



# County of Riverside

## Community Improvement Designation (CID) Fund 2022/2023 Grant Request Application



### APPLYING FOR CID WITH THE FOLLOWING DISTRICT(S)

District 1  \_\_\_\_\_

District 2  \$ \_\_\_\_\_

District 3  \$ 10,000 \_\_\_\_\_

District 4  \$ \_\_\_\_\_

District 5  \$ \_\_\_\_\_

### Section 1- ORGANIZATION INFORMATION

1. Legal Name of Applicant Organization or Sponsoring Organization: <b>City of Menifee, in partnership w/ Miller-Jones Memorial Park and Menifee VFW Post 1956</b>		
2. Street Address: <b>29995 Evans Rd.</b>		
3. City: <b>Menifee</b>	4. Zip: <b>92586</b>	
5. Mailing Address <b>29995 Evans Rd.</b>		
6. City: <b>Menifee</b>	7. Zip: <b>92586</b>	
8. Website: <b>cityofmenifee.us/WallThatHeal</b>	9. Telephone: <b>951-723-3784</b>	10. Fax:
11. Executive Director/CEO (name and title): <b>Armando G. Villa (City Manager)</b>		12. Email Address: <b>avilla@cityofmenifee.us</b>
13. Board Chair/President:		14. Email Address:
15. Contact Person for grant application (name and title): <b>Gabbi Cao - Community Service Supervisor</b>		16. Email Address: <b>gcao@cityofmenifee.us</b>
17. Number of paid staff: <b>8 (event section leads)</b>	18. Number of Volunteers: <b>275-300</b>	19. Year Organization founded: <b>June 3, 2008 (incorporation of City)</b>
20. Geographic area(s) served: <b>City of Menifee</b>		

**Section 2 – APPLICANT ORGANIZATION CLASSIFICATION (check one box):**

<b>21. Type of Organization:</b>	
<input checked="" type="checkbox"/>	Non Profit (IRS 501 designated) – Attach IRS Form 990
<input checked="" type="checkbox"/>	For Profit entities – Include Federal Identification Number:
<input checked="" type="checkbox"/>	Community Organization- fill out the attached Schedule A
<input checked="" type="checkbox"/>	Government Agency
<input type="checkbox"/>	Other – Please explain and fill out the attached Schedule A

**Section 3 – NAME and TYPE of PROJECT or PROGRAM:**

	<b>Y</b>	<b>N</b>
22. Is this a <b>Program</b> request (i.e., a long-term, ongoing service or activity)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23. Is this a <b>Project</b> (i.e., a short-term, time limited activity, service or event)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
24. If a <b>Project</b> - is this grant request for the sponsorship for a special event?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
25. What is the name of this Program or Project?  The Wall That Heals - Meniffee		
26. Would your organization be interested in being spotlighted in a District Newsletter or Website?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Section 4 – BUDGET (Complete Items 27-38)**

Line Items	Revenues	Expenses
27. Amount of money requested from the CID Fund	\$ 10,000	
28. Cash contributed to Project or Program by Applicant Organization	\$ 15,000	
29. Other funding already awarded	\$	
30. In-Kind Match Amount or Volunteer Credit Hours 275-300 volunteers	\$ 47,000	
31. Staffing expense for Project/Program City of Meniffee and Miller-Jones		\$ 40,000
32. Equipment expense for Project/Program		\$ 10,000
33. Food expense for Project/Program		\$ 2,000
34. Marketing expense for Project/Program		\$ 4,000
35. Supplies expense for Project/Program		\$ 5,000
36. Facilities/Rent expense for Project/Program		\$
37. Other expense for Project/Program VVMF Host Site Fee		\$ 11,000
38. TOTAL Note: revenues & expenses should equal or balance	\$ 72,000	\$ 72,000

