CITY OF MENIFEE

PROPOSED

BIENNIAL BUDGET

FISCAL YEARS 2023/24 & 2024/25

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

MENIFEE
15TH ANNIVERSARY
2008-2023
CITY OF INNOVATION
Building for the Future

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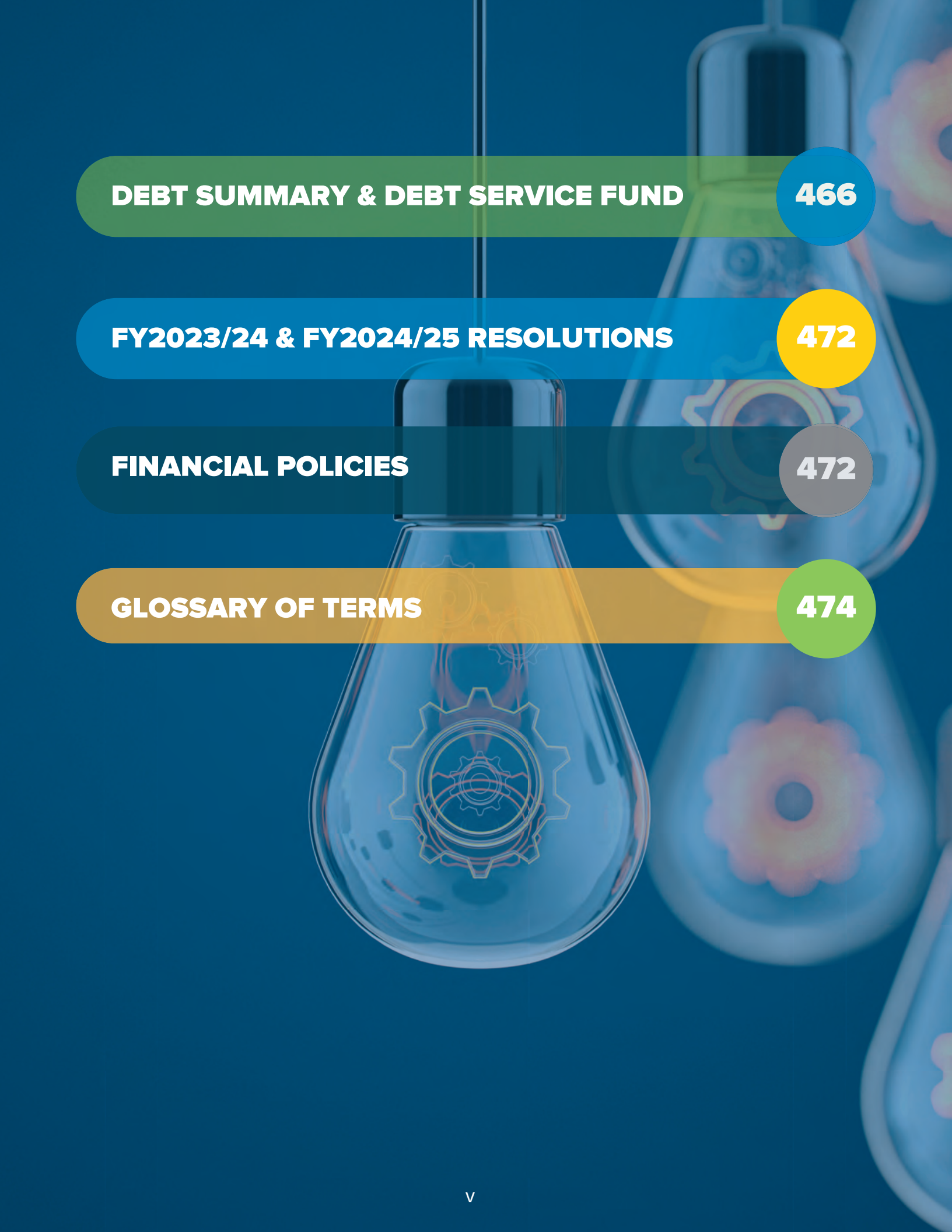


READER'S GUIDE TO THE BUDGET

This budget document is designed to provide the reader with an overview of the City of Menifee's **Fiscal Year 2023/24 and 2024/25** Operating and Capital Improvement Budget. The budget is divided into five (5) sections consisting of the **Introduction, Budget Summary, Personnel & Staffing, Capital Improvement Projects,** and **Operating Budget (General Fund, Quality of Life Fund, Internal Service Funds (ISFs), and Special Revenue & Other Funds), identified as the "Citywide Budget."**

Introduction & Budget Summary

The Introduction provides readers with an overview of the City of Menifee and should be read in its entirety to fully understand the Citywide Budget. The beginning of the Introductory section explains the organizational structure, the legislative body, and subcommittees of the City of Menifee, followed by the City Manager's Transmittal Letter. This section also provides a brief history of the City of Menifee. The Budget Summary section reviews the critical revenue and expenditure assumptions used to develop the budget. These assumptions are the foundations of how the City has developed the budget and provides the reader with the guidelines used to prepare the budget.

Operating Budget (General Fund, Quality of Life, ISFs and Special Revenue & Other)

The Operating Budget is composed of the General Fund and **135** other funds. These **136** funds can be grouped into **six (6)** primary categories consisting of the General Fund and Quality of Life, Special Revenue Funds, Capital Projects Fund, Debt Service Fund, Internal Service Funds (ISFs), and Non-Expendable Fiduciary Funds.

The General Fund, which includes the Quality of Life (Measure DD) Fund, is the City's largest individual fund, holding approximately **71%** of the City's revenues. The City's General Fund and Quality of Life Fund consists of **14** consolidated departments, including Non-Departmental, which are grouped into six (6) categories for financial reporting purposes consisting of General Government (Admin), Public Safety, Community Development, Recreation Services (Community Services), Public Works, and Capital Projects (CIP). In addition, there are **3** ISFs that serve the other City departments.

The special revenue and other funds consist of both grant funding and special taxes imposed by the City of Menifee and other State agencies that are passed through to local agencies such as Gas Tax and Measure "A" funding and special assessment districts. The special assessment districts can be further divided into three categories consisting of Landscape and Lighting Maintenance Districts (L&LMD), County Service Areas (CSA), and Community Facility Districts (CFD).

The final category of special revenue funds consists of Development Impact Fee funds (DIF). Within this category there are five (5) distinct zones which are referred to as the Menifee Valley Road & Bridge Benefit District (RBBD), the Scott Road RBBD, the Development Impact Fee zone 16, Development Impact Fee zone 17 and revised Citywide Development Impact Fees that were adopted by City Council and were effective July 1, 2023. All new construction would fall into the Citywide DIF and could also overlap into one of the two Road and Bridge Benefit Districts.

Capital Improvement Program (CIP) Budget

In June 2012, the City adopted its first Capital Improvement Project (CIP) plan, which consisted of developing and approving seven major arterial roads throughout the City. Since the inception of the first CIP Plan, the City has annually presented City Council with a comprehensive 5-Year CIP Plan that includes various projects in five categories: Transportation, Traffic Signals, Street Improvements, Public Facilities and Parks & Trails.

Personnel & Staffing

For the current fiscal year, the City has proposed **330.40** full-time equivalent positions, which represents **302** full-time benefited positions and **28.4** part-time non-benefited positions.

VIEW THE CITY'S BUDGET-IN-BRIEF AT THE CITY'S WEBSITE:

www.cityofmenifee.us/110/Financial-Reports

2 YEAR BUDGET CYCLE

FY2023/24 & FY2024/25 BUDGET PROCESS:

To begin the FY2023/24 & FY2024/25 budget cycle, a citywide budget meeting was held in January 2023 to outline the upcoming budget cycle. The following steps/analysis, in addition to the Public Engagement & Commission Meetings summarized below, were completed in preparation for the proposed budget.

- Department Requests: Personnel, Capital Outlays, ISFs Requests (**February 2023**).
- Final revenue projections updates (**February 2023**)
- Department, Finance Department, City Executive Office proposed department budget reviews (**March 2023**).
- Budget Workshops (**May 2023**)
- Budget Adoption (**June 2023**)

FY2023/24 & FY2024/25 PUBLIC ENGAGEMENT & COMMISSION MEETINGS SUMMARY

Meeting Description	Meeting Date
Capital Improvement Program (CIP) Workshop Meeting #1	April 5, 2023
Capital Improvement Program (CIP) Workshop Meeting #2	April 19, 2023
Quality of Life (Measure DD) Meeting	April 25, 2023
FY2023/24 & FY2024/25 Budget Workshop	May 3, 2023
Planning Commission Review	May 10, 2023
FY2023/24 & FY2024/25 Budget Adoption	June 21, 2023

BIENNIAL BUDGET CYCLE: Beginning for FY2023/24 & FY2024/25, the City of Menifee prepares a 2-year budget for City Council adoption. With a 2-year budget the City is able to capture a longer view as it embarks on its new 2023-2028 Strategic Plan efforts and looks to streamline and consolidate budget processes. The biennial budget process incorporates two Mid-Year reviews at approximately 6-month intervals to revisit and recalibrate the budget estimates and projections as necessary, as well as one Mid-Cycle review at the end of Year 1 and in anticipation for Year 2.

CITY OF INNOVATION

Building for the Future

POPULATION

ABOUT MENIFEE

- Incorporated October 1, 2008
- 4th fastest growing in the state
-2nd fastest growing in Riverside County and Inland Empire
-3rd fastest growing in Southern California
- Median Age: 36 years

COLLEGE TOWN

-Home to Mt. San Jacinto College

-Affiliated with 40+ Universities, including University of Massachusetts Global

AWARD WINNING SCHOOL DISTRICTS

-Menifee Union School District
-Perris Union School District
-Romoland Elementary School District

ADDITIONAL DEMOGRAPHICS

46.6 Sq. Miles

Fiscal Year 2023/24 Operating Budget

- $91,760,676 General Fund Revenue
- $90,783,835 General Fund Operating Expenditures
- $31,520,593 Projected General Fund Reserves

Capital Improvement Program (CIP)

- 32 Public Works/Engineering Projects: $21,133,101

Fiscal Year 2024/25 Operating Budget

- $94,668,644 General Fund Revenue - $94,222,604 General Fund Operating Expenditures
- $32,725,561 Projected General Fund Reserves

Capital Improvement Program (CIP)

- 21 Public Works/Engineering Projects: $12,352,212

-General Law city government
-8.75% Sales Tax Rate
-$21.5 million estimated Property Tax Revenue (2023)

-$32.7 million estimated Sales Tax Revenue (2023), including Quality of Life Measure

-42nd Congressional District
-67th State Assembly District

-34 existing park sites within the city

-Over 20 residential communities actively under construction, with an average of 857 houses under construction per month

-2023 average household income: $109,395

-Education attainment: 61%
• College Degree - 33.9%
• Some College - 27.1%

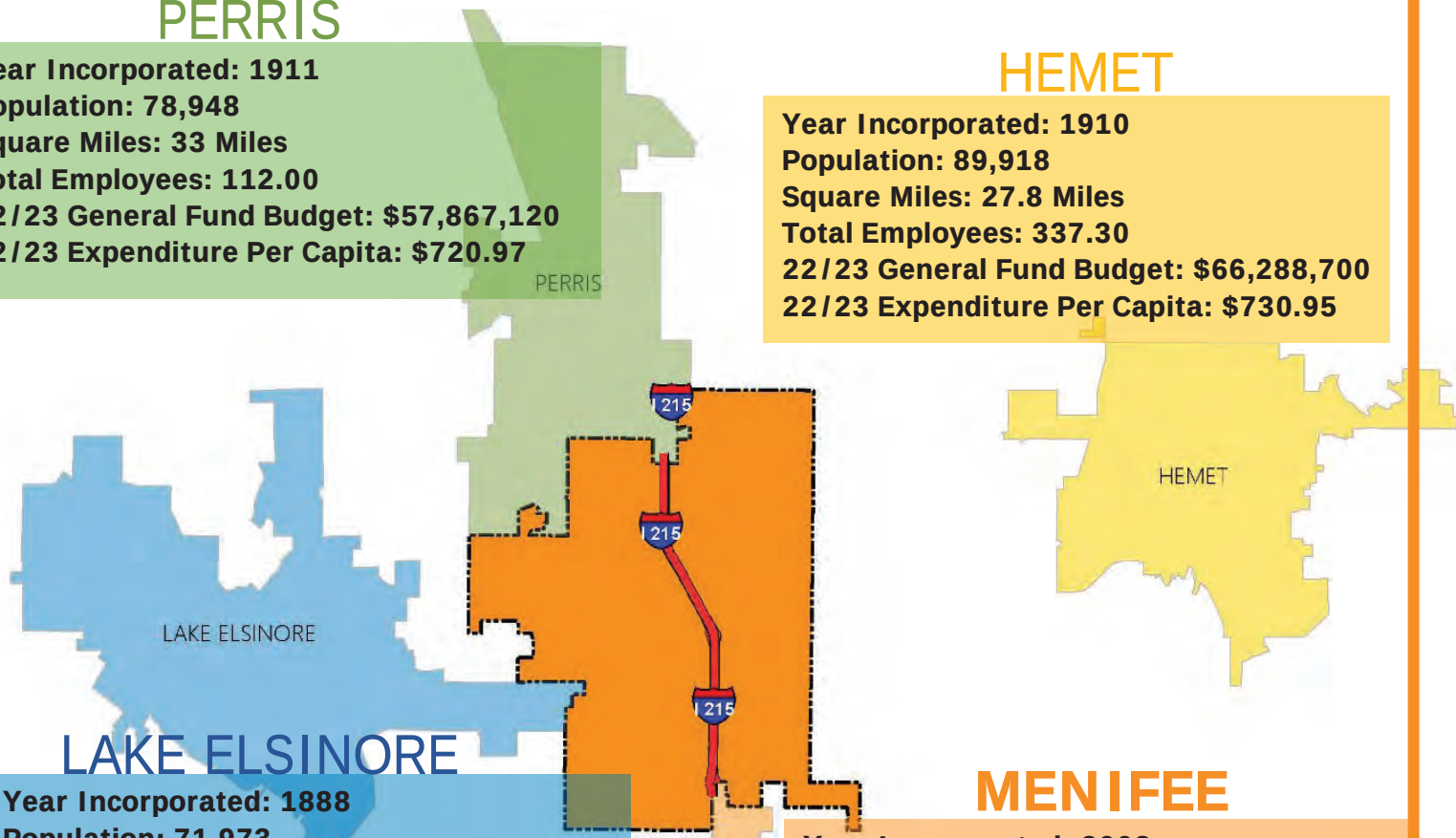
HOW WE COMPARE:

PERRIS

Year Incorporated: 1911
Population: 78,948
Square Miles: 33 Miles
Total Employees: 112.00
22/23 General Fund Budget: $57,867,120
22/23 Expenditure Per Capita: $720.97

HEMET

Year Incorporated: 1910
Population: 89,918
Square Miles: 27.8 Miles
Total Employees: 337.30
22/23 General Fund Budget: $66,288,700
22/23 Expenditure Per Capita: $730.95



LAKE ELSINORE

Year Incorporated: 1888
Population: 71,973
Square Miles: 43.44 Miles
Total Employees: 197.00
22/23 General Fund Budget: $63,495,100
22/23 Expenditure Per Capita: $883.13

MENIFEE

Year Incorporated: 2008
Population: 110,034
Square Miles: 46.00 Miles
Total Employees: 320.40
22/23 General Fund Budget: $86,059,273
22/23 Expenditure Per Capita: $786.66

MURRIETA

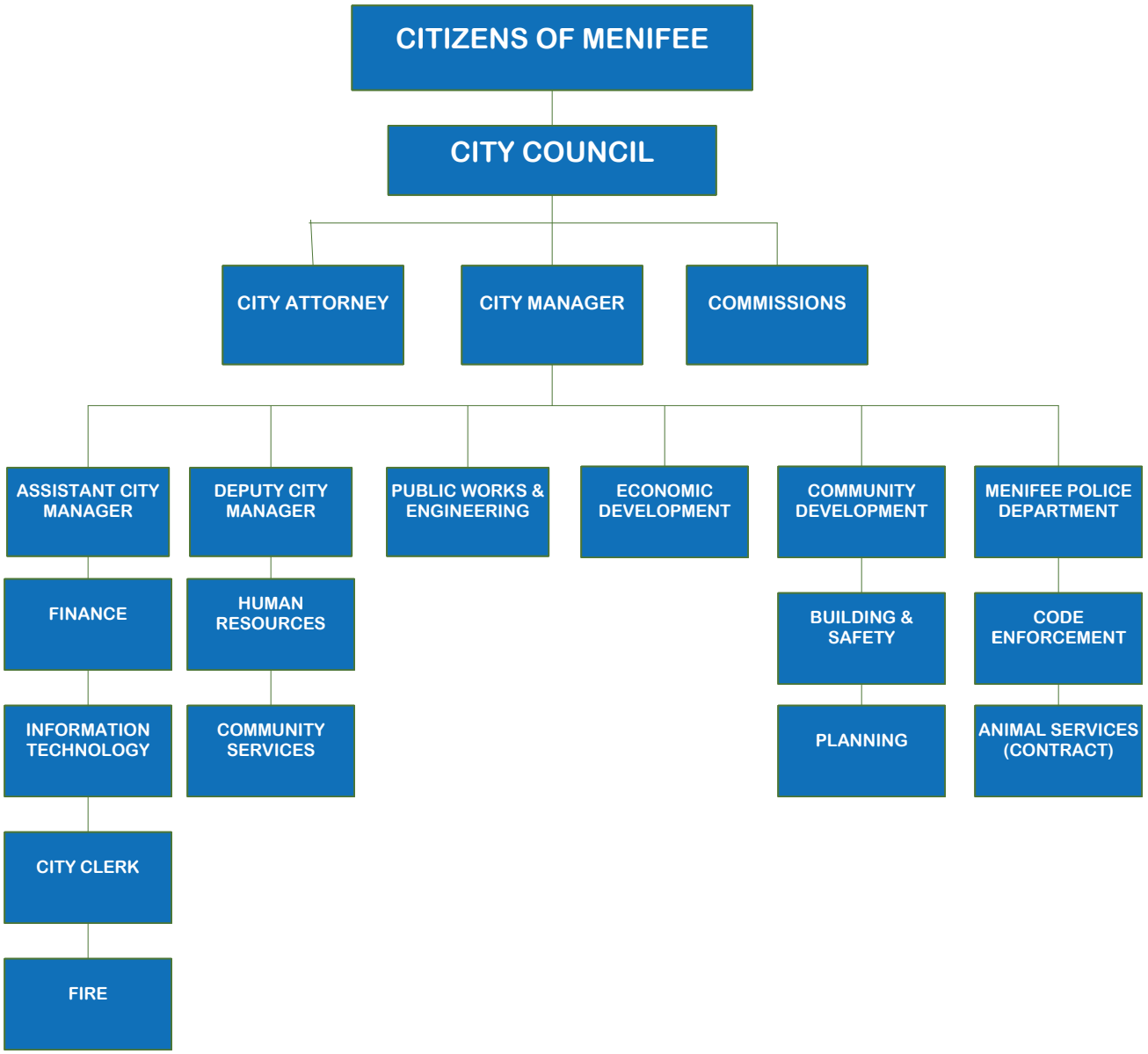
Year Incorporated: 1991
Population: 109,998
Square Miles: 33.64 Miles
Total Employees: 432.09
22/23 General Fund Budget: $76,147,932
22/23 Expenditure Per Capita: $669.24

TEMECULA

Year Incorporated: 1989
Population: 108,899
Square Miles: 30.17 Miles
Total Employees: 195.45
22/23 General Fund Budget: $91,960,495
22/23 Expenditure Per Capita: $822.90

CITY OF MENIFEE
ORGANIZATIONAL CHART

Fiscal Years 2023/24 & 2024/25



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Menifee
California

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

BUDGET AWARDS

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award
Fiscal Year 2022-2023

Presented to the

City of Menifee

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

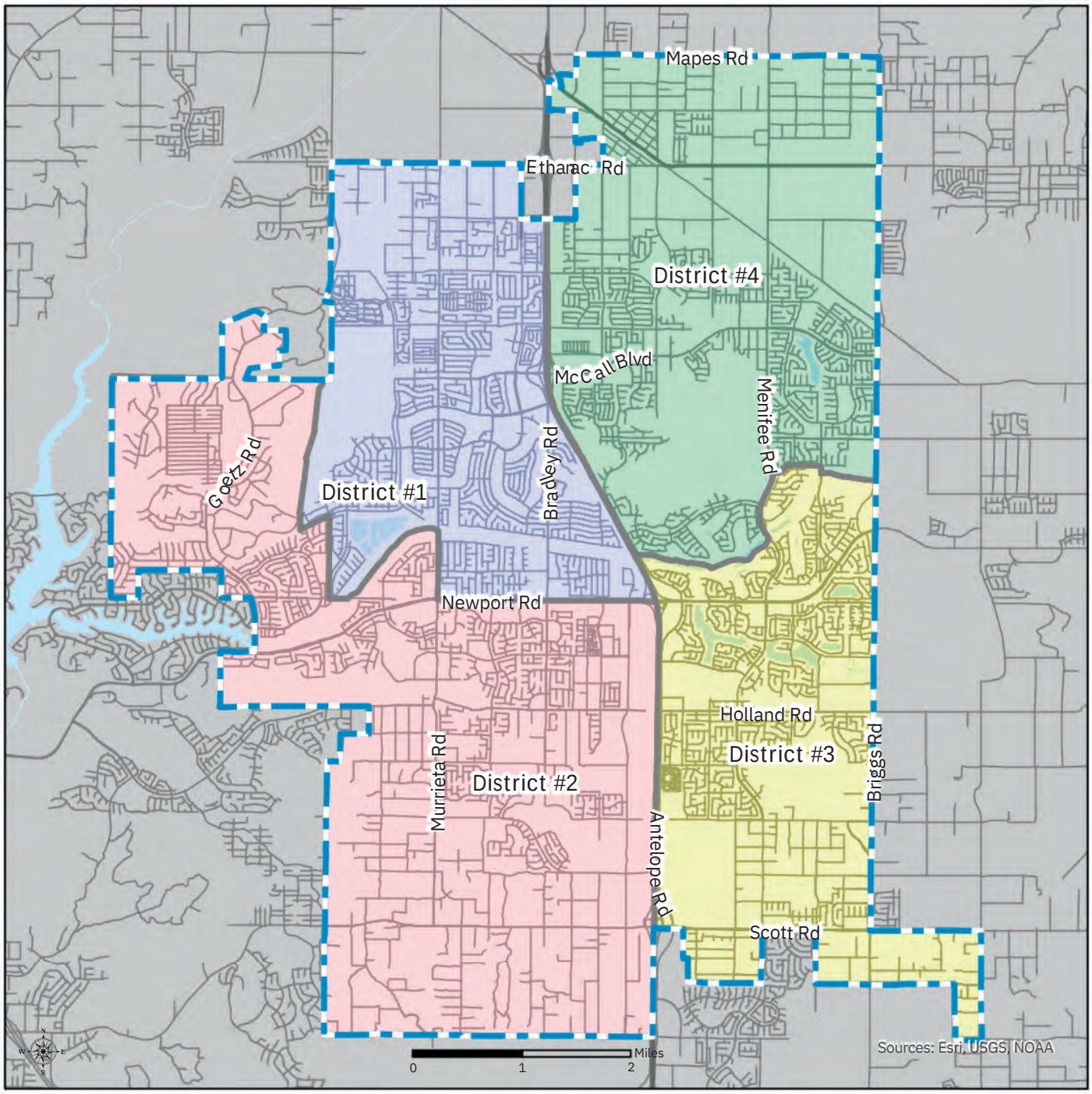
February 10, 2023

Scott Catlett
2022 CSMFO President

James Russell-Field, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

CITY OF MENIFEE
COUNCIL DISTRICTS



District 1
Mayor Pro Tem
Bob Karwin,
Elected 2020

District 2
Ricky Estrada,
Elected 2022

Mayor at Large
Bill Zimmerman,
Elected 2020

District 3
Lesa Sobek,
Elected 2020

District 4
Dean Deines,
Elected 2018

MENIFEE CITY COUNCIL

MAYOR
Bill Zimmerman

MAYOR PRO TEM
Bob Karwin

COUNCILMEMBER
Ricky Estrada

COUNCILMEMBER
Lesa Sobek

COUNCILMEMBER
Dean Deines

CITY OF MENIFEE
COMMISSIONS AND COMMITTEES

PLANNING COMMISSION
COMMITTEE MEMBERS

Chris Thomas
Joe Long
Jeff LaDue
Benjamin Diederich
Randy Madrid

PARKS, RECREATION, AND TRAILS COMMISSION
COMMITTEE MEMBERS

Bill Ackerman
David Foust
Tierra Bowen
Scott Bangle
William Payne

FINANCE COMMITTEE
COMMITTEE MEMBERS

Dean Deines
Lesa Sobek

SENIOR ADVISORY COMMITTEE
COMMITTEE MEMBERS

Gloria Sanchez
Anne-Marie Novack
Linda Blanche
Bruce Atwood
Debbi Manion

QUALITY OF LIFE MEASURE DD OVERSIGHT COMMITTEE
COMMITTEE MEMBERS

Michael Knighten
Michael Cano
June Conant
John Standish
Laz Peterson

MENIFEE ADVISORY COMMITTEE
COMMITTEE MEMBERS

Gloria Sanchez
David Foust
Linda Blanche
Joe Long
Randy Madrid

YOUTH LEADERS OF MENIFEE
COMMITTEE MEMBERS

Ana Castillo, President
Kacey Street, Vice President
Meagan Macatangay, Youth Mentor Lead
Nevaeh Barbauta, Youth Mentor Lead
AJ Rodriguez, Youth Mentor Lead
Brianna Guzman, Teen Activities Lead
Katrina Cating, Teen Activities Lead
Alexander Casillas, Teen Activities Lead
Alessandra Pimintel, Green Team Lead
Jose Del Angel, Green Team Lead
Brenda Alarcon, Volunteer Coordinator

CITY OF INNOVATION
Building for the Future

CITY OF MENIFEE EXECUTIVE TEAM

Armando Villa
City Manager

Rochelle Clayton
Assistant City Manager

Jonathan Nicks
Deputy City Manager

Jeff Melching
City Attorney

Sarah Manwaring
City Clerk

Lonny Olson
Fire Division Chief

Chris Karrer
Interim Police Chief

Margarita Cornejo
Interim Chief Financial Officer

Cheryl Kitzerow
Community Development Director

Nick Fidler
Public Works & Engineering Director

Gina Gonzalez
Economic Development Director

Ron Puccinelli
Information Technology Director

BUDGET PREPARERS & REVIEWERS

BUDGET BOOK PREPARATION TEAM

Margarita Cornejo, Interim Chief Financial Officer
Dominic Tartaglia, Principal Accountant
Lauri Lockwood, Financial Analyst
Nora Zepeda, Senior Accountant
Jennifer Dominguez, Administrative Assistant

CITY EXECUTIVE OFFICE
Armando Villa, City Manager
Rochelle Clayton, Assistant City Manager
Jonathan Nicks, Deputy City Manager
Rebekah Kramer, Assistant to the City Manager
Mandy Stephens, Management Analyst
Suzy Nelson, Executive Assistant

COMMUNICATIONS DEPARTMENT
Philip Southard, Public Information & Legislative Affairs Officer
Jonathan Oaxaca, Media and Production Coordinator
Brianna Borunda, Media Specialist
Jasmine Wood, Public Information Specialist

CITY ATTORNEY OFFICE
Jeff Melching, City Attorney

COMMUNITY DEVELOPMENT
Cheryl Kitzerow, Director of Community Development Orlando Hernandez, Deputy Director of Community Development
Edna Lebron, Senior Management Analyst
Molly Binnall, Management Analyst
Laura Sportelli, Management Analyst

COMMUNITY SERVICES
Marianna Mitchell, Community Services Manager
Bryce Howell, Park Manager
Kori Jones, Senior Management Analyst
Nancy Rodriguez, Management Analyst
Gabbi Cao, Community Services Supervisor Michael Rinehart, Community Services Coordinator Martin Gutierrez, Community Services Coordinator Chelsea Bollinger, Community Services Coordinator Aisha Jemmott-Wilson, Community Services Coordinator

CITY CLERK
Stephanie Roseen, Acting City Clerk
Edna Aguilar, Management Analyst

ECONOMIC DEVELOPMENT
Gina Gonzalez, Economic Development Director
Kayla Charters,Senior Management Analyst
Kristina Hernandez, Management Aide

FIRE
Lonny Olson, Fire Division Chief
Bill Lawe, Battalion Chief
Sonya Rivera-Bu, Fire Marshall
Joe Silk, EMS Specialist

FINANCE
Ann-Marie Etienne, Finance Manager
Amir Zaki, Finance Manager
Colin O'Connell, Accountant Trainee

HUMAN RESOURCES/RISK MANAGEMENT
Jonathan Nicks, Deputy City Manager
Robert Cardenas, Deputy Human Resources Director
Natalie Jacobs, Human Resources Supervisor Bryan Melton, Human Resources Analyst
Vanessa Barrera, Human Resources Analyst

INFORMATION TECHNOLOGY
Ron Puccinelli, Chief Information Officer
Michelle Sarkissian, Information Technology Manager Ramiro Ramos, GIS Coordinator
Patrick Stephens, Digital Production Coordinator
Antonio Chavez, Management Analyst

PUBLIC WORKS/ENGINEERING
Nick Fidler, Public Works & Engineering Director
Daniel Padilla, Deputy Public Works Director
Don Sharp, Construction Manager
Chris Gehrki, Management Analyst
Tyler Fife, Public Works Manager

MENIFEE POLICE DEPARTMENT
Chief Chris Karrer
Captain Heriberto Gutierrez
Captain Dave Gutierrez
Christine Booker, Budget & Grants Analyst

City Manager's Budget Message

JUNE 21, 2023

Dear Honorable Mayor, City Council and Citizens of Menifee:

I am pleased to present the proposed Fiscal Year (FY) **2023/2024** and **2024/2025** Operating and Capital Improvement Program (CIP) Budget(s) for the City of Menifee. The City's 15th Budget proposal reflects the continued commitment to our residents with a focus on building a **Premier**, **Safe**, **Thriving** & **Inclusive** place to live while maintaining fiscal sustainability and accountability. Entering its 15th year of cityhood, with a new Strategic Plan (2023-2028), the City has invested considerable effort in putting together its inaugural biennial budget proposal. Presenting a two-year budget provides an opportunity to develop a strategic and sound financial plan with a longer horizon, which will help streamline budget processes and analysis in a more comprehensive manner.

The biennial budget proposal represents projected operational and capital expenditures across all funds. More importantly, it comprises the outcome of a collaborative, engaged, and people-focused budget development process which unifies the ideas, vision, and efforts of a dedicated and talented workforce committed to serving the Menifee community with high quality service. Balancing the diverse needs of the Menifee community, while ensuring strategic and fiscally responsible financial management, remain a fundamental element of the City's approach in the development of its budget, and requires significant analysis, discussion, and planning. The focus remains on the **quality of life** and investment in **public safety** and **infrastructure**, necessary to promote a safe, attractive, interconnected, and economically prosperous community. With the new 2023-2028 Strategic Plan adopted in the spring 2023, the City is energized to continue to develop Menifee into a place of unique character that provides its 110,034 residents a great place to call home. The proposed FY 2023/2024 and 2024/2025 Operating and CIP Budget(s) for the City of Menifee continue to address the **City Council's 2023-2028 Strategic Plan** that incorporate objectives and tasks focused on the newly established Strategic Priorities of 1) Connectivity and Mobility; 2) Unique Identity; 3) Community Engagement and Social Infrastructure; 4) Thriving Economy; and 5) Safe and Vibrant Community.

Over the last two years, the City has continued to see growth and increased activity across all its operations. The City continuously looks to enhance, improve and integrate innovation as part of its DNA in the delivery of quality service. By pairing technology and operations together, the City has successfully implemented things like a One-Stop-Shop for processing of development activity, and official launch of its own Public, Educational and Governmental (PEG) channel in 2023.

Public Safety continues to be a high priority for the City, as illustrated in our Strategic Plan, the total operating Public Safety costs comprise **55.77%** or $50,628,451 for FY 2023/2024 and **55.84%** or $52,616,745 for FY 2024/2025 of the combined General Fund and Quality of Life Fund budgets, excluding CIP. Additionally, as the City works towards establishing its **unique identity** and expanding investment in **Community Engagement and Social Infrastructure**, the proposed budgets, include completing a place-making and tourism feasibility study, regional events assessment, and producing and broadcasting original content videos on its PEG channel.

Menifee's Quality of Life Measure (Measure DD), approved by voters in 2016, continues to enable the City to fulfill its public safety and service commitments to the community. Specifically in the

proposed FY 2023/2024 Budget, staff has included just over $4 million in funding towards high priority capital projects, as well as continuing to fund Fire Services, three Code Enforcement officers, and Police Services.

The proposed FY 2023/24 and FY 2024/25 Citywide Operating and CIP Budgets include a financial plan of expenditures totaling **$135,825,070** and **$130,782,481** respectively for all funds, and support **330.40** full-time equivalent (FTE) positions (**302** full-time and **28.4** part-time). The FY 2023/2024 General Fund Operating Budget, inclusive of **Quality of Life Measure,** projected revenues of **$91,760,676** exceed projected expenditures of **$90,783,835, resulting in a balanced budget**. The FY 2024/2025 General Fund Operating Budget, inclusive of **Quality of Life Measure,** projected revenues of **$94,668,644** exceed projected expenditures of **$94,222,604, resulting in a balanced budget**. Revenues above expenditures ($976,841 in FY 2023/2024 and $446,040 in FY 2024/2025) are programmed towards high priority projects, as part of the CIP Budget.

The General Fund Revenue Budget for FY 2023/2024 (exclusive of Quality of Life Measure) totals $70,722,556, which includes recurring transfers-in of 263,163, one-time transfers-in of $600,000 and one-time revenue in delinquent weed abatement fines in the amount of $500,000. [The transfers-in include $600,000 from the Commerce Pointe Developer Agreement to be used for the Economic Development Corridor-Southern Gateway (EDC-SG) update, and recurring transfers in of $150,000 from the Supplemental Law Enforcement Services Fund (SLESF) for frontline police services, and $113,163 from the Bonded Community Finance Districts (CFDs) for staff administration expenses. The Quality of Life Measure proposed Revenue Budget for FY 2023/2024 is $21,038,120, for a total combined General Fund Revenue Budget of $91,760,676.

The FY 2024/2025 General Fund Revenue Budget (exclusive of Quality of Life Measure) totals $73,083,894, which include recurring transfers-in in the amount of $263,163. The Quality of Life Measure proposed Revenue Budget for FY 2024/2025 is $21,584,750, for a total combined General Fund Revenue Budget of 94,668,644.

The General Fund Operating Expenditure Budget for FY 2023/2024 (exclusive of Quality of Life Measure) is proposed at $68,882,556 with an additional $1,790,000 in capital outlays/one-time studies for total expenditures of $70,672,556. The Quality of Life Measure Operating Expenditure Budget for FY 2023/2024 is proposed at $20,111,279, for a combined General Fund Expenditure Budget of $90,783,835.

The General Fund Operating Expenditure Budget for FY 2024/2025 (exclusive of Quality of Life Measure) is proposed at $72,122,894, with an additional $911,000 in capital outlays/one-time studies, for total expenditures of $73,033,894. The Quality of Life Measure Operating Expenditure Budget for FY 2024/2025 is $21,188,710, for a combined General Fund Expenditure Budget of $94,222,604.

In May 2023, the California Department of Finance released a state demographic report with updated City statistics. As of January 2023, the City of Menifee's population had **increased to 110,034,** making Menifee the largest city in Southwest Riverside County and the 4th fastest-growing city in the entire State (for cities with a population over 30,000). Since 2019, the City of Menifee has been ranked the fastest-growing city in Southwestern Riverside County and in 2020, the City of Menifee was ranked the 3rd fastest growing city in all of Riverside County.

The total Citywide Operating and CIP Budget for FY 2023/2024 is **$135,825,070** with an increase of $6,730,197 or **5.21**% from the FY 2022/2023 adopted budget. The total Citywide Operating and CIP

Budget for FY 2024/2025 is conservatively projected at **$130,782,481**, with a decrease of $5,042,586 or **3.71**% from the FY 2023/2024 proposed budget.

In response and to balance the consequences of growth as outlined above, continued investment in the City's infrastructure is essential. New capital projects slated for funding in the FY 2023/2024 Budget include:

- $8.2 million in Transportation projects;
- $733k in Traffic Signal projects;
- $2.3 million in Street Improvement projects;
- $4.7 million in Pavement Management projects;
- $2.1 million in Public Facility projects;
- $2.6 in Park, Trail and Recreation improvements; and
- $275k in Technology Infrastructure.

New capital projects slated for funding in the FY 2024/2025 Budget include:

- $2.8 million in Transportation projects;
- $1.3 million in Traffic Signal projects;
- $1.6 million in Street Improvement projects;
- $4.1 million in Pavement Management projects;
- $749k in Drainage Projects;
- $108k in Public Facility projects;
- $1.2 in Park, Trail and Recreation improvements; and
- $233k in Technology Infrastructure.

Other significant operating expenditures include $1.7 million for debt service payments, and $8.6 million for maintenance, operating, and capital costs associated with special districts (LLMDs, CSAs, CFDs).

The City of Menifee continues to be one of the fastest growing communities in all of California. Its' small-town feel, blended with the convenience of close recreational amenities, excellent school system, public safety, and quality housing, continue to draw new residents year after year. This in-turn increases the demand for public safety and municipal services.

In September 2021, the City Council adopted an updated Reserve Fund Balance Policy to set aside funds for future emergencies. This Policy establishes a minimum 12.5% fund balance reserve for natural disasters and catastrophic events; a 12.5% reserve for economic slowdown due to the onset of a recession or other economic crisis; and a 10% reserve to offset the timing of grant reimbursements and the collections of property taxes. The proposed FY 2023/2024 and FY 2024/2025 Budgets maintain adequate funding levels to be consistent with the 2021 Reserve Fund Balance Policy.

With the Quality of Life Measure revenue, the FY 2023/2024 and FY 2024/2025 Operating and CIP Budget(s) represents a balanced and fiscally prudent spending plan that strives to meet the needs of our community in the present and in the future. As costs continue to increase each year, as well as the demand for city services, the City is proud of its efforts and its staff in consistently delivering high quality public service, combined with a focus on efficiency, fiscal responsibility and innovation.

I would like to thank the City Council for their continued support in the development of FY 2023-2025 Budget, and for providing a long-term vision with the City's 2023-2028 Strategic Plan. Furthermore, we want to extend our gratitude for making the City of Menifee a community recognized as safe, clean, vibrant, innovative, and responsive to the diverse needs of residents, businesses, and visitors.

Lastly, assembling and designing the budget each year, the financial strategic plan of the City, is a daunting task that requires a tremendous amount of strategic thinking, analysis and expertise, coupled with dedication, effort, and energy from our proficient staff. I would also like to thank staff for their hard work, dedication, and commitment to serving the Menifee community in this effort and on a daily basis to make Menifee a "*Premier, Safe, Thriving and Inclusive Place to be"*.

Respectfully Submitted,

Armando G. Villa
City Manager

MENIFEE
New. Better. Best.

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

STRATEGIC VISIONING PLAN FY 2023-28

INTRODUCTION

Beginning with FY2023/24, the City of Menifee will be using the newly adopted FY2023-2028 Strategic Plan (Plan), to set the City's vision for the future, and provide a roadmap for meeting current and future needs. The Plan enables the City to balance and prioritize the needs of our community; guiding how the City's resources are allocated following the strategic priorities and objectives established for the coming five-year period. Performance measures are also incorporated into the Plan to monitor progress towards the established goals and objectives. Residents and other City stakeholders played an important role in the Plan development by participating in interviews, focus group meetings, in-person and virtual community forums, online surveys, and council workshops. Through the collective efforts of the City Council, City staff, residents, and stakeholders, the City's vision of being a "premier, safe, thriving, and inclusive city that offers vibrant neighborhoods and panoramic scenic vistas with a rich history, flourishing arts, cultural amenities, and diverse recreation opportunities that make Menifee a desired place to live, work, play, and stay" will be realized.

ANNUAL STRATEGIC PLAN REVIEW PROCESS

As part of the City's implementation of the FY2023-28 Strategic Plan, the City holds an annual public workshop to review existing action items, and identify any additional items. Updates on the Plan are provided every six months.

The City of Menifee's first Strategic Plan took effect in 2012, and the community principles it included still resonate today. The FY2023-28 Plan builds upon our past strategic plan's foundation while updating it for the future. This was accomplished through a collaborative effort whereby the City Council and City Staff were engaged through meetings guided by the City's independent consultant. The result of this effort is a vision, measurable key objectives and action items, and alignment with adopted plans and policies. In its development of its annual budget, the City has intentionally concentrated efforts in funding on projects and services which directly align with the Five (5) goals of the FY2023-28 Strategic Plan.

STRATEGIC VISIONING PLAN FY2023 - 2028

SAFE & VIBRANT COMMUNITY

Provide exceptional public safety and maintain the City's attractive look and feel so that Menifee is one of the safest cities where residents and visitors are secure in their neighborhoods and surrounding spaces.

THRIVING ECONOMY

Encourage intentional smart growth and support the City's business community so that residents have access to businesses, housing, employment, and well-paying jobs.

CONNECTIVITY & MOBILITY

Enhance accessibility and link the community with sustainable infrastructure to meet the City's needs.

UNIQUE IDENTITY

Engage in thoughtful and collaborative planning with stakeholders to develop a distinct sense of place that leverages the community's historic and scenic assets and makes the City a highly attractive and desired destination for residents, businesses, and visitors.

COMMUNITY ENGAGEMENT & SOCIAL INFRASTRUCTURE

Create opportunities to bring people together and enhance communication to amplify accessibility, increase awareness, and proactively deliver information to maintain quality of life and build a strong community.

"Through teamwork and leadership, the City of Menifee provides essential services to improve the quality of life of our community."

The full Strategic Plan can be viewed at: www.cityofmenifee.us/documentcenter/view/17066

FISCAL YEAR 2023/24 & FISCAL YEAR 2024/25 ACTION ITEMS

- Complete the place-making and tourism feasibility study by December 2024.
- Complete regional events assessment by March 2024.
- Create a facility development plan by December 2023.
- Initiate a comprehensive bi-annual residential satisfaction survey by December 2023.
- Complete an assessment of the City controlled websites to evaluate usability and compliance with regulatory standards by June 2024.
- Produce and broadcast two original content videos per month by December 2024.
- Create an Incubator Feasibility Plan by December 2023.
- Establish a Financial and Economic Sustainability Plan by December 2024.
- Acquire facility for Business Incubator Program by December 2024.
- Establish metrics for monitoring the performance of the development departments to streamline operations by July 2024.
- Create an Office and Lifestyle/Retail Development Incentive Program by June 2024.
- Create an incentive program to fast-track the development process for targeted industries by December 2024.
- Implement automatic aid agreements with adjoining fire departments to reduce response times by December 2023.
- Partner with high schools to develop and implement a student public safety training program by December 2024.

CITY OVERVIEW & BUDGET GUIDE

With its rolling hills and scenic vistas of the San Jacinto and San Bernardino Mountains, the **City of Menifee** spans nearly 50 square miles and is ideally positioned in the southwest portion of Riverside County, approximately 80 miles southeast of Los Angeles.

HERITAGE: The Menifee area began its real growth in 1989 with the master-planned community of Menifee Lakes and quickly became one of the fastest-growing communities in California. On October 1, 2008, the City of Menifee was incorporated and now encompasses the communities of Quail Valley, a semi-rural residential community in the northwestern section of the city, and Romoland, a residential and commercial community located in the northeastern section of the city, and the community of Sun City to the northeast that was founded in the mid-1960s by Del Webb as a senior living community.

Today the City of Menifee vigorously continues to build its future, founded by the rich history of its various established communities, and unified with the purpose of continuing to establish itself as a safe, thriving, and premier community responsive to the diverse needs of its residents, businesses, and visitors. Growth continues faster than ever, with master-planned communities constructing high quality single-family homes to meet the needs of the ever-expanding influx of new families.

The City of Menifee is a vibrant new city was formally incorporated on **October 1, 2008,** and is nestled along Interstate 215, just 20 minutes north of the San Diego County border and 30 minutes south from the City of Riverside. Interstate 215 provides an abundant opportunity for economic growth for the city. With average daily traffic counts of more than 99,000 trips per day, the I-215 passes directly through the City of Menifee and provides a gateway linking Interstate 15 to the City of Riverside and beyond to San Bernardino County.

Menifee is Riverside County's **fourth-largest city** in land mass following the cities of Palm Springs, Riverside and Moreno Valley. Residential use occupies approximately 67.8 percent of land area, while 29 percent of the land area is still unimproved land available for both commercial and residential development. Currently, the city has slightly more than **110,034** residents, up 19.46% from just five years ago (2018). Since the City's inception, the City of Menifee's population has increased 62.52%, proving that the city is a vital economic resource to Riverside County. Since 2019, the City of Menifee has been ranked the fastest-growing city in Southwestern Riverside County.

Since 2020, the City of Menifee has been ranked the **third-fastest-growing city** in all of Riverside County and in January 2023 according to the California Department of Finance estimates, the City of Menifee is the fourth-fastest - growing city in the entire state of cities with populations over 30,000 and of cities under 300,000 population, Menifee is the largest city by size and population in Southwest Riverside County with an additional **3,407** residents since January 2022.

ABOUT MENIFEE:

General Statistics:

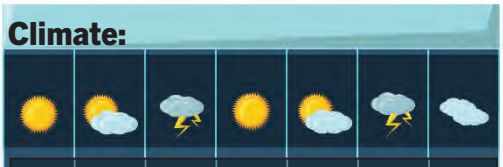
Population: 110,034
2022 Median Age: 37.7
2022 Median Household Income: $109,395
2022 Median Home Price: $613,000
2022 Assessed Value: $13.2 billion
2022 Sales Tax Receipts: $12.07 Million
2022 Quality of Life Revenue: $19.6 Million

Population:

Year	Menifee	% Growth	Riverside County	% Growth
2013	83,273	2.40%	2,266,290	1.19%
2014	84,686	1.70%	2,291,699	1.12%
2015	86,280	1.88%	2,318,762	1.18%
2016	88,120	2.13%	2,348,213	1.27%
2017	90,157	2.31%	2,384,783	1.56%
2018	92,110	2.17%	2,415,955	1.31%
2019	94,710	2.82%	2,440,124	1.00%
2020	97,094	2.52%	2,442,304	0.09%
2021	99,686	2.67%	2,454,453	0.50%
2022	106,627	6.96%	2,435,525	-0.77%
2023	**110,034**	**3.20%**	**2,431,270**	**-0.17%**

* Per California Department of Finance

Climate:



Average Daily Temperature: 67.7 Degrees

Average High Temperature: 98.2 Degrees

Average Low Temperature: 37.1 Degrees

Average Rainfall: 12 ins/year

Menifee's Mediterranean climate provides for comfortable and pleasant weather year-round. Winter weather is rarely extreme, and while summer days can get warm, with some days reaching over 100^0 Fahrenheit, nighttime temperatures generally cool off. Annual rainfall approaches 12 inches and the average daily temperature is 67.7^0 Fahrenheit.

Education:

The City of Menifee is served by the Menifee Union School District (Elementary and Middle School), Romoland Elementary School and Perris Union High School District. The City of Menifee is also home to Mt. San Jacinto College, which provides higher education opportunities to more than 16,000 students each semester.

Transportation & Mobility:

Access to pedestrian and/or bicycle trails in Menifee varies throughout the City. Bike paths and regional trails for Menifee have been planned in the Sun City-Menifee Area Plan for the Riverside County Integrated Project (RCIP). A 16-mile trail from Lake Elsinore to Hemet has been in the County of Riverside's General Plan since the 1990s. The first 4-mile section was opened in December of 2020 in the City of Menifee. It was constructed as a 12-foot-wide paved surface along the north side of Salt Creek.

Certain streets within the Sun City area are designed for golf cart use through striping or signage. Striped golf cart lanes, like those on Bradley Road from Cherry Hills Boulevard to Potomac Drive, provide a clear and safe way for Sun City residents to access major community destinations without the use of a private vehicle. Other streets, while they do not have specifically designated lanes for golf carts, have signage allowing for golf cart use. Currently, there is no golf cart or neighborhood electrical vehicle (NEV) circulation plan for the City of Menifee; however, as the City further develops, one may be established as part of the General Plan as an alternative to existing transportation options and routes.

With respect to public transportation, the Riverside Transit Agency (RTA) currently provides Route 74 which has pick-ups/drop-offs at the Menifee MSJC Campus and the Sun City Library. Beginning in June 2016, the Perris Valley Metrolink station opened on the border between the City of Menifee and the City of Perris, servicing the local communities. Metrolink rail line is the largest regional passenger rail system that services the counties of Los Angeles, Orange, San Diego, Ventura, and Riverside. Future plans call for a Metrolink station to be constructed in the City of Hemet, which would be the farthest station to the east, servicing the cities of Hemet and San Jacinto.

LOCAL ECONOMY & BUSINESS: Since incorporation the City has continuously seen strong economic growth in retail sales.

After the fallout of the 2008 housing market, the City has seen a steady growth in assessed values each year. This steady growth is attributed to both new residential and commercial development and the growing local Menifee economy.

Through strong economic development outreach, Menifee continues to proactively work on expanding amenities within the City including retail, shopping, restaurants and entertainment venues. Amongst new additions in the last year, and other projects planned for the near future, are Luna Grill, Popeyes, Tacos & Tequila, Urbane Café, Fishbone Seafood, Black Bear Diner, Melody Thai Cuisine, Burlington Coat Factory, Michi Tacos, Wienerschnitzel, Stater Bros., and the Grocery Outlet along with various other retail and service establishments. These new retail shops not only provide new amenities for the residents of Menifee but have also provided much needed sales tax revenues for the City. Additionally, the city is working with various prospective hotels to move forward with development.

The City of Menifee has a very active Chamber of Commerce. The Chamber membership consists of business owners, professionals, community leaders, and government officials. The Chamber assists its members through promotion, education, and information important to the success of their businesses. The Chamber also works in collaboration with the City to promote economic growth and prosperity.

The annual Mayor's State of the City event where the Mayor provides information about the City and future goals and objectives for the upcoming fiscal year is tentatively scheduled to be held in October 2023 at the MSJC campus.

PRINCIPAL EMPLOYERS (TOP 5):

Mt. San Jacinto College District (1,500 Employees)
Menifee Union School District (1,290 Employees)
Romoland Elementary School District (554 Employees)
Target Corporation (417 Employees)
Menifee Global Medical Center (365 Employees)

GOVERNMENT: The City of Menifee is a General Law city that operates under the Council-Manager form of city government. Since incorporation in 2008, the City has been governed by a five-member Council. The City Council members are elected by District and serve a four-year term, with the Mayor elected "at-large" for a four-year term. The City Council holds regular public meetings on the first and third Wednesday of each month.

HOSPITALS/MEDICAL CENTER: Menifee is home to the Menifee Global Medical Center, an 84-bed hospital, as well as various physician offices and medical centers. Inland Valley Medical Center is located nearby in the City of Wildomar; Rancho Springs Medical Center is located in Murrieta; both serve Southwest Riverside County. Loma Linda University Medical Center in Murrieta at the City of Menifee's southern border, is another full-service hospital. In late 2017, Kaiser Permanente opened the first phase of a multi-use hospital and medical facility complex in the northern boundaries of the City of Murrieta, a short two miles south of the city limits of Menifee. This medical facility, while not located within the boundaries of Menifee, will stimulate new jobs within the local community and increase the demand for housing and shopping in Menifee.

RECREATION & CULTURE:

The City of Menifee has many recreational and cultural activities including: the Independence Day celebration and parade, Veteran's and Memorial Day events, and the City's Christmas Tree Lighting Ceremony in December. Menifee is also home to the Menifee Arts Council, which supports the visual arts, music, theater, dance, film, poetry, and literature through hosting various events throughout the year. The City itself owns and operates 19 parks, 15 of which are located on the west side of the City, for a total of approximately 96 acres of parks. In FY2023/24 and 2024/25, the City anticipates acquiring another four parks for an additional 30 acres. On the east side of the City, Valley-Wide Recreation and Park District owns and operates approximately 25 parks. Together, both the City of Menifee and Valley-Wide Recreation and Park District provide endless opportunities of recreational activities for the residents of Menifee.

WHAT IS THE BIENNIAL BUDGET?

The biennial budget represents a 2-year financial plan of expenditures in support of the City Council goals and policies. It is the City's fundamental policy document, annual financial plan and operations guide expressed in dollars and staff resources. In addition, it informs the public about the City's financial strategies and provides documentation needed for other financial matters, such as audits, loans, and grants.

Below is a summarization of the City's authorized budget policies. A sustainable budget allocates limited available resources to the provision of programs, services, or projects in support of community needs and expectations, without compromising the long-term financial health of the City. It balances City resources with community priorities and requirements. A budget serves the following purposes:

- Public communications device
- Establishes annual goals and objectives to meet community priorities
- Policy document
- Resource allocation tool
- Spending plan
- Accountability document
- Management tool

How to Read the Budget:

Budgets play a crucial role in communicating to elected officials, city employees, and the public regarding the City's plans for the use of its resources. Budgets are complex documents that can be difficult to grasp at first glance. Although the City has made every effort to make the document easy to navigate, this section provides the reader with some basic understanding of the integral components of the annual budget document. The budget document is composed of the following main sections:

- Guide to the Budget
- Budget Overview & Summary
- Capital Improvement Program (CIP) Summary
- Personnel/Staffing Detail Summary & Detail
- Operating Budgets by Fund/Dept.
- Special Revenues & Others Funds Budgets
- Debt Summary and Debt Service Fund Summary
- Glossary of Terms

Citizen Participation

Menifee residents are encouraged to participate in the budget planning process by attending budget workshop sessions. Citizens also have an opportunity to address issues at any City Council meeting during the year. Council meetings are generally held on the 1st and 3rd Wednesday of each month at 6:00 p.m. in the City Hall Council Chambers located at 29844 Haun Road.

Performance Measures

The budget incorporates performance measures into the development of the budget and into the document itself. Each department submits its target objectives for the upcoming year to the City Manager along with an action plan for implementing and achieving the objectives. These target objectives tie directly into the City's overall mission and strategic vision plan. These department objectives are included in the budget section for the respective department. Each department also reports Key Performance Indicators (KPI) to further measure efficiencies in the delivery of services.

Readers Guide to the Budget

The Guide to the Budget allows the reader to understand the purpose of the budget, how the budget is developed, how to read the budget, and the financial and operational polices that guide the budget development and planning processes as a whole.

Budget Summary

The Budget Summary provides a concise and informative narrative summary of the fund structure for the City accounts. The following summaries are included:

Financial Outlook, Revenue & Expenditure Analysis (Budget Overview):

The Financial Outlook, Revenue & Expenditure Analysis (Budget Overview) provides an overview of the economic financial outlook, revenue and expenditure analysis completed in development of the budget.

Fund Balance Summary by Fund

The Fund Balance Summary provides a citywide summary of estimated beginning and projected year-end balances for each of the City's funds, as well as analysis of significant variances.

Revenue Summary by Fund

The Revenue Summary provides a citywide summary of projected and historical revenues.

Expenditure Summary by Fund and Department

The Expenditure Summary provides a citywide summary of projected and historical expenditures.

5 Year Revenue & Expenditure Forecast and Department

The 5 year revenue and expenditure summary provides a multi-year long-range financial plans for major funds and assumptions.

Capital Improvement Program (CIP) Summary & Capital Project Fund Detail

This schedule is a listing of all planned capital improvement projects for the budget by fund. This section provides summary and budget detail for the Capital Projects Fund. For a complete summary of the proposed CIP Program, please see the CIP Program Summary section.

Personnel & Staffing Detail

This section provides information of the corresponding workforce (listing, summary benefits) and citywide organizational chart.

Operating Budgets by Department (General Fund, Quality of Life), and Internal Service Funds (ISFs)

This section provides detailed information about each General Fund department, including a statement of purpose for the department, an organization chart, current year department objectives, KPI statuses, as well as those included for the current budget cycle and budget detail.

Special Revenue & Other Funds Budgets

This section provides detailed information about each Special Revenue & Other Fund including a statement of purpose for the fund, and a summary and/or budget detail.

Debt Summary and Debt Service Fund

The Debt Service Fund and Debt Summary section provides a summary and additional information on current city-issued debt.

Resolutions & Policies

The Resolutions & Policies section lists applicable budget resolutions, such as the Budget Adoption Resolution, Gann Appropriation Limit, CIP Program adoption, and Authorized Positions Listing. It also includes a listing/summary of main city fiscal policies.

Glossary of Terms

Budget documents may be difficult to read and may contain terms unfamiliar to the reader. In general, this section attempts to cover the key terms used throughout the annual budget document and in the budgeting process.

BUDGET DEVELOPMENT PROCESS

1

Internal Reviews, Baseline Revenues & Expenditures

Time: October-November

Preparations for the 2-year (biennial) budget process begin with internal review/analysis of Baseline Revenues & Expenditures prepared by the Finance Department and presented for discussion/review to the City Executive Office (CEO). The review includes, but is not limited to, long-term commitments, such as labor negotiations, leases, fire and dispatch services, as well as review of principal revenues.

2

Long-Term Financial Projections Finalized

Time: December

Utilizing the 10-year forecast model, preliminary baseline revenues and expenditures, and after discussions/analysis of principal revenues, including but not limited to, General Fund, Quality of Life Fund, ISFs, an updated 5-year revenue forecast is prepared and presented to the City Executive Office (CEO). A preliminary 5- year expenditure forecast is also prepared based on baseline expenditures.

3

Department Budget Kickoff

Time: January

The budget kickoff begins in mid-January, when the City Manager briefs department Directors on the policy directives and general budget guidelines for the upcoming fiscal year. This meeting includes a general discussion of the state's economic outlook, potential economic development, and anticipated major capital projects. A specific timeline for budget workshops, public hearings, and the actual preparation of the budget is also discussed.

4

City Manager Review

Time: March

In early April, the City Manager reviews each department budget request and compares it to the policy objectives set by the City Council, available resources and desired service levels. The aim of the City Manager's review is to finalize decisions regarding departmental budget submissions.

5

Public Engagement & Budget Workshops

Time: April - May

The month of May is spent preparing the preliminary budget proposal. CIP Program workshops are held for public input, and the proposed budget is presented to the Quality of Life Committee and to the City Council at a workshop held in early May. Citizens are encouraged to provide input and voice their opinions during this open session.

6

Budget Finalized & Presented for Adoption

Time: June

The budget and any suggested changes are reviewed, finalized and approved by the Council no later than June 30th of each year.

BUDGET MANAGEMENT (POST BUDGET ADOPTION)

All appropriations lapse at year-end, except for those relating to CIP projects, grants and encumbrances approved for carryover to the following fiscal year. The City Council has the legal authority to amend the budget at any time during the fiscal year. Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. Requests for additional funding require the approval of the City Council. As referenced in the Budget Resolution, the City Manager has the authority to make changes within departmental budgets. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level.

Budget Amendments

1

Time: Throughout the year.

In January-February of each year, the City Manager and City Executive Office, Chief Financial Officer and Deputy Finance Director provide the City Council and the citizens a mid-year presentation on the current fiscal year's revenues and expenditures. Budget adjustments, if required, are presented for review and approval by the City Council.

Mid-Year Review

2

Time: January-February (current fiscal year)

In April of Year 1, a Mid-Cycle review will be completed/presented in preparation for the commencement of Year 2. The purpose of the Mid-Cycle review is to comprehensively evaluate any necessary revenue and/or expenditure adjustments prior to beginning the next fiscal year (Year 2).

Mid-Cycle Review

3

Time: April (Year 1, preparing for Year 2)

BUDGET DEVELOPMENT FINANCIAL & OPERATIONAL POLICIES

The guiding principles of the City's budget development process are financial and operational policies. These policies promote and ensure organizational continuity, consistency, transparency, and responsibility from year to year. This section identifies some of the major short- and long-term planning documents, financial and operational policies, and serves as a fiscal management tool that the City employs in order to guarantee fiscal and programmatic integrity and to guide the development of the City's budget.

Level of Budgetary Control:

Since the budget is an estimate, from time to time it is necessary to make adjustments to fine-tune the line items within individual departmental budgets. Various levels of budgetary control have been established to maintain the integrity of the budget. The City Manager, Assistant City Manager CFO, and Deputy Finance Director have the authority to transfer between expenditure accounts, within departments, fund, or program activity. Departments have the authority to transfer between same program activity. However, City Council must approve an increase in appropriations in order to spend beyond the original beginning-of-the- year adopted budget.

Basis of Budgeting:

Basis of accounting refers to the timing of revenue and expenditure recognition for budgeting and financial reporting. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB). Budget development and budget adjustments utilize the economic resources measurement focus and accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met.

Continued/Carryover Appropriations:

As part of the budget adoption process, the City Council will authorize that at the close of the fiscal year, unexpended appropriations in the operating budget will be encumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for authorized, but incomplete projects in the capital budget as approved by the City Council may be carried forward to the next succeeding budget upon approval by the City Manager.

Fund Accounting:

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that are composed of assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Within the Budget Summary section, the various City funds are described in greater detail.

Budget & Fiscal Policies Summary:

The City has several budget and fiscal policies to guide and support the development and management of the city budget. A more detailed description of each Policy is included within the "Resolutions & Policies" section of this document. Please see Table of Contents for location of this section. Current policies, include, but are not limited to:

- Budget Procedures Policy (**FN-13**)
- Fund Balance Policy (General Fund) (**CC-07**)
- Investment Policy (**CC-11**)
- Grant Management Policy (**AD-03**)
- Special Assessment & CFD Debt Management Policy (**CC-12**)
- Debt Issuance & Management Policy (**CC-22**)

Fund Structure:

The various funds of the City are organized on the basis of fund accounting. The main categories include:

- Governmental Funds
Used to provide information on near-term inflows, outflows, and balances of spendable resources.

- Proprietary Funds
Used to account for activities that receive significant support from fees and charges.

- Fiduciary Funds
Used to account for resources that a government holds as a trustee or agent on behalf of an outside party and that cannot be used to support the government's own programs.

Certain funds have varying restrictions imposed either by legal requirements or policy choices. As such, it is helpful to see a broad overview of the City's finances showing summaries of its different funds.

The following schedule summarizes the FY2023/24 and 2024/25 Budget by groups of major funds.

The fund groups shown include six (6) basic types:

- General Fund & Quality of Life (Part of Citywide Budget)
- Internal Service Fund (ISFs) (Part of Citywide Budget)
- Special Revenue & Other Funds (Part of Citywide Budget)
- Capital Project (Part of Citywide Budget)
- Debt Service (Part of Citywide Budget)
- Fiduciary (Part of Fiduciary appropriation, NAP of Citywide Budget")

The first four (4) fund groups listed above make up the majority of day-to-day operating activities of the City. The remaining three fund groups, Capital Project, Debt Service and Fiduciary, are more specialized funds, and typically account for one-time and/or specific activities rather than ongoing and recurring services. The first 5 groups represent the "**Citywide Budget**" and the last group, Fiduciary, represent "Fiduciary" appropriations, outside of the "Citywide Budget".

MAJOR FUND

A major fund is any individual fund that meets the criteria of the following test 1) total revenues, expenses or (expenditures), assets or liabilities for all funds of that category are at least ten (10%) percent of total aggregate for all funds. The General Fund is always classified as a major fund while all other funds must meet the qualifications to be a major fund.

PROPOSITION 4 (GANN) APPROPRIATION LIMIT

The City is required by state law to establish an appropriation limit each fiscal year. The appropriations limitation imposed by the state, otherwise known as the **Gann Limit**, creates a restriction on the amount of revenue that can be appropriated. Only those revenues received from proceeds of taxes are subject to this limit. Assessment on real property or persons, such as L&LMD and CFD assessments etc., for special benefit conferred are not considered "proceeds of taxes" for purposes of the Gann Limit calculation. This means that only certain revenues from funds such as the General Fund, Quality of Life Fund, etc. are subject to the appropriation limit. Other items, such as certain types of debt service costs and qualified outlays are excluded from the Appropriations Subject to Limitation.

Historical Appropriations Limit

Fiscal Year	Appropriation Limit
FY 09/10	$26,049,674
FY 10/11	$25,794,220
FY 11/12	$27,187,310
FY 12/13	$28,728,556
FY 13/14	$30,745,565
FY 14/15	$31,197,525
FY 15/16	$33,047,538
FY 16/17	$35,509,580
FY 17/18	$37,707,623
FY 18/19	$40,117,140
FY 19/20	$42,889,234
FY 20/21	$45,595,545
FY 21/22	$49,493,964
FY 22/23	$56,937,856
FY 23/24 Proposed	$61,365,981

GANN APPROPRIATION LIMIT

FY2023/24 GANN Limit and Appropriations Subject to Limit Calculation:

POPULATION GROWTH FACTORS:

1. Population growth of Menifee, **OR**
2. Population growth within Riverside County,

AND

INFLATION GROWTH FACTORS:

3. Growth in California per capita income, **OR**
4. Growth in non-residential assessed valuation due to new construction in the city.

The factors used to calculate the FY2023/24 Limit were:

1. **Population growth of Menifee.**

AND

3. **Growth in California per capita income.**

Using the prior year's Appropriation Limit, the formula used to calculate the Gann Limit is outlined below:

FY2022/23 Expenditure Limit: **$56,937,856**

1. % Population growth within Menifee = **3.20%**

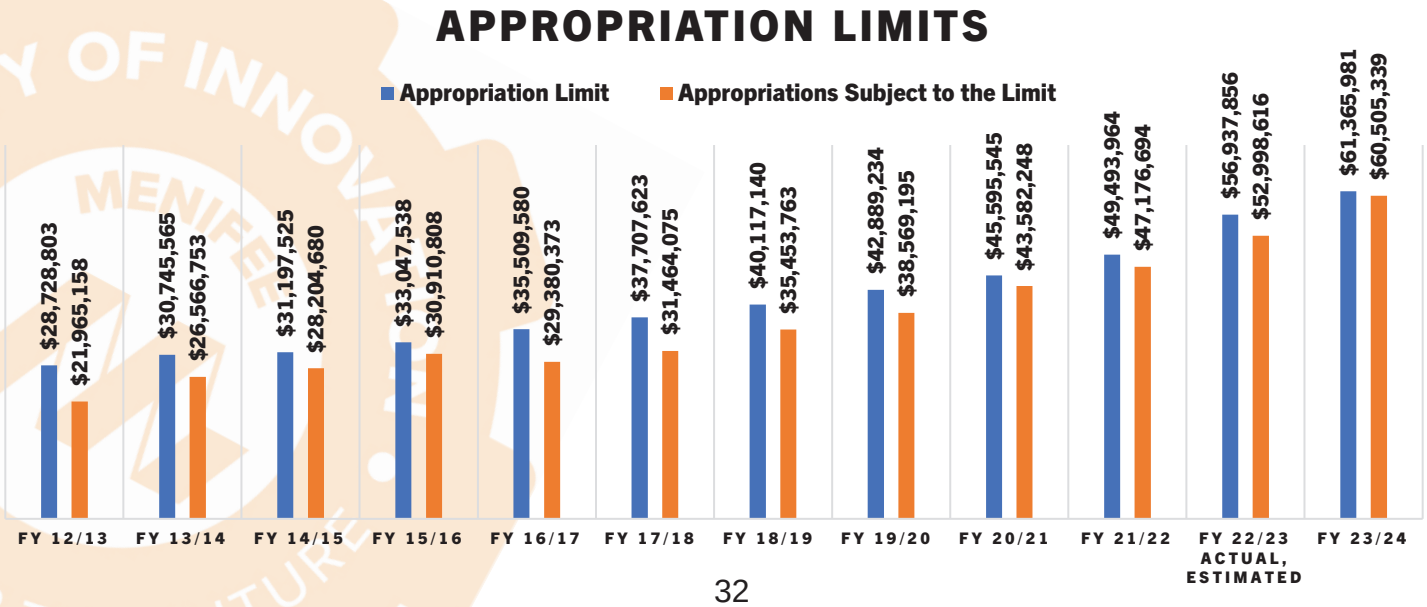
(*Based on 2022 Population of 106,627 per State of California Department of Finance Fiscal Year 2022-23 Annual Percent Change in Population Minus Exclusions* and 2023 Population of 110,034 per State of California Department of Finance Fiscal Year 2023-24 Annual Percent Change in Population Minus Exclusions**)

3. Growth in California per capita income = **1.0444** Net Increase Factor

Combined Adjustment Factor of 1.078 = **(1.0444 x 1.0320)**

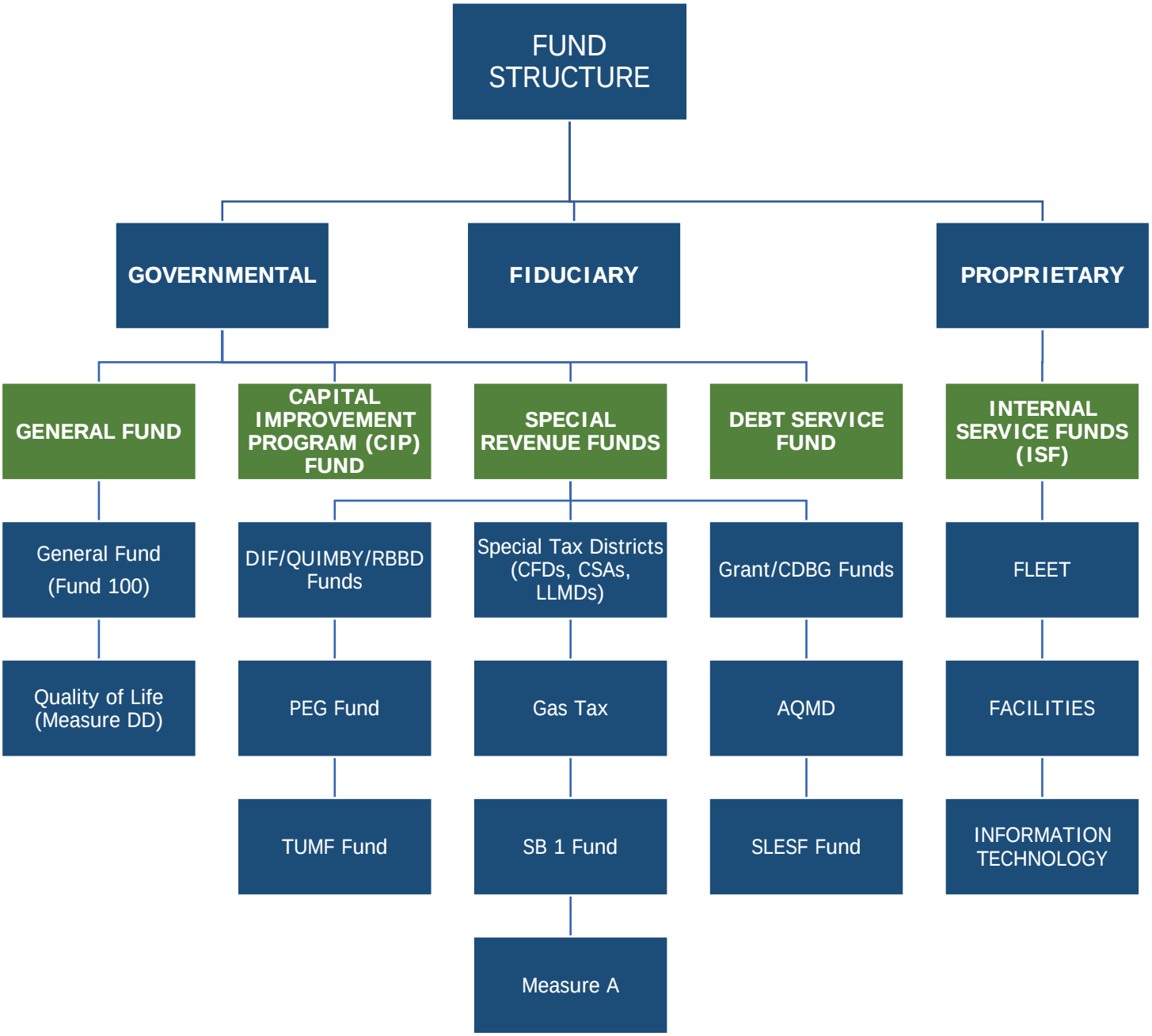
Fiscal Year 2023/24 Appropriation Limit = Combined Adjustment Factor, 1.078 * 2022/23 Limit, $56,937,856 = **$61,365,981**

FY2023/24 Appropriation Subject to Limit: The actual amount of appropriations contained in the budget that is subject to the limit is **$60,505,339.** The difference between the City's appropriation limit and the amount proposed to be appropriated that is subject to the limit is $860,642. As a result, the City, in accordance with State law, is below its appropriation limit.



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

CITY OF MENIFEE
Fund Structure



Note: Not all funds have been shown above due to space restrictions, such as the fiduciary funds. All funds are included in the "Summary of Expenditures by Fund Type".

CITY OF MENIFEE

List of All Funds

(FUND NUMBER-xxxx-xxxxx)

*** Major Fund, per most recent audit (ACFR) ending June 30, 2022. Please see Glossary of Terms for Definition of Major Fund. For description on specific funds, please see Budget & Overview Section.**

GOVERNMENTAL FUNDS

GENERAL FUND

100 General Fund*
105 Quality of Life (Measure DD) Transaction Tax Fund*

SPECIAL REVENUES FUNDS

200 Gas Tax
201 SB 1 Fund
220 Measure A
240 SLESF
280 AQMD
301 Grant Fund
340 PEG Fund
370 L&LMD 89-1 C Zone 3
371 L&LMD 89-1 C Zone 25
372 L&LMD 89-1 C Zone 27
373 L&LMD 89-1 C Zone 37
374 L&LMD 89-1 C Zone 38
375 L&LMD 89-1 C Zone 44
376 L&LMD 89-1 C Zone 47
377 L&LMD 89-1 C Zone 49
378 L&LMD 89-1 C Zone 60
379 L&LMD 89-1 C Zone 63
380 L&LMD 89-1 C Zone 69
382 L&LMD 89-1 C Zone 77
383 L&LMD 89-1 C Zone 81
384 L&LMD 89-1 C Zone 113
385 L&LMD 89-1 C Zone 114
386 L&LMD 89-1 C Zone 117
387 L&LMD 89-1 C Zone 118
388 L&LMD 89-1 C Zone 121
389 L&LMD 89-1 C Zone 129
390 L&LMD 89-1 C Zone 130
391 L&LMD 89-1 C Zone 133
392 L&LMD 89-1 C Zone 163
393 L&LMD 89-1 C Zone 167
394 L&LMD 89-1 C Zone 176
395 L&LMD 89-1 C Zone Group 4
397 L&LMD 89-1 C STL Zone 49
410 Scott Rd-RBBD*
415 Menifee Valley-RBBD*
420 CSA 33
430 CSA 43
450 CSA 84
460 CSA 86
470 CSA 138
480 CSA 145
481 CDBG Grant
490 CFD 2012-1 (Audie Murphy Ranch)
491 CFD 2012-2 (Hidden Hills)
492 CFD 2014-1 (Town Center)
493 CFD 2014-2 (Commerce Point)
494 CFD 2017-1 (Maintenance Services)
500 DIF 16 - Public Facilities*
501 DIF 16 – Fire*
502 DIF 16 – Signals*
503 DIF 16 – Parks*
504 DIF 16 – Trails*
505 DIF 16 – Library*
506 DIF 16 – Admin*
507 DIF 17 - Public Facilities*
508 DIF 17 – Fire*
509 DIF 17 – Roads*
510 DIF 17 – Signals*
511 DIF 17 – Parks*
512 DIF 17 – Trails*
513 DIF 17 – Library*
514 DIF 17 – Admin*
516 Paloma Wash
520 DIF Citywide - Public Use & Community Facilities*
521 DIF Citywide - Fire Facilities*
522 DIF Citywide - Park Improvements*
523 DIF Citywide – Library*
524 DIF Citywide – General Govt (Fac,Veh, Equipment)*

SPECIAL REVENUES FUNDS (continued)

525	DIF Citywide – Law Enforcement*
526	DIF Citywide – Circulation*
527	DIF Citywide – Storm Drain Facilities*
528	DIF Citywide – Animal Shelter*
529	DIF Citywide – Land Acquisition*
530	DIF Citywide – Master Plan & Nexus Analysis*
620	Quimby Fees (Local Park) *
621	CFD 2015-2 Citywide Graffiti
622	CFD 2015-2 Citywide Parks
623	CFD 2015-2 Citywide Trails
624	CFD 2015-2 Citywide Landscape Medians
630	CFD 2015-2 Original Zone #1
631	CFD 2015-2 Annexation #1 Zone #2
632	CFD 2015-2 Annexation #2 Zone #3
633	CFD 2015-2 Annexation #3 Zone #4
634	CFD 2015-2 Annexation #4 Zone #5
636	CFD 2015-2 Annexation #6 Zone #7
637	CFD 2015-2 Annexation #7 Zone #8
638	CFD 2015-2 Annexation #8 Zone #9
639	CFD 2015-2 Annexation #9 Zone #10
640	CFD 2015-2 Annexation #10 Zone #11
641	CFD 2015-2 Annexation #11 Zone #12
642	CFD 2015-2 Annexation #12 Zone #13
643	CFD 2015-2 Annexation #13 Zone #14
644	CFD 2015-2 Annexation #14 Zone #15
645	CFD 2015-2 Annexation #15 Zone #16
646	CFD 2015-2 Annexation #16 Zone #17
647	CFD 2015-2 Annexation #17 Zone #18
648	CFD 2015-2 Annexation #18 Zone #19
649	CFD 2015-2 Annexation #19 Zone #20
651	CFD 2015-2 Annexation #20 Zone #21
652	CFD 2015-2 Annexation #21, Zone #22
653	CFD 2015-2 Annexation #22, Zone #23
654	CFD 2015-2 Annexation #23, Zone #24
655	CFD 2015-2 Annexation #24, Zone #25
656	CFD 2015-2 Annexation #25, Zone #26
658	CFD 2015-2 Annexation #28, Zone #28
659	CFD 2015-2 Annexation #29, Zone #29
660	CFD 2015-2 Annexation #30, Zone #30
662	CFD 2015-2 Annexation #32, Zone #32
664	CFD 2015-2 Annexation #34, Zone #34
665	CFD 2015-2 Annexation #35, Zone #35
672	CFD 2017-1 Annexation #1, Zone #2
673	CFD 2017-1 Annexation #2, Zone #3
674	CFD 2017-1 Annexation #4, Zone #4
720	CFD 2019-1 Meadow Run (Capital Projects)*
721	CFD 2020-1 McCall Mesa (Capital Projects)*
722	CFD 2020-2 Del Oro (Capital Projects)*
723	CFD 2021-1 Banner Park (Capital Projects)*
724	CFD 2021-2 Sumac Ridge (Capital Projects)*

DEBT SERVICE FUNDS

590	Debt Service

CAPITAL PROJECT FUNDS

310	TUMF Fees Fund
320	Capital Projects

FIDUCIARY FUNDS

AGENCY FUNDS

350	Trust Fund
600	Veteran's Memorial

CUSTODIAL FUNDS

750	CFD 2019-1 Meadow Run (Custodial Fund)
751	CFD 2020-1 McCall Mesa (Custodial Fund)
752	CFD 2020-2 Del Oro (Custodial Fund)
753	CFD 2021-1 Banner Park (Custodial Fund)
754	CFD 2021-2 Sumac Ridge (Custodial Fund)

PROPIETARY FUNDS

INTERNAL SERVICE FUNDS (ISF)

110	Information Technology
115	Fleet Services
116	Facility Maintenance Services

*** Major Fund, per most recent audit (ACFR) ending June 30, 2022. Please see Glossary of Terms for Definition of Major Fund. For description on specific funds, please see Budget & Overview Section.**

CITY DEPARTMENTS: (xxx-DEPARTMENT NUMBER-xxxxx)

DEPARTMENT NUMBER	DEPARTMENT/DIVISION
2324	CDBG Program (Managed by Community Development Dept.)
2425	CDBG Program (Managed by Community Development Dept.)
4110	City Council
4111	City Executive Office
4112	City Attorney
4113	City Clerk Department
4114	Emergency Operations Services Division (Managed by Human Resources Department)
4115	Information Technology (IT) Department
4117	Fleet Services (Managed by Public Works Department)
4118	Facility Services (Managed by Community Services Department)
4119	GIS Services Division (Managed by IT Department)
4120	Digital Production Division (Managed by IT Department)
4121	Communications Department
4122	IT Operations (Managed by IT Department)
4220	Finance Department
4221	Non-Departmental
4222	Human Resources Department
4223	Risk Management Division (Managed by Human Resources Department)
4330	Planning Division (Managed by Community Development Department)
4331	Building & Safety Division (Managed by Community Development Department)
4332	Code Enforcement Division (Managed by Menifee Police Department)
4333	California Environmental Quality Act (CEQA)
4350	Economic Development Department
4445	Fire Department
4446	Fire Marshal's Office
4447	Fire EMS Program Division
4450	Animal Control (Managed by Menifee Police Department)
4464	Construction Inspection Division (Managed by Engineering Department)
4465	Traffic Engineering Division (Managed by Engineering Department)
4466	Signs & Markings Divisions (Managed by Public Works Department)
4467	Street Sweeping Divisions (Managed by Public Works Department)
4550	Public Works
4551	Engineering (Land Development)
4552	Street Maintenance Division (Managed by Public Works Department)
4553	NPDES Division (Managed by Engineering Department)
4554	CSA (Managed by Community Services & Public Works Department)
4555	Capital Projects (CIP Program)
4556	CIP – Transportation Rural Improvement Grant Program (T.R.I.P.)
4557	LLMD (Managed by Community Services & Public Works Department)
4558	CFD (Managed by Community Services & Public Works Department)
4559	Bonded/Infrastructure CFDs (Managed by Finance Department)
4660	Community Services Department
4661	Solid Waste & Environmental Services (Managed by Community Services Department)
4662	Recreation Services/Division (Managed by Community Services Department)
4663	Park/ROW Maintenance Services/Division (Managed by Community Services Department)
4911	Menifee Police Department

FUNDING SOURCES BY DEPARTMENT

FUNDS	DEPARTMENTS																		CIP	Debt Svc
	City Clerk Department	City Executive Office	Communications Department	Community Development Dept.	Community Services Dept.	Economic Development Dept.	Finance Department	Fire Department	Human Resources Department	Menifee Police Department	Animal Control Division	Code Enforcement Division	Public Works Division	Engineering Division		Information Technology ISF	Fleet ISF	Facilities ISF		Capital Improvement Projects (CIP)	Debt Service
GENERAL FUND																					
Fund 100: General Fund	■	■	■	■	■	■	■	■	■	■	■	■	■	■		■	■	■		■	
Fund 105: Quality of Life (Measure DD)										■		■								■	
SPECIAL REVENUE FUNDS																					
Fund 200: Gas Tax													■							■	
Fund 201: SB 1																				■	
Fund 220: Measure A																				■	■
Fund 240: SLESF										■											
Fund 280: AQMD																	■				
Fund 301: Grant Fund	■	■	■	■	■	■	■	■	■	■	■	■	■	■		■					
Fund 340: PEG Fund																				■	
Fund 350: Trust Fund																					
Fund 370 - 397 L&LMD Funds						■							■							■	
Fund 410: Scott Rd-RBBD																				■	
Fund 415: Menifee Valley-RBBD																				■	
Fund 420 - 480: CSA Funds						■				■			■							■	
Fund 481: CDBG Grant Fund				■																■	
Fund 490-494: CFD Funds						■							■							■	
Fund 500-530: DIF Funds											■									■	
Fund 600: Veteran's Memorial																					
Fund 620: Quimby Fees																				■	
Fund 621- 689 CFD Funds						■							■								
DEBT SERVICE FUNDS																					
Fund 590: Debt Service																					■
CAPITAL PROJECTS FUNDS																					
Fund 310: TUMF Fees																				■	
Fund 320: Capital Projects																				■	
INTERNAL SERVICES FUNDS (ISF)																					
Fund 110: Information Technology																■					
Fund 115: Fleet																	■				
Fund 116: Facilities																		■			

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

FUND DESCRIPTIONS

GENERAL FUND: The General Fund is the main operating fund for the City. It accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community. It accounts for all general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are sales taxes, property taxes, franchise fees, business license fees, unrestricted revenues from the state, fines and forfeitures, and interest income. Expenditures are made for community development, parks and recreation, public safety (including police and fire), public works, and other services.

General Fund (FUND 100):
The General Fund is the primary revenue source and operating fund for most city services. The General Fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in another fund.

Quality of Life (Measure DD) (FUND 105):
In November 2016, Menifee voters approved Measure DD, a 1% sales tax increase intended to fund critical city services for the community, including, but not limited to, maintaining current 911 emergency response time, preventing cuts to public safety services, park, and road maintenance, and addressing traffic congestion and road safety. A Council appointed committee, Quality of Life Committee, regularly reviews budget (annual, mid-year, and as-needed) Quality of Life revenue and expenditure activity, and provides recommendations for City Council consideration.

SPECIAL REVENUE & OTHER FUNDS: Special Revenue & Other Funds are received for a specific purpose that requires a separate accounting. These funds have been created either by statutory requirements or through administrative action for ease of accountability. Currently the City has 119 Special Revenue & Other funds.

Gas Tax Fund (FUND 200):
Used to account for revenue and expenditures of money apportioned under Street and Highways Code, Sections 2103, 2105, 2106, 2107 and 2107.5. These funds are earmarked for maintenance, rehabilitation, or improvement of public streets. Section 2107.5 funds can be used for engineering and gas tax audit costs. In addition the excise tax on fuel is recorded in the Gas Tax Fund.

SB1 Road Maintenance and Rehab Fund (FUND 201):
Used to account for revenue and expenditures of money apportioned under Senate Bill 1, The Road Repair and Accountability Act of 2017. These funds are earmarked for maintenance, rehabilitation, or improvement of public streets.

Measure "A" Fund (FUND 220):
Represents funds apportioned by the Riverside County Transportation Commission (RCTC) and received by the City as a result of the voter-approved initiative that increased sales tax by ½ percent in Riverside County to fund transportation projects. Measure "A" funds were originally approved by voters in 1988, and an extension was approved in 2002 which will fund projects through 2039.

Supplemental Law Enforcement Services Fund (SLESF) (FUND 240):
Used to account for revenue granted from the State General Fund for supplemental public safety services. The SLESF, or Citizens Option for Public Safety (COPS) program was originally adopted in AB 3229 in 1996. Subject to annual state budget appropriations, this program provides funding to cities for front-line law enforcement costs on a population basis.

Air Quality Management District (AQMD) (FUND 280):
This fund was established to account for the City's share of vehicle registration fees collected under Assembly Bill 2766 passed during the 1990 State Legislative session. This fee was levied to fund programs to reduce air pollution from mobile sources such as cars, trucks, and buses. Allocations to agencies are made through an apportionment basis and also through a competitive process. The South Coast Air Quality Management District distributes these funds to the City.

Public Education and Government Access (PEG) (FUND 340):
This fund is used to acquire equipment for and broadcasting the City cable channel. This fund is used to account for revenue and expenditures of money pursuant to section 611 of the Communications Act. Local franchising authorities (The City) may require cable operations to remit funds and set aside channels for public, educational, or governmental use.

Grants Fund (FUND 301):
This fund accounts for all the various miscellaneous grants in order to properly segregate and track grant funding. Grants are budgeted upon being awarded by a third-party agency and approved by the City Council. Only grants that are approved at the time of the adoption of this budget are listed in this budget document.

Community Development Block Grant (FUND 481):
This fund was established to account for the City's Community Development Block Grant (CDBG) revenues and expenditures. As a participating entitlement community of the CDBG Program, since 2012 the city annual receives funding from the U.S. Department of Housing and Urban Development (HUD). Funding is utilized for various public services programs, fair housing services, senior home repair program and community facility infrastructure intended to support low moderate income persons.

Landscape and Lighting District (LLMD) (FUND 370-397):
Upon incorporation the City acquired the responsibility of a portion of one LLMD which included both street lighting and traffic signals. In January 2015, the city requested from the County of Riverside to become solely responsible for all LLMDs (LLMD 89-1C) located exclusively within the city jurisdiction. This resulted in the city acquiring 24 individual LLMD zones. These LLMDs had originally been established by Riverside County prior to the City's incorporation and maintained responsibility for the maintenance of these zones until January 2015. The annual assessments provide dedicated funding for various services, including: streetlighting, traffic signal maintenance, right-of-way landscape maintenance, including tree trimming, and fossil filter maintenance. Each distinct zone includes specific maintenance services and assessment amounts.

County Service Areas (CSAs) (FUND 420-480):
Upon incorporation, the City assumed responsibility for seven (7) County Service Area Districts within the City limits. These districts were established by the County of Riverside to provide a mechanism through special assessments to fund services such as street lighting, street sweeping, park maintenance, road maintenance, and law enforcement services to property owners within each district. Each CSA fund provides a unique set of services to the residents within that individual district.

Community Facilities District Funds (Maintenance) (FUND 490-494 and 621-623, 630-666,672-689):
These funds were established to account for assessments collected and expended related to the City's Community Facilities Districts. The City originally established four (4) operational Community Facility Districts (CFDs)(Maintenance). Beginning in April 2015, the City established its first citywide maintenance CFD under CFD 2015-2. This newly created CFD provides specific services to CFD 2015-2 and each individual annexation as well as establish funds to be used throughout the City for parks, trails, and graffiti removal. Each new development will annex into the citywide maintenance CFD to provide specific services such as street lighting, road and landscape maintenance and street sweeping for that individual development plus contribute to the citywide maintenance of parks, trails, and graffiti removal.

CFD 2017-1 was established in 2017, similar to CFD 2015-2, to provide for specific services such as street lighting, road and landscape maintenance and street sweeping related to new development. The special assessments are collected annually under the Mello-Roos Community Facility Act of 1982, through the annual County property tax assessment.

Community Facilities District Funds (Facilities) (FUND 720-731):

These funds were established to account for the bond proceeds of the established bonded Community Facilities Districts (CFDs)(facilities), and which account for reimbursements to the corresponding developer based on financed/eligible public facility improvements included within the specific CFD, including but not limited to, city public improvements and fees, school district facilities/fees, and water district facilities/fees. Financial administration of these funds is managed by the Finance Department.

Development Impact Fees (DIF) (FUND 500-530):

DIF funds are used to account for activity generated and funded by development applications in order to offset the effect of development. These funds are used to mitigate the future impact of current development. The impact fees are designed to increase capacity of services such as roads and public facilities as the City and community continues to grow. These funds are not designed for daily operating expenditures and by law must be designated for use within five years from the time of collection.

Road and Bridge Benefit Districts (RBBD) (FUND 410 & 415):

The City has two (2) Road and Bridge Benefit Districts (RBBD), consisting of the Scott Road RBBD and Menifee Valley RBBD. These funds were established to defray the cost of road and bridge improvements to an established area of benefit.

Transportation Uniform Mitigation Fee (TUMF) (FUND 310):

This fund tracks revenues and expenditures associated with the regional transportation mitigation fee program. These funds are generated from impact fees assessed by Western Riverside Council of Governments (WRCOG) on

CAPITAL PROJECTS FUND: The Capital Projects fund is a governmental fund that is used for tracking the financial resources used to acquire or construct major capital assets.

Capital Projects Fund (FUND 320):

Capital Projects Fund is used to account for resources related to major capital facilities.

DEBT SERVICE FUND: Debt Service Funds are used to track revenues and expenditures related to the repayment of principal and interest costs associated with borrowing money for long-term obligations.

Debt Service Fund (FUND 590):

The City currently has one debt service fund, Fund 590 which is used to pay annual debt service In May 2012 the City issued Certificates of Participation in the amount of $20 million under the Total Road Improvement Program (TRIP) financing. These proceeds were used for the construction of the Newport Road/I-215 interchange and will be paid back over a 30-year period. In September 2020 the City of Menifee refinanced the TRIP Certificates of Participation reducing the interest rate thereby reducing the total interest paid over the life of the debt without extending the length of the debt. The City of Menifee anticipates saving approximately $100,000 per year due to the refinance.

In June of 2019, the city entered into a 20-year financing agreement with WRCOG and Wilmington Trust in the amount of $6.55 million to purchase 6,591 streetlight poles from Southern California Edison and to retrofit those poles with LED light fixtures.

INTERNAL SERVICE FUND (ISFs): The City uses Internal Service Funds to charge departments for services that are provided between City departments and are considered a part of the centralized support the departments need in order to complete their work. These funds represent proprietary funds.

Internal Service Fund (FUND 110, 115, AND 116): Beginning in FY 2015/16, the City established its first internal service fund to allocate the true cost of Information Technology. This is a standalone department with fifteen full-time employees. All costs associated with providing IT services to the city are allocated to all departments based on the number of workstations and the number of software licenses. Any excess fund balance collected by this department will be used for future capital outlays such as purchasing new accounting software, or the replacement of servers or computer hardware. In FY 2019/20, the City established two more internal service funds: Fleet Services (Fund 115) and Facility Maintenance Services (Fund 116). These two funds function in the same manner as the I.T. fund. The Fleet Services fund has 4 full-time employees allocated to it and us managed by the Public Works/Engineering Department and the Facility Maintenance Services Fund has 3.0 full-time employees allocated to it and is managed by the Community Services Department.

FIDUCIARY FUND

Fiduciary funds are used to account for assets held by the City in a purely custodial capacity.

Fiduciary Fund (FUND 350 and 600, 750-761):
The fiduciary funds the City manages include are: a private-purpose trust fund related to donations made for the City's Veteran's Memorial, as well as the Trust Fund (Fund 350), which holds assets on behalf of another person, group, or organization. Additionally, there are various bonded Community Facilities District (CFD)(Facilities), Funds 750-761, which function as custodial funds, where annual special tax levies collected on each distinct CFD and corresponding debt service payments are accounted for. These custodial funds CFDs represent debt that is land-secured by the private properties that constitute the CFD and are not an obligation of the City.

BUDGET SUMMARY & OVERVIEW

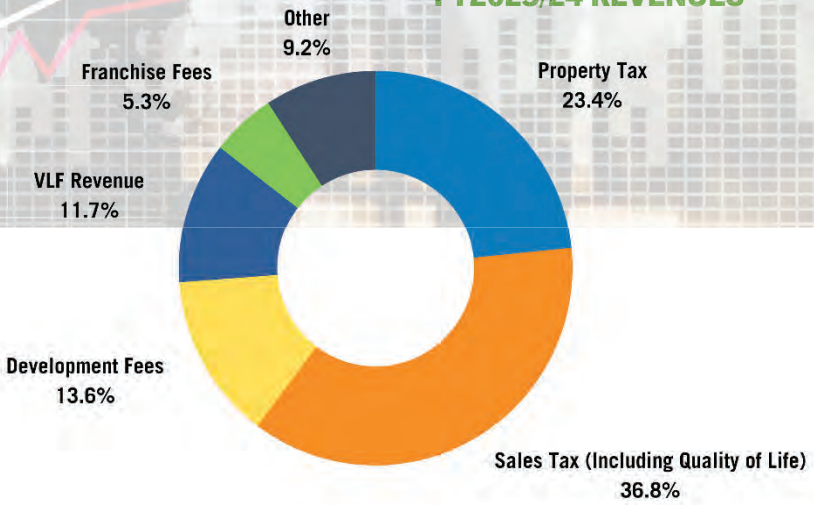
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

Economic Outlook & Revenue Projections

The proposed FY2023/24 and 2024/25 budget reflects a cautiously optimistic fiscal outlook, with steadily increasing revenues against the backdrop of an overall uncertain national and local economy. At a more localized level, the City of Menifee, continues to see steady growth. During FY2022/23 five of the six top City's main revenues (Sales Tax, Quality of Life, Property Tax, Franchise Fees) experienced some growth, however, at a slower pace than the prior two fiscal years. However, Development related fees did see a significant decrease in the first half of FY2022/23, particularly compared with the last two fiscal years where the City had experienced record revenue receipts in this category.

The U.S. and California economies have seen continued deceleration of inflation and steady though slowing job growth within a tight labor market. U.S. Gross Domestic Product (GDP) grew by 1.1 percent in the first quarter of 2023, buoyed by strong consumption as American consumers have remained resilient. However, between March and December 2022, the Federal Reserve raised rates seven times and indicated its intent to maintain high target rates until historically high inflation is slowed down to around 2%. This in turn has started to impact key sectors of the economy, including housing and consumer spending. National indicators, such as the U.S. Conference Board Leading Economic Index (LEI), which incorporates data on items such as, average weekly hours in manufacturing, initial unemployment claims, manufacturer new orders, building permits for new private housing, and others, continue to show month over month declines (LEI in April 2023 had a decline of 0.6, following a decline of 1.2 in March), pointing to a worsening economic outlook. Other indicators, such as the Coincident Economic Index (CEI), which includes data points such as payroll employment, personal income less transfer payments, and manufacturing trade and sales, still show positive increases. In particular, the labor market and income growth remain positive. High interest rates and concerns over the financial and technology sectors, are expected to impact interest-sensitive spending. Most economists expect on the optimistic side, slower growth compared with prior years while others are forecasting a mild, short-lived recession.

