 652042073 to Census TIGER/Line 652042070, and proceeding southerly along Census TIGER/Line 652042070 to Census TIGER/Line 652042068, and proceeding southerly along Census TIGER/Line 652042068 to the northern border of Parcels 341-370-074 through 341-370-054, and proceeding easterly along the northern border of Parcels 341-370-074 through 341-370-054 to the eastern border of Parcels 341-370-054 through 341-200-016, and proceeding southerly along the eastern border of Parcels 341-370-054 through 341-200-016 to La Ladera Road, and proceeding southerly along La Ladera Road to Normandy Rd., and proceeding easterly along Normandy Rd. to Salt Creek Flood Control Channel, and proceeding easterly along Salt Creek Flood Control Channel to Murrieta Rd., and proceeding southerly along Murrieta Rd. to Newport Rd., and proceeding easterly along Newport Rd. to I-215, and proceeding southerly along I-215 to Keller Rd., and proceeding westerly along Keller Rd. to the City Boundary, and proceeding northerly and easterly along the City Boundary to the point of beginning.

(C) *Third District.* The region bounded and described as follows: Beginning at the point of intersection of Salt Creek and I-215, and proceeding easterly along Salt Creek to Menifee Rd., and proceeding northerly along Menifee Rd. to Trailhead Dr., and proceeding easterly along Trailhead Dr. to Lindenberger Rd., and proceeding southerly along Lindenberger Rd. to Salt Creek, and proceeding easterly along Salt Creek to the City Boundary, and proceeding southerly and westerly along the City Boundary to Scott Rd., and proceeding westerly along Scott Rd. to I-215, and proceeding northerly along I-215 to the point of beginning.

(D) *Fourth District.* The region bounded and described as follows: Beginning at the point of intersection of I-215 and Salt Creek, and proceeding northerly along I-215 to the City Boundary, and proceeding easterly and southerly along the City Boundary to Salt Creek, and proceeding westerly along Salt Creek to Lindenberger Rd., and proceeding northerly along Lindenberger Rd. to Trailhead Dr., and proceeding westerly along Trailhead Dr. to Menifee Rd., and proceeding southerly along Menifee Rd. to Salt Creek, and proceeding westerly along Salt Creek to I-215, and proceeding northerly along I-215 to

the point of beginning.

(Ord. 2011-101, passed 11-15-2011; Am. Ord. 2022-334, passed 3-16-2022)

§ 2.04.080 TERM LIMITS.

Any person who has served two successive terms or eight consecutive years as a councilmember shall be ineligible to serve again in that office until an intervening period of two years has elapsed. Any person who serves as a councilmember for two or more years of an appointed or elected term shall be considered to have served a term. Terms existing prior to this measure taking effect shall not be counted in determining eligibility.

(Ord. 2010-88, passed 12-7-2010)