**In addition to completing Section 5 (Line Items 27-38), please attach the organization's project/program budget.**

**Section 5 – PROJECT or PROGRAM DESCRIPTION:**

**39. Please describe the history and mission of applicant organization.**

Miller-Jones Meniffee Memorial Park and Mortuary is partnering with the City of Meniffee and VFW Post 1956 to host The Wall That Heals. The Wall That Heals traveling exhibit features a mobile Education Center and three-quarter scale replica of the Vietnam Veterans Memorial in Washington, D.C. Like the original Memorial, The Wall That Heals is erected in a chevron-shape and visitors can do name rubbings of individual service member's names on The Wall. Once open, the exhibit will remain open for 24 hours/day until its disassembly and departure. The Wall That Heals is operated by the Vietnam Veterans Memorial Fund, a nonprofit organization authorized by Congress to build a national memorial dedicated to all that served in the Vietnam War. The VFW Post 1956's mission is to provide support and services to our veterans, active and reserve military, their families, and community.

**40. Provide the number of years the organization has been in existence. Also describe the need that drives this grant request and summarize the organization's efforts and outcomes in the community.**

The Wall That Heals exhibit was unveiled on Veterans Day 1996. Since then, it has traveled to nearly 700 communities throughout the nation. In order to host this impactful and deeply moving opportunity in Meniffee, the City of Meniffee, Miller-Jones, and the VFW Post 1956, is reaching out to the community with sponsorship and in-kind donation opportunities to help supplement the additional costs of hosting this event. With thousands of active-duty and retired members of the military calling the City of Meniffee home, we anticipate that this regional event will attract thousands of visitors over the course of the four day event. The Wall replica provides the opportunity for thousands of veterans and families to honor and reflect upon the legacy of our Vietnam veterans, allowing the healing process to begin/continue.

**41. Please provide a clear and thorough description of the project or program. Include a physical address of the project or program.**

The Wall That Heals will arrive in the City of Meniffee on April 4th, with a motorcycle escort from the Sun City Civic Association to Miller-Jones Meniffee Memorial Park (26770 Murrieta Rd) where it will be assembled and remain open 24 hours/day until its disassembly on Sunday, April 9th. While the Vietnam Veterans Memorial Fund assigns 2-3 site managers to each community, the remaining staffing of The Wall (assembly, educational tours, Wall docents, disassembly, taps, etc.) will be comprised of City and Miller-Jones staff, as well as over 275 volunteers from the community. We anticipate that this regional event will bring together thousands of veterans, family, and community members. We will also be hosting a Welcome Home Vietnam Veterans formal ceremony on Thursday, April 6 to honor those that served in Vietnam. There is no anticipated revenue from this event. We are requesting sponsorships and in-kind donations to simply cover the equipment and supply needs to host this amazing event.

**42. Include whether it is an A) existing program and how long it has been in operation, B) a newly developed program and when it began or C) if the program is not in existence yet, when it is expected to start?**

The Wall replica was unveiled in 1996. Since then, communities across the United States have applied annually to host the Wall That Heals. Even after meeting all of the requirements, only 25-35 communities across the nation are selected as site hosts each year. The Wall will likely never return to the same city. The Wall did not visit any California cities in 2022.

**43. Please describe the target population(s) and number of people who would benefit.**

The location of this event is within the community of Sun City in the City of Menifee. Based on the U.S. Census, Menifee is home to over 8,000 veterans, most of whom are Vietnam Veterans living within the Sun City community. Beyond that, this event is anticipated to attract thousands of attendees from throughout Riverside County as well as from our southern neighbor, San Diego County.

**44. How does your agency identify and reach the target population(s) of the project or program?**

Though this event honors our Vietnam Veterans, our target audience has no restriction. We welcome all veterans, families and loved ones, and anyone that would like to learn more about the war and sacrifices of our Vietnam Veterans, or simply pay their respects. Led by the City of Menifee, event information will be disseminated via a variety of communication methods, including but not limited to: word-of-mouth, City website, press releases, flyers, email blasts, and social media. All media collateral generated by the City will be shared by the event's host organizations as well as by partners, sponsors, veteran organizations, schools, non-profits, businesses, and residents.

**45. Please describe how financial sustainability would be achieved for this service/activity beyond the life of this grant request.**

This is a one time event. Though The Wall That Heals may return to Riverside County if another city applies in the future and is selected, it will likely never return to the same city. This is not a revenue-generating event. All funds will go directly to covering the equipment and supply costs related to hosting the event.

