

**RESOLUTION NO. 23\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENIFEE, CALIFORNIA,  
ADOPTING THE ANNUAL BUDGET FOR FISCAL YEARS 2023/2024 AND FISCAL YEARS  
2024/25**

**WHEREAS**, the City Council of the City of Menifee has reviewed the budget as prepared and submitted by the City Manager of the City of Menifee for Fiscal Years 2023/2024 and 2024/2025 and authorizes as follows:

- A. The budget for the City of Menifee for Fiscal Years 2023/2024 and 2024/2025, as prepared and submitted by the City Manager, and as modified by the City Council, is hereby approved and adopted. The operating and capital budget amounts are hereby authorized for the two fiscal years by fund, as listed on Exhibit A.
- B. From the effective date of said budget, the total amount as stated therein for each Fund shall be appropriated subject to expenditure pursuant to all applicable ordinances of the City and statutes of the State.
- C. Appropriations are approved at the fund level. The City Manager, or if designated by City Manager, the Chief Financial Officer and/or the Deputy Finance Director, may transfer appropriations between departments and within their respective funds, as long those appropriations do not exceed their fund appropriation total, unless approved by Council.
- D. At the close of the fiscal year, unexpended appropriations in the operating budget will be unencumbered, except as listed in section E.
- E. Unexpended appropriations for authorized, ongoing but uncompleted projects, including Capital Improvement Program (CIP) projects, grant-funded programs/projects previously approved by the City Council may be carried forward to the next succeeding budget year upon the conclusion of the preceding fiscal year and upon approval of the City Manager. Unexpended appropriations, for authorized projects approved by City Council and not yet started, will be transferred to an assigned fund balance reserve account and held there until such time as the project is ready to move forward or the City Council takes action to reallocate the funds to another project or unassigned fund balance.
- F. Purchase orders exist as Outstanding Encumbrances representing contractual obligations of previously budgeted funds. These Outstanding Encumbrances may be carried forward to the next succeeding budget upon approval by the City Manager.
- G. A summary of approved carried over appropriations will be presented as part of the annual mid-year budget review process.
- H. Unexpended appropriations in the operating budgets of the special district funds previously approved by the City Council will be analyzed and transferred to capital replacement reserves as necessary to ensure that there are sufficient funds for future capital replacement items while leaving sufficient unreserved fund balance.
- I. To help mitigate current vehicle shortages and increasing prices, the City Manager may execute agreements and/or issue Purchase Orders for approved appropriations specific to vehicle purchases and leases, provided corresponding purchasing requirements are met.
- J. A summary of approved vehicle purchases and/or leases will be presented as part of the

annual mid-year budget review process and in June of each year.

- K. Total appropriations within the fund will be increased only by amendment of the budget by motion of the City Council.
- L. The City Manager may reduce expenditure appropriations within funds as a method of fiscal control, and the Chief Financial Officer may decrease revenue estimates to reflect economic change within the fiscal period.
- M. The Chief Financial Officer or the Deputy Finance Director is hereby authorized to transfer monies in accordance with the inter-fund transfers listed in said budget, and to transfer monies to cover operational expenditures of the City through transfers of funds in such amounts, and at such times during the fiscal year as may be determined necessary to the competent operation and control of City business, or to provide adequate cash flow, except that no such transfers shall be made in contravention of State law or City ordinances.
- N. Adjustments made by the City Council during the budget hearing and documented in the minutes for this action will be incorporated with the final printed budget document. The City Manager is hereby authorized to approve any corrections in the budget document that are clerical in nature.

NOW, THEREFORE, the City Council of the City of Menifee, California, does hereby RESOLVE, DETERMINE and ORDER as follows:

**SECTION 1:** The City Council hereby does adopt the Annual Budget for Fiscal Years 2023/2024 and 2024/2025 as presented herewith.

