

**AMENDMENT NO. 2 TO
AGREEMENT BETWEEN DOCUMENT & MICROFILM CONVERSION (DMC)
AND THE CITY OF MENIFEE FOR CITY OF MENIFE: FY18/19 ON CALL DOCUMENT
SCANNING, INDEXING, AND QUALITY CONTROL SERVICES**

This is Amendment No. 2 to that certain AGREEMENT for Professional Services Agreement ("Agreement") made on **April 3, 2019** between the City of Menifee ("City") and **DOCUMENT & MICROFILM CONVERSION (DMC)** ("Consultant") for **CITY OF MENIFE: FY18/19 ON CALL DOCUMENT SCANNING, INDEXING, AND QUALITY CONTROL SERVICES** which Amendment No. 2 is made and entered into on July 1, 2021 to extend the term of services as indicated below:

1. Section 1.1, "Term of Services" is amended to read as follows:


1.1 Term of Services. The term of this Agreement shall begin on the **April 3, 2019** and shall end on **June 30, 2022** unless the term of the Agreement is otherwise terminated or extended as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.

2. Section 1.6, "Covid-19 Safety" is included to read as follows:


1.6 Covid-19 Safety. If Consultant enters City property or meets in person with City employees during the performance of the Services, Consultant shall comply with all State, County, and local emergency orders, directives, protocols, and best practices related to the COVID-19 pandemic, including, but not limited to: (A) wearing facial coverings, (B) maintaining adequate physical distancing when possible, (C) regular hand washing, and (D) regular hand sanitizing.

3. All other terms and conditions of the Agreement remain in full force and effect.

CITY OF MENIFEE
(DMC)

DocuSigned by:

A08907ED91484C9
Armando G. Villa, City Manager

Attest:

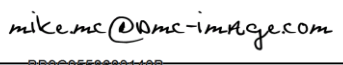
DocuSigned by:

276D93A6122A4C8
Sarah A. Manwaring, City Clerk


Approved as to Form:

DocuSigned by:

D43E8686180C488
Jeffrey T. Melching, City Attorney

DOCUMENT & MICROFILM CONVERSION

DocuSigned by:

BB9C95986801408
Mike McCluskey, President

DocuSigned by:

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Debi McCluskey, COO