**46. Please describe how you will evaluate or measure the success of this grant request.**

If granted these additional funds, our committee members would be able to redirect sponsorship recruitment efforts towards promoting the event and performing outreach to ensure that we are making this event successful and accessible to residents throughout Riverside County. The funds would also guarantee that we can provide necessary equipment as well as any enhancements; primarily, it would guarantee additional ADA accommodations for those in attendance: golf carts for accessibility and transport, all ADA bathrooms, etc. This event is open to all ages, but is meant to honor our Vietnam Veterans, many of whom may require additional assistance and should be afforded the care and dedication to ensure that they are treated with the utmost dignity and respect during their visit.

**47. Describe any other funding needed to complete this effort, how you will secure it, status of each request (e.g. fully funded, partially funded or pending).**

Miller-Jones Meniffee Memorial Park and Mortuary secured funding for the \$11,000 site host fee to bring The Wall to the City of Meniffee. Miller-Jones, VFW Post 1956, and the City of Meniffee will be providing staffing for planning and implementation of the event as well as any available equipment and supplies to supplement needs. Beyond that, our committee will be searching primarily for in-kind donations for the remaining equipment and supplies, but will also seek out additional sponsors to assist with remaining costs. Besides staffing, the committee will also recruit 275+ volunteers to help throughout the week and weekend.

**48. Please list the names and describe the roles of key organizations or agencies that will collaborate with your organization to implement this program or project.**

Event hosts (overall planning and implementation of the event, logistics and site needs, staffing, equipment and supplies, volunteer recruitment, scheduling of various program components, media and outreach, etc.) - Miller-Jones Meniffee Memorial Park and Mortuary, VFW Post 1956, and City of Meniffee.

Additional partners (assisting with staffing/volunteers, event promotion, in-kind donations, outreach, etc.) - Meniffee PD and local law enforcement agencies, local school districts, NJROTC, CalFIRE, local VFW's and American Legions, veteran motorcycle organizations, VA, Riverside County Veterans' Advisory Committee, Vietnam Veterans of America Chapter 47, with more organizations reaching out regularly.

**49. Has your organization received Community Improvement Designation funds in the past four years? From which district(s)? Amount? Please indicate the date received.**

N/A



# County of Riverside

## Community Improvement Designation (CID) Fund



### SCHEDULE A

**COMPLETE THIS FORM UNLESS YOU ARE A NON-PROFIT AND ARE ATTACHING IRS FORM 990**

Registration Number: EIN 94-3439857 (Non-Profit Only)

**FINANCIAL STATEMENTS:**

**PLEASE ATTACH COPIES OF THE ORGANIZATION'S CURRENT BUDGET, TREASURER'S REPORT, FINANCIAL STATEMENTS AND FOOTNOTES (it does not require a CPA's audit, but please submit if available). However, if financial statements are not available, this page must be completed.**

Balance Sheet as of \_\_\_\_\_

<u>Assets</u>		<u>Liabilities &amp; Fund Balance</u>	
Cash and Investments	\$ _____	Current Payables	\$ _____
Receivables (detail)	_____	Notes Payable	_____
Inventory	_____	Fund Balance	_____
Fixed Assets	_____		
Other Assets	_____		
<b>Total Assets</b>	<b>\$ _____</b>	<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ _____</b>

End of the year income statement for the immediate past year.

<u>Income</u>		<u>Expenses</u>	
Fundraising (Sources)	\$ _____	Salaries	\$ _____
Foundation Grants	_____	Operating Expenses	_____
Government Funds	_____	Community Services	_____
Other Grant	_____	National/Parent Organization Fees	_____
Other Sources	_____	Other Expenses	_____
<b>Total Income</b>	<b>\$ _____</b>	<b>Total Expenses</b>	<b>\$ _____</b>
<b>Net Income (deficit)</b>	<b>\$ _____</b>		

**50. Specifically, state what the CID Funds will be spent on.**

Any CID Funds and all sponsorship funds will be used specifically for the rental and purchase of equipment and supplies for this event. For example, equipment rentals and supply needs include, but are not limited to: (1) two large generators to provide an electrical supply for The Wall and the mobile Education Center, (2) at least 4 ADA portable restrooms and 2 hand-washing stations, (3) 2 golf carts to assist with the transportation of elderly or persons with disabilities from the parking lot to The Wall, (4) equipment for on-site emergency response, and (5) food and refreshments for 275+ volunteers throughout the week and weekend.