**PASSED, APPROVED AND ADOPTED** this 21<sup>st</sup> day of June, 2023

\_\_\_\_\_  
Bill Zimmerman, Mayor

Attest:

\_\_\_\_\_  
Stephanie Roseen, Acting City Clerk

Approved as to form:

\_\_\_\_\_  
Jeffrey T. Melching, City Attorney

Exhibit A  
City of Menifee FY2023/2024 & FY2024/25 Appropriations Budget by  
Fund (Expenditures & Revenues)

Fund	Fund Name	FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
		Expenditures	Revenues	Expenditures	Revenues
100	General Fund	\$71,955,477	\$70,722,556	\$73,083,894	\$73,083,894
105	Measure DD Transaction Tax Fund	25,079,744	21,038,120	21,584,750	21,584,750
110	Information Technology	5,815,252	5,584,986	6,107,828	6,107,828
115	Fleet Services	1,939,872	1,939,872	1,993,278	1,993,278
116	Facility Maintenance Services	1,310,756	935,756	1,207,578	1,207,579
200	Gas Tax	3,168,333	3,041,482	3,251,554	3,193,556
201	SB 1 Road Maintenance Rehab Fund	2,441,404	2,635,845	2,774,000	2,767,637
220	Measure A	3,613,905	3,028,000	3,179,249	3,179,400
240	SLESF	150,000	150,000	150,000	150,000
280	AQMD	45,000	120,000	-	120,000
301	Grant Fund	531,369	531,369	-	-
310	TUMF Fees Fund	-	-	-	-
320	Capital Projects	-	-	258,679	258,679
340	Public, Education and Governmental Access (PEG)	49,000	140,000	-	140,000
350	Trust fund	-	-	-	-
370	L&LMD 89-1 C Zone 3	351,555	278,482	338,319	284,052
371	L&LMD 89-1 C Zone 25	-	-	-	-
372	L&LMD 89-1 C Zone 27	15,383	16,229	10,073	16,097
373	L&LMD 89-1 C Zone 37	43,299	43,251	44,164	44,116
374	L&LMD 89-1 C Zone 38	52,741	49,778	54,280	49,527
375	L&LMD 89-1 C Zone 44	83,753	85,344	84,454	87,051
376	L&LMD 89-1 C Zone 47	12,404	12,394	11,067	11,849
377	L&LMD 89-1 C Zone 49	1,889	1,889	1,927	1,927
379	L&LMD 89-1 C Zone 63	12,567	12,567	12,818	12,818
380	L&LMD 89-1 C Zone 69	61,984	61,986	63,085	63,224
382	L&LMD 89-1 C Zone 77	33,903	27,646	34,422	23,499
383	L&LMD 89-1 C Zone 81	48,339	49,719	49,702	49,471
384	L&LMD 89-1 C Zone 113	2,894	7,449	2,900	7,412

Fund	Fund Name	FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
		Expenditures	Revenues	Expenditures	Revenues
385	L&LMD 89-1 C Zone 114	3,759	5,640	3,830	5,753
386	L&LMD 89-1 C Zone 117	12,271	12,448	12,545	12,143
387	L&LMD 89-1 C Zone 118	5,826	5,972	5,942	5,942
388	L&LMD 89-1 C Zone 121	5,178	5,320	5,282	5,282
389	L&LMD 89-1 C Zone 129	3,803	3,883	3,862	3,862
390	L&LMD 89-1 C Zone 130	16,693	17,112	17,027	17,027
391	L&LMD 89-1 C Zone 133	130,746	126,473	133,258	129,002
392	L&LMD 89-1 C Zone 163	889	913	905	908
393	L&LMD 89-1 C Zone 167	25,300	29,730	26,672	29,582
394	L&LMD 89-1 C Zone 176	5,175	6,633	5,306	6,600
395	L&LMD 89-1 C Zone Group 4	18,672	19,149	19,045	19,045
397	L&LMD 89-1 C STL Zone 49	-	-	-	-
410	Scott Road-RBBD	700,000	384,267	-	395,795
415	Menifee Valley-RBBD	-	1,398,701	600,000	1,440,662
420	CSA 33	6,500	6,500	6,500	6,500
430	CSA 43	8,374	4,236	8,438	5,081
440	CSA 80	-	-	-	-
450	CSA 84	540,368	540,368	540,368	540,368
460	CSA 86	318,232	318,232	1,218,233	318,232
470	CSA 138	6,689	6,689	6,689	6,689
480	CSA 145	1,032,706	1,032,706	1,032,706	1,032,706
481	CDBG Grant	527,847	527,847	527,847	527,847
490	Audie Murphy Ranch CFD	2,637,668	2,350,772	1,865,279	2,397,418
491	Hidden Hills CFD	278,482	287,163	284,032	292,907
492	2014-1 Town Center CFD	16,697	17,117	17,031	17,460
493	2014-2 Commerce Point CFD	16,846	29,049	17,626	29,630
494	CFD 2017-1 Maintenance Services	232,620	238,453	237,273	243,222
500	DIF 16 - Public Facilities	-	-	-	-
501	DIF 16 - Fire	-	-	-	-
502	DIF 16 – Signals	92,977	-	-	-

		FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
Fund	Fund Name	Expenditures	Revenues	Expenditures	Revenues
503	DIF 16 - Parks	-	-	-	-
504	DIF 16 - Trails	-	-	-	-
505	DIF 16 - Library	-	-	-	-
507	DIF 17 - Public Facilities	75,000	-	-	-
508	DIF 17 - Fire	-	-	108,548	-
509	DIF 17 - Roads	172,468	-	-	-
510	DIF 17 - Signals	71,299	-	-	-
511	Dif 17 - Parks	43,036	-	-	-
512	DIF 17 - Trails	-	-	6,800	-
513	DIF 17 - Library	50,000	-	50,000	-
514	DIF 17 - Admin	-	-	-	-
516	Paloma Wash	-	-	-	-
520	DIF Citywide - Public Use & Community Fa	-	97,881	-	102,775
521	DIF Citywide - Fire Facilities	778,300	412,941	-	433,588
522	DIF Citywide - Park Improvements	681,964	434,539	541,735	456,266
523	DIF Citywide - Library	-	44,763	-	47,001
524	DIF Citywide - General Govt (Fac,Veh,Equ	597,767	670,899	233,333	704,444
525	DIF Citywide - Law Enforcement	-	147,808	-	155,198
526	DIF Citywide - Circulation	4,105,724	3,210,234	3,581,890	3,370,746
527	DIF Citywide - Storm Drain Facilities	-	180,101	142,960	189,106
528	DIF Citywide - Animal Shelter	195,172	103,270	204,930	108,433
529	DIF Citywide - Land Acquisition	-	1,110	-	1,166
530	DIF Citywide - Master Plan & Nexus Analy	-	15,620	-	16,401
590	TRIP Debt Service	1,755,860	1,755,860	1,759,325	1,759,325
600	Veteran's Memorial	-	-	-	-
620	Local Park	1,250,000	267,489	601,465	280,864
621	2015-2 Citywide Graffiti	10,529	10,529	9,016	9,016
622	2015-2 Citywide Parks	271,256	271,256	268,700	268,700
623	2015-2 Citywide Trails	7,100	7,100	7,750	7,750
630	2015-2 Original Zone #1	392,562	387,873	413,822	395,631

Fund	Fund Name	FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
		Expenditures	Revenues	Expenditures	Revenues
631	2015-2 Annexation #1 Zone #2	-	-	-	-
632	2015-2 Annexation #2 Zone #3	5,102	5,230	5,204	5,335
633	2015-2 Annexation #3 Zone #4	392	402	400	410
634	2015-2 Annexation #4 Zone #5	5,860	6,008	5,979	6,129
636	2015-2 Annexation #6 Zone #7	128,303	137,310	136,626	140,057
637	2015-2 Annexation #7 Zone #8	26,290	26,950	26,815	27,489
638	2015-2 Annexation #8 Zone #9	17,229	17,662	17,574	18,016
639	2015-2 Annexation #9 Zone #10	5,730	5,873	5,844	5,991
640	2015-2 Annexation #10 Zone #11	1,486	1,523	1,516	1,553
641	2015-2 Annexation #11 Zone #12	168,959	174,632	134,854	178,124
642	2015-2 Annexation #12 Zone #13	56,898	58,325	58,036	59,492
643	2015-2 Annexation #13 Zone #14	11,843	12,140	12,080	12,382
644	2015-2 Annexation #14 Zone #15	4,383	4,493	4,471	4,582
645	2015-2 Annexation #15 Zone #16	-	-	-	-
646	2015-2 Annexation #16 Zone #17	6,989	7,164	7,128	7,307
647	2015-2 Annexation #17 Zone #18	38,736	39,708	39,512	40,502
648	2015-2 Annexation #18 Zone #19	26,591	17,431	23,932	17,779
649	2015-2 Annexation #19 Zone #20	348,740	378,117	370,688	385,679
651	2015-2 Annexation #20 Zone #21	24,698	25,317	25,192	25,823
652	2015-2 Annexation #21, Zone #22	6,239	6,395	6,364	6,522
653	2015-2 Annexation #22, Zone #23	8,560	8,774	8,731	8,949
654	2015-2 Annexation #23, Zone #24	17,105	17,534	17,447	17,884
655	2015-2 Annexation #24, Zone #25	6,123	6,276	6,245	6,401
656	2015-2 Annexation #25, Zone #26	-	-	5,600	5,600
657	2015-2 Annexation #27, Zone #27	-	-	1,350	1,350
658	2015-2 Annexation #28, Zone #28	27,950	28,651	28,508	29,224
659	2015-2 Annexation #29, Zone #29	168,169	219,131	168,500	223,513
660	2015-2 Annexation #30, Zone #30	4,992	5,116	5,092	5,218
662	2015-2 Annexation #32, Zone #32	-	-	-	-
663	2015-2 Annexation #33, Zone #33	8,435	8,646	8,604	8,818

		FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
Fund	Fund Name	Expenditures	Revenues	Expenditures	Revenues
664	2015-2 Annexation #34, Zone #34	1,807	1,853	1,844	1,890
665	2015-2 Annexation #35, Zone #35	450	27,058	457	27,599
666	2015-2 Annexation #36, Zone #36	4,117	4,221	4,200	4,305
672	2017-1 Annexation #1, Zone #2	39,672	40,668	40,465	41,482
673	2017-1 Annexation #2, Zone #3	98,813	121,939	99,201	124,378
674	2017-1 Annexation #4, Zone #4	237,736	262,455	245,735	267,705
675	2017-1 Annexation #5, Zone #5	48,495	75,893	48,601	77,411
676	2017-1 Annexation #6, Zone #6	40,231	117,945	44,005	120,304
678	2017-1 Annexation #8, Zone #8	177,777	198,525	181,334	202,496
679	2017-1 Annexation #9, Zone #9	123,392	140,741	139,236	143,556
680	2017-1 Annexation #10, Zone #10	-	-	600	600
681	2017-1 Annexation #11, Zone #11	-	-	3,600	3,600
682	2017-1 Annexation #12, Zone #12	-	-	6,600	6,600
683	2017-1 Annexation #13, Zone #13	-	-	1,350	1,350
684	2017-1 Annexation #14, Zone #14	-	-	2,600	2,600
685	2017-1 Annexation #15, Zone #15	-	-	850	850
686	2017-1 Annexation #16, Zone #16	-	-	750	750
687	2017-1 Annexation #17, Zone #17	-	-	600	600
688	2017-1 Annexation #18, Zone #18	3,600	4,797	3,670	4,893
689	2017-1 Annexation #19, Zone #19	-	-	500	500
720	CFD 2019-1 Meadow Run Capital Projects	-	-	-	-
721	CFD 2020-1 McCall Mesa Capital Projects	-	-	-	-
723	CFD 2021-1 Banner Park Capital Projects	-	-	-	-
750	CFD 2019-1 Meadow Run Custodial Fund	153,400	160,047	157,653	163,248
751	CFD 2020-1 McCall Mesa Custodial Fund	760,787	801,335	761,501	817,362
752	2020-2 Del Oro Custodial Fund	184,755	187,617	169,283	191,370
753	CFD 2021-1 Banner Park Custodial Fund	357,081	717,095	328,483	731,437
754	CFD 2021-2 Sumac Ridge Custodial Fund	7,631	465,732	10,131	475,047
755	CFD 2021-2 Quartz Ranch Custodial Fund	10,125	686,902	10,275	700,640
756	CFD 2021-2 McLaughlin Custodial Fund	5,000	5,000	5,050	5,100

		FY2023/24 PROPOSED BUDGET		FY2024/25 PROPOSED	
Fund	Fund Name	Expenditures	Revenues	Expenditures	Revenues
757	CFD 2021-2 Legado IA 1 Custodial Fund	2,500	2,500	2,550	2,550
758	CFD 2021-2 Legado IA 2 Custodial Fund	2,500	2,500	2,550	2,550
759	CFD 2021-2 Rockport Custodial Fund	5,092	29,677	5,192	29,677
760	CFD 2021-2 Cimarron Ridge IA 1 Custodial Fund	2,592	36,134	2,642	36,134
761	CFD 2021-2 Cimarron Ridge IA 2 Custodial Fund	2,500	2,500	2,550	2,550
Grand Total		\$137,319,033	\$131,221,308	\$132,240,341	\$135,674,980