FY2023/24 REVENUES

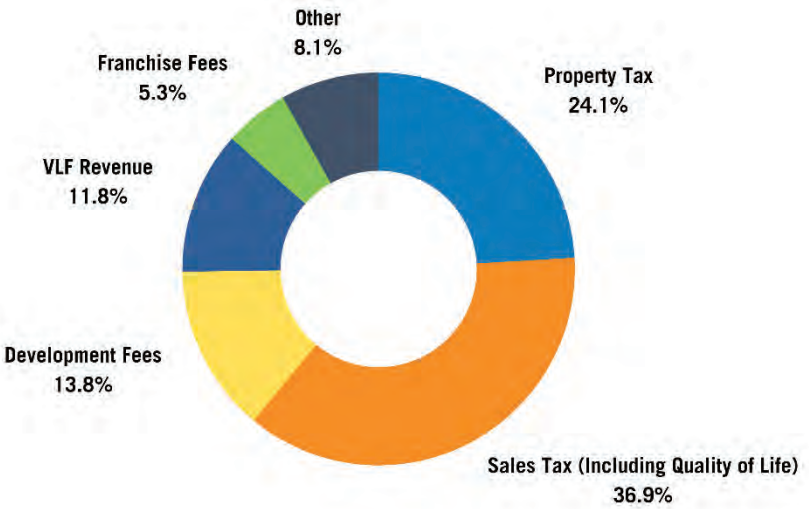


The General Fund and the Quality-of-Life Measure (formerly known as Measure DD) is the City's largest single funding source representing 71% of the City's total revenue budget for FY 2023/24. The five (5) primary revenue sources for the General Fund & Quality of Life Funds consist of:

- Property tax
- Sales tax,
- Development fees (building, planning, engineering, and fire inspection permits),
- Vehicle license fees and
- Franchise fees

which make up approximately 90.81% (FY2023/24) and 91.89% (FY2024/25) of the total General Fund & Quality of Life revenues.

FY2024/25 REVENUES



REVENUE ANALYSIS AND PROJECTIONS:

The **FY2023/24** proposed General fund revenue is **$70,722,556** and the Quality of Life totals **$21,038,120**, for a combined total of **$91,760,676**. The **FY2024/25** proposed General fund revenue is **$73,083,894** and the Quality of Life totals **$21,584,750,** for a combined total of **$94,668,644.**

Special Revenues & Other Fund Revenues for FY2023/24 total: **$36,363,593** and for FY2024/25 total **$37,848,671.**

Citywide Budget Revenues for FY2023/24 total: $128,124,269 and for FY2024/25 total $132,517,315.

Citywide Budget Revenue + Fiduciary Funds = **$131,221,308** for **FY2023/24** and **$135,674,980** for **FY2024/25**.

The City's top five budgeted revenue sources for the General Fund and Quality of Life (Measure DD) are listed in below. Together, these five revenue sources represent 95.18% and 92.25% respectively of the total General Fund and Quality of Life revenues as proposed for the FY2023/24 and 2024/25 budgets.

(FY23/24: +3.62%, $1.18 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY24/25: +3.33%, $1.13 MILLION INCREASE FROM PRIOR YEAR PROPOSED)

Sales Tax Revenues are derived from 1% of all taxable sales within the City of Menifee. The state-wide sales tax rate in California is 7.25% with an additional 0.5% sales tax in Riverside County which is dedicated for road maintenance and construction. In January 2017 Menifee added a voter approved 1.00% district tax with Measure DD which brought the local sales tax rate to 8.75%. Sales tax revenues are currently the City's largest source of revenues and are projected to increase approximately 3.61% from FY 2022/23 adjusted amounts and 3.35% for FY2024/25 from the proposed FY2023/24 amounts. These percentage increases in revenues for Fiscal Year 2023/24 equates to $241,713 in the General Fund and an additional $939,120 in the Quality of Life Measure fund, and $588,928 for General Fund and $546,630 for Quality of Life in FY2024/25. General consumer goods generate the largest percentage of sales tax revenue representing 25% of the 2022 calendar year sales tax revenues followed by restaurants and hotels at 17%, State and County pools at 14%, and fuel and service stations at 15%. The estimated sales tax revenue is based on updated quarterly sales tax data provided by the City's consultant HdL, historical trends and anticipated sales activity in the upcoming two years.

(FY23/24: +9.84%, $1.8 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY24/25: +6.15%, $1.3 MILLION INCREASE FROM PRIOR YEAR PROPOSED)

Property Taxes are derived from the assessed values of all properties within the City of Menifee. The Riverside County Auditor-Controller-County Clerk levies a 1% tax on the assessed valuation of all parcels within the County of Riverside. By state statue, under Proposition 13 passed in 1978, under Article XIII, it was established that the maximum increase in assessed values that may increase in one year is the lessor of 2% or the Consumer Price Index (CPI). Of this 1% Ad Valorem tax, the City of Menifee receives a weighted average of 12.91% of the one percent levy while 23.95% is distributed to the Riverside County General Fund, and 48.92% is allocated to local school and college districts. The remaining 14.22% of taxes collected is allocated to special districts within the City's boundaries. Total assessed values for FY2023/24 are projected to increase approximately 7.15% over FY2022/23 actual property tax assessments and 3.75% in FY2024/25. The estimated increase is based on estimated the City's consultant, HdL, and analysis on historical property tax revenue. Property Tax revenues are the City's second largest General Fund revenue source, representing 23.4% of the FY2023/24 total revenues, $91,760,676 and 24.1% of the FY2023/24 total revenues, of the $94,668,644.

(FY23/24: +11.70%, $1.3 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY24/25: +5.00%, $632K INCREASE FROM PRIOR YEAR PROPOSED)

Development revenue represents revenue for services provided by the Community Development (Building and Planning), Engineering and Fire Inspection Departments related to development within the City. The amount of the fees may not exceed the "estimated reasonable cost" of providing the service. Following a comprehensive citywide fee study effort completed during 2021/22 and effective January 1, 2023, the City implemented an updated citywide fee schedule, impacting all fees, including development/permitting fees. The newly adopted fee schedule captures current costs for the city services. FY2023/24 and FY2024/25 development/permitting revenue reflects revenue based on the new fee schedule. Development fee revenues are generated mostly from new residential and commercial construction while a portion of permits are issued for tenant improvements and remodels. For FY2023/24, the City projects issuing 4,500 building permits, which would generate approximately $15.9 million in development fee revenues which is the City's third highest revenue category. Currently, there are 335 active planning applications with more than 75 projects in the process of being developed. Most of these projects have been in the development stages for several years and are getting closer to construction.

The City projects that approximately 4,300 single and multi-family housing units will be added to the current housing stock within the next five years. Development revenue is proposed as an overall decrease from the FY2022/23 adopted budget, of 8.94% or $1.2 million decrease, and 11.70%, $1.3 million increase from the FY2022/23 Mid-Year adjusted budget. For FY2024/25, revenue is projected to increase by 5%, $632,000 from the proposed FY2023/24 amount. Revenue projections continue to be conservative to allow for any development slowdown caused by inflation, interest rate increases, and price increases to building. In the development of the two-year revenue projections, the Finance Department met with the Development Departments (Community Development, Engineering, and Fire), and discussed year-to-date trends, current project activity, and forecast activity for the budget period.

(FY23/24: +12.16%, $1.63 MILLION INCREASE FROM PRIOR YEAR ADJUSTED)
(FY24/25: +3.87%, $415K INCREASE FROM PRIOR YEAR PROPOSED)

As part of the State of California's Fiscal Year 2011/12 Budget, the Governor signed Senate Bill 89 (SB 89) which shifted millions of Vehicle License Fee (VLF) revenue to fund state law enforcement grants. This legislation particularly adversely impacted the four most recently incorporated cities such as Menifee. In May 2017 Governor Brown signed legislation to reestablish VLF for these four cities including Menifee. The City of Menifee anticipates receiving approximately $10.7 million in FY 2023/24 and $11.1 million in FY2024/25. VLF is the fourth largest general fund revenue source for the City of Menifee.

(FY23/24: +7.85%, $355K INCREASE FROM PRIOR YEAR ADJUSTED)
(FY24/25: +3.69%, $180K INCREASE FROM PRIOR YEAR PROPOSED)

Franchise fees are the fifth largest revenue source for the City's General Fund. Currently, the City has six franchise agreements consisting of two public utilities, three cable TV companies, and one solid waste hauler. Franchise fees are projected to increase $355,000 million from the FY2022/23 adjusted budget figures. This is due mostly to the renegotiated franchise agreement with Waste Management and the increase in the City's population. Southern California Gas Company was the single largest franchise within the City until 2015 when the commodity price of natural gas dropped and remained below historical prices. SoCal Gas Company generated close to one million dollars in franchise fees for the City in FY2014/15. This revenue source dropped to less than $250,000 for FY2019/20. As housing stock increases, franchise fees for natural gas should increase proportionally; however, if the cost of natural gas remains low the City will continue to see below average franchise fees for natural gas.

The franchise fees associated with the solid waste hauler are anticipated to increase proportionally with the increase in the number of new homes. The average cost per resident for solid waste pickup is $28.00 per month. Total Franchise fee revenues are projected to total $4.88 million for FY2023/24 and $5.05 million for FY2024/25.

Special Revenue & Other Funds Revenues:

Gas Tax and SB1 Gas Tax and SB1 revenues are anticipated to increase 12.01% compared to FY2023/24 adjusted amounts and increase 5% in FY2024/25. The City receives "Gas Tax" revenues from the California State Controller's Office (SCO) on a monthly basis. Funds are allocated to the City on a per capita basis and are derived from excise taxes imposed on gasoline, diesel, and alternative fuels such as liquefied petroleum, natural gas and ethanol used on state highways. Projected revenues are based on estimates provided by state, and analysis of historical trends

Measure "A" tax revenues are anticipated to increase approximately 14.11% from the prior fiscal year adjusted revenue amounts for a total of $2.6 million, and increase 5% in FY2024/25 to $3.1 million. In 1988 Riverside County voters approved Measure "A," which added a half percent to the State's base sales tax. This additional funding was created to assist both local and countywide efforts to relieve transportation congestion. The Riverside County Transportation Commission (RCTC) manages the program and distributes the half percent sales tax revenue to local agencies based on a fixed formula. This formula involves dividing revenues collected on a proportional basis by geographic regions and then on a fixed percentage to local jurisdictions. Each year, RCTC provides a five-year projection of anticipated Measure "A" receipts. The proceeds from the Measure "A" receipts will be used toward the debt settlement of the $20.0 million bond issue used for the Newport Road and I-215 interchange project as well as the CIP Program in the two years.

Other Revenue:

The City has three types of special assessment districts consisting of Landscape & Lighting Maintenance Districts (LLMD), Community Service Areas (CSA), and Community Facility Districts (CFD). Currently, of these three types of special districts, the City has 86 funds which represents one fund for each individual zone. For example, the City has 44 LLMD funds, 6 Community Services Area (CSA) funds, and 60 Community Facility District (CFDs)(Maintenance) funds. Each zone or fund generates revenues from special assessments and uses those funds for street lighting, landscape, street sweeping and maintenance of streets, parks and trails. The total revenue anticipated to be collected in these special districts in FY 2023/24, is $8,602,953 and $8,741,097 for FY2024/25.

The City of Menifee also collects **Development Impact Fees** (DIF). These fees are imposed on all new development and is used to increase the capacity of public services. Up until FY18/19, the City collected impact fees for public facilities, roads, bridges, new fire stations/equipment, traffic signals, parks, trails, libraries, and administration. Beginning July 1, 2023, the City will continue collecting established DIF fees, but based on the new fee schedule. DIF fees include fees for circulation, law enforcement, storm drain facilities and land acquisition along with a few other uses. These fees are collected over time and generally are not spent when received. Once sufficient fees are collected, the City will designate a capital project to use the accumulated impact funds toward. By State Statute, DIF funds collected must be committed to designated capital projects within five years. For FY 2022/23, the City anticipates collecting just over $7.3 million and for FY2024/25 collecting $7.7 in development impact fees.

Expenditure Analysis & Projections

The **FY2023/24** proposed General fund expenditures is **$71,955,477** and the Quality of Life totals **$25,079,744**, for a combined total of **$97,035,221**. The **FY2024/25** proposed General fund expenditures is **$73,083,894** and the Quality of Life totals **$21,584,750,** for a combined total of **$94,668,644.**

Special Revenues & Other Fund Expenditures for FY2023/24 total: **$38,789,846** and for FY2024/25 total **$36,113,838.**

Citywide Budget Expenditures for FY2023/24 total: $135,825,070 and for FY2024/25 total $130,782,481.

Citywide Budget Expenditures + Fiduciary Funds = **$137,319,033** for **FY2023/24** and **$132,240,341** for **FY2024/25**.

Expenditure Categories:
In development of the expenditure side of the budget plan, the City incorporates analysis of the following areas:

- **Personnel Costs:** Calculated based on existing workforce and labor negotiation commitments such as annual cost of living adjustments etc. The FY2023/24 and FY2024/25 proposed budgets reflect existing COLA adjustments effective July 1, 2023 with the various represented groups, and anticipated annual merit increases. COLA and additional benefit changes for FY2024/25 will be negotiated during FY2023/24. In development of the budget, the Finance Department incorporated initial estimates. However, final updates will be reflected as part of the Mid-Cycle review process in the spring of 2024.
- **Operations & Maintenance costs:** Ongoing commitments, such as leases and contract services (fire and dispatch)
- **Capital Outlays & One Time Studies**
- **Capital Improvement Program (CIP)**

Budget Categories:
The **Operating Budget** (General Fund & Quality of Life Fund, Special Revenue & Other Funds) represents annual revenues and expenditures associated with the General Fund/Quality of Life and expenditures, including:

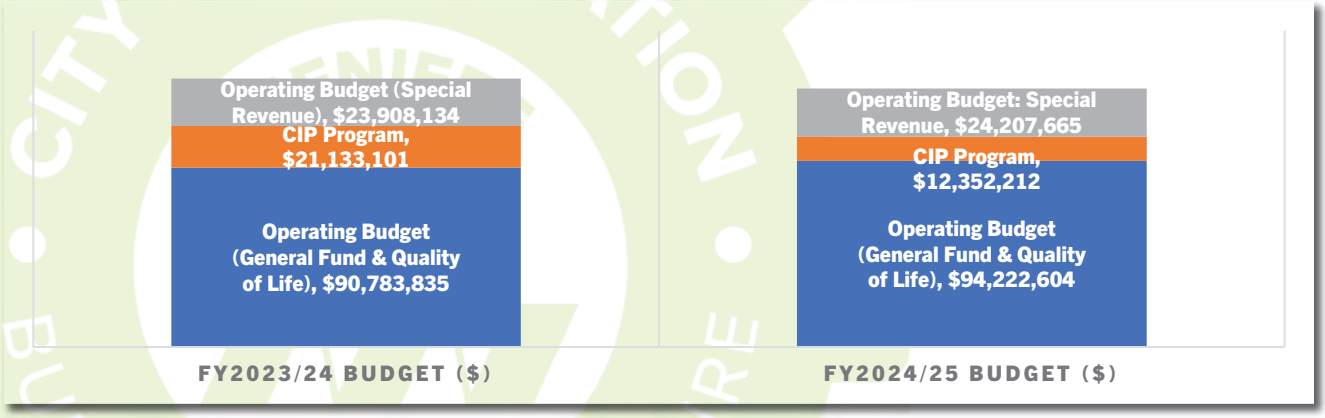
- Personnel
- Operating & Maintenance Costs (including contract services)
- Capital Outlays & One Time Studies
- Debt Service
- CIP Program (incorporated into the CIP Program Budget)

The **Capital Improvement Program (CIP) Program Budget** represents the City's major infrastructure projects (non-recurring, with a cost of $50,000 or more and with a useful life of five or more years) and is developed in conjunction with the Operating Budget. Funding sources can include General Fund, Quality of Life funds, and Special Revenue & Other Funds.

Collectively, the Operating and CIP Program are referred to as the **"Citywide Budget"**.

CITYWIDE BUDGET SUMMMARY BY BUDGET EXPENDITURE CATEGORY:

Category	FY2023/24 Budget ($)	% of Citywide Budget	FY2024/25 Budget ($)	% of Citywide Budget
Operating Budget: (General Fund & Quality of Life)	$90,783,835	66.84%	$94,222,604	72.05%
Operating Budget: (Special Revenue & Other)	23,908,134	17.60%	24,207,665	18.51%
Total Operating Budget:	$114,691,969	84.44%	$118,430,269	90.56%
CIP Program	$21,133,101	15.56%	12,352,212	9.44%
TOTAL	$135,825,070	100.00%	$130,782,481	100.00%



MAIN FUNCTION	FY2023/24 Budget	% of Total	FY2024/25 Budget	% of Total
General Government	$17,959,524	18.51%	$19,196,827	20.28%
Public Safety	51,253,450	52.82%	53,187,744	56.18%
Public Works	1,281,139	1.32%	1,356,777	1.43%
Development Services	14,114,121	14.55%	13,756,467	14.53%
Community Services	4,945,781	5.10%	5,453,324	5.76%
CIP Program	7,481,206	7.71%	1,717,505	1.81%
TOTAL EXPENDITURES:	$97,035,221	100.00%	$94,668,644	100.00%

Public Safety represents the largest proportion of the City's General Fund & Quality of Life expenditures, including CIP, at 52.82% followed by General Government (Admin) at 18.51% for FY2023/24. The City of Menifee currently contracts with the Riverside County Fire Department (CalFire) for its Fire protection services. Beginning July 1, 2020 the City of Menifee opened the doors to its new Menifee Police Department. The Menifee Police Department consists of one Police Chief, two Police Captains, four Police Lieutenants, twelve Police Sergeants and 74 Police Officers along with 24 non-sworn employees. Currently, the City is contracted for 56 fire personnel.

Total Police costs are anticipated to increase $595,000 or 2.07% over the FY2022/23, and $848,000 or 2.88% in FY2024/25 from the proposed FY2023/24 budget due to the labor negotiation personnel increases and the realization of a larger department staff at full year. 2 sworn personnel were approved as part of the FY2022/23 Mid-Year budget process and are budgeted for the full year in the proposed 2-year budget cycle. The contract for Fire services is projected to increase $1.8 million from FY2022/23 adopted and additional $932,000 in FY2024/25 based on state labor negotiations. Insurance premiums are also projected to increase approximately $400,000 in FY2023/24 from FY2022/23 adopted).

FY2023/24 includes a one-time revenue transfer from the Commerce Point Developer Agreement payment which will be used for the EDC-SG Specific Plan. As previously discussed, FY2023/24 and FY2024/25 also include $500,000 per year for Menifee PD patrol vehicle replacements, based on the prolonged anticipated vehicle order to delivery lead time, and in preparation of replacing vehicles in a phased/staggered approach.

PERSONNEL/STAFFING REQUESTS:

FY2023/24	FY2024/25
1 Project Manager (CIP)	No additional personnel requests are included for the proposed FY2024/25 budget. Additional requested will be revisited and reviewed as part of the Mid-Cycle review in April 2024.
1 Sr. Public Works Inspector	
1 Cybersecurity Manager	
1 Heavy Equipment Operator	
1 Street Maintenance Worker I/II	
1 Sr. Park/Landscape Maintenance Worker	
1 Park/Landscape Maintenance Worker II	
2 FTE (4 Part-Time) Cadets (Menifee PD)	
TOTAL: 9 FTE	

The total fiscal impact of the proposed positions for FY2023/24 is $1,152,483, including one-time capital outlay costs of $50,000 for one vehicle.

There are also requests for a total of 7 existing personnel reclassifications, and 0.6 FTE (non-city personnel) addition as administrative support to the Fire Safety contract with the County of Riverside. The proposed FY2023/24 and FY2024/25 budgets include the fiscal impact of the requested reclassifications, estimated as a net ($2,432) decrease, as one position will be reclassified to a lower grade.

CAPITAL IMPROVEMENT PROGRAM (CIP):

The proposed **FY2023/24** CIP budget includes **32** projects with a proposed budget of **$21,133,101** and **21** projects with a proposed budget of **$12,352,212** for **FY2024/25**. The proposed projects address high priority infrastructure needs of the community. **See Capital Improvement Program (CIP) & Capital Projects Fund Section of the Budget Book for more detailed information on the CIP Program and budget.**

Special Revenue & Other Funds

The City uses Special Revenue Funds & Other Funds to account for restricted revenues received by the City and its component units. Restricted revenues cannot be deposited into the General Fund and must be accounted for separately. Some of these revenues fund ongoing operations, and some of these revenues fund the CIP Program, or both. For example, Gas Tax funds a portion of routine right-of-way maintenance such as street maintenance, street sweeping, and traffic signal maintenance, but can also be used to fund street improvements capital projects. Additionally, the City has several special districts (Lighting and Landscape Maintenance Districts (L&LMDs), County Service Areas (CSAs), and Community Facilities Districts (CFDs), which fund maintenance and operations of parks, open space, roads, street lighting, street sweeping of specific services and capital improvements included within the specific special district.

As part of the citywide budget development process, respective expenditures and revenues are developed for each Special Revenue & Other Fund. Some of the main Special Revenue & Other Funds include, but are not limited to:

1. **Internal Services Funds (ISFs):** Information Technology, Fleet, and Facilities.
2. **Special Districts:** L&LMDs, CSAs, CFDs
3. **DIF/RBBD/Quimby:** Appropriations directed towards the CIP Program.

Of note specific to the Special Revenue & Other Funds are the following appropriations:

- DIF 528 (Animal Shelter) includes appropriations of $195,172 for FY2023/24 and $204,930 in FY2024/25 to pay towards the Animal Shelter debt service to which the City participates for animal sheltering services, as part of a Joint Powers Authority (JPA).
- Appropriations of $50,000 per year are included within DIF 17 Library to pay for annual library fees due to the County of Riverside
- Appropriations for a new street sweeping vehicle estimated at $500,000 are appropriated across DIF 524, Gas Tax, and various CFDs.

General Fund Reserve Fund Requirement:

In September 2021, the City Council adopted an updated reserve fund balance policy to set aside funds for future emergencies. This policy establishes a minimum 12.5% fund balance reserve for natural disasters and catastrophic events; a 12.5% reserve for economic slowdown due to the onset of a recession or other economic crisis; and a 10% reserve to offset the timing of grant reimbursements and the collections of property taxes. Pursuant to the adopted policy, the City plans to review the policy every three (3) years and will review the option of increasing the reserve fund percentage to 40% in FY2024/25 during the Mid-Cycle analysis and review process. The 35% reserve requirements for FY2023/24 and 2024/25 would be as follows:

FY2023/24	FY2024/25
Operating Stabilization Reserve (12.5%) = **$11,257,355**	Operating Stabilization Reserve (12.5%) = **$11,687,701**
Economic Uncertainty Reserve (12.5%) = **$11,257,355**	Operating Stabilization Reserve (12.5%) = **$11,687,701**
Unassigned Fund Balance (10%) = **$9,005,884**	Unassigned Fund Balance (10%) = **$9,350,160**
Total: $31,520,594	**Total: $32,725,562**

*Calculated based on Operating Expenditures.

Staff has reviewed and confirmed the existing fund balance will accommodate the corresponding reserve fund requirement increases based on the proposed budgets.

Structurally Balanced Budget:

In the development of the budget, the City strives to present a structurally balanced budget, where recurring expenditures are matched with recurring revenues. The proposed FY2023/24 and FY2024/25 revenues and expenditures present a structurally balanced budget, with the deliberate use of excess fund balances directed towards high priority capital projects.

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CITY OF MENIFEE

FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES

FY2023/24

Fund	Audited Fund Balance 6/30/2022	FY2022/23 Revenue Less Expenditures	Projected Fund Balance July 1, 2023	Proposed Revenues FY2023/24	Proposed Expenditures FY2023/24	Projected Increase/ (Decrease) Fund Balance FY2023/24	Projected Ending Fund Balance FY2023/24
General Fund	$ 55,415,016	$ (9,401,066)	$ 46,013,950	$ 70,722,556	$ 71,955,477	$ (1,232,921)	$ 44,781,029
Measure DD	$ 17,122,824	$ (13,081,200)	$ 4,041,624	$ 21,038,120	$ 25,079,744	$ (4,041,624)	$ -
Gas Tax	$ 676,284	$ (548,094)	$ 128,190	$ 3,041,482	$ 3,168,333	$ (126,851)	$ 1,339
SB 1 Road Maintenance Rehabilitation Fund	$ 2,343,131	$ (2,531,058)	$ (187,927)	$ 2,635,845	$ 2,441,404	$ 194,441	$ 6,514
Measure A	$ 2,600,643	$ (2,014,606)	$ 586,037	$ 3,028,000	$ 3,613,905	$ (585,905)	$ 132
SLESF	$ 321,258	$ -	$ 321,258	$ 150,000	$ 150,000	$ -	$ 321,258
AQMD	$ 137,156	$ (42,794)	$ 94,362	$ 120,000	$ 45,000	$ 75,000	$ 169,362
Grant Fund	$ 500,229	$ 881,498	$ 1,381,727	$ 531,369	$ 531,369	$ -	$ 1,381,727
Transportation Uniform Mitigation Fee (TUMF)	$ (412,708)	$ -	$ (412,708)	$ -	$ -	$ -	$ (412,708)
Capital Project	$ 4,616,613	$ (1,986,484)	$ 2,630,129	$ -	$ -	$ -	$ 2,630,129
Community Development Block Grant (CDBG)	$ 69,164	$ 15,628	$ 84,792	$ 527,847	$ 527,847	$ 0	$ 84,792
Lighting Landscape & Maintenance Districts (LLMD)	$ 3,316,984	$ (37,710)	$ 3,279,274	$ 880,007	$ 949,023	$ (69,016)	$ 3,210,258
Community Service Areas (CSA)	$ 1,053,130	$ (96,466)	$ 956,664	$ 1,908,731	$ 1,912,869	$ (4,138)	$ 952,526
Audie Murphy Ranch CFD	$ 2,618,244	$ (363,571)	$ 2,254,673	$ 2,350,772	$ 2,637,668	$ (286,896)	$ 1,967,777
Hidden Hills CFD	$ 548,913	$ 10,378	$ 559,291	$ 287,163	$ 278,482	$ 8,681	$ 567,972
Town Center CFD	$ 164,715	$ 753	$ 165,468	$ 17,117	$ 16,697	$ 420	$ 165,888
Commerce Point CFD	$ 53,538	$ (596)	$ 52,942	$ 29,049	$ 16,846	$ 12,203	$ 65,146
City-wide CFD 2015-2	$ 2,201,026	$ 26,829	$ 2,227,855	$ 1,928,698	$ 1,813,621	$ 115,077	$ 2,342,931
City-wide CFD 2017-1	$ 612,868	$ 310,091	$ 922,959	$ 1,201,416	$ 1,002,335	$ 199,081	$ 1,122,040
Scott Road RBBD	$ 1,416,420	$ (80,877)	$ 1,335,543	$ 384,267	$ 700,000	$ (315,733)	$ 1,019,810
Menifee Valley RBBD	$ 8,661,984	$ (7,462,313)	$ 1,199,671	$ 1,398,701	$ -	$ 1,398,701	$ 2,598,372
Information Technology ISF	$ 3,284,519	$ (1,921,374)	$ 1,363,145	$ 5,584,986	$ 5,815,252	$ (230,266)	$ 1,132,879
Fleet ISF	$ 753,944	$ (596,829)	$ 157,115	$ 1,939,872	$ 1,939,872	$ (0)	$ 157,115
Facilities ISF	$ 361,179	$ (6,345)	$ 354,834	$ 935,756	$ 1,310,756	$ (375,000)	$ (20,167)
PEG	$ 496,252	$ 103,300	$ 599,552	$ 140,000	$ 49,000	$ 91,000	$ 690,552
Development Impact Fees	$ 27,578,571	$ (16,444,829)	$ 11,133,742	$ 5,319,166	$ 6,863,707	$ (1,544,541)	$ 9,589,201
Quimby Fees	$ 911,895	$ 414,841	$ 1,326,736	$ 267,489	$ 1,250,000	$ (982,511)	$ 344,225
Debt Service	$ 563,292	$ 15,200	$ 578,492	$ 1,755,860	$ 1,755,860	$ -	$ 578,492
Bonded/Infrastructure CFDs	$ 11,703,311	$ 451,281	$ 12,154,592	$ -	$ -	$ -	$ 12,154,592
Bonded CFD Custodial Funds	$ 1,618,019	$ 933,149	$ 2,551,168	$ 3,097,039	$ 1,493,963	$ 1,603,076	$ 4,154,244
Total Projected Fund Balance	**$ 151,308,414**	**$ (53,453,262)**	**$ 97,855,152**	**$ 131,221,308**	**$ 137,319,030**	**$ (6,097,722)**	**$ 91,757,429**

Ending Fund Balances include GASB 31 reversals that are reversed at year-end. These accounting entries are not accounted for in the running fund balance calculated during the fiscal year.

CITY OF MENIFEE

FUND BALANCE SUMMARY OF BEGINNING & ENDING BALANCES

FY2024/25

Fund	Projected Fund Balance July 1, 2024	Proposed Revenues FY2024/25	Proposed Expenditures FY2024/25	Projected Increase/ (Decrease) Fund Balance FY2024/25	Projected Ending Fund Balance FY2024/25
General Fund	$ 44,781,029	$ 73,083,894	$ 73,083,894	$ -	$ 44,781,029
Measure DD	$ -	$ 21,584,750	$ 21,584,750	$ 0	$ 0
Gas Tax	$ 1,339	$ 3,193,556	$ 3,251,556	$ (58,000)	$ (56,660)
SB 1 Road Maintenance Rehabilitation Fund	$ 6,514	$ 2,767,637	$ 2,774,000	$ (6,363)	$ 151
Measure A	$ 132	$ 3,179,400	$ 3,179,249	$ 151	$ 283
SLESF	$ 321,258	$ 150,000	$ 150,000	$ -	$ 321,258
AQMD	$ 169,362	$ 120,000	$ -	$ 120,000	$ 289,362
Grant Fund	$ 1,381,727	$ -	$ -	$ -	$ 1,381,727
Transportation Uniform Mitigation Fee (TUMF)	$ (412,708)	$ -	$ -	$ -	$ (412,708)
Capital Project	$ 2,630,129	$ 258,679	$ 258,679	$ -	$ 2,630,129
Community Development Block Grant (CDBG)	$ 84,792	$ 527,847	$ 527,847	$ 0	$ 84,792
Lighting Landscape & Maintenance Districts (LLMD)	$ 3,199,065	$ 886,189	$ 940,883	$ (54,694)	$ 3,144,370
Community Service Areas (CSA)	$ 952,526	$ 1,909,576	$ 2,812,933	$ (903,357)	$ 49,169
Audie Murphy Ranch CFD	$ 1,967,777	$ 2,397,418	$ 1,865,278	$ 532,140	$ 2,499,917
Hidden Hills CFD	$ 567,972	$ 292,907	$ 284,032	$ 8,875	$ 576,847
Town Center CFD	$ 165,888	$ 17,460	$ 17,031	$ 429	$ 166,317
Commerce Point CFD	$ 65,146	$ 29,630	$ 17,626	$ 12,004	$ 77,150
City-wide CFD 2015-2	$ 2,342,931	$ 1,965,020	$ 1,838,084	$ 126,936	$ 2,469,868
City-wide CFD 2017-1	$ 1,122,040	$ 1,242,897	$ 1,056,972	$ 185,925	$ 1,307,965
Scott Road RBBD	$ 1,019,810	$ 395,795	$ -	$ 395,795	$ 1,415,605
Menifee Valley RBBD	$ 2,598,372	$ 1,440,662	$ 600,000	$ 840,662	$ 3,439,034
Information Technology ISF	$ 1,132,879	$ 6,107,828	$ 6,107,828	$ 0	$ 1,132,880
Fleet ISF	$ 157,115	$ 1,993,278	$ 1,993,278	$ 0	$ 157,115
Facilities ISF	$ (20,167)	$ 1,207,579	$ 1,207,578	$ 1	$ (20,166)
PEG	$ 690,552	$ 140,000	$ -	$ 140,000	$ 830,552
Development Impact Fees	$ 9,639,201	$ 5,585,124	$ 4,870,196	$ 714,928	$ 10,354,129
Quimby Fees	$ 344,225	$ 280,864	$ 601,465	$ (320,601)	$ 23,624
Debt Service	$ 578,492	$ 1,759,325	$ 1,759,325	$ -	$ 578,492
Bonded/Infrastructure CFDs	$ 12,154,592	$ -	$ -	$ -	$ 12,154,592
Bonded CFD Custodial Funds	$ 1,618,019	$ 3,157,665	$ 1,457,860	$ 1,699,805	$ 3,317,824
Total Projected Fund Balance	**$ 89,260,011**	**$ 135,674,980**	**$ 132,240,342**	**$ 3,434,638**	**$ 92,694,649**

FUND BALANCE SUMMARY & ANALYSIS

FUND BALANCE DEFINITION:

The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

The following table summarizes major and non-major funds (or groups of funds) that are anticipated to increase/decrease 10% or more from the June 30, 2022 audited fund balance to the Projected Ending Balance at June 30, 2023. In general, in using Fund Balance, the City's overall strategy is to use the funding for one-time expenditures and prioritize funds to meet specific goals/actions items included within the City's Strategic Plan.

FUND	ANALYSIS
General Fund*	As part of the Fiscal Year (FY) 22/23 budget, the City identified several high priority capital projects it was able to fund and elected to appropriate funding from available unassigned fund balance. Specifically, the Holland Road Overpass was appropriated $2.8 million among several other projects.
Measure DD*	Completion of various capital projects/capital outlays previously funded, was still underway in FY22/23. Specifically, at the October 19, 2022 City Council meeting, Council approved the appropriation of $2,2184,774 from available fund balance for the New Quail Valley Fire Station (CIP 21-04).
Gas Tax	During FY22/23, the City used available fund balance for increased road maintenance services, including the Pavement Management Program (PMP) as part of the CIP.
SB-1 Road Maintenance Rehabilitation Fund	SB-1 is fully used for CIP Projects, and available fund balance has been allocated as part of the FY22/23 adopted budget.
Measure A	Measure A is used for CIP Projects, as well as debt service repayment for the TRIP debt (see Debt Service Section) and available fund balance has been allocated as part of the FY23/24 adopted budget.
Air Quality Management District (AQMD)	FY22/23 budget includes deliberate use of fund balance of the purchase of vehicles for departments' use.
Grant Fund	The City received just over $13 million in American Rescue Plan (ARP) funding in FY21/22. During FY22/23, the City expended/appropriated using approximately $5.5 million of the ARP funds received, and has budgeted use of $531,369 as part of the FY23/24 budget.
Capital Projects*	The Capital Project fund is fully used for CIP Projects. During FY22/23, existing fund balance was allocated to key CIP Projects, such as the Bradley Bride, the Holland Road Overpass and New Fire Station #5.
Community Development Block Grant (CDBG)	Variance caused by timing difference between expenditures and actual grant reimbursement revenue.
Community Service Areas (CSA)	Historically, CSA special assessment revenues were not able to cover all operating costs within some of the CSAs. A significant portion of several of the CSAs expenditures includes streetlight costs. With the retrofit (conversion) of over 6k streetlights into LED, electricity costs savings are being realized. Additionally, FY22/23 includes CIP streetlight project within CSA 86 (Quail Valley) funded with available fund balance.
Audie Murphy Ranch (AMR) Community Facilities District (CFD)	The AMR Skate Park was budgeted to include $350,000 in improvements as part of the FY22/23 budget, among other capital projects in the area.
City-wide CFD 2017-1	Special Tax Revenue for several new annexations within CFD 2017-1 have been added in FY22/23 and/or will be levied in FY23/24 Funds will be used to establish operating and capital reserves and prepare for maintenance responsibilities.
Menifee Valley Road & Bridge Benefit District (RBBD)*	Menifee RBBD funds are used as part of the City's funding sources for the CIP Program. Available fund balance has been used as part of the FY22/23 CIP Program.
Information Technology Internal Service Fund (ISF)	FY22/23 incorporated deliberate use of fund balance for one-time capital outlays expenses, principally associated with replacing necessary equipment.

FUND	ANALYSIS
Fleet ISF	FY22/23 proposed the use of available fund balance larger capital outlay (equipment purchases).
Public, Education & Government (PEG) Access	The City has included several key A/V improvements, specifically as part of the Council Chambers improvements in the FY22/23 budget, as the City pursues developing and expanding a PEG channel.
Development Impact Fees (DIF)*	DIF funds are used as part of the City's funding sources for the CIP Program. Available fund balances have been used as part of the FY22/23 CIP Program.
Quimby Fees*	Quimby funds are used as part of the City's funding sources for the CIP Program. Available fund balance has been used as part of the FY22/23 CIP Program.

*Major Fund, per most recent audit (ACFR) ending June 30, 2022. See Glossary of Terms for Definition of Major Fund.

CITY OF MENIFEE ANNUAL BUDGET
REVENUE SUMMARY BY FUND (3 YEAR HISTORY)

General Fund & Quality of Life (Measure DD)

Revenue by Type & Fund	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
Property Tax	14,397,065	16,382,479	17,649,773	19,679,390	21,480,342	22,801,919
Sales Tax	8,485,225	10,751,434	12,077,445	12,638,739	12,880,452	13,469,380
Quality of Life (Measure DD)	12,617,232	16,724,722	19,607,014	19,974,000	20,913,120	21,449,750
Building/Planning/Engineering Fees	11,951,763	13,409,060	16,035,066	11,048,000	12,448,213	13,070,624
Vehicle License Fee (VLF)	7,156,803	7,745,487	8,496,978	9,563,237	10,726,533	11,141,656
Franchise Fees	6,739,805	3,953,129	4,655,889	4,520,000	4,875,000	5,055,000
Business License	115,493	68,228	128,631	120,000	165,000	173,250
Transient Occupancy Tax	189,032	506,967	529,006	600,000	550,000	700,000
Recreation Program Fees	224,053	139,840	384,970	352,250	474,500	496,225
Fines and Fees	762,754	372,924	475,515	487,030	945,750	461,049
Real Property Transfer Tax	801,896	1,126,860	1,523,574	1,100,000	850,000	900,000
CEQA Revenue	-	-	273,032	6,374,261	2,000,000	2,000,000
Finance (Developer CFDs) Revenue	167,569	79,640	69,149	550,000	550,000	550,000
Misc. Fees	1,576,184	1,445,468	(1,106,727)	1,755,412	2,038,603	2,136,628
Transfer In	139,675	227,834	3,716,323	3,054,210	863,163	263,163
Total General Fund Revenues	**$65,324,549**	**$72,934,072**	**$84,515,638**	**$91,816,528**	**$91,760,676**	**$94,668,644**

Other Fund Revenues

Internal Service Funds						
Facilities ISF	330,035	420,035	712,282	893,431	935,756	1,207,579
Fleet ISF	452,985	818,420	1,909,593	2,386,447	1,939,872	1,993,278
Information Technology ISF	2,373,727	3,111,025	4,386,234	4,806,465	5,584,986	6,107,828
Total Internal Service Funds	**3,156,747**	**4,349,480**	**7,008,108**	**8,086,343**	**8,460,614**	**9,308,685**
Special Revenues & Other Funds						
Gas Tax	2,039,486	2,127,448	2,358,285	2,744,718	3,041,482	3,193,556
SB 1 Road Maintenance Rehabilitation Fund	1,724,127	1,801,943	1,993,202	2,324,000	2,635,845	2,767,637
Measure A	1,890,293	2,423,258	2,891,446	2,653,500	3,028,000	3,179,400
SLESF	141,630	227,834	342,784	152,000	150,000	150,000
AQMD	118,433	126,469	126,851	116,925	120,000	120,000
Grant Fund	997,341	3,013,118	4,996,920	9,969,386	531,369	-
PEG	180,974	179,029	116,370	143,500	140,000	140,000
Transportation Uniform Mitigation Fee (TUMF)	753,681	835,800	711,174	20,824,770	-	-
Community Development Block Grant (CDBG)	519,314	743,594	778,383	1,108,904	527,847	527,847
Landscape & Lighting Maintenance Districts (LLMDs	863,032	837,532	828,459	936,548	880,007	886,189
County Service Areas (CSAs)	2,802,654	2,381,813	2,061,942	1,900,433	1,908,731	1,909,576
Development Impact Fees (DIF/RBBD/Quimby)	3,901,440	9,586,483	8,494,707	9,409,018	7,369,623	7,702,445
Community Facilities District (CFDs) (Maintenance)	2,274,627	2,730,836	3,543,847	5,042,222	5,814,215	5,945,332
Bonded CFDs (Infrastucture)	-	-	14,115,209	140,442	-	-
Total Special Revenues & Other Funds	**18,207,032**	**27,015,158**	**43,359,581**	**57,466,366**	**26,147,119**	**26,521,982**
Capital Project Fund						
Capital Project	11,021,208	2,929,403	(14,472)	4,234,506	-	258,679
Total Capital Project Fund	**11,021,208**	**2,929,403**	**(14,472)**	**4,234,506**	**-**	**258,679**
Debt Service Fund						
Debt Service Transfers	1,798,786	19,927,828	8,135,339	1,755,325	1,755,860	1,759,325
Total Debt Service Fund	**1,798,786**	**19,927,828**	**8,135,339**	**1,755,325**	**1,755,860**	**1,759,325**
Total Other Funds Revenues	**$34,183,772**	**$54,221,869**	**$58,488,556**	**$71,542,540**	**$36,363,593**	**$37,848,671**
Total Citywide Budget Revenues	**$99,508,321**	**$127,155,941**	**$143,004,194**	**$163,359,069**	**$128,124,269**	**$132,517,315**

Fiduciary Fund Revenues

Revenue by Type & Fund	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
Agency/Custodial Funds						
Veteran's Memorial	543	(5)	1,335	27	-	-
Trust Fund	32,668	7,769	(133,210)	35,010	-	-
Custodial Funds	-	-	1,675,558	1,280,475	3,097,039	3,157,665
Total Agency/Custodial Funds	**33,211**	**7,764**	**1,543,684**	**1,315,512**	**3,097,039**	**3,157,665**
Total All City Funds Revenues	**$99,541,533**	**$127,163,705**	**$144,547,878**	**$164,674,580**	**$131,221,308**	**$135,674,980**

CITY OF MENIFEE ANNUAL BUDGET
EXPENDITURE SUMMARY BY FUND (3 YEAR HISTORY)

General Fund & Quality of Life (Measure DD)

Expenditure by Type & Fund	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
General Government						
City Attorney	969,908	902,778	817,063	1,279,810	1,250,822	1,292,969
City Clerk	638,845	894,391	892,209	1,266,546	994,130	1,252,129
City Council	160,839	291,863	268,067	337,640	282,335	297,335
City Executive Office	1,055,314	1,384,507	1,810,360	1,674,500	1,904,461	1,969,640
Communications	-	-	-	742,450	734,045	761,355
Economic Development	1,280,756	1,292,152	1,442,741	1,612,160	1,786,046	1,750,142
Finance	1,629,924	1,721,020	2,074,018	3,476,160	3,831,095	3,728,955
Human Resources & Risk Mngt.	1,107,542	1,450,317	2,877,805	4,182,697	4,136,040	4,288,044
Non-Departmental	2,600,814	6,962,000	7,078,820	3,633,013	3,040,550	3,856,258
Total General Government	**9,443,942**	**14,899,027**	**17,261,082**	**18,204,976**	**17,959,524**	**19,196,827**
Development Services						
CEQA	-	-	-	-	2,000,000	2,000,000
Community Development	4,465,748	4,550,179	5,693,553	13,510,813	6,607,399	6,198,863
Engineering	3,501,696	3,333,202	3,377,356	4,558,182	5,506,722	5,557,604
Total Development Services	**7,967,444**	**7,883,381**	**9,070,909**	**18,068,995**	**14,114,121**	**13,756,467**
Public Safety						
Animal Control	493,357	666,660	730,772	692,418	705,891	720,025
Code Enforcement	888,092	829,680	801,839	1,304,696	1,344,538	1,418,088
Fire	12,701,670	12,923,395	12,619,002	18,747,509	19,794,693	20,794,633
Menifee Police Department	8,459,485	16,894,075	22,730,680	28,812,641	29,408,328	30,254,998
Police (RSO)	13,717,907	80	-	-	-	-
Total Public Safety	**36,260,510**	**31,313,890**	**36,882,293**	**49,557,264**	**51,253,450**	**53,187,744**
Public Works						
Public Works	1,868,541	1,470,852	1,068,302	1,510,662	1,281,139	1,356,777
Total Public Works	**1,868,541**	**1,470,852**	**1,068,302**	**1,510,662**	**1,281,139**	**1,356,777**
Community Services						
Community Services	2,399,846	2,362,924	3,481,814	5,520,578	4,945,781	5,453,324
Total Community Services	**2,399,846**	**2,362,924**	**3,481,814**	**5,520,578**	**4,945,781**	**5,453,324**
Captial Improvement Program (CIP)						
CIP (Engineering/Administration)	-	1,560	918,774	992,537	1,229,820	1,271,465
CIP Projects	1,840,551	1,030,757	2,918,213	24,789,636	6,251,386	446,040
Total CIP	**1,840,551**	**1,032,317**	**3,836,987**	**25,782,173**	**7,481,206**	**1,717,505**
Total General Fund Expenditures	**59,780,834**	**58,962,391**	**71,601,388**	**118,644,648**	**97,035,221**	**94,668,644**

Other Fund Expenditures

Internal Service Funds						
Facilities ISF	257,458	395,635	448,080	899,840	1,310,756	1,207,578
Fleet ISF	352,651	784,553	1,289,850	3,093,320	1,939,872	1,993,278
Information Technology ISF	1,621,139	2,535,124	3,329,754	6,760,427	5,815,252	6,107,828
Total Internal Service Funds	**2,231,249**	**3,715,312**	**5,067,683**	**10,753,587**	**9,065,880**	**9,308,684**

Expenditure by Type & Fund	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
Special Revenues & Other Funds						
Gas Tax	2,902,699	1,970,451	2,062,237	3,299,377	3,168,333	3,251,554
SB 1 Road Maintenance Rehabilitation Fund	2,216,508	1,143,790	661,431	4,894,454	2,441,404	2,774,000
Measure A	2,415,838	1,973,052	1,428,233	4,678,192	3,613,905	3,179,249
SLESF	141,630	227,834	99,679	152,000	150,000	150,000
AQMD	135,354	-	171,330	160,000	45,000	-
Grant Fund	904,086	2,637,208	5,109,724	9,291,101	531,369	-
PEG	11,439	-	218,254	62,650	49,000	-
Transportation Uniform Mitigation Fee (TUMF)	3,757,666	1,350,911	676,902	20,824,770	-	-
Community Development Block Grant (CDBG)	513,011	839,065	589,768	1,093,276	527,847	527,847
Landscape & Lighting Maintenance Districts (LLMDs	604,012	665,913	678,475	996,474	949,023	940,885
County Service Areas (CSAs)	3,589,378	1,723,998	1,608,665	2,049,076	1,912,869	2,812,934
Development Impact Fees (DIF/RBBD/Quimby)	5,159,178	4,832,567	6,114,483	38,409,949	8,813,707	6,071,661
Community Facilities District (CFDs) (Maintenance)	1,244,488	2,175,596	1,981,956	5,178,514	5,765,652	5,079,019
Bonded CFDs (Infrastucture)	-	-	2,411,897	-	-	-
Total Special Revenues & Other Funds	**23,595,286**	**19,540,384**	**23,813,035**	**91,089,833**	**27,968,109**	**24,787,149**
Capital Project Fund						
Capital Project	12,450,357	1,153,338	1,270,715	6,437,143	-	258,679
Total Capital Project Fund	**12,450,357**	**1,153,338**	**1,270,715**	**6,437,143**	**-**	**258,679**
Debt Service Fund						
Debt Service Transfers	8,111,043	20,944,071	8,128,075	1,750,825	1,755,860	1,759,325
Total Debt Service Fund	**8,111,043**	**20,944,071**	**8,128,075**	**1,750,825**	**1,755,860**	**1,759,325**
Total Other Funds Expenditures	**$46,387,934**	**$45,353,106**	**$38,279,509**	**$110,031,388**	**$38,789,849**	**$36,113,837**
Total Citywide Budget Expenditures	**$106,168,768**	**$104,315,496**	**$109,880,896**	**$228,676,036**	**$135,825,070**	**$130,782,481**

Fiduciary Fund Expenditures

Agency/Custodial Funds						
Veteran's Memorial	275	-	2,375	-	-	-
Trust Fund	-	15,000	-	-	-	-
Custodial Funds	-	-	57,539	347,326	1,493,963	1,457,860
Total Agency/Custodial Funds	**275**	**15,000**	**59,914**	**347,326**	**1,493,963**	**1,457,860**
Total All City Funds Expenditures	**$106,169,043**	**$104,330,496**	**$109,940,810**	**$229,023,362**	**$137,319,033**	**$132,240,341**

CITY OF MENIFEE ANNUAL BUDGET
GENERAL FUND & QUALITY OF LIFE SUMMARY

General Fund & Quality of Life (Measure DD)

Revenue	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
Property Tax	14,397,065	16,382,479	17,649,773	19,679,390	21,480,342	22,801,919
Sales Tax	8,485,225	10,751,434	12,077,445	12,638,739	12,880,452	13,469,380
Quality of Life (Measure DD)	12,617,232	16,724,722	19,607,014	19,974,000	20,913,120	21,449,750
Building/Planning/Engineering Fees	11,951,763	13,409,060	16,035,066	11,048,000	12,448,213	13,070,624
Vehicle License Fee (VLF)	7,156,803	7,745,487	8,496,978	9,563,237	10,726,533	11,141,656
Franchise Fees	6,739,805	3,953,129	4,655,889	4,520,000	4,875,000	5,055,000
Business License	115,493	68,228	128,631	120,000	165,000	173,250
Transient Occupancy Tax	189,032	506,967	529,006	600,000	550,000	700,000
Recreation Program Fees	224,053	139,840	384,970	352,250	474,500	496,225
Fines and Fees	762,754	372,924	475,515	487,030	945,750	461,049
Real Property Transfer Tax	801,896	1,126,860	1,523,574	1,100,000	850,000	900,000
CEQA Revenue	-	-	273,032	6,374,261	2,000,000	2,000,000
Finance (Developer CFDs) Revenue	167,569	79,640	69,149	550,000	550,000	550,000
Misc. Fees	1,576,184	1,445,468	(1,106,727)	1,755,412	2,038,603	2,136,628
Transfer In	139,675	227,834	3,716,323	3,054,210	863,163	263,163
Total General Fund Revenues	**$65,324,549**	**$72,934,072**	**$84,515,638**	**$91,816,528**	**$91,760,676**	**$94,668,644**

Expenditure	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
General Government						
City Attorney	969,908	902,778	817,063	1,279,810	1,250,822	1,292,969
City Clerk	638,845	894,391	892,209	1,266,546	994,130	1,252,129
City Council	160,839	291,863	268,067	337,640	282,335	297,335
City Executive Office	1,055,314	1,384,507	1,810,360	1,674,500	1,904,461	1,969,640
Communications	-	-	-	742,450	734,045	761,355
Economic Development	1,280,756	1,292,152	1,442,741	1,612,160	1,786,046	1,750,142
Finance	1,629,924	1,721,020	2,074,018	3,476,160	3,831,095	3,728,955
Human Resources & Risk Mngt.	1,107,542	1,450,317	2,877,805	4,182,697	4,136,040	4,288,044
Non-Departmental	2,600,814	6,962,000	7,078,820	3,633,013	3,040,550	3,856,258
Total General Government	**9,443,942**	**14,899,027**	**17,261,082**	**18,204,976**	**17,959,524**	**19,196,827**
Development Services						
CEQA	-	-	-	-	2,000,000	2,000,000
Community Development	4,465,748	4,550,179	5,693,553	13,510,813	6,607,399	6,198,863
Engineering	3,501,696	3,333,202	3,377,356	4,558,182	5,506,722	5,557,604
Total Development Services	**7,967,444**	**7,883,381**	**9,070,909**	**18,068,995**	**14,114,121**	**13,756,467**
Public Safety						
Animal Control	493,357	666,660	730,772	692,418	705,891	720,025
Code Enforcement	888,092	829,680	801,839	1,304,696	1,344,538	1,418,088
Fire	12,701,670	12,923,395	12,619,002	18,747,509	19,794,693	20,794,633
Menifee Police Department	8,459,485	16,894,075	22,730,680	28,812,641	29,408,328	30,254,998
Police (RSO)	13,717,907	80	-	-	-	-
Total Public Safety	**36,260,510**	**31,313,890**	**36,882,293**	**49,557,264**	**51,253,450**	**53,187,744**
Public Works						
Public Works	1,872,861	1,470,852	1,068,302	1,510,662	1,281,139	1,356,777
Total Public Works	**1,872,861**	**1,470,852**	**1,068,302**	**1,510,662**	**1,281,139**	**1,356,777**

Expenditure	Actual FY2019/20	Actual FY2020/21	Actual FY2021/22	Adjusted FY2022/23 Budget	Proposed FY2023/24 Budget	Proposed FY2024/25 Budget
Community Services						
Community Services	2,399,846	2,362,924	3,481,814	5,520,578	4,945,781	5,453,324
Total Community Services	**2,399,846**	**2,362,924**	**3,481,814**	**5,520,578**	**4,945,781**	**5,453,324**
Captial Improvement Program (CIP)						
CIP (Engineering/Administration)	-	1,560	918,774	992,537	1,229,820	1,271,465
CIP Projects	1,840,551	1,030,757	2,918,213	24,789,636	6,251,386	446,040
Total CIP	**1,840,551**	**1,032,317**	**3,836,987**	**25,782,173**	**7,481,206**	**1,717,505**
Total General Fund Expenditures	**59,780,834**	**58,962,391**	**71,601,388**	**118,644,648**	**97,035,221**	**94,668,644**
Less Capital Expenditures	1,840,551	1,030,757	2,918,213	24,789,636	6,251,386	446,040
Net Operating Expenditures	**57,940,284**	**57,931,634**	**68,683,175**	**93,855,012**	**90,783,835**	**94,222,604**
Revenues Over/(Under) Expenditures: (Excluding Capital Expenditures)	**$ 7,384,265**	**$ 15,002,438**	**$ 15,832,463**	**$ (2,038,484)**	**$ 976,841**	**$ 446,040**

CITY OF MENIFEE ANNUAL BUDGET

FISCAL YEAR 2023/24 BUDGET APPROPRIATIONS SUMMARY BY DEPARTMENTS

MAIN DEPARTMENT	DIVISION NAME	GENERAL FUND (100)	MEASURE DD (105)	TOTAL GENERAL FUND	OTHER FUNDS – VARIOUS (See Dept. Detail)	TOTAL ALL FUNDS
Animal Control	Animal Control	$705,891	-	$705,891	195,172	$901,063
Animal Control Total		**705,891**	**-**	**$705,891**	**195,172**	**$901,063**
City Attorney	City Attorney	1,250,822	-	$1,250,822	-	$1,250,822
City Attorney Total		**1,250,822**	**-**	**$1,250,822**	**-**	**$1,250,822**
City Clerk	City Clerk	994,130	-	$994,130	-	$994,130
City Clerk Total		**994,130**	**-**	**$994,130**	**-**	**$994,130**
City Council	City Council	282,335	-	$282,335	-	$282,335
City Council Total		**282,335**	**-**	**$282,335**	**-**	**$282,335**
City Executive Office	City Executive Office	1,904,461	-	$1,904,461	-	$1,904,461
City Executive Office Total		**1,904,461**	**-**	**$1,904,461**	**-**	**$1,904,461**
Communications	Communications	734,045	-	$734,045	-	$734,045
Communications Total		**734,045**	**-**	**$734,045**	**-**	**$734,045**
Code Enforcement	Code Enforcement	966,376	378,162	$1,344,538	-	$1,344,538
Code Enforcement Total		**966,376**	**378,162**	**$1,344,538**	**-**	**$1,344,538**
Community Development	Planning	3,785,977	-	$3,785,977	-	$3,785,977
	Building & Safety	2,821,422	-	$2,821,422	-	$2,821,422
	CEQA	2,000,000	-	$2,000,000	-	$2,000,000
Community Development Total		**8,607,399**	**-**	**$8,607,399**	**-**	**$8,607,399**
Community Services	Community Services	3,374,429	-	$3,374,429	-	$3,374,429
	Solid Waste & Env. Services	277,805	-	$277,805	-	$277,805
	Recreation Services/Division	785,365	-	$785,365	-	$785,365
	Park/ROW Maint. Svcs Division	508,182	-	$508,182	-	$508,182
Community Services Total		**4,945,781**	**-**	**$4,945,781**	**-**	**$4,945,781**
Economic Development	Economic Development	1,786,046	-	$1,786,046	-	$1,786,046
Economic Development Total		**1,786,046**	**-**	**$1,786,046**	**-**	**$1,786,046**
Engineering (Land Development)	Engineering	2,628,477	-	$2,628,477	-	$2,628,477
	NPDES	271,655	-	$271,655	-	$271,655
	Construction Inspection	1,711,028	-	$1,711,028	-	$1,711,028
	Traffic Engineering	895,562	-	$895,562	-	$895,562
Engineering (Land Development) Total		**5,506,722**	**-**	**$5,506,722**	**-**	**$5,506,722**
Engineering (CIP Program)	Engineering (CIP)	1,229,820	-	$1,229,820	-	$1,229,820
	CIP Program	1,282,921	4,968,465	$6,251,386	14,583,614	$20,835,000
Engineering (CIP Program) Total		**2,512,741**	**4,968,465**	**$7,481,206**	**14,583,614**	**$22,064,820**
Finance	Finance	3,831,095	-	$3,831,095	-	$3,831,095
Finance Total		**3,831,095**	**-**	**$3,831,095**	**-**	**$3,831,095**
Fire	Fire	7,144,432	12,140,268	$19,284,700	-	$19,284,700
	Fire EMS	90,162	-	$90,162	-	$90,162
	Fire Marshal's Office	419,831	-	$419,831	-	$419,831
Fire Total		**7,654,425**	**12,140,268**	**$19,794,693**	**-**	**$19,794,693**
Human Resources	Human Resources	1,230,830	-	$1,230,830	-	$1,230,830
	Emergency Operations Services	127,662	-	$127,662	-	$127,662
	Risk Management	2,777,548	-	$2,777,548	-	$2,777,548
Human Resources Total		**4,136,040**	**-**	**$4,136,040**	**-**	**$4,136,040**
Menifee Police Department	Menifee Police Department	21,815,479	7,592,849	$29,408,328	168,180	$29,576,508
Menifee Police Department Total		**21,815,479**	**7,592,849**	**$29,408,328**	**168,180**	**$29,576,508**
Non-Departmental	Non-Departmental	3,040,550	-	$3,040,550	-	$3,040,550
Non-Departmental Total		**3,040,550**	**-**	**$3,040,550**	**-**	**$3,040,550**

MAIN DEPARTMENT	DIVISION NAME	GENERAL FUND (100)	MEASURE DD (105)	TOTAL GENERAL FUND	OTHER FUNDS – VARIOUS (See Dept. Detail)	TOTAL ALL FUNDS
Public Works	Public Works	1,281,139	-	$1,281,139	609,427	$1,890,566
	Signs & Markings	-	-	$0	278,659	$278,659
	Street Sweeping	-	-	$0	766,397	$766,397
	Street Maintenance/Lighting	-	-	$0	3,631,309	$3,631,309
Public Works Total		**1,281,139**	**-**	**$1,281,139**	**5,285,792**	**$6,566,931**
TOTAL		**$71,955,477**	**$25,079,744**	**$97,035,221**	**$20,232,578**	**$117,267,979**

INTERNAL SERVICE FUNDS (ISF)

MANAGING DEPARTMENT	ISF NAME / DIVISION	IT FUND (110)	FLEET FUND (115)	FACILITIES FUND (116)	TOTAL ALL FUNDS
Community Services	Facility Services			$397,417	$397,417
Community Services Total				**397,417**	**397,417**
Information Technology (IT)	Information Technology (IT)	1,782,676			1,782,676
	IT Operations	1,099,479			1,099,479
	Digital Productions	320,034			320,034
	GIS Services	631,401			631,401
Information Technology (IT) Total		**3,833,590**			**3,833,590**
Public Works	Fleet Services		494,872	-	494,872
Public Works Total			**494,872**	**-**	**494,872**
TOTAL		**$3,833,590**	**$494,872**	**$397,417**	**$4,725,879**

CITY OF MENIFEE ANNUAL BUDGET
FISCAL YEAR 2024/25 BUDGET APPROPRIATIONS SUMMARY BY DEPARTMENTS

MAIN DEPARTMENT	DIVISION NAME	GENERAL FUND (100)	MEASURE DD (105)	TOTAL GENERAL FUND	OTHER FUNDS – VARIOUS (See Dept. Detail)	TOTAL ALL FUNDS
Animal Control	Animal Control	$720,025	-	$720,025	204,930	$924,955
Animal Control Total		**720,025**	**-**	**$720,025**	**204,930**	**$924,955**
City Attorney	City Attorney	1,292,969	-	$1,292,969	-	$1,292,969
City Attorney Total		**1,292,969**	**-**	**$1,292,969**	**-**	**$1,292,969**
City Clerk	City Clerk	1,252,129	-	$1,252,129	-	$1,252,129
City Clerk Total		**1,252,129**	**-**	**$1,252,129**	**-**	**$1,252,129**
City Council	City Council	297,335	-	$297,335	-	$297,335
City Council Total		**297,335**	**-**	**$297,335**	**-**	**$297,335**
City Executive Office	City Executive Office	1,969,640	-	$1,969,640	-	$1,969,640
City Executive Office Total		**1,969,640**	**-**	**$1,969,640**	**-**	**$1,969,640**
Communications	Communications	761,355	-	$761,355	-	$761,355
Communications Total		**761,355**	**-**	**$761,355**	**-**	**$761,355**
Code Enforcement	Code Enforcement	1,027,344	390,744	$1,418,088	-	$1,418,088
Code Enforcement Total		**1,027,344**	**390,744**	**$1,418,088**	**-**	**$1,418,088**
Community Development	Planning	3,237,869	-	$3,237,869	-	$3,237,869
	Building & Safety	2,960,994	-	$2,960,994	-	$2,960,994
	CEQA	2,000,000	-	$2,000,000	-	$2,000,000
Community Development Total		**8,198,863**	**-**	**$8,198,863**	**-**	**$8,198,863**
Community Services	Community Services	3,730,942	-	$3,730,942	-	$3,730,942
	Solid Waste & Env. Services	287,411	-	$287,411	-	$287,411
	Recreation Services/Division	881,638	-	$881,638	-	$881,638
	Park/ROW Maint. Svcs Division	553,333	-	$553,333	-	$553,333
Community Services Total		**5,453,324**	**-**	**$5,453,324**	**-**	**$5,453,324**
Economic Development	Economic Development	1,750,142	-	$1,750,142	-	$1,750,142
Economic Development Total		**1,750,142**	**-**	**$1,750,142**	**-**	**$1,750,142**
Engineering (Land Development)	Engineering	2,722,540	-	$2,722,540	-	$2,722,540
	NPDES	269,242	-	$269,242	-	$269,242
	Construction Inspection	1,641,634	-	$1,641,634	-	$1,641,634
	Traffic Engineering	924,188	-	$924,188	-	$924,188
Engineering (Land Development) Total		**5,557,604**	**-**	**$5,557,604**	**-**	**$5,557,604**
Engineering (CIP Program)	Engineering (CIP)	1,271,465	-	$1,271,465	-	$1,271,465
	CIP Program	50,000	396,040	$446,040	11,906,172	$12,352,212
Engineering (CIP Program) Total		**1,321,465**	**396,040**	**$1,717,505**	**11,906,172**	**$13,623,677**
Finance	Finance	3,728,955	-	$3,728,955	-	$3,728,955
Finance Total		**3,728,955**	**-**	**$3,728,955**	**-**	**$3,728,955**
Fire	Fire	7,200,267	13,051,927	$20,252,194	-	$20,252,194
	Fire EMS	85,533	-	$85,533	-	$85,533
	Fire Marshal's Office	456,906	-	$456,906	-	$456,906
Fire Total		**7,742,706**	**13,051,927**	**$20,794,633**	**-**	**$20,794,633**
Human Resources	Human Resources	1,225,002	-	$1,225,002	-	$1,225,002
	Emergency Operations Services	123,165	-	$123,165	-	$123,165
	Risk Management	2,939,877	-	$2,939,877	-	$2,939,877
Human Resources Total		**4,288,044**	**-**	**$4,288,044**	**-**	**$4,288,044**
Menifee Police Department	Menifee Police Department	22,508,959	7,746,039	$30,254,998	172,256	$30,427,254
Menifee Police Department Total		**22,508,959**	**7,746,039**	**$30,254,998**	**172,256**	**$30,427,254**
Non-Departmental	Non-Departmental	3,856,258	-	$3,856,258	-	$3,856,258
Non-Departmental Total		**3,856,258**	**-**	**$3,856,258**	**-**	**$3,856,258**

MAIN DEPARTMENT	DIVISION NAME	GENERAL FUND (100)	MEASURE DD (105)	TOTAL GENERAL FUND	OTHER FUNDS – VARIOUS (See Dept. Detail)	TOTAL ALL FUNDS
Public Works	Public Works	1,356,777	-	$1,356,777	610,071	$1,966,848
	Signs & Markings	-	-	$0	282,894	$282,894
	Street Sweeping	-	-	$0	275,597	$275,597
	Street Maintenance/Lighting	-	-	$0	3,776,476	$3,776,476
Public Works Total		**1,356,777**	**-**	**$1,356,777**	**4,945,038**	**$6,301,815**
TOTAL		**$73,083,894**	**$21,584,750**	**$94,668,644**	**$17,228,396**	**$111,897,040**

INTERNAL SERVICE FUNDS (ISF)

MANAGING DEPARTMENT	ISF NAME / DIVISION	IT FUND (110)	FLEET FUND (115)	FACILITIES FUND (116)	TOTAL ALL FUNDS
Community Services	Facility Services			$409,858	$409,858
Community Services Total				**409,858**	**409,858**
Information Technology (IT)	Information Technology (IT)	1,764,984			1,764,984
	IT Operations	1,448,209			1,448,209
	Digital Productions	309,649			309,649
	GIS Services	667,467			667,467
Information Technology (IT) Total		**4,190,309**			**4,190,309**
Public Works	Fleet Services		501,477	-	501,477
Public Works Total			**501,477**	**-**	**501,477**
TOTAL		**$4,190,309**	**$501,477**	**$409,858**	**$5,101,644**

LONG TERM FINANCIAL PLANNING & FIVE-YEAR PROJECTIONS

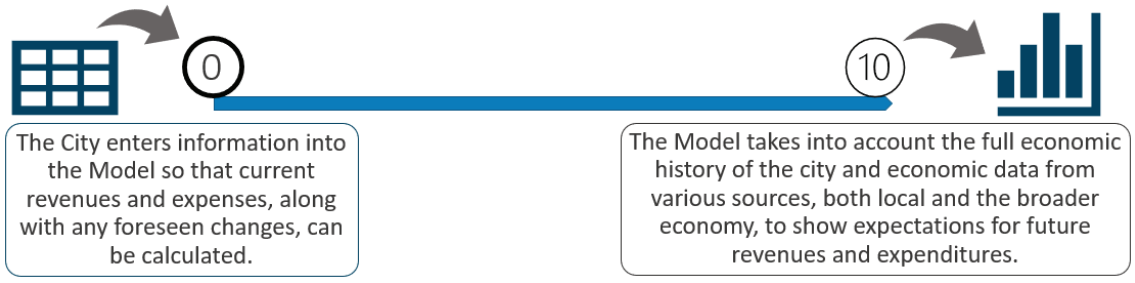
The City of Menifee began using a **2-Year Budget Process (Biennial Budget)** for the Fiscal Years (FY) 2023/2024 and 2024/2025.

The 2-Year process provides for more long-term financial planning and helps to streamline and consolidate the budget process. The conversion from 1-year to 2-year budget cycles still includes all of the normal oversight and regular review that accompanies the process used previously by the City. Instead of one mid-year review, there will be two mid-year reviews and one mid-cycle review, following the same 6-month review process.

Financial transparency will still be of the utmost priority to the City, using both regular reporting and annual financial audits from an independent agency to maintain accountability to the public.

Additionally, the City of Menifee began using a **10-Year Financial Forecast Model** in 2023 for the purpose of improving long-term planning. The data model used by the city can produce a full 10-Year Financial Revenue and Expenditure forecast using a combination of various economic sources and the City's own historical performance. The benefit of long-range planning is to alert decision-makers of trends in time to implement changes, if necessary. Additionally, the forecasts support the City's efforts to ensure the specific actions and goals included within the City's Strategic Plan are completed. The 10-Year Model is used to create the **5-Year Projections** detailed on the following pages.

The City of Menifee Forecast Plan



Why use a data model?

The model is able to take various points of economic information and use a methodological, statistics-based approach to analyze future potential. The use of data helps to reduce bias and ensure consistency.

RESERVE FUND POLICY:

The City has adopted a fund balance policy in compliance with GASB Statement No. 54, which set the goal of maintaining the General Fund balance in an amount equal to **thirty-five percent (35%)** of general fund expenditures.

12.5% - Financial Stabilization Account (committed funds set aside for use specifically in the case of the declaration of a state or federal emergency),

12.5% - Economic Uncertainty Reserve Fund,

10.0% - Unassigned fund balance for current year operating expenditure.

The City's Finance Committee, made up of two City Councilmembers and Finance staff, has made it a priority to work with staff to develop necessary and appropriate fiscal policies to guide the City's future operations. The Finance Committee and City staff also work together on continued development of the 10-year long-term financial model for the City.

FIVE (5) YEAR CAPITAL IMPROVEMENT PROGRAM:

Annually, during the City's budget process, the City's engineering staff takes a five (5) year capital project budget to City Council for adoption. For fiscal year 2023/24 in the five-year capital project budget there was a total of 32 projects identified with requested funding totaling $21,133,101, from various sources. These 32 projects consist of seven (7) transportation projects, two (2) traffic signal projects, six (6) street rehabilitation projects, four (4) facility projects, three (3) Pavement Management projects, nine (9) parks/trails projects, and one (1) Information Technology project.

For fiscal year 2024/25 in the five-year capital project budget there was a total of 21 projects identified with requested funding totaling $12,352,212, from various sources. These 21 projects consist of three (3) transportation projects, three (3) traffic signal projects, three (3) street rehabilitation projects, one (1) facility projects, three (3) Pavement Management projects, three (3) drainage projects, three (3) parks/trails projects, and two (2) Information Technology project.

Upcoming projects of note are the continuation of Holland Road Overpass, the Bradley Road Bridge over Salt Creek and the Civic Center (Central Park) Parking Lot. As these three (3) projects are vital to alleviate traffic congestion and improve community engagement, the City is aggressively seeking various methods of funding and is also looking into local, regional and state collaborations.

COST ALLOCATION PLAN (CAP), CITY-WIDE USER FEE STUDY, AND 2022 DEVELOPMENT IMPACT FEE (DIF) UPDATE:

During Fiscal Year 2021/22 the City completed extensive efforts for a comprehensive citywide Cost Allocation Plan, Citywide User Fee Study, and 2017 DIF Study update. The updated User Fee Study and DIF Updated were presented and adopted by City Council in the fall of 2022. The updated fee schedule became effective January, 1, 2023. Updated DIF fees were adopted with a phase in approach. New DIF fees increases will be phased in beginning, July 1, 2023, and each July thereafter. This study was conducted to establish updated impact fees that are compatible to today's construction costs and meet the future needs of the City. These fees will be imposed on new construction and will bring much needed financial relief to the City by expanding current and future roadways and constructing new public facilities.

CITY OF MENIFEE
FIVE (5) YEAR FORECAST (REVENUE SUMMARY BY FUND)

REVENUE BY TYPE & FUND	Proposed Budget FY2023/24	Proposed Budget FY2024/25	Forecast FY2025/26	Forecast FY2026/27	Forecast FY2027/28
General Fund & Quality of Life (Measure DD) Revenues					
Property Tax (incl. VLF In-Lieu)	$32,206,875	$33,943,576	$35,826,990	$37,786,894	$41,315,494
Sales & Use Taxes	33,793,572	34,919,130	36,504,373	38,091,622	39,837,653
Transient Occupancy Tax (TOT)	550,000	700,000	728,964	758,361	792,624
Business License/Operations Tax	165,000	173,250	177,936	182,601	187,366
Other Taxes	850,000	900,000	930,772	985,683	1,061,715
Franchise Fees	4,875,000	5,055,000	5,174,805	5,298,701	5,402,423
Permits, Fees & Chrgs. for Service	14,421,990	14,591,925	15,057,262	15,528,165	16,062,299
Cost Recovery, Earnings & Misc.	1,477,575	1,565,099	1,601,017	1,636,498	1,672,830
Transfers In & One-Time Revenues	3,420,663	2,820,663	-	-	-
Total General Fund/Measure DD Revenues	**$91,760,676**	**$94,668,644**	**$96,002,118**	**$100,268,524**	**$106,332,405**
Other Fund Revenues					
Internal Service Funds					
Facilities ISF	935,756	1,207,579	1,267,958	1,331,356	1,397,924
Fleet ISF	1,939,872	1,993,278	2,092,942	2,197,589	2,307,468
Information Technology ISF	5,584,986	6,107,828	6,413,219	6,733,880	7,070,574
Total Internal Service Funds	**8,460,614**	**9,308,685**	**9,774,119**	**10,262,825**	**10,775,966**
Special Revenues & Other Funds					
Gas Tax	3,041,482	3,193,556	3,353,234	3,520,895	3,696,940
SB 1 Road Maintenance Rehabilitation Fund	2,635,845	2,767,637	2,906,019	3,051,320	3,203,886
Measure A	3,028,000	3,179,400	3,338,370	3,505,289	3,680,553
SLESF	150,000	150,000	150,000	150,000	150,000
AQMD	120,000	120,000	120,000	120,000	120,000
Grant Fund	531,369	-	-	-	-
PEG	140,000	140,000	140,000	140,000	140,000
Transportation Uniform Mitigation Fee (TUMF)	-	-	-	-	-
Community Development Block Grant (CDBG)	527,847	527,847	527,847	527,847	527,847
Landscape & Lighting Maintenance Districts (LLMDs)	880,007	886,189	890,620	895,073	899,548
County Service Areas (CSAs)	1,908,731	1,909,576	1,919,124	1,928,719	1,938,363
Development Impact Fees (DIF/RBBD/Quimby)	7,369,623	7,702,445	8,087,567	8,491,946	8,916,543
Community Facilities District (CFDs) (Maintenance)	5,814,215	5,945,332	6,064,239	6,185,523	6,309,234
Bonded CFDs (Infrastucture)	-	-	-	-	-
Total Special Revenues & Other Funds	**26,147,119**	**26,521,982**	**27,497,019**	**28,516,612**	**29,582,914**
Capital Project Fund					
Capital Project	-	258,679	-	-	-
Total Capital Project Fund	**-**	**258,679**	**-**	**-**	**-**
Debt Service Fund					
Debt Service Transfers	1,755,860	1,759,325	1,762,844	1,766,369	1,769,902
Total Debt Service Fund	**1,755,860**	**1,759,325**	**1,762,844**	**1,766,369**	**1,769,902**

REVENUE BY TYPE & FUND	Proposed Budget FY2023/24	Proposed Budget FY2024/25	Forecast FY2025/26	Forecast FY2026/27	Forecast FY2027/28
Agency/Custodial Funds					
Veteran's Memorial	-	-	-	-	-
Trust Fund	-	-	-	-	-
Custodial Funds	3,097,039	3,157,665	3,220,818	3,285,235	3,350,939
Total Agency/Custodial Funds	**3,097,039**	**3,157,665**	**3,220,818**	**3,285,235**	**3,350,939**
Total Other Funds Revenues	**$39,460,632**	**$41,006,336**	**$42,254,801**	**$43,831,042**	**$45,479,722**
Total All City Funds Revenues	**$131,221,308**	**$135,674,980**	**$138,256,918**	**$144,099,565**	**$151,812,127**

Revenue Forecast Summary:

Revenue projections for the General Fund and Quality of Life (Measure DD) Funds are calculated with the 10-year financial forecast model. Categories of revenue are broken into categories according to how those revenue sources are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional revenues or expenditures, as it is primarily used to project how revenues and expenses will grow in line with the broader economy. Operating revenues across the General Fund are primarily expected to grow at a healthy pace over the next 5 years as the City continues to expand.

The line 'Transfers In, & One-Time Revenues' are those revenues that are not reoccuring and are therefore not projected forward.

Other Funds projections are calculated individually based primarily on historical performance.

CITY OF MENIFEE
FIVE (5) YEAR FORECAST (EXPENDITURE SUMMARY BY FUND)

EXPENDITURE BY TYPE & FUND	Proposed Budget FY 2023/24	Proposed Budget FY 2024/25	Forecast FY 2025/26	Forecast FY 2026/27	Forecast FY 2027/28
General Fund & Quality of Life (Measure DD) Expenditures					
Salaries & Wages	$28,673,806	$29,828,814	$30,774,520	$31,763,534	$32,787,279
Benefits	8,881,238	9,362,117	9,741,028	10,124,606	10,524,716
Pension & OPEB	4,047,326	4,213,897	4,414,068	4,626,738	4,847,104
Contractual Services (labor)	29,268,264	30,325,120	31,309,736	32,215,538	33,255,797
Operating Supp. & Equip. (non-labor)	4,127,950	4,285,587	4,425,390	4,553,718	4,708,429
Insurance & Liability	1,460,604	1,559,502	1,595,292	1,630,645	1,666,848
Capital Asset Investments (non-CIP)	847,500	828,380	860,064	891,831	924,830
Internal Charges & Leased Facilities/Equip.	2,153,141	2,278,470	2,366,453	2,454,696	2,546,397
Capital, Transfers Out, & One-Time Expenses	17,575,391	11,986,756	8,583,434	8,863,969	9,153,673
Total General Fund/Measure DD Expenditures	**$97,035,221**	**$94,668,644**	**$94,069,986**	**$97,125,275**	**$100,415,074**
Other Fund Expenditures					
Internal Service Funds					
Facilities ISF	1,310,756	1,207,578	1,267,957	1,331,355	1,397,922
Fleet ISF	1,939,872	1,993,278	2,092,942	2,197,589	2,307,468
Information Technology ISF	5,815,252	6,107,828	6,413,219	6,733,880	7,070,574
Total Internal Service Funds	**9,065,880**	**9,308,684**	**9,774,118**	**10,262,824**	**10,775,965**
Special Revenues & Other Funds					
Gas Tax	3,168,333	3,251,554	3,353,234	3,520,895	3,696,940
SB 1 Road Maintenance Rehabilitation Fund	2,441,404	2,774,000	2,906,019	3,051,320	3,203,886
Measure A	3,613,905	3,179,249	3,338,211	3,505,122	3,680,378
SLESF	150,000	150,000	150,000	150,000	150,000
AQMD	45,000	-	-	-	-
Grant Fund	531,369	-	-	-	-
PEG	49,000	-	-	-	-
Transportation Uniform Mitigation Fee (TUMF)	-	-	-	-	-
Community Development Block Grant (CDBG)	527,847	527,847	527,847	527,847	527,847
Landscape & Lighting Maintenance Districts (LLMDs)	949,023	940,885	890,620	895,073	899,548
County Service Areas (CSAs)	1,912,869	2,812,934	1,919,124	1,928,719	1,938,363
Development Impact Fees (DIF/RBBD/Quimby)	8,813,707	6,071,661	8,087,567	8,491,946	8,916,543
Community Facilities District (CFDs) (Maintenance)	5,765,652	5,079,019	6,064,239	6,185,523	6,309,234
Bonded CFDs (Infrastucture)	-	-	-	-	-
Total Special Revenues & Other Funds	**27,968,109**	**24,787,149**	**27,236,861**	**28,256,446**	**29,322,739**
Capital Project Fund					
Capital Project	-	258,679	-	-	-
Total Capital Project Fund	**-**	**258,679**	**-**	**-**	**-**
Debt Service Fund					
Debt Service Transfers	1,755,860	1,759,325	1,762,844	1,766,369	1,769,902
Total Debt Service Fund	**1,755,860**	**1,759,325**	**1,762,844**	**1,766,369**	**1,769,902**

EXPENDITURE BY TYPE & FUND	Proposed Budget FY 2023/24	Proposed Budget FY 2024/25	Forecast FY 2025/26	Forecast FY 2026/27	Forecast FY 2027/28
Agency/Custodial Funds					
Veteran's Memorial	-	-	-	-	-
Trust Fund	-	-	-	-	-
Custodial Funds	1,493,963	1,457,860	-	-	-
Total Agency/Custodial Funds	**1,493,963**	**1,457,860**	**-**	**-**	**-**
Total Other Funds Expenditures	**$40,283,812**	**$37,571,697**	**$38,773,823**	**$40,285,639**	**$41,868,607**
Total All City Funds Expenditures	**$137,319,033**	**$132,240,341**	**$132,843,809**	**$137,410,914**	**$142,283,680**

Expenditure Forecast Summary:

Expenditure projections for the General Fund and Quality of Life (Measure DD) Funds are calculated with the 10-year financial forecast model. Categories of expenditures are broken into categories according to how those expenditures are impacted by various economic factors.

The model does not reflect any anticipated economic recessions or large additional revenues or expenditures, as it is primarily used to project how revenues and expenses will grow in line with the broader economy. Operating expenditures across the General Fund are primarily expected to grow in accord with historical trends.

The line 'Captial, Transfers Out, & One-Time Expenses' are those expenditures that are not reoccuring with the exception of ISF allocations. These are the only expenditures projected forward in that category.

Other Funds projections are calculated individually based primarily on historical performance.

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CIP PROGRAM & CAPITAL PROJECTS FUND

CITY OF INNOVATION
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Capital Improvement Program Overview

In support of the City Council's Strategic Plan, the Capital Improvement Program (CIP) outlines the City's five-year financial plan for the maintenance, repair, replacement, and improvement of the City's infrastructure. Projects identified within the CIP include transportation, traffic signals, street improvements supporting Active Transportation, pavement rehabilitation, storm drains, streetlighting, municipal facilities, parks and trails, and technology infrastructure. The projects identified within the CIP are strategically selected to promote safety and enhance the quality of life for the community at large. More information about each specific project can be found within the CIP Budget Book FY2023 through FY2028.

CIP Budget Policy

The purpose of the CIP budget is to serve as a planning tool, which coordinates the financing and scheduling of major public improvements. This budget is dynamic and consequently needs to be revised annually to address changing needs, priorities, and financial conditions. The capital improvements presented in the budget are the City's major projects, which exceed $50,000 in cost, have long-term life spans, and are generally non-recurring. These projects include land and right-of-way acquisition, construction or rehabilitation of public buildings or facilities, public infrastructure design and construction, and park design and construction.

The City's goal in providing a CIP budget is to develop a multi-year plan for capital improvements, update it annually, and deliver all capital improvements in accordance with the five-year plan. Within the CIP budget, one of the funding mechanisms used is the **Capital Projects Fund (320)**, which is used to hold funds from other revenue sources until projects are ready for expenditures. The summary of the fund, which is separate from the budget, can be found at the end of this section.

To view the City's full FY2023-2028 Proposed CIP Budget Directly, follow link below:

www.cityofmenifee.us/DocumentCenter/View/18077

Capital Improvement Plan Development

The FY2023-2028 budget was developed based on economic feasibility, community enhancement, infrastructure needs, safety, and community needs. Each proposed project was reviewed and discussed to ensure funding, timing, and necessity were appropriately addressed. The fiscal impacts of developing Capital Projects include maintenance and operational costs. These costs are taken into consideration when the operating budget is developed. The revenue estimates used in preparing this Plan are based on the assumptions made during the budget process, which consider the state of our local economy and historical trends. Capital Projects are determined using these projections and considering all other operational requirements. All projects were evaluated by the City's Planning Commission to ensure consistency with the City of Menifee General Plan and consider the City's long-term vision as developed by the Strategic Plan.

The CIP budget is a tool, which links the City's development to the fiscal planning process, with the aim of achieving the City's long-term goals and maintaining fiscal stability.

Projects in the budget have been prioritized and scheduled for each of the five fiscal years based on community need and availability of funding, as determined by the City Council. A total of 191 projects are identified in the FY2023-2028 CIP. Of the 191 projects, 32 CIP projects have been programmed for FY2023/2024 for a total cost of $21,133,101, and 21 CIP projects have been programmed for FY2024/2025 for a total cost of $12,352,212, as shown in the table below:

PROJECT CATEGORY	FY2023/2024		FY2024/2025	
	# of Projects	Requested amount	# of Projects	Requested Amount
Transportation	7	$8,251,470	3	$2,859,237
Traffic Signals	2	$733,300	2	$1,378,094
Street Improvements	5	$2,342,331	3	$1,692,000
Pavement Management (PMP)	4	$4,730,000	4	$4,132,000
Drainage	0	$0	3	$749,000
Streetlights	0	$0	0	$0
Public Facilities	4	$2,176,000	1	$108,548
Parks, Trails, and Recreation	9	$2,625,000	3	$1,200,000
Technology Infrastructure	1	$275,000	2	$233,333
TOTALS	**32**	**$21,133,101**	**21**	**$12,352,212**

The FY2023/24 and FY2024/25 CIP Budget proposes a combined total of 53 projects for a total fund request in the amount of $33,485,313.

The FY2023/24 and FY2024/25 CIP Budget also includes $33,902,057 of unfunded projects. To mitigate the shortage of funds for critical projects, City staff actively identifies and applies for grant opportunities from state and federal programs. Grants are used to complete the necessary funding for the design, environmental, and/or construction phases of projects. The City has also received confirmation of awards for multiple grants as shown in the table below:

Grant	Project #	Project Name	FY23/24	FY24/25
ATP Cycle 6	PW-IMP-15	Watson Road at Harvest Valley Elementary School - ATP	$4,354,000	
ATP Cycle 6	PW-IMP-27	Romoland Elementary School - ATP	$4,880,000	
HSIP Cycle 11	PW-TS-19	Citywide Traffic Signal Safety Improvement – LRSP	$1,555,700	
RCFCD 23/24	PW-SD-08	Garbani Road Drainage Improvements – MDP		$674,000
RCFCD 23/24	PW-SD-10	SD A-8-A Lateral – MDP		$400,000
THUD	CIP 20-01	Scott Road / Bundy Canyon Road Widening		$4,000,000
Appropriations Bill	CIP 13-04	Bradley Road Bridge Over Salt Creek	$5,000,000	
California Natural Resource Agency	CIP 24-11	Sun City Park Development	$524,700	
Land & Water Conservation Fund Grant	CIP 24-16	Quail Valley Park Development	$750,000	
RCTC - Arterials Grant	CIP 20-01	Scott Road / Bundy Canyon Road Widening		$10,000,000
RCTC - Arterials Grant	CIP 22-03	McCall Boulevard Widening	$3,140,000	
TOTAL			**$20,204,400**	**$15,074,000**

These grant funds are not included within the CIP Budget for FY2023/24 and FY2024/25 as presented and will not be included until the City makes a formal request to utilize the awarded funds from the grantors. Grant funds will be appropriated to the budget through future Council action.

The total number of projects identified in the FY2023-2028 CIP Budget Book are identified in the table below:

PROJECT CATEGORY	FY 2023-2028	
	# of Projects	Estimated Cost
Transportation	35	$402,826,737
Traffic Signals	25	$20,433,494
Street Improvements	30	$32,634,238
Pavement Management (PMP)	33	$33,787,614
Drainage	10	$20,140,000
Streetlights	4	$2,600,000
Public Facilities	22	$175,737,319
Parks, Trails, and Recreation	29	$46,152,063
Technology Infrastructure	3	$1,933,333
TOTALS	**191**	**$736,244,798**

Two-Year CIP Budget Summary

	Project #	Project Name	FY23/24 Request	FY24/25 Request
Transportation	CIP 13-03	Holland Road Overpass	$800,000	-
	CIP 13-04	Bradley Bridge Over Salt Creek	$1,967,921	-
	CIP 20-05	Garbani Road/I-215 Interchange	$2,700,000	-
	CIP 22-13	Paloma Wash Pedestrian Bridge	$1,302,866	-
	CIP 20-03	McCall Boulevard Widening	-	$520,237
	CIP 22-04	Bailey Park Boulevard Widening	$880,683	-
	CIP 23-12	Menifee Rd Widening - Garbani Rd to Scott Rd	$350,000	-
	CIP 24-14	Citywide Bridge/Culvert Inventory – Study	$250,000	-
	CIP 25-03	Murrieta Rd Widening - Holland Rd to Newport Rd	-	$1,500,000
	CIP 25-04	Holland Rd Widening – Bradley Rd to Haun Rd	-	$839,000
Traffic Signals	CIP 23-02	Goetz Road/Vista Way Traffic Signal	-	$1,202,594
	CIP 23-09	Menifee Road/Fire Station No. 76 Entrance Traffic Signal	$128,300	-
	CIP 24-01	Citywide Traffic Signal Safety Improvement new	$605,000	-
	CIP 25-05	Evans Road/Craig Avenue Traffic Signal	-	$175,500
Street Improvements	CIP 23-04	Romoland Grid Area - 3rd St - ATP	$1,727,331	-
	CIP 24-02	McCall Blvd/Sun City Blvd – WB Turn Pocket new	$100,000	-
	CIP 24-03	Pedestrian Crossing at Audie Murphy Road new	$100,000	-
	CIP 24-04	Romoland Elementary School – ATP new	$92,000	$589,000
	CIP 24-15	Watson Rd at Harvest Valley Elementary School – ATP	$323,000	$553,000
	CIP 25-01	Murrieta Rd/Holland Rd Intersection Improvements new	-	$550,000
PMP	PMP	FY 23-24 Slurry Seal Program new	$870,000	-
	PMP	FY 24-25 Slurry Seal Program new	-	$923,000
	CIP 24-19	FY 23-24 Local Roads AC Resurfacing Program	$1,270,000	-
	CIP 24-20	Mapes Road – Sherman to Antelope	$900,000	-
	CIP 24-21	Menifee Road – Simpson to McCall	$1,690,000	-
	CIP 25-07	FY 24-25 Local Roads AC Resurfacing Program	-	$1,409,000
	CIP 25-08	Antelope Road – Holland to Newport	-	$1,800,000
	PW-PMP-20	Pavement Management Plan Update new	-	UNFUNDED
Drainage	CIP 22-17	Catch Basin Retrofit Program	-	UNFUNDED
	CIP 25-09	Garbani Road Drainage Improvements – MDP	-	$749,000
	PW-SD-10	SD A-8-A Lateral – MDP new	-	UNFUNDED
Public Facility	CIP 22-24	Civic Center Parking Lot	$1,376,000	-
	CIP 24-05	Fire Station No. 76 – Living Area Improvements new	$650,000	-
	CIP 24-06	Kay Ceniceros Parking Lot Renovation new	$75,000	-
	CIP 24-07	Citywide Facility Re-Key Project new	$75,000	-
	CIP 25-06	Fire Station No. 68 – Interior Improvements – Ph. II new	-	$108,548
Parks, Trails, and Recreation	CIP 24-08	Evans Park North, Design & Construction new	$300,000	-
	CIP 24-09	Gale Webb Action Sports Park Restroom new	$200,000	-
	CIP 24-10	Park and Right-of-Way Signage new	$100,000	-
	CIP 24-11	Sun City Park Development new	$600,000	-
	CIP 24-12	La Ladera Park Enhancements new	$200,000	$900,000
	CIP 24-13	Public Arts in Parks new	$50,000	$50,000
	CIP 24-16	Quail Valley Park	$500,000	$250,000
	CIP 24-17	E.L. Petersen Dog Park	$75,000	-
	CIP 24-18	AMR Skate Park Improvement	$600,000	-
IT	CIP 23-14	ERP Implementation	$275,000	$183,333
	CIP 25-02	Axon RMS System for Police Department Implementation new	-	$50,000

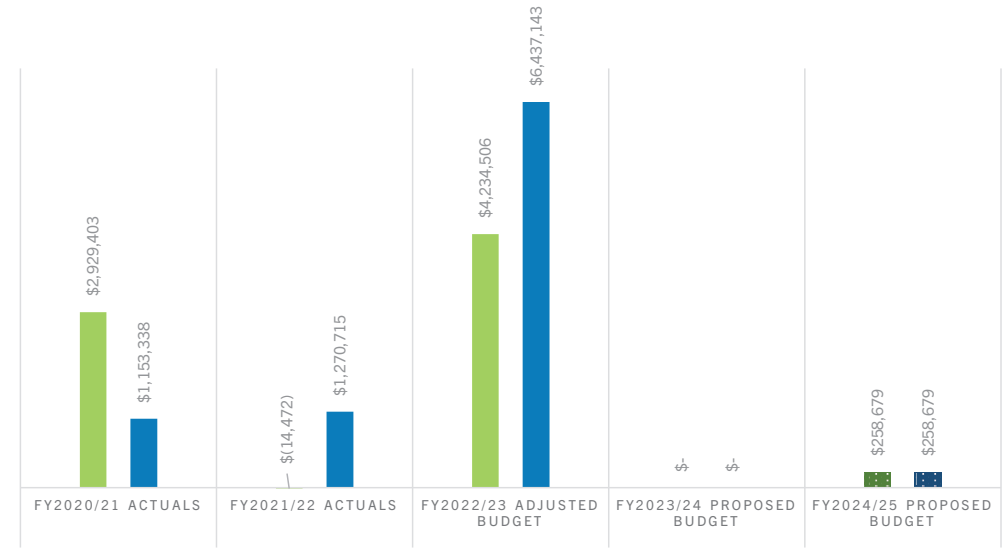
CAPITAL PROJECTS

(Fund 320)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	2,918,736	172,368	4,202,506	-	258,679	(4,202,506)	258,679
Unrealized Gain On Investment	(5,416)	(216,282)	-	-	-	-	-
Interest Income	16,083	29,442	32,000	-	-	(32,000)	-
Revenues Total	**$ 2,929,403**	**$ (14,472)**	**$ 4,234,506**	**$ -**	**$ 258,679**	**$ (4,234,506)**	**$ 258,679**
EXPENDITURES							
Personnel	$ 57,767	$ 36,233	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	91,352	412	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	165,377	-	-	-	-	-
Capital Projects (CIP)	1,004,219	1,068,694	6,437,143	-	258,679	(6,437,143)	258,679
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,153,338**	**$ 1,270,715**	**$ 6,437,143**	**$ -**	**$ 258,679**	**$ (6,437,143)**	**$ 258,679**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,776,065**	**$ (1,285,188)**	**$ (2,202,637)**	**$ -**	**$ -**	**$ 2,202,637**	**$ -**
FUND BALANCE	**$ 5,901,800**	**$ 4,616,613**	**$ 2,413,976**	**$ 2,413,976**	**$ 2,413,976**		

HISTORICAL REVENUES & EXPENDITURES

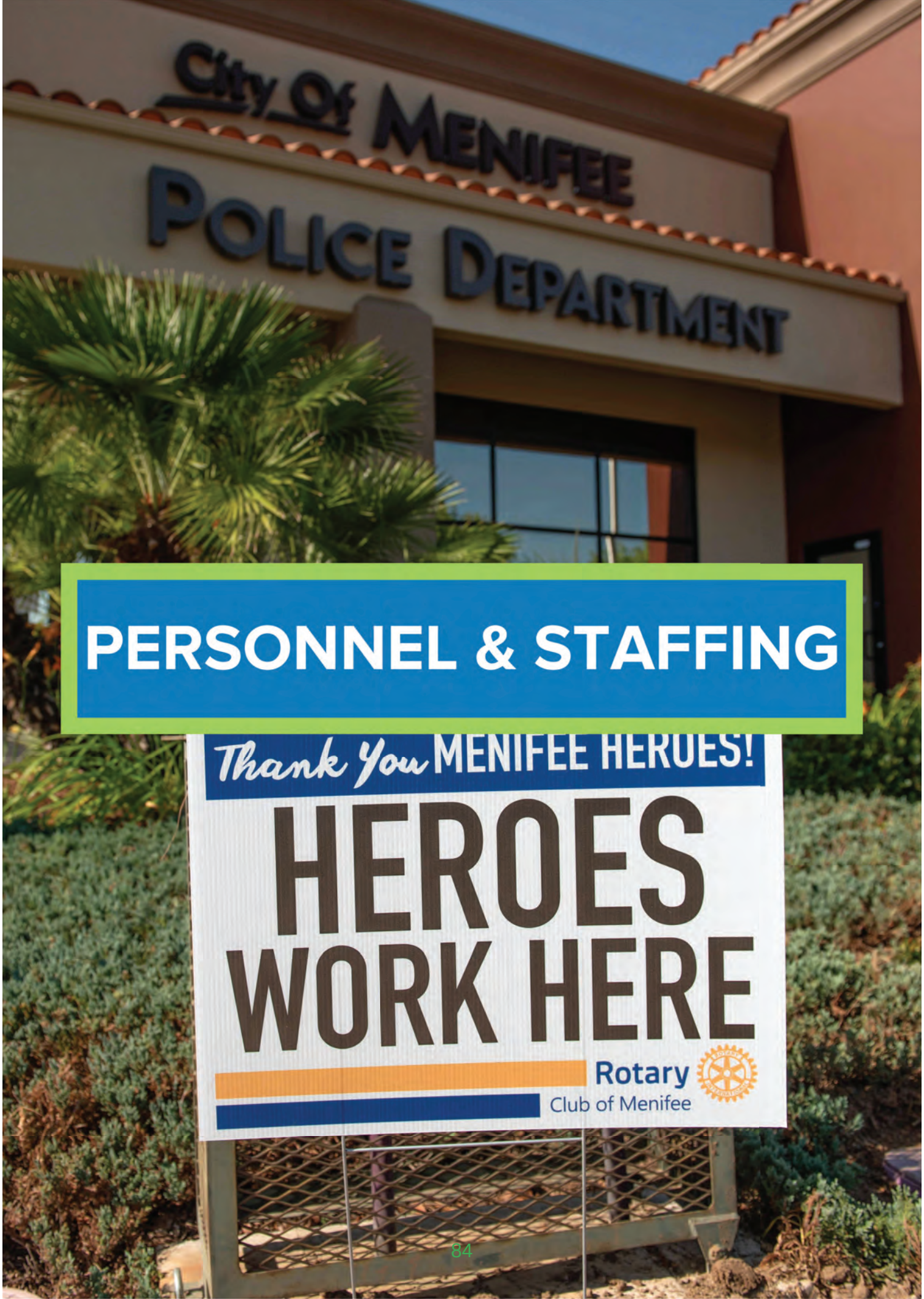


OF NOTE:

The CIP Fund is used throughout the fiscal year to hold funds from other sources until project expenditures are ready for payment. There is no traditional source of revenue to the CIP account.