**51. Specifically, state what locations throughout the 3rd district and (where applicable) Riverside County, you will serve with the CID Funds.**

Though this event is taking place in the City of Menifee, because of the exclusivity of the tour stops, we anticipate drawing thousands of attendees from throughout all cities in Riverside County.

**Submit applications to:**

**DISTRICT 3**

Supervisor Chuck Washington  
Riverside County, Third District  
Attn: Claudia Maunz McLellan  
37600 Sky Canyon Drive, Suite #505  
Murrieta, CA 92563  
Phone: (951) 955-1032  
Fax: (951) 955-2194  
Email: CMaunz@rivco.org



# County of Riverside

## Community Improvement Designation (CID) Fund

### Grant Request Application



### SIGNATURE PAGE

The applicant acknowledges and agrees to the following:

- Please refer to the individual district's Instructions for information on pre-application requirements, submittal deadlines, and payment disbursement requirements.
- Every CID application is considered individually and on its own merit.
- Preference will be given to organizations and activities that directly benefit the residents of the Third District.
- Funding is not immediately available to the recipient; please allow time for checks to be processed.
- The awarding of CID funds does not constitute an automatic annual allocation.
- The recognition for CID funding should accrue to the County of Riverside. It is acceptable for a Supervisor to lend their name in support to the cause for which CID funding is provided. Please consult the individual district for direction.
- CID funds must be spent as specified on the application and records may be requested by the Board of Supervisors or their designee to ensure the funds were used appropriately.
- CID grants will not be awarded or announced within the 60 days before an election in which the awarding Supervisor is on the ballot.
- The recipient must provide a full accounting grant evaluation (with documentation) on the use of awarded funds. **All awards require a report back on how the money was spent within 60 days of the utilization of the funds.**
- If the award is not entirely spent in the fiscal year it was awarded and over \$5,000, a report must be submitted annually until the funds have been exhausted. The recipient must return to the county any funds not spent or documented per the signed agreement.

I/We declare under penalty of perjury that the foregoing is correct. I/We also acknowledge, understand, and will abide by the statements listed above.

**NOTE: BY SIGNING THIS DOCUMENT THE GRANT RECIPIENT AGREES TO SUBMIT THE REQUIRED GRANT EVALUATION IN COMPLIANCE WITH THE TERMS WRITTEN ABOVE. APPLICANTS WHO FAIL TO COMPLY WILL BE INELIGIBLE FOR FUTURE CID GRANT FUNDS.**

Prepared by: **Gabbi Cao**

Name and Title (Please print or type):

**Gabbi Cao - Community Services Supervisor**

Signature:

Executive Director/CEO:

**Armando G. Villa**

Signature:

Organization Name:

**City of Menifee - Community Services Department**

Mailing Address of Organization:

**29995 Evans Rd.**

Telephone number:

**951-723-3784**

Date:

**3/1/23**

# COMING TO MENIFEE

## THE WALL THAT HEALS

VIETNAM VETERANS MEMORIAL REPLICA & MOBILE EDUCATION CENTER

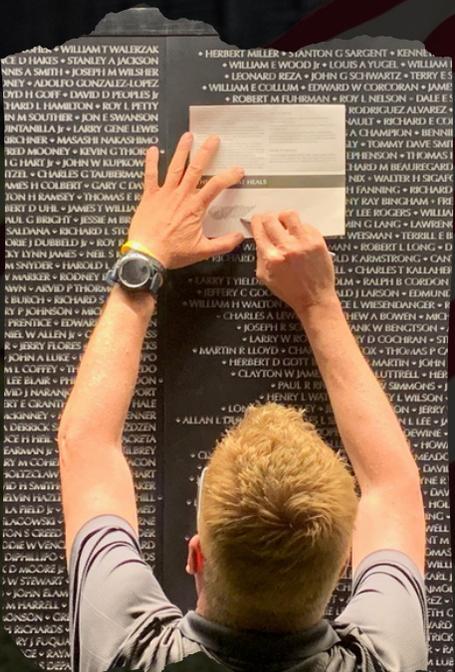


A PROGRAM OF THE VIETNAM VETERANS MEMORIAL FUND  
FOUNDERS OF THE WALL

★ **APRIL 4 - 9, 2023** ★  
**26770 MURRIETA RD.**

Miller-Jones Menifee Memorial Park and Mortuary is partnering with the City of Menifee and VFW Post 1956 to host The Wall That Heals. The exhibit features a three-quarter scale replica of the Vietnam Veterans Memorial in Washington, D.C. along with a mobile Education Center.

**The exhibit will be open for viewing 24 hours a day beginning the evening of Wednesday, April 5 through Sunday, April 9 at 2 PM.**



**TUESDAY, APRIL 4**

**WALL ARRIVES BY MOTORCYCLE ESCORT**

**WEDNESDAY, APRIL 5**

**WALL ASSEMBLY & VOLUNTEER TRAINING**

**THURSDAY, APRIL 6**

**WELCOME HOME CEREMONY**

**SUNDAY, APRIL 9**

**CLOSING & DISASSEMBLY**

For additional information and to get involved,  
please visit [www.cityofmenifee.us/wallthatheals](http://www.cityofmenifee.us/wallthatheals)





# NEWS RELEASE

CONTACT: Philip Southard  
Public Information and Legislative Affairs Officer  
PHONE: (951) 746-0654  
EMAIL: [psouthard@cityofmeniffee.us](mailto:psouthard@cityofmeniffee.us)

## New. Better. Best.

### FOR IMMEDIATE RELEASE

February 13, 2023

#### **Meniffee to Host The Wall That Heals April 5 – April 9**

*Meniffee will be the only stop in the Inland Empire for the three-quarter scale replica of the Vietnam Veterans Memorial that leads the way in paying tribute to Vietnam veterans and their families.*

**MENIFEE, CA** – The Wall That Heals, a three-quarter scale replica of the Vietnam Veterans Memorial along with a mobile Education Center, will be open to visitors in Meniffee on the evening of Wednesday, April 5 through Sunday, April 9 at Miller Jones Meniffee Memorial Park and Mortuary (26770 Murrieta Rd.). The exhibit will be open 24 hours a day and will be free to the public.

The Wall That Heals honors more than three million Americans who served in the U.S. Armed forces in the Vietnam War and it bears the names of the 58,281 men and women who made the ultimate sacrifice in Vietnam. The exhibit is transported from community to community in a 53-foot trailer. When parked, the trailer opens with exhibits built into its sides, allowing it to serve as a mobile Education Center telling the story of the Vietnam War, The Wall, and the divisive era in American history.

“The Vietnam Veterans Memorial Fund (VVMF) is pleased to bring The Wall That Heals mobile exhibit to Meniffee to allow local veterans and their family members a chance to experience The Wall,” said Jim Knotts, president and CEO of VVMF. “Hosting The Wall That Heals provides an opportunity to honor and remember all those who served and sacrificed in the Vietnam War and educate visitors on the continuing impact of the Vietnam War on America.”

The replica is 375 feet in length and stands 7.5 feet high at its tallest point. Visitors will experience The Wall rising above them as they walk towards the apex, a key feature of the design of The Wall in Washington D.C. Visitors are able to do name rubbings of individual service members’ names on The Wall.

The mobile Education Center exhibit includes: digital photo displays of “Hometown Heroes” - service members whose names are on The Wall that list their home of record within the area of a visit; digital photo displays of Vietnam veterans from the local area honored through VVMF’s In Memory program which honors veterans who returned home from Vietnam and later died; video displays that teach about the history and impact of The Wall; educational exhibits told through items representative of those left at The Wall in D.C.; a replica of the In Memory plaque; a map of Vietnam and a chronological overview of the Vietnam War. The exhibits tell the story of the Vietnam War, The Wall, and the era surrounding the conflict, and are designed to put American experiences in Vietnam in a historical and cultural context.