BUDGET DETAIL

CIP Fund Fund 320	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
TUMF Fees From WRCOG	3355	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RCFCD CIP Contribution	3356	$ -	$ -	$ 2,000,000	$ -	$ -	$ (2,000,000)	$ -
Unrealized Gain On Investment	3700	$ (5,416)	$ (216,282)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 16,083	$ 29,442	$ 32,000	$ -	$ -	$ (32,000)	$ -
Developer Contributed	3899	$ -	$ 172,368	$ 574,430	$ -	$ 258,679	$ (574,430)	$ 258,679
Operating Transfers In	3900	$ 2,918,736	$ -	$ 1,628,076	$ -	$ -	$ (1,628,076)	$ -
Revenue Total		**$ 2,929,403**	**$ (14,472)**	**$ 4,234,506**	**$ -**	**$ 258,679**	**$ (4,234,506)**	**$ 258,679**
EXPENDITURES								
Salaries	50100	$ 53,705	$ -	$ -	$ -	$ -	$ -	$ -
Part Time	50220	$ -	$ 36,233	$ -	$ -	$ -	$ -	$ -
Social Security	50310	$ 3,284	$ -	$ -	$ -	$ -	$ -	$ -
Medicare	50320	$ 779	$ -	$ -	$ -	$ -	$ -	$ -
Personnel Total		**$ 57,767**	**$ 36,233**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Special Dept Exp	51600	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 66,352	$ 412	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		**$ 91,352**	**$ 412**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Operating Transfers Out	59000	$ -	$ 165,377	$ -	$ -	$ -	$ -	$ -
Transfers Total		**$ -**	**$ 165,377**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Bradley Bridge	58000	$ -	$ -	$ 2,003,245	$ -	$ -	$ (2,003,245)	$ -
Pavement Mgmt Program	58011	$ 470	$ -	$ -	$ -	$ -	$ -	$ -
Holland Road Overpass	58021	$ (39,875)	$ 511,822	$ 2,236,133	$ -	$ -	$ (2,236,133)	$ -
Scott Road/I215 Interchange	58027	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CS004 Sun City Blvd Street Medians	58034	$ -	$ -	$ 50,000	$ -	$ -	$ (50,000)	$ -
HSIP Traffic Signalization Grant Expense	58040	$ 127,051	$ -	$ -	$ -	$ -	$ -	$ -
Citywide Signal Communications	58046	$ 31,496	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Scott Road Traffic Signal	58071	$ 1,473	$ -	$ -	$ -	$ -	$ -	$ -
Central Park Amphitheatre	58079	$ 24,800	$ 19,632	$ 14,599	$ -	$ -	$ (14,599)	$ -
Lazy Creek Campus Improvements	58082	$ 515,183	$ 186,125	$ 23,485	$ -	$ -	$ (23,485)	$ -
Paloma Wash Trail Improvements	58086	$ -	$ 79,193	$ -	$ -	$ -	$ -	$ -
Garbani Road/I-215 Interchange	58087	$ 920	$ 51,841	$ 78,556	$ -	$ -	$ (78,556)	$ -
Menifee/Holland Traffic Signal	58088	$ 36,814	$ -	$ -	$ -	$ -	$ -	$ -
Menifee/Camino Cristal Traffic Signal	58089	$ 39,718	$ -	$ -	$ -	$ -	$ -	$ -
Master Drainage Plan	58091	$ 130,974	$ -	$ -	$ -	$ -	$ -	$ -
Scott Rd. & Menifee Rd. Sidewalks	58095	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ -
Citywide ADA & Pedestrian Safety Imp	58097	$ 22,417	$ -	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	58098	$ -	$ -	$ 500,000	$ -	$ -	$ (500,000)	$ -
Murrieta Rd. Resurfacing(McCall-Salt Cr)	58099	$ 21,327	$ -	$ -	$ -	$ -	$ -	$ -
Haun Road Bus Shelter	58100	$ 1,450	$ -	$ -	$ -	$ -	$ -	$ -
New Fire Station #5	58102	$ -	$ -	$ 1,000,000	$ -	$ -	$ (1,000,000)	$ -
Premier Community Road Resurfacing	58114	$ -	$ 215,280	$ -	$ -	$ -	$ -	$ -
McCall Bvd Widening (Hospital to Menifee	58119	$ -	$ -	$ 8,647	$ -	$ -	$ (8,647)	$ -
Bailey Blvd Improvements	58120	$ -	$ -	$ 59,417	$ -	$ -	$ (59,417)	$ -
Normandy Road Pedestrian Improvement	58125	$ -	$ -	$ 49,810	$ -	$ -	$ (49,810)	$ -
Antelope Rd/MSJC Traffic Signal	58132	$ -	$ -	$ 228,407	$ -	$ -	$ (228,407)	$ -
Beth Drive Street Improvements	58146	$ -	$ 4,800	$ 55,200	$ -	$ -	$ (55,200)	$ -
Goetz Rd/Vista Way Traffic Signal	58149	$ -	$ -	$ -	$ -	$ 24,069	$ -	$ 24,069
Bradley Rd/Paloma HS Entrance T.S.	58150	$ -	$ -	$ 128,076	$ -	$ -	$ (128,076)	$ -
Murrieta Rd Resurfacing(Slt Ck to SanQ)	58154	$ -	$ -	$ 1,568	$ -	$ -	$ (1,568)	$ -
Holland Rd Widening – Bradley Rd to Hau	58195	$ -	$ -	$ -	$ -	$ 234,610	$ -	$ 234,610
Capital Projects Total		**$ 1,004,219**	**$ 1,068,694**	**$ 6,437,143**	**$ -**	**$ 258,679**	**$ (6,437,143)**	**$ 258,679**
Expenditures Total		**$ 1,153,338**	**$ 1,270,715**	**$ 6,437,143**	**$ -**	**$ 258,679**	**$ (6,437,143)**	**$ 258,679**
NET SURPLUS / (USE OF FUND BALANCE)		**$ 1,776,065**	**$ (1,285,188)**	**$ (2,202,637)**	**$ -**	**$ -**	**$ 2,202,637**	**$ -**



PERSONNEL & STAFFING

CITY OF INNOVATION
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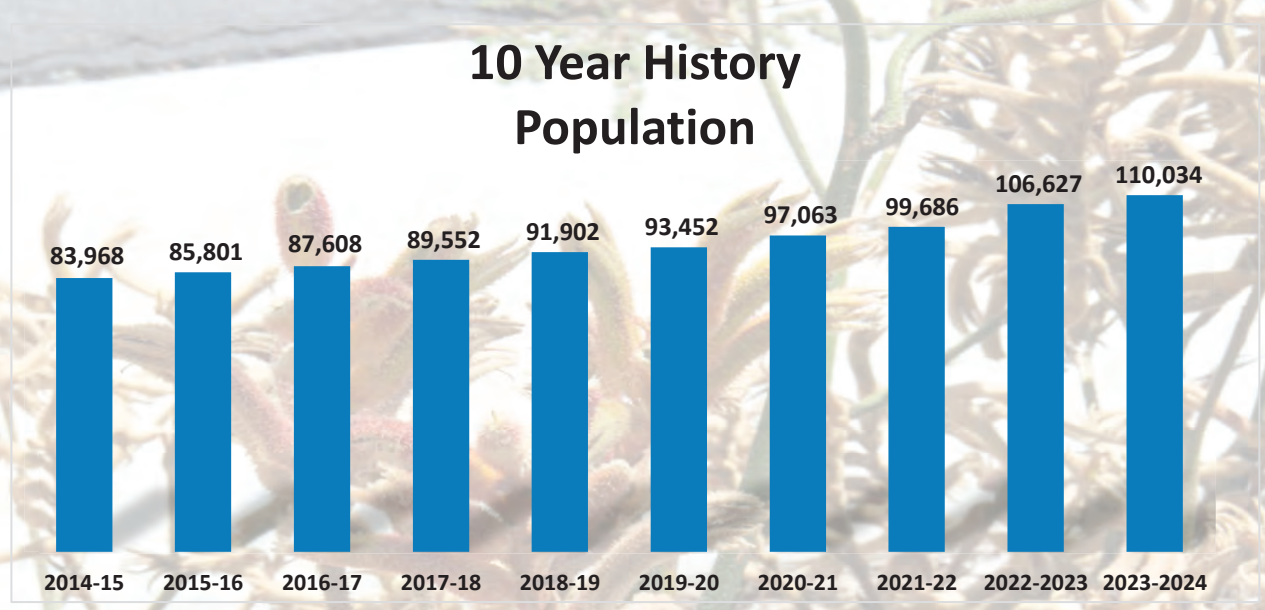
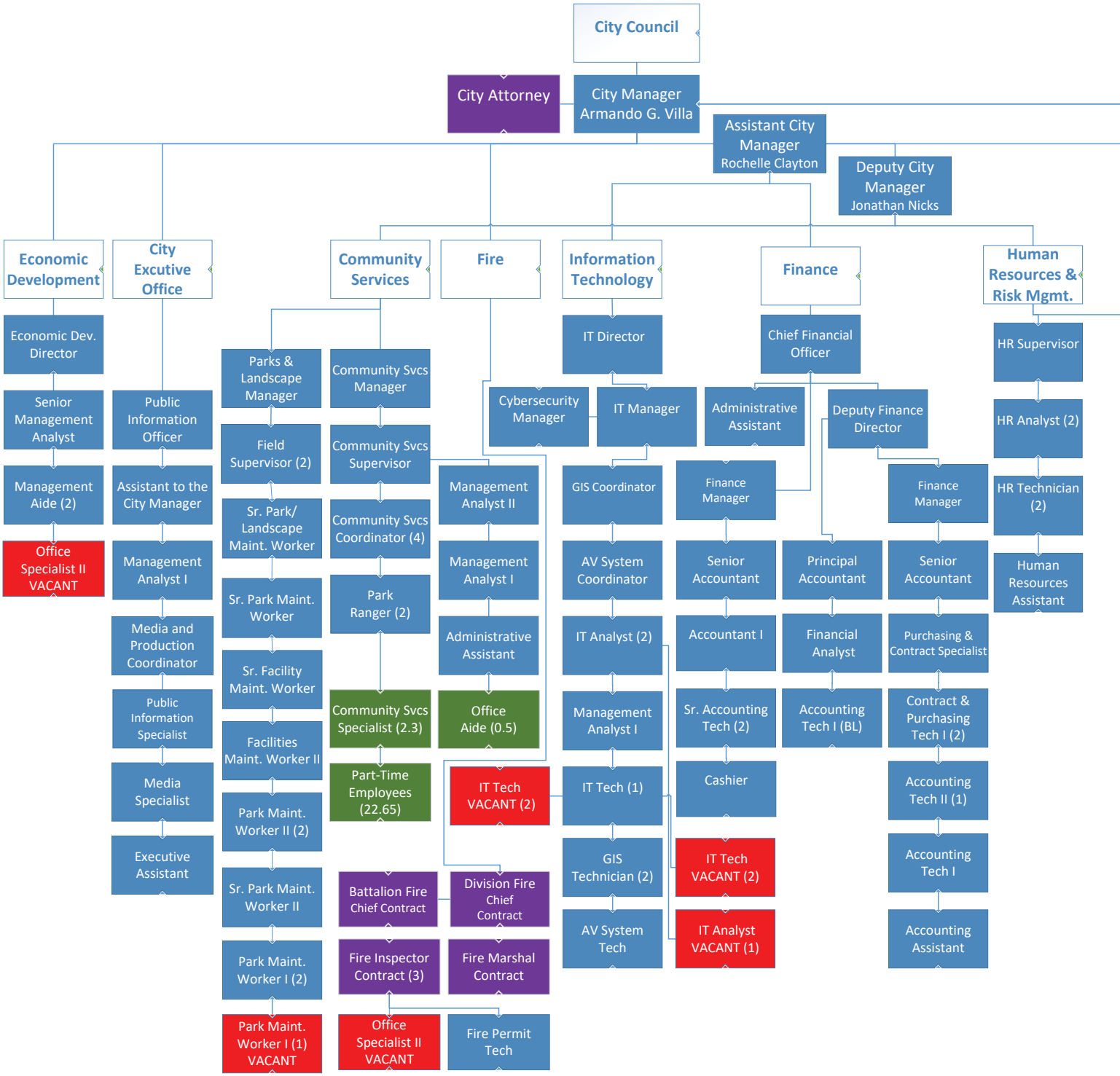
CITY POPULATION & STAFFING



FY2023/24 Includes **302** Full Time Benefited positions and **28.4** part-time Non-Benefited Positions.

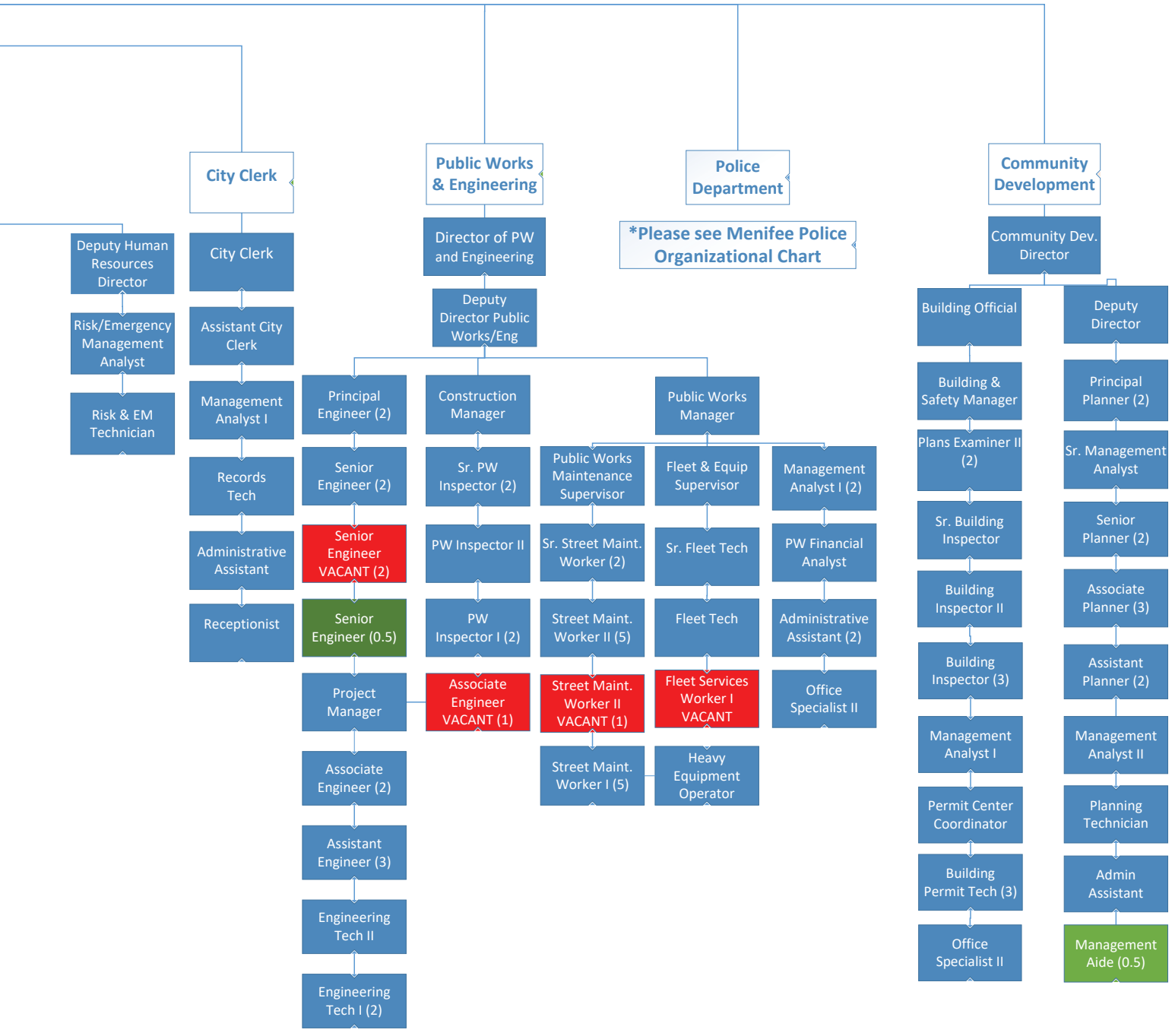
CITY OF INNOVATION
Building for the Future



City of Menifee

Fiscal Year 2023/24

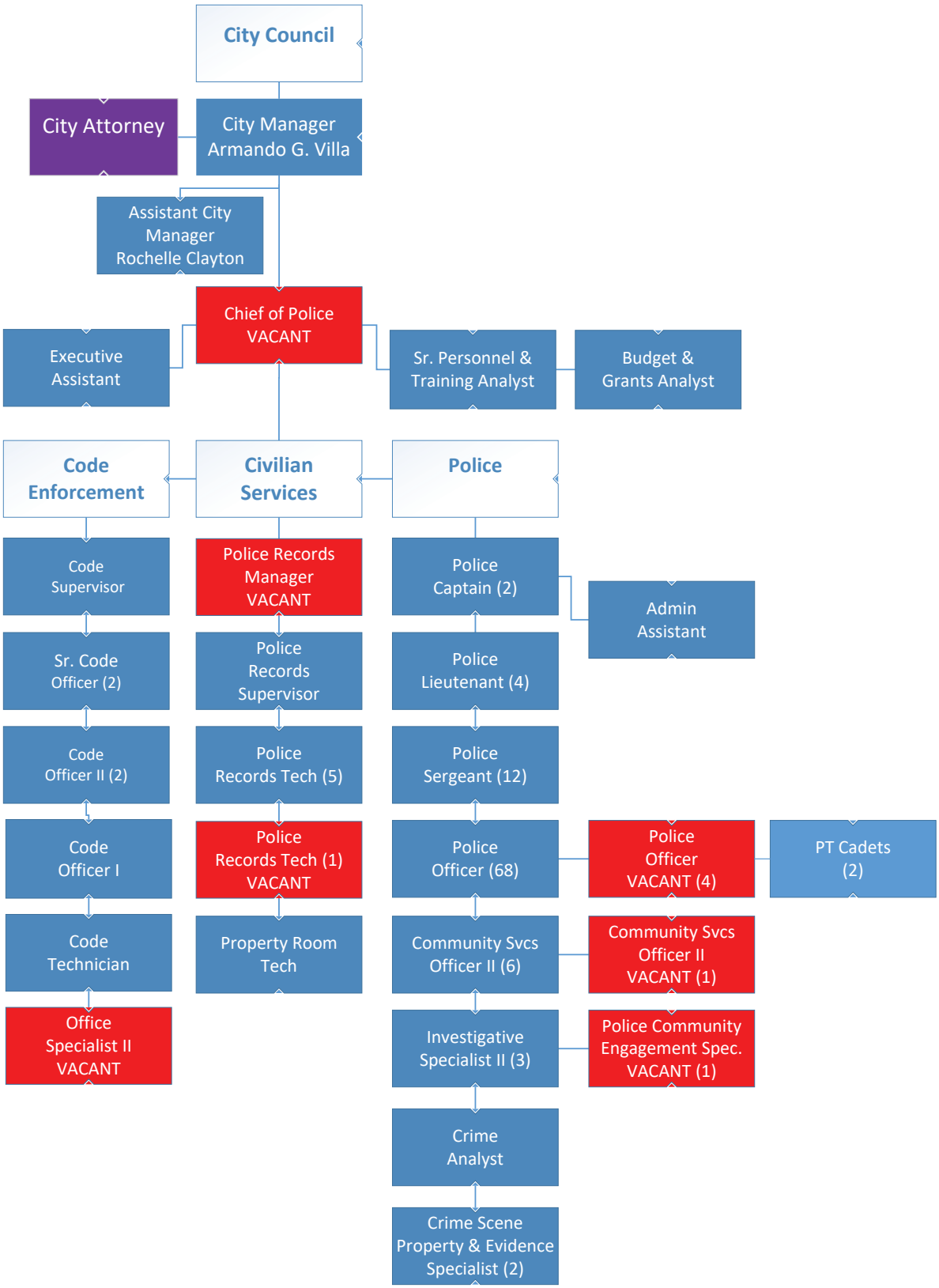
Organization Chart (Detail)



City of Menifee

Fiscal Year 2023/24

Menifee PD Organization Chart (Detail)



SUMMARY OF CHANGES IN AUTHORIZED POSITIONS

For FY2023/24, the City has budgeted for **302** full-time equivalent benefited positions and **28.4** part-time non-benefited positions.

A Class and Comp Study was initiated and completed during FY2016/17 and was implemented as of July 1, 2017. A new Classification & Compensation Study and Employee Satisfaction Survey will be completed during the FY2023/24 period.

At the FY2022/2023 mid-year budget review presented to City Council at the March 1, 2023 City Council meeting, staff requested the addition of four new personnel. City Council approved these requests.

No additional requests are budgeted for FY2024/25. Needs for additional staffing levels will be evaluated at the mid-year and mid-cycle reviews.

GENERAL FUND:

Building & Safety Division

Building & Safety, under the direction of the Community Development Director, is requesting the reclassification of two Plans Examiners to the position of Plans Examiner II.

Engineering, Capital Improvement Program Division

Engineering CIP, under the direction of the Public Works & Engineering Director, is requesting the new position of Project Manager based on the need to coordinate large CIP projects and assist in moving them through the building process more efficiently.

Finance Department

Finance, under the direction of the Assistant City Manager, is requesting the reclassification of the Accountant Trainee to the position of Accountant I.

Fire Department

Fire, under the direction of the Battalion Chief, are requesting the reclassification of the Senior Fire Permit Technician to the position of Fire Permit Technician.

Human Resources Department

Human Resources, under the direction of the Deputy City Manager, is requesting the reclassification of two positions, one from Emergency Management Analyst to the position of Risk/Emergency Management Analyst and one from the Office Specialist II to the position of HR Assistant.

Information Technology Department

The Internal Service Fund of IT, under the direction of the Assistant City Manager, is requesting the new position of Cybersecurity Manager based on the need for additional oversight of the cybersecurity area.

Menifee Police Department

The Menifee Police Department, under the direction of the Chief of Police, is requesting the new positions of 4 part-time Cadets, which can be used to assist PD with various administrative tasks and serve as a pathway of growth for those interested in a future career within PD.

Planning Division

Planning, under the direction of the Community Development Director, is requesting the reclassification of Management Analyst I to the position of Management Analyst II.

Public Works Division

Public Works, under the direction of the Public Works & Engineering Director, is requesting the additional position of Senior Public Works Inspector based on the desire to handle more inspection work within the City. With successful implementation of the position, the need for external contract inspectors will be reduced significantly.

Gas Tax Fund:

Public Works Division

Public Works, under the direction of the Public Works & Engineering Director, is requesting the new position of Heavy Equipment Operator and the additional position of Street Maintenance Worker II based on the need to increase staffing as the City expands and handles more streets and roads.

Special Districts Funds:

Community Services Department

Community Services, under the direction of the Deputy City Director, is requesting two additional positions, a Park Maintenance Worker II, and a Senior Park Maintenance Worker, based on the need for additional park maintenance staff as the number of parks in the City expands.

CITY OF MENIFEE WAGE AND BENEFIT SUMMARY

The City of Menifee offers a competitive salary and benefits package to its employees. The City utilizes a step and grade salary matrix similar to most governmental institutions whereby each paygrade offers six steps. Each step within the paygrade is equivalent to a 5% increase over the lower step.

Currently the City has six represented labor groups: General Employees, Professional Employees, Mid-Management Employees, Police Management, Police Officers, and Police Professional Employees Association. The City offered a cost-of-living adjustment on July 1, 2022, ranging from 3% to 4% and will provide a cost-of-living adjustment on July 1, 2023, ranging from 3% to 4% as well. During FY2023/24, all six employee represented labor groups will be creating new agreements for FY2024/25 and beyond, and benefits could be modified.

GENERAL EMPLOYEES:

RETIREMENT: Employees are covered by the California Public Employees' Retirement System (CalPERS). The formula used is 2% at 62 for employees new to CalPERS, hired on or after Jan. 1, 2013. For Classic CalPERS members the formula used is 2.7% at 55. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City also participates in the Medicare Program.

DEFERRED COMPENSATION: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS.

FLEXIBLE SPENDING ACCOUNT/DEPENDENT CARE: The City offers a Flexible Spending Account that allows employees to set aside pre-tax dollars to pay for eligible health insurance premiums, health care expenses and/or childcare.

SICK LEAVE: An employee accrues 4 hours of sick leave per pay period. There is no limit on the amount of accrual.

PERSONAL LEAVE: New hires accrue personal leave at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) workings days after 3 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

HOLIDAYS: There are 12.5 paid holidays per year, including one floating holiday.

MEDICAL, DENTAL AND VISION INSURANCE: The City provides a monthly allocation of $1,500 for employees only and $1,850 for employees who select employee + 1 or family coverage. This monthly allowance may be applied toward the cost of any benefit made available by the City at the option of the employee. Medical insurance is available through CalPERS for employee and eligible dependents.

Dental, Vision, and Life Insurance are available for employees and eligible dependents, paid for with the same $1,500 (or $1,850 for employee + 1 or family) allocation as medical insurance.

EDUCATION REIMBURSEMENT: Employees may request up to $3,000 per fiscal year for expenses incurred for tuition, books, and fees for college-level or job-related courses or degree curricula upon prior approval.

BILINGUAL PAY: Employees designated by their supervisors as using Spanish as a regular part of their job and passing an exam receive $125 per month for speaking Spanish and $175 per month for speaking and writing Spanish.

BOOT & TOOL ALLOWANCE: Employees required to wear safety boots receive an annual boot allowance of $300. Employees who work in a Fleet Mechanic position who utilize their personal tools for City use are given an annual tool allowance of $750.

EXECUTIVE EMPLOYEES: (IN ADDITION TO GENERAL EMPLOYEES)

DEFERRED COMPENSATION: The City offers a voluntary 457(b) deferred compensation program through MissionSquare Retirement. Each employee may defer up to the maximum allowed by the IRS. Annually the City will contribute into the Executive's 401(a) deferred compensation account the amount of: 5% of base pay for Directors and 2.5% of base pay for Deputy Directors.

EDUCATION INCENTIVE PAY: Executives will receive an education incentive for a Master's degree or professional certification which is above the minimum job requirement, in the amount of 5% for Directors and 2.5% for Deputy Directors. This benefit is not cumulative. There is also $3,000 per year available for tuition reimbursement.

PERSONAL LEAVE: New hires accrue personal leave at the rate of 4.62 hours per pay period, increasing to 6.15 hours per pay period after 4 years of employment and 7.69 hours per pay period after 5 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

PUBLIC SAFETY EMPLOYEES: (IN ADDITION TO GENERAL EMPLOYEES)

HIRING BONUS: Upon successful background investigation and offer of employment, all Sworn Safety personnel will be given a $5,000 Hiring Bonus. The 1st $2,500 installment upon hire and the 2nd installment upon successful completion of training.

ANNUAL RETENTION BONUS: Upon completion of one year of employment, and each employment anniversary date thereafter, all Sworn Safety personnel will be given a $5,000 Retention Bonus.

RETIREMENT: Sworn safety employees are covered by the CalPERS system. The formula used is 2.7% at 57. The City pays the Employer portion of CalPERS. Employees pay 100% of the employee's share of the CalPERS retirement contribution. The City does not participate in Social Security, except for part-time employees that are not eligible for CalPERS. The City also participates in the Medicare Program.

DEFFERED COMPENSATION: Annually the City will contribute into the Officer's 457(b) deferred compensation account the amount of:

Captain - $5,000, Lieutenant - $4,000, Sergeant - $3,000, Officer - $3,000

PERSONAL LEAVE: New hires accrue at the rate of 3.08 hours per pay period or 10 (8 hour) working days of paid leave per year, increasing to 4.62 hours per pay period or 15 (8 hour) workings days after 4 years of employment, 6.15 hours per pay period or 20 (8 hour) working days after 5 years of employment, and 7.69 hours per pay period or 25 (8 hour) working days after 10 years of employment. The maximum accrual allowed is 440 hours. There is a leave buyback program available.

EDUCATION INCENTIVE PAY: For degrees exceeding the minimum job requirements, Safety personnel will receive 4% of base pay for a Bachelor's Degree and 6% of base pay for a Master's Degree. This benefit is not cumulative. There is also $4,000 per year available for tuition reimbursement.

BILINGUAL PAY: Employees passing an exam will receive 3% of their base pay.

UNIFORM ALLOWANCE: Safety employees will receive $1,000 per year for uniform allowance.

OTHER BENEFITS

Additional benefits are covered for each employee labor group including Life Insurance, Cell Phone stipends, Longevity Pay, Special Assignment Pay for Sworn Officers, and Executive Leave. An exact list of benefits available to each group is available on the City website listed below, under the header "Benefit Summaries":

https://www.cityofmenifee.us/148/Human-Resources

CITY OF MENIFEE
FISCAL YEARS 2023/24 & 2024/25 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(K)
DEPARTMENT & POSITION TITLE	Adopted FY2022/23	Position Included Under City Manager Approval	Position Requests Mid-Year FY2022/23	Amended Mid-Year FY2022/23	New Position Requests & Reclasses FY2023/24	Proposed FY2023/24	New Position Requests & Reclasses FY2024/25	Proposed FY2024/25
CITY CLERK DEPARTMENT								
City Clerk	1.0			1.0		1.0		1.0
Assistant City Clerk	1.0			1.0		1.0		1.0
Management Analyst	1.0			1.0		1.0		1.0
Administrative Assistant	1.0			1.0		1.0		1.0
Records Technician	1.0			1.0		1.0		1.0
Receptionist	1.0			1.0		1.0		1.0
	6.0	0.0	0.0	6.0	0.0	6.0	0.0	6.0
CITY EXECUTIVE OFFICE								
City Manager	1.0			1.0		1.0		1.0
Assistant City Manager	1.0			1.0		1.0		1.0
Deputy City Manager*	0.0	1.0		1.0		1.0		1.0
Assistant to the City Manager	0.0	1.0		1.0		1.0		1.0
Senior Management Analyst	1.0	(1.0)		0.0		0.0		0.0
Management Analyst	1.0			1.0		1.0		1.0
Executive Assistant	1.0			1.0		1.0		1.0
	5.0	1.0	0.0	6.0	0.0	6.0	0.0	6.0
COMMUNICATIONS								
Public Information & Legislative Affairs Officer	1.0			1.0		1.0		1.0
Media & Production Coordinator	1.0			1.0		1.0		1.0
Public Information Specialist	1.0			1.0		1.0		1.0
Media Specialist	1.0			1.0		1.0		1.0
	4.0	0.0	0.0	4.0	0.0	4.0	0.0	4.0
COMMUNITY DEVELOPMENT - PLANNING DIVISION								
Community Development Director	1.0			1.0		1.0		1.0
Deputy Community Development Director	0.0	1.0		1.0		1.0		1.0
Planning Manager	1.0	(1.0)		0.0		0.0		0.0
Principal Planner	1.0	1.0		2.0		2.0		2.0
Senior Planner	3.0	(1.0)		2.0		2.0		2.0
Senior Management Analyst	1.0			1.0		1.0		1.0
Associate Planner	3.0			3.0		3.0		3.0
Management Analyst II	0.0			0.0	1.0	1.0		1.0
Management Analyst I	1.0			1.0	(1.0)	0.0		0.0
Assistant Planner	2.0			2.0		2.0		2.0
Management Aide (PT)	0.5			0.5		0.5		0.5
Planning Technician	1.0			1.0		1.0		1.0
Administrative Assistant	1.0			1.0		1.0		1.0
	15.5	0.0	0.0	15.5	0.0	15.5	0.0	15.5
COMMUNITY DEVELOPMENT - BUILDING & SAFETY DIVISION								
Building Official	1.0			1.0		1.0		1.0
Building/Safety Manager	1.0			1.0		1.0		1.0
Senior Plans Examiner	0.0			0.0		0.0		0.0
Plans Examiner II	0.0			0.0	2.0	2.0		2.0
Plans Examiner	2.0			2.0	(2.0)	0.0		0.0
Senior Building Inspector	1.0			1.0		1.0		1.0
Building Inspector II	0.0	1.0		1.0		1.0		1.0
Building Inspector	4.0	(1.0)		3.0		3.0		3.0
Management Analyst	1.0			1.0		1.0		1.0
Permit Center Coordinator	1.0			1.0		1.0		1.0
Building Permit Technician	3.0			3.0		3.0		3.0
Office Specialist II	1.0			1.0		1.0		1.0

CITY OF MENIFEE
FISCAL YEARS 2023/24 & 2024/25 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

(A) DEPARTMENT & POSITION TITLE	(B) Adopted FY2022/23	(C) Position Included Under City Manager Approval	(D) Position Requests Mid-Year FY2022/23	(E) Amended Mid-Year FY2022/23	(F) New Position Requests & Reclasses FY2023/24	(G) Proposed FY2023/24	(H) New Position Requests & Reclasses FY2024/25	(K) Proposed FY2024/25
	15.0	0.0	0.0	15.0	0.0	15.0	0.0	15.0
COMMUNITY SERVICES DEPARTMENT								
Community Services Director*	1.0	(1.0)		0.0		0.0		0.0
Park/Landscape Maintenance Manager	1.0			1.0		1.0		1.0
Community Services Manager	1.0			1.0		1.0		1.0
Community Services Supervisor	1.0			1.0		1.0		1.0
Senior Management Analyst	0.0	1.0		1.0		1.0		1.0
Management Analyst II	1.0	(1.0)		0.0		0.0		0.0
Management Analyst I	1.0			1.0		1.0		1.0
Field Supervisor	1.0		1.0	2.0		2.0		2.0
Community Services Coordinator	4.0			4.0		4.0		4.0
Park Ranger	2.0			2.0		2.0		2.0
Sr. Park Maintenance Worker	1.0			1.0	1.0	2.0		2.0
Park Maintenance Worker II	6.0			6.0	1.0	7.0		7.0
Sr. Facility Maintenance Worker	1.0			1.0		1.0		1.0
Facilities Maintenance Worker II	1.0			1.0		1.0		1.0
Administrative Assistant	1.0			1.0		1.0		1.0
Office Aide (Part-Time)	0.5			0.5		0.5		0.5
PT Community Services Specialist	2.25			2.3		2.3		2.25
Part Time Leader, Instructor, Maintenance(Full Time Equivalents)	22.65			22.65		22.65		22.65
	48.40	(1.0)	1.00	48.4	2.0	50.40	0.0	50.40
ECONOMIC DEVELOPMENT DEPARTMENT								
Economic Development Director	1.0			1.0		1.0		1.0
Sr, Management Analyst	0.0	1.0		1.0		1.0		1.0
Management Analyst I	1.0	(1.0)		0.0		0.0		0.0
Management Aide	2.0			2.0		2.0		2.0
Office Specialist II	0.0		1.0	1.0		1.0		1.0
	4.0	0.0	1.0	5.0	0.0	5.0	0.0	5.0
FINANCE DEPARTMENT								
Chief Financial Officer (CFO)	1.0			1.0		1.0		1.0
ERP Project Administrative Services Director (Limited Term)	0.0	1.0		1.0		1.0		1.0
Deputy Finance Director	1.0			1.0		1.0		1.0
Finance Manager	2.0			2.0		2.0		2.0
Principal Accountant	1.0			1.0		1.0		1.0
Financial Analyst	1.0			1.0		1.0		1.0
Sr. Accountant	1.0			1.0		1.0		1.0
Sr. Accountant/Budget & Grants Analyst	0.0	1.0		1.0		1.0		1.0
Management Aide	1.0	(1.0)		0.0		0.0		0.0
Accountant I	0.0			0.0	1.0	1.0		1.0
Accountant Trainee I	1.0			1.0	(1.0)	0.0		0.0
Contract/Purchasing Specialist	1.0			1.0		1.0		1.0
Senior Accounting Technician	2.0			2.0		2.0		2.0
Accounting Technician II	2.0			2.0		2.0		2.0
Contract/Purchasing Technician II	1.0			1.0		1.0		1.0
Administrative Assistant	1.0			1.0		1.0		1.0
Contract/Purchasing Technician I	1.0			1.0		1.0		1.0
Accounting Technician I (Business License)	1.0			1.0		1.0		1.0
Accounting Technician I	1.0			1.0		1.0		1.0
Accounting Assistant	1.0			1.0		1.0		1.0
Cashier	1.0			1.0		1.0		1.0

CITY OF MENIFEE
FISCAL YEARS 2023/24 & 2024/25 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(K)
DEPARTMENT & POSITION TITLE	Adopted FY2022/23	Position Included Under City Manager Approval	Position Requests Mid-Year FY2022/23	Amended Mid-Year FY2022/23	New Position Requests & Reclasses FY2023/24	Proposed FY2023/24	New Position Requests & Reclasses FY2024/25	Proposed FY2024/25
	21.0	1.0	0.0	22.0	0.0	22.0	0.0	22.0
FIRE DEPARTMENT								
Senior Fire Permit Technician	1.0			1.0	(1.0)	0.0		0.0
Fire Permit Technician	0.0			0.0	1.0	1.0		1.0
Office Specialist II	1.0			1.0		1.0		1.0
	2.0	0.0	0.0	2.0	0.0	2.0	0.0	2.0
HUMAN RESOURCES DEPARTMENT								
Deputy Human Resources Director	1.0			1.0		1.0		1.0
Human Resources Manager (Supervisor)	0.0	1.0		1.0		1.0		1.0
Sr. Human Resources Analyst	1.0	(1.0)		0.0		0.0		0.0
Human Resources Analyst	2.0			2.0		2.0		2.0
Risk / Emergency Mngt. Analyst	0.0			0.0	1.0	1.0		1.0
Emergency Management Analyst	1.0			1.0	(1.0)	0.0		0.0
Risk / Emergency Mngt. Technician	0.0	1.0		1.0		1.0		1.0
Human Resources Technician	2.0			2.0		2.0		2.0
Human Resources Assistant	0.0			0.0	1.0	1.0		1.0
Office Specialist II	1.0			1.0	(1.0)	0.0		0.0
	8.0	1.0	0.00	9.0	0.0	9.00	0.0	9.00
INFORMATION TECHNOLOGY DEPARTMENT								
Chief Information Officer	1.0			1.0		1.0		1.0
Information Technology Manager	0.0	1.0		1.0		1.0		1.0
Information Technology Supervisor	1.0	(1.0)		0.0		0.0		0.0
Cybersecurity Manager	0.0			0.0	1.0	1.0		1.0
Audio Visual (AV) Coordinator	1.0			1.0		1.0		1.0
Geographic Information System Coordinator	1.0			1.0		1.0		1.0
GIS Analyst	1.0			1.0		1.0		1.0
Information Technology Analyst	3.0			3.0		3.0		3.0
Management Analyst II	1.0			1.0		1.0		1.0
Information Technology Technician	3.0			3.0		3.0		3.0
Geographic Information System Technician	1.0			1.0		1.0		1.0
Audio Visual (AV) System Technician	1.0			1.0		1.0		1.0
	14.0	0.0	0.0	14.0	1.0	15.0	0.0	15.0
POLICE DEPARTMENT								
Chief of Police	1.0			1.0		1.0		1.0
Police Captain	2.0			2.0		2.0		2.0
Police Lieutenant	4.0			4.0		4.0		4.0
Police Support Services Manager	1.0			1.0		1.0		1.0
Police Sergeant	12.0			12.0		12.0		12.0
Budget and Grants Analyst	1.0			1.0		1.0		1.0
Senior Police Personnel & Training Analyst	1.0			1.0		1.0		1.0
Crime Analyst	1.0			1.0		1.0		1.0
Police Officer	72.0		2.0	74.0		74.0		74.0
Police Records Supervisor	1.0			1.0		1.0		1.0
Crime Scene/Property & Evidence Specialist	2.0			2.0		2.0		2.0
Sr. Community Service Officer	1.0			1.0		1.0		1.0
Community Service Officer II	6.0			6.0		6.0		6.0
Investigative Specialist II	4.0	(1.0)		3.0		3.0		3.0
Community Engagement Specialist	0.0	1.0		1.0		1.0		1.0
Executive Assistant	1.0			1.0		1.0		1.0
Sr. Police Records Technician	1.0			1.0		1.0		1.0
Property Room Technician	1.0			1.0		1.0		1.0

CITY OF MENIFEE
FISCAL YEARS 2023/24 & 2024/25 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(K)
DEPARTMENT & POSITION TITLE	**Adopted FY2022/23**	**Position Included Under City Manager Approval**	**Position Requests Mid-Year FY2022/23**	**Amended Mid-Year FY2022/23**	**New Position Requests & Reclasses FY2023/24**	**Proposed FY2023/24**	**New Position Requests & Reclasses FY2024/25**	**Proposed FY2024/25**
Police Records Technician	5.0			5.0		5.0		5.0
Administrative Assistant	1.0			1.0		1.0		1.0
Part-time: Cadets	0.0			0.0	2.0	2.0		2.0
	118.0	0.0	2.0	120.0	2.0	122.0	0.0	122.0
CODE ENFORCEMENT DEPARTMENT								
Code Enforcement Supervisor	1.0			1.0		1.0		1.0
Senior Code Enforcement Officer	2.0			2.0		2.0		2.0
Code Enforcement Officer II	2.0			2.0		2.0		2.0
Code Enforcement Officer I	1.0			1.0		1.0		1.0
Code Enforcement Technician	1.0			1.0		1.0		1.0
Office Specialist II	1.0			1.0		1.0		1.0
	8.0	0.0	0.0	8.0	0.0	8.0	0.0	8.0
PUBLIC WORKS & ENGINEERING DEPARTMENT								
Director of Public Works and Engineering	1.0			1.0		1.0		1.0
Deputy Director of Public Works/City Engineer	1.0			1.0		1.0		1.0
Assistant City Engineer	1.0			1.0		1.0		1.0
Engineering Manager (CIP)	0.0	1.0		1.0		1.0		1.0
Principal Engineer	2.0	(1.0)		1.0		1.0		1.0
Public Works Manager	1.0			1.0		1.0		1.0
Construction Manager	1.0			1.0		1.0		1.0
Project Manager	0.0			0.0	1.0	1.0		1.0
Senior Engineer (PT)	0.5			0.5		0.5		0.5
Senior Engineer**	3.0			3.0		3.0		3.0
Associate Engineer	5.0			5.0		5.0		5.0
Financial Analyst	1.0			1.0		1.0		1.0
Senior Public Works Inspector	1.0			1.0	1.0	2.0		2.0
Fleet & Equipment Supervisor	1.0			1.0		1.0		1.0
Public Works Maintenance Supervisor	1.0			1.0		1.0		1.0
Assistant Engineer	2.0			2.0		2.0		2.0
Management Analyst II	1.0			1.0		1.0		1.0
Management Analyst I	1.0			1.0		1.0		1.0
Public Works Inspector II	1.0			1.0		1.0		1.0
Senior Fleet Technician	1.0			1.0		1.0		1.0
Public Works Inspector I	2.0			2.0		2.0		2.0
Fleet Technician	1.0			1.0		1.0		1.0
Engineering Technician II	0.0	1.0		1.0		1.0		1.0
Engineering Technician I	2.0	(1.0)		1.0		1.0		1.0
Heavy Equipment Operator	0.0			0.0	1.0	1.0		1.0
Senior Street Maintenance Worker	2.0			2.0		2.0		2.0
Administrative Assistant	2.0			2.0		2.0		2.0
Street Maintenance Worker II	8.0			8.0	1.0	9.0		9.0
Fleet Services Worker	1.0			1.0		1.0		1.0
Street Maintenance Worker I	2.0			2.0		2.0		2.0
Office Specialist II	1.0			1.0		1.0		1.0
	46.5	0.0	0.0	46.5	4.0	50.5	0.0	50.5
TOTAL	**315.40**	**2.00**	**4.00**	**321.40**	**9.00**	**330.40**	**0.00**	**330.40**

**The Community Services Director was reclassified to the Deputy City Manager, changing the personnel count of Community Services and the City Executive Office respectively.*

CITY OF MENIFEE
FISCAL YEARS 2023/24 & 2024/25 REQUESTS
SCHEDULE OF PERSONNEL CHANGES

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(K)
DEPARTMENT & POSITION TITLE	Adopted FY2022/23	Position Included Under City Manager Approval	Position Requests Mid-Year FY2022/23	Amended Mid-Year FY2022/23	New Position Requests & Reclasses FY2023/24	Proposed FY2023/24	New Position Requests & Reclasses FY2024/25	Proposed FY2024/25

PERSONNEL RECLASSIFICATIONS (FY23/24 REQUESTS)

DEPARTMENT	EXISTING POSITION TITLE (RECLASSIFIED FROM)		NEW POSITION TITLE (RECLASSIFIED TO)	
Human Resources/Risk/Emergency	1	Office Specialist II*	1	Human Resources Assistant
Human Resources/Risk/Emergency	1	Emergency Management Analyst*	1	Risk/Emergency Management Analyst
Finance	1	Accountant Trainee	1	Accountant I
Community Development	1	Management Analyst I	1	Management Analyst II
Building & Planning	2	Plan Examiner I	2	Plan Examiner II
Fire Marshal	1	Senior Fire Permit Technician	1	Fire Permit Technician
TOTAL	**7**		**7**	

PERSONNEL REQUESTS (FY23/24 & FY24/25 REQUESTS)

DEPARTMENT	FY23/24 POSITION TITLE		FY24/25 POSITION TITLE
Information Technology	1	Cybersecurity Manager	Requests for FY24/25 will be revisited at the mid-year and mid-cycle reviews, dependent upon funding.
Engineering/Public Works	1	Street Maintenance Worker I/II	
Engineering/Public Works	1	Heavy Equipment Operator	
Engineering (Land Development)	1	Senior Public Works Inspector	
Engineering (CIP)	1	Project Manager	
Community Services	1	Park/Landscape Maint. Worker II	
Community Services	1	Sr. Park/Landscape Maint. Worker	
Menifee PD	2	Cadets	
TOTAL	**9**		**0**

Effective 07/01/2023

CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2023-2024

FY23/24 Reclassification Request

FY23/24 New Positions Request

FY22/23 Personnel Addition or Reclassification Approved Under CM Authority since Mid-Year 22/23

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Council	Council Member	Elec	Elected	n/a		n/a	$ 7,800.00
Council	Council Member	Elec	Elected	n/a		n/a	$ 7,800.00
Council	Council Member	Elec	Elected	n/a		n/a	$ 7,800.00
Council	Council Member	Elec	Elected	n/a		n/a	$ 7,800.00
Council	Mayor	Elec	Elected	n/a		n/a	$ 9,000.00
City Exective Office	City Manager	Contract	1.0	n/a	-	n/a	$ 295,201
City Exective Office	Assistant City Manager	Contract	1.0	625	$ 198,665	675	$ 254,932
City Exective Office	Deputy City Manager	Conf	1.0	615	$ 189,000	665	$ 242,529
City Exective Office	Assistant to the City Manager	Conf	1.0	525	$ 120,647	575	$ 154,817
City Exective Office	Management Analyst	Conf	1.0	443	$ 80,149	493	$ 102,849
City Exective Office	Executive Assistant	Conf	1.0	387	$ 60,618	437	$ 77,786
Communications	Public Information & Legislative Affairs Officer	Conf	1.0	535	$ 126,817	585	$ 162,734
Communications	Media & Production Coordinator	Gen	1.0	432	$ 75,870	482	$ 97,359
Communications	Public Information Specialist	Gen	1.0	405	$ 66,311	455	$ 85,093
Communications	Media Specialist	Gen	1.0	405	$ 66,311	455	$ 85,093
City Clerk	City Clerk	Exec	1.0	579	$ 157,937	629	$ 202,668
City Clerk	Assistant City Clerk	Prof	1.0	462	$ 88,116	512	$ 113,072
City Clerk	Management Analyst	Prof	1.0	443	$ 80,149	493	$ 102,849
City Clerk	Administrative Assistant	Gen	1.0	367	$ 54,863	417	$ 70,401
City Clerk	Records Technician	Gen	1.0	347	$ 49,654	397	$ 63,718
City Clerk	Receptionist	Gen	1.0	284	$ 36,266	334	$ 46,537
Code Enforcement	Code Enforcement Supervisor	Prof	1.0	449	$ 82,584	499	$ 105,974
Code Enforcement	Senior Code Enforcement Officer	Gen	2.0	430	$ 75,117	480	$ 96,392
Code Enforcement	Code Enforcement Officer II	Gen	2.0	409	$ 67,648	459	$ 86,807
Code Enforcement	Code Enforcement Officer I	Gen	1.0	387	$ 60,618	437	$ 77,786
Code Enforcement	Code Enforcement Technician	Gen	1.0	367	$ 54,863	417	$ 70,401
Code Enforcement	Office Specialist II	Gen	1.0	318	$ 42,968	368	$ 55,137
CD: Planning	Community Development Director	Contract	1.0	605	$ 179,805	655	$ 230,730
CD: Planning	Deputy Community Development Director	Contract	1.0	564	$ 146,552	614	$ 188,059
CD: Planning	Principal Planner	Mid	2.0	516	$ 115,351	566	$ 148,021
CD: Planning	Senior Planner	Prof	2.0	481	$ 96,874	531	$ 124,312
CD: Planning	Senior Management Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
CD: Planning	Associate Planner	Gen	3.0	449	$ 82,584	499	$ 105,974
CD: Planning	Management Analyst II	Prof	1.0	462	$ 88,116	512	$ 113,072
CD: Planning	Management Aide (Part-Time)(Limited Term)	PT	0.5	405	$ 66,311	455	$ 85,093
CD: Planning	Assistant Planner	Gen	2.0	430	$ 75,117	480	$ 96,392
CD: Planning	Planning Technician	Gen	1.0	395	$ 63,085	445	$ 80,953
CD: Planning	Administrative Assistant	Gen	1.0	367	$ 54,863	417	$ 70,401
CD: Building and Safety	Building Official	Mid	1.0	547	$ 134,638	597	$ 172,772
CD: Building and Safety	Building/Safety Manager	Mid	1.0	525	$ 120,647	575	$ 154,817
CD: Building and Safety	Plans Examiner II	Gen	2.0	453	$ 84,248	503	$ 108,109

Effective 07/01/2023

CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2023-2024

FY23/24 Reclassification Request

FY23/24 New Positions Request

FY22/23 Personnel Addition or Reclassification Approved Under CM Authority since Mid-Year 22/23

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
CD: Building and Safety	Senior Building Inspector	Gen	1.0	443	$ 80,149	493	$ 102,849
CD: Building and Safety	Management Analyst	Prof	1.0	443	$ 80,149	493	$ 102,849
CD: Building and Safety	Permit Center Coordinator	Prof	1.0	432	$ 75,870	482	$ 97,359
CD: Building and Safety	Building Inspector II	Gen	1.0	432	$ 75,870	482	$ 97,359
CD: Building and Safety	Building Inspector	Gen	3.0	420	$ 71,463	470	$ 91,703
CD: Building and Safety	Building Permit Technician	Gen	3.0	395	$ 63,085	445	$ 80,953
CD: Building and Safety	Office Specialist II	Gen	1.0	318	$ 42,968	368	$ 55,137
Community Services	Community Services Director	Contract	-	605	$ 179,805	655	$ 230,730
Community Services	Park/Landscape Maintenance Manager	Mid	1.0	525	$ 120,647	575	$ 154,817
Community Services	Community Services Manager	Mid	1.0	525	$ 120,647	575	$ 154,817
Community Services	Sr. Management Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
Community Services	Community Services Supervisor	Prof	1.0	449	$ 82,584	499	$ 105,974
Community Services	Management Analyst I	Prof	1.0	443	$ 80,149	493	$ 102,849
Community Services	Field Supervisor (Parks/Landscape)	Prof	1.0	420	$ 71,463	470	$ 91,703
Community Services	Field Supervisor (Facilities)	Prof	1.0	420	$ 71,463	470	$ 91,703
Community Services	Community Services Coordinator	Gen	4.0	383	$ 59,420	433	$ 76,250
Community Services	Park Ranger	Gen	2.0	383	$ 59,420	433	$ 76,250
Community Services	Sr. Park Maintenance Worker	Gen	1.0	377	$ 57,668	427	$ 74,002
Community Services	Sr. Facility Maintenance Worker	Gen	2.0	377	$ 57,668	427	$ 74,002
Community Services	Administrative Assistant	Gen	1.0	367	$ 54,863	417	$ 70,401
Community Services	Park Maintenance Worker II	Gen	7.0	360	$ 52,980	410	$ 67,986
Community Services	Facilities Maintenance Worker II	Gen	1.0	360	$ 52,980	410	$ 67,986
Community Services	Office Aide (Part-Time)	PT	0.5	269	$ 30,206	319	$ 46,850
Community Services	Community Services Specialist (Part-Time)	PT	2.3	326	$ 44,717	376	$ 46,850
Community Services	Part Time Leader, Instructor, Maint. (Full Time Equivalents)	PT	22.65	N/A	$ 32,242	N/A	$ 46,403
Economic Development	Economic Development Director	Contract	1.0	595	$ 171,057	645	$ 219,504
Economic Development	Sr. Management Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
Economic Development	Management Aide	Gen	2.0	405	$ 66,311	455	$ 85,093
Economic Development	Office Specialist II	Gen	1.0	318	$ 42,968	368	$ 55,137
Finance	Chief Financial Officer	Contract	1.0	605	$ 179,805	655	$ 230,730
Finance	ERP Project Administrative Svs. Director (Limited Term)	Contract	1.0	n/a	-	n/a	$ 221,874
Finance	Deputy Finance Director	Contract	1.0	564	$ 146,552	614	$ 188,059
Finance	Finance Manager	Mid/Conf	2.0	534	$ 126,186	584	$ 161,925
Finance	Principal Accountant	Mid	1.0	516	$ 115,351	566	$ 148,021
Finance	Financial Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
Finance	Senior Accountant	Prof	1.0	481	$ 96,874	531	$ 124,312
Finance	Senior Accountant (Budget & Grants)	Prof	1.0	481	$ 96,874	531	$ 124,312
Finance	Accountant II	Prof	-	462	$ 88,116	512	$ 113,072
Finance	Accountant I	Prof	1.0	443	$ 80,149	493	$ 102,849
Finance	Accountant Trainee	Gen	-	405	$ 66,311	455	$ 85,093
Finance	Contract/Purchasing Specialist	Gen	1.0	405	$ 66,311	455	$ 85,093
Finance	Senior Accounting Technician	Gen	2.0	396	$ 63,401	446	$ 81,357
Finance	Accounting Technician II	Gen	2.0	377	$ 57,668	427	$ 74,002
Finance	Contract/Purchasing Technician II	Gen	1.0	377	$ 57,668	427	$ 74,002

Effective 07/01/2023

CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2023-2024

FY23/24 Reclassification Request

FY23/24 New Positions Request

FY22/23 Personnel Addition or Reclassification Approved Under CM Authority since Mid-Year 22/23

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Finance	Administrative Assistant	Gen	1.0	367	$ 54,863	417	$ 70,401
Finance	Contract/Purchasing Technician I	Gen	1.0	354	$ 51,418	404	$ 65,982
Finance	Accounting Technician I (Business License)	Gen	1.0	354	$ 51,418	404	$ 65,982
Finance	Accounting Technician I	Gen	1.0	354	$ 51,418	404	$ 65,982
Finance	Accounting Assistant	Gen	1.0	330	$ 45,618	380	$ 58,538
Finance	Cashier	Gen	1.0	318	$ 42,968	368	$ 55,137
Human Resources	Deputy Human Resources Director	Contract	1.0	564	$ 146,552	614	$ 188,059
Human Resources	Human Resources Manager	Conf	1.0	534	$ 126,186	584	$ 161,925
Human Resources	Human Resources Analyst	Conf	2.0	462	$ 88,116	512	$ 113,072
Human Resources	Human Resources Analyst (Risk/Emergency Mgmt.)	Conf	1.0	462	$ 88,116	512	$ 113,072
Human Resources	Human Resources Technician (Risk/Emergency Mgmt.)	Conf	1.0	377	$ 57,668	427	$ 74,002
Human Resources	Human Resources Technician	Conf	2.0	377	$ 57,668	427	$ 74,002
Human Resources	Human Resources Assistant	Conf	1.0	340	$ 47,951	390	$ 61,531
Information Technology	Chief Information Officer	Contract	1.0	605	$ 179,805	655	$ 230,730
Information Technology	Information Technology Manager	Conf	1.0	525	$ 120,647	575	$ 154,817
Information Technology	Information Technology Manager (Cybersecurity)	Conf	1.0	525	$ 120,647	575	$ 154,817
Information Technology	Geographic Information System Coordinator	Conf	1.0	481	$ 96,874	531	$ 124,312
Information Technology	Audio Visual (AV) System Coordinator	Conf	1.0	481	$ 96,874	531	$ 124,312
Information Technology	Information Technology Analyst	Conf	3.0	462	$ 88,116	512	$ 113,072
Information Technology	Management Analyst II	Conf	1.0	462	$ 88,116	512	$ 113,072
Information Technology	Information Technology Technician	Conf	3.0	396	$ 63,401	446	$ 81,357
Information Technology	Geographic Information System Technician	Conf	2.0	396	$ 63,401	446	$ 81,357
Information Technology	Audio Visual (AV) System Technician	Conf	1.0	396	$ 63,401	446	$ 81,357
Fire	Fire Permit Technician	Gen	1.0	395	$ 63,085	445	$ 80,953
Fire	Office Specialist II	Gen	1.0	318	$ 42,968	368	$ 55,137
Police	Chief of Police	Contract	1.0	PC625	$ 200,651	PC675	$ 257,481
Police	Police Captain	PMA	2.0	P587	$ 153,484	P637	$ 196,955
Police	Police Lieutenant	PMA	4.0	P557	$ 132,155	P607	$ 169,584
Police	Police Support Services Manager	Mid	1.0	525	$ 120,647	575	$ 154,817
Police	Police Sergeant	PMA	12.0	P518	$ 108,794	P568	$ 139,608
Police	Budget and Grants Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
Police	Senior Police Personnel & Training Analyst	Conf	1.0	481	$ 96,874	531	$ 124,312
Police	Crime Analyst	Prof	1.0	462	$ 88,116	512	$ 113,072
Police	Police Officer	POA	74.0	P467	$ 84,360	P517	$ 108,253
Police	Police Records Supervisor	Prof	1.0	430	$ 75,117	480	$ 96,392
Police	Sr. Community Service Officer	PEA Misc	1.0	429	$ 74,025	479	$ 94,991
Police	Crime Scene/Property & Evidence Specialist	PEA Misc	2.0	420	$ 70,776	470	$ 90,821
Police	Community Service Officer II	PEA Misc	6.0	409	$ 66,997	459	$ 85,972
Police	Investigative Specialist II	PEA Misc	3.0	409	$ 66,997	459	$ 85,972
Police	Community Engagement Specialist	Gen	1.0	405	$ 66,311	455	$ 85,093
Police	Executive Assistant	Conf	1.0	387	$ 60,618	437	$ 77,786
Police	Sr. Police Records Technician	PEA Misc	1.0	397	$ 63,105	447	$ 80,978
Police	Property Room Technician	PEA Misc	1.0	377	$ 57,114	427	$ 73,290

Effective 07/01/2023

CITY OF MENIFEE
AUTHORIZED POSITIONS and COMPENSATION
FISCAL YEAR 2023-2024

FY23/24 Reclassification Request

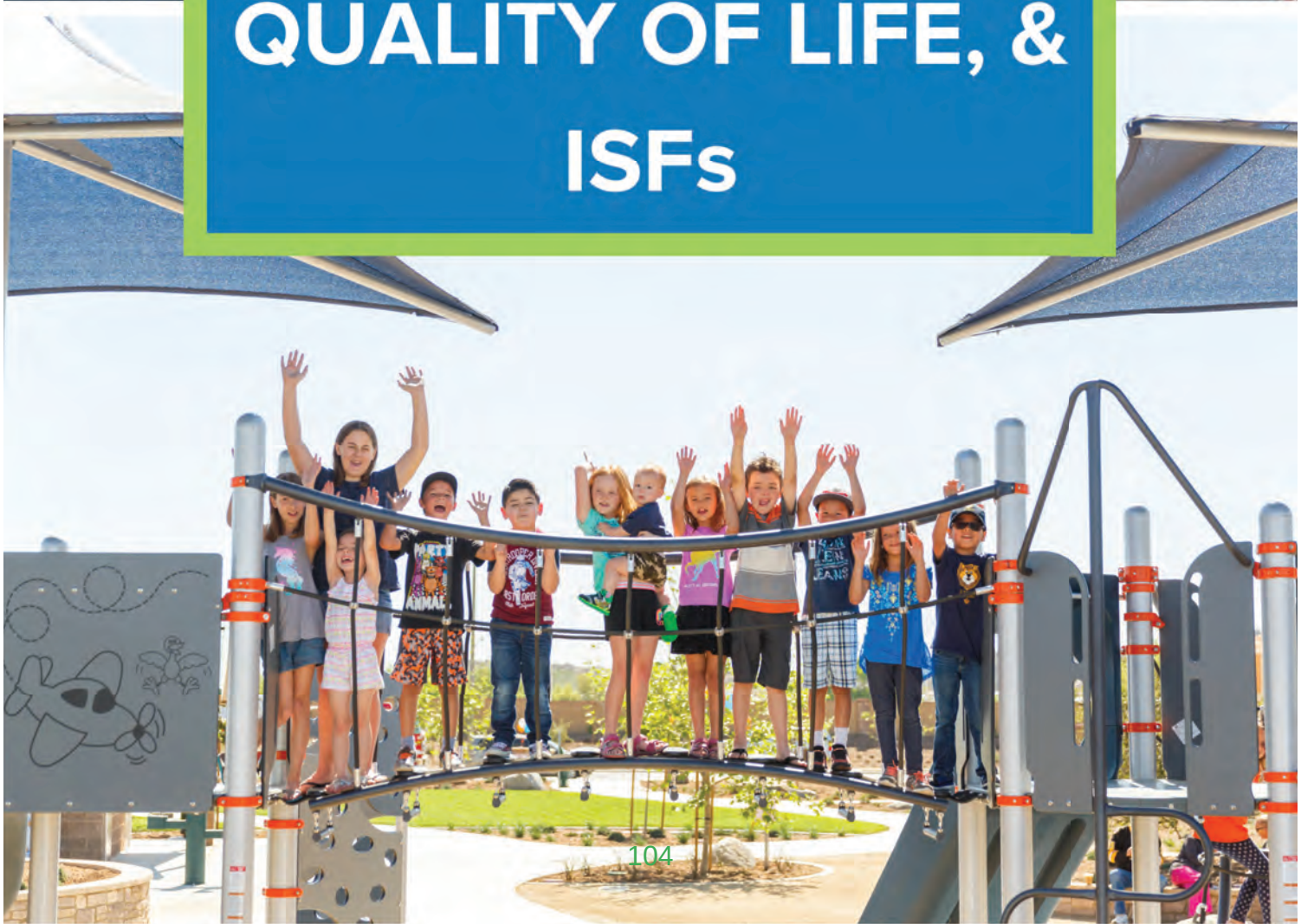
FY23/24 New Positions Request

FY22/23 Personnel Addition or Reclassification Approved Under CM Authority since Mid-Year 22/23

				Annual Salary Ranges			
Department	Title Classification	Group	FTE	Step	From	Step	To
Police	Police Records Technician	PEA Misc	5.0	377	$ 57,114	427	$ 73,290
Police	Administrative Assistant	Gen	1.0	367	$ 54,863	417	$ 70,401
Police	Cadets (Part-Time)	N/A	2.0	N/A	$ 17,534	N/A	$ 20,363
Public Works/Engineering	Director of Public Works and Engineering	Contract	1.0	605	$ 179,805	655	$ 230,730
Public Works/Engineering	Deputy Director of Public Works/City Engineer	Contract	1.0	570	$ 151,004	620	$ 193,772
Public Works/Engineering	Engineering Manager (Capital Improvement Projects)	Mid	1.0	564	$ 146,552	614	$ 188,059
Public Works/Engineering	Assistant City Engineer	Mid	1.0	547	$ 134,638	597	$ 172,772
Public Works/Engineering	Principal Engineer	Mid	1.0	534	$ 126,186	584	$ 161,925
Public Works/Engineering	Public Works Manager	Mid	1.0	525	$ 120,647	575	$ 154,817
Public Works/Engineering	Construction Manager	Mid	1.0	516	$ 115,351	566	$ 148,021
Public Works/Engineering	Senior Engineer (Part-Time)	Prof	0.5	504	$ 108,650	554	$ 139,422
Public Works/Engineering	Senior Engineer	Prof	3.0	504	$ 108,650	554	$ 139,422
Public Works/Engineering	Project Manager	Gen	1.0	481	$ 96,874	531	$ 124,312
Public Works/Engineering	Associate Engineer	Gen	5.0	481	$ 96,874	531	$ 124,312
Public Works/Engineering	Financial Analyst	Prof	1.0	481	$ 96,874	531	$ 124,312
Public Works/Engineering	Senior Public Works Inspector	Gen	2.0	462	$ 88,116	512	$ 113,072
Public Works/Engineering	Fleet & Equipment Supervisor	Prof	1.0	449	$ 82,584	499	$ 105,974
Public Works/Engineering	Public Works Maintenance Supervisor	Prof	1.0	449	$ 82,584	499	$ 105,974
Public Works/Engineering	Assistant Engineer	Gen	2.0	443	$ 80,149	493	$ 102,849
Public Works/Engineering	Management Analyst I	Prof	2.0	443	$ 80,149	493	$ 102,849
Public Works/Engineering	Public Works Inspector II	Gen	1.0	430	$ 75,117	480	$ 96,392
Public Works/Engineering	Senior Fleet Technician	Gen	1.0	420	$ 71,463	470	$ 91,703
Public Works/Engineering	Engineering Technician II	Gen	1.0	415	$ 69,700	465	$ 89,441
Public Works/Engineering	Public Works Inspector I	Gen	2.0	409	$ 67,648	459	$ 86,807
Public Works/Engineering	Fleet Technician	Gen	1.0	395	$ 63,085	445	$ 80,953
Public Works/Engineering	Engineering Technician I	Gen	1.0	395	$ 63,085	445	$ 80,953
Public Works/Engineering	Senior Street Maintenance Worker	Gen	2.0	377	$ 57,668	427	$ 74,002
Public Works/Engineering	Senior Street Maintenance Worker (Heavy Equipment)	Gen	1.0	377	$ 57,668	427	$ 74,002
Public Works/Engineering	Administrative Assistant	Gen	2.0	367	$ 54,863	417	$ 70,401
Public Works/Engineering	Street Maintenance Worker II	Gen	9.0	360	$ 52,980	410	$ 67,986
Public Works/Engineering	Fleet Services Worker I	Gen	1.0	340	$ 47,951	390	$ 61,531
Public Works/Engineering	Street Maintenance Worker I	Gen	2.0	340	$ 47,951	390	$ 61,531
Public Works/Engineering	Office Specialist II	Gen	1.0	318	$ 42,968	368	$ 55,137
	TOTAL BUDGETED POSITIONS		**330.40**				

Group Key:
Elec: Elected
Appt: Appointed
Nonrep: Non-Represented
Conf: Confidential
Mid: Mid-Management
PMA: Police Management
POA: Police Officers
PEA Misc: Police Employee Miscellaneous Unit
Prof: Professional
Gen: General
PT: Part-Time

GENERAL FUND, QUALITY OF LIFE, & ISFs



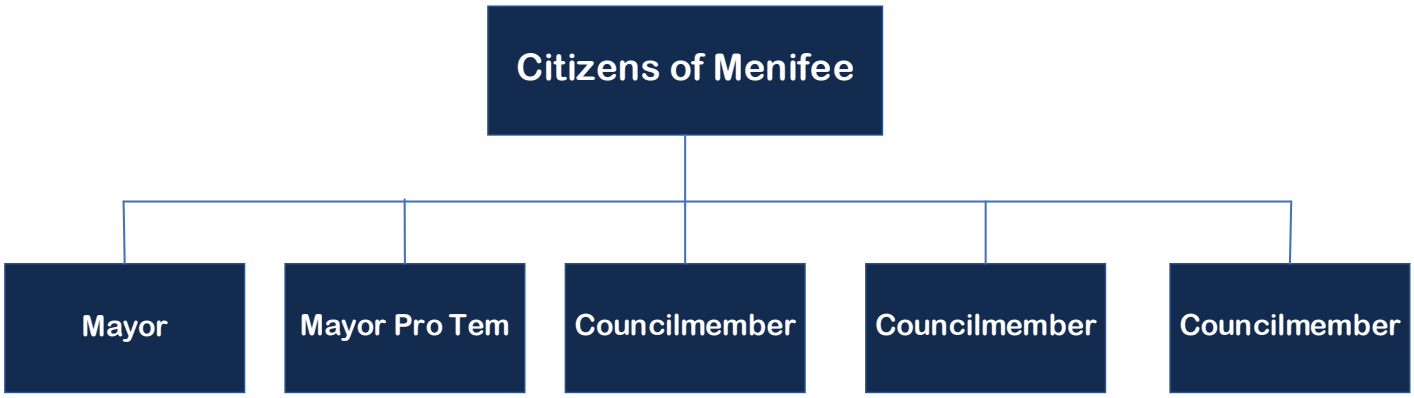
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

CITY COUNCIL

(100-4110)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City Council is a five-member, non-partisan board, consisting of a Mayor and four Councilmembers. Councilmembers are elected by district and serve a four-year term, while the Mayor is elected at large and also serves a four-year term. Councilmembers are limited to serving no more than two consecutive terms. As the governing body, the City Council makes all policy decisions and adopts ordinances and resolutions for the City of Menifee. The City Council meets formally on the 1st and 3rd Wednesday of each month.



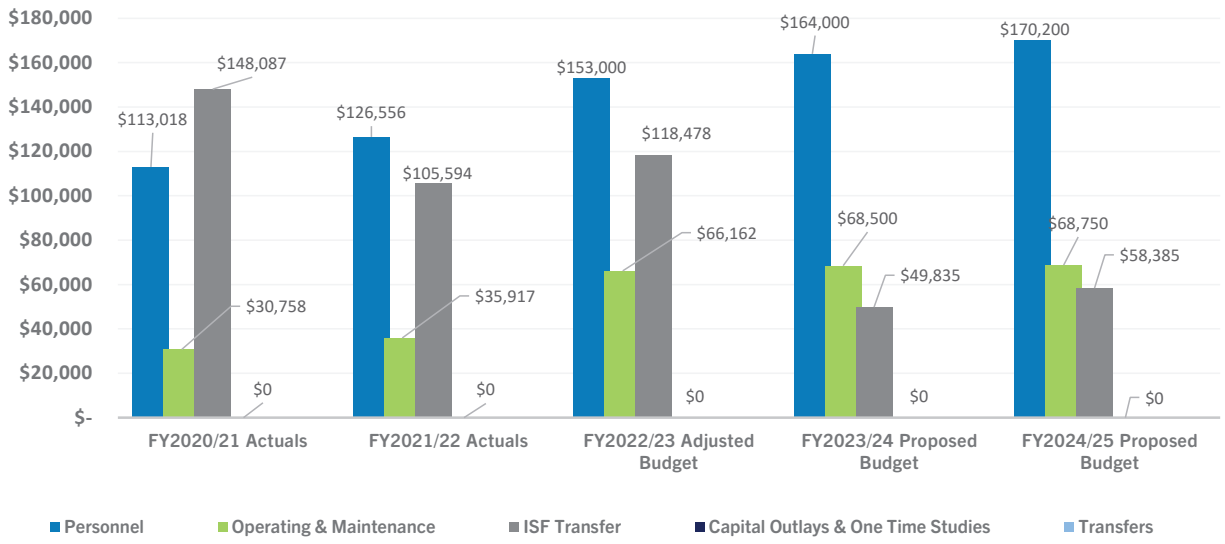
CITY COUNCIL

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 113,018	$ 126,556	$ 153,000	$ 164,000	$ 170,200	$ 11,000	$ 6,200
Operating & Maintenance	30,758	35,917	66,162	68,500	68,750	2,338	250
ISF Transfer	148,087	105,594	118,478	49,835	58,385	(68,643)	8,550
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	$ 291,863	$ 268,067	$ 337,640	$ 282,335	$ 297,335	$ (55,305)	$ 15,000

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The City Council has elected officials who receive stipends from the City, but these are not classified as Full Time Employee equivalents.

DEPARTMENT DETAIL

City Council (100-4110)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Stipends	50110	$ 40,655	$ 40,355	$ 40,200	$ 42,000	$ 45,000	$ 1,800	$ 3,000
Cell Allowance	50151	$ 1,350	$ 900	$ 1,800	$ 1,800	$ 1,800	$ -	$ -
Other Benefits	50154	$ -	$ 15,000	$ 20,000	$ -	$ -	$ (20,000)	$ -
PERS Retirement	50300	$ 1,882	$ 1,304	$ 1,400	$ 2,000	$ 2,200	$ 600	$ 200
Social Security	50310	$ 1,246	$ 1,422	$ 2,000	$ 2,000	$ 2,000	$ -	$ -
Medicare	50320	$ 995	$ 875	$ 1,000	$ 1,200	$ 1,200	$ 200	$ -
Section 125 Benefit Plan	50400	$ 66,890	$ 66,701	$ 86,600	$ 115,000	$ 118,000	$ 28,400	$ 3,000
Personnel Total		**$ 113,018**	**$ 126,556**	**$ 153,000**	**$ 164,000**	**$ 170,200**	**$ 11,000**	**$ 6,200**
Supplies	51011	$ -	$ -	$ -	$ 2,000	$ 2,250	$ 2,000	$ 250
Special Dept Exp	51600	$ 4,727	$ 4,327	$ 4,980	$ -	$ -	$ (4,980)	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 24,841	$ 26,086	$ 30,282	$ 32,000	$ 34,000	$ 1,718	$ 2,000
Conference/Mtgs/Mileage	52210	$ 656	$ 5,503	$ 28,900	$ 32,500	$ 30,000	$ 3,600	$ (2,500)
Furniture & Equipment	53150	$ 534	$ -	$ 2,000	$ 2,000	$ 2,500	$ -	$ 500
Operating & Maintenance Total		**$ 30,758**	**$ 35,917**	**$ 66,162**	**$ 68,500**	**$ 68,750**	**$ 2,338**	**$ 250**
Operating Transfer Out - IT Support	59005	$ 148,087	$ 105,594	$ 118,478	$ 49,835	$ 58,385	$ (68,643)	$ 8,550
ISF Transfer Total		**$ 148,087**	**$ 105,594**	**$ 118,478**	**$ 49,835**	**$ 58,385**	**$ (68,643)**	**$ 8,550**
TOTAL		**$ 291,863**	**$ 268,067**	**$ 337,640**	**$ 282,335**	**$ 297,335**	**$ (55,305)**	**$ 15,000**

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

CITY EXECUTIVE OFFICE

(100-4111)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City Executive Office, under the direction of the City Manager, is responsible for the daily operation of City functions and staff. The department coordinates the fulfillment of the strategic plans and policies established by the City Council and provides overall direction to departments that administer City programs and services.

DEPARTMENT MISSION

City Executive Office

- Established 2008 -

The purpose of the City Executive Office under the direction of the City Manager is to partner with the City Council to achieve the goals and objectives set forth in the Strategic Visioning for the City of Menifee. The City Executive Office will implement policy/direction, as established by the City Council, in the most equitable, cost effective and efficient manner possible. To this end, a key factor is the identification of priorities and the establishment of management procedures that develop and effectively utilize City resources. The Department seeks to provide professional management guidance to staff, City Council, and citizens. The City Executive Office will champion an engaged, collaborative, and innovative organizational culture by establishing relationships and partnerships to implement community priorities.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Initiate development of the five-year strategic plan extending from 2023-2028.	✓	✓	✓	✓	100%	2023-2028 Strategic Plan Adopted March 1, 2023.
2	Continue to develop and enhance succession planning, training, coaching and mentorship program to motivate employees and ensure employee success at all levels.	✓		✓		100%	The workforce development efforts planned for this fiscal year are well underway, with enhancement of Menifee University programming including Menifee Leads, Menifee Mentors, Menifee Learns, and Menifee Wellness. Additionally, a cross-departmental workforce committee has been established to address issues related to workforce retention.
3	Develop a funding strategy and initiate the design process for construction of a new City Hall, Police Department and Maintenance Operations Center (MOC) to support City services and evaluate the City's social infrastructure needs.	✓	✓		✓	45%	In August the City engaged a financial advisory firm to aid the City in evaluating available financing options and to begin to develop a financing plan to support the City's public facility infrastructure needs. A 10-year forecasting model has been developed to assist the City's leadership team in making long-term financial planning decisions. This effort will continue into Fiscal Year 2023/24.

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
4	Increase Fire public safety, including an additional paramedic unit, and replacement of Fire Station 5 to provide additional services and improve response times.	✓		✓		50%	A second medic squad was added and began service at the Menifee Sun City Fire Station #7 in September. The construction of the new Fire Station #5, located in Quail Valley, is scheduled for completion by June 2024 (CIP 21-04) and the expansion and interior improvements to Fire Station #68 are near completion.
5	Enhance Smart Cities processes as they relate to customer service and support infrastructure Smart City initiatives.	✓	✓	✓	✓	95%	The Smart Cities and Broadband Master Plan is underway and will be presented to the Mayor and City Council for consideration by the end of the fiscal year (June 2023).
6	Continue to strengthen communications strategies to further promote transparency, information sharing, and engagement.	✓		✓	✓	95%	The City continues to take measures to ensure that important information is accessible through the City's website and shared through the City's social media platforms.
7	Establish partnership to broadcast Menifee City Council and Planning Commission meetings, along with Menifee news, updates, and events via Public Education Government (PEG) television channel.			✓	✓	100%	Menifee TV (PEG Channel) was launched on Frontier and Spectrum cable TV on March 15, 2023.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Conduct a comprehensive residential satisfaction survey by December 2023.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
2	Develop a production schedule and produce and air first original Menifee content program (1 per month).		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Increase the number of residents registered to receive city alerts (e-mails and texts) by 2%.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
4	Increase social media followers by 10%.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
5	Create a facility development plan by December 2023.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
Fiscal Year 2024/25 Goals & Objectives			
1	Develop production schedule and produce and air second original Menifee content program (2 per month).		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
2	Increase the number of residents registered to receive city alerts (e-mails and texts) by 2%.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Increase social media followers by 10%.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Process military banners		Workload	50	50	25	69	45
Social Media Engagement-Followers (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor)		Workload	72,933	80,226	66,303	61,047	28,345
Social Media Engagement - Impressions (City Facebook, Instagram, Twitter, LinkedIn, Nextdoor)		Workload	2,984,091	3,156,060	2,640,153	N/A	N/A
Residents Signed Up for City Alerts		Workload	1,270	1,295	1,220	N/A	N/A
Public Education Government video content produced* **PEG Channel went live on March 15, 2023*		Workload	12	24	2	N/A	N/A

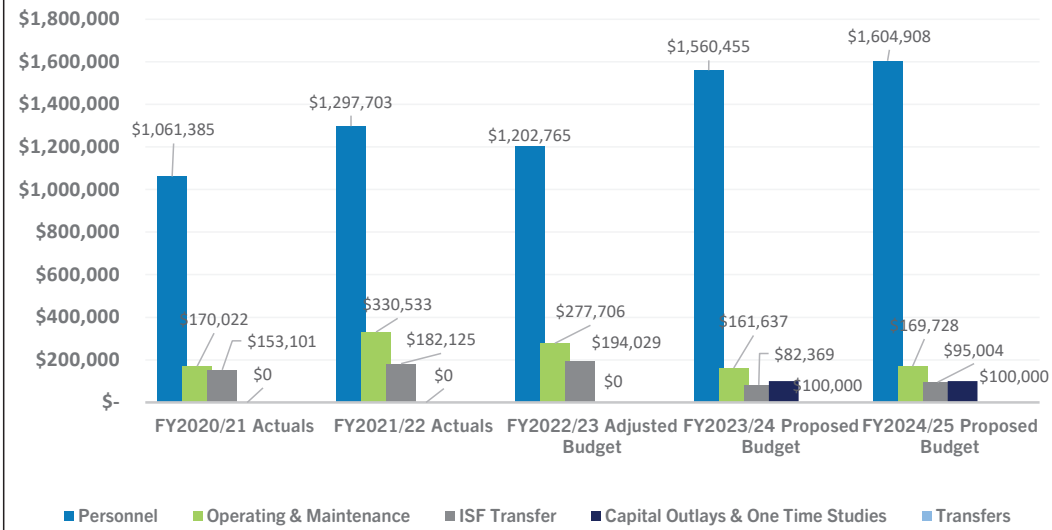
CITY EXECUTIVE OFFICE

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 1,061,385	$ 1,297,703	$ 1,202,765	$ 1,560,455	$ 1,604,908	$ 357,690	$ 44,453
Operating & Maintenance	170,022	330,533	277,706	161,637	169,728	(116,069)	8,091
ISF Transfer	153,101	182,125	194,029	82,369	95,004	(111,660)	12,635
Capital Outlays & One Time Studies	-	-	-	100,000	100,000	100,000	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	$ 1,384,507	$ 1,810,360	$ 1,674,500	$ 1,904,461	$ 1,969,640	$ 229,961	$ 65,179

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The City Executive Office previously contained the division of Communications, which was broken out into its own Department in FY2023/24.

The Deputy City Manager was reclassified during the fiscal year from the Community Services Director.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
City Manager	1		1		1
Assistant City Manager	1		1		1
Deputy City Manager*	1		1		1
Assistant to the City Manager	1		1		1
Management Analyst	1		1		1
Executive Assistant	1		1		1
TOTAL	6	0	6	0	6

DEPARTMENT DETAIL

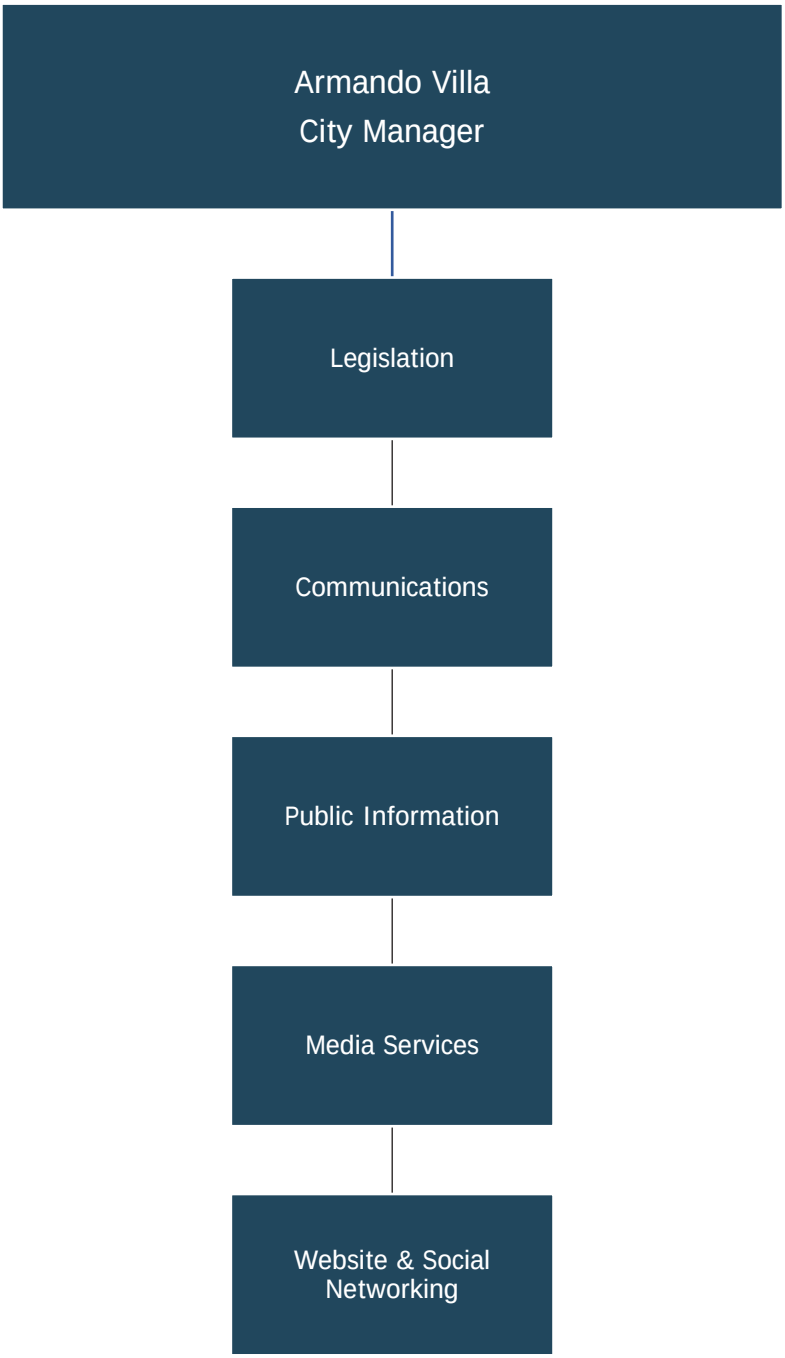
City Executive Office (100-4111)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 809,906	$ 957,301	$ 830,836	$ 1,103,430	$ 1,136,127	$ 272,594	$ 32,697
Auto Allowance	50150	$ 10,800	$ 11,800	$ 10,800	$ 15,600	$ 15,600	$ 4,800	$ -
Cell Allowance	50151	$ 900	$ 1,350	$ 1,800	$ -	$ -	$ (1,800)	$ -
Housing Allowance	50153	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Benefits	50154	$ 18,549	$ 26,436	$ 35,838	$ 41,289	$ 42,308	$ 5,451	$ 1,019
Employer Paid Employee Life Insurai	50156	$ 539	$ 629	$ 629	$ 700	$ 721	$ 71	$ 21
Accrued Time-Off Buy Backs	50180	$ -	$ 37,714	$ 45,000	$ 45,000	$ 49,500	$ -	$ 4,500
Overtime	50200	$ -	$ 3,945	$ 4,000	$ 3,000	$ 3,150	$ (1,000)	$ 150
Education Incentive Pay	50230	$ -	$ 8,923	$ 31,163	$ 27,183	$ 27,668	$ (3,980)	$ 485
PERS Retirement	50300	$ 115,447	$ 118,769	$ 123,309	$ 179,878	$ 184,939	$ 56,569	$ 5,061
Medicare	50320	$ 11,890	$ 14,840	$ 13,019	$ 17,835	$ 18,355	$ 4,816	$ 520
Section 125 Benefit Plan	50400	$ 93,354	$ 115,997	$ 106,371	$ 126,540	$ 126,540	$ 20,169	$ -
Personnel Total		**$ 1,061,385**	**$ 1,297,703**	**$ 1,202,765**	**$ 1,560,455**	**$ 1,604,908**	**$ 357,690**	**$ 44,453**
Employee Recognition/Appreciation	50450	$ -	$ -	$ -	$ 2,000	$ 2,000	$ 2,000	$ -
Supplies	51011	$ -	$ -	$ -	$ 900	$ 1,000	$ 900	$ 100
Postage	51200	$ 12,160	$ 25,395	$ -	$ 500	$ 500	$ 500	$ -
Printing & Duplication	51300	$ 19,293	$ 42,320	$ 500	$ 1,000	$ 1,000	$ 500	$ -
Promotional Materials/Advertising	51410	$ 9,854	$ 6,102	$ -	$ -	$ -	$ -	$ -
Special Dept Exp	51600	$ 4,929	$ 10,073	$ 9,000	$ -	$ -	$ (9,000)	$ -
Marketing	51720	$ 1,855	$ 4,087	$ -	$ 3,000	$ 3,000	$ 3,000	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 4,267	$ 4,373	$ 6,411	$ 8,237	$ 12,778	$ 1,826	$ 4,541
Conference/Mtgs/Mileage	52210	$ 3,617	$ 23,887	$ 36,400	$ 44,000	$ 46,250	$ 7,600	$ 2,250
Training	52211	$ 5,301	$ 3,126	$ 19,000	$ 25,000	$ 26,200	$ 6,000	$ 1,200
Hosted Business Mtgs/Meet & Greet	52212	$ 707	$ 971	$ 500	$ 5,000	$ 5,000	$ 4,500	$ -
Military Banners	52430	$ 12,237	$ 11,527	$ 20,000	$ 20,000	$ 20,000	$ -	$ -
Professional Services	52800	$ 95,801	$ 147,816	$ 176,458	$ 50,000	$ 50,000	$ (126,458)	$ -
Furniture & Equipment	53150	$ -	$ 50,857	$ 9,437	$ 2,000	$ 2,000	$ (7,437)	$ -
Operating & Maintenance Total		**$ 170,022**	**$ 330,533**	**$ 277,706**	**$ 161,637**	**$ 169,728**	**$ (116,069)**	**$ 8,091**
Operating Transfer Out - IT Support	59005	$ 149,127	$ 177,327	$ 189,565	$ 77,231	$ 89,836	$ (112,334)	$ 12,605
Operating Transfers Out - Fleet Supp	59010	$ 3,974	$ 4,798	$ 4,464	$ 5,138	$ 5,168	$ 674	$ 30
ISF Transfer Total		**$ 153,101**	**$ 182,125**	**$ 194,029**	**$ 82,369**	**$ 95,004**	**$ (111,660)**	**$ 12,635**
One-time Consulting Services	52855	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000	$ -
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ -**
TOTAL		**$ 1,384,507**	**$ 1,810,360**	**$ 1,674,500**	**$ 1,904,461**	**$ 1,969,640**	**$ 229,961**	**$ 65,179**

COMMUNICATIONS

(100-4121)

DEPARTMENT PURPOSE & RESPONSIBILITIES

Communications is responsible for managing the City's legislative affairs program and ensuring that timely and accurate information is disseminated through print, video, and electronic media.



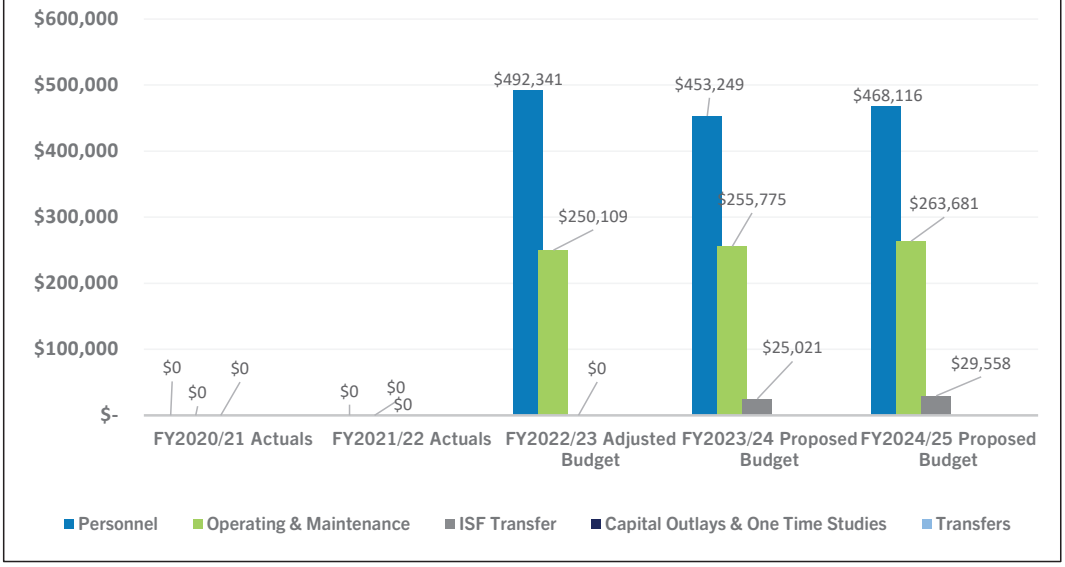
COMMUNICATIONS

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ -	$ -	$ 492,341	$ 453,249	$ 468,116	$ (39,092)	$ 14,867
Operating & Maintenance	-	-	250,109	255,775	263,681	5,666	7,906
ISF Transfer	-	-	-	25,021	29,558	25,021	4,537
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 742,450**	**$ 734,045**	**$ 761,355**	**$ (8,405)**	**$ 27,310**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Communications Department was formerly under the City Executive Office and was created in FY2022/23. It has been broken out into its own department for FY2023/24.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Public Information & Legislative Affairs Officer	1		1		1
Media & Production Coordinator	1		1		1
Public Information Specialist	1		1		1
Media Specialist	1		1		1
TOTAL	**4**	**0**	**4**	**0**	**4**

DEPARTMENT DETAIL

Communications (100-4121)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ -	$ 348,219	$ 323,289	$ 336,220	$ (24,930)	$ 12,931
Cell Allowance	50151	$ -	$ -	$ -	$ 900	$ 900	$ 900	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ 6,000	$ 5,000	$ 5,500	$ (1,000)	$ 500
Overtime	50200	$ -	$ -	$ 5,650	$ 5,000	$ 5,150	$ (650)	$ 150
Standby/Call Out Pay	50210	$ -	$ -	$ 350	$ 900	$ 900	$ 550	$ -
PERS Retirement	50300	$ -	$ -	$ 43,548	$ 27,344	$ 28,432	$ (16,204)	$ 1,088
Medicare	50320	$ -	$ -	$ 5,774	$ 4,956	$ 5,154	$ (818)	$ 198
Section 125 Benefit Plan	50400	$ -	$ -	$ 82,800	$ 84,360	$ 84,360	$ 1,560	$ -
Personnel Total		**$ -**	**$ -**	**$ 492,341**	**$ 453,249**	**$ 468,116**	**$ (39,092)**	**$ 14,867**
Supplies	51011	$ -	$ -	$ -	$ 600	$ 600	$ 600	$ -
Postage	51200	$ -	$ -	$ 55,700	$ 51,400	$ 54,500	$ (4,300)	$ 3,100
Printing & Duplication	51300	$ -	$ -	$ 81,600	$ 71,000	$ 75,000	$ (10,600)	$ 4,000
Computer Software	51352	$ -	$ -	$ -	$ 300	$ -	$ 300	$ (300)
Promotional Materials/Advertising	51410	$ -	$ -	$ 16,100	$ 37,000	$ 38,020	$ 20,900	$ 1,020
Small Tools/Field Equipment	51500	$ -	$ -	$ -	$ 7,500	$ 7,500	$ 7,500	$ -
Special Dept Exp	51600	$ -	$ -	$ 7,400	$ 1,000	$ 1,000	$ (6,400)	$ -
Marketing	51720	$ -	$ -	$ 12,000	$ 5,000	$ 5,000	$ (7,000)	$ -
Membership & Dues	52200	$ -	$ -	$ 1,909	$ 2,975	$ 3,061	$ 1,066	$ 86
Conference/Mtgs/Mileage	52210	$ -	$ -	$ 9,700	$ 15,500	$ 15,500	$ 5,800	$ -
Training	52211	$ -	$ -	$ 500	$ 1,000	$ 1,000	$ 500	$ -
Hosted Business Mtgs/Meet & Gree	52212	$ -	$ -	$ 2,000	$ 1,000	$ 1,000	$ (1,000)	$ -
Professional Services	52800	$ -	$ -	$ 55,800	$ 60,000	$ 60,000	$ 4,200	$ -
Furniture & Equipment	53150	$ -	$ -	$ 7,400	$ 1,500	$ 1,500	$ (5,900)	$ -
Operating & Maintenance Total		**$ -**	**$ -**	**$ 250,109**	**$ 255,775**	**$ 263,681**	**$ 5,666**	**$ 7,906**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 25,021	$ 29,558	$ 25,021	$ 4,537
ISF Transfer Total		**$ -**	**$ -**	**$ -**	**$ 25,021**	**$ 29,558**	**$ 25,021**	**$ 4,537**
TOTAL		**$ -**	**$ -**	**$ 742,450**	**$ 734,045**	**$ 761,355**	**$ (8,405)**	**$ 27,310**

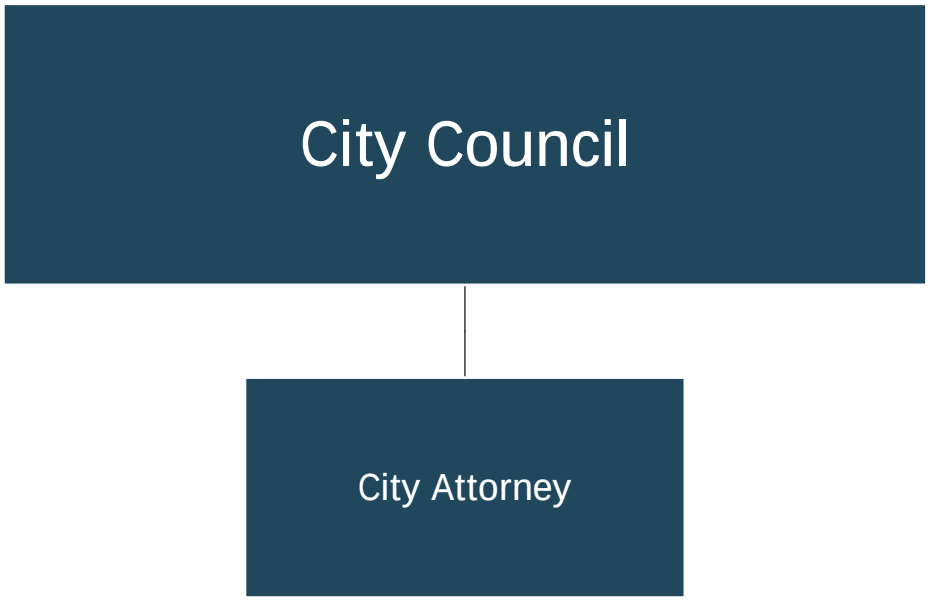
CITY ATTORNEY

(100-4112)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City of Menifee contracts with the firm of Rutan & Tucker, LLP for City Attorney services with Jeffrey Melching serving as the primary City Attorney. This allows access to a full range of legal services that would not otherwise be available to a city the size of Menifee. The City Attorney, as chief legal adviser to the City, renders advice to the City Council, Commissions and Committees, and to City officers and employees. The City Attorney attends all City Council meetings and handles all lawsuits, matters and proceedings in which the City has a legal interest. The City Attorney also prepares opinions, ordinances, resolutions, motions, contracts, and other legal documents.