“Meniffee is honored to host The Wall That Heals and provide an opportunity for the region to recognize our military veterans who made the ultimate sacrifice during the Vietnam War,” said Councilmember Dean Deines. “We are very thankful to Miller Jones Meniffee Memorial Park and Mortuary and Meniffee VFW Post 1956 for helping bring this important exhibit to our community.”

(Cont.)

The 2023 national The Wall That Heals tour is generously sponsored by USAA. Through a partnership with the Truckload Carriers Association (TCA), the trucking industry, and Blue Beacon, the exhibit is able to travel across the country. The local exhibit in Menifee is a coordinated partnership between Miller Jones Menifee Memorial Park and Mortuary, the City of Menifee, and the Menifee VFW Post 1956.

“This is the opportunity for our community to come together and embrace those who were never graced with honor,” said Stephanie Ornelas, Family Service Manager for Miller Jones Menifee Memorial Park & Mortuary. “Our community will now have the opportunity to embrace them and honor them.”

Since its debut in 1996, the exhibit has been on display in more than 700 U.S. communities in addition to an April 1999 tour of the Four Provinces of Ireland and a visit to Canada in 2005. The Wall That Heals is a program of VVMF, the nonprofit organization that built the Vietnam Veterans Memorial in Washington, D.C. in 1982. The Wall That Heals is the only traveling exhibit affiliated with The Wall in Washington, D.C. and includes the largest Wall replica that travels the country. Two VVMF staff members lead volunteers on site, educate visitors and students, and ensure the reflective atmosphere of The Wall.

For more information, please visit [www.cityofmenifee.us/wallthatheals](http://www.cityofmenifee.us/wallthatheals).

###

**ABOUT MENIFEE:** *Situated in the heart of southern Riverside County along Interstate 215, Menifee is a vibrant, new city of more than 100,000 residents who enjoy a pleasant year-round climate, abundant recreational offerings, reasonably priced housing, and convenient proximity to some of Southern California's premier attractions and employment centers. Within its 50 square miles, Menifee's business, retail, and entertainment outlets are starting to shape the community's character and this growing economic base is also contributing favorably to the city's strong financial position. Menifee's growing family-oriented population values the city's ongoing commitment to public safety, community events, and smart growth for the future. All of these elements are working together to support the city's strategic vision to make Menifee one of the state's most promising new cities.*



# THE WALL THAT HEALS

VIETNAM VETERANS MEMORIAL REPLICA & MOBILE EDUCATION CENTER



A PROGRAM OF THE VIETNAM VETERANS MEMORIAL FUND  
FOUNDERS OF THE WALL

## EDUCATIONAL TOURS

★ APRIL 6 - 8, 2023 ★

26770 MURRIETA RD. MENIFEE, CA 92586

The Wall That Heals is open 24 hours a day Thursday through Sunday at 2 PM

### THE WALL THAT HEALS GROUP TOURS INCLUDE:

HISTORY OF THE WALL: Artist's vision, competition that chose the design, and the significance of the layout.

MOBILE EDUCATION CENTER: Collection of items left at The Wall, Hometown Heroes, In Memory Honor Roll, and digital displays of the history and legacy of the Vietnam Veterans Memorial.

### TOUR INFORMATION AND REGISTRATION

COST: Guided tours are free

RESERVATIONS: Can be made in advance for schools and larger groups.

TOUR TIMES: School tours are available on Thursday and Friday and can accommodate up to 100 students per hour. Guided tours are open to all groups and individuals.

SCHEDULE A TOUR: Please email Karina Ogo at [SeniorPrograms@CityofMenifee.us](mailto:SeniorPrograms@CityofMenifee.us) or call for more information at (951)672-9673.



For additional information,  
please visit

[www.cityofmenifee.us/wallthatheals](http://www.cityofmenifee.us/wallthatheals)





The Wall That Heals exhibit features a mobile Education Center and three-quarter scale replica of the Vietnam Veterans Memorial in Washington, D.C. Like the original Memorial, The Wall That Heals is erected in a chevron-shape and visitors can do name rubbings of individual service member's names on The Wall. Once open, the exhibit will remain open for 24 hours/day until its disassembly and departure.

Volunteers will be provided with identification during their assigned shifts.

In keeping with the solemn nature of the exhibit – please no clothing with political messages or vulgar statements. We advise no open-toe shoes for the assembly and disassembly of The Wall.



## QUESTIONS?

**Aisha Jemmott-Wilson**

Volunteer Coordinator

(951)723-3754

[ajemmottwilson@cityofmenifee.us](mailto:ajemmottwilson@cityofmenifee.us)

Sign Up Here:

Event Website:



# VOLUNTEERS

Miller Jones Memorial Park & Mortuary

26770 Murrieta Rd., Menifee, CA

(951)672-0777

April 5 - 9, 2023



## EVENT SCHEDULE

### Tuesday, April 4th

12:30 p.m. Arrival in Menifee, CA  
1:30 p.m. Motorcycle escort begins  
2:00 p.m. Est. arrival at Miller-Jones

### Wednesday, April 5th

8:30 a.m. Wall assembly begins  
2:00 p.m. Volunteer shifts begin  
6:00 p.m. Volunteer training

### Thursday, April 6th

*(Wall is open for 24 hour viewing)*  
10:00 a.m. Welcome Home Ceremony  
11:00 a.m. Reception

### Friday, April 7th

Open for 24 hour viewing

### Saturday, April 8th

Open for 24 hour viewing

### Sunday, April 9th

1:45 p.m. Final taps  
2:00 p.m. Wall closes & disassembly begins  
6:00 p.m. Wall departs

### Other opportunities to get involved:

Motorcycle Escort and Route  
Sponsorships/In-Kind Donations  
Educational Tours



## Onsite Volunteer Training:

**Wednesday, April 5th**

**6:00 p.m. - 7:00 p.m.**

### ASSEMBLY / DISASSEMBLY

These able-bodied volunteers will assist with unloading or loading the trailer, building or dismantling the frame and panels, assembling or disassembling the mobile education center, and must be able to lift heavy equipment and tools.

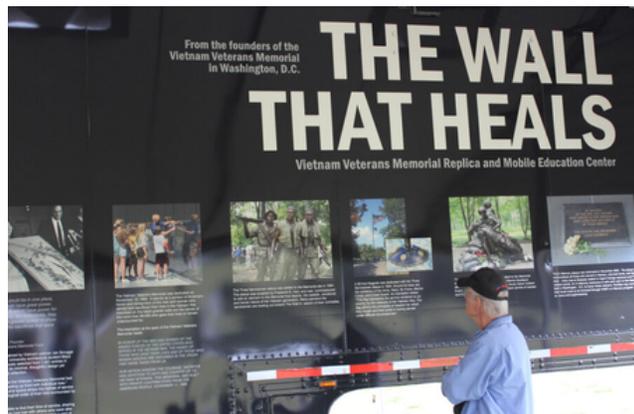
**2 shifts | 35 volunteers per shift**

Assembly: Wednesday, April 5

8:15 a.m - 3:00 p.m.

Disassembly: Sunday, April 9

1:45 p.m. - 6:30 p.m.



## VOLUNTEER POSITIONS & SCHEDULES

### AMBASSADOR/DOCENT

Greet and ensure that each visitor feels welcomed to The Wall. Assist with finding names, photos, and name rubbings.

**4 shifts | 6 volunteers per shift**

6:45 a.m - 11:00 a.m.

10:45 a.m.- 3:00 p.m.

2:45 p.m. - 7:00 p.m.

6:45 p.m. - 10:00 p.m.

### OVERNIGHT

With The Wall open 24 hours/day, volunteers are needed to greet late night visitors and stand watch as needed.

**3 shifts | 4 volunteers per shift**

9:45 p.m - 1:00 a.m.

12:45 a.m.- 4:00 a.m.

3:45 a.m. - 7:00 a.m.

### MOBILE EDUCATION CENTER

These volunteers assist VVMF staff with education groups, provide information on the replica, and help answer questions.

**3 shifts | 2 volunteers per shift**

8:45 a.m - 12:00 p.m.

11:45 a.m.- 3:00 p.m.

2:45 p.m. - 6:00 p.m.