Certain specialized legal services, such as labor/HR related and/or claims settlement matters, are supported by additional professional legal services, in addition to those services provided by Rutan & Tucker, LLP. The corresponding budget for such services is also captured within the City Attorney Division for the purpose of unifying all legal services costs.



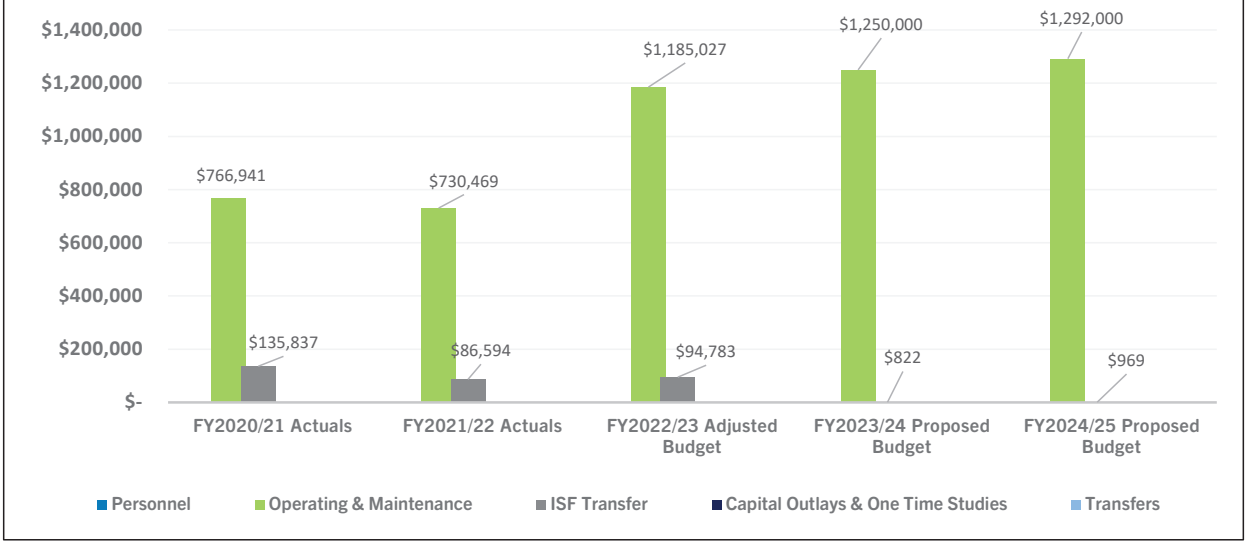
CITY ATTORNEY

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	766,941	730,469	1,185,027	1,250,000	1,292,000	64,973	42,000
ISF Transfer	135,837	86,594	94,783	822	969	(93,961)	147
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 902,778**	**$ 817,063**	**$ 1,279,810**	**$ 1,250,822**	**$ 1,292,969**	**$ (28,988)**	**$ 42,147**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The City Attorney department was assigned new object codes during FY2022/23. The detail on the following page pertaining to those line items will show fluctuations based on those new line items.

DEPARTMENT DETAIL

City Attorney (100-4112)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Legal Services - General	52800	$ 163,731	$ 224,194	$ 300,000	$ -	$ -	$ (300,000)	$ -
Legal Services - HR/Labor Related	52801	$ 81,649	$ 97,824	$ 100,000	$ -	$ -	$ (100,000)	$ -
Legal Services-Code	52806	$ 17,935	$ 1,763	$ 50,000	$ 50,000	$ 51,500	$ -	$ 1,500
Legal Services - Litigation	52827	$ 191,585	$ 153,710	$ 230,000	$ 280,000	$ 290,000	$ 50,000	$ 10,000
Legal Services - Planning	52828	$ 57,598	$ 60,928	$ 70,000	$ 70,000	$ 72,500	$ -	$ 2,500
Legal Services - PW/Eng	52829	$ 26,000	$ 14,256	$ 23,000	$ 20,000	$ 21,000	$ (3,000)	$ 1,000
Legal Services - Reimbursable	52830	$ 212,162	$ 140,143	$ 230,000	$ 200,000	$ 206,000	$ (30,000)	$ 6,000
Legal Services - Menifee Police Dep	52833	$ 16,281	$ 37,652	$ 50,000	$ 50,000	$ 50,000	$ -	$ -
Legal Services - HR/Labor	52857	$ -	$ -	$ -	$ 105,000	$ 110,000	$ 105,000	$ 5,000
Legal Services - Risk Management	52858	$ -	$ -	$ 132,027	$ 200,000	$ 206,000	$ 67,973	$ 6,000
Legal - Contract Services	52859	$ -	$ -	$ -	$ 275,000	$ 285,000	$ 275,000	$ 10,000
Operating & Maintenance Total		**$ 766,941**	**$ 730,469**	**$ 1,185,027**	**$ 1,250,000**	**$ 1,292,000**	**$ 64,973**	**$ 42,000**
Operating Transfer Out - IT Support	59005	$ 135,837	$ 86,594	$ 94,783	$ 822	$ 969	$ (93,961)	$ 147
ISF Transfer Total		**$ 135,837**	**$ 86,594**	**$ 94,783**	**$ 822**	**$ 969**	**$ (93,961)**	**$ 147**
TOTAL		**$ 902,778**	**$ 817,063**	**$ 1,279,810**	**$ 1,250,822**	**$ 1,292,969**	**$ (28,988)**	**$ 42,147**

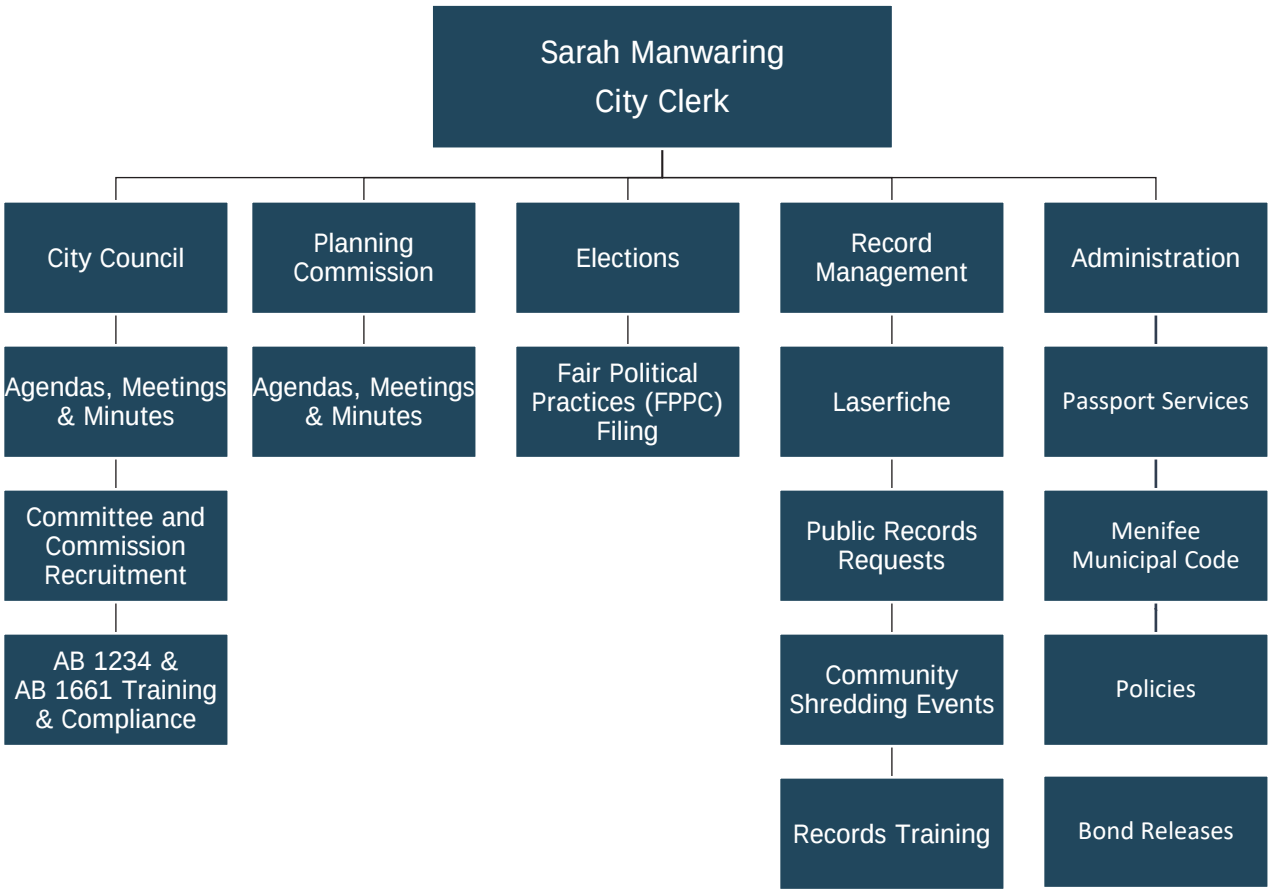
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

CITY CLERK

(100-4113)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City Clerk's Department is responsible for preparing and distributing City Council, Planning Commission and Committee agendas; maintaining accurate records and legislative history of the City Council, Planning Commission and Committee actions; providing safekeeping and storage of the City's official records and archives and providing record retrieval for all City departments as well as the public; administering democratic processes such as elections and legislative actions ensuring transparency to the public; ensuring compliance of federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act; managing front reception; and incoming and outgoing mail.



DEPARTMENT MISSION

City Clerk

- Established 2008 -

The mission of the City Clerk's Department is to accurately record the actions of the City Council, preserve, upkeep, and safeguard vital historical and legislative records, administer democratic processes, and ensure compliance with federal, state, and local statutes including the Political Reform Act, the Brown Act and the Public Records Act while ensuring transparency to the public.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Implement passport services at City Hall.			✓		100%	Completed.
2	Coordinate a Youth in Government program.			✓		In Progress	Will move to FY23/24. This is in the research stage with an estimated completion date of 6/30/2024.
3	Create a plan to implement and transition to utilizing the City's centralized filing system (Laserfiche) as the main system for record storage and host a citywide staff training.			✓		100%	Completed.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Create a more comprehensive and transparent City Clerk website page that will be easy to navigate and will include access to Outlook Passport bookings, Laserfiche, NetFile and NextRequest.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
2	Centralization and Digitalization of Citywide records along with annual Records and PRA training.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
3	Comprehensive review of City Council Ordinances and Policies.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
4	Continue staff's professional development in order to continue delivering high-quality services.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
Fiscal Year 2024/25 Goals & Objectives			
1	Administer municipal election and serve as the filing officer for the City of Menifee. Coordinate the appointment process for Commissions and Committees during the Biennial Recruitment.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
2	Expand passport services in the City by offering additional appointment opportunities each month.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure
3	Comprehensive review and update of Records Retention Schedule to include addition of the Menifee Police Department and various additional records from City Departments.		Aligns with Priority 3 of Strategic Plan – Community Engagement and Social Infrastructure

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
The average number of days records are released after initial Public Records Act Request received.		Workload	10	10	9	8	8
Number of remaining County Ordinances repealed and/or codified into the Menifee Municipal Code.		Workload	10	10	9	10	11
Percent (%) of bond releases processed within four weeks of notification.		Efficiency/ Effectiveness	100%	100%	95%	100%	97%
Percent (%) of recordations completed within one week of notification.		Efficiency/ Effectiveness	100%	100%	N/A	N/A	N/A
Annual Conflict of Interest Forms filed on-time.		Efficiency/ Effectiveness	95%	95%	80%	90%	94%
Number of amended and/or approved City Council and administrative policies completed.		Workload	5	5	0	5	4
Number of passports processed.		Workload	200	215	67	N/A	N/A
Number of community shredding events		Workload	2	2	2	2	N/A

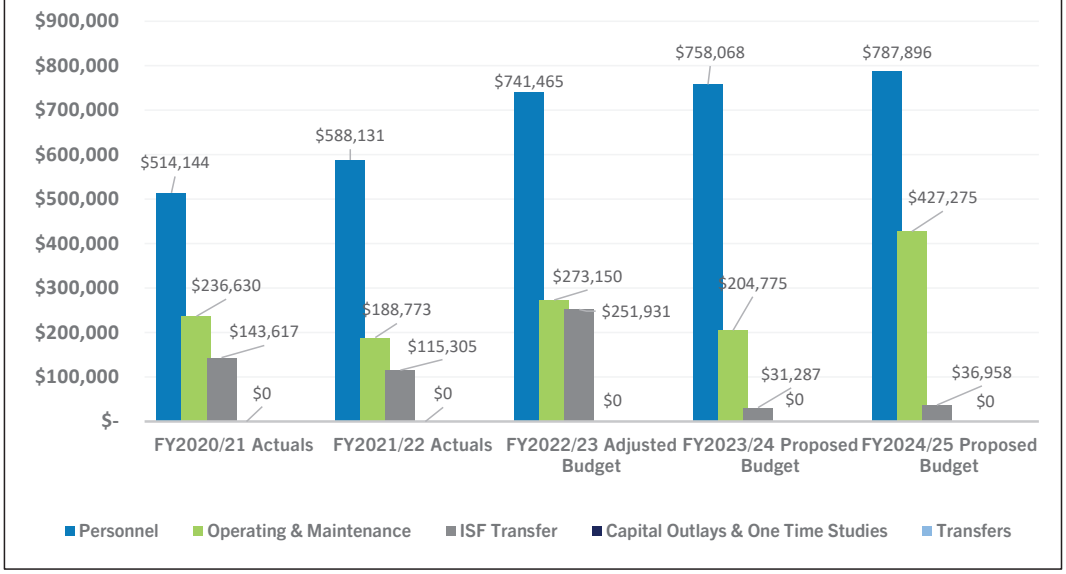
CITY CLERK

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 514,144	$ 588,131	$ 741,465	$ 758,068	$ 787,896	$ 16,603	$ 29,828
Operating & Maintenance	236,630	188,773	273,150	204,775	427,275	(68,375)	222,500
ISF Transfer	143,617	115,305	251,931	31,287	36,958	(220,644)	5,671
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 894,391**	**$ 892,209**	**$ 1,266,546**	**$ 994,130**	**$ 1,252,129**	**$ (272,416)**	**$ 257,999**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

Elections, which are funded from the City Clerk Department, are held biennially, with the next election in FY2024/25. This timing impacts the Operating & Maintenance total.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
City Clerk	1		1		1
Assistant City Clerk	1		1		1
Management Analyst	1		1		1
Administrative Assistant	1		1		1
Records Technician	1		1		1
Receptionist	1		1		1
TOTAL	**6**	**0**	**6**	**0**	**6**

DEPARTMENT DETAIL

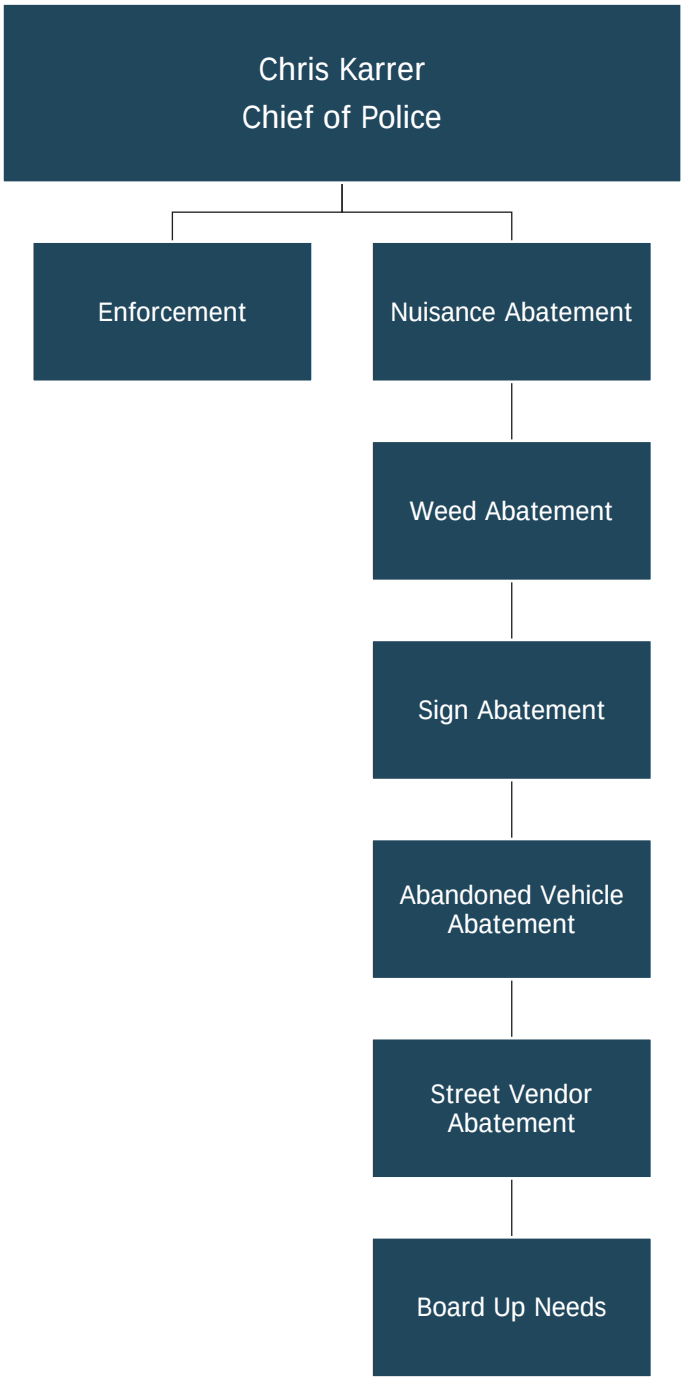
City Clerk (100-4113)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 373,762	$ 427,740	$ 456,758	$ 517,151	$ 537,837	$ 60,393	$ 20,686
Auto Allowance	50150	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ -	$ -
Cell Allowance	50151	$ 1,275	$ 975	$ 2,575	$ 2,700	$ 2,700	$ 125	$ -
Other Benefits	50154	$ -	$ 5,828	$ 9,837	$ 10,959	$ 11,398	$ 1,122	$ 439
Bilingual Pay	50155	$ -	$ -	$ -	$ 2,100	$ 2,100	$ 2,100	$ -
Longevity Pay	50158	$ -	$ -	$ -	$ -	$ 4,122	$ -	$ 4,122
Accrued Time-Off Buy Backs	50180	$ -	$ 1,185	$ 4,000	$ 7,500	$ 8,250	$ 3,500	$ 750
Overtime	50200	$ 991	$ 2,242	$ 3,163	$ 2,500	$ 3,000	$ (663)	$ 500
Part Time	50220	$ -	$ -	$ 42,000	$ -	$ -	$ (42,000)	$ -
Education Incentive Pay	50230	$ -	$ 5,828	$ 9,500	$ 10,737	$ 11,155	$ 1,237	$ 418
PERS Retirement	50300	$ 40,755	$ 46,751	$ 57,898	$ 64,716	$ 67,296	$ 6,818	$ 2,580
Social Security	50310	$ -	$ -	$ 10,000	$ -	$ -	$ (10,000)	$ -
Medicare	50320	$ 5,754	$ 6,641	$ 7,734	$ 8,365	$ 8,698	$ 631	$ 333
Unemployment Ins.	50350	$ 1,388	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	50400	$ 85,417	$ 86,141	$ 133,200	$ 126,540	$ 126,540	$ (6,660)	$ -
Personnel Total		$ 514,144	$ 588,131	$ 741,465	$ 758,068	$ 787,896	$ 16,603	$ 29,828
Records Storage	51310	$ 8,510	$ 9,964	$ 12,000	$ 14,500	$ 14,000	$ 2,500	$ (500)
Software Licensing/Annual Maint.	51350	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Legal Advertising	51400	$ 10,020	$ 8,340	$ 10,400	$ 10,900	$ 11,400	$ 500	$ 500
Special Dept Exp	51600	$ 3,327	$ 5,799	$ 6,100	$ 6,700	$ 7,700	$ 600	$ 1,000
Membership & Dues	52200	$ 2,513	$ 1,115	$ 1,675	$ 2,025	$ 2,025	$ 350	$ -
Conference/Mtgs/Mileage	52210	$ 1,227	$ 3,568	$ 5,150	$ 17,650	$ 18,150	$ 12,500	$ 500
Temporary Staffing	52799	$ 45,254	$ 28,589	$ 30,000	$ 30,000	$ -	$ -	$ (30,000)
Professional Services	52800	$ 25,894	$ 131,399	$ 110,000	$ 123,000	$ 124,000	$ 13,000	$ 1,000
Elections	52805	$ 139,884	$ -	$ 97,825	$ -	$ 250,000	$ (97,825)	$ 250,000
Operating & Maintenance Total		$ 236,630	$ 188,773	$ 273,150	$ 204,775	$ 427,275	$ (68,375)	$ 222,500
Operating Transfer Out - IT Support	59005	$ 143,617	$ 115,305	$ 251,931	$ 31,287	$ 36,958	$ (220,644)	$ 5,671
ISF Transfer Total		$ 143,617	$ 115,305	$ 251,931	$ 31,287	$ 36,958	$ (220,644)	$ 5,671
TOTAL		$ 894,391	$ 892,209	$ 1,266,546	$ 994,130	$ 1,252,129	$ (272,416)	$ 257,999

CODE ENFORCEMENT

(100-4332, 105-4332)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Code Enforcement Department is the chief enforcement authority for the City Municipal Code and regulations. Code Enforcement coordinates with other departments to enforce City codes along with health and safety regulations.



DEPARTMENT MISSION

Code Enforcement

- Established 2008 -

The Code Enforcement Department mission is to enhance the quality of life & safety for residents and businesses by providing responsive customer service, education, community outreach, and proactive efforts.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Public Safety – Department policy and procedures. Create a Code Enforcement Officer training manual to ensure premier customer service, consistency, and accountability.			✓		85%	Policy and Procedures are completed / Training Manual is almost complete.
2	Public Safety – Expand and increase cost recovery methods. Work with property owners whose weed abatement fees have not been paid. Special assessment tax for recurring weed abatement offenders.			✓		75%	Staff has been working with past due accounts. As a result, $30,000 has been collected. Special Assessment Tax for weed abatement is in progress. Working on enrollment with Finance Department.
3	Community Outreach – Complete a Vacant Property Registration Program as it relates to all vacant properties, buildings, and undeveloped parcels.	✓				80%	Ordinance has been reviewed. Recommended modifications have been made. Staff is working on scheduling for City Council.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Review of all Municipal Codes with a nexus to Code Enforcement by the end of December 31, 2023. Make any recommended changes by June 30, 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Utilizing current technology with CAD/RMS and GoEnforce, ensure each unit has awareness of all current cases by Oct. 31, 2023.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
3	Establish contact with the city HOAs to set up meeting dates for staff to make presentations to educate the community on various municipal codes by April 30, 2024.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
Fiscal Year 2024/25 Goals & Objectives			
1	Increase effectiveness of office and field staff through continued focus on internal and external training by June 30, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Inform the community of the benefits of the newly adopted municipal codes by December 31, 2024.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Research the feasibility of creating and implementing a task force that would proactively conduct voluntary evaluations of single-family and multi-family homes for safety concerns by June 30, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Abandoned/Inoperable Vehicle cases closed		Workload	50	50	16	7	40
Abandoned / Distressed Residential Property cases closed		Workload	10	10	5	16	6
Graffiti cases closed		Workload	45	45	30	60	22
Illegal Construction cases closed		Workload	50	75	60	91	37
Illegal Dumping / Junk / Debris / Outside Accumulation cases closed		Workload	80	100	112	79	45
Nuisance / Complaint cases closed		Workload	150	175	210	200	94
Weed Abatement cases closed		Workload	300	300	105	329	506
Sign Violation cases closed		Workload	500	550	415	785	22
Unlicensed Business cases closed		Workload	40	50	34	84	19

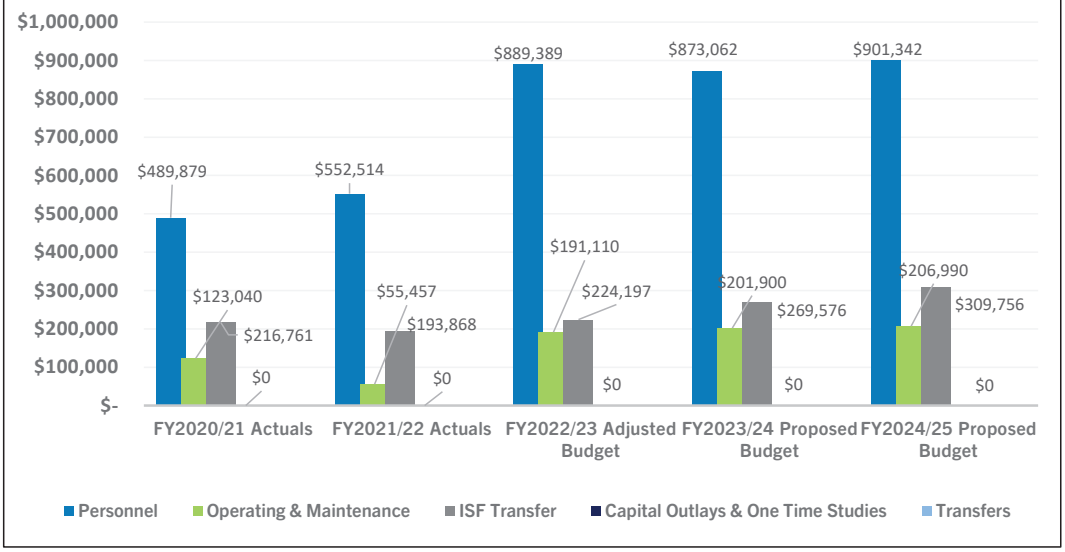
CODE ENFORCEMENT

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 489,879	$ 552,514	$ 889,389	$ 873,062	$ 901,342	$ (16,327)	$ 28,280
Operating & Maintenance	123,040	55,457	191,110	201,900	206,990	10,790	5,090
ISF Transfer	216,761	193,868	224,197	269,576	309,756	45,379	40,180
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	$ 829,680	$ 801,839	$ 1,304,696	$ 1,344,538	$ 1,418,088	$ 39,842	$ 73,550

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

Code Enforcement is funded by both the General Fund (100) and Quality of Life Fund (105).

Code Enforcement administration is supported by the Menifee Police Department, but acts as its own separate department.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Code Enforcement Supervisor	1		1		1
Senior Code Enforcement Officer	2		2		2
Code Enforcement Officer II	2		2		2
Code Enforcement Officer I	1		1		1
Code Enforcement Technician	1		1		1
Office Specialist II	1		1		1
TOTAL	8	0	8	0	8

DEPARTMENT DETAIL

Code Enforcement (100-4332) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 151,559	$ 147,283	$ 332,882	$ 324,279	$ 337,250	$ (8,603)	$ 12,971
Bilingual Pay	50155	$ -	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 2,028	$ 10,000	$ 10,000	$ 11,000	$ -	$ 1,000
Overtime	50200	$ 5,139	$ 9,812	$ 15,000	$ 10,000	$ 10,000	$ (5,000)	$ -
Standby/Call Out Pay	50210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Part Time	50220	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Education Incentive Pay	50230	$ -	$ -	$ 500	$ 300	$ 300	$ (200)	$ -
PERS Retirement	50300	$ 17,737	$ 11,579	$ 35,743	$ 38,395	$ 39,924	$ 2,652	$ 1,529
Medicare	50320	$ 2,420	$ 2,217	$ 4,957	$ 4,976	$ 5,174	$ 19	$ 198
Unemployment Ins.	50350	$ 11,380	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	50400	$ 43,301	$ 59,889	$ 102,500	$ 105,450	$ 105,450	$ 2,950	$ -
Personnel Total		$ 231,535	$ 232,808	$ 501,582	$ 494,900	$ 510,598	$ (6,682)	$ 15,698
Printing & Duplication	51300	$ 1,605	$ -	$ 5,424	$ 5,000	$ 5,000	$ (424)	$ -
Software Licensing/Annual Maint.	51350	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Nuisance Abatement	51462	$ 28,091	$ -	$ 35,000	$ 35,000	$ 35,000	$ -	$ -
Small Tools/Field Equipment	51500	$ 75	$ 42	$ 500	$ 1,000	$ 1,000	$ 500	$ -
Special Dept Exp	51600	$ 687	$ 5,948	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 475	$ 570	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Conference/Mtgs/Mileage	52210	$ -	$ 1,275	$ 12,000	$ 12,000	$ 12,000	$ -	$ -
Training	52211	$ 1,684	$ 3,049	$ 8,500	$ 10,000	$ 10,000	$ 1,500	$ -
Uniforms	52400	$ 4,026	$ 6,791	$ 10,000	$ 7,000	$ 10,000	$ (3,000)	$ 3,000
Leased Equipment	52502	$ -	$ -	$ 17,000	$ -	$ -	$ (17,000)	$ -
Vehicle Maintenance	52503	$ 2,314	$ -	$ -	$ -	$ -	$ -	$ -
Temporary Staffing	52799	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 26,359	$ 37,782	$ 60,000	$ 90,000	$ 90,000	$ 30,000	$ -
Field Equipment Repair & Maintena	52813	$ 86	$ -	$ 10,686	$ 13,000	$ 13,000	$ 2,314	$ -
Radio Charges	52815	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Abatement Towing	52820	$ -	$ -	$ 20,000	$ 20,900	$ 22,990	$ 900	$ 2,090
Furniture & Equipment	53150	$ 52,870	$ -	$ 9,000	$ 5,000	$ 5,000	$ (4,000)	$ -
Operating & Maintenance Total		$ 118,272	$ 55,457	$ 191,110	$ 201,900	$ 206,990	$ 10,790	$ 5,090
Operating Transfer Out - IT Support	59005	$ 181,157	$ 164,646	$ 189,565	$ 226,171	$ 264,799	$ 36,606	$ 38,628
Operating Transfers Out - Fleet Sup	59010	$ 35,604	$ 29,222	$ 34,632	$ 43,405	$ 44,957	$ 8,773	$ 1,552
ISF Transfer Total		$ 216,761	$ 193,868	$ 224,197	$ 269,576	$ 309,756	$ 45,379	$ 40,180
TOTAL		$ 566,568	$ 482,133	$ 916,889	$ 966,376	$ 1,027,344	$ 49,487	$ 60,968

Code Enforcement (105-4332) Quality of Life	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 190,326	$ 235,857	$ 276,070	$ 267,012	$ 277,693	$ (9,058)	$ 10,681
Longevity Pay	50158	$ -	$ -	$ -	$ 2,892	$ 3,007	$ 2,892	$ 115
Overtime	50200	$ 4	$ -	$ -	$ -	$ -	$ -	$ -
Standby/Call Out Pay	50210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Education Incentive Pay	50230	$ -	$ -	$ -	$ 300	$ 300	$ 300	$ -
PERS Retirement	50300	$ 19,627	$ 33,416	$ 41,134	$ 40,566	$ 42,188	$ (568)	$ 1,622
Medicare	50320	$ 2,953	$ 3,723	$ 4,003	$ 4,122	$ 4,286	$ 119	$ 164
Section 125 Benefit Plan	50400	$ 45,433	$ 46,710	$ 66,600	$ 63,270	$ 63,270	$ (3,330)	$ -
Personnel Total		$ 258,344	$ 319,706	$ 387,807	$ 378,162	$ 390,744	$ (9,645)	$ 12,582
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Conference/Mtgs/Mileage	52210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Training	52211	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ -
Uniforms	52400	$ 1,044	$ -	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 2,724	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 4,768	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 263,112	$ 319,706	$ 387,807	$ 378,162	$ 390,744	$ (9,645)	$ 12,582

DEPARTMENT TOTAL	$ 829,680	$ 801,839	$ 1,304,696	$ 1,344,538	$ 1,418,088	$ 39,842	$ 73,550

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

COMMUNITY DEVELOPMENT (PLANNING)

(100-4330)

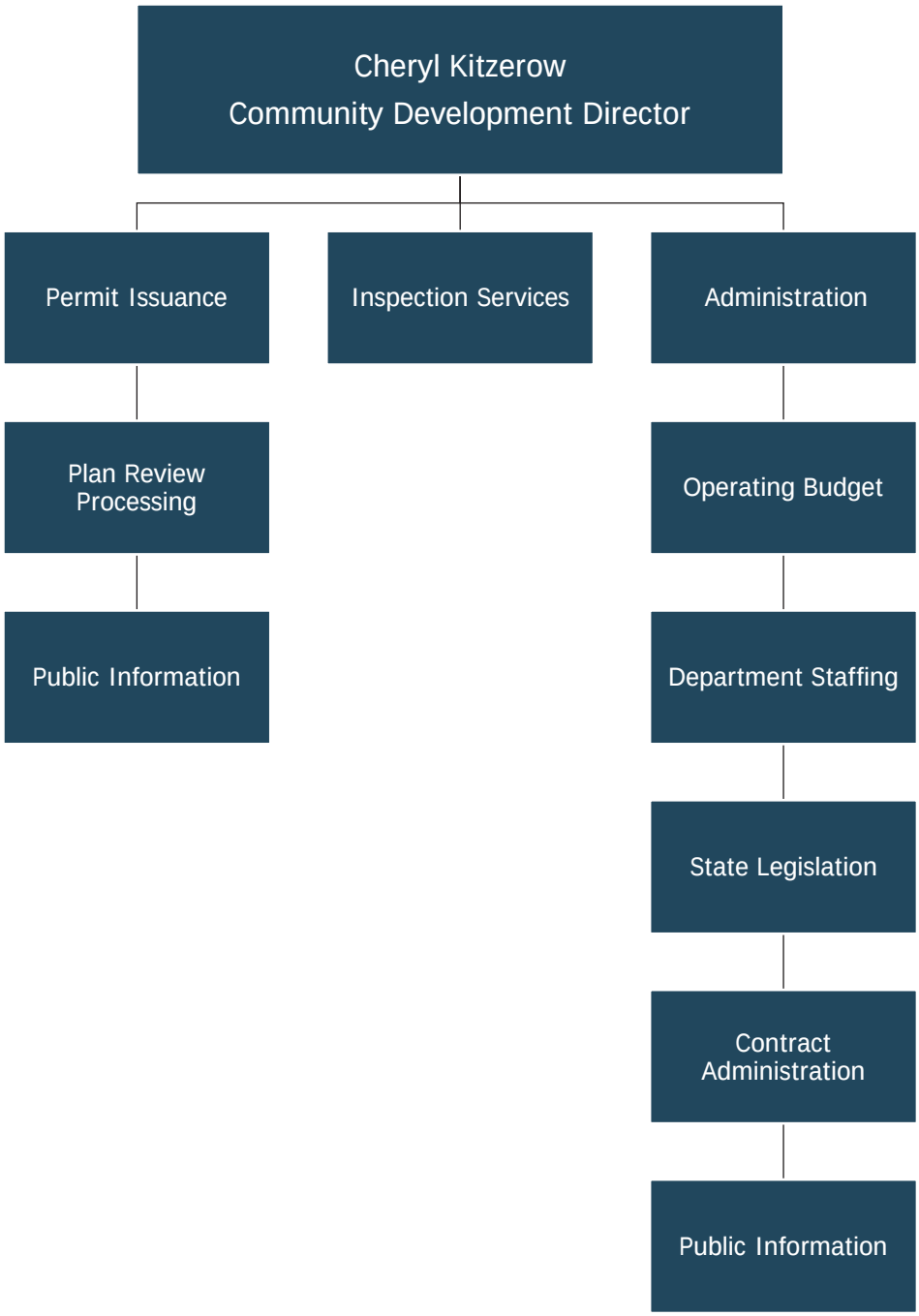
DEPARTMENT PURPOSE & RESPONSIBILITIES

As part of the Community Development Department, the Planning Division provides development review services to the public, including residential property owners and private development teams interested in providing new residential tracts, commercial and industrial complexes to the City of Menifee. The division is responsible for conducting environmental reviews, and the implementation of the City's General Plan, Development Code, and other federal, state, and regional regulatory requirements. The division also provides oversight and administration of the Community Development Block Grant (CDBG) Program for local community development, housing activities, and public services.

COMMUNITY DEVELOPMENT
(BUILDING & SAFETY)
(100-4331)

DEPARTMENT PURPOSE & RESPONSIBILITIES

As part of the Community Development Department, the Building and Safety Division is responsible for enforcing State- and City-adopted building and safety codes to uphold municipal health, welfare, and penal codes. The division reviews construction documents, issues building permits, and conducts inspections on all projects to ensure compliance with current building, energy, and ADA codes.



DEPARTMENT MISSION

Community Development (Planning Division)

- Established 2008 -

The mission of the Planning Division is to ensure orderly and compatible development which creates livable neighborhoods, supports economic development, and enhances the quality of life and safety.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Continue to analyze development review processing and improve customer service.		✓	✓		80%	Expanded reporting features continue to be implemented for project monitoring. The PIT continues to meet regularly and address ways to improve communication and project processing across the development departments. The Smart Counter project has been replaced with the opportunity to utilize the Camino platform in the next fiscal year.
2	Ensure compliance with new State legislation and CEQA requirements.		✓			80%	Staff prepared 8 letters of opposition for 2022 legislation measures and submitted to the City Executive Office for submittal to State legislators. Development Code updates and the Industrial Parking Standards to comply with State law have been adopted. The Annual Housing Report was completed and submitted to the State on time. The SB2 project to create permit-ready Accessory Dwelling Unit (ADU) plans have been adopted and were made available to the public in Fall 2022. Updates to the ADU

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
							plans for compliance with the 2022 CA Building Codes were expected to be complete in Spring 2023. The Inclusionary Housing and Market Demand Study is underway and will be completed in Winter 2023.
3	Sphere of Influence analysis.		✓			45%	LAFCO MSR is complete. Steps for future SOI have been identified and a City Council subcommittee has been established. Coordination meetings with Riverside County and stakeholders are ongoing.
4	Continue to review & process all Planning development applications in a timely manner pursuant to State law and City Ordinances.		✓			80%	Staff have worked effectively and efficiently to ensure all project deadlines are met. Comment letters are provided to applicants within 30 days.
5	CDBG and other service grant programs Program Management.		✓	✓		80%	An ARPA-funded Home Improvement Grant Program launched in January 2023. Sixteen applications have been received and six applications have been approved. A 5-Year Consolidated Plan was adopted. Five jobs were completed for the Senior Minor Home Repair Program with 58 residents on a waiting list. The CDBG-CV Mortgage Assistance Program awarded assistance to 30 residents. The PHLA Down Payment Forgivable Loan Program received 5 applications. Another workshop was held in March.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Establish metrics for monitoring the performance of the development departments to streamline operations by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Phase 1 - Begin development of a Specific Plan for the Economic Development Corridor Southern Gateway (EDC-SG) Innovation District to support the diversification of Menifee's economy.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Streamline the development processes to support a business-friendly environment.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Phase 4 of analyzing the City's Sphere of Influence.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Phase 2 - Develop a Specific Plan for the Economic Development Corridor Southern Gateway (EDC-SG) Innovation District to support the diversification of Menifee's economy.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Phase 5 of analyzing the Sphere of Influence		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Total Community Development Applications processed in conformance with Streamline Menifee		Workload	200	200	181	319	279
Total Accessory Dwelling Unit Applications processed in conformance with State-mandated time frames		Workload	20	20	17	17	12
Percent (%) of counter customers assisted within 15 minutes of check-in		Efficiency/ Effectiveness	100%	100%	100%	95%	100%
Percent (%) of comment letters sent to Applicants within 30 days of application receipt		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Percent (%) Senior Minor Home Repair applications reviewed within 10 days of receipt		Efficiency/ Effectiveness	100%	100%	100%	100%	N/A
Percent (%) Senior Minor Home Repair applications reviewed within 10 days of receipt		Efficiency/ Effectiveness	100%	100%	100%	100%	N/A

DEPARTMENT MISSION

Community Development (Building & Safety Division)

- Established 2008 -

The mission of the Building and Safety Division is to promote safe and sustainable building practices, protect public welfare, and provide knowledgeable, accessible, and informative services, to ensure compliance with current Building Codes.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Complete the integration of GIS into Accela.			✓		100%	GIS has been integrated with Accela and the portlet tools are working and operational as of 1/2/23.
2	Set up a procedure for the implementation of a street name database.			✓		95%	Pending a GIS demo for user acceptance testing (UAT) and a flowchart and documentation to finalize the procedure. Expected completion by June 2023.
3	Set up a procedure for the use of new inspector laptops out in the field for building inspections.			✓		100%	Phase I mount installations were completed on 11/16/22. Phase II, to create and implement Accela procedures for inspectors in the field, was completed on 3/8/23.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Integrate all inspection requests into Accela Citizen Access (ACA) with GIS so that they are auto-assigned to area inspectors by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Reconfigure and automate all plan check workflow processes to improve reporting capabilities, accessibility, and the user experience by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Establish reports to quantify, monitor, and manage productivity by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Simplify and automate the permit issuance process and digitize the occupancy process (go paperless) by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Camino Phase I - Establish the framework to create an interactive online portal that will guide customers through the permitting process by July 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Facilitate a paperless job card sign-off process for the field inspectors by July 2025.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Complete the discovery process for innovative software updates that would improve the inspection process for both in-field and future virtual inspections by July 2025.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Create and implement a virtual inspection process by July 2025.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Camino Phase II - Implement the interactive online portal that will guide customers through the permitting process by July 2025. *Goal is dependent on IT approval.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Complete ACA implementation.		Efficiency/ Effectiveness	N/A	N/A	100%	100%	90%
Maintain a 24-hour response time to all inspection requests.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Integrate all permit types into Accela ACA.		Efficiency/ Effectiveness	100%	N/A	40%	10%	N/A
Complete all plan reviews within 10 business days		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Complete all first Development Review Committee (DRC) reviews within 30 business days.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Automate to reduce email notification requirements within workflows.		Efficiency/ Effectiveness	100%	N/A	10%	N/A	N/A

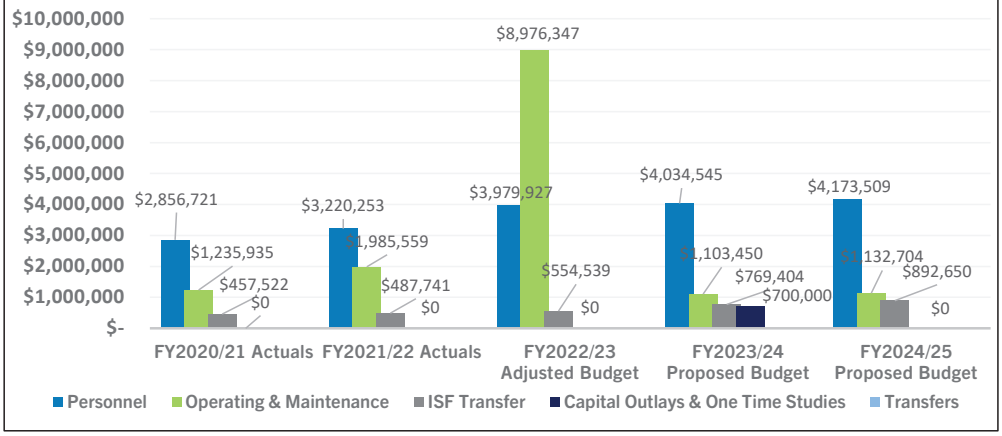
COMMUNITY DEVELOPMENT

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 2,856,721	$ 3,220,253	$ 3,979,927	$ 4,034,545	$ 4,173,509	$ 54,618	$ 138,964
Operating & Maintenance	1,235,935	1,985,559	8,976,347	1,103,450	1,132,704	(7,872,897)	29,254
ISF Transfer	457,522	487,741	554,539	769,404	892,650	214,865	123,246
Capital Outlays & One Time Studies	-	-	-	700,000	-	700,000	(700,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 4,550,179**	**$ 5,693,553**	**$13,510,813**	**$ 6,607,399**	**$ 6,198,863**	**$(6,903,414)**	**$ (408,536)**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Community Development Department was consolidated for FY2023/24 to include the Planning and Building & Safety Divisions. In previous budgets, they were presented as two separate departments.

CEQA was formally included in Planning (which impacted the operating budget in FY22/23), but is now a distict division for clarity.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Community Development Director	1		1		1
Deputy Community Development Director	1		1		1
Planning Manager	0		0		0
Principal Planner	2		2		2
Senior Planner	2		2		2
Senior Management Analyst	1		1		1
Associate Planner	3		3		3
Management Analyst II	0	1	1		1
Management Analyst I	1	-1	0		0
Assistant Planner	2		2		2
Management Aide (PT)	0.5		0.5		0.5
Planning Technician	1		1		1
Administrative Assistant	1		1		1
Building Official	1		1		1
Building/Safety Manager	1		1		1
Senior Plans Examiner	0		0		0
Plans Examiner II	0	2	2		2
Plans Examiner	2	-2	0		0
Senior Building Inspector	1		1		1
Building Inspector II	1		1		1
Building Inspector	3		3		3
Management Analyst	1		1		1
Permit Center Coordinator	1		1		1
Building Permit Technician	3		3		3
Office Specialist II	1		1		1
TOTAL	**30.5**	**0**	**30.5**	**0**	**30.5**

DIVISION DETAIL

Planning (100-4330)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 1,212,027	$ 1,341,843	$ 1,545,402	$ 1,482,903	$ 1,547,390	$ (62,499)	$ 64,487
Stipends	50110	$ 4,988	$ 5,663	$ 9,000	$ 9,000	$ 9,000	$ -	$ -
Auto Allowance	50150	$ -	$ 3,200	$ 4,800	$ 4,800	$ 4,800	$ -	$ -
Cell Allowance	50151	$ 1,350	$ 3,225	$ 4,186	$ 2,169	$ 2,169	$ (2,017)	$ -
Other Benefits	50154	$ -	$ 6,625	$ 11,759	$ 10,754	$ 11,182	$ (1,005)	$ 428
Bilingual Pay	50155	$ -	$ -	$ -	$ 7,815	$ 7,815	$ 7,815	$ -
Longevity Pay	50158	$ -	$ -	$ 10,000	$ 5,320	$ 7,572	$ (4,680)	$ 2,252
Accrued Time-Off Buy Backs	50180	$ -	$ 3,149	$ 15,000	$ 15,000	$ 16,500	$ -	$ 1,500
Overtime	50200	$ 906	$ 650	$ 2,500	$ 3,000	$ 3,000	$ 500	$ -
Part Time	50220	$ 5,553	$ 15,403	$ 56,304	$ 50,000	$ 40,000	$ (6,304)	$ (10,000)
Education Incentive Pay	50230	$ -	$ 6,564	$ 18,199	$ 13,133	$ 13,656	$ (5,066)	$ 523
PERS Retirement	50300	$ 150,451	$ 163,922	$ 188,580	$ 220,395	$ 229,605	$ 31,815	$ 9,210
Social Security	50310	$ 107	$ 360	$ 9,122	$ -	$ -	$ (9,122)	$ -
Medicare	50320	$ 18,555	$ 20,866	$ 23,541	$ 25,027	$ 26,102	$ 1,486	$ 1,075
Section 125 Benefit Plan	50400	$ 213,308	$ 237,291	$ 297,862	$ 293,362	$ 293,362	$ (4,500)	$ -
Personnel Total		$ 1,607,244	$ 1,808,761	$ 2,196,255	$ 2,142,678	$ 2,212,153	$ (53,577)	$ 69,475
Delivery/Courier Svc-Recoverable	51211	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Legal Advertising	51400	$ 23,418	$ 22,227	$ 60,000	$ 65,350	$ 61,800	$ 5,350	$ (3,550)
Special Dept Exp	51600	$ 2,000	$ 5,486	$ 10,000	$ 3,000	$ 3,100	$ (7,000)	$ 100
Events	51700	$ -	$ -	$ 7,000	$ 7,000	$ 7,200	$ -	$ 200
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 5,856	$ 5,671	$ 6,000	$ 7,600	$ 8,600	$ 1,600	$ 1,000
Conference/Mtgs/Mileage	52210	$ 4,091	$ 21,256	$ 31,700	$ 34,400	$ 35,400	$ 2,700	$ 1,000
Low Income Home Repair Program	52401	$ -	$ -	$ 250,000	$ -	$ -	$ (250,000)	$ -
General Plan	52650	$ 321,431	$ 13,377	$ 750,000	$ -	$ -	$ (750,000)	$ -
Development Code	52651	$ -	$ 1,021	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Professional Services	52800	$ 17,869	$ 111,837	$ 409,980	$ 65,000	$ 67,000	$ (344,980)	$ 2,000
Professional Services-Recoverable	52825	$ 549,483	$ 527,750	$ 572,529	$ 365,000	$ 375,000	$ (207,529)	$ 10,000
Professional Services -Recoverable(	52846	$ -	$ 839,740	$ 6,374,261	$ -	$ -	$ (6,374,261)	$ -
Furniture & Equipment	53150	$ 563	$ 2,003	$ 10,452	$ 2,000	$ 2,000	$ (8,452)	$ -
Operating & Maintenance Total		$ 924,711	$ 1,550,368	$ 8,487,922	$ 555,350	$ 566,100	$ (7,932,572)	$ 10,750
Operating Transfer Out - IT Support	59005	$ 208,303	$ 203,184	$ 251,174	$ 383,520	$ 455,161	$ 132,346	$ 71,641
Operating Transfers Out - Fleet Sup	59010	$ 3,974	$ 4,798	$ 4,233	$ 4,429	$ 4,455	$ 196	$ 26
ISF Transfer Total		$ 212,277	$ 207,982	$ 255,407	$ 387,949	$ 459,616	$ 132,542	$ 71,667
One-time Consulting Services	52855	$ -	$ -	$ -	$ 700,000	$ -	$ 700,000	$ (700,000)
Capital Outlays & One-Time Total		$ -	$ -	$ -	$ 700,000	$ -	$ 700,000	$ (700,000)
TOTAL		$ 2,744,232	$ 3,567,111	$ 10,939,584	$ 3,785,977	$ 3,237,869	$ (7,153,607)	$ (548,108)

DIVISION DETAIL

Building & Safety (100-4331)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 924,622	$ 1,030,020	$ 1,239,028	$ 1,314,442	$ 1,372,483	$ 75,414	$ 58,041
Auto Allowance	50150	$ 2,400	$ 2,400	$ 4,800	$ 4,800	$ 4,800	$ -	$ -
Cell Allowance	50151	$ -	$ 150	$ 900	$ 900	$ 900	$ -	$ -
Other Benefits	50154	$ -	$ -	$ -	$ 10,513	$ 10,933	$ 10,513	$ 420
Bilingual Pay	50155	$ -	$ -	$ -	$ 6,000	$ 6,000	$ 6,000	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 2,700	$ 2,700	$ 2,700	$ -
Longevity Pay	50158	$ -	$ -	$ 15,000	$ 9,413	$ 11,956	$ (5,587)	$ 2,543
Accrued Time-Off Buy Backs	50180	$ -	$ 6,925	$ 15,000	$ 15,000	$ 16,500	$ -	$ 1,500
Overtime	50200	$ 30,072	$ 49,222	$ 55,000	$ 50,000	$ 50,000	$ (5,000)	$ -
Part Time	50220	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Education Reimbursement	50230	$ -	$ -	$ -	$ 5,768	$ 5,999	$ 5,768	$ 231
PERS Retirement	50300	$ 93,279	$ 98,173	$ 139,359	$ 135,701	$ 141,564	$ (3,658)	$ 5,863
Social Security	50310	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Medicare	50320	$ 14,706	$ 16,381	$ 20,485	$ 20,280	$ 21,171	$ (205)	$ 891
Section 125 Benefit Plan	50400	$ 184,398	$ 208,221	$ 294,100	$ 316,350	$ 316,350	$ 22,250	$ -
Personnel Total		$ 1,249,477	$ 1,411,492	$ 1,783,672	$ 1,891,867	$ 1,961,356	$ 108,195	$ 69,489
Printing & Duplication	51300	$ 2,943	$ -	$ 2,000	$ 2,000	$ 2,060	$ -	$ 60
Special Dept Exp	51600	$ 3,666	$ 1,913	$ 6,000	$ 2,000	$ 4,120	$ (4,000)	$ 2,120
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 1,260	$ 2,116	$ 1,500	$ 2,000	$ 2,061	$ 500	$ 61
Conference/Mtgs/Mileage	52210	$ 630	$ 3,511	$ 15,000	$ 24,100	$ 24,823	$ 9,100	$ 723
Training	52211	$ 4,163	$ 5,908	$ -	$ -	$ -	$ -	$ -
Uniforms	52400	$ 3,468	$ 882	$ 4,500	$ 3,000	$ 3,090	$ (1,500)	$ 90
Equipment Maint.	52500	$ -	$ -	$ 500	$ -	$ -	$ (500)	$ -
Temporary Staffing	52799	$ 180,248	$ 6,837	$ 27,500	$ 30,000	$ 30,900	$ 2,500	$ 900
Professional Services	52800	$ 114,846	$ 411,120	$ 410,000	$ 475,000	$ 489,250	$ 65,000	$ 14,250
Furniture & Equipment	53150	$ -	$ 2,905	$ 21,425	$ 10,000	$ 10,300	$ (11,425)	$ 300
Operating & Maintenance Total		$ 311,225	$ 435,191	$ 488,425	$ 548,100	$ 566,604	$ 59,675	$ 18,504
Operating Transfer Out - IT Support	59005	$ 209,641	$ 232,655	$ 260,652	$ 325,471	$ 383,325	$ 64,819	$ 57,854
Operating Transfers Out - Fleet Sup	59010	$ 35,604	$ 47,104	$ 38,480	$ 55,984	$ 49,709	$ 17,504	$ (6,275)
ISF Transfer Total		$ 245,245	$ 279,759	$ 299,132	$ 381,455	$ 433,034	$ 82,323	$ 51,579
TOTAL		$ 1,805,947	$ 2,126,442	$ 2,571,229	$ 2,821,422	$ 2,960,994	$ 250,193	$ 139,572
DEPARTMENT TOTAL		$ 4,550,179	$ 5,693,553	$ 13,510,813	$ 6,607,399	$ 6,198,863	$ (6,903,414)	$ (408,536)

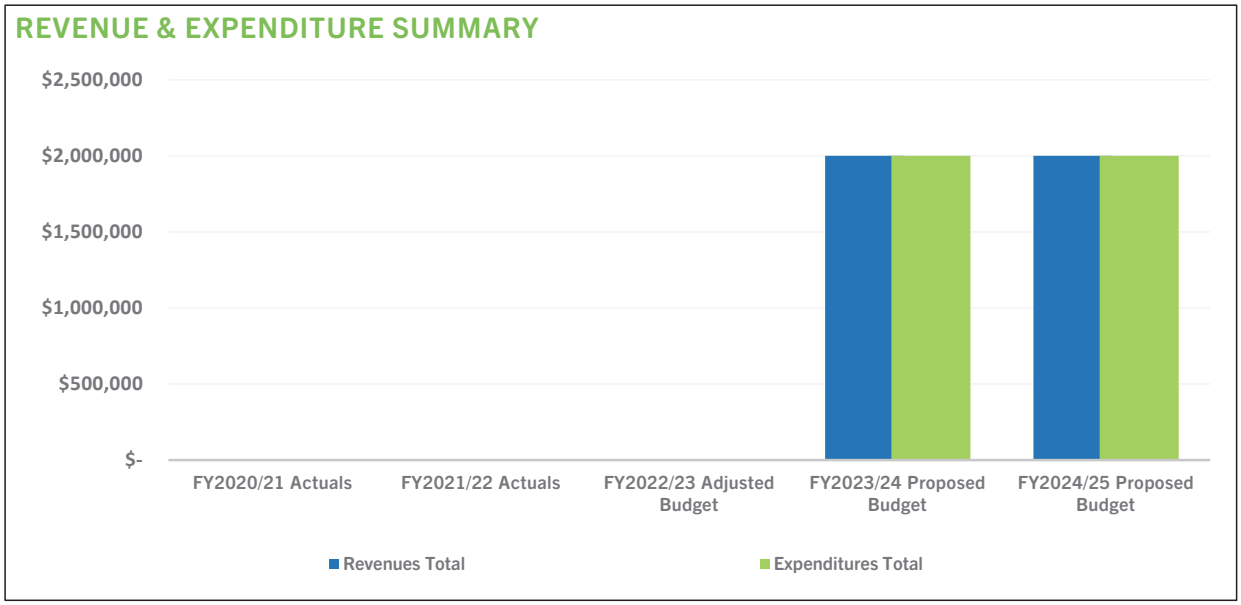
CEQA

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
CEQA Revenue	-	-	-	2,000,000	2,000,000	-	-
Revenues Total	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ -	$ -
Operating & Maintenance	-	-	-	2,000,000	2,000,000	2,000,000	-
Expenditures Total	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
NET SURPLUS / (DEFICIT)	$ -	$ -	$ -	$ -	$ -		

REVENUE & EXPENDITURE SUMMARY



OF NOTE:

For FY2023/24, CEQA is broken out into its own division for the purpose of making it easier to see the specific offsetting revenue and expenditures that make up the program. CEQA falls under the overall Community Development Department.

BUDGET DETAIL

CEQA (100-4333)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
CEQA Review Revenue	3425	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
Revenue Total		$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
EXPENDITURES								
Professional Services -Recoverable(C	52846	$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
Operating & Maintenance Total		$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
Expenditures Total		$ -	$ -	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ -
NET SURPLUS (USE OF FUND BALANCE)		$ -	$ -	$ -	$ -	$ -		

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

COMMUNITY SERVICES

(100-4660, 100-4661, 100-4662, 100-4663)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Community Services Department is responsible for improving and sustaining the quality of life of Menifee residents. This is achieved through community improvement and enhancement projects, creating recreational opportunities by developing diverse services and programs that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of the City's residents and visitors, and maintaining and improving parks and recreation facilities. The department is also responsible for coordinating City signature and City-sponsored events, including coordination and management of special events, communication and promotion, volunteer management, and program evaluation.

DEPARTMENT MISSION

Community Services Department

- Established 2015 -

The mission of the Community Services Department is to enhance residents' quality of life by delivering quality programs, services, and facilities that create lasting positive memories for youth, adults and seniors throughout the community.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Expand recreational trails in the community and explore opportunities for nature parks and/or accessible natural open space areas.	✓				50%	Completion of Paloma Wash Trail, Construction planning phase for Ranger Center at AMR that will include interpretive trail, Feasibility Study for conversion of Salt Creek Trail.
2	Neil Winter Amphitheater shade structure and dedication	✓	✓		✓	55%	The Neil Winter Amphitheater Shade Structure and dedication is currently in construction plan review. The project is scheduled to go out to bid by end of June 2023.
3	Create a comprehensive marketing and sponsorship program to assist with offsetting rising departmental costs of programs and events.		✓			25%	Seeking to hire Community Services Specialist to oversee marketing and design of media collateral. Sponsorship outreach efforts will be conducted by the special events team.
4	Evans Park – Create a phasing plan to build portions of the park over time.	✓	✓		✓	100%	Completed development of southern parcel that is now Gale Webb Action Sports Park. A new capital project will be introduced for Evans Park North.

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
5	Develop and formalize collaborative partnerships with local organizations and educational institutions through Joint Use Agreements and Memorandums of Understanding (MOU).	✓			✓	65%	Entered into MOU with Care-a-Van Services Inc. to provide specialized transportation for seniors and disabled residents. Negotiating agreements with Perris-Union High School District for Aquatics and MSJC for use of new stadium for City events. Facility use agreement approved with Santa Rosa Academy for gym use and off-site summer camp.
6	Parks, Open Space, Trails, and Recreation Master Plan Update.	✓	✓	✓	✓	85%	Retained consultant services, KTU+A. Conducted 13 community meetings and collected more than 800 public surveys since April 2022. Consultant is preparing final recommendations and report to bring to City Council in May 2023.
7	Increase public awareness of environmental sustainability through continued outreach and education.	✓	✓		✓	90%	Hosted three bulky item collection events, Earth Day event, and Clean Air Expo and EV Car Show. Retained consultant services, SGA, to revamp solid waste website, create collateral and training for commercial generators, work with Waste Management on targeted outreach to residential generators.
8	Enhance community experiences and engagement at Citywide special events.		✓			85%	Oversaw 30-plus community events. Expanded event programming, recreation, and sports programming to pre-pandemic levels. Introduced successful cultural arts programming with Day of Dead Event, Art-a-Faire, and Multicultural Festival.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Complete online survey and conduct outreach at community events, establish listing of comparable events in other cities by March 2024.		Aligns with Priority 2 of Strategic Plan – Unique Identity
2	Create amenity preventive maintenance and replacement schedule for all park amenities by June 2024.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Execute MOU with Perris Union High School District for Aquatics Programming by January 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Develop and host a signature event, based on events assessment that will help make Menifee a destination city by December 2025.		Aligns with Priority 2 of Strategic Plan – Unique Identity
2	Open Ranger Station and interpretive trail by June 2025.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Establish strategic partnership for work force development and job training integrated into Lazy Creek Programs, such as a summer youth employment program.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Update landscape design standards and Model Water Efficient Landscape Ordinance.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Contract Classes Offered		Workload	300	300	293	422	TBD
Park Ranger Visits (Patrols)		Workload	4,000	4,000	2,958	5,400	0
Park & ROW Maintenance Work Orders Complete		Workload	800	800	812	1,548	N/A
Annual Tree Trimming		Workload	2,000	2,500	300	N/A	N/A
Senior Food Boxes Distributed		Workload	6,000	6,000	6,338	7,814	786
Senior Lunches Distributed		Workload	15,000	15,000	9,284	29,370	N/A
Solid Waste/Recycling/Outreach and Events		Workload	10	10	6	4	N/A
Stake Park Passes Sold		Workload	500	500	199	874	N/A
Lazy Creek Programs Offered		Workload	80	80	83	79	N/A

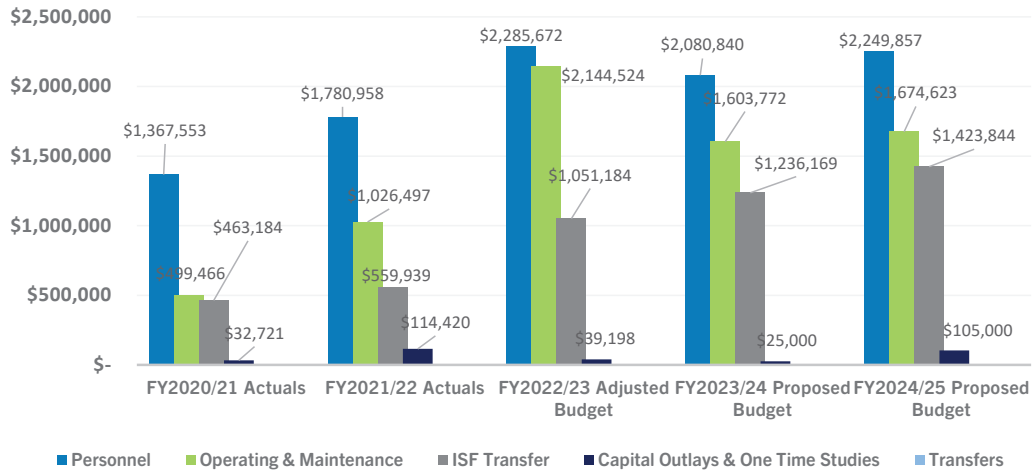
COMMUNITY SERVICES

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 1,367,553	$ 1,780,958	$ 2,285,672	$ 2,080,840	$ 2,249,857	$ (204,832)	$ 169,017
Operating & Maintenance	499,466	1,026,497	2,144,524	1,603,772	1,674,623	(540,752)	70,851
ISF Transfer	463,184	559,939	1,051,184	1,236,169	1,423,844	184,985	187,675
Capital Outlays & One Time Studies	32,721	114,420	39,198	25,000	105,000	(14,198)	80,000
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 2,362,924**	**$ 3,481,814**	**$ 5,520,578**	**$ 4,945,781**	**$ 5,453,324**	**$ (574,797)**	**$ 507,543**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Community Services Director was reclassified to the Deputy City Manager during the budget year.

The additional positions of Senior Park Maintenance Worker and Park Maintenance Worker II are funded through various Special Districts.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Community Services Director*	0		0		0
Park/Landscape Maintenance Manager	1		1		1
Community Services Manager	1		1		1
Community Services Supervisor	1		1		1
Senior Management Analyst	1		1		1
Management Analyst I	1		1		1
Field Supervisor	2		2		2
Community Services Coordinator	4		4		4
Park Ranger	2		2		2
Sr. Park Maintenance Worker	1	1	2		2
Park Maintenance Worker II	6	1	7		7
Sr. Facility Maintenance Worker	1		1		1
Facilities Maintenance Worker II	1		1		1
Administrative Assistant	1		1		1
Office Aide (Part-Time)	0.5		0.5		0.5
PT Community Services Specialist	2.25		2.25		2.25
Part Time Leader, Instructor, Maintenance(Full Time Equivalents)	22.65		22.65		22.65
TOTAL	**48.4**	**2**	**50.4**	**0**	**50.4**

DIVISION DETAIL

Community Services Admin (100-4660)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 669,307	$ 648,953	$ 763,300	$ 549,094	$ 584,491	$ (214,206)	$ 35,397
Stipends	50110	$ 3,840	$ 2,250	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Auto Allowance	50150	$ 4,800	$ 4,800	$ 4,800	$ -	$ -	$ (4,800)	$ -
Cell Allowance	50151	$ 3,525	$ 2,100	$ 1,894	$ 1,309	$ 1,489	$ (585)	$ 180
Other Benefits	50154	$ -	$ 6,974	$ 11,759	$ -	$ -	$ (11,759)	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 3,180	$ 3,600	$ 3,180	$ 420
Uniform Allowance	50157	$ -	$ -	$ -	$ 331	$ 331	$ 331	$ -
Longevity Pay	50158	$ -	$ -	$ -	$ -	$ 227	$ -	$ 227
Accrued Time-Off Buy Backs	50180	$ -	$ 17,901	$ 15,000	$ 25,000	$ 27,500	$ 10,000	$ 2,500
Overtime	50200	$ 5,865	$ 44,009	$ 75,000	$ 40,000	$ 45,000	$ (35,000)	$ 5,000
Standby/Call Out Pay	50210	$ -	$ 6,435	$ 15,000	$ 15,000	$ 15,000	$ -	$ -
Part Time	50220	$ 396,797	$ 581,831	$ 811,385	$ 915,624	$ 1,016,122	$ 104,239	$ 100,498
Education Incentive Pay	50230	$ -	$ 6,584	$ 11,199	$ -	$ -	$ (11,199)	$ -
PERS Retirement	50300	$ 100,721	$ 102,605	$ 94,866	$ 71,767	$ 77,073	$ (23,099)	$ 5,306
Social Security	50310	$ 11,116	$ 19,658	$ 52,000	$ 55,800	$ 62,000	$ 3,800	$ 6,200
Medicare	50320	$ 16,215	$ 19,248	$ 23,512	$ 7,485	$ 7,993	$ (16,027)	$ 508
Unemployment Ins.	50350	$ 9,240	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	50400	$ 146,128	$ 138,526	$ 164,524	$ 148,195	$ 152,413	$ (16,329)	$ 4,218
Personnel Total		**$ 1,367,553**	**$ 1,601,874**	**$ 2,049,239**	**$ 1,837,785**	**$ 1,998,239**	**$ (211,454)**	**$ 160,454**
Office Supplies	51010	$ 12,570	$ 20,207	$ 11,000	$ 11,000	$ 11,330	$ -	$ 330
Supplies	51011	$ 21,500	$ 74,147	$ 2,000	$ 5,000	$ 5,150	$ 3,000	$ 150
Postage	51200	$ -	$ -	$ 150	$ -	$ -	$ (150)	$ -
Printing & Duplication	51300	$ 5,414	$ 1,244	$ 5,000	$ 4,000	$ 4,120	$ (1,000)	$ 120
Cloud Based Subscriptions/Licenses	51353	$ -	$ -	$ 8,178	$ -	$ -	$ (8,178)	$ -
Promotional Materials/Advertising	51410	$ 3,770	$ 15,325	$ 9,500	$ 9,500	$ 9,785	$ -	$ 285
Small Tools/Field Equipment	51500	$ 8,429	$ 26,971	$ -	$ -	$ -	$ -	$ -
Special Dept Exp	51600	$ 22,130	$ 54,325	$ 3,008	$ 6,000	$ 6,300	$ 2,992	$ 300
Admin/Service Charges (DASH)	51615	$ 6,756	$ 9,689	$ 17,700	$ 17,700	$ 18,231	$ -	$ 531
Events	51700	$ 64,878	$ 129,705	$ (1,600)	$ -	$ -	$ 1,600	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	52040	$ 7,949	$ 15,939	$ -	$ -	$ -	$ -	$ -
Utilities-Electricity	52041	$ 44,400	$ 36,561	$ -	$ -	$ -	$ -	$ -
Utilities-Gas	52042	$ 2,629	$ 2,485	$ -	$ -	$ -	$ -	$ -
Utilities-Water	52043	$ 5,935	$ 6,679	$ -	$ -	$ -	$ -	$ -
Electricity - Parks	52045	$ 8,172	$ 8,528	$ -	$ -	$ -	$ -	$ -
Electricity - ROW	52046	$ 170	$ 281	$ -	$ -	$ -	$ -	$ -
Water - Parks	52047	$ 54,981	$ 14,376	$ -	$ -	$ -	$ -	$ -
Water - ROW	52048	$ 1,526	$ 6,936	$ -	$ -	$ -	$ -	$ -
Facilities Maintenance	52050	$ 2,556	$ -	$ -	$ -	$ -	$ -	$ -
Facility Rental	52054	$ 4,094	$ 7,538	$ 10,742	$ 14,000	$ 14,420	$ 3,258	$ 420
Membership & Dues	52200	$ 3,692	$ 12,373	$ 13,480	$ 13,875	$ 14,291	$ 395	$ 416
Conference/Mtgs/Mileage	52210	$ 545	$ 2,737	$ 15,000	$ 20,000	$ 20,600	$ 5,000	$ 600
Training	52211	$ 6,944	$ 6,433	$ 11,100	$ 24,400	$ 25,132	$ 13,300	$ 732
Uniforms	52400	$ 13,082	$ 12,570	$ 28,140	$ 20,000	$ 20,600	$ (8,140)	$ 600
Equipment Rental	52501	$ 1,287	$ 2,686	$ -	$ -	$ -	$ -	$ -
Leased Equipment	52502	$ 24,197	$ 31,200	$ -	$ -	$ -	$ -	$ -
Vehicle Maintenance	52503	$ 4,190	$ -	$ -	$ -	$ -	$ -	$ -
Landscape Maint.	52607	$ 3,508	$ 49,508	$ -	$ -	$ -	$ -	$ -
Park Maint.	52608	$ 47,392	$ 29,172	$ -	$ -	$ -	$ -	$ -
Backflows - Parks	52610	$ 305	$ 3,785	$ -	$ -	$ -	$ -	$ -
Irrigation Supplies - Parks	52611	$ 2,264	$ 8,060	$ 2,256	$ -	$ -	$ (2,256)	$ -
Backflows - ROW	52616	$ 870	$ 135	$ -	$ -	$ -	$ -	$ -
Irrigation Supplies - ROW	52617	$ 3,043	$ 7,715	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 66,100	$ 116,750	$ 178,408	$ 35,000	$ 36,050	$ (143,408)	$ 1,050
Contract Services	52801	$ 7,602	$ 2,397	$ -	$ -	$ -	$ -	$ -
Instructor Payments	52809	$ 33,312	$ 83,914	$ 90,756	$ 90,000	$ 92,700	$ (756)	$ 2,700
Referee Fees	52818	$ -	$ 6,320	$ -	$ -	$ -	$ -	$ -
Extra Duty Police (Events)	52819	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 3,274	$ 83,513	$ 37,746	$ 5,000	$ 5,150	$ (32,746)	$ 150
Operating & Maintenance Total		**$ 499,466**	**$ 890,204**	**$ 442,563**	**$ 275,475**	**$ 283,859**	**$ (167,088)**	**$ 8,384**
Operating Transfer Out - IT Support	59005	$ 326,975	$ 355,167	$ 525,157	$ 667,560	$ 675,352	$ 142,403	$ 7,792
Operating Transfers Out - Fleet Supp	59010	$ 38,306	$ 66,730	$ 251,304	$ 210,824	$ 217,350	$ (40,480)	$ 6,526
Operating Transfers Out - Facility Su	59011	$ 97,903	$ 138,042	$ 274,723	$ 357,785	$ 531,142	$ 83,062	$ 173,357
ISF Transfer Total		**$ 463,184**	**$ 559,939**	**$ 1,051,184**	**$ 1,236,169**	**$ 1,423,844**	**$ 184,985**	**$ 187,675**

Community Services Admin (100-4660)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Capital Outlays	53155	$ 32,721	$ 114,420	$ 14,198	$ 25,000	$ 25,000	$ 10,802	$ -
Capital Outlays & One-Time Total		$ 32,721	$ 114,420	$ 14,198	$ 25,000	$ 25,000	$ 10,802	$ -
TOTAL		$ 2,362,924	$ 3,166,437	$ 3,557,184	$ 3,374,429	$ 3,730,942	$ (182,755)	$ 356,513

DIVISION DETAIL

CS: Solid Waste & Environ. Services (100-4661)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ 131,118	$ 172,229	$ 169,300	$ 176,072	$ (2,929)	$ 6,772
Cell Allowance	50151	$ -	$ -	$ 1,211	$ 1,211	$ 1,211	$ -	$ -
Other Benefits	50154	$ -	$ -	$ 500	$ -	$ -	$ (500)	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 27	$ 27	$ 27	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ -	$ 5,000	$ 5,500	$ 5,000	$ 500
Overtime	50200	$ -	$ -	$ -	$ 5,000	$ 5,000	$ 5,000	$ -
PERS Retirement	50300	$ -	$ 18,723	$ 24,802	$ 29,665	$ 30,852	$ 4,863	$ 1,187
Medicare	50320	$ -	$ 1,904	$ 2,497	$ 2,584	$ 2,688	$ 87	$ 104
Section 125 Benefit Plan	50400	$ -	$ 27,339	$ 35,194	$ 30,268	$ 30,268	$ (4,926)	$ -
Personnel Total		$ -	$ 179,084	$ 236,433	$ 243,055	$ 251,618	$ 6,622	$ 8,563
Supplies	51011	$ -	$ 1,077	$ 4,500	$ 2,000	$ 2,060	$ (2,500)	$ 60
Printing & Duplication	51300	$ -	$ -	$ 1,700	$ 2,000	$ 2,060	$ 300	$ 60
Promotional Materials/Advertising	51410	$ -	$ -	$ 500	$ 550	$ 567	$ 50	$ 17
Small Tools/Field Equipment	51500	$ -	$ -	$ 3,000	$ -	$ -	$ (3,000)	$ -
Special Dept Exp	51600	$ -	$ -	$ 1,000	$ 500	$ 515	$ (500)	$ 15
Facility Rental	52054	$ -	$ -	$ 2,000	$ 1,200	$ 1,236	$ (800)	$ 36
Leased Equipment	52502	$ -	$ 135,216	$ 670	$ -	$ -	$ (670)	$ -
Professional Services	52800	$ -	$ -	$ 12,430	$ 28,500	$ 29,355	$ 16,070	$ 855
Commerical Recycling Compliance A	52851	$ -	$ -	$ 250,000	$ -	$ -	$ (250,000)	$ -
Sr. Low Income WM Bill Assistance F	52852	$ -	$ -	$ 150,000	$ -	$ -	$ (150,000)	$ -
Operating & Maintenance Total		$ -	$ 136,293	$ 425,800	$ 34,750	$ 35,793	$ (391,050)	$ 1,043
TOTAL		$ -	$ 315,377	$ 662,233	$ 277,805	$ 287,411	$ (384,428)	$ 9,606

DIVISION DETAIL

CS: Recreation Division (100-4662)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Supplies	51011	$ -	$ -	$ 170,977	$ 194,340	$ 201,760	$ 23,363	$ 7,420
Printing & Duplication	51300	$ -	$ -	$ 10,890	$ 11,300	$ 11,550	$ 410	$ 250
Cloud Based Subscriptions/Licenses	51353	$ -	$ -	$ 7,000	$ -	$ -	$ (7,000)	$ -
Promotional Materials/Advertising	51410	$ -	$ -	$ 27,150	$ 31,175	$ 32,100	$ 4,025	$ 925
Small Tools/Field Equipment	51500	$ -	$ -	$ 500	$ 2,400	$ 2,472	$ 1,900	$ 72
Special Dept Exp	51600	$ -	$ -	$ 103,970	$ 108,550	$ 111,802	$ 4,580	$ 3,252
Events	51700	$ -	$ -	$ 22,000	$ 22,000	$ 22,660	$ -	$ 660
Facility Rental	52054	$ -	$ -	$ 29,263	$ 32,450	$ 34,649	$ 3,187	$ 2,199
Equipment Rental	52501	$ -	$ -	$ 66,400	$ 70,250	$ 72,358	$ 3,850	$ 2,108
Professional Services	52800	$ -	$ -	$ 236,250	$ 289,900	$ 288,597	$ 53,650	$ (1,303)
Instructor Payments	52809	$ -	$ -	$ 5,840	$ 5,800	$ 5,974	$ (40)	$ 174
Referee Fees	52818	$ -	$ -	$ 8,610	$ 11,700	$ 12,051	$ 3,090	$ 351
Extra Duty	52819	$ -	$ -	$ 5,000	$ -	$ -	$ (5,000)	$ -
Furniture & Equipment	53150	$ -	$ -	$ 13,300	$ 5,500	$ 5,665	$ (7,800)	$ 165
Operating & Maintenance Total		$ -	$ -	$ 707,150	$ 785,365	$ 801,638	$ 78,215	$ 16,273
Capital Outlays	53155	$ -	$ -	$ 25,000	$ -	$ 80,000	$ (25,000)	$ 80,000
Capital Outlays & One-Time Total		$ -	$ -	$ 25,000	$ -	$ 80,000	$ (25,000)	$ 80,000
TOTAL		$ -	$ -	$ 732,150	$ 785,365	$ 881,638	$ 53,215	$ 96,273

DIVISION DETAIL

CS: Maintenance Division (100-4663)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Supplies	51011	$ -	$ -	$ 10,700	$ 16,700	$ 18,700	$ 6,000	$ 2,000
Printing & Duplication	51300	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Promotional Materials/Advertising	51410	$ -	$ -	$ 2,000	$ 3,000	$ 3,000	$ 1,000	$ -
Small Tools/Field Equipment	51500	$ -	$ -	$ 27,844	$ 33,000	$ 33,000	$ 5,156	$ -
Special Dept Exp	51600	$ -	$ -	$ 29,000	$ 29,000	$ 29,000	$ -	$ -
Telephone	52040	$ -	$ -	$ 32,300	$ -	$ -	$ (32,300)	$ -
Utilities-Electricity	52041	$ -	$ -	$ 55,000	$ -	$ -	$ (55,000)	$ -
Utilities-Gas	52042	$ -	$ -	$ 7,550	$ -	$ -	$ (7,550)	$ -
Utilities-Water	52043	$ -	$ -	$ 10,000	$ -	$ -	$ (10,000)	$ -
Electricity - Parks	52045	$ -	$ -	$ 33,150	$ 16,300	$ 21,190	$ (16,850)	$ 4,890
Electricity - ROW	52046	$ -	$ -	$ 2,600	$ 560	$ 728	$ (2,040)	$ 168
Water - Parks	52047	$ -	$ -	$ 18,790	$ 8,000	$ 10,400	$ (10,790)	$ 2,400
Water - ROW	52048	$ -	$ -	$ 12,000	$ 10,650	$ 33,845	$ (1,350)	$ 23,195
Facilities Maintenance	52050	$ -	$ -	$ 33,954	$ 27,500	$ 28,000	$ (6,454)	$ 500
Equipment Maint.	52500	$ -	$ -	$ 4,500	$ 4,500	$ 4,500	$ -	$ -
Equipment Rental	52501	$ -	$ -	$ 14,000	$ 11,000	$ 11,000	$ (3,000)	$ -
Leased Equipment	52502	$ -	$ -	$ 80,311	$ 88,741	$ 89,241	$ 8,430	$ 500
Landscape Maint.	52607	$ -	$ -	$ 152,149	$ 152,083	$ 160,156	$ (66)	$ 8,073
Park Maint.	52608	$ -	$ -	$ 17,663	$ 33,548	$ 36,423	$ 15,885	$ 2,875
Backflows - Parks	52610	$ -	$ -	$ 500	$ 600	$ 650	$ 100	$ 50
Irrigation Supplies - Parks	52611	$ -	$ -	$ 10,700	$ 8,000	$ 8,000	$ (2,700)	$ -
Backflows - ROW	52616	$ -	$ -	$ 3,000	$ 3,000	$ 3,500	$ -	$ 500
Irrigation Supplies - ROW	52617	$ -	$ -	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Professional Services	52800	$ -	$ -	$ 5,300	$ 56,000	$ 56,000	$ 50,700	$ -
Operating & Maintenance Total		$ -	$ -	$ 569,011	$ 508,182	$ 553,333	$ (60,829)	$ 45,151
TOTAL		$ -	$ -	$ 569,011	$ 508,182	$ 553,333	$ (60,829)	$ 45,151
DEPARTMENT TOTAL		$ 2,362,924	$ 3,481,814	$ 5,520,578	$ 4,945,781	$ 5,453,324	$ (574,797)	$ 507,543

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

ECONOMIC DEVELOPMENT

(100-4350)

DEPARTMENT PURPOSE & RESPONSIBILITIES

Primary responsibilities of the Economic Development Department include providing a sound and diverse economic base for business and workforce development, and increased sales tax generation to support City essential services that benefit Menifee residents.

DEPARTMENT MISSION

Economic Development

- Established 2008 -

The Economic Development Department provides a multi-pronged approach to advancing economic growth by fostering positive relationships with businesses and the community, promoting business attraction and retention, encouraging job creation, support of quality improvements to the City, and enhancement of City services. These various approaches help to provide a strong economy and generate resources.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Develop a business incentive program to entice office and entertainment development in the City.		✓			75%	The City has completed two feasibility studies, one for office and one for a lifestyle center. The City has executed an agreement with a consultant that is conducting a development assessment to propose incentive makeup options to the City Council for consideration. This study will be taken to Council for consideration upon completion by the end of Fiscal Year 2022/23.
2	Enhance target industry market outreach efforts, as identified in the Economic Development CEDS 2019 and Jobs Blueprint.		✓			Ongoing	The Economic Development Department has robustly enhanced marketing efforts for Menifee's targeted industries, which has included: creation of TechSouthwest, Medical Career Pathway Committee, Southwest County Manufacturing Council, increased attendance at business attraction and site selector conferences such as Site Selectors Guild and Select USA, and increased ad placement in Site Selectors Magazine. In addition, staff has worked to refine the Mayor's Idea

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
							Exchange to tie directly to Menifee's CEDS. Staff also has begun marketing the Innovation District Specific Plan that has led to Menifee's first medical manufacturer, David's Natural Toothpaste, that has located within the Southern Gateway.
3	Positively promote quality commercial development within the City to provide additional revenue to help support City essential services and needed amenities to the residents of Menifee, as well as promote job creation and workforce development within the City.		✓			Ongoing	Department has continued to attract quality commercial development in the City. including attracting three new hotels to the City, as well as a forthcoming upper-scale hotel and a fifth hotel opportunity is in escrow. Additionally, staff cultivated and facilitated the largest deal in Chick-fil-A history that will also clean up blight in the City. The department also assisted in spurring the Junction development being purchased and developed into community industrial and a brewery co-op that will in turn create mortgage-paying jobs.
4	Develop a Tourism backbone and develop Tourism/Shop Local programs to enhance entertainment, incubator shops, and new restaurant opportunities in the City.		✓			100%	The Economic Development Department is excited to announce the Explore Menifee initiative that is cultivating tourism in the community. As part of the campaign, the City launched the ExploreMenifee website, a visitors guide, and developed a City Film Services Program. In addition, staff launched the M.E.N.U Restaurant Start-Up Grant that is spurring new restaurant opportunities in the City.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Create a business incubator program/facility to support startups.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	In partnership with the Finance Department, establish a baseline for number of jobs metric to use as a measurement for a key performance indicator.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Create business incentive programs to attract and retain businesses in Menifee.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Acquire facility for Business Incubator Program by December 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Complete the place-making and tourism feasibility study by December 2024.		Aligns with Priority 4 of Strategic Plan – Unique Identity
3	Increase number of jobs by 1% year-over-year.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Sales Tax generation		Efficiency/ Effectiveness	$13,093,846	$ 13,486,680	$12,712,489	$12,089,553	$8,485,255
Measure DD		Efficiency/ Effectiveness	$20,672,079	$ 21,292,241	$20,069,980	$19,607,014	$16,724,722
Transit Occupancy Tax		Efficiency/ Effectiveness	$744,776	$ 744,776	$422,018	$730,101	N/A
Average household income		Efficiency/ Effectiveness	$112,270	$ 117,420	$109,000	$93,275	$83,000
Median home value		Efficiency/ Effectiveness	$613,000	$650,332	$613,000	$563,000	$335,111
Education attainment (AA/Bachelors/ Master's)		Efficiency/ Effectiveness	34%	35%	33.9%	30.9%	30.1%

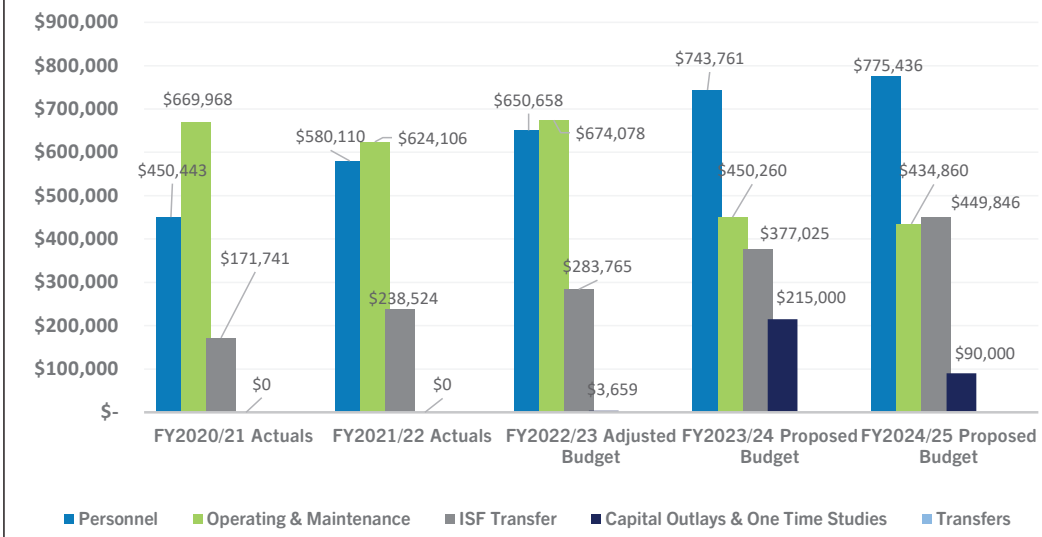
ECONOMIC DEVELOPMENT

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 450,443	$ 580,110	$ 650,658	$ 743,761	$ 775,436	$ 93,103	$ 31,675
Operating & Maintenance	669,968	624,106	674,078	450,260	434,860	(223,818)	(15,400)
ISF Transfer	171,741	238,524	283,765	377,025	449,846	93,260	72,821
Capital Outlays & One Time Studies	-	-	3,659	215,000	90,000	211,341	(125,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 1,292,152**	**$ 1,442,741**	**$ 1,612,160**	**$ 1,786,046**	**$ 1,750,142**	**$ 173,886**	**$ (35,904)**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

For FY2023/24, all one-time studies are now broken out to show that they are not part of the normal, ongoing department budget. These one-time studies can be seen in the 'Capital Outlays & One Time Studies' line item and are primarily responsible for the reduction in the operating budget for Economic Development.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Economic Development Director	1		1		1
Sr. Management Analyst	1		1		1
Management Aide	2		2		2
Office Specialist II	1		1		1
TOTAL	**5**	**0**	**5**	**0**	**5**

DEPARTMENT DETAIL

Economic Development (100-4350)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 342,934	$ 419,880	$ 446,211	$ 523,296	$ 544,228	$ 77,085	$ 20,932
Auto Allowance	50150	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ -	$ -
Cell Allowance	50151	$ 2,325	$ 2,100	$ 2,600	$ 1,800	$ 1,800	$ (800)	$ -
Other Benefits	50154	$ -	$ 5,713	$ 10,557	$ 11,773	$ 12,244	$ 1,216	$ 471
Longevity Pay	50158	$ -	$ -	$ -	$ 1,396	$ 6,858	$ 1,396	$ 5,462
Accrued Time-Off Buy Backs	50180	$ -	$ 25,031	$ 18,916	$ 20,000	$ 22,000	$ 1,084	$ 2,000
Overtime	50200	$ 45	$ 2,591	$ 2,500	$ 5,000	$ 5,000	$ 2,500	$ -
Part Time	50220	$ 8,277	$ 6,538	$ 25,500	$ -	$ -	$ (25,500)	$ -
Education Incentive Pay	50230	$ -	$ 1,008	$ 10,054	$ 11,213	$ 11,661	$ 1,159	$ 448
PERS Retirement	50300	$ 24,712	$ 30,964	$ 38,080	$ 50,581	$ 52,605	$ 12,501	$ 2,024
Social Security	50310	$ 513	$ 405	$ 3,000	$ -	$ -	$ (3,000)	$ -
Medicare	50320	$ 5,506	$ 7,211	$ 7,090	$ 8,452	$ 8,790	$ 1,362	$ 338
Unemployment Ins.	50350	$ 3,921	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	50400	$ 57,410	$ 73,870	$ 81,350	$ 105,450	$ 105,450	$ 24,100	$ -
Personnel Total		$ 450,443	$ 580,110	$ 650,658	$ 743,761	$ 775,436	$ 93,103	$ 31,675
Postage	51200	$ 19,299	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -
Delivery/Courier Svc	51210	$ 8	$ -	$ 150	$ 150	$ 150	$ -	$ -
Printing & Duplication	51300	$ 22,987	$ 10,261	$ 9,000	$ 9,000	$ 9,000	$ -	$ -
Promotional Materials/Advertising	51410	$ 27,461	$ 19,894	$ 42,000	$ 42,000	$ 42,000	$ -	$ -
Special Dept Exp	51600	$ 12,701	$ 18,985	$ 41,800	$ 32,700	$ 32,700	$ (9,100)	$ -
Business Incentive Program	51640	$ 57,761	$ -	$ -	$ -	$ -	$ -	$ -
Events	51700	$ 3,581	$ 24,168	$ 26,545	$ 72,900	$ 77,500	$ 46,355	$ 4,600
Marketing	51720	$ 53,112	$ 100,694	$ 94,771	$ 81,750	$ 81,750	$ (13,021)	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 11,589	$ 30,639	$ 36,360	$ 66,360	$ 36,360	$ 30,000	$ (30,000)
Conference/Mtgs/Mileage	52210	$ 2,570	$ 19,250	$ 31,300	$ 28,200	$ 28,200	$ (3,100)	$ -
Training	52211	$ 1,184	$ 3,418	$ 4,500	$ 12,200	$ 13,200	$ 7,700	$ 1,000
Temporary Staffing	52799	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 428,965	$ 350,942	$ 358,652	$ 103,500	$ 112,500	$ (255,152)	$ 9,000
Contract Services	52801	$ 28,750	$ 40,855	$ 29,000	$ -	$ -	$ (29,000)	$ -
Furniture & Equipment	53150	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 669,968	$ 624,106	$ 674,078	$ 450,260	$ 434,860	$ (223,818)	$ (15,400)
Operating Transfer Out - IT Support	59005	$ 167,767	$ 233,726	$ 279,609	$ 372,242	$ 445,035	$ 92,633	$ 72,793
Operating Transfers Out - Fleet Sup	59010	$ 3,974	$ 4,798	$ 4,156	$ 4,783	$ 4,811	$ 627	$ 28
ISF Transfer Total		$ 171,741	$ 238,524	$ 283,765	$ 377,025	$ 449,846	$ 93,260	$ 72,821
Capital Outlays	53155	$ -	$ -	$ 3,659	$ -	$ -	$ (3,659)	$ -
One-time Consulting Services	52855	$ -	$ -	$ -	$ 215,000	$ 90,000	$ 215,000	$ (125,000)
Capital Outlays & One-Time Total		$ -	$ -	$ 3,659	$ 215,000	$ 90,000	$ 211,341	$ (125,000)
TOTAL		$ 1,292,152	$ 1,442,741	$ 1,612,160	$ 1,786,046	$ 1,750,142	$ 173,886	$ (35,904)

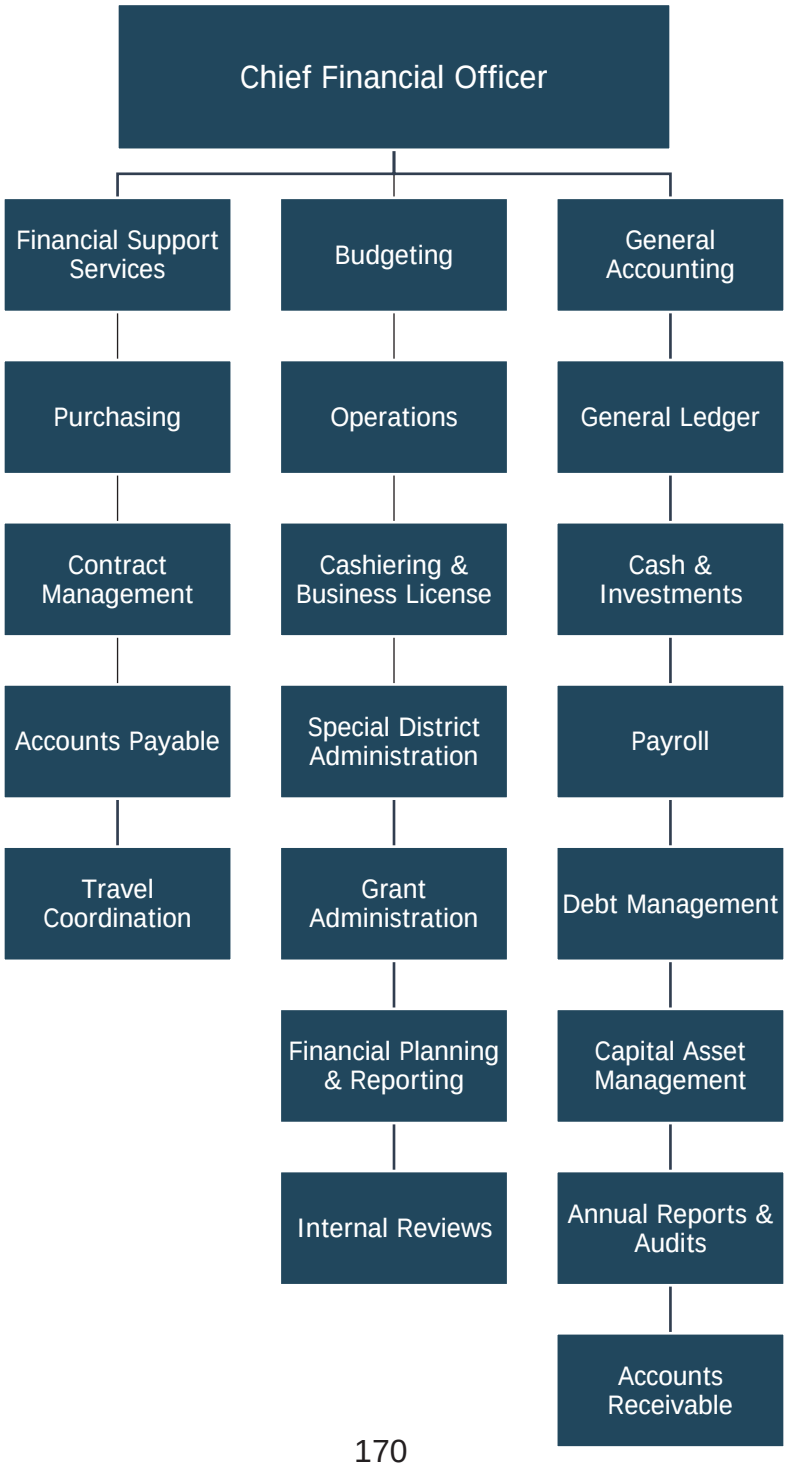
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

FINANCE

(100-4220)

DEPARTMENT PURPOSE & RESPONSIBILITIES

Primary responsibilities of the Finance Department include overseeing cash and investment management, financial reporting & audit coordination, budget preparation, payroll, accounts receivable and payable, financial oversight, business licensing, purchasing, grant financial oversight, and administration of all City funds and accounts. The Finance Department also provides overall oversight of the non-Departmental budget (100-4221).



DEPARTMENT MISSION

Finance

- Established 2008 -

The Finance Department strives to provide timely and accurate financial reporting of all budgets, revenues, and expenditures to help support and enhance the delivery of municipal services while providing a transparent picture of the current financial condition and future financial outlook of the City.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Phase I of Enterprise Resource Planning (ERP) implementation.		✓	✓		100%	Initial implementation has occurred to include establishment of a steering committee, a core team and project plan. The next step is building the chart of accounts, Financials, and HR module development.
2	Develop/expand Finance Department's intranet (SharePoint) website to include New Employee Finance Guide.			✓		80%	The SharePoint website has been created and various resources have been uploaded for guidance of new employees. Efforts are ongoing to complete the full guide.
3	Coordinate SB1383 requirements Food Recovery Certifications for food generating businesses with business license renewal process.		✓	✓		100%	The Food Recovery Certifications program was integrated as part of the FY2022/23 business license renewal cycle.
4	Establishment of a Procurement Ethics Policy and Procurement Manual.		✓	✓		50%	In progress. The city decided to start with proposing a new purchasing ordinance revision for City Council consideration. Upon adoption which is planned by August 2023, the city will start establishing and compiling a detailed purchasing manual accordingly.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Review/assess capacity to increase Reserve Fund Requirement from existing 35% requirement, and present for Finance Committee and Council consideration.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Conduct a citywide comprehensive purchasing training on the new purchasing ordinance by December 31, 2023 (subject to successful adoption of new ordinance by City Council by June 2023)		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Establish a comprehensive procurement / purchasing manual to provide further guidance on purchasing / procurement of goods and services to City staff by June 30, 2023.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Complete Phase II of ERP implementation (system setup and testing).		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Deploy a new Capital Inventorying process for the City and present an updated Capital Asset policy to Council for approval.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Produce and present quarterly financial reports to improve transparency related to the progress of the city's sustainability plan.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Update Accounts Receivable policy and procedures by end of 2025.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
3	Complete all Phases of ERP implementation by Fall 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
4	Initiate a finance lead vendor outreach and training to increase awareness, invite vendors to conduct business with the city, and receive feedback from vendors about the city purchasing practices by June 30, 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Explore opportunities to increase automation / integration for Accounts Payable unit for the vendor invoice submittal process by June 30, 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Percent (%) of formal solicitations / bids completed within 90 days		Efficiency/ Effectiveness	80%	90%	N/A	N/A	N/A
Percent (%) of invoices paid within net 20 days (Requirement is net 30)		Efficiency/ Effectiveness	75%	80%	N/A	N/A	N/A
Process budget transfers for all city departments within 10 days		Efficiency/ Effectiveness	80%	85%	69%	N/A	N/A
Percent (%) of Month-end Reconciliation/Closing completed within 30 days		Efficiency/ Effectiveness	75%	83%	N/A	N/A	N/A
Number of payroll checks processed per year		Workload	8,700	8,800	6,270	N/A	N/A

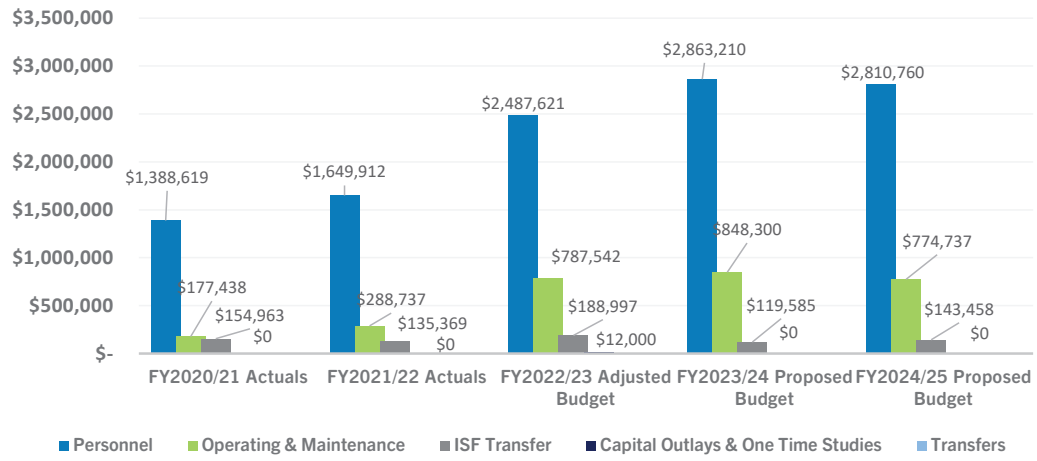
FINANCE

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 1,388,619	$ 1,649,912	$ 2,487,621	$ 2,863,210	$ 2,810,760	$ 375,589	$ (52,450)
Operating & Maintenance	177,438	288,737	787,542	848,300	774,737	60,758	(73,563)
ISF Transfer	154,963	135,369	188,997	119,585	143,458	(69,412)	23,873
Capital Outlays & One Time Studies	-	-	12,000	-	-	(12,000)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 1,721,020**	**$ 2,074,018**	**$ 3,476,160**	**$ 3,831,095**	**$ 3,728,955**	**$ 354,935**	**$ (102,140)**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Finance Department is primarily responsible for the implementation of the new Enterprise Resource Planning (ERP) Software and therefore has additional personnel costs, primarily in FY2023/24, to assist with this process.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Chief Financial Officer (CFO)	1		1		1
ERP Project Administrative Services Director (Limited Term)	1		1		1
Deputy Finance Director	1		1		1
Finance Manager	2		2		2
Principal Accountant	1		1		1
Financial Analyst	1		1		1
Sr. Accountant	1		1		1
Sr. Accountant/Budget & Grants Analyst	1		1		1
Accountant I	0	1	1		1
Accountant Trainee I	1	-1	0		0
Contract/Purchasing Specialist	1		1		1
Senior Accounting Technician	2		2		2
Accounting Technician II	2		2		2
Contract/Purchasing Technician II	1		1		1
Administrative Assistant	1		1		1
Contract/Purchasing Technician I	1		1		1
Accounting Technician I (Business License)	1		1		1
Accounting Technician I	1		1		1
Accounting Assistant	1		1		1
Cashier	1		1		1
TOTAL	**22**	**0**	**22**	**0**	**22**

DEPARTMENT DETAIL

Finance (100-4220)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 1,004,075	$ 1,144,128	$ 1,725,307	$ 1,863,881	$ 1,943,940	$ 138,574	$ 80,059
Auto Allowance	50150	$ 9,600	$ 6,400	$ 7,200	$ 7,200	$ 7,200	$ -	$ -
Cell Allowance	50151	$ 2,700	$ 4,200	$ 4,500	$ 3,600	$ 3,600	$ (900)	$ -
Other Benefits	50154	$ -	$ 2,842	$ 25,422	$ 15,977	$ 16,614	$ (9,445)	$ 637
Bilingual Pay	50155	$ -	$ -	$ -	$ 7,500	$ 7,500	$ 7,500	$ -
Longevity Pay	50158	$ -	$ -	$ 2,626	$ 9,880	$ 12,974	$ 7,254	$ 3,094
Accrued Time-Off Buy Backs	50180	$ -	$ 31,762	$ 30,000	$ 32,500	$ 35,750	$ 2,500	$ 3,250
Overtime	50200	$ 15,210	$ 19,195	$ 20,000	$ 20,000	$ 22,000	$ -	$ 2,000
Part Time	50220	$ 2,694	$ 30,699	$ 14,400	$ 183,000	$ 30,000	$ 168,600	$ (153,000)
Education Incentive Pay	50230	$ -	$ 3,659	$ 20,189	$ 11,209	$ 11,657	$ (8,980)	$ 448
PERS Retirement	50300	$ 122,491	$ 138,765	$ 215,419	$ 236,496	$ 246,327	$ 21,077	$ 9,831
Social Security	50310	$ 167	$ 1,599	$ 500	$ -	$ -	$ (500)	$ -
Medicare	50320	$ 15,800	$ 18,810	$ 29,384	$ 29,077	$ 30,308	$ (307)	$ 1,231
Section 125 Benefit Plan	50400	$ 215,882	$ 247,853	$ 392,674	$ 442,890	$ 442,890	$ 50,216	$ -
Personnel Total		$ 1,388,619	$ 1,649,912	$ 2,487,621	$ 2,863,210	$ 2,810,760	$ 375,589	$ (52,450)
Printing & Duplication	51300	$ 448	$ -	$ 10,000	$ 5,000	$ 5,150	$ (5,000)	$ 150
Legal Advertising	51400	$ 2,420	$ 4,592	$ 5,800	$ 5,800	$ 5,975	$ -	$ 175
Special Dept Exp	51600	$ 2,684	$ 4,014	$ 8,600	$ 5,500	$ 6,000	$ (3,100)	$ 500
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 1,955	$ 4,239	$ 6,500	$ 5,000	$ 5,000	$ (1,500)	$ -
Conference/Mtgs/Mileage	52210	$ 3,260	$ 9,017	$ 23,900	$ 20,000	$ 20,600	$ (3,900)	$ 600
Temporary Staffing	52799	$ -	$ -	$ 39,300	$ 125,000	$ 46,052	$ 85,700	$ (78,948)
Professional Services	52800	$ 122,852	$ 187,665	$ 141,908	$ 132,000	$ 135,960	$ (9,908)	$ 3,960
Professional Services-Recoverable	52825	$ 43,819	$ 78,908	$ 550,000	$ 550,000	$ 550,000	$ -	$ -
Furniture & Equipment	53150	$ -	$ 302	$ 1,534	$ -	$ -	$ (1,534)	$ -
Operating & Maintenance Total		$ 177,438	$ 288,737	$ 787,542	$ 848,300	$ 774,737	$ 60,758	$ (73,563)
Operating Transfer Out - IT Support	59005	$ 154,963	$ 135,369	$ 188,997	$ 119,585	$ 143,458	$ (69,412)	$ 23,873
ISF Transfer Total		$ 154,963	$ 135,369	$ 188,997	$ 119,585	$ 143,458	$ (69,412)	$ 23,873
Capital Outlays	53155	$ -	$ -	$ 12,000	$ -	$ -	$ (12,000)	$ -
Capital Outlays & One-Time Total		$ -	$ -	$ 12,000	$ -	$ -	$ (12,000)	$ -
TOTAL		$ 1,721,020	$ 2,074,018	$ 3,476,160	$ 3,831,095	$ 3,728,955	$ 354,935	$ (102,140)

NON-DEPARTMENTAL

(100-4221)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Non-Departmental function includes activities for City operations that do not directly fall under other departments' oversight, or over which the individual departments would have limited control. Included in this function are City Hall operations and maintenance expenditures, office supplies, equipment leases, utilities for City facilities, and capital outlays incidental to setting up City Hall offices, City Council Chambers and the City website.

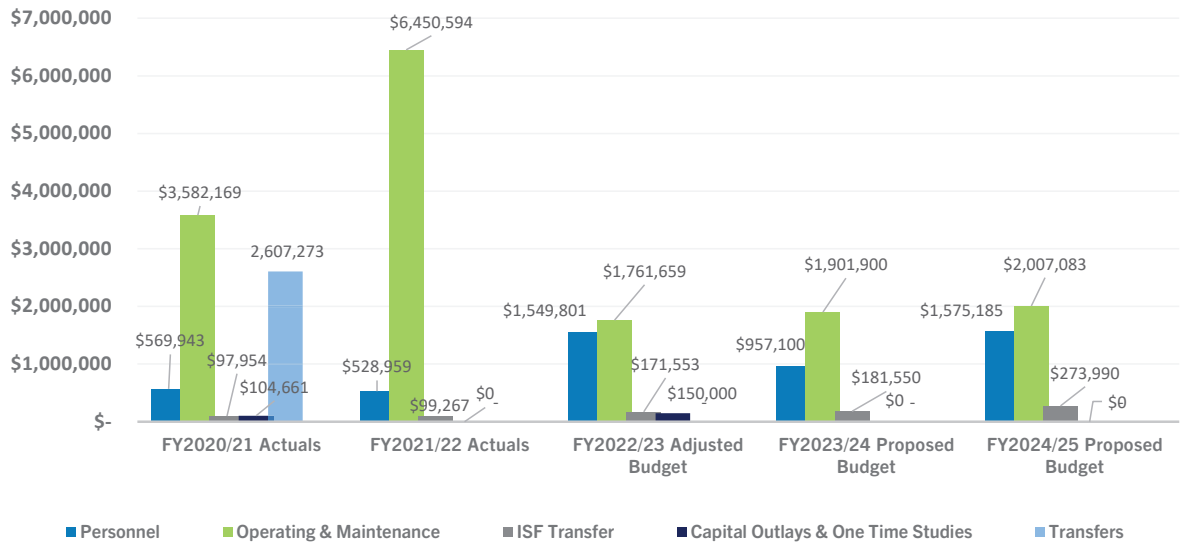
NON-DEPARTMENTAL

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 569,943	$ 528,959	$ 1,549,801	$ 957,100	$ 1,575,185	$ (592,701)	$ 618,085
Operating & Maintenance	3,582,169	6,450,594	1,761,659	1,901,900	2,007,083	140,241	105,183
ISF Transfer	97,954	99,267	171,553	181,550	273,990	9,997	92,440
Capital Outlays & One Time Studies	104,661	-	150,000	-	-	(150,000)	-
Transfers	2,607,273	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 6,962,000**	**$ 7,078,820**	**$ 3,633,013**	**$ 3,040,550**	**$ 3,856,258**	**$ (592,463)**	**$ 815,708**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

During FY2021/22, GASB 87 was implemented and required that the full lease amounts (over the full life of the lease) be recorded for entity-wide government financial statements. These expenditures are accounting entries and do not impact the cash holdings of the City.

DEPARTMENT DETAIL

Non-Departmental (100-4221)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Inflation Stipends	50111	$ -	$ -	$ 570,000	$ -	$ -	$ (570,000)	$ -
Bilingual Pay	50155	$ 57,747	$ 84,452	$ 101,000	$ -	$ -	$ (101,000)	$ -
Employer Paid Employee Life Insura	50156	$ 32,883	$ 37,957	$ 38,000	$ 42,000	$ 43,260	$ 4,000	$ 1,260
PERS Medical Benefit - Emplyr Pd	50301	$ -	$ -	$ 375,000	$ 380,000	$ 391,400	$ 5,000	$ 11,400
Unemployment Ins.	50350	$ -	$ 14,053	$ 20,000	$ 20,000	$ 20,600	$ -	$ 600
Annual PERS Charges(Sur.Ben./Un	50415	$ 476,407	$ 386,523	$ 438,500	$ 505,100	$ 1,109,625	$ 66,600	$ 604,525
PERS Retiree Health Ins.-City Porti	50416	$ 2,907	$ 5,975	$ 7,301	$ 10,000	$ 10,300	$ 2,699	$ 300
Personnel Total		**$ 569,943**	**$ 528,959**	**$ 1,549,801**	**$ 957,100**	**$ 1,575,185**	**$ (592,701)**	**$ 618,085**
Workers Compensation	50420	$ 631,521	$ -	$ -	$ -	$ -	$ -	$ -
General Liab. Premium	50425	$ 1,094,763	$ -	$ -	$ -	$ -	$ -	$ -
Other Ins. Premium	50427	$ 88,636	$ -	$ -	$ -	$ -	$ -	$ -
Claims Expense	50430	$ 22,702	$ -	$ -	$ -	$ -	$ -	$ -
Employee Recognition/Appreciatior	50450	$ 15,062	$ 28,777	$ 55,600	$ 49,700	$ 50,350	$ (5,900)	$ 650
Office Supplies	51010	$ 45,310	$ 54,515	$ 80,441	$ 80,000	$ 82,400	$ (441)	$ 2,400
Postage	51200	$ 30,598	$ 21,055	$ 40,000	$ 40,000	$ 41,200	$ -	$ 1,200
Delivery/Courier Svc	51210	$ 666	$ 12	$ 1,000	$ 500	$ 515	$ (500)	$ 15
Printing & Duplication	51300	$ 7,364	$ 7,110	$ 8,500	$ 8,500	$ 8,758	$ -	$ 258
Computer Hardware	51351	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Computer Software	51352	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Promotional Materials/Advertising	51410	$ -	$ -	$ 1,000	$ -	$ -	$ (1,000)	$ -
Special Dept Exp	51600	$ 286,557	$ 345,554	$ 85,000	$ 12,000	$ 12,360	$ (73,000)	$ 360
Admin/Service Charges	51615	$ 283,861	$ 265,708	$ 209,700	$ 352,700	$ 352,700	$ 143,000	$ -
Sponsorships	51701	$ 2,800	$ 3,750	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Telephone	52040	$ 49,667	$ 66,718	$ 81,750	$ 84,000	$ 84,000	$ 2,250	$ -
Utilities-Electricity	52041	$ 48,013	$ 59,201	$ 60,000	$ 60,000	$ 60,000	$ -	$ -
Utilities-Gas	52042	$ 19	$ -	$ 400	$ -	$ -	$ (400)	$ -
Utilities-Water	52043	$ 5,031	$ 5,345	$ 6,000	$ 6,000	$ 6,000	$ -	$ -
Facilities Maintenance	52050	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building Leases	52060	$ 548,465	$ 5,285,152	$ 747,910	$ 776,000	$ 868,000	$ 28,090	$ 92,000
LAFCO Fee	52080	$ 7,263	$ 7,912	$ 9,000	$ 10,000	$ 11,000	$ 1,000	$ 1,000
Prop Tax Admin Fee	52090	$ 200,830	$ 160,562	$ 200,000	$ 210,000	$ 216,300	$ 10,000	$ 6,300
Membership & Dues	52200	$ 20,135	$ 20,712	$ 21,758	$ 22,500	$ 23,500	$ 742	$ 1,000
Declared Emergency Expense	52214	$ 9,291	$ -	$ -	$ -	$ -	$ -	$ -
Leased Equipment	52502	$ 126,497	$ 118,500	$ 148,600	$ 185,000	$ 185,000	$ 36,400	$ -
Professional Services	52800	$ 13,260	$ -	$ -	$ -	$ -	$ -	$ -
Cash Over/Short	52900	$ (0)	$ 10	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 43,858	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		**$ 3,582,169**	**$ 6,450,594**	**$ 1,761,659**	**$ 1,901,900**	**$ 2,007,083**	**$ 140,241**	**$ 105,183**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 20,808	$ 24,578	$ 20,808	$ 3,770
Operating Transfers Out - Facility S	59011	$ 90,007	$ 94,469	$ 167,320	$ 157,199	$ 245,848	$ (10,121)	$ 88,649
Operating Transfers Out - Fleet Sup	59010	$ 7,947	$ 4,798	$ 4,233	$ 3,543	$ 3,564	$ (690)	$ 21
ISF Transfer Total		**$ 97,954**	**$ 99,267**	**$ 171,553**	**$ 181,550**	**$ 273,990**	**$ 9,997**	**$ 92,440**
Operating Transfers Out	59000	$ 2,607,273	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Total		**$ 2,607,273**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Capital Outlays	53155	$ 104,661	$ -	$ 150,000	$ -	$ -	$ (150,000)	$ -
Capital Outlays & One-Time Total		**$ 104,661**	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ (150,000)**	**$ -**
TOTAL		**$ 6,962,000**	**$ 7,078,820**	**$ 3,633,013**	**$ 3,040,550**	**$ 3,856,258**	**$ (592,463)**	**$ 815,708**

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

FIRE / FIRE MARSHAL

(100-4445, 105-4445, 100-4446, 100-4447)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Fire Department, under the direction of Division Chief Lonny Olson, provides the highest levels of fire and disaster preparedness, prevention, and community involvement to ensure the safety of both residents and visitors to Menifee. The City contracts with the Riverside County Fire Department for all Fire Services. Currently the City operates four (4) fire stations within the City Limits.

DEPARTMENT MISSION

Fire/Fire Marshal's Office

- Established 2008 -

The Menifee Fire Department serves the community with pride, integrity, and professionalism while providing quality emergency services to protect and preserve life and property of its citizens when exposed to fires, medical emergencies, natural or man-made disasters, hazardous materials incidents, and rescue emergencies in a safe, efficient, and cost-effective manner due to a cooperative, regionalized fire and rescue delivery system with the Riverside County Fire Department.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Develop a strategic plan to improve Fire Department service delivery.	✓				100%	Phase I complete. Additional phases of the strategic plan development will be incorporated within the comprehensive citywide safety plan.
2	Staff additional medic squad to provide premier fire and medical coverage.	✓				100%	The City's second Medic Squad is staffed and began operations on Sept. 5, 2022. The new Medic Squad vehicle has been put into service.
3	Complete Annual Fire & Life Safety inspections in 50% of businesses and in 100% of all state-regulated occupancies.	✓				75%	Completed Fire & Life Safety inspections in 40% of businesses and in 100% of all state-regulated occupancies.
4	Maintain a 10-day average plan review turn-around time.			✓		100%	Department added a second fire safety specialist in October. With the added support in place, the Department has lowered the turn-around time for plan review from a 14-day to 10-day average.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Implement automatic aid agreements with adjoining fire departments to reduce response times by December 2023.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Provide community cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program to 50 people.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
3	Complete Fire & Life Safety inspections for a minimum of 50% of all businesses annually.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Provide community cardiopulmonary resuscitation (CPR), first aid, and automated external defibrillator (AED) training as part of the Menifee Life Saver Program to 50 people.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
2	Complete Fire & Life Safety inspections for a minimum of 50% of all businesses annually.		Aligns with Priority 5 of Strategic Plan – Safe & Vibrant Community
3	Implement Accela's fire module to automate the fire inspection process.		Aligns with Priority 4 of Strategic Plan – Thriving Economy

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Maintain an average 10-day plan review turn-around time.		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Complete all inspection requests within 2 business days.		Efficiency/ Effectiveness	100%	100%	96%	100%	35%
Maintain less than 5-minute response times to emergency calls for service.		Efficiency/ Effectiveness	100%	100%	100%	100%	71%
Maintain less than 10-minute response time to all calls for service 95% of the time.		Efficiency/ Effectiveness	95%	95%	95%	95%	96%

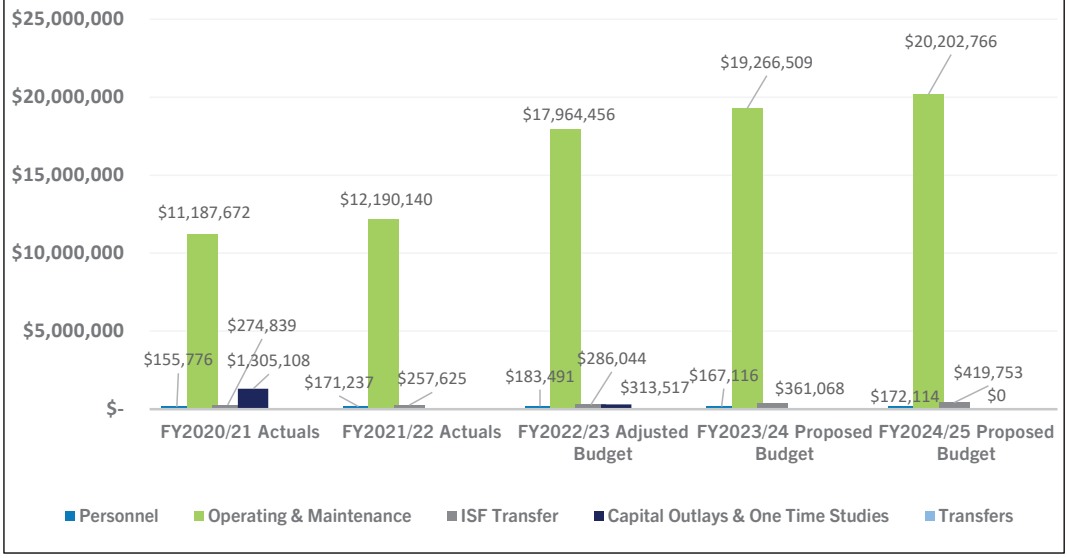
FIRE / FIRE MARSHAL

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 155,776	$ 171,237	$ 183,491	$ 167,116	$ 172,114	$ (16,375)	$ 4,998
Operating & Maintenance	11,187,672	12,190,140	17,964,456	19,266,509	20,202,766	1,302,053	936,257
ISF Transfer	274,839	257,625	286,044	361,068	419,753	75,024	58,685
Capital Outlays & One Time Studies	1,305,108	-	313,517	-	-	(313,517)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$12,923,395**	**$ 12,619,002**	**$18,747,509**	**$ 19,794,693**	**$20,794,633**	**$ 1,047,184**	**$ 999,940**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The contract for fire services from CalFire has risen over the last several years as contract negotiations at the state level impact pricing for the City. A medic unit, with staffing, was also added in FY2021/22

This budget also includes the Fire Marshal division and the new Fire EMS division, which began community education efforts in FY2022/23.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Senior Fire Permit Technician	1	-1	0		0
Fire Permit Technician	0	1	1		1
Office Specialist II	1		1		1
TOTAL	2	0	2	0	2

DIVISION DETAIL

Fire (100-4445) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Office Supplies	51010	$ -	$ -	$ 500	$ -	$ -	$ (500)	$ -
CPR Supplies	51011	$ 127	$ -	$ 1,500	$ -	$ -	$ (1,500)	$ -
Small Tools/Field Equipment	51500	$ 168	$ 432	$ 3,900	$ 11,400	$ 11,750	$ 7,500	$ 350
Special Dept Exp	51600	$ 500	$ -	$ -	$ -	$ -	$ -	$ -
Events (Explorers)	51700	$ 1,500	$ -	$ 1,000	$ 2,000	$ 2,100	$ 1,000	$ 100
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	52040	$ 1,703	$ 1,039	$ 1,600	$ 1,760	$ 1,936	$ 160	$ 176
Utilities-Electricity	52041	$ 31,950	$ 40,901	$ 49,600	$ 54,560	$ 60,016	$ 4,960	$ 5,456
Utilities-Gas	52042	$ 4,266	$ 5,921	$ 10,200	$ 8,470	$ 9,317	$ (1,730)	$ 847
Utilities-Water	52043	$ 14,488	$ 20,230	$ 23,000	$ 25,300	$ 27,830	$ 2,300	$ 2,530
Utilities - Propane	52044	$ 5,010	$ 7,502	$ 12,400	$ 10,340	$ 11,374	$ (2,060)	$ 1,034
Satellite Service	52049	$ 2,196	$ 2,176	$ 3,500	$ 3,850	$ 4,235	$ 350	$ 385
Membership & Dues	52200	$ -	$ 2,519	$ 5,000	$ 5,000	$ 5,150	$ -	$ 150
Training	52211	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Maint.	52500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Temporary Staffing	52799	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 7,742,305	$ 6,924,205	$ -	$ -	$ -	$ -	$ -
Contract Services	52801	$ 17,500	$ -	$ -	$ -	$ -	$ -	$ -
Fire Contracting Services	52856	$ -	$ -	$ 6,809,043	$ 6,846,174	$ 6,866,764	$ 37,131	$ 20,590
Furniture & Equipment	53150	$ 9,118	$ 6,131	$ 24,500	$ 35,000	$ 36,750	$ 10,500	$ 1,750
Operating & Maintenance Total		**$ 7,830,831**	**$ 7,011,055**	**$ 6,945,743**	**$ 7,003,854**	**$ 7,037,222**	**$ 58,111**	**$ 33,368**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 31,212	$ 36,867	$ 31,212	$ 5,655
Operating Transfers Out - Fleet Sup	59010	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating Transfers Out - Facility Si	59011	$ 94,745	$ 109,699	$ 125,707	$ 109,366	$ 126,178	$ (16,341)	$ 16,812
ISF Transfer Total		**$ 94,745**	**$ 109,699**	**$ 125,707**	**$ 140,578**	**$ 163,045**	**$ 14,871**	**$ 22,467**
Capital Outlays	53155	$ -	$ -	$ 58,000	$ -	$ -	$ (58,000)	$ -
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ 58,000**	**$ -**	**$ -**	**$ (58,000)**	**$ -**
TOTAL		**$ 7,925,576**	**$ 7,120,754**	**$ 7,129,450**	**$ 7,144,432**	**$ 7,200,267**	**$ 14,982**	**$ 55,835**

Fire (105-4445) Quality of Life	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Fire Contracting Services	52856	$ -	$ -	$ 10,928,976	$ 12,140,268	$ 13,051,927	$ 1,211,292	$ 911,659
Professional Services	52800	$ 3,353,950	$ 5,171,600	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		**$ 3,353,950**	**$ 5,171,600**	**$ 10,928,976**	**$ 12,140,268**	**$ 13,051,927**	**$ 1,211,292**	**$ 911,659**
Capital Outlays	53155	$ 1,305,108	$ -	$ 252,802	$ -	$ -	$ (252,802)	$ -
Capital Outlays & One-Time Total		**$ 1,305,108**	**$ -**	**$ 252,802**	**$ -**	**$ -**	**$ (252,802)**	**$ -**
TOTAL		**$ 4,659,058**	**$ 5,171,600**	**$ 11,181,778**	**$ 12,140,268**	**$ 13,051,927**	**$ 958,490**	**$ 911,659**

DIVISION TOTAL		**$ 12,584,634**	**$ 12,292,354**	**$ 18,311,228**	**$ 19,284,700**	**$ 20,252,194**	**$ 973,472**	**$ 967,494**

DIVISION DETAIL

Fire Marshal's Office (100-4446)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 111,474	$ 124,131	$ 115,141	$ 113,633	$ 118,178	$ (1,508)	$ 4,545
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ 5,000	$ -	$ -	$ (5,000)	$ -
Overtime	50200	$ 80	$ 300	$ 300	$ -	$ -	$ (300)	$ -
PERS Retirement	50300	$ 13,986	$ 15,457	$ 16,947	$ 9,569	$ 9,952	$ (7,378)	$ 383
Medicare	50320	$ 1,647	$ 1,837	$ 2,003	$ 1,734	$ 1,804	$ (269)	$ 70
Section 125 Benefit Plan	50400	$ 28,590	$ 29,511	$ 44,100	$ 42,180	$ 42,180	$ (1,920)	$ -
Personnel Total		**$ 155,776**	**$ 171,237**	**$ 183,491**	**$ 167,116**	**$ 172,114**	**$ (16,375)**	**$ 4,998**
Office Supplies	51010	$ 587	$ 462	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Supplies	51011	$ -	$ -	$ -	$ 10,000	$ 10,300	$ 10,000	$ 300
Small Tools/Field Equipment	51500	$ 1,803	$ 158	$ 2,000	$ 2,000	$ 2,060	$ -	$ 60
Special Dept Exp	51600	$ 332	$ 3,153	$ 9,000	$ -	$ -	$ (9,000)	$ -
Membership & Dues	52200	$ 60	$ 110	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
Training	52211	$ 109	$ 1,985	$ 7,000	$ 5,000	$ 5,000	$ (2,000)	$ -
Uniforms	52400	$ -	$ 267	$ 3,500	$ 2,000	$ 2,000	$ (1,500)	$ -
Temporary Staffing	52799	$ -	$ -	$ 18,500	$ -	$ -	$ (18,500)	$ -
Professional Services	52800	$ -	$ -	$ 23,000	$ -	$ -	$ (23,000)	$ -
Contract Services	52801	$ -	$ -	$ 13,785	$ 35,000	$ 35,000	$ 21,215	$ -
Furniture & Equipment	53150	$ -	$ 1,350	$ 8,452	$ -	$ -	$ (8,452)	$ -
Operating & Maintenance Total		**$ 2,891**	**$ 7,485**	**$ 89,737**	**$ 58,500**	**$ 58,860**	**$ (31,237)**	**$ 360**
Operating Transfer Out - IT Support	59005	$ 168,173	$ 128,736	$ 142,174	$ 172,955	$ 203,949	$ 30,781	$ 30,994
Operating Transfers Out - Fleet Supp	59010	$ 11,921	$ 19,190	$ 18,163	$ 21,260	$ 21,983	$ 3,097	$ 723
ISF Transfer Total		**$ 180,094**	**$ 147,926**	**$ 160,337**	**$ 194,215**	**$ 225,932**	**$ 33,878**	**$ 31,717**
Capital Outlays	53155	$ -	$ -	$ 2,715	$ -	$ -	$ (2,715)	$ -
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ 2,715**	**$ -**	**$ -**	**$ (2,715)**	**$ -**
TOTAL		**$ 338,761**	**$ 326,648**	**$ 436,280**	**$ 419,831**	**$ 456,906**	**$ (16,449)**	**$ 37,075**

DIVISION DETAIL

Fire EMS Program (100-4447)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Small Tools/Field Equipment	51500	$ -	$ -	$ -	$ 42,770	$ 36,140	$ 42,770	$ (6,630)
Materials and Supplies	51501	$ -	$ -	$ -	$ 18,117	$ 15,617	$ 18,117	$ (2,500)
Training	52211	$ -	$ -	$ -	$ 3,000	$ 3,000	$ 3,000	$ -
Operating & Maintenance Total		**$ -**	**$ -**	**$ -**	**$ 63,887**	**$ 54,757**	**$ 63,887**	**$ (9,130)**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 26,275	$ 30,776	$ 26,275	$ 4,501
ISF Transfer Total		**$ -**	**$ -**	**$ -**	**$ 26,275**	**$ 30,776**	**$ 26,275**	**$ 4,501**
TOTAL		**$ -**	**$ -**	**$ -**	**$ 90,162**	**$ 85,533**	**$ 90,162**	**$ (4,629)**

DEPARTMENT TOTAL		**$ 12,923,395**	**$ 12,619,002**	**$ 18,747,509**	**$ 19,794,693**	**$ 20,794,633**	**$ 1,047,184**	**$ 999,940**

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

HUMAN RESOURCES & RISK

(100-4222, 100-4114, 100-4223)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Human Resources Division, under the purview of the Deputy City Manager, provides comprehensive human resource services to the city including, but not limited to, services to existing employees, recruitment, benefits, and employee training. The Human Resources Department also oversees the Risk Management and Emergency Management Services Divisions. The Risk Management Division is responsible for protecting City employees and assets by proactively providing exceptional customer service through effective loss prevention, claims administration and risk financing.

DEPARTMENT MISSION

Human Resources, Risk Management/Emergency Mgmt.

- Established 2008 -

The Human Resources Department's mission is to partner with all City departments to ensure organizational effectiveness. Human Resources/Risk Departments fall under the direction of the Deputy City Manager.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Administer a Citywide Classification & Compensation study.			✓		50%	In progress.
2	Implement NEOGOV Onboard.			✓		25%	In progress.
3	Implement NEOGOV Perform.			✓		90%	In progress, nearing completion.
4	Update Citywide Human Resources Policies & Procedures.			✓		N/A	Ongoing.
5	Electronic records management system.			✓		N/A	On hold.
Risk Management							
6	Explore additional occupational medical clinic providers.			✓		100%	The City of Menifee coordinated additional occupational medical clinic providers and employees are utilizing the providers.
7	Implement Citywide Automated External Defibrillator (AED), First Aid, and CPR trainings.			✓		100%	The City of Menifee provided two training opportunities for AED, First Aid and CPR in 2022. Moving forward, the City will coordinate additional trainings with CalFire to provide more training opportunities.
8	Develop and implement a Citywide Safe Driver Program.			✓		5%	The City of Menifee is working on the development of the Safe Driver Program.

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
Emergency Management							
9	Implement a Citywide Mass Notification System where residents can be notified as soon as emergencies occur within the City of Menifee.	✓				35%	The City of Menifee is currently going through the implementation of a Mass Notification System (Alert Menifee). A portal has been developed and the city will continue to coordinate with various departments for rollout.
10	Develop a Safety Master Plan that incorporates a Disaster Recovery component for preparedness efforts.	✓				5%	Given the expanded scope, the City of Menifee will implement the Safety Master Plan by 2026 per the Strategic Plan.
11	Participate in an emergency management training to enhance staff's development in their respective Emergency Operations Center (EOC) role.	✓				100%	The City of Menifee has participated in a WebEOC training to further expand knowledge in WebEOC response efforts.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Negotiate and finalize labor agreements with all six bargaining units prior to their expiration.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Implement an annual Total Compensation Report for all full-time employees.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
3	Continue the development of the City's online performance management program, NEOGOV Perform.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
4	Produce quarterly spotlights to educate employees on current benefit offerings, Human Resources services, and other topics of interest.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Risk Management/Emergency Management			
5	Complete implementation of Zone Haven for a streamline evacuation process before December 2023.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
6	Implement a Citywide Customer Service Plan before December 2023.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
7	Provide several preparedness presentations citywide to increase safety awareness.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Produce monthly spotlights to educate employees on current benefit offerings, Human Resources services, and other topics of interest.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Develop and expand Administrative Policies/Guidelines to document practices and direction that have become precedent-setting in the workplace.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Risk Management/Emergency Management			
3	Complete implementation of the internal/external customer service model.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Fiscal Year 2024/25 Goals & Objectives			
4	Increase preparedness outreach in the City of Menifee.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
5	Complete bid process for the Safety Master Plan.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Recruitments opened (HR)		Workload	50	50	55	69	44
Average number of applications received per recruitment (HR)		Workload	50	50	51	60	58
New-hire orientations conducted (FT & PT) (HR)		Workload	75	75	76	97	66
Number of liability claims resolved (RISK)		Workload	40	45	1	42	N/A
Percent of employees in compliance with safety training (RISK)		Workload	85%	85%	TBD	73%	N/A
Number of Basic CERT Trainings offered (EM)		Workload	3	3	3	3	3
Percentage of Local Hazard Mitigation Plan update (EM)		Workload	0%	25%	100%	50%	30%
Participation percentage on a tabletop exercise (EM)		Workload	100%	100%	100%	100%	100%

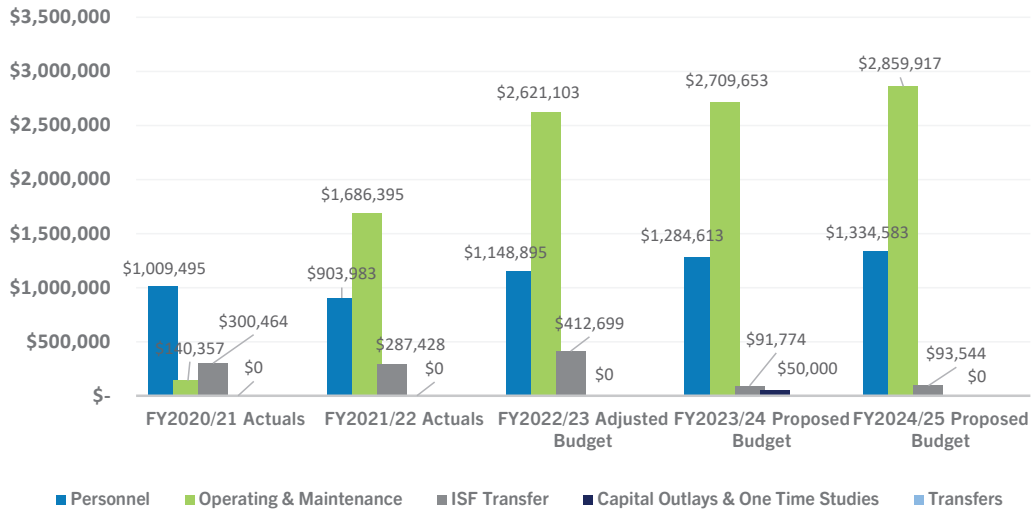
HUMAN RESOURCES & RISK MGMT.

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ 1,009,495	$ 903,983	$ 1,148,895	$ 1,284,613	$ 1,334,583	$ 135,718	$ 49,970
Operating & Maintenance	140,357	1,686,395	2,621,103	2,709,653	2,859,917	88,550	150,264
ISF Transfer	300,464	287,428	412,699	91,774	93,544	(320,925)	1,770
Capital Outlays & One Time Studies	-	-	-	50,000	-	50,000	(50,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 1,450,317**	**$ 2,877,805**	**$ 4,182,697**	**$ 4,136,040**	**$ 4,288,044**	**$ (46,657)**	**$ 152,004**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

Two reclassifications were made within the HR Department, one for the HR Division, the HR Technician, and one for the Risk & Emergency Management Divisions, the Risk/Emergency Management Analyst.

Insurance costs have risen sharply for the City and are under close observation for cost-saving opportunities.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Deputy Human Resources Director	1		1		1
Human Resources Manager (Supervisor)	1		1		1
Sr. Human Resources Analyst	0		0		0
Human Resources Analyst	2		2		2
Risk / Emergency Mngt. Analyst	0	1	1		1
Emergency Management Analyst	1	-1	0		0
Risk / Emergency Mngt. Technician	1		1		1
Human Resources Technician	2		2		2
Human Resources Assistant	0	1	1		1
Office Specialist II	1	-1	0		0
TOTAL	**9**	**0**	**9**	**0**	**9**

DIVISION DETAIL

Human Resources (100-4222)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 647,821	$ 558,040	$ 564,294	$ 508,942	$ 529,309	$ (55,352)	$ 20,367
Auto Allowance	50150	$ -	$ 1,600	$ 1,200	$ -	$ -	$ (1,200)	$ -
Cell Allowance	50151	$ 3,600	$ 3,075	$ 3,600	$ 3,600	$ 3,600	$ -	$ -
Other Benefits	50154	$ -	$ 2,447	$ 2,225	$ -	$ -	$ (2,225)	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 2,100	$ 2,100	$ 2,100	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 5,657	$ 8,000	$ 7,500	$ 8,250	$ (500)	$ 750
Overtime	50200	$ 67	$ 838	$ 2,500	$ 2,500	$ 3,000	$ -	$ 500
Education Incentive Pay	50230	$ 28,989	$ 2,447	$ 2,171	$ -	$ -	$ (2,171)	$ -
Education Reimbursement	50231	$ -	$ 32,439	$ 83,000	$ 83,000	$ 85,490	$ -	$ 2,490
PERS Retirement	50300	$ 92,506	$ 73,511	$ 86,077	$ 72,022	$ 74,889	$ (14,055)	$ 2,867
Medicare	50320	$ 9,434	$ 8,269	$ 9,116	$ 7,799	$ 8,110	$ (1,317)	$ 311
Section 125 Benefit Plan	50400	$ 129,197	$ 111,683	$ 144,300	$ 126,540	$ 126,540	$ (17,760)	$ -
Personnel Total		**$ 911,613**	**$ 800,008**	**$ 906,483**	**$ 814,003**	**$ 841,288**	**$ (92,480)**	**$ 27,285**
Recruitment Fees	50428	$ 10,055	$ 10,697	$ 15,500	$ 15,500	$ 15,965	$ -	$ 465
Delivery/Courier Svc	51210	$ -	$ 41	$ 250	$ 250	$ 258	$ -	$ 8
Printing & Duplication	51300	$ -	$ -	$ 250	$ 250	$ 258	$ -	$ 8
Legal Advertising	51400	$ 203	$ 206	$ 300	$ 301	$ 310	$ 1	$ 9
Special Dept Exp	51600	$ 941	$ 7,834	$ 2,500	$ 3,000	$ 3,090	$ 500	$ 90
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
New Hire Screenings/Testings	52100	$ 78,570	$ 99,243	$ 102,175	$ 105,975	$ 109,154	$ 3,800	$ 3,179
Membership & Dues	52200	$ 774	$ 1,744	$ 3,614	$ 3,659	$ 3,769	$ 45	$ 110
Conference/Mtgs/Mileage	52210	$ -	$ 11,051	$ 26,767	$ 31,642	$ 32,591	$ 4,875	$ 949
Training	52211	$ 6,502	$ 23,134	$ 47,860	$ 76,465	$ 78,759	$ 28,605	$ 2,294
Employee Wellness Expense	52796	$ -	$ 582	$ 5,000	$ 7,500	$ 7,725	$ 2,500	$ 225
Employee Awards, Welcome, Flowe	52797	$ -	$ -	$ 20,000	$ 20,000	$ 20,600	$ -	$ 600
Temporary Staffing	52799	$ -	$ 12,903	$ -	$ 3,000	$ 3,090	$ 3,000	$ 90
Professional Services	52800	$ 35,341	$ 19,546	$ 323,050	$ 65,032	$ 66,983	$ (258,018)	$ 1,951
Furniture & Equipment	53150	$ 458	$ -	$ 500	$ 500	$ 515	$ -	$ 15
Operating & Maintenance Total		**$ 132,845**	**$ 186,981**	**$ 547,766**	**$ 333,074**	**$ 343,067**	**$ (214,692)**	**$ 9,993**
Operating Transfer Out - IT Support	59005	$ 139,667	$ 95,412	$ 142,174	$ 33,753	$ 40,647	$ (108,421)	$ 6,894
ISF Transfer Total		**$ 139,667**	**$ 95,412**	**$ 142,174**	**$ 33,753**	**$ 40,647**	**$ (108,421)**	**$ 6,894**
One-time Consulting Services	52855	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ (50,000)
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ 50,000**	**$ (50,000)**
TOTAL		**$ 1,184,125**	**$ 1,082,401**	**$ 1,596,423**	**$ 1,230,830**	**$ 1,225,002**	**$ (365,593)**	**$ (5,828)**

DIVISION DETAIL

Emergency Operations Services (100-4114)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 73,609	$ 78,324	$ 88,900	$ 46,245	$ 50,555	$ (42,655)	$ 4,310
Bilingual Pay	50155	$ -	$ -	$ -	$ 1,050	$ 1,050	$ 1,050	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 337	$ 5,000	$ 2,500	$ 2,750	$ (2,500)	$ 250
PERS Retirement	50300	$ 5,887	$ 6,148	$ 6,899	$ 3,978	$ 4,341	$ (2,921)	$ 363
Medicare	50320	$ 1,085	$ 1,158	$ 1,289	$ 721	$ 787	$ (568)	$ 66
Section 125 Benefit Plan	50400	$ 17,301	$ 18,007	$ 22,200	$ 10,545	$ 10,545	$ (11,655)	$ -
Personnel Total		$ 97,882	$ 103,975	$ 124,288	$ 65,039	$ 70,028	$ (59,249)	$ 4,989
Small Tools/Field Equipment	51500	$ -	$ 1,106	$ 1,692	$ 1,135	$ 1,214	$ (557)	$ 79
Special Dept Exp	51600	$ 1,960	$ 2,850	$ 3,059	$ 2,615	$ 2,694	$ (444)	$ 79
Telephone	52040	$ 3,472	$ 3,255	$ 3,500	$ 3,500	$ 3,500	$ -	$ -
Conference/Mtgs/Mileage	52210	$ -	$ -	$ -	$ 2,454	$ 880	$ 2,454	$ (1,574)
Training	52211	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Uniforms	52400	$ 51	$ 269	$ 353	$ 500	$ 515	$ 147	$ 15
Employee PPE	52405	$ -	$ -	$ -	$ 10,000	$ 10,300	$ 10,000	$ 300
Radio Charges-RCIT	52815	$ 2,029	$ 2,115	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
Operating & Maintenance Total		$ 7,513	$ 9,595	$ 11,604	$ 23,204	$ 22,103	$ 11,600	$ (1,101)
Operating Transfer Out - IT Support	59005	$ 160,797	$ 102,781	$ 142,174	$ 15,856	$ 18,334	$ (126,318)	$ 2,478
Operating Transfers Out - Fleet Sup	59010	$ -	$ -	$ 9,873	$ 23,563	$ 12,700	$ 13,690	$ (10,863)
ISF Transfer Total		$ 160,797	$ 102,781	$ 152,047	$ 39,419	$ 31,034	$ (112,628)	$ (8,385)
TOTAL		$ 266,192	$ 216,351	$ 287,939	$ 127,662	$ 123,165	$ (160,277)	$ (4,497)

DIVISION DETAIL

Risk Management (100-4223)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ -	$ 86,842	$ 283,589	$ 297,392	$ 196,747	$ 13,803
Auto Allowance	50150	$ -	$ -	$ 1,200	$ 2,400	$ 2,400	$ 1,200	$ -
Other Benefits	50154	$ -	$ -	$ 2,225	$ 4,529	$ 4,710	$ 2,304	$ 181
Bilingual Pay	50155	$ -	$ -	$ -	$ 1,050	$ 1,050	$ 1,050	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ -	$ 10,000	$ 11,000	$ 10,000	$ 1,000
Overtime	50200	$ -	$ -	$ -	$ 2,000	$ 2,500	$ 2,000	$ 500
Education Incentive Pay	50230	$ -	$ -	$ 2,171	$ 4,418	$ 4,595	$ 2,247	$ 177
PERS Retirement	50300	$ -	$ -	$ 13,263	$ 40,387	$ 42,206	$ 27,124	$ 1,819
Medicare	50320	$ -	$ -	$ 1,323	$ 4,473	$ 4,689	$ 3,150	$ 216
Section 125 Benefit Plan	50400	$ -	$ -	$ 11,100	$ 52,725	$ 52,725	$ 41,625	$ -
Personnel Total		$ -	$ -	$ 118,124	$ 405,571	$ 423,267	$ 287,447	$ 17,696
Workers Compensation	50420	$ -	$ 499,978	$ 594,186	$ 751,674	$ 789,258	$ 157,488	$ 37,584
Property & Auto Insurance Premiur	50424	$ -	$ -	$ -	$ 140,532	$ 147,163	$ 140,532	$ 6,631
General Liab. Premium	50425	$ -	$ 857,179	$ 1,187,695	$ 1,230,037	$ 1,314,800	$ 42,342	$ 84,763
Other Ins. Premium	50427	$ -	$ 22,304	$ 88,636	$ 40,035	$ 46,039	$ (48,601)	$ 6,004
Claims Expense	50430	$ -	$ 19,861	$ 50,000	$ 50,000	$ 51,500	$ -	$ 1,500
Supplies	51011	$ -	$ 12,205	$ 23,500	$ 26,544	$ 28,000	$ 3,044	$ 1,456
Special Dept Exp	51600	$ -	$ 1,377	$ 2,000	$ 1,030	$ 1,060	$ (970)	$ 30
Membership & Dues	52200	$ -	$ -	$ 790	$ 814	$ 838	$ 24	$ 24
Conference/Mtgs/Mileage	52210	$ -	$ 261	$ 5,126	$ 8,885	$ 9,151	$ 3,759	$ 266
Professional Services	52800	$ -	$ 76,653	$ 99,800	$ 103,824	$ 106,938	$ 4,024	$ 3,114
Self Insured Retention	52860	$ -	$ -	$ 10,000	$ -	$ -	$ (10,000)	$ -
Operating & Maintenance Total		$ -	$ 1,489,818	$ 2,061,733	$ 2,353,375	$ 2,494,747	$ 291,642	$ 141,372
Operating Transfer Out - IT Support	59005	$ -	$ 89,235	$ 118,478	$ 18,602	$ 21,863	$ (99,876)	$ 3,261
ISF Transfer Total		$ -	$ 89,235	$ 118,478	$ 18,602	$ 21,863	$ (99,876)	$ 3,261
TOTAL		$ -	$ 1,579,053	$ 2,298,335	$ 2,777,548	$ 2,939,877	$ 479,213	$ 162,329

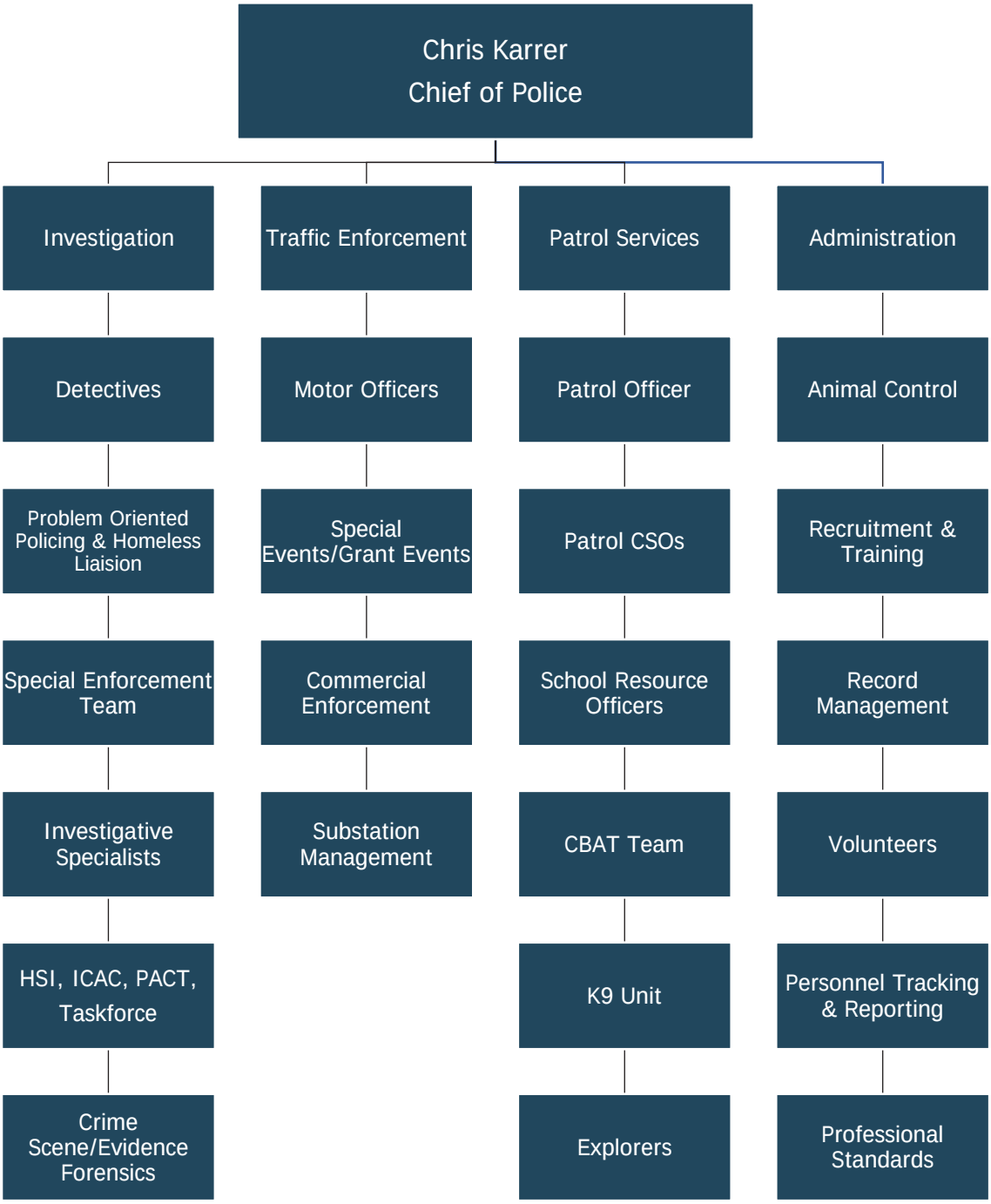
DEPARTMENT TOTAL		$ 1,450,317	$ 2,877,805	$ 4,182,697	$ 4,136,040	$ 4,288,044	$ (46,657)	$ 152,004

MENIFEE POLICE

(100-4911, 105-4911, 460-4911)

DEPARTMENT PURPOSE & RESPONSIBILITIES

In November of 2018 the Menifee City Council elected to move forward with setting up its own police department. By electing to set up its own police department the City has embraced the philosophy of local control. The department is also responsible for the administrative oversight of the Code Enforcement Department (100-4332) and Animal Control (100-4450) services (see corresponding sections).



DEPARTMENT MISSION

Menifee Police Department (PD)

- Established 2020 -

The mission of the Menifee Police Department is to deliver an experience where people feel unified, engaged, and safe by providing exceptional police service to the citizens of Menifee with the latest technologies and approved practices setting the department up as a leader in the region.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	School safety – Enhance student and faculty safety at school sites through education, collaboration, training, and alternative resources.	✓		✓		100%	Will be an ongoing effort as the City continues to grow. City has established MOU with PUHSD for 2 SRO positions. MOU negotiations are underway with Menifee Union School District and Romoland Elementary School District.
2	Traffic Safety – Improve citywide transportation routes through collaborative efforts with traffic engineering to identify roadway hazards, truck routes, and proper speed limits.	✓	✓		✓	100%	Completed.
3	Response Times – Deploy teams of officers and utilize technology that will properly reflect the service needs to effectively reduce wait times of citizens in need.	✓		✓		100%	Completed.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Complete a feasibility and cost-effectiveness study for a Drone as a First Responder program to support patrol operations and provide improved response times and an increased level of community security by June 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
2	Mitigate DUI-related accidents and fatalities by conducting targeted traffic enforcement and education by June 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
3	Create a traffic safety campaign that will include collaboration with local schools, city traffic engineers, and youth groups by June 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Connect with our community via social media and similar media platforms to increase the police department's involvement in community-related events.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
2	Enhance public safety response times through strategic deployment of resources by June 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
3	Enroll the majority of the department's Lieutenant and Sergeant group in a professional development course (i.e. FBI National Academy, Drucker Institute, Supervisory Leadership Institute, or Command College), by June 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
4	Explore the feasibility and cost effectiveness of future implementation of a Menifee Police Department Dispatch Center.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Response Time- Priority 1 Calls		Efficiency/ Effectiveness	8 minutes	8 minutes	0:09:14	0:09:08	6 minutes
Response Time- Priority 2 Calls		Efficiency/ Effectiveness	20 minutes	20 minutes	0:20:23	0:27:17	15 minutes
Response Time- Priority 3 Calls		Efficiency/ Effectiveness	35 minutes	35 minutes	0:30:06	0:42:31	35 minutes
Hold Community Engagement Events		Workload	15	20	N/A	N/A	N/A
Hold School Engagement Events		Workload	10	10	N/A	N/A	N/A
Percent (%) of Staff receiving Continued Education		Efficiency/ Effectiveness	65%	70%	60% of staff	N/A	N/A

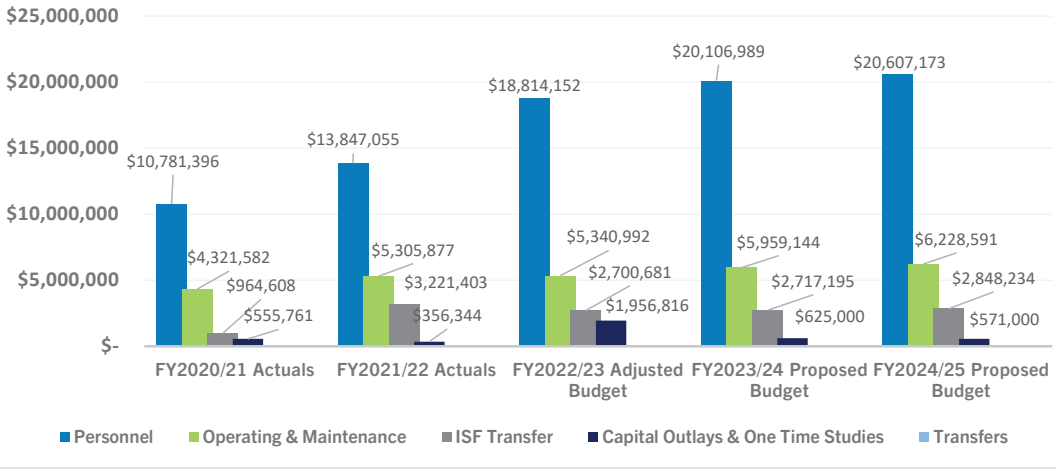
MENIFEE POLICE DEPARTMENT

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$10,781,396	$ 13,847,055	$18,814,152	$ 20,106,989	$20,607,173	$ 1,292,837	$ 500,184
Operating & Maintenance	4,321,582	5,305,877	5,340,992	5,959,144	6,228,591	618,152	269,447
ISF Transfer	964,608	3,221,403	2,700,681	2,717,195	2,848,234	16,514	131,039
Capital Outlays & One Time Studies	555,761	356,344	1,956,816	625,000	571,000	(1,331,816)	(54,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	270,728	-	-	-	-	-	-
Expenditures Total	**$16,894,075**	**$ 22,730,680**	**$28,812,641**	**$ 29,408,328**	**$30,254,998**	**$ 595,687**	**$ 846,670**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Menifee Police Department has been diligent in keeping police officer numbers in-line with population numbers and therefore had consistent growth in staff over the last several years.

In FY2023/24, the Cadet positions will be added as an entry level position for people to explore a career in policing.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Chief of Police	1		1		1
Police Captain	2		2		2
Police Lieutenant	4		4		4
Police Support Services Manager	1		1		1
Police Sergeant	12		12		12
Budget and Grants Analyst	1		1		1
Senior Police Personnel & Training Analyst	1		1		1
Crime Analyst	1		1		1
Police Officer	74		74		74
Police Records Supervisor	1		1		1
Crime Scene/Property & Evidence Specialist	2		2		2
Sr. Community Service Officer	1		1		1
Community Service Officer II	6		6		6
Investigative Specialist II	3		3		3
Community Engagement Specialist	1		1		1
Executive Assistant	1		1		1
Sr. Police Records Technician	1		1		1
Property Room Technician	1		1		1
Police Records Technician	5		5		5
Administrative Assistant	1		1		1
Part-time: Cadets	0	2	2		2
TOTAL	**120**	**2**	**122**	**0**	**122**

DEPARTMENT DETAIL

Menifee Police Department (100-4911) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 5,478,803	$ 5,724,807	$ 7,556,031	$ 8,020,002	$ 8,266,273	$ 463,971	$ 246,271
Auto Allowance	50150	$ -	$ -	$ 3,120	$ -	$ -	$ (3,120)	$ -
Cell Allowance	50151	$ -	$ -	$ 585	$ 585	$ 585	$ -	$ -
Other Benefits	50154	$ 132,750	$ 141,450	$ 184,185	$ 195,031	$ 195,031	$ 10,846	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 68,040	$ 69,912	$ 68,040	$ 1,872
Uniform Allowance	50157	$ 66,200	$ 62,010	$ 74,100	$ 67,990	$ 67,990	$ (6,110)	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 205,784	$ 100,000	$ 250,000	$ 275,000	$ 150,000	$ 25,000
Overtime	50200	$ 534,706	$ 904,118	$ 970,000	$ 750,000	$ 787,500	$ (220,000)	$ 37,500
Part Time	50220	$ 1,816	$ 29,342	$ -	$ 83,200	$ 83,200	$ 83,200	$ -
Special Assignment Pay	50225	$ 46,123	$ 200,940	$ 319,648	$ 342,812	$ 346,977	$ 23,164	$ 4,165
Hiring Bonus/Retention Pay - PD	50226	$ 185,000	$ 292,000	$ 240,500	$ 266,500	$ 266,500	$ 26,000	$ -
Education Incentive Pay	50230	$ 94,453	$ 128,097	$ 475,234	$ 365,889	$ 357,651	$ (109,345)	$ (8,238)
PERS Retirement	50300	$ 744,293	$ 794,541	$ 1,109,831	$ 1,325,602	$ 1,362,299	$ 215,771	$ 36,697
Social Security	50310	$ 1,038	$ 1,772	$ -	$ 5,158	$ 5,158	$ 5,158	$ -
Medicare	50320	$ 90,875	$ 99,737	$ 126,786	$ 140,020	$ 143,747	$ 13,234	$ 3,727
Section 125 Benefit Plan	50400	$ 988,814	$ 1,002,874	$ 1,590,199	$ 1,631,311	$ 1,631,311	$ 41,112	$ -
Personnel Total		**$ 8,364,872**	**$ 9,587,471**	**$ 12,750,219**	**$ 13,512,140**	**$ 13,859,134**	**$ 761,921**	**$ 346,994**
Office Supplies	51010	$ 21,378	$ 19,596	$ 30,000	$ 25,000	$ 25,000	$ (5,000)	$ -
Supplies	51011	$ 10,281	$ 4,571	$ 5,000	$ 20,000	$ 20,000	$ 15,000	$ -
Postage	51200	$ 996	$ 1,229	$ 2,000	$ 2,000	$ 2,000	$ -	$ -
Printing & Duplication	51300	$ 8,350	$ 10,669	$ 15,424	$ 12,000	$ 12,000	$ (3,424)	$ -
Software Licensing/Annual Maint.	51350	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Small Tools/Field Equipment	51500	$ 4,948	$ 2,753	$ 5,000	$ 22,544	$ 5,000	$ 17,544	$ (17,544)
Materials and Supplies	51501	$ 78,059	$ 26,824	$ 24,119	$ 20,000	$ 20,000	$ (4,119)	$ -
Special Dept Exp	51600	$ 13,613	$ 11,678	$ 10,000	$ 15,000	$ 15,000	$ 5,000	$ -
Marketing	51720	$ 1,656	$ 3,734	$ 5,000	$ 3,500	$ 3,500	$ (1,500)	$ -
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	52040	$ 23,499	$ 10,426	$ 13,500	$ 13,500	$ 13,500	$ -	$ -
Utilities-Electricity	52041	$ 54,846	$ 63,328	$ 88,000	$ 90,000	$ 100,000	$ 2,000	$ 10,000
Utilities-Gas	52042	$ 1,030	$ 1,299	$ 2,100	$ 2,100	$ 2,300	$ -	$ 200
Utilities-Water	52043	$ 5,350	$ 5,356	$ 6,250	$ -	$ -	$ (6,250)	$ -
Facilities Maintenance	52050	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building Leases	52060	$ 480,097	$ 1,396,287	$ 520,000	$ 573,000	$ 600,300	$ 53,000	$ 27,300
New Hire Screenings/Testings	52100	$ 37,578	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 10,280	$ 2,848	$ 9,500	$ 6,500	$ 6,500	$ (3,000)	$ -
Travel-Investigative PD	52205	$ -	$ 1,348	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
Conference/Mtgs/Mileage	52210	$ 12,463	$ 5,718	$ 20,000	$ 23,000	$ 17,500	$ 3,000	$ (5,500)
Training	52211	$ 132,150	$ 141,915	$ 161,500	$ 170,000	$ 160,000	$ 8,500	$ (10,000)
Uniforms	52400	$ 48,298	$ 41,901	$ 66,853	$ 75,000	$ 75,000	$ 8,147	$ -
Equipment Maint.	52500	$ 1,905	$ 89,685	$ 247,359	$ 360,000	$ 470,000	$ 112,641	$ 110,000
Leased Equipment	52502	$ 32,512	$ 210,248	$ 155,785	$ 160,000	$ 165,000	$ 4,215	$ 5,000
Police Explorer Program	52508	$ -	$ -	$ 15,000	$ 7,500	$ 8,000	$ (7,500)	$ 500
PD Volunteer Program	52509	$ 2,442	$ 45,079	$ 47,892	$ 7,500	$ 7,500	$ (40,392)	$ -
Blood Draws	52510	$ 13,545	$ 26,909	$ 52,000	$ 32,500	$ 35,000	$ (19,500)	$ 2,500
Citation Service Fees - PD	52515	$ 10,779	$ 13,644	$ 22,500	$ 22,500	$ 22,500	$ -	$ -
Dispatch Services	52750	$ 718,531	$ 1,124,175	$ 1,769,680	$ 2,202,000	$ 2,402,000	$ 432,320	$ 200,000
Protective Devices & Accessories	52751	$ 130,616	$ 230,479	$ 263,862	$ 270,000	$ 265,000	$ 6,138	$ (5,000)
Property/Evidence/Forensics	52752	$ 7,367	$ 35,585	$ 37,048	$ 65,000	$ 55,000	$ 27,952	$ (10,000)
K9 Supplies	52753	$ 4,712	$ 8,611	$ 18,780	$ 19,000	$ 19,000	$ 220	$ -
SWAT Call Out	52754	$ 11,500	$ -	$ 60,000	$ 60,000	$ 25,000	$ -	$ (35,000)
SWAT Equipment & Supplies	52755	$ -	$ -	$ 40,000	$ 30,000	$ 30,000	$ (10,000)	$ -
Professional Services	52800	$ 130,881	$ 305,318	$ 345,456	$ 485,000	$ 480,000	$ 139,544	$ (5,000)
Cal ID	52810	$ 93,452	$ 97,093	$ 99,700	$ 110,000	$ 115,000	$ 10,300	$ 5,000
Forensic Charges	52814	$ 4,617	$ 58	$ -	$ -	$ -	$ -	$ -
RMS (Records Mgmt System)	52816	$ 117,882	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Towing - PD	52820	$ 12,665	$ 6,820	$ 22,000	$ 22,000	$ 21,991	$ -	$ (9)
Furniture & Equipment	53150	$ 10,820	$ 68,217	$ 55,385	$ 30,000	$ 27,000	$ (25,385)	$ (3,000)
Operating & Maintenance Total		**$ 2,249,096**	**$ 4,013,399**	**$ 4,241,694**	**$ 4,961,144**	**$ 5,230,591**	**$ 719,450**	**$ 269,447**
Operating Transfer Out - IT Support	59005	$ 408,989	$ 1,425,400	$ 1,044,020	$ 1,403,302	$ 1,483,476	$ 359,282	$ 80,174
Operating Transfers Out - Facility Su	59011	$ 105,798	$ 257,038	$ 190,069	$ 226,177	$ 232,389	$ 36,108	$ 6,212
Operating Transfers Out - Fleet Supp	59010	$ 449,821	$ 1,538,965	$ 1,466,592	$ 1,087,716	$ 1,132,369	$ (378,876)	$ 44,653
ISF Transfer Total		**$ 964,608**	**$ 3,221,403**	**$ 2,700,681**	**$ 2,717,195**	**$ 2,848,234**	**$ 16,514**	**$ 131,039**

Menifee Police Department (100-4911) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Capital Outlays	53155	$ 408,769	$ 162,391	$ 140,250	$ 625,000	$ 571,000	$ 484,750	$ (54,000)
Capital Outlays & One-Time Total		$ 408,769	$ 162,391	$ 140,250	$ 625,000	$ 571,000	$ 484,750	$ (54,000)
Menifee Police Headquarters	58090	$ 175	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Total		$ 175	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$11,987,520	$ 16,984,664	$ 19,832,844	$ 21,815,479	$ 22,508,959	$ 1,982,635	$ 693,480

Menifee Police Department (105-4911) Quality of Life	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 1,730,695	$ 2,966,188	$ 4,040,499	$ 4,318,463	$ 4,451,071	$ 277,964	$ 132,608
Auto Allowance	50150	$ -	$ -	$ 1,680	$ -	$ -	$ (1,680)	$ -
Cell Allowance	50151	$ -	$ -	$ 315	$ 315	$ 315	$ -	$ -
Relocation Expense Reimb.	50152	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Benefits	50154	$ 42,250	$ 76,166	$ 98,126	$ 105,017	$ 105,017	$ 6,891	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 36,637	$ 37,645	$ 36,637	$ 1,008
Uniform Allowance	50157	$ 21,400	$ 33,390	$ 39,550	$ 36,610	$ 36,610	$ (2,940)	$ -
Overtime	50200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Part Time	50220	$ 540	$ 15,800	$ -	$ -	$ -	$ -	$ -
Special Assignment Pay	50225	$ -	$ 4,554	$ 52,151	$ 90,360	$ 92,603	$ 38,209	$ 2,243
Hiring Bonus/Retention Pay - PD	50226	$ -	$ 68,000	$ 129,500	$ 143,500	$ 143,500	$ 14,000	$ -
Education Incentive Pay	50230	$ 30,553	$ 62,591	$ 100,831	$ 197,017	$ 192,581	$ 96,186	$ (4,436)
PERS Retirement	50300	$ 239,484	$ 431,657	$ 632,300	$ 713,786	$ 733,546	$ 81,486	$ 19,760
Social Security	50310	$ 346	$ 964	$ -	$ -	$ -	$ -	$ -
Medicare	50320	$ 29,253	$ 54,372	$ 67,661	$ 74,746	$ 76,753	$ 7,085	$ 2,007
Section 125 Benefit Plan	50400	$ 322,002	$ 545,903	$ 901,320	$ 878,398	$ 878,398	$ (22,922)	$ -
Personnel Total		$ 2,416,524	$ 4,259,585	$ 6,063,933	$ 6,594,849	$ 6,748,039	$ 530,916	$ 153,190
Office Supplies	51010	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Printing & Duplication	51300	$ 1,526	$ -	$ -	$ -	$ -	$ -	$ -
Small Tools/Field Equipment	51500	$ 12,119	$ -	$ -	$ -	$ -	$ -	$ -
Materials and Supplies	51501	$ 2,580	$ -	$ -	$ -	$ -	$ -	$ -
PD Volunteer Program	52509	$ 26,301	$ -	$ -	$ -	$ -	$ -	$ -
Dispatch Services	52750	$ 1,871,327	$ 1,262,907	$ 998,320	$ 998,000	$ 998,000	$ (320)	$ -
Protective Devices & Accessories	52751	$ 82,926	$ 27,186	$ 100,978	$ -	$ -	$ (100,978)	$ -
Property/Evidence/Forensics	52752	$ 4,012	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 66,800	$ 2,385	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 4,895	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 2,072,486	$ 1,292,478	$ 1,099,298	$ 998,000	$ 998,000	$ (101,298)	$ -
Capital Outlays	53155	$ 146,992	$ 193,953	$ 1,816,566	$ -	$ -	$ (1,816,566)	$ -
Capital Outlays & One-Time Total		$ 146,992	$ 193,953	$ 1,816,566	$ -	$ -	$ (1,816,566)	$ -
Menifee Police Headquarters	58090	$ 270,553	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Total		$ 270,553	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 4,906,555	$ 5,746,016	$ 8,979,797	$ 7,592,849	$ 7,746,039	$ (1,386,948)	$ 153,190
GENERAL FUND & QUALITY OF LIFE DEPARTMENT TOTAL		$16,894,075	$ 22,730,680	$ 28,812,641	$ 29,408,328	$ 30,254,998	$ 595,687	$ 846,670

DEPARTMENT DETAIL

Menifee Police Department (460-4911) CSA 86	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ 100,319	$ 107,141	$ 108,253	$ 111,501	$ 1,112	$ 3,248
Other Benefits	50154	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 3,248	$ 3,345	$ 3,248	$ 97
Uniform Allowance	50157	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Special Assignment Pay	50225	$ -	$ -	$ 5,357	$ 5,825	$ 5,992	$ 468	$ 167
Hiring Bonus/Retention Pay - PD	50226	$ -	$ -	$ 5,000	$ 5,000	$ 5,000	$ -	$ -
PERS Retirement	50300	$ -	$ 15,322	$ 16,050	$ 17,823	$ 18,335	$ 1,773	$ 512
Medicare	50320	$ -	$ 1,835	$ 1,718	$ 1,831	$ 1,883	$ 113	$ 52
Section 125 Benefit Plan	50400	$ -	$ 11,942	$ 22,200	$ 22,200	$ 22,200	$ -	$ -
Personnel Total		$ -	$ 133,418	$ 161,466	$ 168,180	$ 172,256	$ 6,714	$ 4,076
Uniforms	52400	$ 2,143	$ -	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	53150	$ 3,279	$ 49,582	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 5,422	$ 49,582	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 5,422	$ 183,000	$ 161,466	$ 168,180	$ 172,256	$ 6,714	$ 4,076

ALL FUNDS DEPARTMENT TOTAL		$ 16,899,497	$ 22,913,680	$ 28,974,107	$ 29,576,508	$ 30,427,254	$ 602,401	$ 850,746

ANIMAL CONTROL

(100-4450)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City contracts with private agencies to provide animal field services to the public and provide educational services about programs such as licensing, spay/neuter services and adoption. As of October 2020, the City is part of the Southwest Communities Financing Authority (SCFA) JPA for sheltering services. Effective July 1, 2020, Animal Services (contracted services) are overseen by the Menifee Police Department, Administration Division.

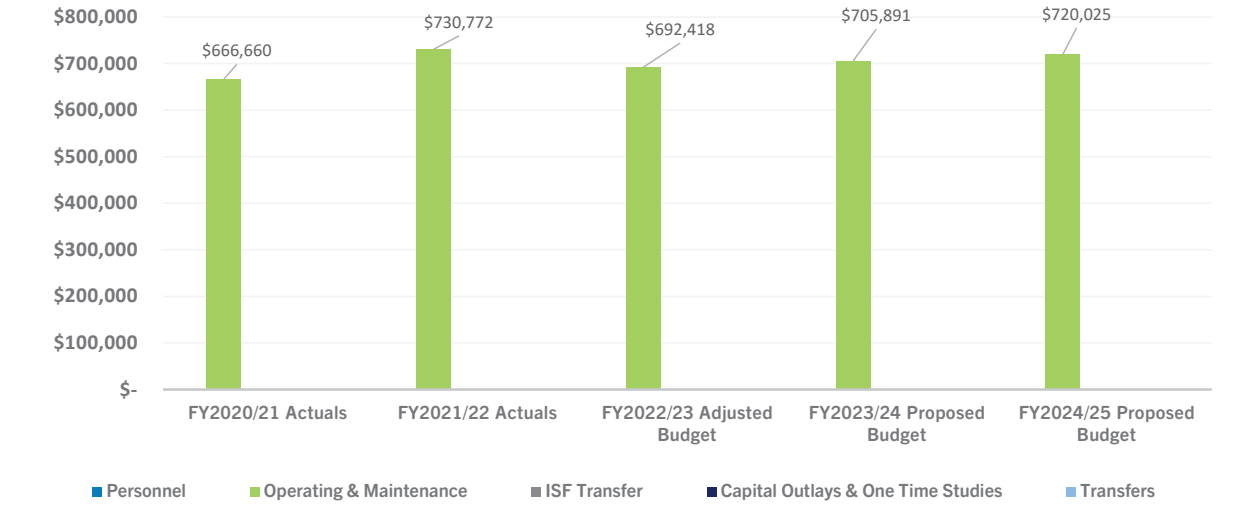
ANIMAL CONTROL

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	666,660	730,772	692,418	705,891	720,025	13,473	14,134
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	**$ 666,660**	**$ 730,772**	**$ 692,418**	**$ 705,891**	**$ 720,025**	**$ 13,473**	**$ 14,134**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The City contracts for services with private agencies, and Menifee PD handles administrative oversight of the contracts. In addition to being funded by the General Fund (100), Animal Control is also funded by Fund 528. See 'Budget Appropriations by Department' schedule for full budget total.

DEPARTMENT DETAIL

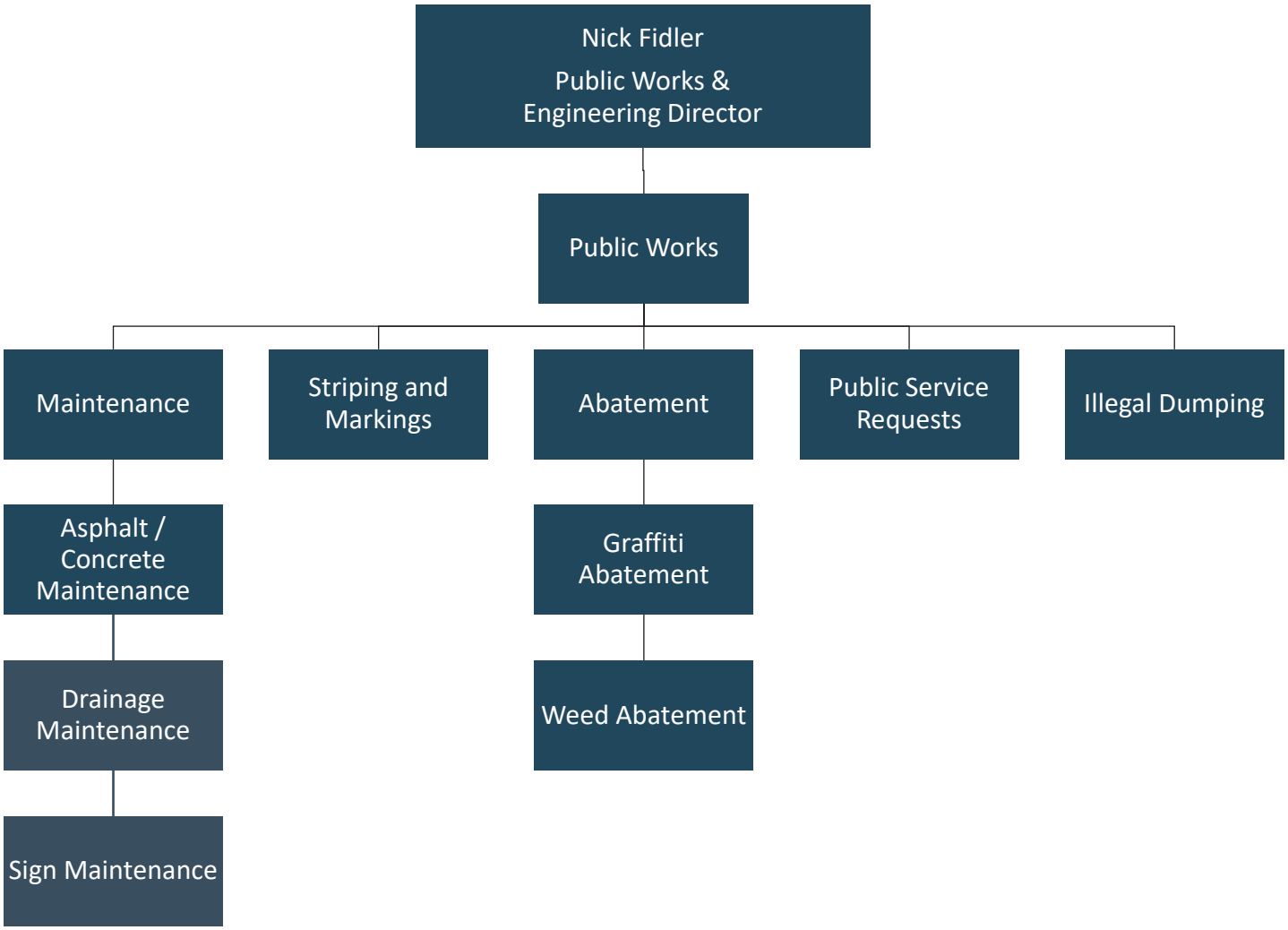
Animal Control (100-4450)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Animal Field Services	52807	$ 225,000	$ 234,000	$ 234,000	$ 234,000	$ 234,000	$ -	$ -
Animal Sheltering Services	52808	$ 440,762	$ 496,772	$ 457,418	$ 471,141	$ 485,275	$ 13,723	$ 14,134
Special Dept Exp	51600	$ 897	$ -	$ 1,000	$ 750	$ 750	$ (250)	$ -
Operating & Maintenance Total		$ 666,660	$ 730,772	$ 692,418	$ 705,891	$ 720,025	$ 13,473	$ 14,134
TOTAL		$ 666,660	$ 730,772	$ 692,418	$ 705,891	$ 720,025	$ 13,473	$ 14,134

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

PUBLIC WORKS & ENGINEERING
(PUBLIC WORKS)
(100-4550, 100-4552)

DEPARTMENT PURPOSE & RESPONSIBILITIES

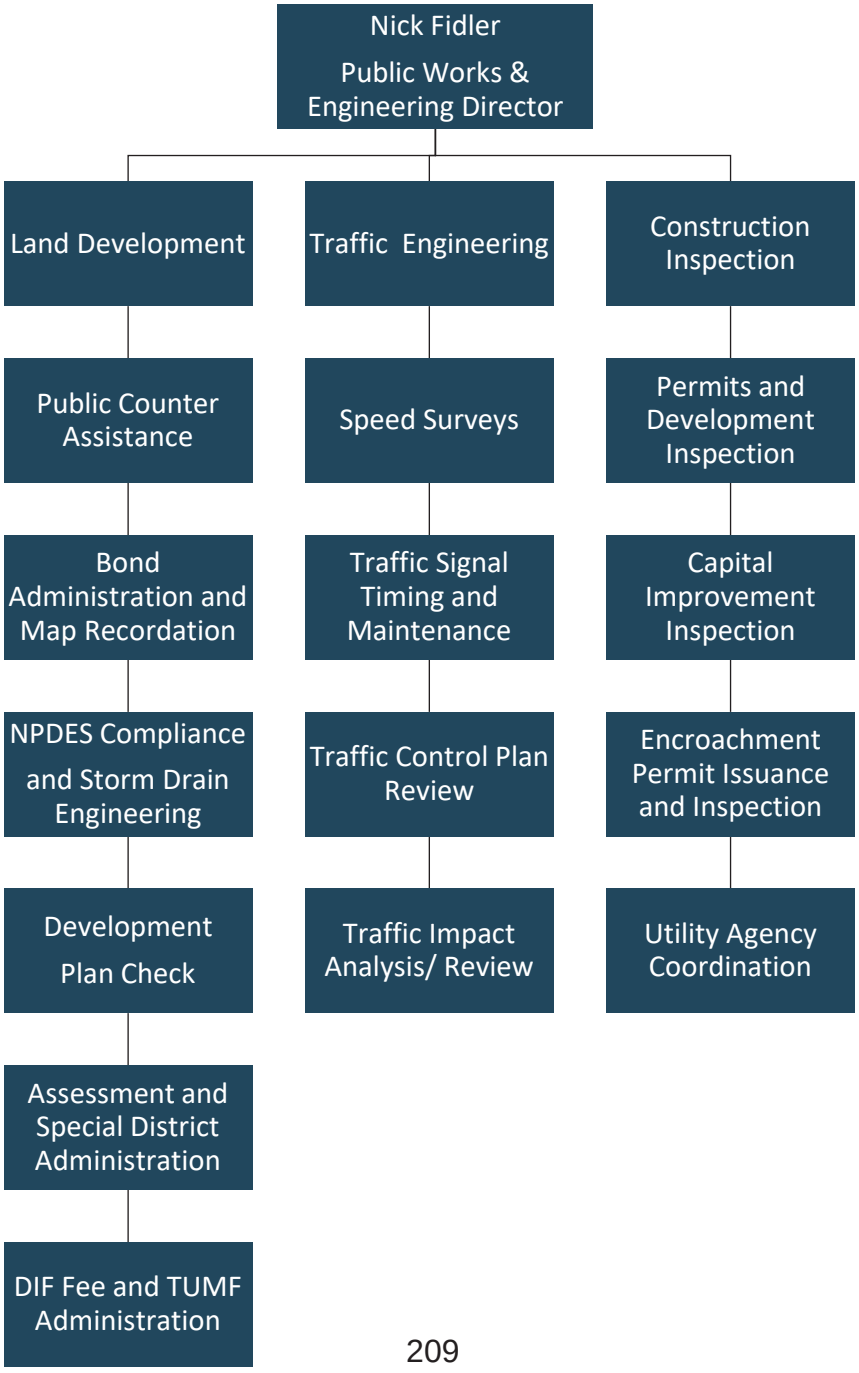
The Public Works Division, under the Public Works & Engineering Department, is responsible for street repair, concrete repair, right-of-way maintenance, streetlighting, traffic signals and miscellaneous drainage maintenance and operations. The department also oversees the City's Fleet Division operations and activities. The Division also responds to emergency situations, including but not limited to, severe storms, traffic control and provides 24/7 emergency response staff.



PUBLIC WORKS & ENGINEERING
(ENGINEERING)
(100-4551, 100-4553, 100-4464, 100-4465)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Engineering Division is responsible for the review and approval of all site plans for public and private land development and capital improvement projects within the City. The Engineering team is responsible for providing detailed plan checking and inspection services for all aspects of all onsite and offsite public improvements including grading, drainage, roadways, traffic signals and lighting, and landscape. Engineering also reviews engineering reports and studies, administers the annexation process for special districts, and oversees the City's National Pollution Discharge Elimination System (NPDES) program.



PUBLIC WORKS & ENGINEERING
(CAPITAL IMPROVEMENT PROGRAM)
(100-4555, 105-4555)

DEPARTMENT PURPOSE & RESPONSIBILITIES

The Capital Improvement Program (CIP) Division administers the City's five-year CIP. The five-year CIP includes both smaller projects funded and constructed within a single fiscal year, and larger projects requiring multiple funding sources over several fiscal years. The division oversees the turnkey contract management operation of transportation, traffic signals, street improvements, drainage, public facilities, and parks and trails projects from initiation to contract closeout. The CIP division is also responsible for administering the City's Pavement Management Program (PMP). The PMP identifies the City's paved roadway infrastructure and recommends resurfacing projects for its arterial highway system, as well as cost-effectively managing the residential network through proactive maintenance and scheduling.

DEPARTMENT MISSION

Public Works & Engineering (Public Works/Street Maintenance)

- Established 2008 -

The mission of the Public Works Division (Public Works/Street Maintenance) is to provide, support, and maintain safe & reliable infrastructure by providing cost effective services that promote pride in the City and its staff. Additionally, the division promotes a clean and attractive community through continuous abatement of litter, graffiti, and weeds in the public rights-of-way (ROW).

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Establish dedicated field crews in the street maintenance functions of graffiti abatement, asphalt maintenance, signal maintenance, sign maintenance, and road striping and markings.	✓			✓	80%	Field crews have been established with the exception of signal maintenance. Positions to fill this crew have been requested for FY 24/25.
2	Administer a request for proposals and enter into an agreement for a comprehensive asset management software platform to provide asset tracking/mapping, work order management, financial and operational reporting, and inventory management for streets, fleet, community services and facilities.	✓		✓		25%	On hold. City determined the Finance Department would implement new financial software prior to other departments replacing existing software to ensure best integration opportunities. The ERP is due to be implemented in FY 23/24 pushing this goal to FY 24/25.
3	Conduct a cost-benefit analysis for establishing an in-house street sweeping program to perform citywide sweeping services.	✓		✓		100%	Began temporary in-house street sweeping of non-CSA areas in August 2022. December 2022 – Cost-benefit analysis for future street sweeping services reviewed with City Council and approved for in-house services moving forward.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Establish an accurate inventory of all street signs citywide (MUTCD regulatory, warning, etc.) by June 30, 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Complete the evaluation of available work order/asset management platforms that may be offered through, or are compatible with, the City's new ERP system by December 31, 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Number of work orders completed		Workload	2,400	2,500	2,112	851	N/A
Refresh school zone pavement markings at all schools		Efficiency/ Effectiveness	90%	100%	N/A	N/A	N/A
Number of miles of rural road safety grading completed		Workload	20	25	N/A	N/A	N/A

DEPARTMENT MISSION

Public Works & Engineering (Engineering)

- Established 2008 -

The mission of the Engineering Division is to design and create developments and infrastructure that promote the protection of the natural environment while meeting the needs of City residents, businesses, and visitors, through efficient and timely delivery of complex processes involved in developing a piece of land and building supporting infrastructure based on City standards, codes, and policies as well as other applicable State and Federal rules and regulations.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Update development standards related to traffic and roadway construction in support of future updates to the General Plan Circulation Element.	✓			✓	Ongoing	Staff resources in FY22/23 have been fully dedicated to remaining responsive to the high demand for development plan check services.
2	Continue development and updates of written standard operating procedures (SOPs) in order to create administrative efficiencies and effectively inform customers of various project processing requirements.	✓			✓	75%	Bond Reduction Policy updated. Developer Checklists completed. Bond Reduction SOP drafted and will be completed by June 30, 2023.
3	Increase staffing levels and training to provide additional in-house plan check and continue to reduce reliance on contract engineering services.			✓		75%	Added one Assistant Engineer position (Split 50% w/CIP). Contracted services actual budget expenditures trending to end FY22/23 at 5% less than FY21/22 actuals. Began staff field training for survey monument inspections in March 2023.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Complete the review and update of all 10 roadway construction standards listed within the Road Design and General Plan Expressway and Arterials sections of the City's Road Improvement Standards and Specifications document by June 30, 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Increase construction inspection staffing levels and implement a mobile platform workflow system for real-time data entry of construction inspection comments in the field by June 30, 2024.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
Fiscal Year 2024/25 Goals & Objectives			
1	Complete a review and update of all six General Plan Streets standards and review/develop Survey Monumentation standards within the City's Road Improvement Standards and Specifications document by June 30, 2025.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
2	Complete a review and update to Prima Facie Speed Survey for areas that have experienced active development since the time of the 2020 Prima Facie Speed Survey and implement speed adjustments necessary by June 30, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Number of plans approved for construction (grading and improvements)		Workload	75	75	71	79	24
Number of occupancy permits issued		Workload	350	450	404	294	N/A
Number of inspections performed (Residential, Commercial, Encroachment, CIP, Signals)		Workload	39,000	40,000	31,768	36,792	N/A
Percentage (%) reduction in on-call engineering services from previous fiscal year		Efficiency/ Effectiveness	5%	2%	5%	26%	N/A
Number of new grading plan submittals received		Workload	50	50	35	58	N/A

DEPARTMENT MISSION

Public Works & Engineering (Capital Improvement Program (CIP))

- Established 2008 -

The mission of the Capital Improvement Program Division is to develop a comprehensive Capital Improvement Plan that contains all of the individual capital projects and major planning studies for the City; in conjunction with construction and completion schedules, and in consort with financing plans. The five-year CIP provides a working blueprint for sustaining and improving the City's infrastructure and coordinates strategic planning, financial capacity, and physical development.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Review and revise the capital program and list of capital improvements designed to meet existing infrastructure deficiencies, to meet the needs for future growth, to provide for replacement of obsolete or facilities in need of replacement.				✓	75%	Several key projects are nearing completion or are underway to support infrastructure deficiencies (PMP program), future growth needs (Holland Rd Overcrossing), and replacement of obsolete facilities (Fire Station No. 68, New Quail Valley Fire Station No. 5).
2	Continue to create written standard operating procedures to better manage and administer capital projects.				✓	50%	Forms and templates have been created to standardize both internal and external procedures. Staff plans to formalize these documents by packaging them into a CIP Standard Operating Procedures Manual before the end of the fiscal year.
3	Implement an integrated Capital Improvement Program software to streamline the CIP Budget process.				✓	25%	As part of the new ERP system implementation approved in February 2023, a dedicated module will be included to streamline the CIP budget process. Implementation efforts will begin in April 2023 and continue for approximately 18 months.

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					**% Complete**	**Goal Status**
4	Continue to organize and update the CIP Geographic Information System on the City website to provide up-to-date information on the status of the City's Capital Improvement Projects.				✓	75%	Staff coordinates with GIS to update project statuses every month, when needed, but no less than every other month.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Participate in at least two City-hosted events and host one community workshop by June 30, 2024.		Aligns with Priority 1 of Strategic Plan – Connectivity and Mobility
2	Complete the Citywide Traffic Signal Safety Improvements project by June 30, 2024.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Complete update to Citywide Pavement Management Program report by June 30, 2025.		Aligns with Priority 1 of Strategic Plan – Connectivity and Mobility
2	Identify inventory to establish a priority list and conduct inspections of identified priority inventory for the Citywide Bridge/Culvert Inventory Study by June 30, 2025.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Amount of grant funding leveraged annually to support capital projects (Funding accounted for in tracking in fiscal year awarded)		Efficiency/ Effectiveness	$500,000	$750,000	$221,325	N/A	N/A
Amount of regional funding (TUMF) leveraged annually to support capital projects (Funding accounted for in tracking in fiscal year awarded)		Efficiency/ Effectiveness	$500,000	$750,000	$2,169,000	N/A	N/A

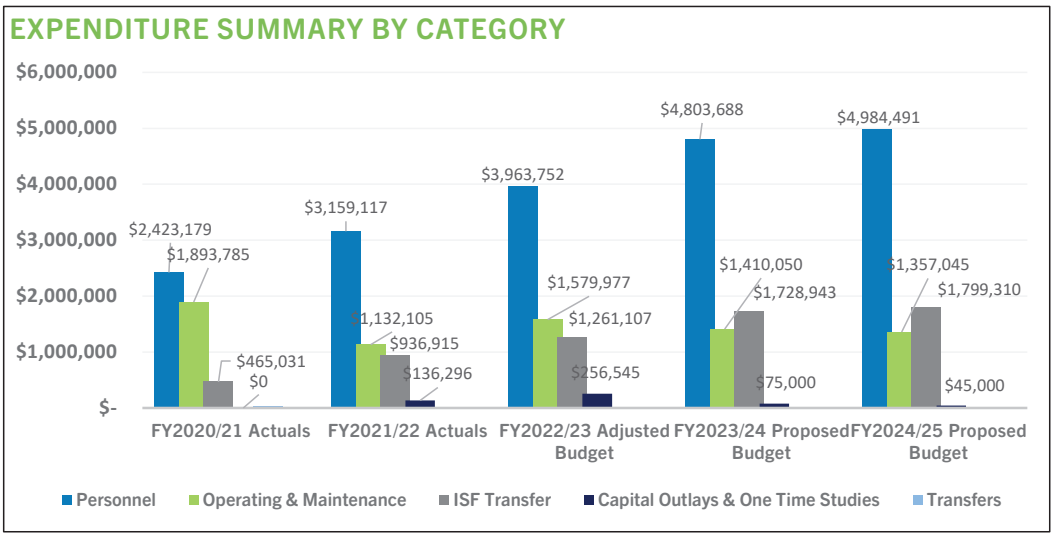
PUBLIC WORKS & ENGINEERING

FY2023/24 & FY2024/25 DEPARTMENT BUDGET SUMMARY AND DETAIL

DEPARTMENT BUDGET SUMMARY

Category	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Personnel	$2,423,179	$ 3,159,117	$ 3,963,752	$ 4,803,688	$ 4,984,491	$ 839,936	$ 180,803
Operating & Maintenance	1,893,785	1,132,105	1,579,977	1,410,050	1,357,045	(169,927)	(53,005)
ISF Transfer	465,031	936,915	1,261,107	1,728,943	1,799,310	467,836	70,367
Capital Outlays & One Time Studies	-	136,296	256,545	75,000	45,000	(181,545)	(30,000)
Transfers	23,619	-	-	-	-	-	-
Capital Projects (CIP)	1,030,757	2,918,213	24,789,636	6,251,386	446,040	(18,538,250)	(5,805,346)
Expenditures Total	**$5,836,370**	**$ 8,282,645**	**$31,851,017**	**$ 14,269,067**	**$ 8,631,886**	**$(17,581,950)**	**$(5,637,181)**

EXPENDITURE SUMMARY BY CATEGORY



OF NOTE:

The Public Works & Engineering Department is split into 3 major divisions (Public Works, Engineering and CIP) and then further separated into subdivisions.

Several positions within Public Works are also funded by the Gas Tax, including the additional positions of Heavy Equipment Operator and Street Maint. Worker II.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Director of Public Works and Engineering	1		1		1
Deputy Director of Public Works/City Engineer	1		1		1
Assistant City Engineer	1		1		1
Public Works Manager	1		1		1
Construction Manager	1		1		1
Engineering Manager (CIP)	1		1		1
Principal Engineer	1		1		1
Project Manager	0	1	1		1
Senior Engineer	3.5		3.5		3.5
Associate Engineer	5		5		5
Financial Analyst	1		1		1
Senior Public Works Inspector	1	1	2		2
Public Works Maintenance Supervisor	1		1		1
Assistant Engineer	2		2		2
Management Analyst II	1		1		1
Management Analyst I	1		1		1
Public Works Inspector I / II	3		3		3
Engineering Technician II	1		1		1
Engineering Technician I	1		1		1
Heavy Equipment Operator	0	1	1		1
Senior Street Maintenance Worker	2		2		2
Administrative Assistant	2		2		2
Street Maintenance Worker I / II	10	1	11		11
Office Specialist II	1		1		1
TOTAL	**42.5**	**4**	**46.5**	**0**	**46.5**

DIVISION DETAIL

Public Works (100-4555) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 550,220	$ 358,234	$ 322,687	$ 397,417	$ 413,313	$ 74,730	$ 15,896
Auto Allowance	50150	$ -	$ 1,600	$ 2,400	$ 3,000	$ 3,000	$ 600	$ -
Cell Allowance	50151	$ 2,700	$ 975	$ 1,678	$ 971	$ 971	$ (707)	$ -
Relocation Expense Reimb.	50152	$ -	$ 1,500	$ -	$ -	$ -	$ -	$ -
Other Benefits	50154	$ -	$ 4,643	$ 5,600	$ 7,072	$ 7,355	$ 1,472	$ 283
Bilingual Pay	50155	$ -	$ -	$ -	$ 2,100	$ 2,100	$ 2,100	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 300	$ 300	$ 300	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 7,606	$ 5,512	$ 10,000	$ 11,000	$ 4,488	$ 1,000
Overtime	50200	$ 20,745	$ 1,463	$ 2,500	$ 2,500	$ 2,500	$ -	$ -
Standby/Call Out Pay	50210	$ 1,710	$ (266)	$ -	$ -	$ -	$ -	$ -
Education Incentive Pay	50230	$ -	$ 4,339	$ -	$ 3,694	$ 3,842	$ 3,694	$ 148
PERS Retirement	50300	$ 63,515	$ 43,613	$ 38,430	$ 59,535	$ 61,909	$ 21,105	$ 2,374
Medicare	50320	$ 8,816	$ 5,393	$ 6,132	$ 6,257	$ 6,506	$ 125	$ 249
Unemployment Ins.	50350	$ 6,865	$ -	$ (1,372)	$ -	$ -	$ 1,372	$ -
Section 125 Benefit Plan	50400	$ 148,055	$ 64,019	$ 63,581	$ 75,485	$ 75,485	$ 11,904	$ -
Personnel Total		$ 802,627	$ 493,118	$ 447,148	$ 568,331	$ 588,281	$ 121,183	$ 19,950
Legal Advertising	51400	$ -	$ 2,185	$ -	$ -	$ -	$ -	$ -
Graffiti Abatement	51461	$ 1,575	$ 5,406	$ 10,000	$ 15,000	$ 15,800	$ 5,000	$ 800
Special Dept Exp	51600	$ 1,438	$ 4,465	$ 2,500	$ 1,500	$ 1,600	$ (1,000)	$ 100
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	52040	$ 5,102	$ 13,403	$ 22,300	$ 23,500	$ 25,000	$ 1,200	$ 1,500
Utilities-Electricity	52041	$ 5,018	$ 5,810	$ 9,000	$ 9,000	$ 9,500	$ -	$ 500
Utilities-Gas	52042	$ 351	$ 966	$ 1,400	$ 1,000	$ 1,100	$ (400)	$ 100
Utilities-Water	52043	$ 2,737	$ 2,867	$ 3,300	$ 3,000	$ 3,200	$ (300)	$ 200
Water - ROW	52048	$ 4,233	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 6,092	$ 145	$ 7,000	$ 7,300	$ 7,700	$ 300	$ 400
Conference/Mtgs/Mileage	52210	$ 1,696	$ -	$ 7,000	$ 7,000	$ 7,400	$ -	$ 400
Uniforms	52400	$ 835	$ 673	$ 2,000	$ 2,500	$ 2,700	$ 500	$ 200
Landscape Maint.	52607	$ 35,170	$ -	$ -	$ -	$ -	$ -	$ -
Backflows - Parks	52610	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Backflows - ROW	52616	$ 320	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 15,443	$ 4,064	$ 14,400	$ 15,000	$ 15,800	$ 600	$ 800
Furniture & Equipment	53150	$ -	$ 491	$ 16,700	$ 15,000	$ 5,000	$ (1,700)	$ (10,000)
Operating & Maintenance Total		$ 80,007	$ 40,473	$ 95,600	$ 99,800	$ 94,800	$ 4,200	$ (5,000)
Operating Transfer Out - IT Support	59005	$ 170,487	$ 307,164	$ 341,218	$ 511,834	$ 585,137	$ 170,616	$ 73,303
Operating Transfers Out - Fleet Supp	59010	$ 22,253	$ 10,293	$ 229,549	$ 15,945	$ 16,537	$ (213,604)	$ 592
Operating Transfers Out - Facility Su	59011	$ 31,582	$ 113,034	$ 135,602	$ 85,229	$ 72,022	$ (50,373)	$ (13,207)
ISF Transfer Total		$ 224,322	$ 430,491	$ 706,369	$ 613,008	$ 673,696	$ (93,361)	$ 60,688
Capital Outlays	53155	$ -	$ 62,183	$ -	$ -	$ -	$ -	$ -
Capital Outlays & One-Time Total		$ -	$ 62,183	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 1,106,956	$ 1,026,265	$ 1,249,117	$ 1,281,139	$ 1,356,777	$ 32,022	$ 75,638

Public Works (105-4550) Quality of Life	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Capital Outlays	53155	$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
Capital Outlays & One-Time Total		$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
TOTAL		$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
DIVISION TOTAL		$ 1,106,956	$ 1,068,585	$ 1,480,662	$ 1,281,139	$ 1,356,777	$ (199,523)	$ 75,638

DIVISION DETAIL

Street Maintenance (100-4552)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Traffic Signal Maint.	52605	$ 37,714	$ (283)	$ -	$ -	$ -	$ -	$ -
Street Lighting	52606	$ 302,563	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services-Recoverable	52825	$ -	$ -	$ 30,000	$ -	$ -	$ (30,000)	$ -
Operating & Maintenance Total		$ 340,277	$ (283)	$ 30,000	$ -	$ -	$ (30,000)	$ -
Operating Transfers Out	59000	$ 23,619	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Total		$ 23,619	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 363,896	$ (283)	$ 30,000	$ -	$ -	$ (30,000)	$ -

DIVISION DETAIL

Engineering (100-4551)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ 1,232,915	$ 1,408,569	$ 1,895,273	$ 1,307,824	$ 1,360,137	$ (587,449)	$ 52,313
Auto Allowance	50150	$ 600	$ 8,400	$ 7,200	$ 2,400	$ 2,400	$ (4,800)	$ -
Cell Allowance	50151	$ 7,575	$ 7,800	$ 10,350	$ 5,400	$ 5,400	$ (4,950)	$ -
Relocation Expense Reimb.	50152	$ 3,000	$ 1,500	$ -	$ -	$ -	$ -	$ -
Other Benefits	50154	$ -	$ 4,643	$ 10,435	$ 5,491	$ 5,711	$ (4,944)	$ 220
Bilingual Pay	50155	$ -	$ -	$ -	$ 5,100	$ 5,100	$ 5,100	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 1,050	$ 1,050	$ 1,050	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ 25,909	$ 10,000	$ 25,000	$ 27,500	$ 15,000	$ 2,500
Overtime	50200	$ 1,498	$ 32,658	$ 60,000	$ 15,000	$ 15,000	$ (45,000)	$ -
Standby/Call Out Pay	50210	$ -	$ 283	$ -	$ -	$ -	$ -	$ -
Part Time	50220	$ -	$ -	$ 98,000	$ 33,515	$ 34,856	$ (64,485)	$ 1,341
Education Incentive Pay	50230	$ -	$ 6,210	$ 13,704	$ 7,388	$ 7,683	$ (6,316)	$ 295
PERS Retirement	50300	$ 128,886	$ 163,178	$ 255,083	$ 171,176	$ 178,000	$ (83,907)	$ 6,824
Social Security	50310	$ -	$ -	$ 7,691	$ -	$ -	$ (7,691)	$ -
Medicare	50320	$ 18,283	$ 21,836	$ 33,393	$ 20,723	$ 21,548	$ (12,670)	$ 825
Unemployment Ins.	50350	$ 2,452	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	50400	$ 225,344	$ 271,983	$ 408,430	$ 194,750	$ 194,750	$ (213,680)	$ -
Personnel Total		$ 1,620,552	$ 1,952,968	$ 2,809,559	$ 1,794,817	$ 1,859,135	$ (1,014,742)	$ 64,318
Delivery/Courier Svc	51210	$ 43	$ -	$ 500	$ 200	$ 215	$ (300)	$ 15
Printing & Duplication	51300	$ -	$ -	$ 550	$ 150	$ 200	$ (400)	$ 50
Cloud Based Subscriptions/License	51353	$ -	$ -	$ 49,000	$ -	$ -	$ (49,000)	$ -
Legal Advertising	51400	$ 1,762	$ -	$ 2,000	$ 2,000	$ 2,060	$ -	$ 60
Special Dept Exp	51600	$ 1,016	$ 4,339	$ 2,700	$ 22,000	$ 22,060	$ 19,300	$ 60
Mobile Devices	52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Telephone	52040	$ 1,019	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ 115	$ 570	$ 2,500	$ 2,000	$ 2,060	$ (500)	$ 60
Conference/Mtgs/Mileage	52210	$ 720	$ 2,086	$ 5,700	$ 2,500	$ 2,600	$ (3,200)	$ 100
Training	52211	$ -	$ -	$ 3,700	$ 3,500	$ 3,600	$ (200)	$ 100
Uniforms	52400	$ -	$ 636	$ 2,000	$ -	$ -	$ (2,000)	$ -
Temporary Staffing	52799	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
Professional Services	52800	$ 265,074	$ 58,514	$ 152,300	$ 82,500	$ 87,500	$ (69,800)	$ 5,000
Professional Services-Recoverable	52825	$ 1,041,273	$ 772,682	$ 908,205	$ 475,000	$ 435,000	$ (433,205)	$ (40,000)
Furniture & Equipment	53150	$ -	$ 22,932	$ 4,600	$ 1,500	$ 1,500	$ (3,100)	$ -
Operating & Maintenance Total		$ 1,311,022	$ 881,758	$ 1,133,755	$ 591,350	$ 556,795	$ (542,405)	$ (34,555)
Operating Transfer Out - IT Support	59005	$ 236,735	$ 299,828	$ 350,696	$ 237,881	$ 281,855	$ (112,815)	$ 43,974
Operating Transfers Out - Fleet Sup	59010	$ 3,974	$ 69,019	$ 38,172	$ 4,429	$ 4,755	$ (33,743)	$ 326
ISF Transfer Total		$ 240,709	$ 368,847	$ 388,868	$ 242,310	$ 286,610	$ (146,558)	$ 44,300
Capital Outlays	53155	$ -	$ 31,794	$ 25,000	$ -	$ 20,000	$ (25,000)	$ 20,000
Capital Outlays & One-Time Total		$ -	$ 31,794	$ 25,000	$ -	$ 20,000	$ (25,000)	$ 20,000
TOTAL		$ 3,172,283	$ 3,235,367	$ 4,357,182	$ 2,628,477	$ 2,722,540	$ (1,728,705)	$ 94,063

DIVISION DETAIL

NPDES (100-4553)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Part Time	50220	$ -	$ -	$ -	$ 33,515	$ 34,856	$ 33,515	$ 1,341
PERS Retirement	50300	$ -	$ -	$ -	$ 5,654	$ 5,880	$ 5,654	$ 226
Medicare	50320	$ -	$ -	$ -	$ 486	$ 506	$ 486	$ 20
Personnel Total		$ -	$ -	$ -	$ 39,655	$ 41,242	$ 39,655	$ 1,587
Membership & Dues	52200	$ 122,158	$ 117,513	$ 145,000	$ 193,000	$ 193,000	$ 48,000	$ -
Conference/Mtgs/Mileage	52210	$ -	$ -	$ 3,500	$ 2,500	$ -	$ (1,000)	$ (2,500)
Training	52211	$ -	$ -	$ 2,500	$ 1,500	$ -	$ (1,000)	$ (1,500)
Professional Services	52800	$ 38,761	$ 24,476	$ 50,000	$ 35,000	$ 35,000	$ (15,000)	$ -
Operating & Maintenance Total		$ 160,919	$ 141,989	$ 201,000	$ 232,000	$ 228,000	$ 31,000	$ (4,000)
TOTAL		$ 160,919	$ 141,989	$ 201,000	$ 271,655	$ 269,242	$ 70,655	$ (2,413)

DIVISION DETAIL

Construction Inspection (100-4464)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ -	$ -	$ 623,319	$ 648,252	$ 623,319	$ 24,933
Auto Allowance	50150	$ -	$ -	$ -	$ 600	$ 600	$ 600	$ -
Cell Allowance	50151	$ -	$ -	$ -	$ 5,400	$ 5,400	$ 5,400	$ -
Other Benefits	50154	$ -	$ -	$ -	$ 1,442	$ 1,500	$ 1,442	$ 58
Bilingual Pay	50155	$ -	$ -	$ -	$ 2,100	$ 2,100	$ 2,100	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 1,800	$ 1,800	$ 1,800	$ -
Longevity Pay	50158	$ -	$ -	$ -	$ 268	$ 4,618	$ 268	$ 4,350
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ -	$ 15,000	$ 16,500	$ 15,000	$ 1,500
Overtime	50200	$ -	$ -	$ -	$ 25,000	$ 30,000	$ 25,000	$ 5,000
PERS Retirement	50300	$ -	$ -	$ -	$ 79,311	$ 82,469	$ 79,311	$ 3,158
Medicare	50320	$ -	$ -	$ -	$ 9,656	$ 10,040	$ 9,656	$ 384
Section 125 Benefit Plan	50400	$ -	$ -	$ -	$ 129,176	$ 129,176	$ 129,176	$ -
Personnel Total		**$ -**	**$ -**	**$ -**	**$ 893,072**	**$ 932,455**	**$ 893,072**	**$ 39,383**
Printing & Duplication	51300	$ -	$ -	$ -	$ 200	$ 200	$ 200	$ -
Special Dept Exp	51600	$ -	$ -	$ -	$ 1,500	$ 1,550	$ 1,500	$ 50
Membership & Dues	52200	$ -	$ -	$ -	$ 1,200	$ 1,250	$ 1,200	$ 50
Conference/Mtgs/Mileage	52210	$ -	$ -	$ -	$ 1,700	$ 1,800	$ 1,700	$ 100
Training	52211	$ -	$ -	$ -	$ 1,500	$ 1,550	$ 1,500	$ 50
Uniforms	52400	$ -	$ -	$ -	$ 2,000	$ 2,060	$ 2,000	$ 60
Professional Services-Recoverable	52825	$ -	$ -	$ -	$ 140,000	$ 135,000	$ 140,000	$ (5,000)
Furniture & Equipment	53150	$ -	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -
Operating & Maintenance Total		**$ -**	**$ -**	**$ -**	**$ 149,600**	**$ 144,910**	**$ 149,600**	**$ (4,690)**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 583,809	$ 528,421	$ 583,809	$ (55,388)
Operating Transfers Out - Fleet Supp	59010	$ -	$ -	$ -	$ 34,547	$ 35,848	$ 34,547	$ 1,301
ISF Transfer Total		**$ -**	**$ -**	**$ -**	**$ 618,356**	**$ 564,269**	**$ 618,356**	**$ (54,087)**
Capital Outlays	53155	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ (50,000)
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ 50,000**	**$ (50,000)**
TOTAL		**$ -**	**$ -**	**$ -**	**$ 1,711,028**	**$ 1,641,634**	**$ 1,711,028**	**$ (69,394)**

DIVISION DETAIL

Traffic Engineering (100-4465)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ -	$ -	$ 406,034	$ 422,275	$ 406,034	$ 16,241
Auto Allowance	50150	$ -	$ -	$ -	$ 1,200	$ 1,200	$ 1,200	$ -
Cell Allowance	50151	$ -	$ -	$ -	$ 675	$ 675	$ 675	$ -
Other Benefits	50154	$ -	$ -	$ -	$ 2,745	$ 2,855	$ 2,745	$ 110
Uniform Allowance	50157	$ -	$ -	$ -	$ 450	$ 450	$ 450	$ -
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ -	$ 3,750	$ 4,125	$ 3,750	$ 375
Overtime	50200	$ -	$ -	$ -	$ 5,000	$ 5,000	$ 5,000	$ -
Education Reimbursement	50230	$ -	$ -	$ -	$ 3,694	$ 3,842	$ 3,694	$ 148
PERS Retirement	50300	$ -	$ -	$ -	$ 72,726	$ 75,635	$ 72,726	$ 2,909
Medicare	50320	$ -	$ -	$ -	$ 6,297	$ 6,549	$ 6,297	$ 252
Section 125 Benefit Plan	50400	$ -	$ -	$ -	$ 60,634	$ 60,634	$ 60,634	$ -
Personnel Total		**$ -**	**$ -**	**$ -**	**$ 563,205**	**$ 583,240**	**$ 563,205**	**$ 20,035**
Delivery/Courier Svc	51210	$ -	$ -	$ -	$ 100	$ 110	$ 100	$ 10
Printing & Duplication	51300	$ -	$ -	$ -	$ 200	$ 200	$ 200	$ -
Special Dept Exp	51600	$ -	$ -	$ -	$ 500	$ 550	$ 500	$ 50
Membership & Dues	52200	$ -	$ -	$ -	$ 800	$ 850	$ 800	$ 50
Conference/Mtgs/Mileage	52210	$ -	$ -	$ -	$ 1,500	$ 1,600	$ 1,500	$ 100
Training	52211	$ -	$ -	$ -	$ 1,000	$ 1,030	$ 1,000	$ 30
Professional Services	52800	$ -	$ -	$ -	$ 70,000	$ 70,000	$ 70,000	$ -
Professional Services-Recoverable	52825	$ -	$ -	$ -	$ 150,000	$ 150,000	$ 150,000	$ -
Furniture & Equipment	53150	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ (5,000)
Operating & Maintenance Total		**$ -**	**$ -**	**$ -**	**$ 229,100**	**$ 224,340**	**$ 229,100**	**$ (4,760)**
Operating Transfer Out - IT Support	59005	$ -	$ -	$ -	$ 72,942	$ 85,962	$ 72,942	$ 13,020
Operating Transfers Out - Fleet Supp	59010	$ -	$ -	$ -	$ 5,315	$ 5,646	$ 5,315	$ 331
ISF Transfer Total		**$ -**	**$ -**	**$ -**	**$ 78,257**	**$ 91,608**	**$ 78,257**	**$ 13,351**
Capital Outlays	53155	$ -	$ -	$ -	$ 25,000	$ 25,000	$ 25,000	$ -
Capital Outlays & One-Time Total		**$ -**	**$ -**	**$ -**	**$ 25,000**	**$ 25,000**	**$ 25,000**	**$ -**
TOTAL		**$ -**	**$ -**	**$ -**	**$ 895,562**	**$ 924,188**	**$ 895,562**	**$ 28,626**

DIVISION DETAIL

Capital Projects (100-4555) General Fund	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Salaries	50100	$ -	$ 495,502	$ 521,229	$ 705,818	$ 734,051	$ 184,589	$ 28,233
Cell Allowance	50151	$ -	$ 1,650	$ 2,700	$ 1,800	$ 1,800	$ (900)	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 6,300	$ 6,300	$ 6,300	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 900	$ 900	$ 900	$ -
Longevity Pay	50158	$ -	$ -	$ -	$ 2,143	$ 5,052	$ 2,143	$ 2,909
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ 8,000	$ 6,250	$ 6,875	$ (1,750)	$ 625
Part Time	50220	$ -	$ 71,536	$ -	$ -	$ -	$ -	$ -
PERS Retirement	50300	$ -	$ 47,163	$ 55,543	$ 83,909	$ 87,238	$ 28,366	$ 3,329
Social Security	50310	$ -	$ 4,698	$ -	$ -	$ -	$ -	$ -
Medicare	50320	$ -	$ 8,784	$ 8,573	$ 10,948	$ 11,382	$ 2,375	$ 434
Section 125 Benefit Plan	50400	$ -	$ 83,696	$ 111,000	$ 126,540	$ 126,540	$ 15,540	$ -
Personnel Total		**$ -**	**$ 713,031**	**$ 707,045**	**$ 944,608**	**$ 980,138**	**$ 237,563**	**$ 35,530**
Printing & Duplication	51300	$ -	$ 472	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Legal Advertising	51400	$ -	$ 2,068	$ 5,000	$ 3,000	$ 3,000	$ (2,000)	$ -
Special Dept Exp	51600	$ -	$ 1,514	$ 1,500	$ 3,500	$ 3,500	$ 2,000	$ -
Membership & Dues	52200	$ -	$ 1,006	$ 2,000	$ 2,000	$ 2,000	$ -	$ -
Conference/Mtgs/Mileage	52210	$ -	$ 2,009	$ 5,500	$ 4,000	$ 4,000	$ (1,500)	$ -
Training	52211	$ -	$ -	$ 6,790	$ 2,500	$ 2,500	$ (4,290)	$ -
Uniforms	52400	$ -	$ -	$ 900	$ 700	$ 700	$ (200)	$ -
Professional Services	52800	$ -	$ 61,099	$ 66,757	$ 90,000	$ 90,000	$ 23,243	$ -
Sustainable Transportation Plannin	52853	$ -	$ -	$ 28,675	$ -	$ -	$ (28,675)	$ -
Furniture & Equipment	53150	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Operating & Maintenance Total		**$ -**	**$ 68,167**	**$ 119,622**	**$ 108,200**	**$ 108,200**	**$ (11,422)**	**$ -**
Operating Transfer Out - IT Support	59005	$ -	$ 137,577	$ 165,870	$ 177,012	$ 183,127	$ 11,142	$ 6,115
ISF Transfer Total		**$ -**	**$ 137,577**	**$ 165,870**	**$ 177,012**	**$ 183,127**	**$ 11,142**	**$ 6,115**
Bradley Bridge	58000	$ -	$ -	$ -	$ 1,232,921	$ -	$ 1,232,921	$ (1,232,921)
Pavement Mgmt Program	58011	$ -	$ 59,279	$ 1,669,270	$ -	$ -	$ (1,669,270)	$ -
Holland Road Overpass	58021	$ -	$ -	$ 2,800,000	$ -	$ -	$ (2,800,000)	$ -
Central Park Amphitheatre	58079	$ -	$ -	$ 2,465,729	$ -	$ -	$ (2,465,729)	$ -
Lazy Creek Campus Improvements	58082	$ -	$ 2,010	$ -	$ -	$ -	$ -	$ -
Paloma Wash Trail Improvements	58086	$ 4,071	$ 24,409	$ -	$ -	$ -	$ -	$ -
Menifee Police Headquarters	58090	$ 85,843	$ 602	$ -	$ -	$ -	$ -	$ -
Fire Station #68 Remodel	58101	$ -	$ -	$ 97,675	$ -	$ -	$ (97,675)	$ -
Murrieta Rd/Sun City Blvd Traffic Signa	58107	$ -	$ 16,136	$ 52,000	$ -	$ -	$ (52,000)	$ -
Menifee Rd/Garbani Rd Traffic Signal	58109	$ -	$ -	$ 300,000	$ -	$ -	$ (300,000)	$ -
Bailey Blvd Improvements	58120	$ -	$ -	$ 1,050,000	$ -	$ -	$ (1,050,000)	$ -
Menifee Rd Resurfacing(Holland- New	58122	$ -	$ -	$ 79,934	$ -	$ -	$ (79,934)	$ -
Tradewinds Community PMP	58124	$ -	$ 3,878	$ 368,127	$ -	$ -	$ (368,127)	$ -
Normandy Road Pedestrian Improveme	58125	$ -	$ 2,700	$ 26,750	$ -	$ -	$ (26,750)	$ -
Park & Facility Multi-Use Trailer Rehab	58128	$ -	$ -	$ 500,000	$ -	$ -	$ (500,000)	$ -
Above Ground Fuel Station	58129	$ -	$ -	$ 210,000	$ -	$ -	$ (210,000)	$ -
Sun City Comm Pedestrian Project	58137	$ -	$ -	$ 294,649	$ -	$ -	$ (294,649)	$ -
Lazy Creek Pedestrian Project	58138	$ -	$ -	$ 58,381	$ -	$ -	$ (58,381)	$ -
Local Roadway Safety Plan	58139	$ -	$ 6,395	$ 5,479	$ -	$ -	$ (5,479)	$ -
Civic Center Parking Lot	58142	$ -	$ 27,941	$ 1,972,059	$ -	$ -	$ (1,972,059)	$ -
Salt Creek Trail Improvements	58147	$ -	$ -	$ 100,000	$ -	$ -	$ (100,000)	$ -
Goetz Rd/Vista Way T.S.	58149	$ -	$ 9,550	$ -	$ -	$ -	$ -	$ -
Murrieta Rd Resurfacing(Slt Ck to San(	58154	$ -	$ -	$ 102,932	$ -	$ -	$ (102,932)	$ -
PMP 23-02 Leon Road Micro-Surfacing	58158	$ -	$ -	$ 60,000	$ -	$ -	$ (60,000)	$ -
On Call AC Resurfacing	58160	$ -	$ -	$ 250,000	$ -	$ -	$ (250,000)	$ -
Public Arts in Parks	58186	$ -	$ -	$ -	$ 50,000	$ 50,000	$ 50,000	$ -
Capital Projects Total		**$ 89,914**	**$ -**	**$ -**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**
TOTAL		**$ 89,914**	**$ 1,071,674**	**$ 13,455,521**	**$ 2,512,741**	**$ 1,321,465**	**$ (10,942,780)**	**$ (1,191,276)**

DIVISION DETAIL

Capital Projects (105-4555) Quality of Life	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Professional Services	52800	$ 1,560	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		**$ 1,560**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Bradley Bridge	58000	$ 5,596	$ -	$ 744,383	$ 735,000	$ -	$ (9,383)	$ (735,000)
Pavement Mgmt Program	58011	$ 17,441	$ 5,389	$ 100,730	$ 340,000	$ -	$ 239,270	$ (340,000)
Holland Road Overpass	58021	$ -	$ 12,249	$ 4,327,028	$ -	$ -	$ (4,327,028)	$ -
Scott Road/I215 Interchange	58027	$ -	$ -	$ -	$ -	$ -	$ -	$ -
School Sidewalk Missing Links	58063	$ 4,505	$ -	$ -	$ -	$ -	$ -	$ -
Romoland Sidewalk Improvements	58066	$ -	$ -	$ -	$ -	$ -	$ -	$ -
McCall/Oakhurst Traffic Signal	58069	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Park City Traffic Signal	58070	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Scott Road Traffic Signal	58071	$ 227,989	$ -	$ -	$ -	$ -	$ -	$ -
Encanto Neighborhoods PMP	58073	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sherman/Ethanac Reconstruction	58084	$ 69,582	$ -	$ -	$ -	$ -	$ -	$ -
Goetz Road Asphalt Overlay	58085	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Menifee Police Headquarters	58090	$ -	$ -	$ 240,000	$ -	$ -	$ (240,000)	$ -
Belcanto & Andalusia Asphalt Overlay	58093	$ -	$ -	$ -	$ -	$ -	$ -	$ -
HSIP Cycle 9 Median Grant	58094	$ 20,827	$ 127,441	$ -	$ -	$ -	$ -	$ -
Scott Rd. & Menifee Rd. Sidewalks	58095	$ 167,342	$ -	$ -	$ -	$ -	$ -	$ -
Adams Ave. Improvements-Phase II	58096	$ 144,635	$ -	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	58098	$ -	$ -	$ -	$ 771,497	$ -	$ 771,497	$ (771,497)
Murrieta Rd. Resurfacing(McCall-Salt (	58099	$ 21,944	$ (32,240)	$ -	$ -	$ -	$ -	$ -
Fire Station #68 Remodel	58101	$ -	$ -	$ 370,000	$ -	$ -	$ (370,000)	$ -
New Fire Station #5	58102	$ -	$ 500	$ 5,637,707	$ -	$ -	$ (5,637,707)	$ -
Hillpointe Comm. Asphalt Overlay Proj	58110	$ 179,080	$ -	$ -	$ -	$ -	$ -	$ -
McCall Blvd PMP-Encanto to Antelope	58111	$ 26,470	$ 382,511	$ -	$ -	$ -	$ -	$ -
Premier Community Road Resurfacing	58114	$ 1,775	$ 377,644	$ -	$ -	$ -	$ -	$ -
Rancho LaVita Community Road Resur	58115	$ 50	$ 776,122	$ -	$ -	$ -	$ -	$ -
Peacock Community Road Resurfacing	58116	$ 53,606	$ 977,244	$ (43,936)	$ -	$ -	$ 43,936	$ -
Bailey Blvd. Street Improvements	58120	$ -	$ -	$ -	$ 430,000	$ -	$ 430,000	$ (430,000)
Menifee Rd Resurfacing(Holland- New	58122	$ -	$ 91,531	$ 186,839	$ -	$ -	$ (186,839)	$ -
Normandy Road Pedestrian Improveme	58125	$ -	$ 3,900	$ 216,100	$ -	$ -	$ (216,100)	$ -
Lazy Creek Pedestrian Project	58138	$ -	$ -	$ 106,104	$ -	$ -	$ (106,104)	$ -
Romoland Grid Resurfacing-South	58141	$ -	$ 42,421	$ 141,696	$ -	$ -	$ (141,696)	$ -
Civic Center Parking Lot	58142	$ -	$ -	$ -	$ 1,376,000	$ -	$ 1,376,000	$ (1,376,000)
Bldg/Land Purchase Sun City Blvd.	58144	$ -	$ 600	$ -	$ -	$ -	$ -	$ -
Romoland Grid Area 3rd Street Improv	58151	$ -	$ -	$ -	$ 505,562	$ -	$ 505,562	$ (505,562)
Fire St#76 Entrance T.S.	58156	$ -	$ -	$ 300,000	$ -	$ -	$ (300,000)	$ -
Cityidwide Bridge/Culvert Study	58189	$ -	$ -	$ -	$ 121,810	$ -	$ 121,810	$ (121,810)
FY 23-24 Local Roads AC Resurfacing	58198	$ -	$ -	$ -	$ 360,000	$ -	$ 360,000	$ (360,000)
Mapes Road – Sherman to Antelope	58199	$ -	$ -	$ -	$ 328,596	$ -	$ 328,596	$ (328,596)
Garbani Road Drainage Improvements	58203	$ -	$ -	$ -	$ -	$ 396,040	$ -	$ 396,040
Capital Projects Total		**$ 940,842**	**$ 2,765,313**	**$ 12,326,651**	**$ 4,968,465**	**$ 396,040**	**$ (7,358,186)**	**$ (4,572,425)**
TOTAL		**$ 942,402**	**$ 2,765,313**	**$ 12,326,651**	**$ 4,968,465**	**$ 396,040**	**$ (7,358,186)**	**$ (4,572,425)**
DIVISION TOTAL		**$ 1,032,317**	**$ 3,836,987**	**$ 25,782,173**	**$ 7,481,206**	**$ 1,717,505**	**$ (18,300,967)**	**$ (5,763,701)**
DEPARTMENT TOTAL		**$ 5,836,370**	**$ 8,282,645**	**$ 31,851,017**	**$ 14,269,067**	**$ 8,631,886**	**$ (17,581,950)**	**$ (5,637,181)**

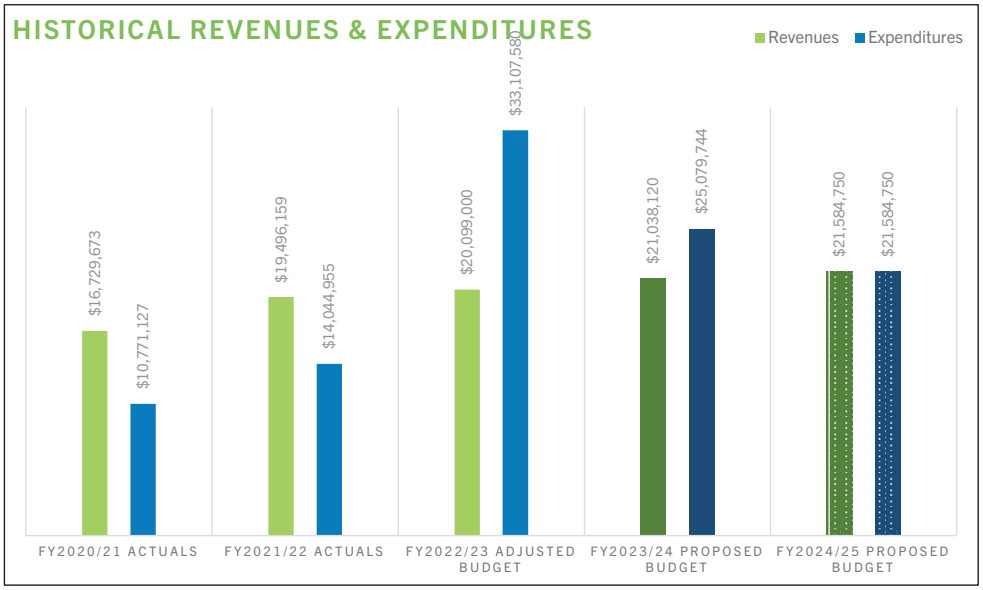
QUALITY OF LIFE (MEASURE DD) FUND

(Fund 105)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	16,724,722	19,607,014	19,974,000	20,913,120	21,449,750	939,120	536,630
Unrealized Gain On Investment	(29,964)	(151,505)	-	-	-	-	-
Interest Income	34,915	40,650	125,000	125,000	135,000	-	10,000
Revenues Total	**$ 16,729,673**	**$ 19,496,159**	**$ 20,099,000**	**$ 21,038,120**	**$ 21,584,750**	**$ 939,120**	**$ 546,630**
EXPENDITURES							
Personnel	$ 2,674,868	$ 4,579,291	$ 6,451,740	$ 6,973,011	$ 7,138,783	$ 521,271	$ 165,772
Operating & Maintenance	5,432,763	6,464,078	12,028,274	13,138,268	14,049,927	1,109,994	911,659
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	1,452,101	236,273	2,300,914	-	-	(2,300,914)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	1,211,396	2,765,313	12,326,651	4,968,465	396,040	(7,358,186)	(4,572,425)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 10,771,127**	**$ 14,044,955**	**$ 33,107,580**	**$ 25,079,744**	**$ 21,584,750**	**$ (8,027,836)**	**$ (3,494,994)**
NET SURPLUS / (USE OF FUND BALANCE)	**$ 5,958,546**	**$ 5,451,204**	**$ (13,008,580)**	**$ (4,041,624)**	**$ -**	**$ 8,966,956**	**$ 4,041,624**

FUND BALANCE	**$ 11,671,620**	**$ 17,122,824**	**$ 4,041,624**	**$ -**	**$ -**		



OF NOTE:

The Quality of Life (Measure DD) Fund helps to fund Menifee PD, Fire and Code Enforcement. In addition, the Fund is used to fund large capital projects throughout the City to improve traffic congestion and public safety.

BUDGET DETAIL

Quality of Life (Measure DD) (Fund 105)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Sales & Use Tax	3210	$16,724,722	$19,607,014	$19,974,000	$ 20,913,120	$ 21,449,750	$ 939,120	$ 536,630
Unrealized Gain On Investment	3700	$ (29,964)	$ (151,505)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 34,915	$ 40,650	$ 125,000	$ 125,000	$ 135,000	$ -	$ 10,000
Revenue Total		$16,729,673	$19,496,159	$20,099,000	$ 21,038,120	$ 21,584,750	$ 939,120	$ 546,630
EXPENDITURES								
CODE ENFORCEMENT								
Salaries	4332-50100	$ 190,326	$ 235,857	$ 276,070	$ 267,012	$ 277,693	$ (9,058)	$ 10,681
Longevity Pay	4332-50158	$ -	$ -	$ -	$ 2,892	$ 3,007	$ 2,892	$ 115
Overtime	4332-50200	$ 4	$ -	$ -	$ -	$ -	$ -	$ -
Standby/Call Out Pay	4332-50210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Education Incentive Pay	4332-50230	$ -	$ -	$ -	$ 300	$ 300	$ 300	$ -
PERS Retirement	4332-50300	$ 19,627	$ 33,416	$ 41,134	$ 40,566	$ 42,188	$ (568)	$ 1,622
Medicare	4332-50320	$ 2,953	$ 3,723	$ 4,003	$ 4,122	$ 4,286	$ 119	$ 164
Section 125 Benefit Plan	4332-50400	$ 45,433	$ 46,710	$ 66,600	$ 63,270	$ 63,270	$ (3,330)	$ -
Personnel Total		$ 258,344	$ 319,706	$ 387,807	$ 378,162	$ 390,744	$ (9,645)	$ 12,582
Mobile Devices	4332-52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	4332-52200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Conference/Mtgs/Mileage	4332-52210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Training	4332-52211	$ 1,000	$ -	$ -	$ -	$ -	$ -	$ -
Uniforms	4332-52400	$ 1,044	$ -	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	4332-53150	$ 2,724	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 4,768	$ -	$ -	$ -	$ -	$ -	$ -
Code Enforcement Total		$ 263,112	$ 319,706	$ 387,807	$ 378,162	$ 390,744	$ (9,645)	$ 12,582
FIRE								
Professional Services	4445-52800	$ 3,353,950	$ 5,171,600	$ -	$ -	$ -	$ -	$ -
Fire Contracting Services	4445-52856	$ -	$ -	$ 10,928,976	$ 12,140,268	$ 13,051,927	$ 1,211,292	$ 911,659
Personnel Total		$ 3,353,950	$ 5,171,600	$ 10,928,976	$ 12,140,268	$ 13,051,927	$ 1,211,292	$ 911,659
Capital Outlays	4445-53155	$ 1,305,108	$ -	$ 252,802	$ -	$ -	$ (252,802)	$ -
Capital Outlays & One-Time Total		$ 1,305,108	$ -	$ 252,802	$ -	$ -	$ (252,802)	$ -
Fire Total		$ 4,659,058	$ 5,171,600	$ 11,181,778	$ 12,140,268	$ 13,051,927	$ 958,490	$ 911,659
PUBLIC WORKS								
Capital Outlays	4550-53155	$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
Capital Outlays & One-Time Total		$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
Public Works Total		$ -	$ 42,319	$ 231,545	$ -	$ -	$ (231,545)	$ -
CAPITAL IMPROVEMENT PROGRAM (CIP)								
Professional Services	4555-52800	$ 1,560	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 1,560	$ -	$ -	$ -	$ -	$ -	$ -
Bradley Bridge	4555-58000	$ 5,596	$ -	$ 744,383	$ 735,000	$ -	$ (9,383)	$ (735,000)
Pavement Mgmt Program	4555-58011	$ 17,441	$ 5,389	$ 100,730	$ 340,000	$ -	$ 239,270	$ (340,000)
Holland Road Overpass	4555-58021	$ -	$ 12,249	$ 4,327,028	$ -	$ -	$ (4,327,028)	$ -
Scott Road/I215 Interchange	4555-58027	$ -	$ -	$ -	$ -	$ -	$ -	$ -
School Sidewalk Missing Links	4555-58063	$ 4,505	$ -	$ -	$ -	$ -	$ -	$ -
Romoland Sidewalk Improvements	4555-58066	$ -	$ -	$ -	$ -	$ -	$ -	$ -
McCall/Oakhurst Traffic Signal	4555-58069	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Park City Traffic Signal	4555-58070	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Scott Road Traffic Signal	4555-58071	$ 227,989	$ -	$ -	$ -	$ -	$ -	$ -
Encanto Neighborhoods PMP	4555-58073	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sherman/Ethanac Reconstruction	4555-58084	$ 69,582	$ -	$ -	$ -	$ -	$ -	$ -
Goetz Road Asphalt Overlay	4555-58085	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Menifee Police Headquarters	4555-58090	$ -	$ -	$ 240,000	$ -	$ -	$ (240,000)	$ -
Belcanto & Andalusia Asphalt Overlay	4555-58093	$ -	$ -	$ -	$ -	$ -	$ -	$ -
HSIP Cycle 9 Median Grant	4555-58094	$ 20,827	$ 127,441	$ -	$ -	$ -	$ -	$ -
Scott Rd. & Menifee Rd. Sidewalks	4555-58095	$ 167,342	$ -	$ -	$ -	$ -	$ -	$ -
Adams Ave. Improvements-Phase II	4555-58096	$ 144,635	$ -	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	4555-58098	$ -	$ -	$ -	$ 771,497	$ -	$ 771,497	$ (771,497)
Murrieta Rd. Resurfacing(McCall-Salt Cr	4555-58099	$ 21,944	$ (32,240)	$ -	$ -	$ -	$ -	$ -
Fire Station #68 Remodel	4555-58101	$ -	$ -	$ 370,000	$ -	$ -	$ (370,000)	$ -
New Fire Station #5	4555-58102	$ -	$ 500	$ 5,637,707	$ -	$ -	$ (5,637,707)	$ -
Hillpointe Comm. Asphalt Overlay Projec	4555-58110	$ 179,080	$ -	$ -	$ -	$ -	$ -	$ -
McCall Blvd PMP-Encanto to Antelope	4555-58111	$ 26,470	$ 382,511	$ -	$ -	$ -	$ -	$ -
Premier Community Road Resurfacing	4555-58114	$ 1,775	$ 377,644	$ -	$ -	$ -	$ -	$ -
Rancho LaVita Community Road Resurfa	4555-58115	$ 50	$ 776,122	$ -	$ -	$ -	$ -	$ -
Peacock Community Road Resurfacing	4555-58116	$ 53,606	$ 977,244	$ (43,936)	$ -	$ -	$ 43,936	$ -
Bailey Blvd. Street Improvements	4555-58120	$ -	$ -	$ -	$ 430,000	$ -	$ 430,000	$ (430,000)
Menifee Rd Resurfacing(Holland- Newpo	4555-58122	$ -	$ 91,531	$ 186,839	$ -	$ -	$ (186,839)	$ -

Quality of Life (Measure DD) (Fund 105)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Normandy Road Pedestrian Improvemen	4555-58125	$ -	$ 3,900	$ 216,100	$ -	$ -	$ (216,100)	$ -
Lazy Creek Pedestrian Project	4555-58138	$ -	$ -	$ 106,104	$ -	$ -	$ (106,104)	$ -
Romoland Grid Resurfacing-South	4555-58141	$ -	$ 42,421	$ 141,696	$ -	$ -	$ (141,696)	$ -
Civic Center Parking Lot	4555-58142	$ -	$ -	$ -	$ 1,376,000	$ -	$ 1,376,000	$ (1,376,000)
Bldg/Land Purchase Sun City Blvd.	4555-58144	$ -	$ 600	$ -	$ -	$ -	$ -	$ -
Romoland Grid Area 3rd Street Improven	4555-58151	$ -	$ -	$ -	$ 505,562	$ -	$ 505,562	$ (505,562)
Fire St#76 Entrance T.S.	4555-58156	$ -	$ -	$ 300,000	$ -	$ -	$ (300,000)	$ -
Cityidwide Bridge/Culvert Study	4555-58189	$ -	$ -	$ -	$ 121,810	$ -	$ 121,810	$ (121,810)
FY 23-24 Local Roads AC Resurfacing Pr	4555-58198	$ -	$ -	$ -	$ 360,000	$ -	$ 360,000	$ (360,000)
Mapes Road – Sherman to Antelope	4555-58199	$ -	$ -	$ -	$ 328,596	$ -	$ 328,596	$ (328,596)
Garbani Road Drainage Improvements – I	4555-58203	$ -	$ -	$ -	$ -	$ 396,040	$ -	$ 396,040
Capital Projects Total		$ 940,842	$ 2,765,313	$ 12,326,651	$ 4,968,465	$ 396,040	$ (7,358,186)	$ (4,572,425)
CIP Total		$ 942,402	$ 2,765,313	$ 12,326,651	$ 4,968,465	$ 396,040	$ (7,358,186)	$ (4,572,425)
MENIFEE PD								
Salaries	4911-50100	$ 1,730,695	$ 2,966,188	$ 4,040,499	$ 4,318,463	$ 4,451,071	$ 277,964	$ 132,608
Auto Allowance	4911-50150	$ -	$ -	$ 1,680	$ -	$ -	$ (1,680)	$ -
Cell Allowance	4911-50151	$ -	$ -	$ 315	$ 315	$ 315	$ -	$ -
Relocation Expense Reimb.	4911-50152	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Benefits	4911-50154	$ 42,250	$ 76,166	$ 98,126	$ 105,017	$ 105,017	$ 6,891	$ -
Bilingual Pay	4911-50155	$ -	$ -	$ -	$ 36,637	$ 37,645	$ 36,637	$ 1,008
Uniform Allowance	4911-50157	$ 21,400	$ 33,390	$ 39,550	$ 36,610	$ 36,610	$ (2,940)	$ -
Overtime	4911-50200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Part Time	4911-50220	$ 540	$ 15,800	$ -	$ -	$ -	$ -	$ -
Special Assignment Pay	4911-50225	$ -	$ 4,554	$ 52,151	$ 90,360	$ 92,603	$ 38,209	$ 2,243
Hiring Bonus/Retention Pay - PD	4911-50226	$ -	$ 68,000	$ 129,500	$ 143,500	$ 143,500	$ 14,000	$ -
Education Incentive Pay	4911-50230	$ 30,553	$ 62,591	$ 100,831	$ 197,017	$ 192,581	$ 96,186	$ (4,436)
PERS Retirement	4911-50300	$ 239,484	$ 431,657	$ 632,300	$ 713,786	$ 733,546	$ 81,486	$ 19,760
Social Security	4911-50310	$ 346	$ 964	$ -	$ -	$ -	$ -	$ -
Medicare	4911-50320	$ 29,253	$ 54,372	$ 67,661	$ 74,746	$ 76,753	$ 7,085	$ 2,007
Section 125 Benefit Plan	4911-50400	$ 322,002	$ 545,903	$ 901,320	$ 878,398	$ 878,398	$ (22,922)	$ -
Personnel Total		$ 2,416,524	$ 4,259,585	$ 6,063,933	$ 6,594,849	$ 6,748,039	$ 530,916	$ 153,190
Office Supplies	4911-51010	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Printing & Duplication	4911-51300	$ 1,526	$ -	$ -	$ -	$ -	$ -	$ -
Small Tools/Field Equipment	4911-51500	$ 12,119	$ -	$ -	$ -	$ -	$ -	$ -
Materials and Supplies	4911-51501	$ 2,580	$ -	$ -	$ -	$ -	$ -	$ -
Special Dept Exp	4911-51600	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Mobile Devices	4911-52039	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building Leases	4911-52060	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Membership & Dues	4911-52200	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Conference/Mtgs/Mileage	4911-52210	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Training	4911-52211	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Leased Equipment	4911-52502	$ -	$ -	$ -	$ -	$ -	$ -	$ -
PD Volunteer Program	4911-52509	$ 26,301	$ -	$ -	$ -	$ -	$ -	$ -
Dispatch Services	4911-52750	$ 1,871,327	$ 1,262,907	$ 998,320	$ 998,000	$ 998,000	$ (320)	$ -
Protective Devices & Accessories	4911-52751	$ 82,926	$ 27,186	$ 100,978	$ -	$ -	$ (100,978)	$ -
Property/Evidence/Forensics	4911-52752	$ 4,012	$ -	$ -	$ -	$ -	$ -	$ -
Professional Services	4911-52800	$ 66,800	$ 2,385	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	4911-53150	$ 4,895	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 2,072,486	$ 1,292,478	$ 1,099,298	$ 998,000	$ 998,000	$ (101,298)	$ -
Capital Outlays	4911-53155	$ 146,992	$ 193,953	$ 1,816,566	$ -	$ -	$ (1,816,566)	$ -
Capital Outlays & One-Time Total		$ 146,992	$ 193,953	$ 1,816,566	$ -	$ -	$ (1,816,566)	$ -
Menifee Police Headquarters	4911-58090	$ 270,553	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Total		$ 270,553	$ -	$ -	$ -	$ -	$ -	$ -
Menifee PD Total		$ 4,906,555	$ 5,746,016	$ 8,979,797	$ 7,592,849	$ 7,746,039	$ (1,386,948)	$ 153,190
Expenditure Total		$ 10,771,127	$ 14,044,955	$ 33,107,580	$ 25,079,744	$ 21,584,750	$ (8,027,836)	$ (3,494,994)
NET SURPLUS / (USE OF FUND BALANCE)		$ 5,958,546	$ 5,451,204	$ (13,008,580)	$ (4,041,624)	$ -	$ 8,966,956	$ 4,041,624

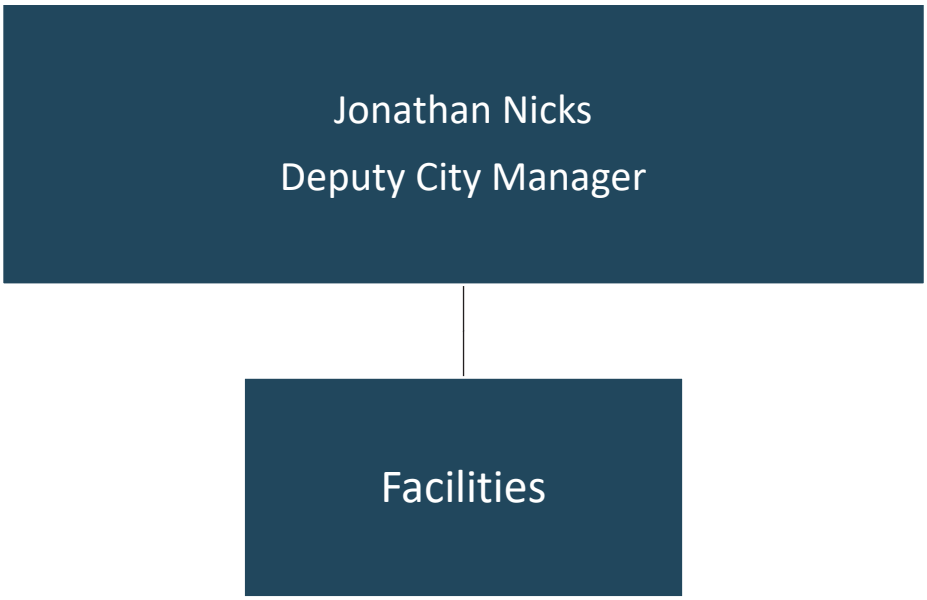
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

FACILITIES

(FUND 116) ISF

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City's Facilities Division is an Internal Service Fund (ISF) which manages the maintenance, service, repairs, purchasing, replacement related to all city-owned and leased properties. Allocation of costs are derived by direct repairs costs and size of facility site.



DEPARTMENT MISSION

ISF: Facilities

- Established 2019 -

The Mission of the Facilities Division is to maintain the quality of the City's facilities to better improve the functionality for everyday use for Menifee's residents.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Conduct a Sustainability Assessment of all City facilities to identify opportunities to increase energy and water efficiency and potentially reduce waste.	✓			✓	50%	Facilities is working with WRCOG on creating the Community Services Campus into a sustainable stand-alone system in emergencies. An assessment was completed, and the recommendations were to install solar and a backup generator for the site. WRCOG is working on finding grants to accomplish these projects.
2	Create an internal facility request system to help provide faster and more adequate service.				✓	100%	A Maintenance Management Software, Productive Parks, has been implemented as an internal facility request system. The facilities team has already been trained and the software is being used.
3	Create more capacity to address the increased facilities maintenance needs by hiring a new Facilities Maintenance Worker.	✓			✓	100%	A Facilities Maintenance Worker II was reclassified from the Parks team in March 2023.
4	Work towards creating preventative maintenance and inspection schedules for facilities and facility assets.	✓		✓		70%	With the completion of the Productive Parks Implementation, the facilities team has been tracking and conducting routine inspections of all city facilities.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Create and implement internal citywide facility policy.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	TBD		

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Plan Goal #**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Respond to maintenance requests within 3 days.		Efficiency/ Effectiveness	100%	100%	TBD	100%	100%

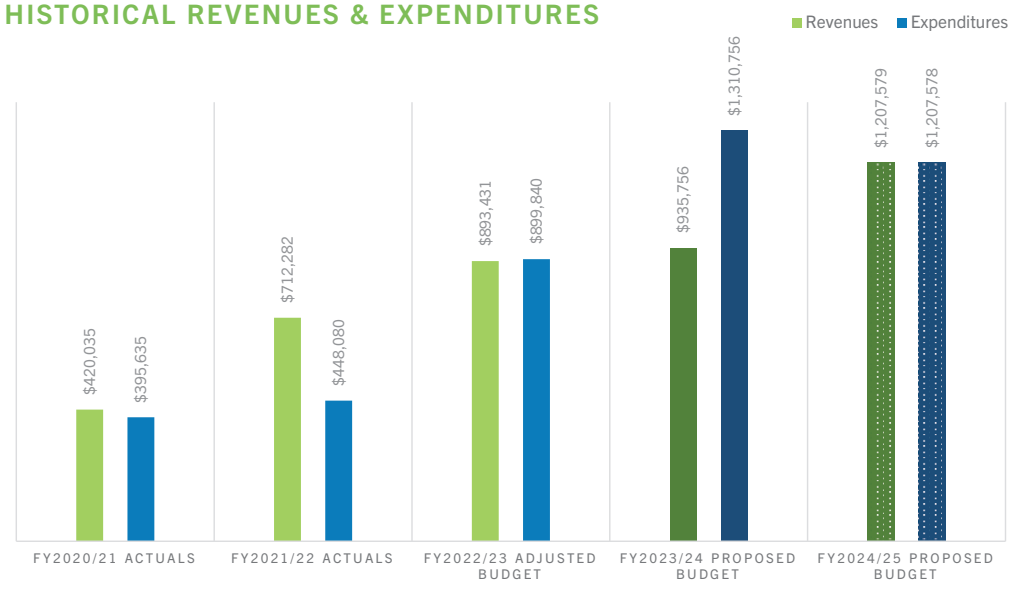
FACILITY MAINTENANCE SERVICES

(Fund 116)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
All Other Revenue	420,035	712,282	893,421	935,756	1,207,579	42,335	271,823
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	10	-	-	(10)	-
Revenues Total	$ 420,035	$ 712,282	$ 893,431	$ 935,756	$ 1,207,579	$ 42,325	$ 271,823
EXPENDITURES							
Personnel	$ 125,921	$ 124,362	$ 258,029	$ 381,417	$ 393,858	$ 123,388	$ 12,441
Operating & Maintenance	269,715	296,436	601,811	824,339	813,720	222,528	(10,619)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	27,282	40,000	30,000	-	(10,000)	(30,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	75,000	-	75,000	(75,000)
Expenditures Total	$ 395,635	$ 448,080	$ 899,840	$ 1,310,756	$ 1,207,578	$ 410,916	$ (103,178)
NET SURPLUS / (USE OF FUND BALANCE)	$ 24,400	$ 264,202	$ (6,409)	$ (375,000)	$ 1	$ (368,591)	$ 375,001
FUND BALANCE	$ 96,977	$ 361,179	$ 354,834	$ (20,166)	$ (20,165)		

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

The Facilities Division falls under the Community Services Department.

In FY2023/24, Facilities plans intentional use of fund balance to pay for a City-wide rekeying project and other capital expenditures.

The projected fund balance at the end of FY2022/23 based on YTD actual expenditures is over $200,000.

OF NOTE:

See Community Services Department for Personnel listing

BUDGET DETAIL

ISF: Facilities (Fund 116)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Interest Income	3800	$ -	$ -	$ 10	$ -	$ -	$ (10)	$ -
Transfer In - Fleet & Facility Support	3915	$ 420,035	$ 712,282	$ 893,421	$ 935,756	$ 1,207,579	$ 42,335	$ 271,823
Revenue Total		**$ 420,035**	**$ 712,282**	**$ 893,431**	**$ 935,756**	**$ 1,207,579**	**$ 42,325**	**$ 271,823**
EXPENDITURES								
Salaries	4117-50100	$ 96,639	$ 97,999	$ -	$ -	$ -	$ -	$ -
Overtime	4117-50200	$ 1,140	$ 99	$ -	$ -	$ -	$ -	$ -
PERS Retirement	4117-50300	$ 9,613	$ 7,507	$ -	$ -	$ -	$ -	$ -
Medicare	4117-50320	$ 1,464	$ 1,414	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	4117-50400	$ 17,064	$ 17,344	$ -	$ -	$ -	$ -	$ -
Salaries	4118-50100	$ -	$ -	$ 170,605	$ 255,710	$ 265,938	$ 85,105	$ 10,228
Cell Allowance	4118-50151	$ -	$ -	$ -	$ 225	$ 225	$ 225	$ -
Uniform Allowance	4118-50157	$ -	$ -	$ -	$ 975	$ 975	$ 975	$ -
Accrued Time-Off Buy Backs	4118-50180	$ -	$ -	$ 6,000	$ 6,250	$ 6,875	$ 250	$ 625
Overtime	4118-50200	$ -	$ -	$ 11,049	$ 10,000	$ 10,000	$ (1,049)	$ -
PERS Retirement	4118-50300	$ -	$ -	$ 17,951	$ 35,782	$ 37,214	$ 17,831	$ 1,432
Medicare	4118-50320	$ -	$ -	$ 2,474	$ 3,933	$ 4,089	$ 1,459	$ 156
Section 125 Benefit Plan	4118-50400	$ -	$ -	$ 49,950	$ 68,542	$ 68,542	$ 18,592	$ -
Personnel Total		**$ 125,921**	**$ 124,362**	**$ 258,029**	**$ 381,417**	**$ 393,858**	**$ 123,388**	**$ 12,441**
Small Tools/Field Equipment	4117-51500	$ 6,486	$ -	$ -	$ -	$ -	$ -	$ -
Materials and Supplies	4117-51501	$ 1,266	$ 65	$ -	$ -	$ -	$ -	$ -
Special Dept Exp	4117-51600	$ 112	$ -	$ -	$ -	$ -	$ -	$ -
Uniforms	4117-52400	$ 840	$ 183	$ -	$ -	$ -	$ -	$ -
Equipment Maint.	4117-52500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Furniture & Equipment	4117-53150	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Small Tools/Field Equipment	4118-51500	$ -	$ -	$ 6,000	$ 6,000	$ 6,000	$ -	$ -
Materials and Supplies	4118-51501	$ -	$ -	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
Special Dept Exp	4118-51600	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Conference/Mtgs/Mileage	4118-52210	$ -	$ -	$ 500	$ 500	$ 500	$ -	$ -
Training	4118-52211	$ -	$ -	$ 2,500	$ 2,500	$ 2,500	$ -	$ -
Uniforms	4118-52400	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -	$ -
Equipment Maint.	4118-52500	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Furniture & Equipment	4118-53150	$ -	$ -	$ 1,500	$ -	$ -	$ (1,500)	$ -
Janitorial Supplies	4221-51012	$ -	$ -	$ 12,000	$ 17,000	$ 25,600	$ 5,000	$ 8,600
Materials and Supplies	4221-51501	$ 2,089	$ 2,076	$ 6,000	$ 11,000	$ 14,000	$ 5,000	$ 3,000
Facilities Maintenance	4221-52050	$ 46,068	$ 47,495	$ 23,250	$ 27,158	$ 34,458	$ 3,908	$ 7,300
Backflows - Parks	4221-52610	$ 45	$ -	$ -	$ -	$ -	$ -	$ -
Contract Services	4221-52801	$ -	$ -	$ 49,469	$ 85,676	$ 88,348	$ 36,207	$ 2,672
Facilities Maintenance	4445-52050	$ 68,760	$ 62,952	$ 114,549	$ 97,741	$ 83,113	$ (16,808)	$ (14,628)
Backflows - Parks	4445-52610	$ 635	$ -	$ 240	$ 240	$ 240	$ -	$ -
Janitorial Supplies	4550-51012	$ -	$ -	$ 4,500	$ 4,500	$ 4,500	$ -	$ -
Materials and Supplies	4550-51501	$ 4,758	$ 3,493	$ 10,500	$ 10,500	$ 10,500	$ -	$ -
Facilities Maintenance	4550-52050	$ 15,967	$ 15,644	$ 27,120	$ 15,750	$ 16,250	$ (11,370)	$ 500
Contract Services	4550-52801	$ -	$ -	$ 11,663	$ 15,606	$ 16,327	$ 3,943	$ 721
Janitorial Supplies	4660-51012	$ -	$ -	$ 10,500	$ 12,000	$ 13,000	$ 1,500	$ 1,000
Materials and Supplies	4660-51501	$ 8,071	$ 1,441	$ 8,000	$ 8,000	$ 8,000	$ -	$ -
Telephone	4660-52040	$ -	$ -	$ -	$ 35,000	$ 35,000	$ 35,000	$ -
Utilities-Electricity	4660-52041	$ -	$ -	$ -	$ 62,000	$ 80,600	$ 62,000	$ 18,600
Utilities-Gas	4660-52042	$ -	$ -	$ -	$ 8,400	$ 10,920	$ 8,400	$ 2,520
Utilities-Water	4660-52043	$ -	$ -	$ -	$ 9,150	$ 11,895	$ 9,150	$ 2,745
Facilities Maintenance	4660-52050	$ 48,947	$ 77,951	$ 42,070	$ 19,097	$ 19,147	$ (22,973)	$ 50
Backflows - Parks	4660-52610	$ -	$ -	$ 120	$ 120	$ 120	$ -	$ -
Contract Services	4660-52801	$ -	$ -	$ 129,309	$ 166,770	$ 172,187	$ 37,461	$ 5,417
Janitorial Supplies	4911-51012	$ -	$ -	$ 11,166	$ 12,000	$ 12,000	$ 834	$ -
Materials and Supplies	4911-51501	$ 5,639	$ 999	$ 9,000	$ 9,000	$ 9,000	$ -	$ -
Facilities Maintenance	4911-52050	$ 59,985	$ 84,137	$ 29,504	$ 80,893	$ 26,893	$ 51,389	$ (54,000)
Backflows - Parks	4911-52610	$ 45	$ -	$ 120	$ 240	$ 240	$ 120	$ -
Contract Services	4911-52801	$ -	$ -	$ 85,231	$ 100,498	$ 105,382	$ 15,267	$ 4,884
Operating & Maintenance Total		**$ 269,715**	**$ 296,436**	**$ 601,811**	**$ 824,339**	**$ 813,720**	**$ 222,528**	**$ (10,619)**
Capital Outlays	4550-53155	$ -	$ 27,282	$ 40,000	$ 30,000	$ -	$ (10,000)	$ (30,000)
Capital Outlays & One-Time Total		**$ -**	**$ 27,282**	**$ 40,000**	**$ 30,000**	**$ -**	**$ (10,000)**	**$ (30,000)**
Citywide Facility Re-Key Project	4555-58180	$ -	$ -	$ -	$ 75,000	$ -	$ 75,000	$ (75,000)
Capital Projects Total		**$ -**	**$ -**	**$ -**	**$ 75,000**	**$ -**	**$ 75,000**	**$ (75,000)**
Expenditures Total		**$ 395,635**	**$ 448,080**	**$ 899,840**	**$ 1,310,756**	**$ 1,207,578**	**$ 410,916**	**$ (103,178)**
NET SURPLUS / (USE OF FUND BALANCE)		**$ 24,400**	**$ 264,202**	**$ (6,409)**	**$ (375,000)**	**$ 1**	**$ (368,591)**	**$ 375,001**

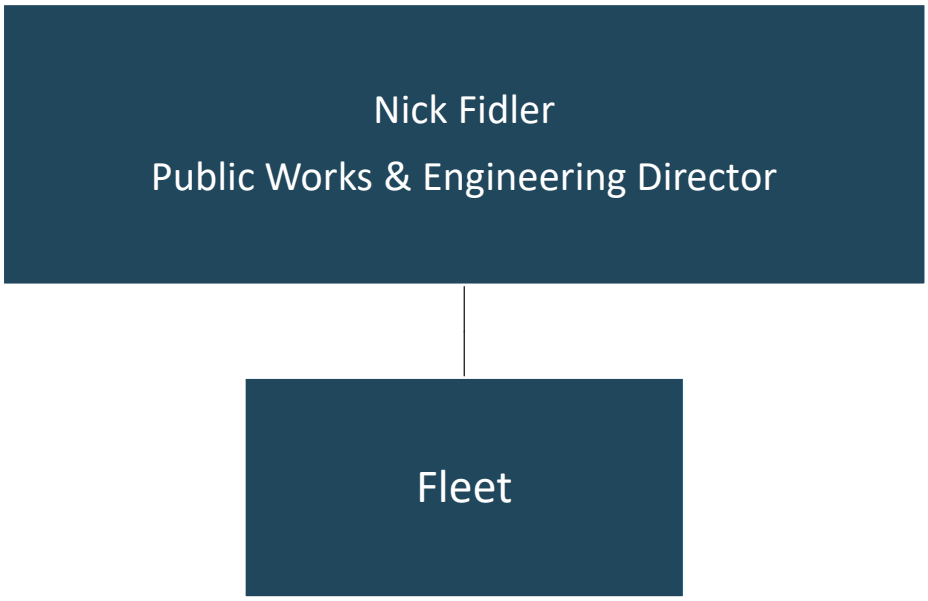
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

FLEET

(FUND 115) ISF

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City's Fleet Division is an Internal Service Fund (ISF) that manages the maintenance, service, repairs, purchasing, replacement, and disposal of city fleet vehicles, motorized heavy equipment and small engine equipment used by all city departments. Allocation of costs are derived from the calculation of the number of vehicles per individual department.



DEPARTMENT MISSION

ISF: Fleet

- Established 2019 –

The Mission of the Fleet Division is to manage the use and value of the City's vehicle assets and continuously enhance the quality of service.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Provide overall strategic planning and organization of City's Fleet Staff. As the City and Police Fleet continues to grow, Fleet Staff will need to grow to meet the maintenance and repair demand.	✓			✓	100%	Complete
2	Continue the buildout of the Fleet Division's current facility. With the addition of new City and Police Fleet vehicles and Fleet staff, an additional bay will be outfitted with a service lift to accommodate additional service requests.	✓			✓	100%	Complete
3	Establish an ongoing Fleet training program. This incorporates both technical training on the various makes and models of vehicles operated by the City and the Occupational Safety & Health Administration required training.	✓				100%	Complete

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Implement a parts storage room by June 30, 2024, and maintain an accurate inventory of parts in Fleet's stock.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community
Fiscal Year 2024/25 Goals & Objectives			
1	Incorporate a work order/asset management system to accurately account for labor and material costs and hours associated with maintaining City fleet and equipment.		Aligns with Priority 5 of Strategic Plan – Safe and Vibrant Community

Key Performance Indicators (KPIs)

2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Completion of scheduled preventative maintenance on time for City Fleet and equipment (1-2 Days Turnaround)		Efficiency/ Effectiveness	100%	100%	100%	100%	100%
Completion of scheduled preventative maintenance on time for Police Fleet (1-2 Days Turnaround)		Efficiency/ Effectiveness	100%	100%	100%	100%	100%

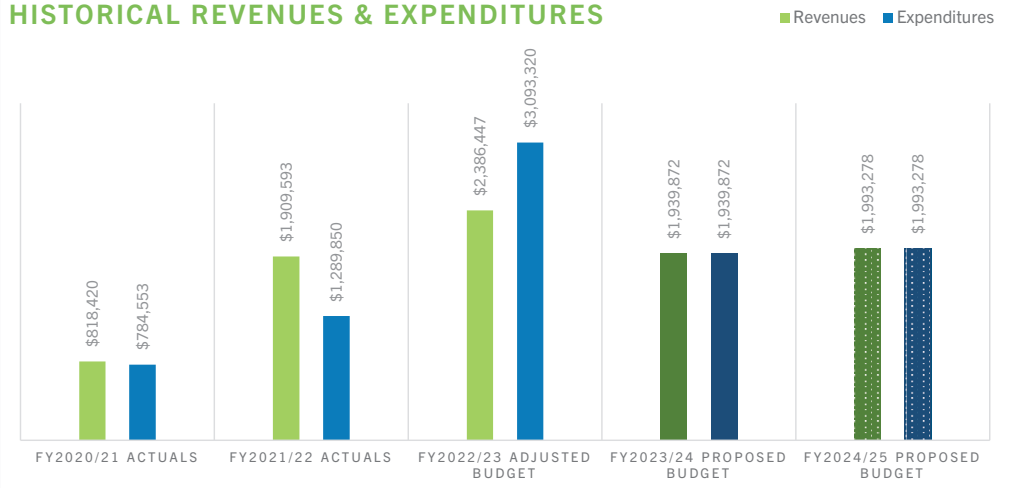
FLEET SERVICES

(Fund 115)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
All Other Revenue	818,420	1,959,343	2,382,447	1,939,872	1,993,278	(442,575)	53,406
Unrealized Gain On Investment	-	(54,411)	-	-	-	-	-
Interest Income	-	4,661	4,000	-	-	(4,000)	-
Revenues Total	$ 818,420	$ 1,909,593	$ 2,386,447	$ 1,939,872	$ 1,993,278	$ (446,575)	$ 53,406
EXPENDITURES							
Personnel	$ 188,142	$ 281,667	$ 503,855	$ 418,372	$ 431,477	$ (85,483)	$ 13,105
Operating & Maintenance	511,913	806,264	1,186,549	1,318,900	1,386,801	132,351	67,901
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	84,497	201,920	1,402,917	202,600	175,000	(1,200,317)	(27,600)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Expenditures Total	$ 784,553	$ 1,289,850	$ 3,093,320	$ 1,939,872	$ 1,993,278	$ (1,153,448)	$ 53,406
NET SURPLUS (USE OF FUND BALANCE)	$ 33,867	$ 619,743	$ (706,873)	$ -	$ -	$ 706,873	$ -
FUND BALANCE	$ 134,201	$ 753,944	$ 102,703	$ 102,703	$ 102,703		

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

The Fleet Division falls under the Public Works & Engineering Department.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Fleet & Equipment Supervisor	1		1		1
Senior Fleet Technician	1		1		1
Fleet Technician	1		1		1
Fleet Services Worker	1		1		1
TOTAL	4	0	4	0	4

BUDGET DETAIL

ISF: Fleet (Fund 115)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Unrealized Gain On Investment	3700	$ -	$ (54,411)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ -	$ 4,661	$ 4,000	$ -	$ -	$ (4,000)	$ -
Transfer In - Fleet & Facility Support	3915	$ 818,420	$ 1,959,343	$ 2,382,447	$ 1,939,872	$ 1,993,278	$ (442,575)	$ 53,406
Revenue Total		**$ 818,420**	**$ 1,909,593**	**$ 2,386,447**	**$ 1,939,872**	**$ 1,993,278**	**$ (446,575)**	**$ 53,406**
EXPENDITURES								
Salaries	4117-50100	$ 130,111	$ 218,036	$ 350,033	$ 281,636	$ 292,902	$ (68,397)	$ 11,266
Cell Allowance	4117-50151	$ -	$ -	$ 450	$ -	$ -	$ (450)	$ -
Bilingual Pay	4117-50155	$ -	$ -	$ -	$ 1,500	$ 1,500	$ 1,500	$ -
Uniform/Tool Allowance	4117-50157	$ -	$ -	$ -	$ 4,200	$ 4,200	$ 4,200	$ -
Accrued Time Off Buy Backs	4117-50180	$ -	$ -	$ -	$ 5,000	$ 5,500	$ 5,000	$ 500
Overtime	4117-50200	$ 10,015	$ 3,995	$ 5,993	$ 8,000	$ 8,000	$ 2,007	$ -
PERS Retirement	4117-50300	$ 12,085	$ 18,417	$ 42,404	$ 29,295	$ 30,462	$ (13,109)	$ 1,167
Medicare	4117-50320	$ 2,072	$ 3,263	$ 5,075	$ 4,381	$ 4,553	$ (694)	$ 172
Section 125 Benefit Plan	4117-50400	$ 33,859	$ 37,957	$ 99,900	$ 84,360	$ 84,360	$ (15,540)	$ -
Personnel Total		**$ 188,142**	**$ 281,667**	**$ 503,855**	**$ 418,372**	**$ 431,477**	**$ (85,483)**	**$ 13,105**
Fuel	4111-52300	$ -	$ 383	$ 1,000	$ 1,000	$ 1,001	$ -	$ 1
Vehicle Maintenance	4111-52503	$ 308	$ 644	$ 1,400	$ 1,400	$ 1,400	$ -	$ -
Vehicle Tires	4111-52506	$ 430	$ 477	$ 500	$ 500	$ 500	$ -	$ -
Fuel	4114-52300	$ -	$ -	$ 240	$ 300	$ 300	$ 60	$ -
Vehicle Maintenance	4114-52503	$ -	$ -	$ 4,200	$ 1,000	$ 1,000	$ (3,200)	$ -
Vehicle Tires	4114-52506	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Fuel	4115-52300	$ 119	$ 284	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Vehicle Maintenance	4115-52503	$ 75	$ 506	$ 2,000	$ 2,000	$ 2,000	$ -	$ -
Vehicle Tires	4115-52506	$ -	$ 419	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Software Licensing/Annual Maint.	4117-51350	$ -	$ 1,295	$ -	$ -	$ -	$ -	$ -
Small Tools/Field Equipment	4117-51500	$ 22,256	$ 10,141	$ 10,000	$ 10,000	$ 10,500	$ -	$ 500
Materials and Supplies	4117-51501	$ 10,473	$ 11,163	$ 18,000	$ 18,000	$ 18,900	$ -	$ 900
Special Dept Exp	4117-51600	$ 470	$ 170	$ 1,500	$ 1,500	$ 1,600	$ -	$ 100
Mobile Devices	4117-52039	$ 610	$ -	$ -	$ -	$ -	$ -	$ -
Conference/Mtgs/Mileage	4117-52210	$ -	$ -	$ 2,000	$ 2,000	$ 2,100	$ -	$ 100
Training	4117-52211	$ 426	$ 536	$ 8,526	$ 7,000	$ 7,500	$ (1,526)	$ 500
Fuel	4117-52300	$ 1,431	$ 3,221	$ 3,700	$ 4,000	$ 4,200	$ 300	$ 200
Uniforms	4117-52400	$ 598	$ 1,556	$ 3,000	$ 3,500	$ 3,700	$ 500	$ 200
Equipment Maint.	4117-52500	$ 234	$ -	$ 4,000	$ 3,000	$ 3,200	$ (1,000)	$ 200
Vehicle Maintenance	4117-52503	$ 5,818	$ 2,814	$ 5,000	$ 5,000	$ 5,300	$ -	$ 300
Vehicle Tires	4117-52506	$ -	$ 982	$ 1,000	$ 1,000	$ 1,100	$ -	$ 100
Professional Services	4117-52800	$ 11,095	$ 3,613	$ 8,440	$ 8,500	$ 8,900	$ 60	$ 400
Furniture & Equipment	4117-53150	$ -	$ 2,455	$ 2,534	$ 3,000	$ 3,000	$ 466	$ -
Fuel	4221-52300	$ 27	$ 107	$ 1,000	$ 500	$ 500	$ (500)	$ -
Vehicle Maintenance	4221-52503	$ 965	$ 398	$ 1,250	$ 1,000	$ 1,000	$ (250)	$ -
Vehicle Tires	4221-52506	$ 120	$ -	$ 500	$ 500	$ 500	$ -	$ -
Fuel	4330-52300	$ 143	$ 283	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Vehicle Maintenance	4330-52503	$ 36	$ 462	$ 1,250	$ 1,000	$ 1,000	$ (250)	$ -
Vehicle Tires	4330-52506	$ -	$ 419	$ 500	$ 500	$ 500	$ -	$ -
Fuel	4331-52300	$ 3,193	$ 8,741	$ 12,000	$ 12,000	$ 12,000	$ -	$ -
Vehicle Maintenance	4331-52503	$ 5,500	$ 5,164	$ 10,000	$ 10,000	$ 10,000	$ -	$ -
Vehicle Tires	4331-52506	$ -	$ 2,478	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
Fuel	4332-52300	$ 5,644	$ 10,733	$ 14,000	$ 18,500	$ 19,500	$ 4,500	$ 1,000
Vehicle Maintenance	4332-52503	$ 2,517	$ 1,636	$ 5,500	$ 4,000	$ 4,200	$ (1,500)	$ 200
Vehicle Tires	4332-52506	$ 804	$ 1,047	$ 3,000	$ 2,000	$ 2,100	$ (1,000)	$ 100
Fuel	4350-52300	$ 173	$ 783	$ 1,200	$ 1,200	$ 1,200	$ -	$ -
Vehicle Maintenance	4350-52503	$ 314	$ 528	$ 1,000	$ 1,000	$ 1,000	$ -	$ -
Vehicle Tires	4350-52506	$ -	$ -	$ 500	$ 500	$ 500	$ -	$ -
Fuel	4445-52300	$ 1,464	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Maintenance	4445-52503	$ 1,152	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Tires	4445-52506	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fuel	4446-52300	$ -	$ 3,033	$ 4,800	$ 6,000	$ 6,300	$ 1,200	$ 300
Vehicle Maintenance	4446-52503	$ -	$ 6,451	$ 5,000	$ 4,000	$ 4,200	$ (1,000)	$ 200
Vehicle Tires	4446-52506	$ -	$ 3,341	$ 2,000	$ 2,000	$ 2,100	$ -	$ 100
Fuel	4464-52300	$ -	$ -	$ -	$ 12,000	$ 12,600	$ 12,000	$ 600
Vehicle Maintenance	4464-52503	$ -	$ -	$ -	$ 5,000	$ 5,300	$ 5,000	$ 300
Vehicle Tires	4464-52506	$ -	$ -	$ -	$ 2,500	$ 2,700	$ 2,500	$ 200
Fuel	4465-52300	$ -	$ -	$ -	$ 1,500	$ 1,600	$ 1,500	$ 100
Vehicle Maintenance	4465-52503	$ -	$ -	$ -	$ 1,000	$ 1,100	$ 1,000	$ 100
Vehicle Tires	4465-52506	$ -	$ -	$ -	$ 500	$ 600	$ 500	$ 100
Fuel	4466-52300	$ -	$ -	$ -	$ 7,000	$ 7,400	$ 7,000	$ 400

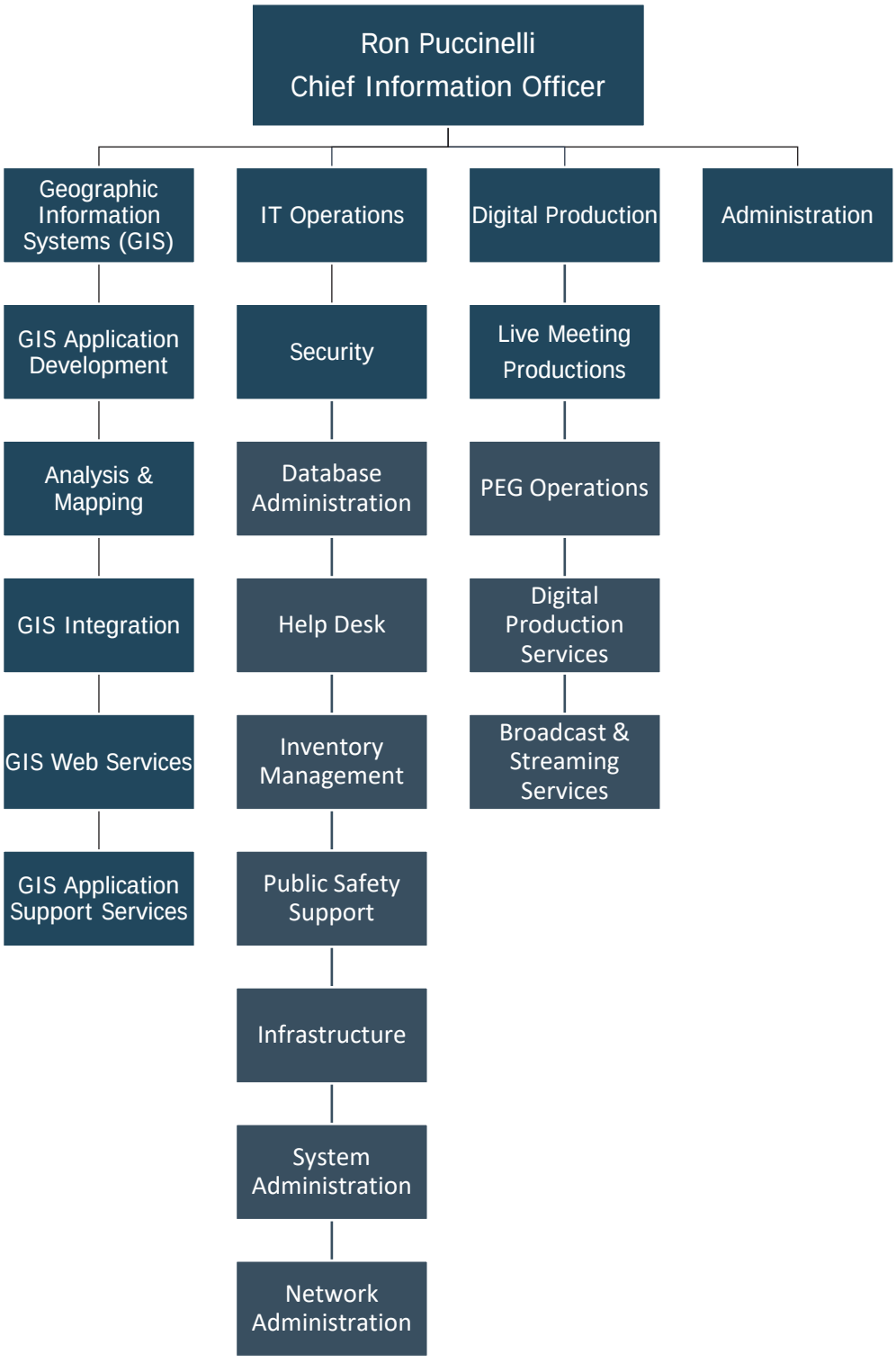
ISF: Fleet (Fund 115)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Vehicle Maintenance	4466-52503	$ -	$ -	$ -	$ 1,000	$ 1,100	$ 1,000	$ 100
Vehicle Tires	4466-52506	$ -	$ -	$ -	$ 500	$ 600	$ 500	$ 100
Fuel	4467-52300	$ -	$ -	$ -	$ 20,500	$ 21,600	$ 20,500	$ 1,100
Vehicle Maintenance	4467-52503	$ -	$ -	$ -	$ 10,000	$ 10,500	$ 10,000	$ 500
Vehicle Tires	4467-52506	$ -	$ -	$ -	$ 1,000	$ 1,100	$ 1,000	$ 100
Fuel	4550-52300	$ 5,103	$ 2,239	$ 6,000	$ 4,000	$ 4,200	$ (2,000)	$ 200
Vehicle Maintenance	4550-52503	$ 6,914	$ 1,369	$ 5,000	$ 3,000	$ 3,200	$ (2,000)	$ 200
Vehicle Tires	4550-52506	$ 1,358	$ -	$ 3,000	$ 2,000	$ 2,100	$ (1,000)	$ 100
Fuel	4551-52300	$ 37	$ 8,453	$ 10,800	$ 1,000	$ 1,100	$ (9,800)	$ 100
Vehicle Maintenance	4551-52503	$ 129	$ 9,820	$ 11,000	$ 1,000	$ 1,100	$ (10,000)	$ 100
Vehicle Tires	4551-52506	$ -	$ 1,892	$ 3,000	$ 500	$ 600	$ (2,500)	$ 100
Fuel	4552-52300	$ 32,733	$ 44,915	$ 72,000	$ 100,000	$ 105,000	$ 28,000	$ 5,000
Equipment Maint.	4552-52500	$ 13,890	$ 20,645	$ 50,000	$ 50,000	$ 52,500	$ -	$ 2,500
Equipment Rental	4552-52501	$ 26	$ -	$ -	$ -	$ -	$ -	$ -
Vehicle Maintenance	4552-52503	$ 28,263	$ 18,894	$ 48,525	$ 30,000	$ 31,500	$ (18,525)	$ 1,500
Vehicle Tires	4552-52506	$ 204	$ 5,361	$ 10,000	$ 12,500	$ 13,200	$ 2,500	$ 700
Fuel	4660-52300	$ 28,329	$ 46,621	$ 72,000	$ 75,000	$ 78,800	$ 3,000	$ 3,800
Equipment Maint.	4660-52500	$ -	$ -	$ -	$ 3,000	$ 3,000	$ 3,000	$ -
Vehicle Maintenance	4660-52503	$ 6,720	$ 13,109	$ 16,000	$ 20,000	$ 21,000	$ 4,000	$ 1,000
Vehicle Tires	4660-52506	$ 1,426	$ 2,482	$ 9,000	$ 10,000	$ 10,500	$ 1,000	$ 500
Fuel	4911-52300	$ 224,553	$ 360,244	$ 420,000	$ 470,000	$ 493,500	$ 50,000	$ 23,500
Vehicle Maintenance	4911-52503	$ 65,158	$ 94,987	$ 130,000	$ 140,000	$ 147,000	$ 10,000	$ 7,000
Vehicle Tires	4911-52506	$ 20,677	$ 34,165	$ 50,000	$ 50,000	$ 52,500	$ -	$ 2,500
Outsourced Fleet Repairs	4911-52848	$ -	$ 54,803	$ 122,684	$ 140,000	$ 150,000	$ 17,316	$ 10,000
Operating & Maintenance Total		**$ 511,913**	**$ 806,264**	**$ 1,186,549**	**$ 1,318,900**	**$ 1,386,801**	**$ 132,351**	**$ 67,901**
Capital Outlays	4114-53155	$ -	$ -	$ 1,500	$ 11,000	$ -	$ 9,500	$ (11,000)
Capital Outlays	4117-53155	$ 46,401	$ 13,584	$ 23,000	$ 10,000	$ -	$ (13,000)	$ (10,000)
Capital Outlays	4331-53155	$ -	$ -	$ -	$ 6,600	$ -	$ 6,600	$ (6,600)
Capital Outlays	4550-53155	$ 38,096	$ -	$ 208,000	$ -	$ -	$ (208,000)	$ -
Capital Outlays	4660-53155	$ -	$ -	$ 102,000	$ 11,000	$ 11,000	$ (91,000)	$ -
Capital Outlays	4911-53155	$ -	$ 188,335	$ 1,068,417	$ 164,000	$ 164,000	$ (904,417)	$ -
Capital Outlays & One-Time Total		**$ 84,497**	**$ 201,920**	**$ 1,402,917**	**$ 202,600**	**$ 175,000**	**$ (1,200,317)**	**$ (27,600)**
Expenditures Total		**$ 784,553**	**$ 1,289,850**	**$ 3,093,320**	**$ 1,939,872**	**$ 1,993,278**	**$ (1,153,448)**	**$ 53,406**
NET SURPLUS / (USE OF FUND BALANCE)		**$ 33,867**	**$ 619,743**	**$ (706,873)**	**$ -**	**$ -**	**$ 706,873**	**$ -**

INFORMATION TECHNOLOGY

(FUND 110) ISF

DEPARTMENT PURPOSE & RESPONSIBILITIES

The City's Information Technology Department is an Internal Service Fund (ISF) of the City and services all departments of the City of Menifee. Allocation of costs are derived from the calculation of the number of work stations per individual department and the number of individual user licenses.



DEPARTMENT MISSION

ISF: Information Technology (IT)

- Established 2015 -

The mission of the Information Technology Department is to partner with all City departments to ensure organizational effectiveness. The Information Technology Department falls under the direction of the Assistant City Manager.

Goals & Objectives: Current Year Status

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
1	Develop a comprehensive Disaster Recovery and Business Continuity Plan.			✓		20%	Conducted RFP and awarded contract. Launched project. Consultant conducted initial interviews with all Departments. On track to complete by June 30, 2023.
2	Begin ERP implementation.			✓		100%	Conducted RFP and awarded contract. Developed project team structure. Initiated project.
3	Complete Smart City and Broadband Master Plan.			✓	✓	100%	IT Strategic Plan workshop was held, and Plan completed. Smart City and Broadband Master Plan - Consultant completed work - Pending Council Workshop.
4	Develop Broadcast/PEG Capabilities.			✓		100%	Established PEG with two carriers (Frontier, Spectrum), plus 24x7 Stream. Met ADA compliance for Closed Captioning (English and Spanish). Hired team (Coordinator and Technician). MOU with MSJC for content sharing. Connected with County for content sharing. Coordinated with Communications Team for broadcast schedule management. Expanded

Fiscal Year 2022/23 Goals & Objectives Status							
	Goal					% Complete	Goal Status
							Control Room. Went LIVE with Menifee TV.
5	Technical skills and process maturity development for entire Team.			✓		100%	Hired Digital Production (AV) Coordinator and Technician with specific skillsets and Drone Training - plus ongoing training. Enhanced GIS technical skills via training/conferences. Leadership attended PMI Boot Camp (Project Management). Attended Cybersecurity training/conferences. Enhanced Accela technical skills via training/conferences. Team member(s) completed Leading Smart Cities certification. Delivered Citywide Cybersecurity Training. Conducted Cybersecurity/EOC Tabletop Exercise. Developed multiple process policies and procedures.

New Goals & Objectives

Connectivity & Mobility

Unique Identify

Community Engagement & Social Infrastructure

Thriving Economy

Safe & Vibrant Community

Fiscal Year 2023/24 Goals & Objectives			
	Goal	**Strategic Priority**	**Strategic Plan Priority Description**
1	Improve traffic flow and reduce dependency on Frontier by launching initial phase of Smart City and Broadband Master Plan backbone.		Aligns with Priority 1 of Strategic Plan – Connectivity and Mobility
2	GIS will draft a Data Governance Policy by June 30, 2024, that includes at least the following four sections: Data Stewardship, Data Quality, Data Standards, and Metadata Management.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Inventory and assess all City-controlled websites for ADA and other regulatory compliance and usability.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
4	In partnership with Finance and HR, implement the Tyler Munis Enterprise ERP system.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Coordinate with Communications Team to provide additional content creation staff capacity as part of producing one original content piece per month.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
Fiscal Year 2024/25 Goals & Objectives			
1	Improve traffic flow and reduce dependency on Frontier by launching **Phase II** of the Smart City and Broadband Master Plan backbone.		Aligns with Priority 1 of Strategic Plan – Connectivity and Mobility
2	GIS will finalize a Data Governance Policy by June 30, 2025, that includes Data Stewardship, Data Quality, Data Standards, Metadata Management, Data Policy, Data Security, Data Cataloging, and Data Lineage.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
3	Remediate issues found with all City-controlled websites regarding ADA and other regulatory compliance and usability.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure
4	In partnership with Finance and HR, complete implementation of the Tyler Munis Enterprise ERP system.		Aligns with Priority 4 of Strategic Plan – Thriving Economy
5	Coordinate with Communications Team to provide additional content creation staff capacity as part of producing two original content pieces per month.		Aligns with Priority 3 of Strategic Plan – Community Engagement & Social Infrastructure

Key Performance Indicators (KPIs)

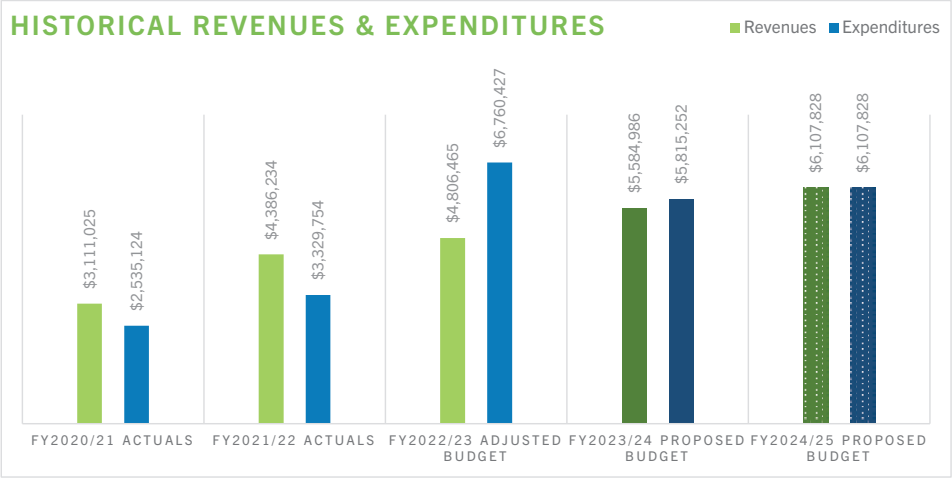
2023/24 & 2024/25 Key Performance Indicators							
Description	**Strategic Priority**	**Measure Type**	**FY23/24 Target**	**FY24/25 Target**	**FY22/23 Actual (As of 3/30/2023)**	**FY21/22 Actual**	**FY20/21 Actual**
Provide audio-visual and streaming/broadcast support to 100% of regularly scheduled Public Meetings ensuring that 95% of meetings do not experience technical issues.		Efficiency/ Effectiveness	95%	95%	95%	N/A	N/A
Minimize unplanned PEG broadcast service disruptions of 15 minutes or longer to no more than one incident per calendar quarter.		Efficiency/ Effectiveness	Less than 4	Less than 4	N/A	N/A	N/A
Respond to clients' requests for service (Tickets) within four business hours 95% of the time and ensure issues are resolved within agreed upon timeframes 90% of the time.		Efficiency/ Effectiveness	95%	95%	70%	N/A	N/A
Improve the City's compliance with NIST 800-53 family of controls by 10% per year until all controls are accounted for		Efficiency/ Effectiveness	20%	30%	N/A	N/A	N/A

INFORMATION TECHNOLOGY

(Fund 110)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
All Other Revenue	3,110,322	4,395,700	4,796,715	5,584,986	6,107,828	788,271	522,842
Unrealized Gain On Investment	-	(12,883)	-	-	-	-	-
Interest Income	703	3,416	9,750	-	-	(9,750)	-
Revenues Total	$ 3,111,025	$ 4,386,234	$ 4,806,465	$ 5,584,986	$ 6,107,828	$ 778,521	$ 522,842
EXPENDITURES							
Personnel	$ 764,492	$ 1,050,191	$ 1,494,081	$ 2,172,033	$ 2,174,524	$ 677,952	$ 2,491
Operating & Maintenance	1,365,069	1,749,235	3,829,930	3,597,132	3,911,176	(232,798)	314,044
ISF Transfer	3,974	4,798	6,157	7,087	7,128	930	41
Capital Outlays & One Time Studies	401,589	475,529	1,331,992	39,000	15,000	(1,292,992)	(24,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	50,000	98,267	-	-	(98,267)	-
Expenditures Total	$ 2,535,124	$ 3,329,754	$ 6,760,427	$ 5,815,252	$ 6,107,828	$ (945,175)	$ 292,576
NET SURPLUS / (USE OF FUND BALANCE)	$ 575,900	$ 1,056,480	$ (1,953,962)	$ (230,266)	$ -	$ 1,723,696	$ 230,266
FUND BALANCE	$ 2,228,039	$ 3,284,519	$ 1,350,261	$ 1,119,995	$ 1,119,995		



OF NOTE:

The Information Technology ISF budgeted approximately $1 million in FY2022/23 for hardware replacements, to be paid for out of fund balance. This was a one-time budgeted item and therefore does not impact future budget years.

POSITION SUMMARY

Job Title	Adjusted FY2022/23	Position Change FY23/24	Proposed FY2023/24	Position Change FY24/25	Proposed FY2024/25
Chief Information Officer	1		1		1
Information Technology Manager	1		1		1
Cybersecurity Manager	0	1	1		1
Audio Visual (AV) Coordinator	1		1		1
Geographic Information System Coordinator	1		1		1
GIS Analyst	1		1		1
Information Technology Analyst	3		3		3
Management Analyst II	1		1		1
Information Technology Technician	3		3		3
Geographic Information System Technician	1		1		1
Audio Visual (AV) System Technician	1		1		1
TOTAL	14	1	15	0	15

BUDGET DETAIL

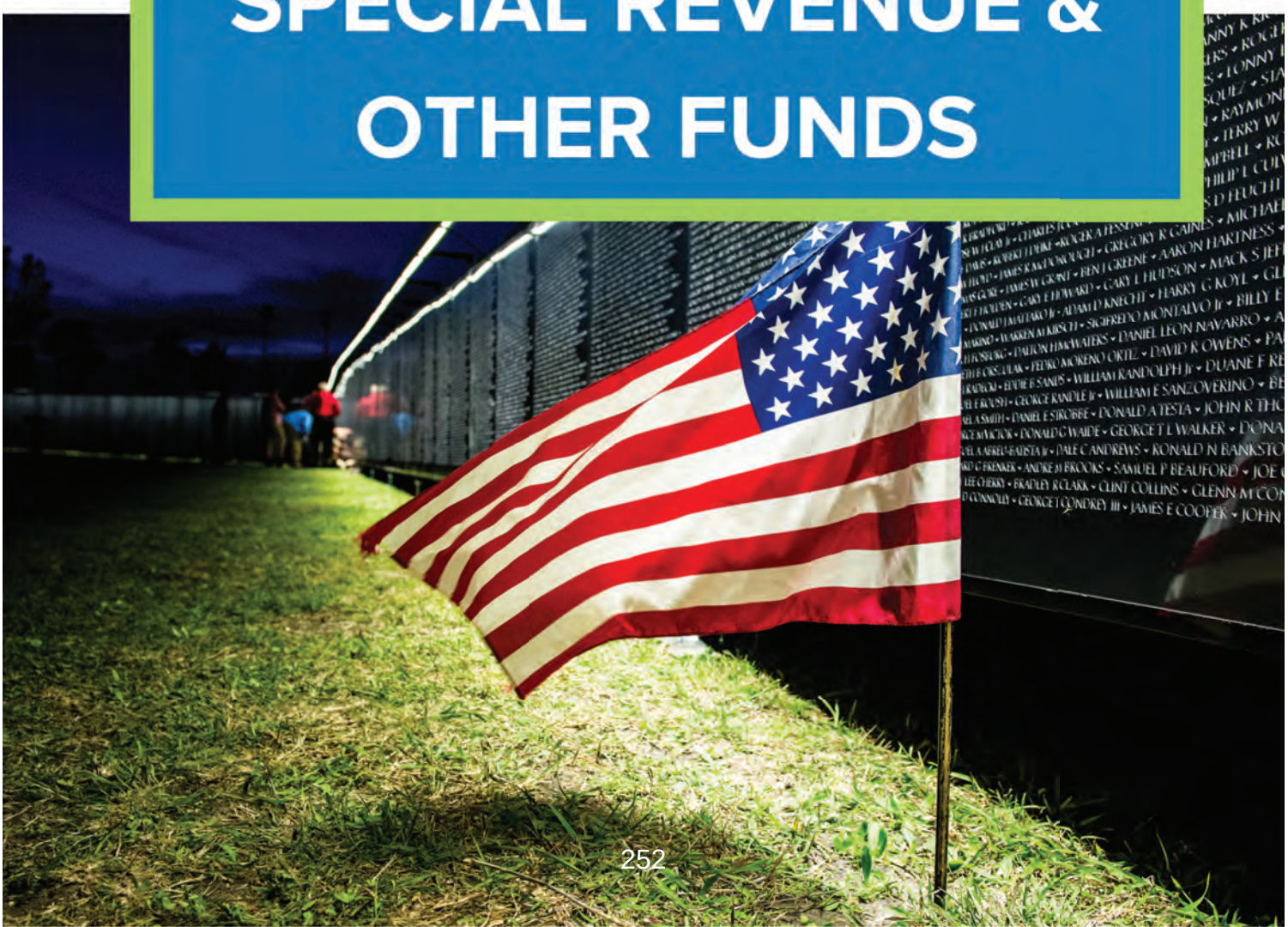
ISF: Information Technology (Fund 110)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Unrealized Gain On Investment	3700	$ -	$ (12,883)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 703	$ 3,416	$ 9,750	$ -	$ -	$ (9,750)	$ -
Transfer In - IT Support	3910	$ 3,110,322	$ 4,395,700	$ 4,796,715	$ 5,584,986	$ 6,107,828	$ 788,271	$ 522,842
Revenue Total		**$ 3,111,025**	**$ 4,386,234**	**$ 4,806,465**	**$ 5,584,986**	**$ 6,107,828**	**$ 778,521**	**$ 522,842**
EXPENDITURES								
Salaries	4115-50100	$ 551,704	$ 808,771	$ 787,182	$ 1,182,930	$ 1,157,447	$ 395,748	$ (25,483)
Auto Allowance	4115-50150	$ 1,400	$ 4,800	$ 4,800	$ 4,800	$ 4,800	$ -	$ -
Cell Allowance	4115-50151	$ -	$ -	$ (900)	$ 900	$ 900	$ 1,800	$ -
Other Benefits	4115-50154	$ -	$ 6,312	$ 10,836	$ 11,536	$ 11,998	$ 700	$ 462
Bilingual Pay	4115-50155	$ -	$ -	$ -	$ 3,600	$ 3,600	$ 3,600	$ -
Longevity Pay	4115-50158	$ -	$ -	$ -	$ -	$ 900	$ -	$ 900
Accrued Time-Off Buy Backs	4115-50180	$ -	$ 9,222	$ 15,000	$ 20,000	$ 22,000	$ 5,000	$ 2,000
Overtime	4115-50200	$ 9,660	$ 15,031	$ 20,000	$ 15,000	$ 15,000	$ (5,000)	$ -
Part Time	4115-50220	$ 50,151	$ -	$ -	$ -	$ -	$ -	$ -
PERS Retirement	4115-50300	$ 39,152	$ 60,287	$ 86,909	$ 132,057	$ 137,321	$ 45,148	$ 5,264
Social Security	4115-50310	$ 2,888	$ -	$ -	$ -	$ -	$ -	$ -
Medicare	4115-50320	$ 8,959	$ 12,225	$ 14,296	$ 17,146	$ 17,830	$ 2,850	$ 684
Unemployment Ins.	4115-50350	$ 6,116	$ -	$ -	$ -	$ -	$ -	$ -
Section 125 Benefit Plan	4115-50400	$ 94,463	$ 133,543	$ 192,000	$ 212,010	$ 212,010	$ 20,010	$ -
Salaries	4119-50100	$ -	$ -	$ 267,167	$ 251,198	$ 261,246	$ (15,969)	$ 10,048
PERS Retirement	4119-50300	$ -	$ -	$ 26,317	$ 21,154	$ 22,000	$ (5,163)	$ 846
Medicare	4119-50320	$ -	$ -	$ 3,874	$ 3,834	$ 3,987	$ (40)	$ 153
Section 125 Benefit Plan	4119-50400	$ -	$ -	$ 66,600	$ 63,270	$ 63,270	$ (3,330)	$ -
Salaries	4120-50100	$ -	$ -	$ -	$ 164,695	$ 171,283	$ 164,695	$ 6,588
PERS Retirement	4120-50300	$ -	$ -	$ -	$ 23,209	$ 24,138	$ 23,209	$ 929
Medicare	4120-50320	$ -	$ -	$ -	$ 2,514	$ 2,614	$ 2,514	$ 100
Section 125 Benefit Plan	4120-50400	$ -	$ -	$ -	$ 42,180	$ 42,180	$ 42,180	$ -
Personnel Total		**$ 764,492**	**$ 1,050,191**	**$ 1,130,123**	**$ 1,599,979**	**$ 1,583,806**	**$ 469,856**	**$ (16,173)**
Cloud Based Subscriptions/Licenses	4110-51353	$ -	$ 1,775	$ 2,000	$ 3,040	$ 3,317	$ 1,040	$ 277
Mobile Devices	4110-52039	$ 3,678	$ 3,152	$ 6,102	$ 6,540	$ 6,660	$ 438	$ 120
Software Licensing/Annual Maint.	4111-51350	$ 554	$ -	$ -	$ 1,200	$ 1,260	$ 1,200	$ 60
Cloud Based Subscriptions/Licenses	4111-51353	$ -	$ 6,449	$ 7,704	$ 6,504	$ 6,829	$ (1,200)	$ 325
Mobile Devices	4111-52039	$ 6,813	$ 9,867	$ 7,616	$ 7,140	$ 7,260	$ (476)	$ 120
Cloud Based Subscriptions/Licenses	4112-51353	$ -	$ 710	$ 400	$ 158	$ 166	$ (242)	$ 8
Computer Hardware	4113-51351	$ -	$ -	$ 570	$ -	$ -	$ (570)	$ -
Cloud Based Subscriptions/Licenses	4113-51353	$ -	$ 2,905	$ 108,894	$ 6,014	$ 6,315	$ (102,880)	$ 301
Mobile Devices	4113-52039	$ 1,050	$ 308	$ 60	$ -	$ -	$ (60)	$ -
Cloud Based Subscriptions/Licenses	4114-51353	$ -	$ 70	$ 684	$ 808	$ 873	$ 124	$ 65
Mobile Devices	4114-52039	$ 651	$ 632	$ 2,167	$ 2,240	$ 2,260	$ 73	$ 20
Software Licensing/Annual Maint.	4115-51350	$ 273,457	$ 235,843	$ 85,792	$ 10,571	$ 10,571	$ (75,221)	$ -
Computer Hardware	4115-51351	$ -	$ 99,558	$ 361,190	$ 3,850	$ -	$ (357,340)	$ (3,850)
Computer Software	4115-51352	$ 112,369	$ -	$ -	$ -	$ -	$ -	$ -
Cloud Based Subscriptions/Licenses	4115-51353	$ -	$ 185,096	$ 223,441	$ -	$ -	$ (223,441)	$ -
Cybersecurity	4115-51354	$ -	$ 18,419	$ 241,869	$ -	$ -	$ (241,869)	$ -
Small Tools/Field Equipment	4115-51500	$ 14,632	$ 9,680	$ 12,300	$ -	$ -	$ (12,300)	$ -
Special Dept Exp	4115-51600	$ 1,896	$ 5,529	$ 13,000	$ -	$ -	$ (13,000)	$ -
Mobile Devices	4115-52039	$ 7,627	$ 17,961	$ 19,872	$ -	$ -	$ (19,872)	$ -
Alarm Services (Burglar/Fire)	4115-52051	$ -	$ -	$ -	$ 3,000	$ 3,150	$ 3,000	$ 150
Membership & Dues	4115-52200	$ 23,472	$ 41,735	$ 69,653	$ 34,404	$ 36,077	$ (35,249)	$ 1,673
Conference/Mtgs/Mileage	4115-52210	$ 10,690	$ 5,280	$ 40,000	$ 65,000	$ 65,000	$ 25,000	$ -
Training	4115-52211	$ -	$ -	$ 40,600	$ 58,785	$ 59,252	$ 18,185	$ 467
Equipment Maint.	4115-52500	$ 85,820	$ 37,554	$ 131,165	$ -	$ -	$ (131,165)	$ -
Professional Services	4115-52800	$ 446,942	$ 219,643	$ 587,221	$ -	$ -	$ (587,221)	$ -
Furniture & Equipment	4115-53150	$ 998	$ 50,808	$ 26,197	$ -	$ -	$ (26,197)	$ -
Software Licensing/Annual Maint.	4119-51350	$ -	$ -	$ -	$ 107,341	$ 147,367	$ 107,341	$ 40,026
Computer Hardware	4119-51351	$ -	$ -	$ -	$ 8,150	$ 11,150	$ 8,150	$ 3,000
Cloud Based Subscriptions/Licenses	4119-51353	$ -	$ -	$ 45,324	$ 43,364	$ 44,777	$ (1,960)	$ 1,413
Small Tools/Field Equipment	4119-51500	$ -	$ -	$ 5,000	$ 4,000	$ 4,000	$ (1,000)	$ -
Special Dept Exp	4119-51600	$ -	$ -	$ 3,800	$ 2,850	$ 2,850	$ (950)	$ -
Mobile Devices	4119-52039	$ -	$ -	$ 3,501	$ 9,240	$ 8,820	$ 5,739	$ (420)
Membership & Dues	4119-52200	$ -	$ -	$ 169	$ -	$ -	$ (169)	$ -
Conference/Mtgs/Mileage	4119-52210	$ -	$ -	$ 20,685	$ -	$ -	$ (20,685)	$ -
Training	4119-52211	$ -	$ -	$ 12,300	$ -	$ -	$ (12,300)	$ -
Professional Services	4119-52800	$ -	$ -	$ 146,000	$ 83,000	$ 83,000	$ (63,000)	$ -
Software Licensing/Annual Maint.	4120-51350	$ -	$ -	$ -	$ 12,000	$ 12,000	$ 12,000	$ -
Computer Hardware	4120-51351	$ -	$ -	$ -	$ 10,725	$ -	$ 10,725	$ (10,725)

ISF: Information Technology (Fund 110)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Cloud Based Subscriptions/Licenses	4120-51353	$ -	$ -	$ -	$ 2,839	$ 3,030	$ 2,839	$ 191
Cybersecurity	4120-51354	$ -	$ -	$ -	$ 360	$ 378	$ 360	$ 18
Small Tools/Field Equipment	4120-51500	$ -	$ -	$ -	$ 3,000	$ 3,000	$ 3,000	$ -
Special Dept Exp	4120-51600	$ -	$ -	$ -	$ 29,492	$ 30,966	$ 29,492	$ 1,474
Mobile Devices	4120-52039	$ -	$ -	$ -	$ 9,020	$ 5,060	$ 9,020	$ (3,960)
Professional Services	4120-52800	$ -	$ -	$ -	$ 15,000	$ 15,000	$ 15,000	$ -
Cloud Based Subscriptions/Licenses	4121-51353	$ -	$ -	$ -	$ 4,810	$ 5,051	$ 4,810	$ 241
Software Licensing/Annual Maint.	4122-51350	$ -	$ -	$ -	$ 155,573	$ 419,180	$ 155,573	$ 263,607
Cloud Based Subscriptions/Licenses	4122-51353	$ -	$ -	$ -	$ 240,005	$ 309,531	$ 240,005	$ 69,526
Cybersecurity	4122-51354	$ -	$ -	$ -	$ 240,755	$ 252,793	$ 240,755	$ 12,038
Small Tools/Field Equipment	4122-51500	$ -	$ -	$ -	$ 20,000	$ 20,000	$ 20,000	$ -
Special Dept Exp	4122-51600	$ -	$ -	$ -	$ 6,800	$ 6,800	$ 6,800	$ -
Mobile Devices	4122-52039	$ -	$ -	$ -	$ 22,280	$ 22,520	$ 22,280	$ 240
Equipment Maint.	4122-52500	$ -	$ -	$ -	$ 129,750	$ 131,238	$ 129,750	$ 1,488
Professional Services	4122-52800	$ -	$ -	$ -	$ 284,316	$ 286,147	$ 284,316	$ 1,831
Software Licensing/Annual Maint.	4220-51350	$ 3,816	$ -	$ -	$ -	$ -	$ -	$ -
Cloud Based Subscriptions/Licenses	4220-51353	$ -	$ 10,731	$ 12,840	$ 19,269	$ 20,734	$ 6,429	$ 1,465
Mobile Devices	4220-52039	$ 2,285	$ 3,314	$ 4,068	$ 3,720	$ 3,780	$ (348)	$ 60
Alarm Services	4221-52051	$ -	$ -	$ 3,581	$ 4,000	$ 4,200	$ 419	$ 200
Cloud Based Subscriptions/Licenses	4222-51353	$ -	$ 2,125	$ 3,629	$ 5,249	$ 5,686	$ 1,620	$ 437
Mobile Devices	4222-52039	$ 1,266	$ 1,321	$ 2,642	$ 1,240	$ 1,260	$ (1,402)	$ 20
Cloud Based Subscriptions/Licenses	4223-51353	$ -	$ 425	$ 736	$ 1,396	$ 1,516	$ 660	$ 120
Mobile Devices	4223-52039	$ -	$ -	$ 1,167	$ 2,180	$ 2,220	$ 1,013	$ 40
Software Licensing/Annual Maint.	4330-51350	$ 27,242	$ -	$ -	$ 2,040	$ 2,142	$ 2,040	$ 102
Computer Hardware	4330-51351	$ -	$ -	$ 14,750	$ -	$ -	$ (14,750)	$ -
Cloud Based Subscriptions/Licenses	4330-51353	$ -	$ 43,361	$ 81,676	$ 69,206	$ 73,117	$ (12,470)	$ 3,911
Mobile Devices	4330-52039	$ 3,428	$ 2,406	$ 6,441	$ 2,480	$ 2,520	$ (3,961)	$ 40
Software Licensing/Annual Maint.	4331-51350	$ 32,436	$ -	$ -	$ 1,680	$ 1,764	$ 1,680	$ 84
Cloud Based Subscriptions/Licenses	4331-51353	$ -	$ 43,029	$ 41,291	$ 45,547	$ 48,200	$ 4,256	$ 2,653
Mobile Devices	4331-52039	$ 5,899	$ 7,186	$ 17,610	$ 15,340	$ 15,540	$ (2,270)	$ 200
Professional Services	4331-52800	$ -	$ 1,249	$ -	$ -	$ -	$ -	$ -
Software Licensing/Annual Maint.	4332-51350	$ 3,892	$ -	$ -	$ -	$ -	$ -	$ -
Cloud Based Subscriptions/Licenses	4332-51353	$ -	$ 24,865	$ 32,991	$ 29,238	$ 30,850	$ (3,753)	$ 1,612
Mobile Devices	4332-52039	$ 7,954	$ 7,664	$ 8,535	$ 14,240	$ 14,400	$ 5,705	$ 160
Software Licensing/Annual Maint.	4350-51350	$ 434	$ -	$ -	$ -	$ -	$ -	$ -
Computer Hardware	4350-51351	$ -	$ -	$ 24,400	$ -	$ -	$ (24,400)	$ -
Cloud Based Subscriptions/Licenses	4350-51353	$ -	$ 50,540	$ 17,793	$ 68,438	$ 72,869	$ 50,645	$ 4,431
Mobile Devices	4350-52039	$ 912	$ 912	$ 1,734	$ 3,120	$ 3,180	$ 1,386	$ 60
Alarm Services	4445-52051	$ -	$ -	$ 5,267	$ 6,000	$ 6,300	$ 733	$ 300
Software Licensing/Annual Maint.	4446-51350	$ 12,943	$ -	$ -	$ 584	$ 613	$ 584	$ 29
Cloud Based Subscriptions/Licenses	4446-51353	$ -	$ 12,508	$ 23,304	$ 25,184	$ 26,618	$ 1,880	$ 1,434
Mobile Devices	4446-52039	$ 4,093	$ 3,644	$ 4,435	$ 7,480	$ 7,620	$ 3,045	$ 140
Software Licensing/Annual Maint.	4447-51350	$ -	$ -	$ -	$ 73	$ 77	$ 73	$ 4
Cloud Based Subscriptions/Licenses	4447-51353	$ -	$ -	$ -	$ 3,198	$ 3,383	$ 3,198	$ 185
Mobile Devices	4447-52039	$ -	$ -	$ -	$ 1,780	$ 1,800	$ 1,780	$ 20
Software Licensing/Annual Maint.	4464-51350	$ -	$ -	$ -	$ 9,565	$ 9,583	$ 9,565	$ 18
Computer Hardware	4464-51351	$ -	$ -	$ -	$ 3,850	$ -	$ 3,850	$ (3,850)
Cloud Based Subscriptions/Licenses	4464-51353	$ -	$ -	$ -	$ 165,990	$ 66,915	$ 165,990	$ (99,075)
Mobile Devices	4464-52039	$ -	$ -	$ -	$ 13,600	$ 13,800	$ 13,600	$ 200
Software Licensing/Annual Maint.	4465-51350	$ -	$ -	$ -	$ 10,146	$ 10,653	$ 10,146	$ 507
Cloud Based Subscriptions/Licenses	4465-51353	$ -	$ -	$ -	$ 1,396	$ 1,516	$ 1,396	$ 120
Mobile Devices	4465-52039	$ -	$ -	$ -	$ 2,480	$ 2,520	$ 2,480	$ 40
Software Licensing/Annual Maint.	4550-51350	$ 5,000	$ -	$ -	$ 50,292	$ 54,007	$ 50,292	$ 3,715
Computer Hardware	4550-51351	$ -	$ -	$ 66,175	$ 4,000	$ -	$ (62,175)	$ (4,000)
Cloud Based Subscriptions/Licenses	4550-51353	$ -	$ 6,530	$ 27,788	$ 17,741	$ 19,103	$ (10,047)	$ 1,362
Mobile Devices	4550-52039	$ 12,829	$ 15,968	$ 19,038	$ 23,560	$ 23,940	$ 4,522	$ 380
Alarm Services	4550-52051	$ -	$ -	$ 2,580	$ 2,800	$ 2,940	$ 220	$ 140
Software Licensing/Annual Maint.	4551-51350	$ 57,057	$ -	$ 8,000	$ 803	$ 843	$ (7,197)	$ 40
Cloud Based Subscriptions/Licenses	4551-51353	$ -	$ 43,135	$ 48,358	$ 41,206	$ 43,541	$ (7,152)	$ 2,335
Mobile Devices	4551-52039	$ 3,692	$ 4,431	$ 7,635	$ 3,720	$ 3,780	$ (3,915)	$ 60
Software Licensing/Annual Maint.	4555-51350	$ -	$ -	$ -	$ 9,200	$ 9,200	$ 9,200	$ -
Computer Hardware	4555-51351	$ -	$ -	$ -	$ 3,850	$ -	$ 3,850	$ (3,850)
Cloud Based Subscriptions/Licenses	4555-51353	$ -	$ 24,028	$ 27,300	$ 19,298	$ 20,413	$ (8,002)	$ 1,115
Mobile Devices	4555-52039	$ -	$ -	$ 1,167	$ 1,680	$ 1,680	$ 513	$ -
Software Licensing/Annual Maint.	4660-51350	$ 7,136	$ -	$ -	$ 17,346	$ 2,153	$ 17,346	$ (15,193)
Computer Hardware	4660-51351	$ -	$ -	$ 154,000	$ 4,000	$ -	$ (150,000)	$ (4,000)
Cloud Based Subscriptions/Licenses	4660-51353	$ -	$ 18,543	$ 47,726	$ 75,503	$ 81,077	$ 27,777	$ 5,574
Mobile Devices	4660-52039	$ 11,620	$ 13,956	$ 17,985	$ 25,980	$ 26,400	$ 7,995	$ 420
Alarm Services	4660-52051	$ -	$ -	$ 4,965	$ 5,500	$ 5,775	$ 535	$ 275
Equipment Maint.	4660-52500	$ 5,485	$ -	$ -	$ -	$ -	$ -	$ -

ISF: Information Technology (Fund 110)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Professional Services	4660-52800	$ 1,349	$ -	$ -	$ -	$ -	$ -	$ -
Software Licensing/Annual Maint.	4911-51350	$ 46,309	$ 197,785	$ 218,809	$ 556,276	$ 563,787	$ 337,467	$ 7,511
Computer Hardware	4911-51351	$ -	$ -	$ 98,596	$ -	$ -	$ (98,596)	$ -
Cloud Based Subscriptions/Licenses	4911-51353	$ -	$ 134,863	$ 365,868	$ 273,424	$ 290,318	$ (92,444)	$ 16,894
Cybersecurity	4911-51354	$ -	$ -	$ -	$ 12,000	$ 12,600	$ 12,000	$ 600
Small Tools/Field Equipment	4911-51500	$ 2,381	$ 3,735	$ 4,900	$ -	$ -	$ (4,900)	$ -
Mobile Devices	4911-52039	$ 62,915	$ 102,074	$ 144,567	$ 217,820	$ 221,220	$ 73,253	$ 3,400
Alarm Services	4911-52051	$ -	$ -	$ 13,827	$ 15,000	$ 15,750	$ 1,173	$ 750
Equipment Maint.	4911-52500	$ -	$ 15,934	$ 10,000	$ 22,500	$ 23,625	$ 12,500	$ 1,125
Professional Services	4911-52800	$ 52,050	$ -	$ 6,480	$ -	$ -	$ (6,480)	$ -
Operating & Maintenance Total		$ 1,365,069	$ 1,749,235	$ 3,829,930	$ 3,597,132	$ 3,911,176	$ (232,798)	$ 314,044
Operating Transfers Out - Fleet Suppo	4115-59010	$ 3,974	$ 4,798	$ 6,157	$ 7,087	$ 7,128	$ 930	$ 41
ISF Transfer Total		$ 3,974	$ 4,798	$ 6,157	$ 7,087	$ 7,128	$ 930	$ 41
Capital Outlays	4115-53155	$ 157,834	$ 136,257	$ 275,000	$ -	$ -	$ (275,000)	$ -
Capital Outlays - Replacements	4115-53156	$ -	$ -	$ 756,467	$ -	$ -	$ (756,467)	$ -
One-time Consulting Services	4119-52855	$ -	$ -	$ -	$ 27,000	$ 15,000	$ 27,000	$ (12,000)
Capital Outlays	4119-53155	$ -	$ -	$ -	$ 7,000	$ -	$ 7,000	$ (7,000)
One-time Consulting Services	4120-52855	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ (5,000)
Capital Outlays	4660-53155	$ 4,023	$ -	$ -	$ -	$ -	$ -	$ -
Capital Outlays	4911-53155	$ 239,731	$ 339,272	$ 300,525	$ -	$ -	$ (300,525)	$ -
Capital Outlays & One-Time Total		$ 401,589	$ 475,529	$ 1,331,992	$ 39,000	$ 15,000	$ (1,292,992)	$ (24,000)
Lazy Creek Campus Improvements	4555-58082	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -
ERP Implementation Project	4555-58168	$ -	$ -	$ 98,267	$ -	$ -	$ (98,267)	$ -
Capital Projects Total		$ -	$ 50,000	$ 98,267	$ -	$ -	$ (98,267)	$ -
Expenditures Total		$ 2,535,124	$ 3,329,754	$ 6,760,427	$ 5,815,252	$ 6,107,828	$ (945,175)	$ 292,576
NET SURPLUS / (USE OF FUND BALANCE)		$ 575,900	$ 1,056,480	$ (1,953,962)	$ (230,266)	$ -	$ 1,723,696	$ 230,266

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

SPECIAL REVENUE & OTHER FUNDS



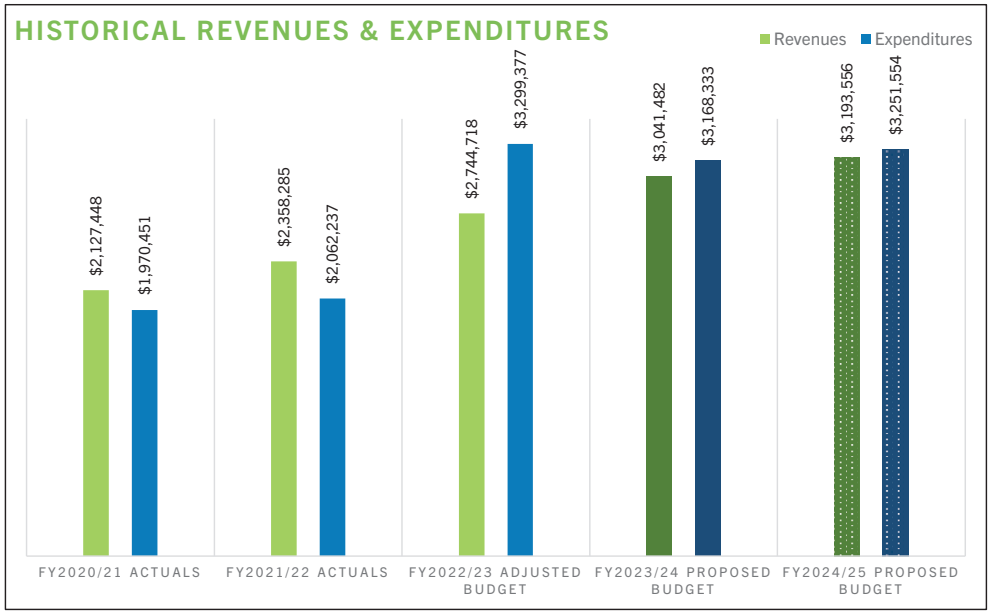
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

GAS TAX

(Fund 200)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	2,129,509	2,363,599	2,741,218	3,039,482	3,191,556	298,264	152,074
Unrealized Gain On Investment	(3,663)	(6,578)	-	-	-	-	-
Interest Income	1,602	1,263	3,500	2,000	2,000	(1,500)	-
Revenues Total	**$ 2,127,448**	**$ 2,358,285**	**$ 2,744,718**	**$ 3,041,482**	**$ 3,193,556**	**$ 296,764**	**$ 152,074**
EXPENDITURES							
Personnel	$ 540,234	$ 680,841	$ 1,208,639	$ 1,320,411	$ 1,364,745	$ 111,772	$ 44,334
Operating & Maintenance	909,377	666,823	1,295,206	1,178,250	1,188,048	(116,956)	9,798
ISF Transfer	197,094	154,830	272,440	411,904	426,298	139,464	14,394
Capital Outlays & One Time Studies	7,943	79,081	219,046	65,000	149,885	(154,046)	84,885
Transfers	7,873	274,728	64,046	64,578	64,578	532	-
Capital Projects (CIP)	307,929	205,934	240,000	128,190	58,000	(111,810)	(70,190)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,970,451**	**$ 2,062,237**	**$ 3,299,377**	**$ 3,168,333**	**$ 3,251,554**	**$ (131,044)**	**$ 83,221**
NET SURPLUS (USE OF FUND BALANCE)	**$ 156,997**	**$ 296,048**	**$ (554,659)**	**$ (126,851)**	**$ (57,998)**	**$ 427,808**	**$ 68,853**
FUND BALANCE	**$ 380,236**	**$ 676,284**	**$ 128,190**	**$ 1,339**	**$ (56,659)**		



The Gas Tax Fund collects revenue resulting from a state sales tax on the sale of gasoline, diesel and a use fuel tax on other types of fuels. Those taxes are apportioned under Street and Highways Code Sections 2105, 2106, 2107 and 2107.5 of the State of California. These funds are earmarked for rehabilitation or improvement of public streets. Section 2107.5 funds can be used for engineering and gas tax audit costs.

BUDGET DETAIL

Gas Tax (Fund 200)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Gas Tax 2103	3303	$ 647,778	$ 789,911	$ 915,259	$ 1,054,602	$ 1,107,432	$ 139,343	$ 52,830
Gas Tax 2105	3305	$ 494,655	$ 554,854	$ 643,378	$ 699,685	$ 734,669	$ 56,307	$ 34,984
Gas Tax 2106	3306	$ 304,252	$ 347,620	$ 401,857	$ 437,280	$ 459,144	$ 35,423	$ 21,864
Gas Tax 2107	3307	$ 669,353	$ 663,715	$ 770,724	$ 840,415	$ 882,436	$ 69,691	$ 42,021
Gas Tax 2107.5	3308	$ 7,500	$ 7,500	$ 10,000	$ 7,500	$ 7,875	$ (2,500)	$ 375
SCE Rebate	3480	$ 5,971	$ -	$ -	$ -	$ -	$ -	$ -
Unrealized Gain On Investment	3700	$ (3,663)	$ (6,578)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 1,602	$ 1,263	$ 3,500	$ 2,000	$ 2,000	$ (1,500)	$ -
Revenue Total		$ 2,127,448	$ 2,358,285	$ 2,744,718	$ 3,041,482	$ 3,193,556	$ 296,764	$ 152,074
EXPENDITURES								
Salaries	50100	$ 388,670	$ 463,203	$ 802,452	$ 852,778	$ 886,888	$ 50,326	$ 34,110
Cell Allowance	50151	$ -	$ -	$ -	$ 1,800	$ 1,800	$ 1,800	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 4,200	$ 4,200	$ 4,200	$ -
Uniform Allowance	50157	$ -	$ -	$ -	$ 4,857	$ 4,857	$ 4,857	$ -
Longevity Pay	50158	$ -	$ -	$ -	$ -	$ 1,993	$ -	$ 1,993
Accrued Time-Off Buy Backs	50180	$ -	$ -	$ 8,000	$ 10,000	$ 11,000	$ 2,000	$ 1,000
Overtime	50200	$ 13,559	$ 14,372	$ 20,000	$ 20,000	$ 20,000	$ -	$ -
Standby/Call Out Pay	50210	$ 11,941	$ 14,489	$ 15,000	$ 15,000	$ 18,000	$ -	$ 3,000
Education Reimbursement	50230	$ -	$ -	$ -	$ 1,104	$ 1,104	$ 1,104	$ -
PERS Retirement	50300	$ 39,623	$ 40,634	$ 94,799	$ 94,190	$ 97,925	$ (609)	$ 3,735
Medicare	50320	$ 6,295	$ 7,490	$ 11,998	$ 12,542	$ 13,038	$ 544	$ 496
Section 125 Benefit Plan	50400	$ 80,146	$ 140,654	$ 256,390	$ 303,940	$ 303,940	$ 47,550	$ -
Personnel Total		$ 540,234	$ 680,841	$ 1,208,639	$ 1,320,411	$ 1,364,745	$ 111,772	$ 44,334
Small Tools/Field Equipment	51500	$ 7,072	$ 26,128	$ 53,044	$ 13,250	$ 13,000	$ (39,794)	$ (250)
Materials and Supplies	51501	$ 82,449	$ 118,498	$ 212,096	$ 410,000	$ 413,348	$ 197,904	$ 3,348
Sign Maintenance and Replacement	51502	$ 116,734	$ 97,015	$ 150,000	$ -	$ -	$ (150,000)	$ -
Electricity - ROW	52046	$ 219	$ -	$ -	$ -	$ -	$ -	$ -
Training	52211	$ 5,628	$ 50	$ 25,000	$ 25,000	$ 25,000	$ -	$ -
Fuel	52300	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Uniforms	52400	$ 10,119	$ 11,418	$ 16,000	$ 25,000	$ 24,600	$ 9,000	$ (400)
Equipment Maint.	52500	$ 897	$ -	$ -	$ -	$ -	$ -	$ -
Equipment Rental	52501	$ 18,528	$ 28,148	$ 5,896	$ 20,000	$ 20,000	$ 14,104	$ -
Leased Equipment	52502	$ -	$ -	$ -	$ 15,000	$ 15,800	$ 15,000	$ 800
Vehicle Maintenance	52503	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Street Maint.	52600	$ 167,367	$ 13,632	$ 200,000	$ 250,000	$ 250,000	$ 50,000	$ -
Right-Of-Way Maintenance	52601	$ 121,008	$ -	$ 50,000	$ 25,000	$ 25,000	$ (25,000)	$ -
Traffic Surveys	52602	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Road Striping and Marking	52603	$ -	$ -	$ 89,517	$ 50,000	$ 50,000	$ (39,517)	$ -
Traffic Signal Maint.	52605	$ 218,577	$ 263,960	$ 180,180	$ 200,000	$ 200,000	$ 19,820	$ -
Street Lighting	52606	$ 25,056	$ 19,863	$ 50,000	$ 50,000	$ 50,000	$ -	$ -
Street Sweeping	52700	$ 38,460	$ 45,783	$ 112,404	$ -	$ -	$ (112,404)	$ -
Temporary Staffing	52799	$ -	$ 3,257	$ 51,069	$ -	$ -	$ (51,069)	$ -
Professional Services	52800	$ 90,000	$ 39,069	$ 100,000	$ 95,000	$ 101,300	$ (5,000)	$ 6,300
Furniture & Equipment	53150	$ 7,262	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 909,377	$ 666,823	$ 1,295,206	$ 1,178,250	$ 1,188,048	$ (116,956)	$ 9,798
Operating Transfers Out - Fleet Suppor	59010	$ 197,094	$ 154,830	$ 272,440	$ 411,904	$ 426,298	$ 139,464	$ 14,394
ISF Transfer Total		$ 197,094	$ 154,830	$ 272,440	$ 411,904	$ 426,298	$ 139,464	$ 14,394
Capital Outlays	53155	$ 7,943	$ 79,081	$ 219,046	$ 65,000	$ 149,885	$ (154,046)	$ 84,885
Capital Outlays & One-Time Total		$ 7,943	$ 79,081	$ 219,046	$ 65,000	$ 149,885	$ (154,046)	$ 84,885
Operating Transfers Out	59000	$ 7,873	$ 274,728	$ 64,046	$ 64,578	$ 64,578	$ 532	$ -
Transfers Total		$ 7,873	$ 274,728	$ 64,046	$ 64,578	$ 64,578	$ 532	$ -

Gas Tax (Fund 200)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
Pavement Mgmt Program	58011	$ -	$ -	$ 160,000	$ -	$ 58,000	$ (160,000)	$ 58,000
Belcanto & Andalusia Asphalt Overlay	58093	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Adams Ave. Improvements-Phase II	58096	$ 170,340	$ -	$ -	$ -	$ -	$ -	$ -
Hillpointe Comm. Asphalt Overlay Project	58110	$ 137,589	$ -	$ -	$ -	$ -	$ -	$ -
McCall Blvd PMP-Encanto to Antelope	58111	$ -	$ 184,158	$ -	$ -	$ -	$ -	$ -
Premier Community Road Resurfacing	58114	$ -	$ 21,776	$ -	$ -	$ -	$ -	$ -
Menifee Rd Resurfacing(Holland- Newpor	58122	$ -	$ -	$ 80,000	$ -	$ -	$ (80,000)	$ -
Cityidwide Bridge/Culvert Study	58189	$ -	$ -	$ -	$ 128,190	$ -	$ 128,190	$ (128,190)
Capital Projects Total		$ 307,929	$ 205,934	$ 240,000	$ 128,190	$ 58,000	$ (111,810)	$ (70,190)
Expenditures Total		$ 1,970,451	$ 2,062,237	$ 3,299,377	$ 3,168,333	$ 3,251,554	$ (131,044)	$ 83,221
NET SURPLUS / (USE OF FUND BALANCE)		$ 156,997	$ 296,048	$ (554,659)	$ (126,851)	$ (57,998)	$ 427,808	$ 68,853

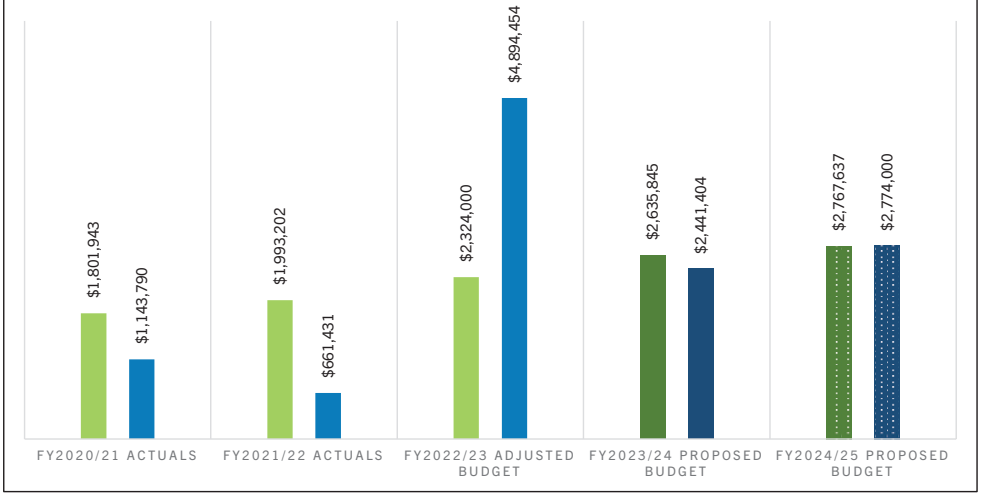
SB 1 ROAD MAINTENANCE REHAB FUND

(Fund 201)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	1,799,963	2,028,480	2,312,000	2,620,845	2,752,637	308,845	131,792
Unrealized Gain On Investment	1,111	(40,507)	-	-	-	-	-
Interest Income	870	5,229	12,000	15,000	15,000	3,000	-
Revenues Total	**$ 1,801,943**	**$ 1,993,202**	**$ 2,324,000**	**$ 2,635,845**	**$ 2,767,637**	**$ 311,845**	**$ 131,792**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	2,690	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	1,141,100	661,431	4,894,454	2,441,404	2,774,000	(2,453,050)	332,596
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,143,790**	**$ 661,431**	**$ 4,894,454**	**$ 2,441,404**	**$ 2,774,000**	**$ (2,453,050)**	**$ 332,596**
NET SURPLUS (USE OF FUND BALANCE)	**$ 658,153**	**$ 1,331,771**	**$ (2,570,454)**	**$ 194,441**	**$ (6,363)**	**$ 2,764,895**	**$ (200,804)**
FUND BALANCE	**$ 1,011,360**	**$ 2,343,131**	**$ (187,927)**	**$ 6,514**	**$ 151**		

HISTORICAL REVENUES & EXPENDITURES



Senate Bill 1, the Road Repair and Accountability Act of 2017, was signed into law on April 28, 2017. This legislative package invests $5.4 billion annually to fix roads, freeways and bridges in communities across California and puts more dollars toward transit and safety. These funds are split equally between state and local investments.

BUDGET DETAIL

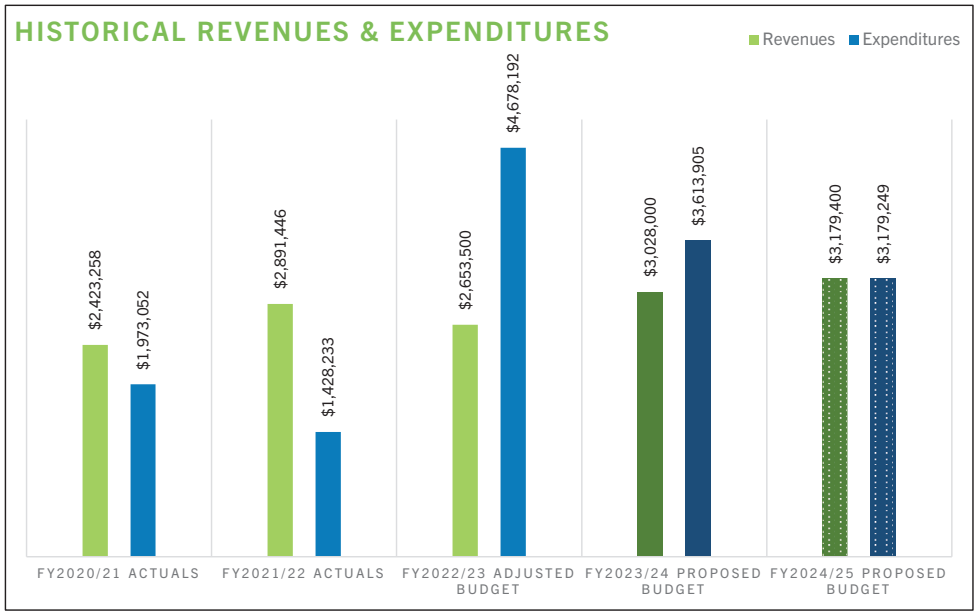
SB 1 Road Maint./Rehab. Fund (Fund 201)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Gas Tax Road Maint. Rehab	3304	$ 1,799,963	$ 2,028,480	$ 2,312,000	$ 2,620,845	$ 2,752,637	$ 308,845	$ 131,792
Unrealized Gain On Investment	3700	$ 1,111	$ (40,507)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 870	$ 5,229	$ 12,000	$ 15,000	$ 15,000	$ 3,000	$ -
Revenue Total		$ 1,801,943	$ 1,993,202	$ 2,324,000	$ 2,635,845	$ 2,767,637	$ 311,845	$ 131,792
EXPENDITURES								
Professional Services	52800	$ 2,690	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance Total		$ 2,690	$ -	$ -	$ -	$ -	$ -	$ -
Sherman/Ethanac Reconstruction	58084	$ 41,050	$ -	$ -	$ -	$ -	$ -	$ -
Goetz Road Asphalt Overlay	58085	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta Rd. Resurfacing(McCall-Salt Cr)	58099	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -
McCall Blvd PMP-Encanto to Antelope	58111	$ 50	$ 625,519	$ -	$ -	$ -	$ -	$ -
Menifee Rd Resurfacing(Holland- Newport)	58122	$ -	$ -	$ 1,500,000	$ -	$ -	$ (1,500,000)	$ -
Tradewinds Community PMP	58124	$ -	$ 35,912	$ 479,454	$ -	$ -	$ (479,454)	$ -
Casa Blanca Neighborhood Resurfacing	58152	$ -	$ -	$ 548,000	$ -	$ -	$ (548,000)	$ -
Willows/Brigata/Lakeridge Resurfacing	58153	$ -	$ -	$ 667,000	$ -	$ -	$ (667,000)	$ -
Murrieta Rd Resurfacing(Slt Ck to SanQ)	58154	$ -	$ -	$ 1,700,000	$ -	$ -	$ (1,700,000)	$ -
FY 23-24 Local Roads AC Resurfacing Program	58198	$ -	$ -	$ -	$ 180,000	$ -	$ 180,000	$ (180,000)
Mapes Road – Sherman to Antelope	58199	$ -	$ -	$ -	$ 571,404	$ -	$ 571,404	$ (571,404)
Menifee Road – Simpson to McCall	58200	$ -	$ -	$ -	$ 1,690,000	$ -	$ 1,690,000	$ (1,690,000)
FY 24-25 Local Roads AC Resurfacing Program	58201	$ -	$ -	$ -	$ -	$ 974,000	$ -	$ 974,000
Antelope Road – Holland to Newport	58202	$ -	$ -	$ -	$ -	$ 1,800,000	$ -	$ 1,800,000
Capital Projects Total		$ 1,141,100	$ 661,431	$ 4,894,454	$ 2,441,404	$ 2,774,000	$ (2,453,050)	$ 332,596
Expenditures Total		$ 1,143,790	$ 661,431	$ 4,894,454	$ 2,441,404	$ 2,774,000	$ (2,453,050)	$ 332,596
NET SURPLUS / (USE OF FUND BALANCE)		$ 658,153	$ 1,331,771	$ (2,570,454)	$ 194,441	$ (6,363)	$ 2,764,895	$ (200,804)

MEASURE A

(Fund 220)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	2,422,869	2,899,174	2,646,000	3,018,000	3,169,400	372,000	151,400
Unrealized Gain On Investment	(1,270)	(10,110)	-	-	-	-	-
Interest Income	1,660	2,382	7,500	10,000	10,000	2,500	-
Revenues Total	**$ 2,423,258**	**$ 2,891,446**	**$ 2,653,500**	**$ 3,028,000**	**$ 3,179,400**	**$ 374,500**	**$ 151,400**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	1,305,546	1,080,703	1,076,754	1,077,022	1,080,487	268	3,465
Capital Projects (CIP)	667,506	347,530	3,601,438	2,536,883	2,098,762	(1,064,555)	(438,121)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,973,052**	**$ 1,428,233**	**$ 4,678,192**	**$ 3,613,905**	**$ 3,179,249**	**$ (1,064,287)**	**$ (434,656)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 450,206**	**$ 1,463,213**	**$ (2,024,692)**	**$ (585,905)**	**$ 151**	**$ 1,438,787**	**$ 586,056**
FUND BALANCE	**$ 1,137,430**	**$ 2,600,643**	**$ 586,036**	**$ 131**	**$ 282**		



This fund collects money apportioned by the Riverside County Transportation Commission (RCTC) and received by the City as a result of the voter-approved initiative that increased sales tax by 1/2 percent in RIverside County to fund transportation projects. Measure A funds were originally approved by voters in 1988. In 2002, voters approved an extension of the tax, which will fund projects through 2039.

BUDGET DETAIL

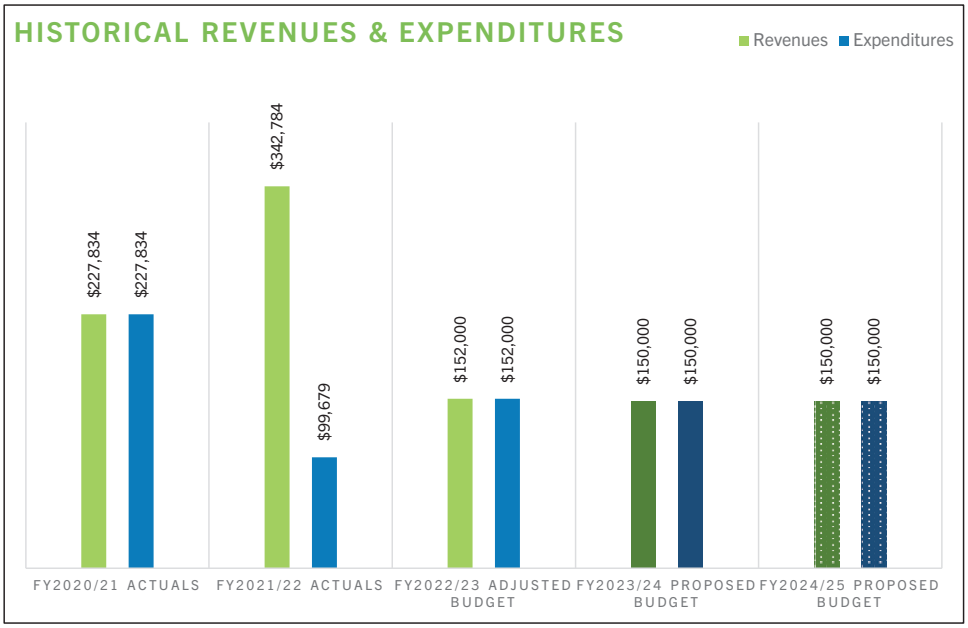
Measure A (Fund 220)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Measure A	3350	$ 2,422,869	$ 2,899,174	$ 2,646,000	$ 3,018,000	$ 3,169,400	$ 372,000	$ 151,400
Unrealized Gain On Investment	3700	$ (1,270)	$ (10,110)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 1,660	$ 2,382	$ 7,500	$ 10,000	$ 10,000	$ 2,500	$ -
Revenue Total		$ 2,423,258	$ 2,891,446	$ 2,653,500	$ 3,028,000	$ 3,179,400	$ 374,500	$ 151,400
EXPENDITURES								
Operating Transfers Out	59000	$ 1,305,546	$ 1,080,703	$ 1,076,754	$ 1,077,022	$ 1,080,487	$ 268	$ 3,465
Transfers Total		$ 1,305,546	$ 1,080,703	$ 1,076,754	$ 1,077,022	$ 1,080,487	$ 268	$ 3,465
Pavement Mgmt Program	58011	$ -	$ 50	$ 273,576	$ 530,000	$ 865,000	$ 256,424	$ 335,000
Murrieta/Scott Road Traffic Signal	58071	$ 348,170	$ -	$ -	$ -	$ -	$ -	$ -
Belcanto & Andalusia Asphalt Overlay	58093	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Hillpointe Comm. Asphalt Overlay Project	58110	$ 319,336	$ -	$ -	$ -	$ -	$ -	$ -
Premier Community Road Resurfacing	58114	$ -	$ 269,973	$ -	$ -	$ -	$ -	$ -
McCall Bvd Widening (Hospital to Menifee	58119	$ -	$ -	$ 500,000	$ -	$ 520,237	$ (500,000)	$ 520,237
Bailey Blvd Improvements	58120	$ -	$ 53,295	$ 603,706	$ 450,683	$ -	$ (153,023)	$ (450,683)
Menifee Rd Resurfacing(Holland- Newport)	58122	$ -	$ -	$ 32,119	$ -	$ -	$ (32,119)	$ -
Tradewinds Community PMP	58124	$ -	$ 22,178	$ -	$ -	$ -	$ -	$ -
Normandy Road Pedestrian Improvements	58125	$ -	$ -	$ 260,190	$ -	$ -	$ (260,190)	$ -
Newport Raised Median (Bradley-Murrieta)	58131	$ -	$ 2,035	$ 167,965	$ -	$ -	$ (167,965)	$ -
Romoland Grid Resurfacing-South	58141	$ -	$ -	$ 815,883	$ -	$ -	$ (815,883)	$ -
Goetz Rd/Vista Way Traffic Signal	58149	$ -	$ -	$ -	$ -	$ 278,525	$ -	$ 278,525
Romoland Grid Area 3rd Street Improvements	58151	$ -	$ -	$ -	$ 826,200	$ -	$ 826,200	$ (826,200)
Casa Blanca Neighborhood Resurfacing	58152	$ -	$ -	$ 452,000	$ -	$ -	$ (452,000)	$ -
Willows/Brigata/Lakeridge Resurfacing	58153	$ -	$ -	$ 43,000	$ -	$ -	$ (43,000)	$ -
Murrieta Rd Resurfacing(Slt Ck to SanQ)	58154	$ -	$ -	$ 453,000	$ -	$ -	$ (453,000)	$ -
FY 23-24 Local Roads AC Resurfacing Progra	58198	$ -	$ -	$ -	$ 730,000	$ -	$ 730,000	$ (730,000)
FY 24-25 Local Roads AC Resurfacing Progra	58201	$ -	$ -	$ -	$ -	$ 435,000	$ -	$ 435,000
Capital Projects Total		$ 667,506	$ 347,530	$ 3,601,438	$ 2,536,883	$ 2,098,762	$ (1,064,555)	$ (438,121)
Expenditures Total		$ 1,973,052	$ 1,428,233	$ 4,678,192	$ 3,613,905	$ 3,179,249	$ (1,064,287)	$ (434,656)
NET SURPLUS / (USE OF FUND BALANCE)		$ 450,206	$ 1,463,213	$ (2,024,692)	$ (585,905)	$ 151	$ 1,438,787	$ 586,056

SLESF FUND

(Fund 240)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	227,834	342,784	152,000	150,000	150,000	(2,000)	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 227,834**	**$ 342,784**	**$ 152,000**	**$ 150,000**	**$ 150,000**	**$ (2,000)**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	227,834	99,679	152,000	150,000	150,000	(2,000)	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 227,834**	**$ 99,679**	**$ 152,000**	**$ 150,000**	**$ 150,000**	**$ (2,000)**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ 243,105**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE	**$ 78,153**	**$ 321,258**	**$ 321,258**	**$ 321,258**	**$ 321,258**		



The Supplemental Law Enforcement Service Fund (SLESF) is used to account for revenue generated from the State General Fund for supplemental public safety services. The SLESF, or Citizens Option for Public Safety (COPS) program was originally adopted in AB 3229 in 1996. This program provides funding to cities for front-line law enforcement costs on a population basis.

BUDGET DETAIL

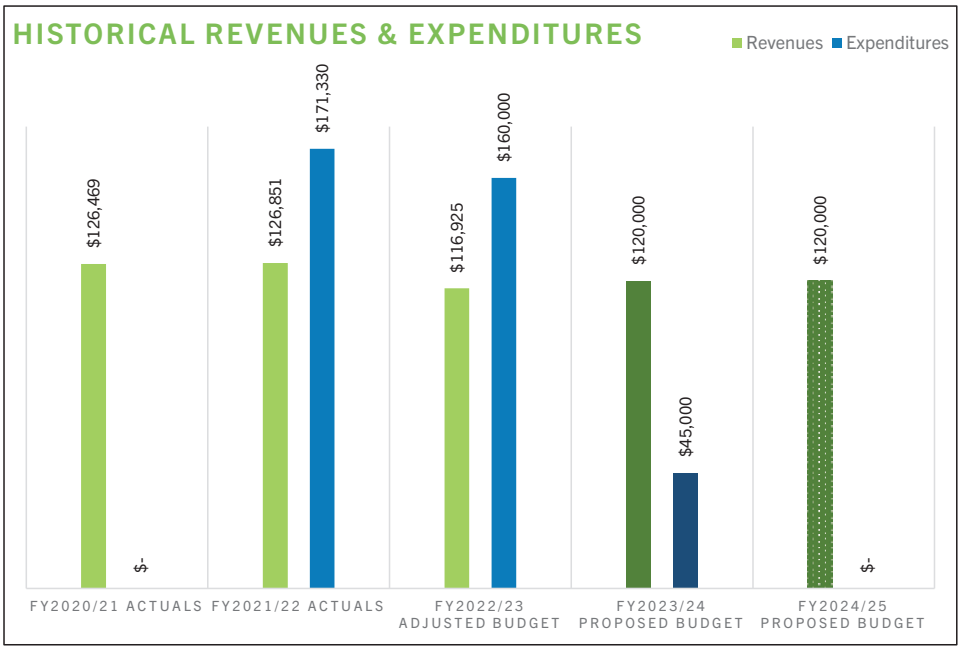
SLESF Fund (Fund 240)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Grant Revenue	3845	$ 227,834	$ 342,784	$ 152,000	$ 150,000	$ 150,000	$ (2,000)	$ -
Revenue Total		**$ 227,834**	**$ 342,784**	**$ 152,000**	**$ 150,000**	**$ 150,000**	**$ (2,000)**	**$ -**
EXPENDITURES								
Professional Services	52800	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Allocation Chgs From Other Funds	59002	$ 227,834	$ 99,679	$ 152,000	$ 150,000	$ 150,000	$ (2,000)	$ -
Operating & Maintenance Total		**$ 227,834**	**$ 99,679**	**$ 152,000**	**$ 150,000**	**$ 150,000**	**$ (2,000)**	**$ -**
Expenditures Total		**$ 227,834**	**$ 99,679**	**$ 152,000**	**$ 150,000**	**$ 150,000**	**$ (2,000)**	**$ -**
NET SURPLUS / (USE OF FUND BALANCE)		**$ -**	**$ 243,105**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

AQMD FUND

(Fund 280)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	126,782	127,054	116,700	119,775	119,775	3,075	-
Unrealized Gain On Investment	(696)	(283)	-	-	-	-	-
Interest Income	383	80	225	225	225	-	-
Revenues Total	$ 126,469	$ 126,851	$ 116,925	$ 120,000	$ 120,000	$ 3,075	$ -
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	171,330	160,000	45,000	-	(115,000)	(45,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	$ -	$ 171,330	$ 160,000	$ 45,000	$ -	$ (115,000)	$ (45,000)
NET SURPLUS (USE OF FUND BALANCE)	$ 126,469	$ (44,479)	$ (43,075)	$ 75,000	$ 120,000	$ 118,075	$ 45,000
FUND BALANCE	$ 181,636	$ 137,156	$ 94,362	$ 169,362	$ 289,362		



The Air Quality Management District (AQMD) Fund was established to account for the City's share of vehicle registration fees collected under Assembly Bill 2766, passed during the 1990 state legislative session. This fee was levied to fund programs to reduce air pollution from mobile sources such as cars, trucks and buses. Allocations to agencies are made through an apportionment basis and also through a competitive process. The South Coast Air Quality Management District distributes these funds to the City.

BUDGET DETAIL

AQMD Fund (Fund 280)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
AB 2766 Fees	3312	$ 126,782	$ 127,054	$ 116,700	$ 119,775	$ 119,775	$ 3,075	$ -
Unrealized Gain On Investment	3700	$ (696)	$ (283)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 383	$ 80	$ 225	$ 225	$ 225	$ -	$ -
Revenue Total		$ 126,469	$ 126,851	$ 116,925	$ 120,000	$ 120,000	$ 3,075	$ -
EXPENDITURES								
Capital Outlays	53155	$ -	$ 171,330	$ 160,000	$ 45,000	$ -	$ (115,000)	$ (45,000)
Capital Outlays & One-Time Total		$ -	$ 171,330	$ 160,000	$ 45,000	$ -	$ (115,000)	$ (45,000)
Expenditures Total		$ -	$ 171,330	$ 160,000	$ 45,000	$ -	$ (115,000)	$ (45,000)
NET SURPLUS / (USE OF FUND BALANCE)		$ 126,469	$ (44,479)	$ (43,075)	$ 75,000	$ 120,000	$ 118,075	$ 45,000

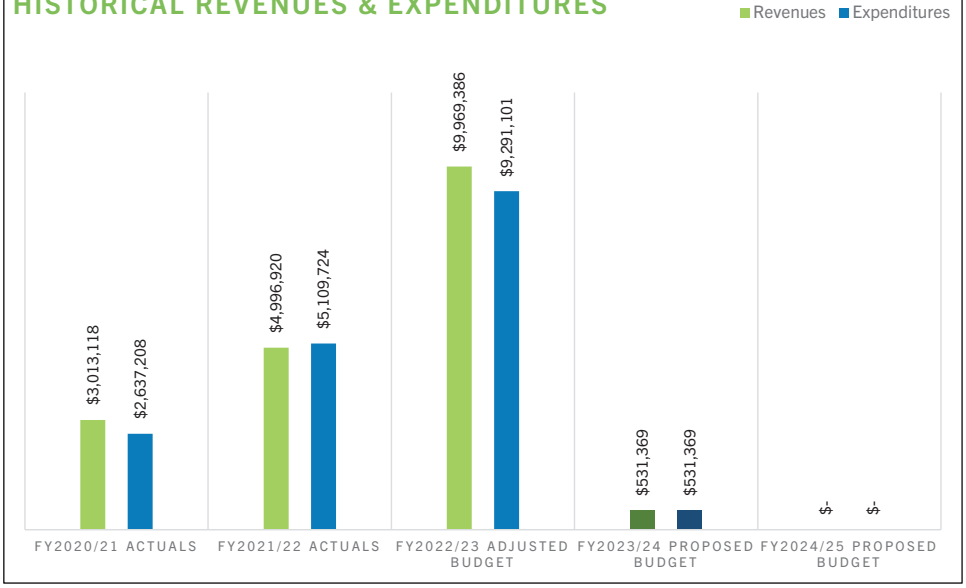
GRANT FUND

(Fund 301)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	3,013,118	5,163,523	9,927,386	531,369	-	(9,396,017)	(531,369)
Unrealized Gain On Investment	-	(203,214)	-	-	-	-	-
Interest Income	-	36,611	42,000	-	-	(42,000)	-
Revenues Total	**$ 3,013,118**	**$ 4,996,920**	**$ 9,969,386**	**$ 531,369**	**$ -**	**$ (9,438,017)**	**$ (531,369)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	1,185,999	451,044	2,571,364	-	-	(2,571,364)	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	150,000	-	-	(150,000)	-
Transfers	-	3,616,644	3,517,710	-	-	(3,517,710)	-
Capital Projects (CIP)	1,451,210	1,042,037	3,052,027	531,369	-	(2,520,658)	(531,369)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,637,208**	**$ 5,109,724**	**$ 9,291,101**	**$ 531,369**	**$ -**	**$ (8,759,732)**	**$ (531,369)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 375,910**	**$ (112,804)**	**$ 678,285**	**$ -**	**$ -**	**$ (678,285)**	**$ -**
FUND BALANCE	**$ 613,033**	**$ 500,229**	**$ 1,381,728**	**$ 1,381,728**	**$ 1,381,728**		

HISTORICAL REVENUES & EXPENDITURES



This fund accounts for the various miscellaneous grants in order to properly segregate and track grant funding. With the exception of the Community Development Block Grant (CDBG), which is a separate fund, any grant that is a one-time occurrence, or typically less than $300,000 per occurrence, would be recorded in this fund.

Grants are budgeted only after being awarded by a third-party agency and approved bythe City Council. Only grants approved at the time of adoption of this budget are accounted for in the budget.

BUDGET DETAIL

Grant Fund (Fund 301)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Unrealized Gain On Investment	3700	$ -	$ (203,214)	$ -	$ -	$ -	$ -	$ -
HSIP 8 City Pedestrian Safety Grant	3734	$ 232,235	$ -	$ -	$ -	$ -	$ -	$ -
Systematic Safety Analysis Grant	3735	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FEMA Reimbursement	3736	$ 160,211	$ -	$ -	$ -	$ -	$ -	$ -
SB2 Grant Funds	3739	$ 65,050	$ 177,938	$ 67,012	$ -	$ -	$ (67,012)	$ -
CARES Act Coronavirus (F)	3740	$ 1,198,820	$ -	$ -	$ -	$ -	$ -	$ -
Prop 68 Per Capita Grant	3741	$ -	$ -	$ 235,075	$ -	$ -	$ (235,075)	$ -
American Rescue Plan (F)	3742	$ 61,513	$ 3,727,067	$ 6,913,723	$ 531,369	$ -	$ (6,382,354)	$ (531,369)
Permanent Local Hhousing Assistanc Gran	3743	$ -	$ 86,260	$ 556,415	$ -	$ -	$ (556,415)	$ -
Coalition for Clean Air Microgrant	3744	$ -	$ 500	$ 1,000	$ -	$ -	$ (1,000)	$ -
Justice Assistance Grant (F)	3745	$ -	$ -	$ 19,633	$ -	$ -	$ (19,633)	$ -
Comm. Policing Dvlpmnt (CPD) Grant (F)	3746	$ -	$ -	$ 97,500	$ -	$ -	$ (97,500)	$ -
Interest Income	3800	$ -	$ 36,611	$ 42,000	$ -	$ -	$ (42,000)	$ -
Sustainable Communities Grant	3825	$ 134,249	$ -	$ -	$ -	$ -	$ -	$ -
CEDS Grant Revenue	3826	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EMPG Grant Revenue (F)	3829	$ -	$ 16,421	$ 22,273	$ -	$ -	$ (22,273)	$ -
SHSP Homeland Security Grant (F)	3833	$ 6,331	$ 11,392	$ 43,789	$ -	$ -	$ (43,789)	$ -
CalRecycle's Grant Program	3848	$ -	$ -	$ -	$ -	$ -	$ -	$ -
HSIP 7 Citywide Signal Comm. Grant	3858	$ 735,041	$ 21,479	$ 113,990	$ -	$ -	$ (113,990)	$ -
SB 821 Paloma Wash Trail Improvements	3859	$ -	$ 499,765	$ -	$ -	$ -	$ -	$ -
SB 821 Scott Rd-Menifee Rd Sidewalk	3861	$ 183,263	$ -	$ -	$ -	$ -	$ -	$ -
HSIP Cycle 9 Antelope Rd Raised Median	3862	$ 168,611	$ 308,108	$ 157,983	$ -	$ -	$ (157,983)	$ -
US DOJ Bulletproof Vest Partnership Grnt	3863	$ 21,430	$ 474	$ 6,454	$ -	$ -	$ (6,454)	$ -
2020 Census Grant from County	3864	$ 10,349	$ -	$ -	$ -	$ -	$ -	$ -
OTS Grant (STEP)(F)	3865	$ 33,266	$ 119,217	$ 151,517	$ -	$ -	$ (151,517)	$ -
K9 Grant	3867	$ 2,750	$ -	$ -	$ -	$ -	$ -	$ -
EMPG-S Grant (F)	3869	$ -	$ 7,465	$ -	$ -	$ -	$ -	$ -
Local Early Action Planning (LEAP) Grant	3871	$ -	$ -	$ 300,000	$ -	$ -	$ (300,000)	$ -
SB 821 Sun City Comm Pedestrian Proj	3872	$ -	$ -	$ 183,886	$ -	$ -	$ (183,886)	$ -
SB 821 Lazy Creek Pedestrian Proj	3873	$ -	$ -	$ 88,381	$ -	$ -	$ (88,381)	$ -
Local Roadway Safety Plan Grant	3874	$ -	$ 45,921	$ 35,977	$ -	$ -	$ (35,977)	$ -
SB 821 Bell Mtn Middle School Ped. Proj.	3876	$ -	$ -	$ 223,105	$ -	$ -	$ (223,105)	$ -
Sustainable Transportation Planing Grant	3877	$ -	$ -	$ 221,325	$ -	$ -	$ (221,325)	$ -
SB 1383 Local Assistance Grant	3878	$ -	$ 141,516	$ -	$ -	$ -	$ -	$ -
Community Improvement Designation Fun	3883	$ -	$ -	$ 5,000	$ -	$ -	$ (5,000)	$ -
Menifee Specialized Transit Prog Grant	3891	$ -	$ -	$ 150,000	$ -	$ -	$ (150,000)	$ -
CalRecycle Edible Food Program	3892	$ -	$ -	$ 241,360	$ -	$ -	$ (241,360)	$ -
National Opioid Settlement	3895	$ -	$ -	$ 38,629	$ -	$ -	$ (38,629)	$ -
BSCC Grant	3897	$ -	$ -	$ 53,358	$ -	$ -	$ (53,358)	$ -
Revenue Total		**$ 3,013,118**	**$ 4,996,920**	**$ 9,969,386**	**$ 531,369**	**$ -**	**$ (9,438,017)**	**$ (531,369)**
EXPENDITURES								
Outreach - 2020 Census Grant	52213	$ 542	$ -	$ -	$ -	$ -	$ -	$ -
Declared Emergency Expense	52214	$ 484,572	$ -	$ -	$ -	$ -	$ -	$ -
Small Business Assistance - Coronavirus	52215	$ 410,226	$ -	$ -	$ -	$ -	$ -	$ -
American Rescue Plan	52216	$ 61,513	$ 110,423	$ 239,084	$ -	$ -	$ (239,084)	$ -
Beverage Container Collection	52420	$ -	$ -	$ 22,415	$ -	$ -	$ (22,415)	$ -
SHSP Grant Expense (F)	52421	$ 11,392	$ 11,365	$ 26,410	$ -	$ -	$ (26,410)	$ -
CalRecycle Grant Expense	52425	$ -	$ -	$ 23,125	$ -	$ -	$ (23,125)	$ -
OTS Grant (STEP)(F)	52426	$ 37,899	$ 6,292	$ 182,708	$ -	$ -	$ (182,708)	$ -
EMPG Grant Expense (F)	52427	$ -	$ 16,421	$ 22,273	$ -	$ -	$ (22,273)	$ -
Valley Health Fun & Fitness Grant	52823	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sustainable Communities Grant Expense	52831	$ 95,394	$ -	$ -	$ -	$ -	$ -	$ -
CEDS Grant Exxpense	52832	$ -	$ -	$ -	$ -	$ -	$ -	$ -
US DOJ Bulletproof Vest Partnership Grnt	52834	$ -	$ -	$ 6,929	$ -	$ -	$ (6,929)	$ -
SB2 Grant - Housing Update	52835	$ -	$ 103,436	$ 24,999	$ -	$ -	$ (24,999)	$ -
SB2 Grant - Accessory Dwelling	52836	$ 43,850	$ 36,150	$ -	$ -	$ -	$ -	$ -
SB2 Grant - Obj. Development Standards	52837	$ 40,610	$ 16,314	$ 8,196	$ -	$ -	$ (8,196)	$ -
Permit Streamlining - LEAP	52840	$ -	$ 50,949	$ 34,051	$ -	$ -	$ (34,051)	$ -
Inclusionary Housing Feasibility - LEAP	52841	$ -	$ -	$ 45,000	$ -	$ -	$ (45,000)	$ -
Permanent Local Housing Assistanc Grant	52843	$ -	$ 2,194	$ 640,482	$ -	$ -	$ (640,482)	$ -
Coalition for Clean Air Microgrant	52844	$ -	$ -	$ 1,000	$ -	$ -	$ (1,000)	$ -
Justice Assistance Grant (F)	52845	$ -	$ -	$ 19,633	$ -	$ -	$ (19,633)	$ -
Comm Policing Dvlpmnt (CPD) Grant (F)	52847	$ -	$ 97,500	$ -	$ -	$ -	$ -	$ -
Sustainable Transportation Planing Grant	52853	$ -	$ -	$ 221,325	$ -	$ -	$ (221,325)	$ -
SB 1383 Local Assistance Grant	52854	$ -	$ -	$ 141,516	$ -	$ -	$ (141,516)	$ -

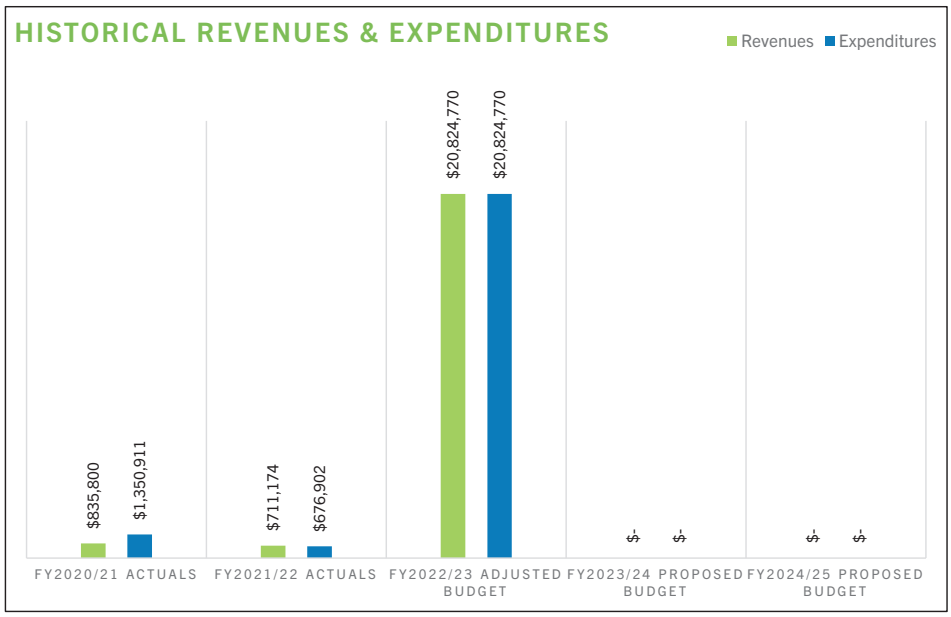
Grant Fund (Fund 301)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
ARPA-Mass Notification System (F)	58161	$ -	$ -	$ 120,000	$ -	$ -	$ (120,000)	$ -
ARPA - Econ Dev Prog (F)	58162	$ -	$ -	$ 500,000	$ -	$ -	$ (500,000)	$ -
CalRecycle Edible Food Program	58164	$ -	$ -	$ 233,860	$ -	$ -	$ (233,860)	$ -
BSCC Grant	58171	$ -	$ -	$ 53,358	$ -	$ -	$ (53,358)	$ -
Community Improvement Designation Fun	58173	$ -	$ -	$ 5,000	$ -	$ -	$ (5,000)	$ -
Operating & Maintenance Total		$ 1,185,999	$ 451,044	$ 2,571,364	$ -	$ -	$ (2,571,364)	$ -
Menifee Specialized Transit Program	58159	$ -	$ -	$ 150,000	$ -	$ -	$ (150,000)	$ -
Capital Outlays & One-Time Total		$ -	$ -	$ 150,000	$ -	$ -	$ (150,000)	$ -
Operating Transfers Out	59000	$ -	$ 3,616,644	$ 3,517,710	$ -	$ -	$ (3,517,710)	$ -
Transfers Total		$ -	$ 3,616,644	$ 3,517,710	$ -	$ -	$ (3,517,710)	$ -
Citywide Signal Communications	58046	$ 750,959	$ -	$ -	$ -	$ -	$ -	$ -
CS015 Sports Field Lighting	58092	$ -	$ 1,673	$ -	$ -	$ -	$ -	$ -
Fire Station #68 Remodel	58101	$ -	$ -	$ 329,429	$ -	$ -	$ (329,429)	$ -
HSIP 8 - City Pedestrian Safety Imp.	58055	$ 260,105	$ -	$ -	$ -	$ -	$ -	$ -
HSIP Cycle 9 Median Grant	58094	$ 23,481	$ 462,825	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	58098	$ -	$ -	$ -	$ 531,369	$ -	$ 531,369	$ (531,369)
Paloma Wash Trail Improvements	58086	$ -	$ 496,089	$ 3,676	$ -	$ -	$ (3,676)	$ -
Scott Rd. & Menifee Rd. Sidewalks	58095	$ 183,263	$ -	$ -	$ -	$ -	$ -	$ -
Sun City Comm Pedestrian Project	58137	$ -	$ 15,017	$ 168,869	$ -	$ -	$ (168,869)	$ -
Lazy Creek Pedestrian Project	58138	$ -	$ 8,880	$ 79,501	$ -	$ -	$ (79,501)	$ -
Local Roadway Safety Plan	58139	$ -	$ 57,553	$ 32,447	$ -	$ -	$ (32,447)	$ -
SB821 LaPiedra/Bell Mtn Pedestrian Imp	58143	$ -	$ -	$ 223,105	$ -	$ -	$ (223,105)	$ -
ARP-Bank of America Prop Acquisition (F	58167	$ -	$ -	$ 2,215,000	$ -	$ -	$ (2,215,000)	$ -
Prop 68 Per Capita Grant (CIP20-09)	58092	$ 233,402	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Total		$ 1,451,210	$ 1,042,037	$ 3,052,027	$ 531,369	$ -	$ (2,520,658)	$ (531,369)
Expenditures Total		$ 2,637,208	$ 5,109,724	$ 9,291,101	$ 531,369	$ -	$ (8,759,732)	$ (531,369)
NET SURPLUS / (USE OF FUND BALANCE)		$ 375,910	$ (112,804)	$ 678,285	$ -	$ -	$ (678,285)	$ -

TUMF FEES FUND

(Fund 310)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	845,507	711,174	20,824,770	-	-	(20,824,770)	-
Unrealized Gain On Investment	(9,831)	-	-	-	-	-	-
Interest Income	124	-	-	-	-	-	-
Revenues Total	**$ 835,800**	**$ 711,174**	**$ 20,824,770**	**$ -**	**$ -**	**$ (20,824,770)**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	296,463	-	-	-	-	-	-
Capital Projects (CIP)	1,054,448	676,902	20,824,770	-	-	(20,824,770)	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,350,911**	**$ 676,902**	**$ 20,824,770**	**$ -**	**$ -**	**$ (20,824,770)**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ (515,111)**	**$ 34,272**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE	**$ (446,980)**	**$ (412,708)**	**$ (412,708)**	**$ (412,708)**	**$ (412,708)**		



This fund is used to account for revenues received through the regional Transportation Uniform Mitigation Fee (TUMF) program, which is administered by the Western Riverside Council of Goverments. This program assesses fees on new development to ensure that these developments pay their fair share for the increased traffic they create. The City does not project revenues for this fund. Instead, the budget is adjusted as needed when the revenues come in.

BUDGET DETAIL

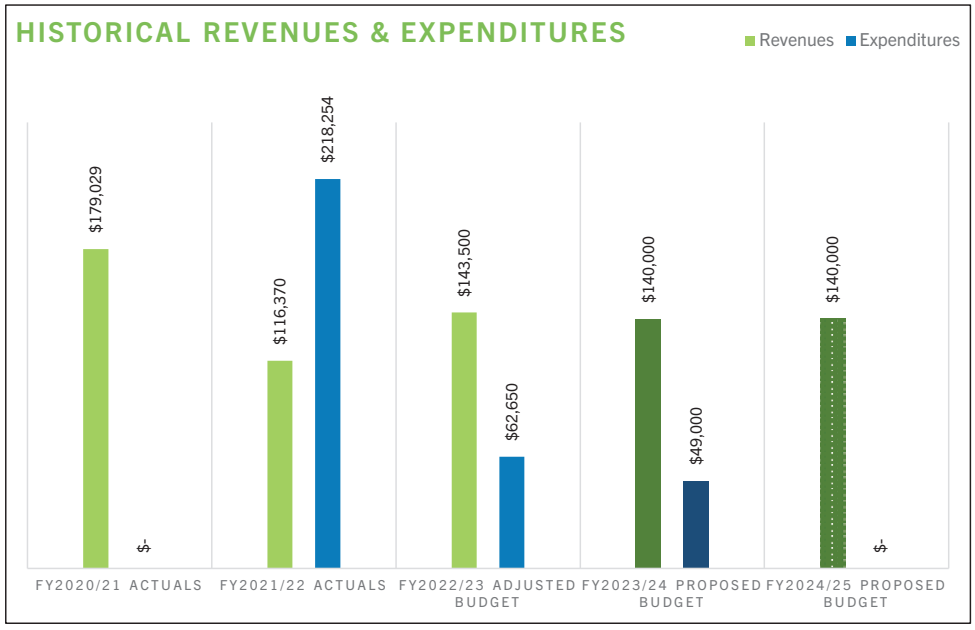
TUMF Fund (Fund 310)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
TUMF Fees From WRCOG	3355	$ 845,507	$ 545,797	$ 20,824,770	$ -	$ -	$ (20,824,770)	$ -
Unrealized Gain On Investment	3700	$ (9,831)	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 124	$ -	$ -	$ -	$ -	$ -	$ -
Operating Transfers In	3900	$ -	$ 165,377	$ -	$ -	$ -	$ -	$ -
Revenue Total		**$ 835,800**	**$ 711,174**	**$ 20,824,770**	**$ -**	**$ -**	**$ (20,824,770)**	**$ -**
EXPENDITURES								
Operating Transfers Out	59000	$ 296,463	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Total		**$ 296,463**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
McCall Interchange	58019	$ 95,485	$ 466,302	$ 2,647,401	$ -	$ -	$ (2,647,401)	$ -
Holland Road Overpass	58021	$ -	$ -	$ 10,255,000	$ -	$ -	$ (10,255,000)	$ -
Bundy Cyn/Scott Rd Widening	58083	$ 958,962	$ 112,489	$ 3,334,480	$ -	$ -	$ (3,334,480)	$ -
McCall Bvd Widening (Hospital to Menifee	58119	$ -	$ 98,111	$ 2,418,889	$ -	$ -	$ (2,418,889)	$ -
Menifee Road Widening (Scott to Garbani)	58166	$ -	$ -	$ 2,169,000	$ -	$ -	$ (2,169,000)	$ -
Capital Projects Total		**$ 1,054,448**	**$ 676,902**	**$ 20,824,770**	**$ -**	**$ -**	**$ (20,824,770)**	**$ -**
Expenditures Total		**$ 1,350,911**	**$ 676,902**	**$ 20,824,770**	**$ -**	**$ -**	**$ (20,824,770)**	**$ -**
NET SURPLUS / (USE OF FUND BALANCE)		**$ (515,111)**	**$ 34,272**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

PUBLIC, EDUCATION AND GOVERNMENTAL ACCESS

(Fund 340)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	169,887	137,644	140,000	135,000	135,000	(5,000)	-
Unrealized Gain On Investment	6,147	(28,597)	-	-	-	-	-
Interest Income	2,995	7,323	3,500	5,000	5,000	1,500	-
Revenues Total	**$ 179,029**	**$ 116,370**	**$ 143,500**	**$ 140,000**	**$ 140,000**	**$ (3,500)**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	28,775	39,000	49,000	-	10,000	(49,000)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	189,479	23,650	-	-	(23,650)	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ 218,254**	**$ 62,650**	**$ 49,000**	**$ -**	**$ (13,650)**	**$ (49,000)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 179,029**	**$ (101,884)**	**$ 80,850**	**$ 91,000**	**$ 140,000**	**$ 10,150**	**$ 49,000**
FUND BALANCE	**$ 598,135**	**$ 496,252**	**$ 611,737**	**$ 702,737**	**$ 842,737**		



This fund is used to account for revenues received through the 1% Public, Education, and Governmental access fee (PEG fee) on all state franchised video service providers within the City to support PEG programming facilities.

In FY2022/23, the City successfully launched its PEG channel, Menifee TV, on both Frontier and Spectrum cable providers.

BUDGET DETAIL

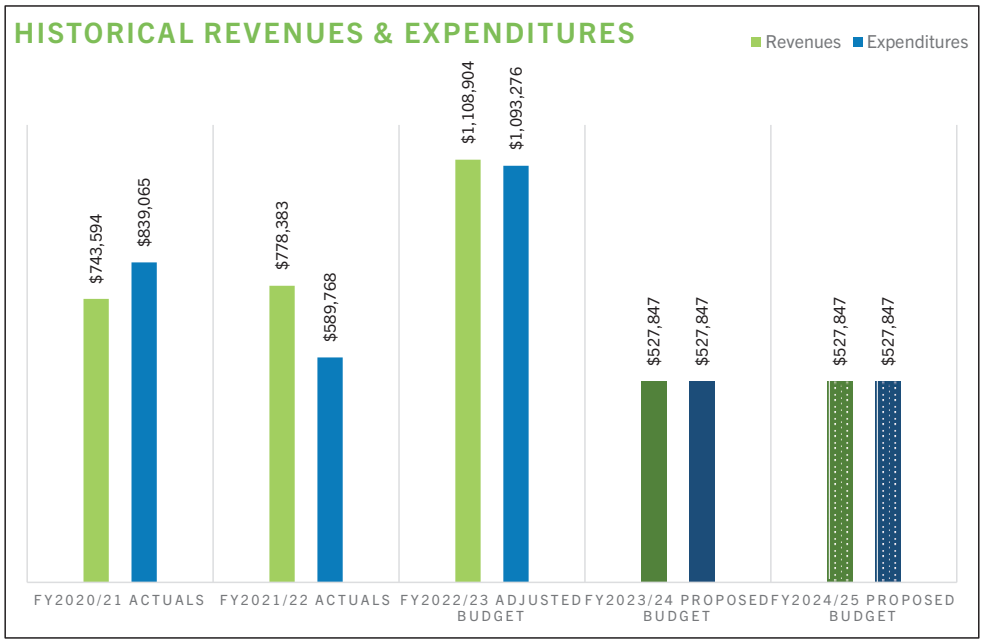
PEG Fund (Fund 340)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
P.E.G. Fees	3625	$ 169,887	$ 137,644	$ 140,000	$ 135,000	$ 135,000	$ (5,000)	$ -
Unrealized Gain On Investment	3700	$ 6,147	$ (28,597)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 2,995	$ 7,323	$ 3,500	$ 5,000	$ 5,000	$ 1,500	$ -
Revenue Total		$ 179,029	$ 116,370	$ 143,500	$ 140,000	$ 140,000	$ (3,500)	$ -
EXPENDITURES								
Capital Outlays	53155	$ -	$ 28,775	$ 39,000	$ 49,000	$ -	$ 10,000	$ (49,000)
Capital Outlays & One-Time Total		$ -	$ 28,775	$ 39,000	$ 49,000	$ -	$ 10,000	$ (49,000)
Council Chamber A/V Improvements	58140	$ -	$ 189,479	$ 23,650	$ -	$ -	$ (23,650)	$ -
Capital Projects Total		$ -	$ 189,479	$ 23,650	$ -	$ -	$ (23,650)	$ -
Expenditures Total		$ -	$ 218,254	$ 62,650	$ 49,000	$ -	$ (13,650)	$ (49,000)
NET SURPLUS / (USE OF FUND BALANCE)		$ 179,029	$ (101,884)	$ 80,850	$ 91,000	$ 140,000	$ 10,150	$ 49,000

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

(Fund 481)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	743,594	778,383	1,108,904	527,847	527,847	(581,057)	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 743,594**	**$ 778,383**	**$ 1,108,904**	**$ 527,847**	**$ 527,847**	**$ (581,057)**	**$ -**
EXPENDITURES							
Personnel	$ 75,910	$ 92,408	$ 111,627	$ 96,629	$ 96,667	$ (14,998)	$ 38
Operating & Maintenance	280,339	497,360	525,879	208,117	208,117	(317,762)	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	223,063	-	223,063
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	482,815	-	455,770	223,101	-	(232,669)	(223,101)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 839,065**	**$ 589,768**	**$ 1,093,276**	**$ 527,847**	**$ 527,847**	**$ (565,429)**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ (95,470)**	**$ 188,615**	**$ 15,628**	**$ -**	**$ -**	**$ (15,628)**	**$ -**
FUND BALANCE	**$ (119,451)**	**$ 69,164**	**$ 84,792**	**$ 84,792**	**$ 84,792**		



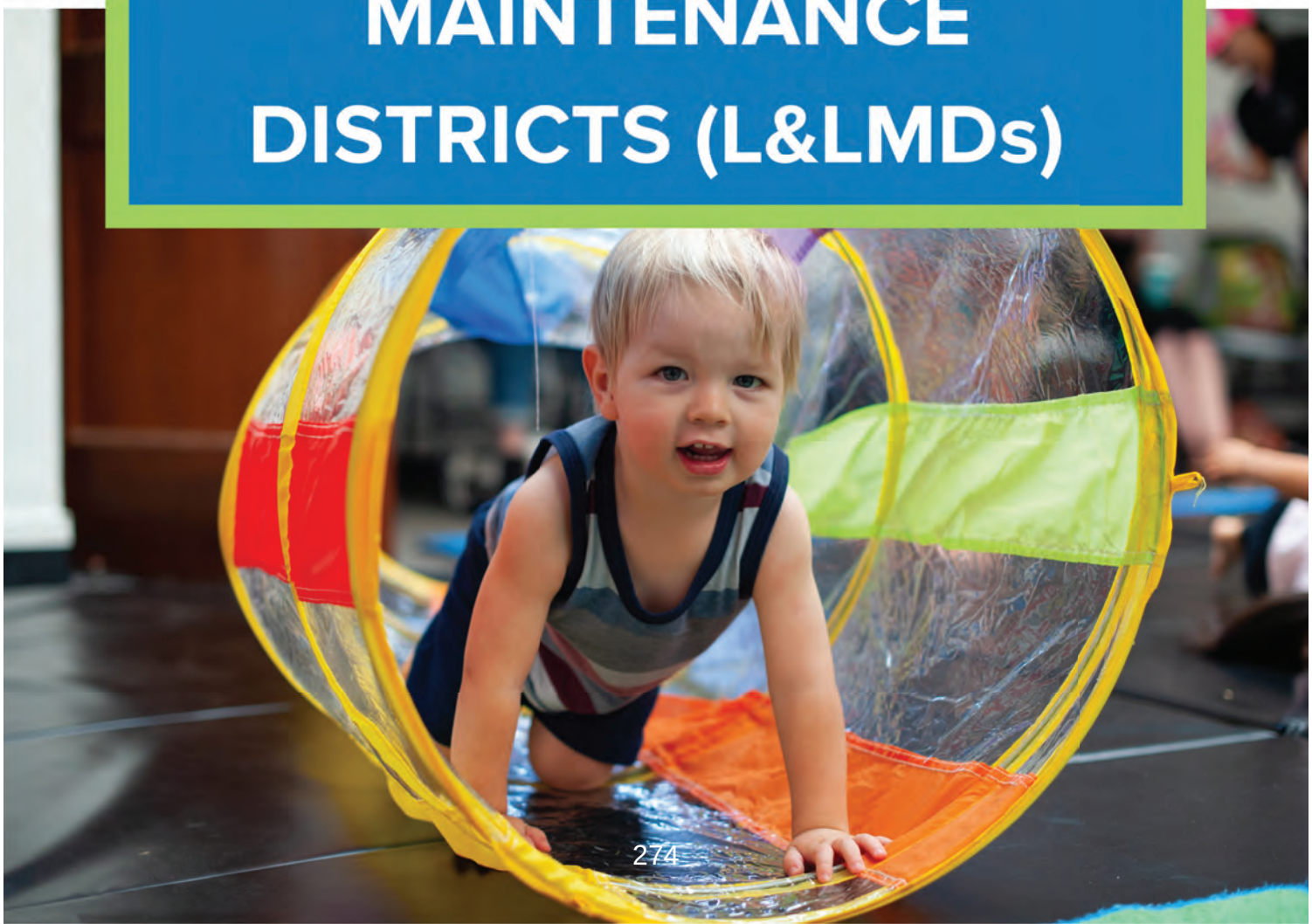
This fund accounts for the City's Community Development Block Grant revenues and expenditures. The City became an entitlement status city beginning in FY 2012/13 and began receiving allocations directly from the U.S. Department of Housing and Urban Development (HUD). This status allows the City greater control over programs and funding decisions.

CDBG funding is used for various public service programs, fair housing services, senior home repair and community facility infrastructure.

BUDGET DETAIL

CDBG Fund (Fund 481)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Grant Revenue	3845	$ 743,594	$ 778,383	$ 1,108,904	$ 527,847	$ 527,847	$ (581,057)	$ -
Revenue Total		$ 743,594	$ 778,383	$ 1,108,904	$ 527,847	$ 527,847	$ (581,057)	$ -
EXPENDITURES								
Salaries	50100	$ 59,770	$ 73,592	$ 88,830	$ 75,632	$ 75,392	$ (13,198)	$ (240)
Cell Allowance	50151	$ -	$ -	$ 80	$ 531	$ 531	$ 451	$ -
Bilingual Pay	50155	$ -	$ -	$ -	$ 885	$ 885	$ 885	$ -
PERS Retirement	50300	$ 4,767	$ 5,600	$ 6,386	$ 5,938	$ 6,173	$ (448)	$ 235
Medicare	50320	$ 949	$ 1,050	$ 1,193	$ 1,076	$ 1,119	$ (117)	$ 43
Section 125 Benefit Plan	50400	$ 10,424	$ 12,166	$ 15,138	$ 12,567	$ 12,567	$ (2,571)	$ -
Personnel Total		$ 75,910	$ 92,408	$ 111,627	$ 96,629	$ 96,667	$ (14,998)	$ 38
Legal Advertising	51400	$ -	$ -	$ 5,060	$ 3,000	$ 3,000	$ (2,060)	$ -
Special Dept Exp	51600	$ 2,878	$ 6,241	$ -	$ -	$ -	$ -	$ -
Membership & Dues	52200	$ -	$ -	$ 940	$ 940	$ 940	$ -	$ -
Professional Services	52800	$ 810	$ -	$ 2,000	$ 2,000	$ 2,000	$ -	$ -
Public Services - Coronavirus	57100	$ 92,840	$ 248,676	$ 229,919	$ -	$ -	$ (229,919)	$ -
Professional Services-Coronavirus	57110	$ 5,303	$ 20,095	$ 25	$ -	$ -	$ (25)	$ -
Special Dept. Expense-Coronavirus	57115	$ 2,260	$ -	$ 17,350	$ -	$ -	$ (17,350)	$ -
CDBG-Minor Home Repair Grant Prog	58014	$ 77,444	$ 121,231	$ 167,362	$ 100,000	$ 100,000	$ (67,362)	$ -
Fair Housing Services	58043	$ 20,476	$ 21,965	$ 22,215	$ 23,000	$ 23,000	$ 785	$ -
Public Services (CDBG)	58044	$ 78,328	$ 79,153	$ 81,008	$ 79,177	$ 79,177	$ (1,831)	$ -
Operating & Maintenance Total		$ 280,339	$ 497,360	$ 525,879	$ 208,117	$ 208,117	$ (317,762)	$ -
Capital Outlays	53155	$ -	$ -	$ -	$ -	$ 223,063	$ -	$ 223,063
Capital Outlays & One-Time Total		$ -	$ -	$ -	$ -	$ 223,063	$ -	$ 223,063
Adams Ave. Improvements-Phase II	58096	$ 473,545	$ -	$ -	$ -	$ -	$ -	$ -
Romoland Grid Area 3rd Street Improvem	58151	$ -	$ -	$ -	$ 223,101	$ -	$ 223,101	$ (223,101)
Romoland Sidewalk Improvements	58066	$ 9,270	$ -	$ -	$ -	$ -	$ -	$ -
ATP - Romoland Grid Area (3rd Street)	58151	$ -	$ -	$ 455,770	$ -	$ -	$ (455,770)	$ -
Capital Projects Total		$ 482,815	$ -	$ 455,770	$ 223,101	$ -	$ (232,669)	$ (223,101)
Expenditures Total		$ 839,065	$ 589,768	$ 1,093,276	$ 527,847	$ 527,847	$ (565,429)	$ -
NET SURPLUS / (USE OF FUND BALANCE)		$ (95,470)	$ 188,615	$ 15,628	$ -	$ -	$ (15,628)	$ -

LANDSCAPE & LIGHTING MAINTENANCE DISTRICTS (L&LMDs)



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

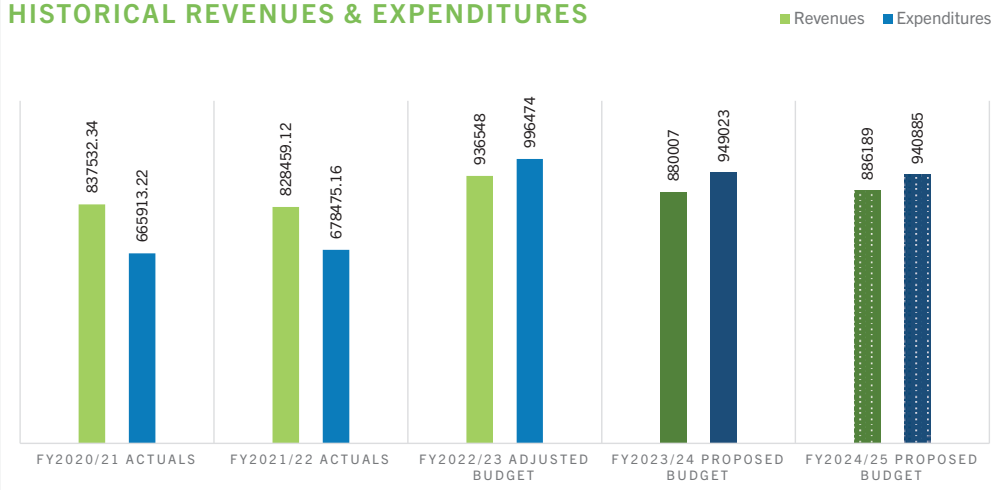
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT (L&LMD) 89-1-C

(FUNDS 370-397)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 827,538	$ 844,418	$ 920,753	$ 880,007	$ 886,189	$ (40,746)	$ 6,182
All Other Revenue	8,456	-	-	-	-	-	-
Unrealized Gain On Investment	(8,834)	(22,315)	-	-	-	-	-
Interest Income	10,372	6,356	15,795	-	-	(15,795)	-
Revenues Total	**$ 837,532**	**$ 828,459**	**$ 936,548**	**$ 880,007**	**$ 886,189**	**$ (56,541)**	**$ 6,182**
EXPENDITURES							
Personnel	$ 137,245	$ 132,157	$ 154,415	$ 143,251	$ 152,461	$ (11,164)	$ 9,210
Operating & Maintenance	518,083	535,782	815,161	795,575	778,227	(19,586)	(17,348)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	16,774	-	-	(16,774)	-
Transfers	10,586	10,536	10,124	10,197	10,197	73	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 665,913**	**$ 678,475**	**$ 996,474**	**$ 949,023**	**$ 940,885**	**$ (47,451)**	**$ (8,138)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 171,619**	**$ 149,984**	**$ (59,926)**	**$ (69,016)**	**$ (54,696)**	**$ (9,090)**	**$ 14,320**

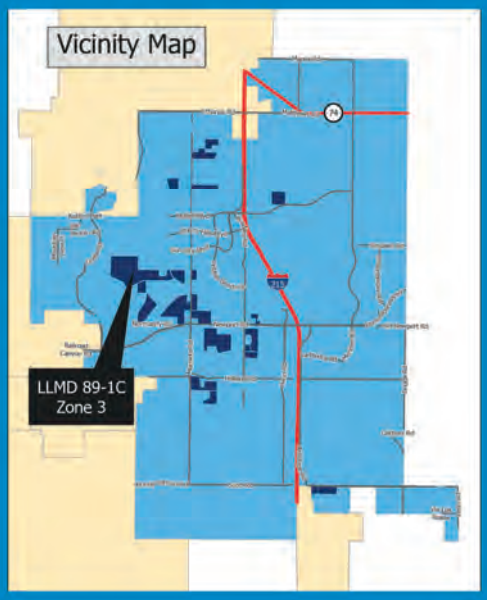
HISTORICAL REVENUES & EXPENDITURES



A Landscape and Lighting Maintenance District (L&LMD) is a financing vehicle used to provide improvements such as street lighting, landscape watering, and landscape maintenance to a development. Each district is created pursuant to the Landscaping and Lighting Act of 1972, generally when a project is developed. L&LMD 89-1-C was formed by Riverside County and the City assumed responsibility for services upon the City's incorporation.

The Act allows a local agency to levy an annual assessment to pay the cost of the construction and/or ongoing maintenance of community improvements. The assessments are charged to property owners annually on property tax bills.

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

L&LMD 89-1C ZONE 3

Generally, includes the installation of landscaping and the maintenance and servicing of landscape improvements within public rights-of-way of:

- Bellamy Lane
- Bellwood Drive
- Bradley Road
- Briarlea Road
- Bridalveil Lane
- Chambers Avenue
- Chester Morrison Way
- Corson Avenue
- Craig Avenue
- Evans Road
- Gavino Court
- Holland Road
- Honeyrun Road
- La Ladera Road
- La Piedra Road
- Lazy Creek Road
- Little Reb Place
- Lone Pine Street
- Mantle Drive
- McCall Boulevard
- McLaughlin Road
- Milena Drive
- Murrieta Road
- Newport Road
- Normandy Road
- Park City Avenue
- Ridgemoor Road
- Scott Road
- Sequoia Springs Drive
- Sherman Road
- Starr Drive
- Stern Drive
- Thornton Avenue
- Twin Pines Street
- Valley Boulevard

For current year charges visit
CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

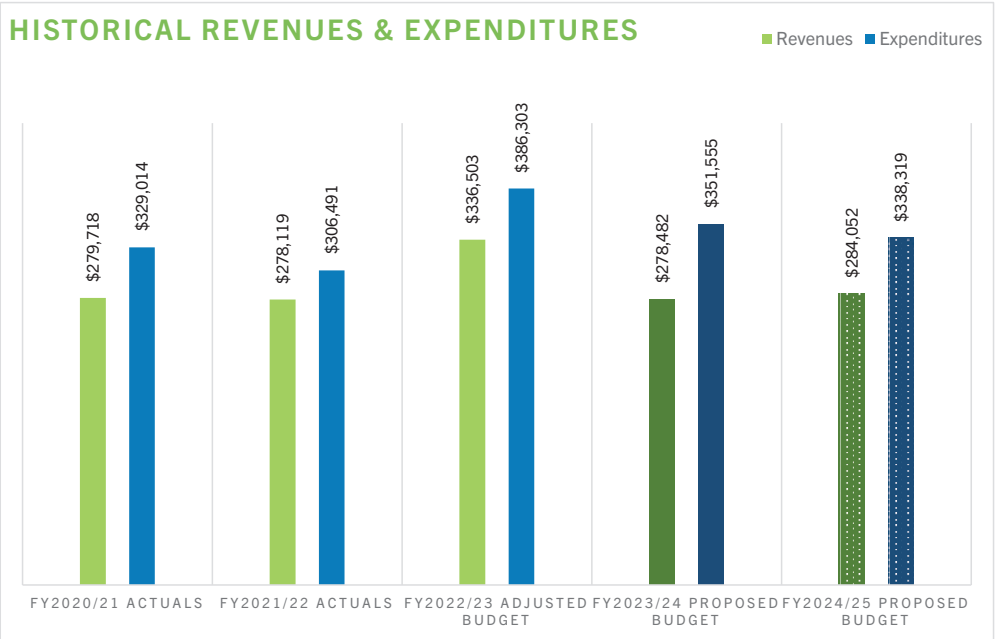
L&LMD 89-1 C ZONE 3

(Fund 370)

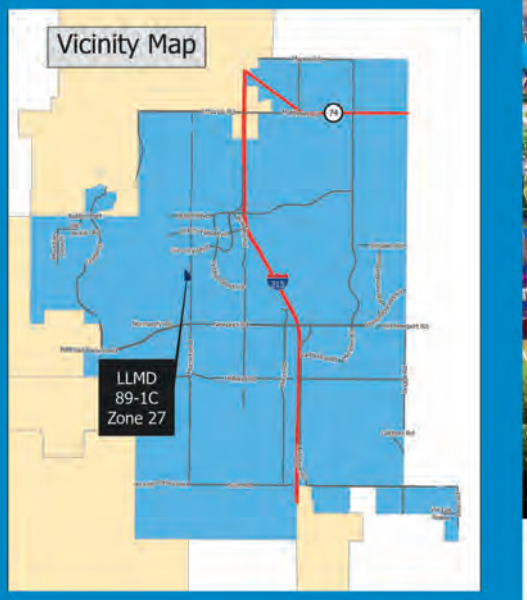
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 279,668	$ 278,494	$ 336,278	$ 278,482	$ 284,052	$ (57,796)	$ 5,570
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(395)	(524)	-	-	-	-	-
Interest Income	445	149	225	-	-	(225)	-
Revenues Total	**$ 279,718**	**$ 278,119**	**$ 336,503**	**$ 278,482**	**$ 284,052**	**$ (58,021)**	**$ 5,570**
EXPENDITURES							
Personnel	$ 34,302	$ 22,981	$ 35,089	$ 19,286	$ 19,859	$ (15,803)	$ 573
Operating & Maintenance	294,712	283,510	351,214	332,269	318,460	(18,945)	(13,809)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 329,014**	**$ 306,491**	**$ 386,303**	**$ 351,555**	**$ 338,319**	**$ (34,748)**	**$ (13,236)**
NET SURPLUS (USE OF FUND BALANCE)	**$ (49,296)**	**$ (28,372)**	**$ (49,800)**	**$ (73,073)**	**$ (54,267)**	**$ (23,273)**	**$ 18,806**
FUND BALANCE	**$ 163,860**	**$ 135,488**	**$ 86,208**	**$ 13,135**	**$ (41,132)**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 27

Generally, includes the maintenance and servicing of landscaping and fossil filters within public rights-of-way of:

- Murrieta Road
- Paperflower Lane
- Ridgemoor Road

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 27

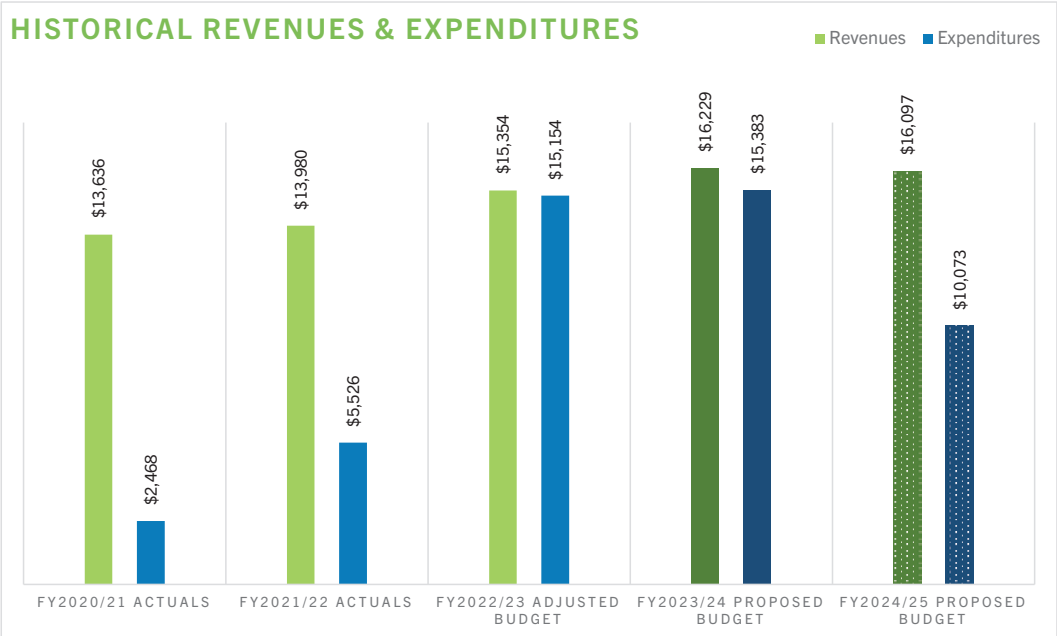
(Fund 372)

BUDGET SUMMARY

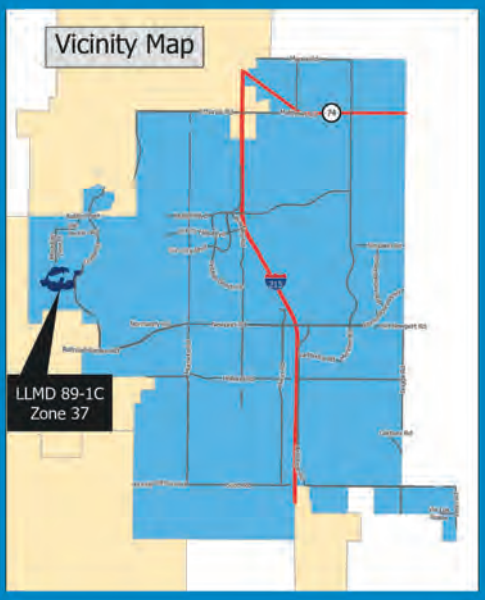
REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 13,620	$ 14,104	$ 15,144	$ 16,229	$ 16,097	$ 1,085	$ (132)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(131)	(174)	-	-	-	-	-
Interest Income	148	50	210	-	-	(210)	-
Revenues Total	**$ 13,636**	**$ 13,980**	**$ 15,354**	**$ 16,229**	**$ 16,097**	**$ 875**	**$ (132)**
EXPENDITURES							
Personnel	$ -	$ 2,636	$ 3,035	$ 5,840	$ 6,016	$ 2,805	$ 176
Operating & Maintenance	2,468	2,890	12,119	9,543	4,057	(2,576)	(5,486)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,468**	**$ 5,526**	**$ 15,154**	**$ 15,383**	**$ 10,073**	**$ 229**	**$ (5,310)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 11,168**	**$ 8,454**	**$ 200**	**$ 846**	**$ 6,024**	**$ 646**	**$ 5,178**

FUND BALANCE	**$ 71,094**	**$ 79,547**	**$ 79,920**	**$ 80,766**	**$ 86,790**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 37

Generally, includes the planting of landscaping and the installation of multipurpose trails and fencing and the maintenance and servicing of landscape, multipurpose trails and fencing within the public rights-of-way of:

- Goetz Road

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

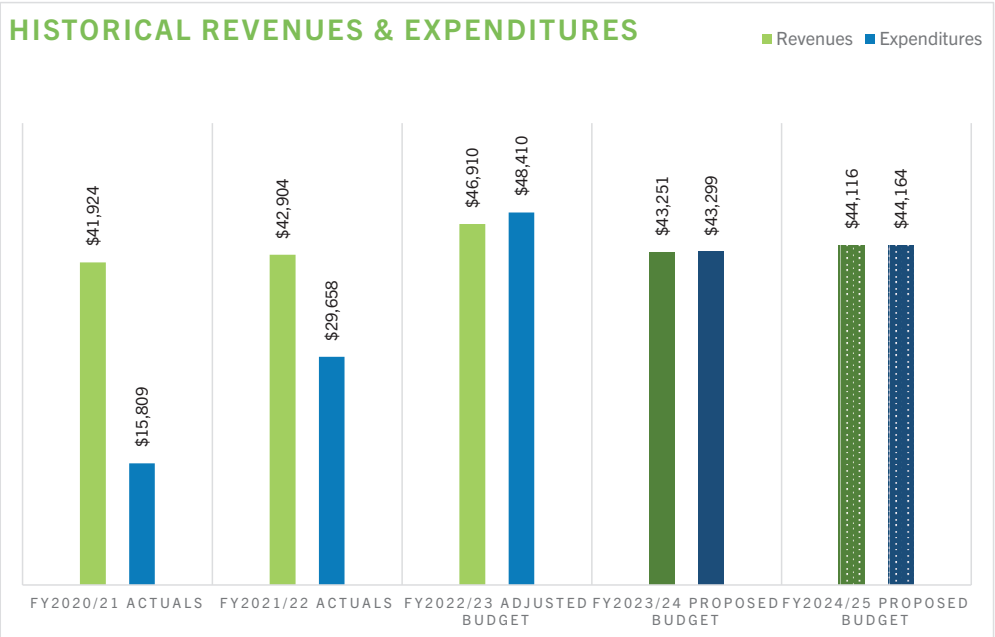
L&LMD 89-1 C ZONE 37

(Fund 373)

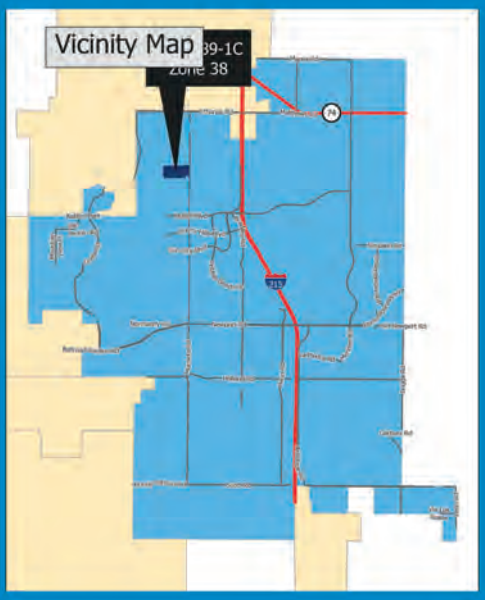
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 41,855	$ 43,426	$ 46,360	$ 43,251	$ 44,116	$ (3,109)	$ 865
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(551)	(730)	-	-	-	-	-
Interest Income	620	208	550	-	-	(550)	-
Revenues Total	**$ 41,924**	**$ 42,904**	**$ 46,910**	**$ 43,251**	**$ 44,116**	**$ (3,659)**	**$ 865**
EXPENDITURES							
Personnel	$ -	$ 13,960	$ 14,104	$ 12,919	$ 18,076	$ (1,185)	$ 5,157
Operating & Maintenance	15,809	15,698	25,941	30,380	26,088	4,439	(4,292)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	8,365	-	-	(8,365)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 15,809**	**$ 29,658**	**$ 48,410**	**$ 43,299**	**$ 44,164**	**$ (5,111)**	**$ 865**
NET SURPLUS (USE OF FUND BALANCE)	**$ 26,115**	**$ 13,246**	**$ (1,500)**	**$ (48)**	**$ (48)**	**$ 1,452**	**$ -**
FUND BALANCE	**$ 224,070**	**$ 237,315**	**$ 236,541**	**$ 236,493**	**$ 236,445**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 38

Generally, includes the planting of landscaping and the installation of multipurpose trails, fencing and bio-swales, and the the maintenance and servicing of landscape, multipurpose trails and fencing and bioswale improvements within public rights-of-way of:

- Amber Rock Drive
- Geary Street
- Murrieta Road
- Rouse Road
- Skyward Trail
- Thornton Avenue
- Turfwood Street
- Valley Boulevard

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

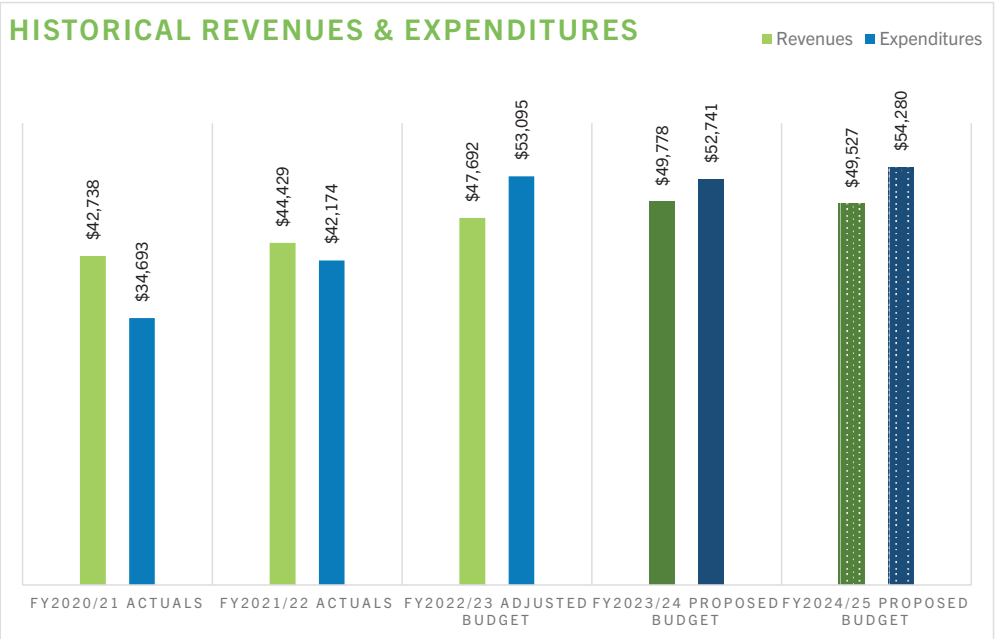
L&LMD 89-1 C ZONE 38

(Fund 374)

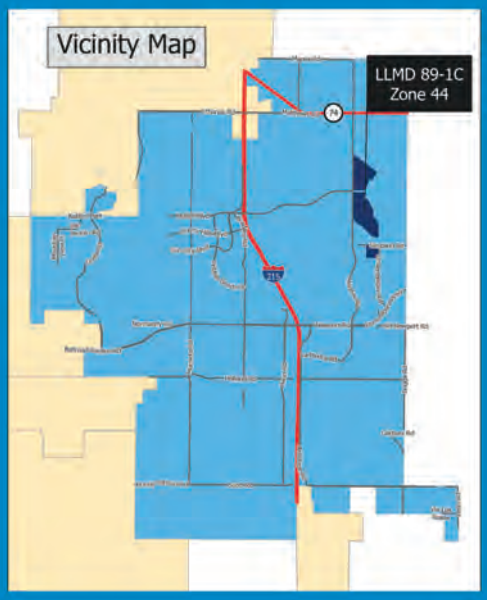
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 42,738	$ 44,429	$ 47,692	$ 49,778	$ 49,527	$ 2,086	$ (251)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 42,738**	**$ 44,429**	**$ 47,692**	**$ 49,778**	**$ 49,527**	**$ 2,086**	**$ (251)**
EXPENDITURES							
Personnel	$ -	$ 6,792	$ 7,327	$ 6,718	$ 6,923	$ (609)	$ 205
Operating & Maintenance	34,693	35,382	45,768	46,023	47,357	255	1,334
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 34,693**	**$ 42,174**	**$ 53,095**	**$ 52,741**	**$ 54,280**	**$ (354)**	**$ 1,539**
NET SURPLUS (USE OF FUND BALANCE)	**$ 8,045**	**$ 2,254**	**$ (5,403)**	**$ (2,963)**	**$ (4,753)**	**$ 2,440**	**$ (1,790)**
FUND BALANCE	**$ 41,573**	**$ 43,827**	**$ 38,424**	**$ 35,461**	**$ 30,708**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

L&LMD 89-1C ZONE 44

Generally, includes the maintenance and servicing of fossil filters within public rights-of-way of:

- Aquifer Lane
- Black Bay Drive
- Balboa Court
- Bay Bridge Court
- Benton Pond Drive
- Black Meadow Court
- Bluewater Court
- Menifee Road
- Mojave Drive
- North Bay Lane
- Reflection Way
- Riptide Drive
- Breakwater Court
- Castle Cove Court
- Coral Island Court
- Dawns Pass Drive
- Falling Water Drive
- Half Moon Bay Drive
- Hawkesbury Court
- River Shore Court
- Rocky Cove Drive
- Shelter Cove Court
- Simpson Road
- Steamboat Drive
- Heritage Drive
- Heritage Lake Drive
- Hide Away Court
- Horizon Court
- Lake Hills Drive
- Lake Ridge Drive
- Lakes Landing Drive
- Stonehurst Drive
- Stowaway Drive
- Trailhead Drive
- Twin Harbor Drive
- Walker Point Lane
- Lido Drive
- Lindenberger Road
- Little Brook Lane
- Little Lake Court
- Longleaf Street
- Lookout Point Lane
- McCall Boulevard
- Watercrest Drive
- Watermark Drive
- Whitewater Drive

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For fossil filters or street lighting concerns

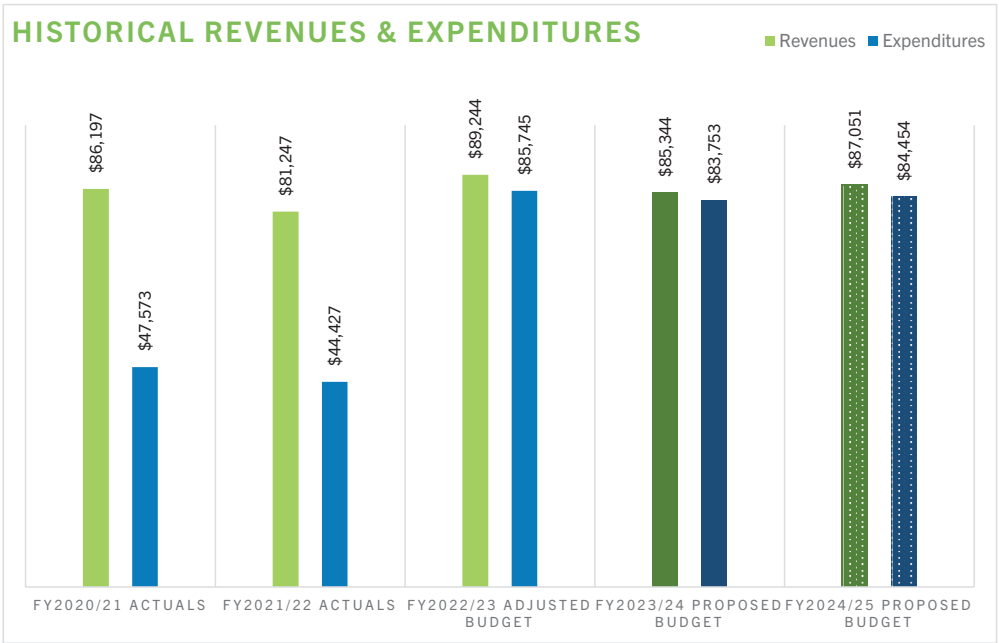
publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 44

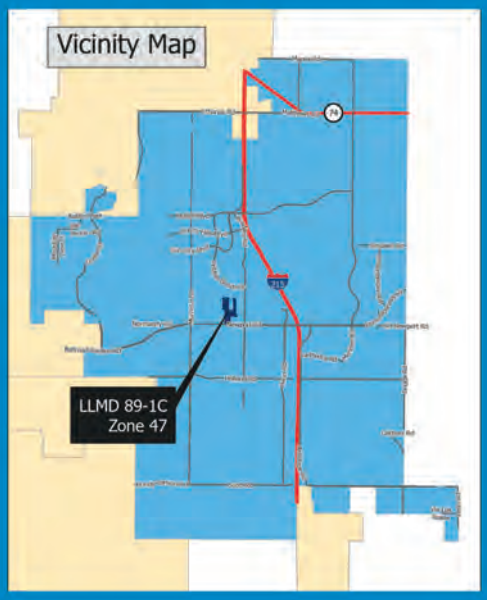
(Fund 375)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 85,887	$ 85,269	$ 85,344	$ 85,344	$ 87,051	$ -	$ 1,707
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(1,173)	(5,626)	-	-	-	-	-
Interest Income	1,484	1,604	3,900	-	-	(3,900)	-
Revenues Total	**$ 86,197**	**$ 81,247**	**$ 89,244**	**$ 85,344**	**$ 87,051**	**$ (3,900)**	**$ 1,707**
EXPENDITURES							
Personnel	$ 44,767	$ 14,759	$ 18,240	$ 19,201	$ 19,822	$ 961	$ 621
Operating & Maintenance	2,807	29,668	67,505	64,552	64,632	(2,953)	80
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 47,573**	**$ 44,427**	**$ 85,745**	**$ 83,753**	**$ 84,454**	**$ (1,992)**	**$ 701**
NET SURPLUS (USE OF FUND BALANCE)	**$ 38,624**	**$ 36,820**	**$ 3,499**	**$ 1,591**	**$ 2,597**	**$ (1,908)**	**$ 1,006**
FUND BALANCE	**$ 473,633**	**$ 510,454**	**$ 519,559**	**$ 521,150**	**$ 523,747**		



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 47

Generally, includes the installation of landscaping and the maintenance and servicing of landscape improvements within public rights-of-way of:

- Newport Road

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

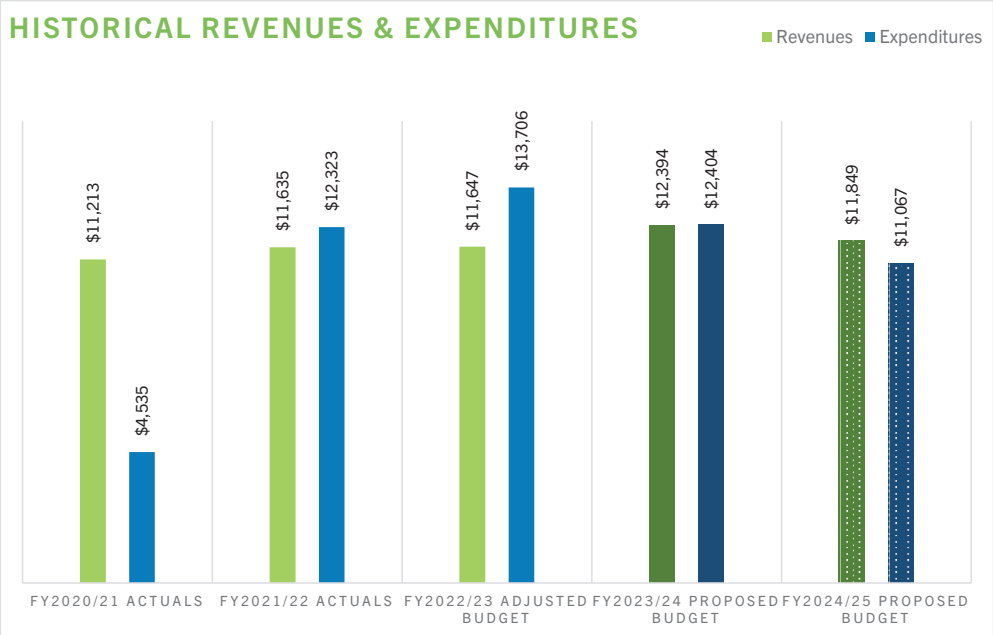
L&LMD 89-1 C ZONE 47

(Fund 376)

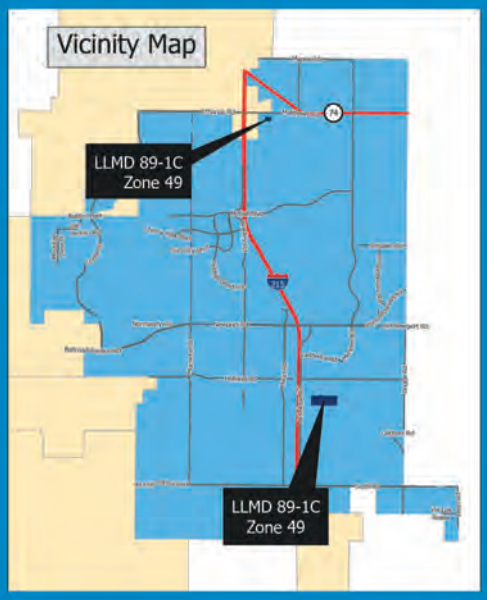
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 11,209	$ 11,663	$ 11,617	$ 12,394	$ 11,849	$ 777	$ (545)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(30)	(40)	-	-	-	-	-
Interest Income	34	11	30	-	-	(30)	-
Revenues Total	**$ 11,213**	**$ 11,635**	**$ 11,647**	**$ 12,394**	**$ 11,849**	**$ 747**	**$ (545)**
EXPENDITURES							
Personnel	$ -	$ 5,866	$ 4,141	$ 4,401	$ 4,541	$ 260	$ 140
Operating & Maintenance	4,535	6,456	9,565	8,003	6,526	(1,562)	(1,477)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 4,535**	**$ 12,323**	**$ 13,706**	**$ 12,404**	**$ 11,067**	**$ (1,302)**	**$ (1,337)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 6,677**	**$ (688)**	**$ (2,059)**	**$ (10)**	**$ 782**	**$ 2,049**	**$ 792**
FUND BALANCE	**$ 45,731**	**$ 45,043**	**$ 43,024**	**$ 43,014**	**$ 43,796**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 49

Generally, includes the maintenance and servicing of fossil filters within public rights-of-way of:

- Craig Avenue

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

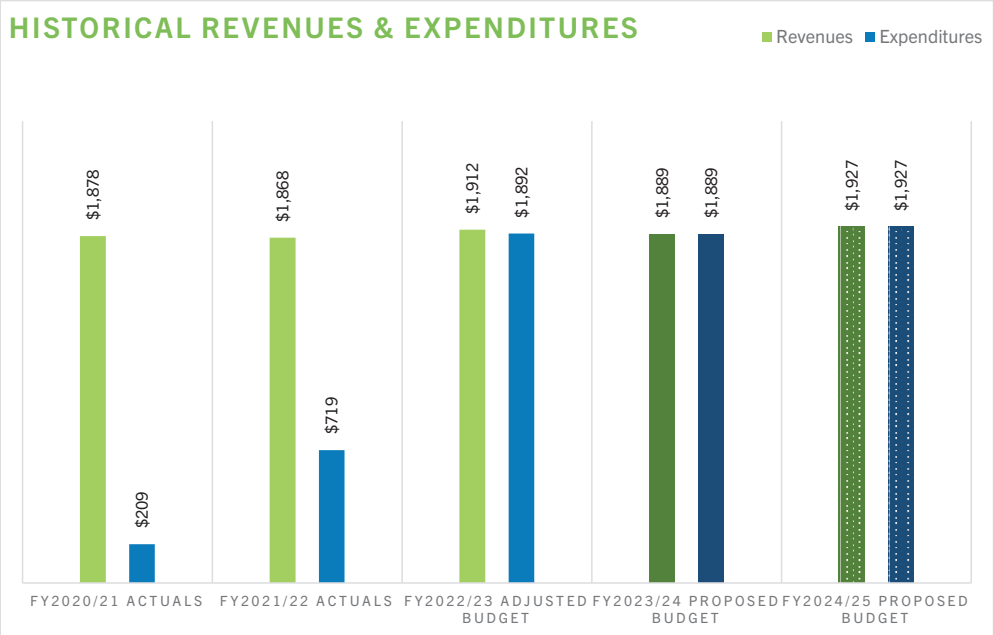
L&LMD 89-1 C ZONE 49

(Fund 377)

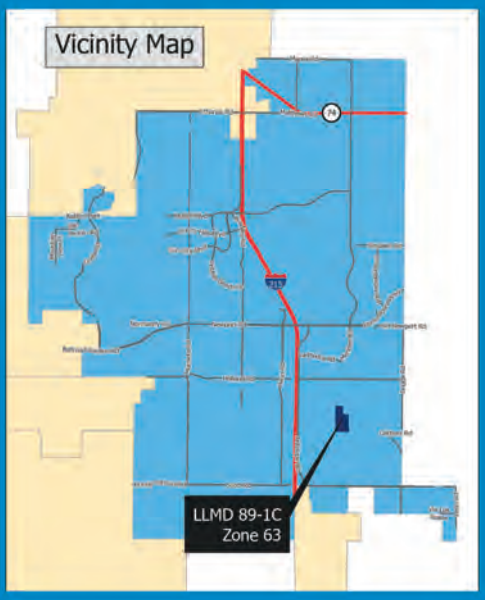
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,875	$ 1,886	$ 1,889	$ 1,889	$ 1,927	$ -	$ 38
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(19)	(25)	-	-	-	-	-
Interest Income	21	7	23	-	-	(23)	-
Revenues Total	**$ 1,878**	**$ 1,868**	**$ 1,912**	**$ 1,889**	**$ 1,927**	**$ (23)**	**$ 38**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	209	719	1,892	1,889	1,927	(3)	38
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 209**	**$ 719**	**$ 1,892**	**$ 1,889**	**$ 1,927**	**$ (3)**	**$ 38**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,669**	**$ 1,149**	**$ 20**	**$ -**	**$ -**	**$ (20)**	**$ -**
FUND BALANCE	**$ 11,658**	**$ 12,807**	**$ 12,852**	**$ 12,852**	**$ 12,852**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 63

Generally, includes the maintenance and servicing of fossil filters within public rights-of-way of:

- Brentworth Street
- Garbani Road
- Haleblain Road
- Menifee Road
- Middlebrook Lane
- Morningside Lane
- Waterford Road

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

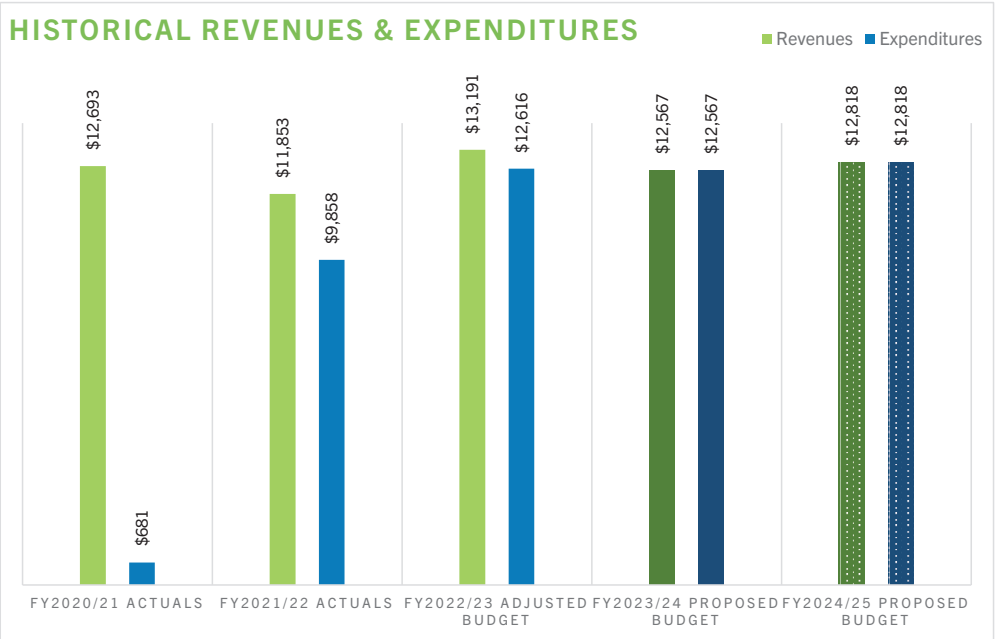
L&LMD 89-1 C ZONE 63

(Fund 379)

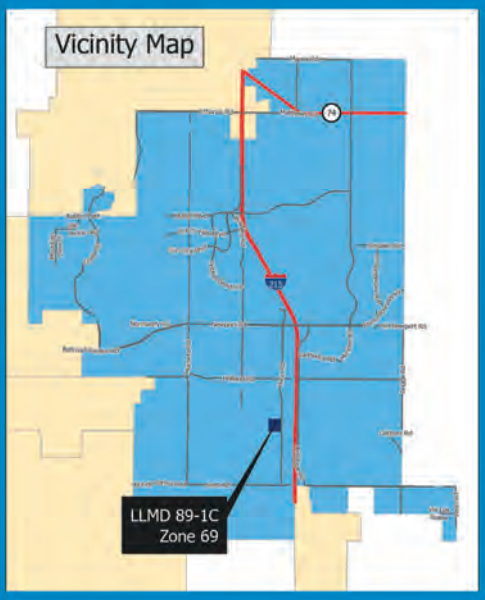
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 12,608	$ 12,493	$ 12,566	$ 12,567	$ 12,818	$ 1	$ 251
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(674)	(893)	-	-	-	-	-
Interest Income	759	254	625	-	-	(625)	-
Revenues Total	**$ 12,693**	**$ 11,853**	**$ 13,191**	**$ 12,567**	**$ 12,818**	**$ (624)**	**$ 251**
EXPENDITURES							
Personnel	$ -	$ 3,550	$ 3,883	$ 4,640	$ 4,794	$ 757	$ 154
Operating & Maintenance	681	6,308	8,733	7,927	8,024	(806)	97
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 681**	**$ 9,858**	**$ 12,616**	**$ 12,567**	**$ 12,818**	**$ (49)**	**$ 251**
NET SURPLUS (USE OF FUND BALANCE)	**$ 12,011**	**$ 1,996**	**$ 575**	**$ -**	**$ -**	**$ (575)**	**$ -**
FUND BALANCE	**$ 174,598**	**$ 176,594**	**$ 178,056**	**$ 178,056**	**$ 178,056**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 69

Generally, includes the installation of landscaping and the maintenance and servicing of parkway landscaping, multipurpose trails, fencing, fossil filters and future median landscaping improvements within public rights-of-way of:

- Blasingame Way
- Clayman Street
- Garbani Road
- Harden Street
- Haun Road
- Lacosse Street
- Lanham Street
- Ruxton Street
- Sherman Road

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

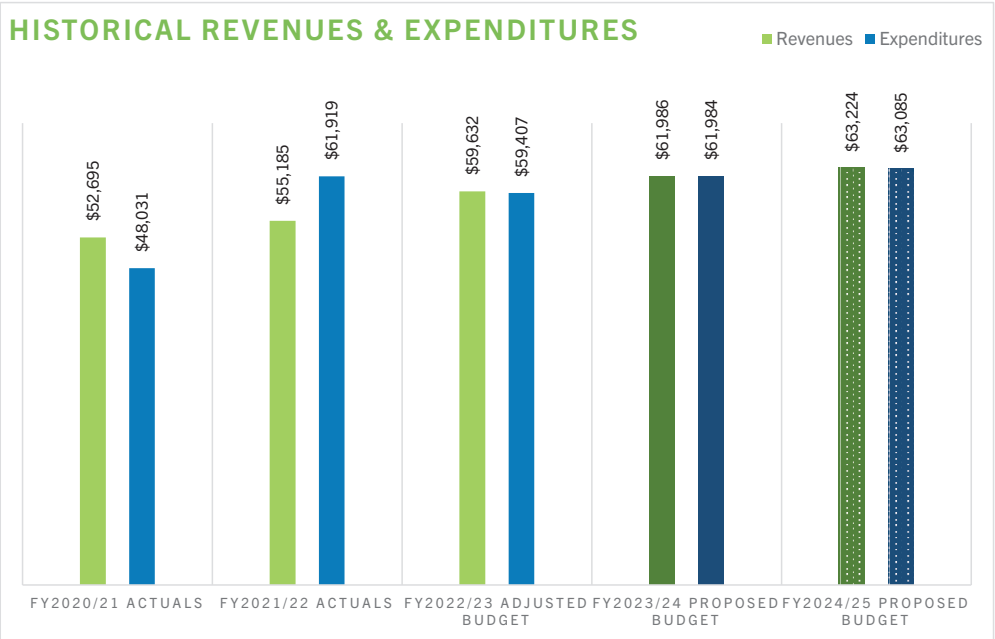
L&LMD 89-1 C ZONE 69

(Fund 380)

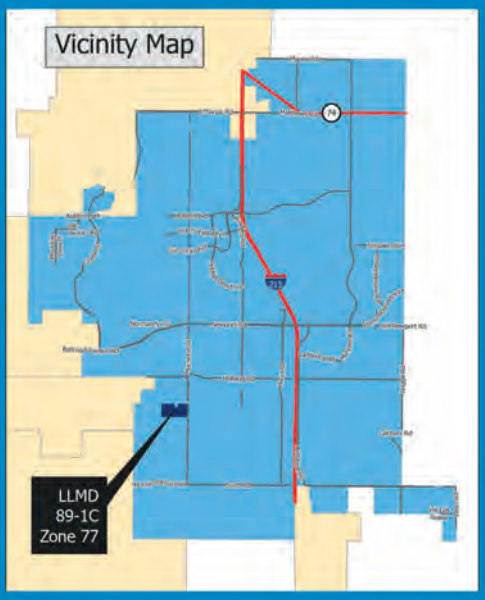
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 52,663	$ 55,423	$ 59,387	$ 61,986	$ 63,224	$ 2,599	$ 1,238
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(252)	(333)	-	-	-	-	-
Interest Income	283	95	245	-	-	(245)	-
Revenues Total	**$ 52,695**	**$ 55,185**	**$ 59,632**	**$ 61,986**	**$ 63,224**	**$ 2,354**	**$ 1,238**
EXPENDITURES							
Personnel	$ 6,058	$ 4,757	$ 8,488	$ 8,918	$ 9,194	$ 430	$ 276
Operating & Maintenance	41,972	57,162	50,919	53,066	53,891	2,147	825
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 48,031**	**$ 61,919**	**$ 59,407**	**$ 61,984**	**$ 63,085**	**$ 2,577**	**$ 1,101**
NET SURPLUS (USE OF FUND BALANCE)	**$ 4,664**	**$ (6,734)**	**$ 225**	**$ 2**	**$ 139**	**$ (223)**	**$ 137**
FUND BALANCE	**$ 114,496**	**$ 107,762**	**$ 108,318**	**$ 108,320**	**$ 108,459**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 77

Generally, includes the installation of landscaping and fencing and the maintenance and servicing of parkway landscaping, fencing, fossil filters and future median landscaping improvements within public rights-of-way of:

- Beth Drive
- Byers Street
- Craig Avenue
- Murrieta Road

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

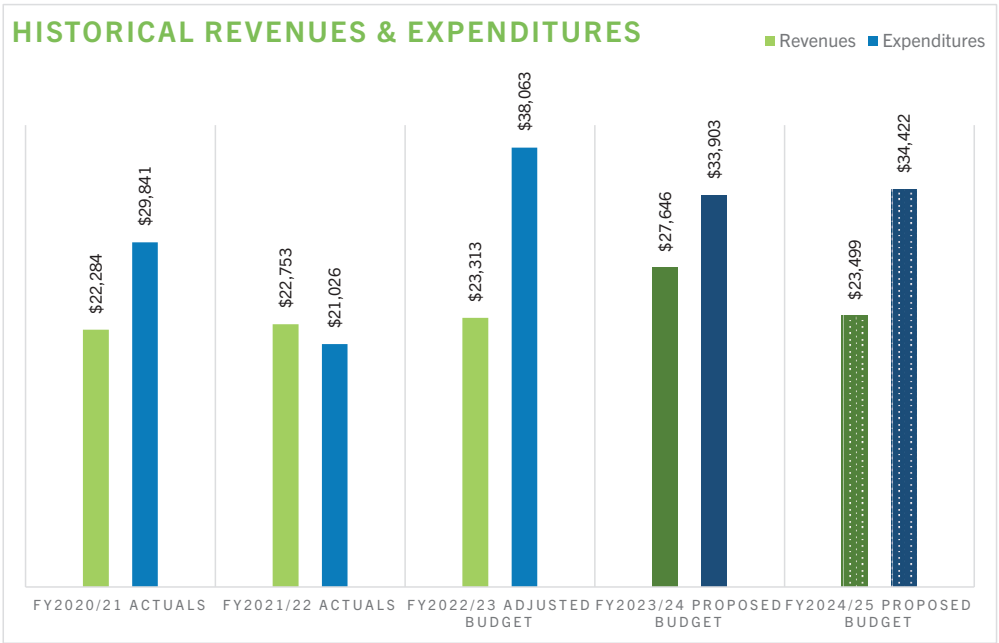
publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 77

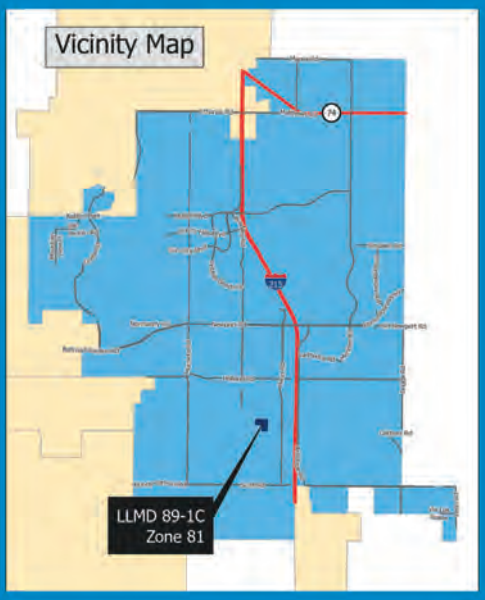
(Fund 382)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 22,246	$ 23,038	$ 23,038	$ 27,646	$ 23,499	$ 4,608	$ (4,147)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(301)	(398)	-	-	-	-	-
Interest Income	339	113	275	-	-	(275)	-
Revenues Total	**$ 22,284**	**$ 22,753**	**$ 23,313**	**$ 27,646**	**$ 23,499**	**$ 4,333**	**$ (4,147)**
EXPENDITURES							
Personnel	$ -	$ (0)	$ 1,801	$ -	$ -	$ (1,801)	$ -
Operating & Maintenance	29,841	21,026	36,262	33,903	34,422	(2,359)	519
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 29,841**	**$ 21,026**	**$ 38,063**	**$ 33,903**	**$ 34,422**	**$ (4,160)**	**$ 519**
NET SURPLUS (USE OF FUND BALANCE)	**$ (7,557)**	**$ 1,728**	**$ (14,750)**	**$ (6,257)**	**$ (10,923)**	**$ 8,493**	**$ (4,666)**
FUND BALANCE	**$ 85,163**	**$ 86,891**	**$ 72,537**	**$ 66,280**	**$ 55,357**		



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 81

Generally, includes the installation of landscaping and the maintenance and servicing of landscaping, multipurpose trails, fencing, fossil filters, traffic signal and graffiti abatement within public rights-of-way of:

- Blasingame Way
- Bramwell Street
- Garbani Road
- Garlinton Street
- Haun Road
- Linda Lee Drive
- McClain Street
- Montague Street
- Scott Road
- Sherman Road
- Taton Court
- Tupelo Road
- Whitfield Street

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

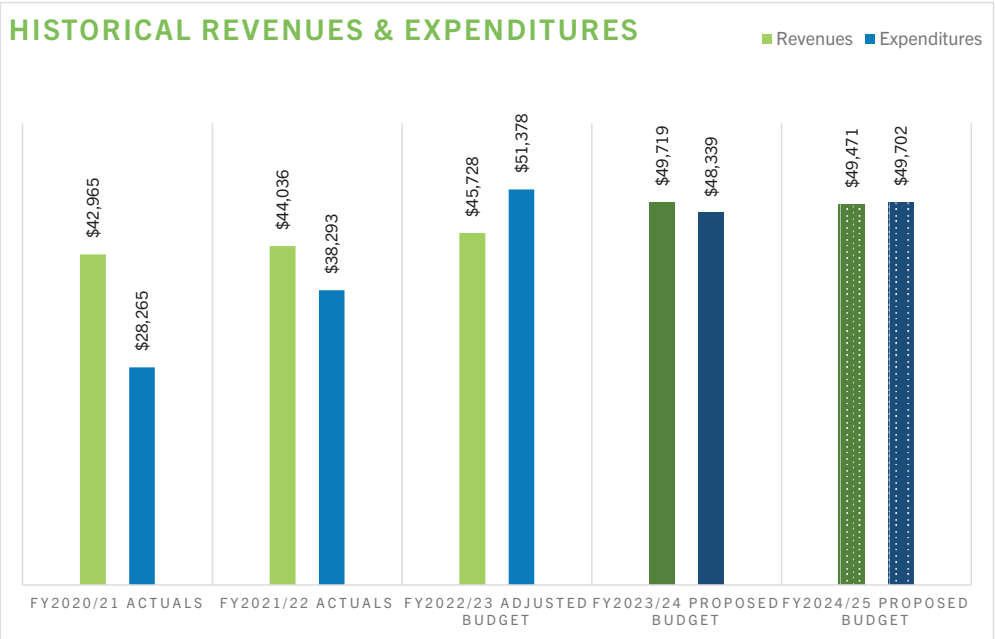
L&LMD 89-1 C ZONE 81

(Fund 383)

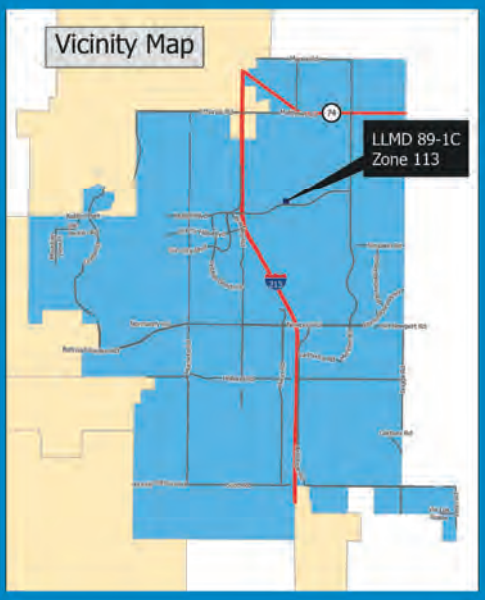
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 42,912	$ 44,438	$ 45,328	$ 49,719	$ 49,471	$ 4,391	$ (248)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(424)	(562)	-	-	-	-	-
Interest Income	478	160	400	-	-	(400)	-
Revenues Total	**$ 42,965**	**$ 44,036**	**$ 45,728**	**$ 49,719**	**$ 49,471**	**$ 3,991**	**$ (248)**
EXPENDITURES							
Personnel	$ 4,317	$ 13,214	$ 14,495	$ 15,404	$ 15,893	$ 909	$ 489
Operating & Maintenance	23,947	25,079	32,598	32,935	33,809	337	874
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	4,285	-	-	(4,285)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 28,265**	**$ 38,293**	**$ 51,378**	**$ 48,339**	**$ 49,702**	**$ (3,039)**	**$ 1,363**
NET SURPLUS (USE OF FUND BALANCE)	**$ 14,701**	**$ 5,743**	**$ (5,650)**	**$ 1,380**	**$ (231)**	**$ 7,030**	**$ (1,611)**
FUND BALANCE	**$ 162,422**	**$ 168,165**	**$ 163,073**	**$ 164,453**	**$ 164,222**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 113

Generally, includes the maintenance and servicing of traffic signal and streetlight improvements within public rights-of-way of:

- Bradley Road
- Chatham Lane
- McCall Boulevard
- Tioga Lane

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

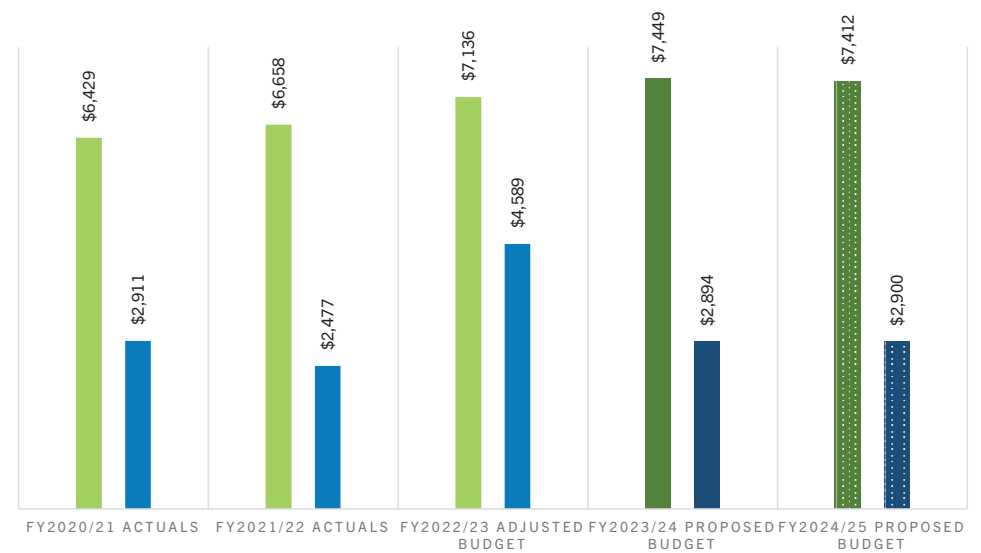
L&LMD 89-1 C ZONE 113

(Fund 384)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 6,429	$ 6,658	$ 7,136	$ 7,449	$ 7,412	$ 313	$ (37)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 6,429**	**$ 6,658**	**$ 7,136**	**$ 7,449**	**$ 7,412**	**$ 313**	**$ (37)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	2,911	2,477	4,589	2,894	2,900	(1,695)	6
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,911**	**$ 2,477**	**$ 4,589**	**$ 2,894**	**$ 2,900**	**$ (1,695)**	**$ 6**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,518**	**$ 4,180**	**$ 2,547**	**$ 4,555**	**$ 4,512**	**$ 2,008**	**$ (43)**
FUND BALANCE	**$ (32,767)**	**$ (28,586)**	**$ (26,039)**	**$ (21,484)**	**$ (16,972)**		

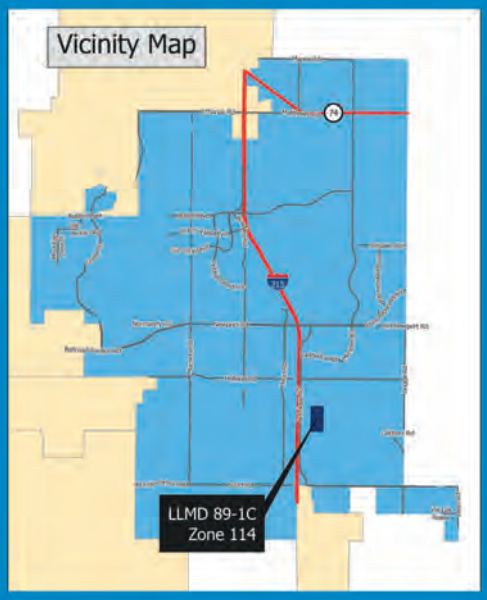
HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

The negative fund balance reflects prior years' budgets where expenditures exceeded available assessments. The City has proactively worked to reduce ongoing expenses, and excess revenue collected in current and future years will be applied to eventually eliminate the negative fund balance.

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 114

Generally, includes the maintenance and servicing of traffic signal improvements within public rights-of-way of:

- Antelope Road
- Garbani Road
- I-215 NB Ramp
- I-215 SB Ramp
- Scott Road

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

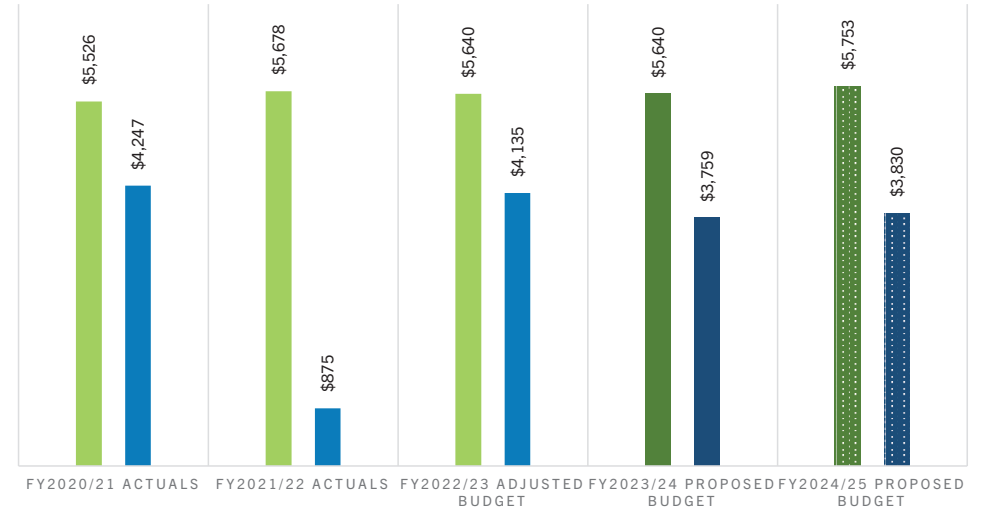
L&LMD 89-1 C ZONE 114

(Fund 385)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,526	$ 5,678	$ 5,640	$ 5,640	$ 5,753	$ -	$ 113
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 5,526**	**$ 5,678**	**$ 5,640**	**$ 5,640**	**$ 5,753**	**$ -**	**$ 113**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	4,550	875	4,135	3,759	3,830	(376)	71
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	(303)	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 4,247**	**$ 875**	**$ 4,135**	**$ 3,759**	**$ 3,830**	**$ (376)**	**$ 71**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,279**	**$ 4,803**	**$ 1,505**	**$ 1,881**	**$ 1,923**	**$ 376**	**$ 42**
FUND BALANCE	**$ (35,842)**	**$ (31,039)**	**$ (29,534)**	**$ (27,653)**	**$ (25,730)**		

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

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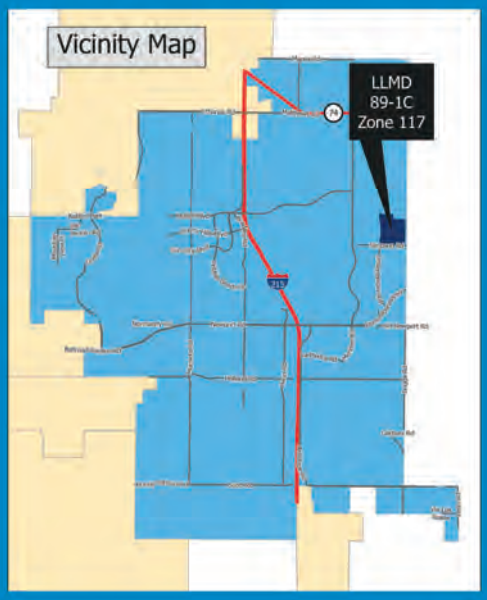
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 117

Generally, includes the maintenance and servicing of fossil filters and traffic signal improvements within public rights-of-way of:

- Lindenberger Road
- Maritime Way
- Serenity Falls Way
- Simpson Road
- Spring Creek Way
- Sunrise Skies Way

WHAT ARE L&LMDs?

L&LMDs are Lighting and Landscape Maintenance Districts that were formed by the County of Riverside. The City collects assessments to fund the installation, construction, and maintenance of landscaping, lighting, and park facilities within the district, which consists of over 50 zones throughout the City.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

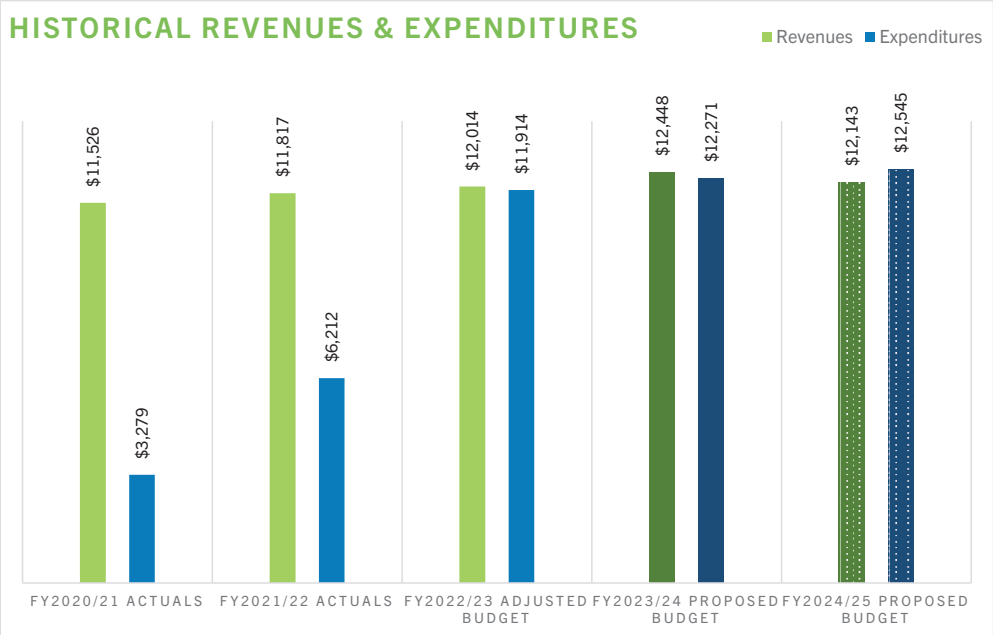
publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 117

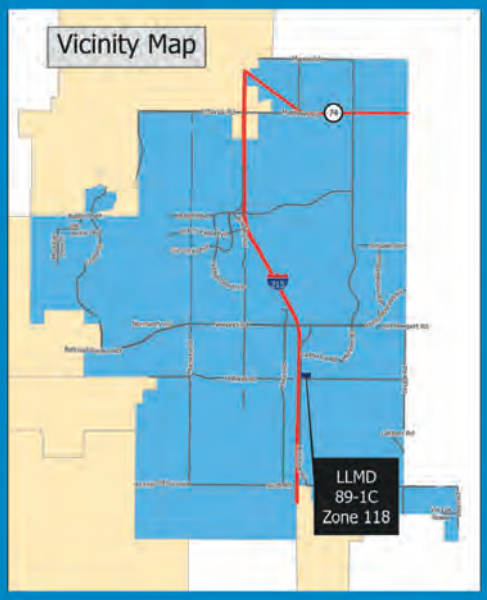
(Fund 386)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 11,512	$ 11,921	$ 11,904	$ 12,448	$ 12,143	$ 544	$ (305)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(110)	(145)	-	-	-	-	-
Interest Income	123	41	110	-	-	(110)	-
Revenues Total	**$ 11,526**	**$ 11,817**	**$ 12,014**	**$ 12,448**	**$ 12,143**	**$ 434**	**$ (305)**
EXPENDITURES							
Personnel	$ -	$ 2,185	$ 2,351	$ 2,523	$ 2,608	$ 172	$ 85
Operating & Maintenance	3,279	4,027	9,563	9,748	9,937	185	189
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 3,279**	**$ 6,212**	**$ 11,914**	**$ 12,271**	**$ 12,545**	**$ 357**	**$ 274**
NET SURPLUS (USE OF FUND BALANCE)	**$ 8,247**	**$ 5,605**	**$ 100**	**$ 177**	**$ (402)**	**$ 77**	**$ (579)**
FUND BALANCE	**$ 73,053**	**$ 78,658**	**$ 78,902**	**$ 79,079**	**$ 78,677**		



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 118

Generally, includes the maintenance and servicing of fossil filters, streetlight and traffic signal improvements within public rights-of-way of:

- Albion Lane
- Antelope Road
- Hanover Lane
- Holland Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

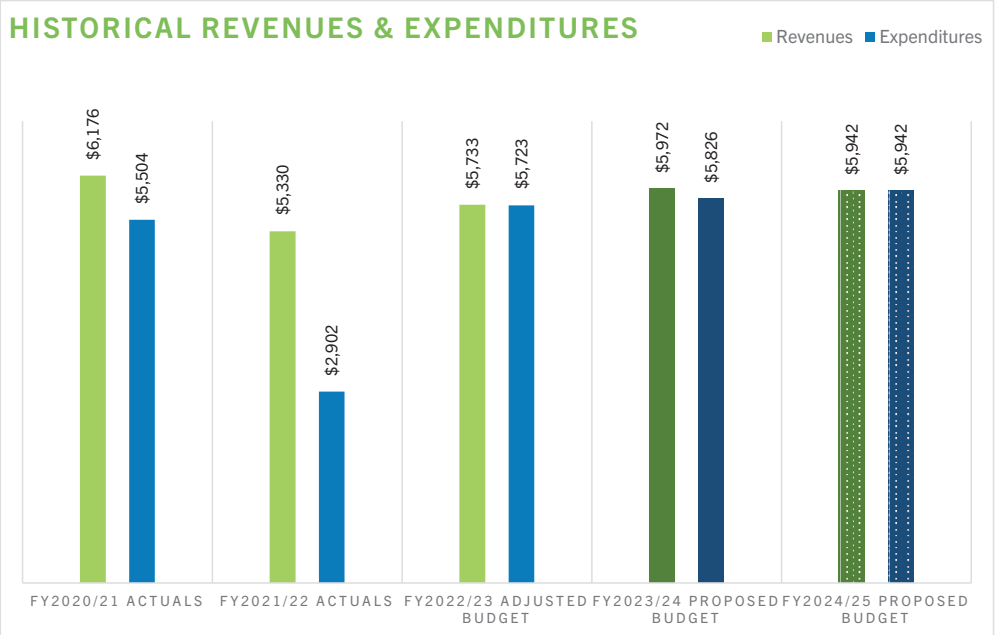
L&LMD 89-1 C ZONE 118

(Fund 387)

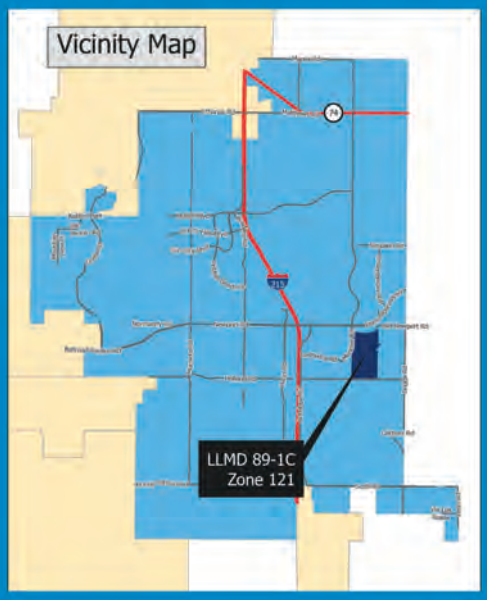
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,154	$ 5,338	$ 5,721	$ 5,972	$ 5,942	$ 251	$ (30)
All Other Revenue	1,021	-	-	-	-	-	-
Unrealized Gain On Investment	(8)	(11)	-	-	-	-	-
Interest Income	9	3	12	-	-	(12)	-
Revenues Total	**$ 6,176**	**$ 5,330**	**$ 5,733**	**$ 5,972**	**$ 5,942**	**$ 239**	**$ (30)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	4,158	1,625	4,496	4,590	4,706	94	116
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	1,346	1,277	1,227	1,236	1,236	9	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 5,504**	**$ 2,902**	**$ 5,723**	**$ 5,826**	**$ 5,942**	**$ 103**	**$ 116**
NET SURPLUS (USE OF FUND BALANCE)	**$ 672**	**$ 2,428**	**$ 10**	**$ 146**	**$ -**	**$ 136**	**$ (146)**
FUND BALANCE	**$ 3,916**	**$ 6,343**	**$ 6,367**	**$ 6,513**	**$ 6,513**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 121

Generally, includes the maintenance and servicing of traffic signal improvements within public rights-of-way of:

- Holland Road
- Laguna Vista Drive
- Menifee Road
- Newport Road
- Tres Lagos Drive

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

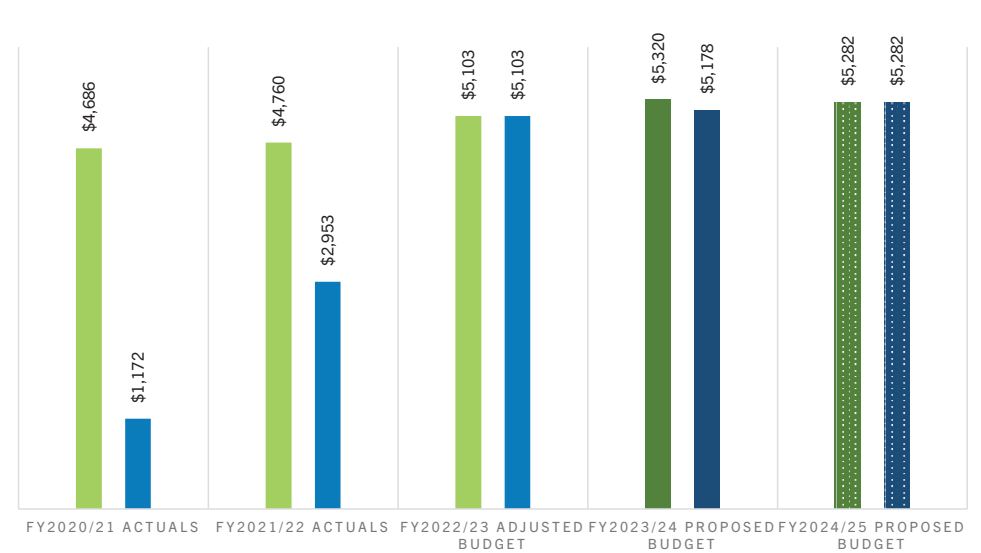
L&LMD 89-1 C ZONE 121

(Fund 388)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 4,686	$ 4,760	$ 5,103	$ 5,320	$ 5,282	$ 217	$ (38)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 4,686**	**$ 4,760**	**$ 5,103**	**$ 5,320**	**$ 5,282**	**$ 217**	**$ (38)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	1,172	2,953	5,103	5,178	5,282	75	104
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,172**	**$ 2,953**	**$ 5,103**	**$ 5,178**	**$ 5,282**	**$ 75**	**$ 104**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,514**	**$ 1,807**	**$ -**	**$ 142**	**$ -**	**$ 142**	**$ (142)**
FUND BALANCE	**$ (59,447)**	**$ (57,640)**	**$ (57,640)**	**$ (57,498)**	**$ (57,498)**		

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

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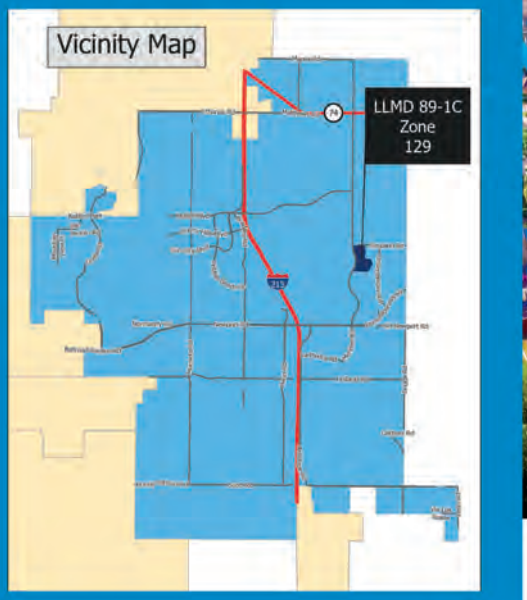
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 129

Generally, includes the maintenance and servicing of traffic signal improvements within public rights-of-way of:

- Menifee Road
- Simpson Road
- Trailhead Drive

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

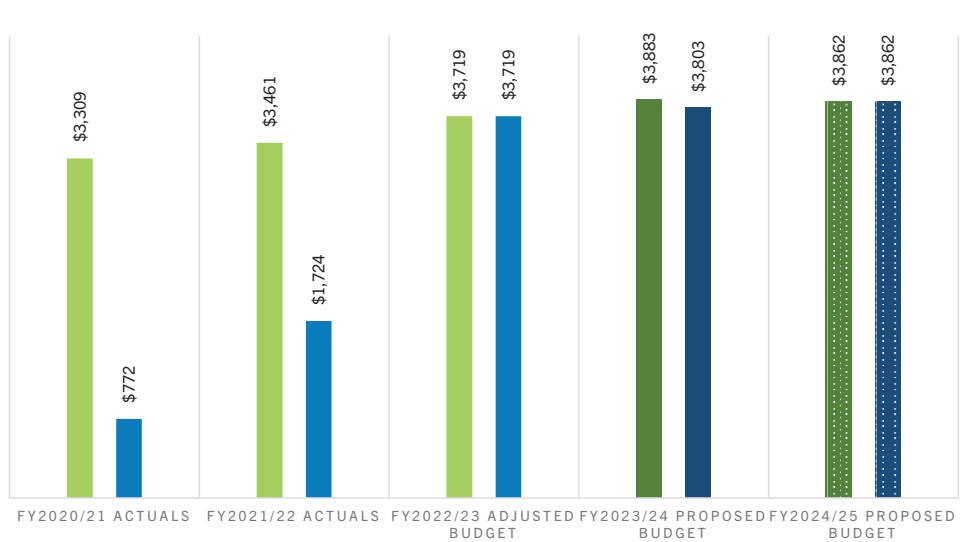
L&LMD 89-1 C ZONE 129

(Fund 389)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 3,309	$ 3,461	$ 3,719	$ 3,883	$ 3,862	$ 164	$ (21)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 3,309**	**$ 3,461**	**$ 3,719**	**$ 3,883**	**$ 3,862**	**$ 164**	**$ (21)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	772	1,724	3,719	3,803	3,862	84	59
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 772**	**$ 1,724**	**$ 3,719**	**$ 3,803**	**$ 3,862**	**$ 84**	**$ 59**
NET SURPLUS (USE OF FUND BALANCE)	**$ 2,537**	**$ 1,737**	**$ -**	**$ 80**	**$ -**	**$ 80**	**$ (80)**
FUND BALANCE	**$ (13,068)**	**$ (11,331)**	**$ (11,331)**	**$ (11,251)**	**$ (11,251)**		

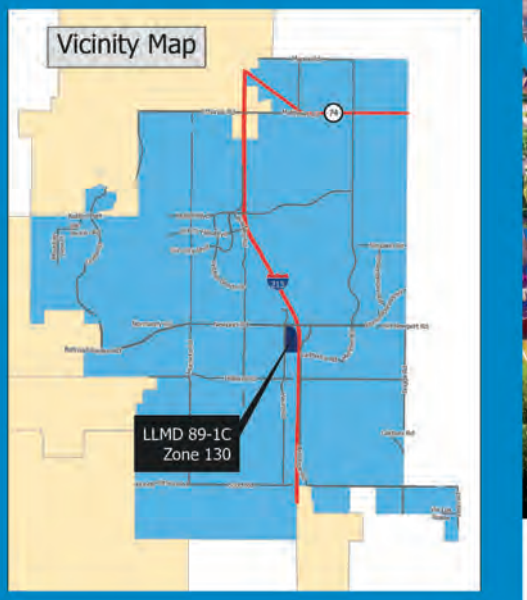
HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

The negative fund balance reflects prior years' budgets where expenditures exceeded available assessments. The City has proactively worked to reduce ongoing expenses, and excess revenue collected in current and future years will be used to offset the negative fund balance.

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 130

Generally, includes the maintenance and servicing of traffic signal improvements within public rights-of-way of:

- Haun Road
- La Piedra Road

WHAT ARE L&LMDs?

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Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

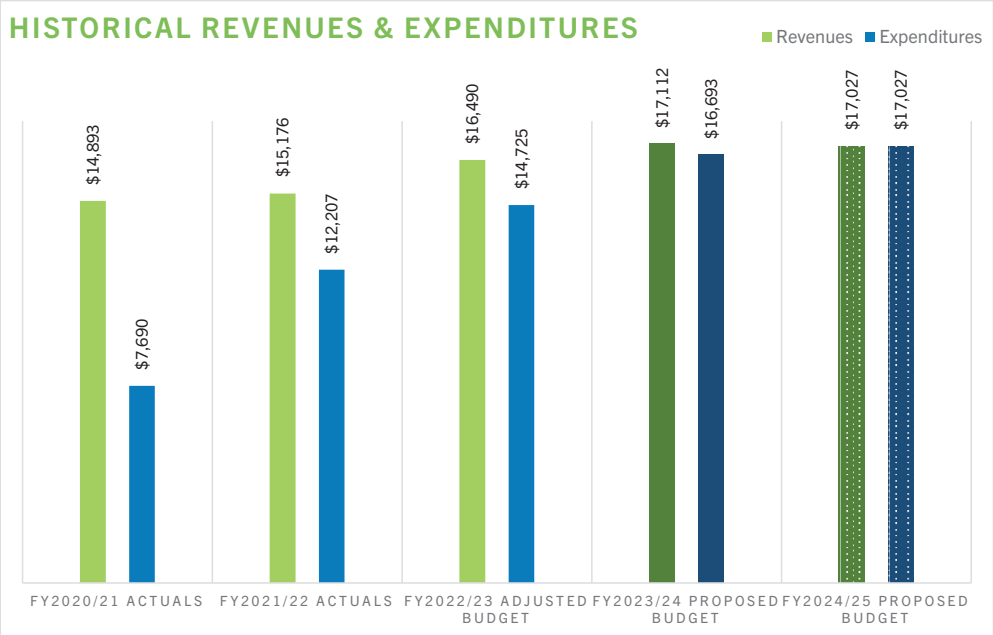
publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 130

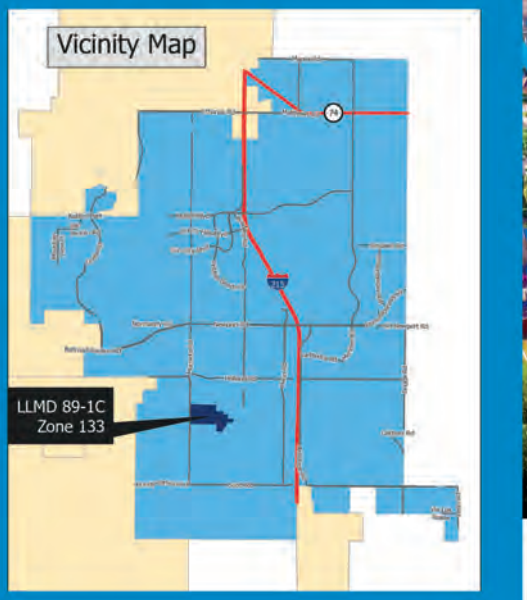
(Fund 390)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 14,877	$ 15,295	$ 16,365	$ 17,112	$ 17,027	$ 747	$ (85)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(125)	(165)	-	-	-	-	-
Interest Income	140	47	125	-	-	(125)	-
Revenues Total	**$ 14,893**	**$ 15,176**	**$ 16,490**	**$ 17,112**	**$ 17,027**	**$ 622**	**$ (85)**
EXPENDITURES							
Personnel	$ -	$ 2,718	$ 1,453	$ 2,481	$ 2,558	$ 1,028	$ 77
Operating & Maintenance	7,690	9,489	13,272	14,212	14,469	940	257
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 7,690**	**$ 12,207**	**$ 14,725**	**$ 16,693**	**$ 17,027**	**$ 1,968**	**$ 334**
NET SURPLUS (USE OF FUND BALANCE)	**$ 7,203**	**$ 2,969**	**$ 1,765**	**$ 419**	**$ -**	**$ (1,346)**	**$ (419)**
FUND BALANCE	**$ 66,461**	**$ 69,430**	**$ 71,359**	**$ 71,778**	**$ 71,778**		



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 133

Generally, includes the installation of landscaping and the maintenance and servicing of landscape and landscaped medians, future landscaped medians, fenced trail, graffiti abatement, and maintenance and servicing of streetlights and traffic signal improvements within public rights-of-way of:

- Beth Avenue
- Craig Avenue
- Evans Road
- Garbani Road
- Murrieta Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

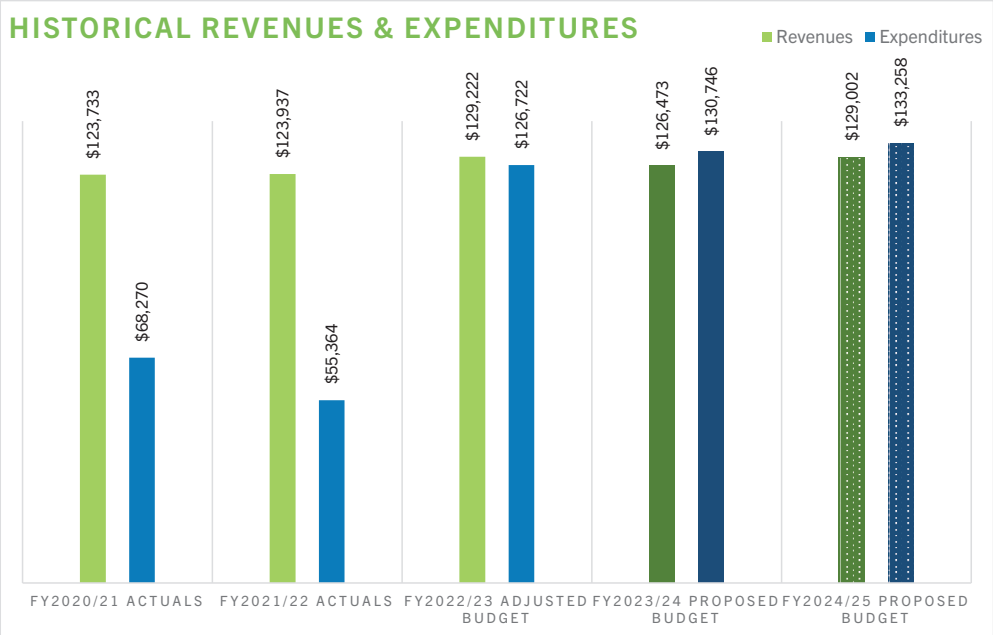
L&LMD 89-1 C ZONE 133

(Fund 391)

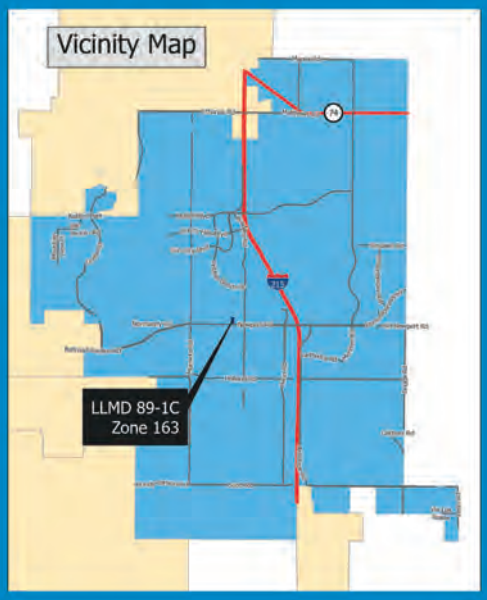
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 119,593	$ 126,734	$ 126,472	$ 126,473	$ 129,002	$ 1	$ 2,529
All Other Revenue	3,750	-	-	-	-	-	-
Unrealized Gain On Investment	(1,957)	(3,908)	-	-	-	-	-
Interest Income	2,347	1,111	2,750	-	-	(2,750)	-
Revenues Total	**$ 123,733**	**$ 123,937**	**$ 129,222**	**$ 126,473**	**$ 129,002**	**$ (2,749)**	**$ 2,529**
EXPENDITURES							
Personnel	$ 47,801	$ 36,498	$ 35,225	$ 35,510	$ 36,613	$ 285	$ 1,103
Operating & Maintenance	15,526	14,078	86,895	90,601	92,010	3,706	1,409
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	4,944	4,789	4,602	4,635	4,635	33	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 68,270**	**$ 55,364**	**$ 126,722**	**$ 130,746**	**$ 133,258**	**$ 4,024**	**$ 2,512**
NET SURPLUS (USE OF FUND BALANCE)	**$ 55,463**	**$ 68,572**	**$ 2,500**	**$ (4,273)**	**$ (4,256)**	**$ (6,773)**	**$ 17**
FUND BALANCE	**$ 606,894**	**$ 675,466**	**$ 681,849**	**$ 677,576**	**$ 673,320**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 163

Generally, includes the maintenance and servicing of traffic signal improvements within public rights-of-way of:

- Newport Road
- Winter Hawk Road

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

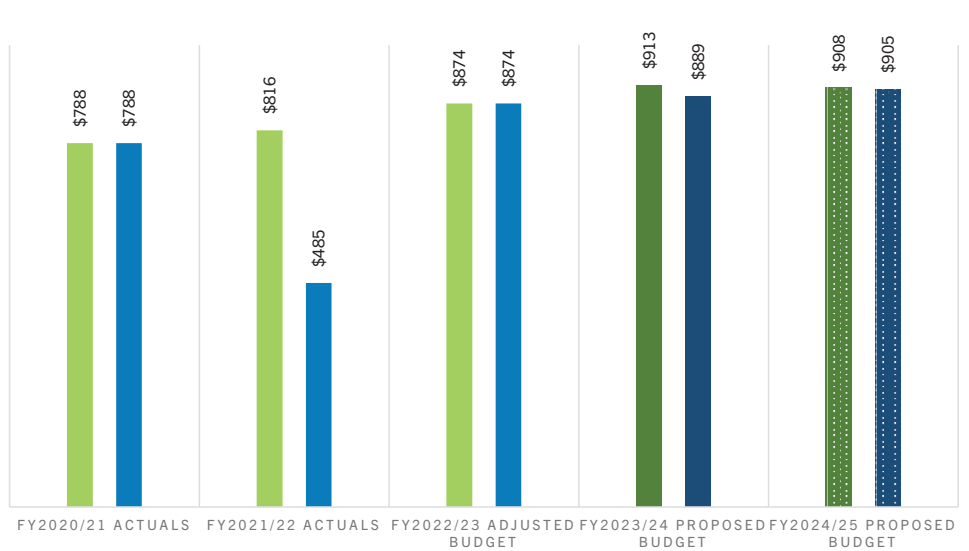
L&LMD 89-1 C ZONE 163

(Fund 392)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 788	$ 816	$ 874	$ 913	$ 908	$ 39	$ (5)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 788**	**$ 816**	**$ 874**	**$ 913**	**$ 908**	**$ 39**	**$ (5)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	788	485	874	889	905	15	16
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 788**	**$ 485**	**$ 874**	**$ 889**	**$ 905**	**$ 15**	**$ 16**
NET SURPLUS (USE OF FUND BALANCE)	**$ (0)**	**$ 331**	**$ -**	**$ 24**	**$ 3**	**$ 24**	**$ (21)**
FUND BALANCE	**$ (23,261)**	**$ (22,930)**	**$ (22,930)**	**$ (22,906)**	**$ (22,903)**		

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

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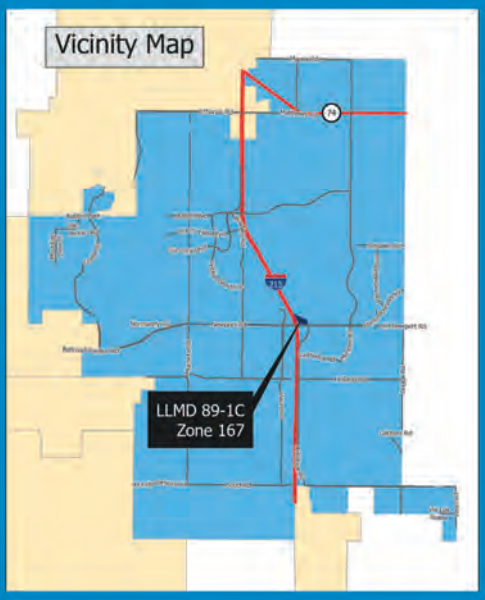
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 167

Generally, includes the maintenance and servicing of median landscaping, fossil filters, and traffic signals, and the provision of electricity for streetlights and traffic signals within public rights-of-way of:

- Antelope Road
- Newport Road
- Palm Villa Drive
- Pampas Street

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

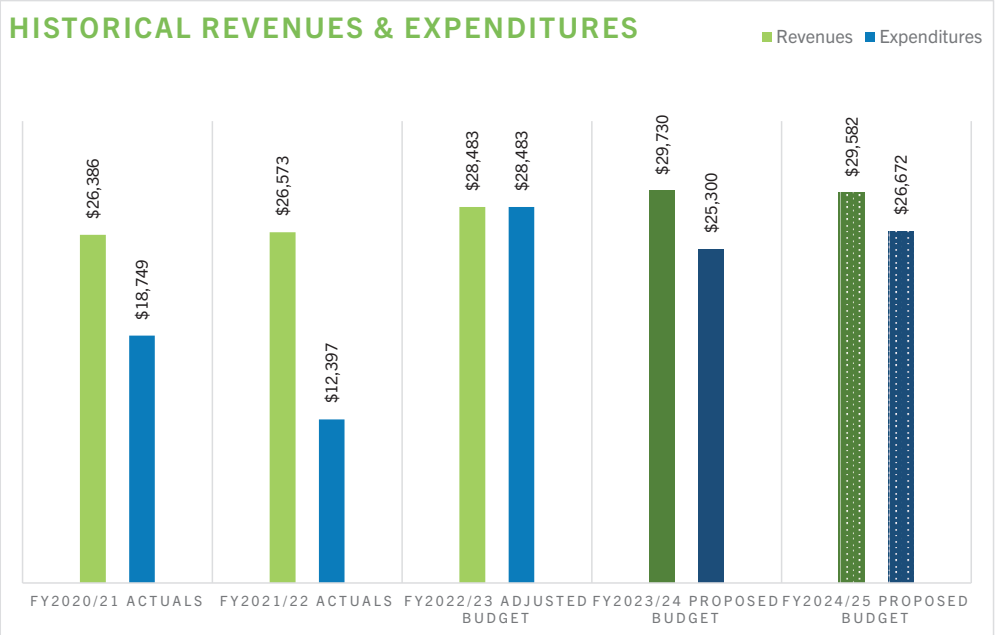
L&LMD 89-1 C ZONE 167

(Fund 393)

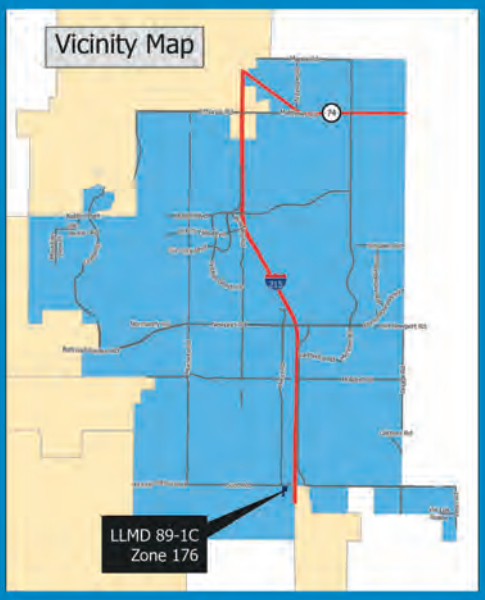
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 26,386	$ 26,573	$ 28,483	$ 29,730	$ 29,582	$ 1,247	$ (148)
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 26,386**	**$ 26,573**	**$ 28,483**	**$ 29,730**	**$ 29,582**	**$ 1,247**	**$ (148)**
EXPENDITURES							
Personnel	$ -	$ 2,240	$ 4,783	$ 5,410	$ 5,564	$ 627	$ 154
Operating & Maintenance	19,009	10,157	19,576	19,890	21,108	314	1,218
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	4,124	-	-		
Studies						(4,124)	-
Transfers	(260)	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 18,749**	**$ 12,397**	**$ 28,483**	**$ 25,300**	**$ 26,672**	**$ (3,183)**	**$ 1,372**
NET SURPLUS (USE OF FUND BALANCE)	**$ 7,637**	**$ 14,176**	**$ -**	**$ 4,430**	**$ 2,910**	**$ 4,430**	**$ (1,520)**
FUND BALANCE	**$ (9,582)**	**$ 4,594**	**$ 4,594**	**$ 9,024**	**$ 11,934**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 176

Generally, includes the maintenance and servicing of fossil filters and traffic signals, the provision of electricity for streetlights and traffic signals and ensuring the maintenance of dormant trails within the public rights-of-way of:

- Bailey Park Boulevard
- Scott Road
- Zeiders Road
- Intersection of Scott Road and Haun Road/Zeiders Road

WHAT ARE L&LMDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

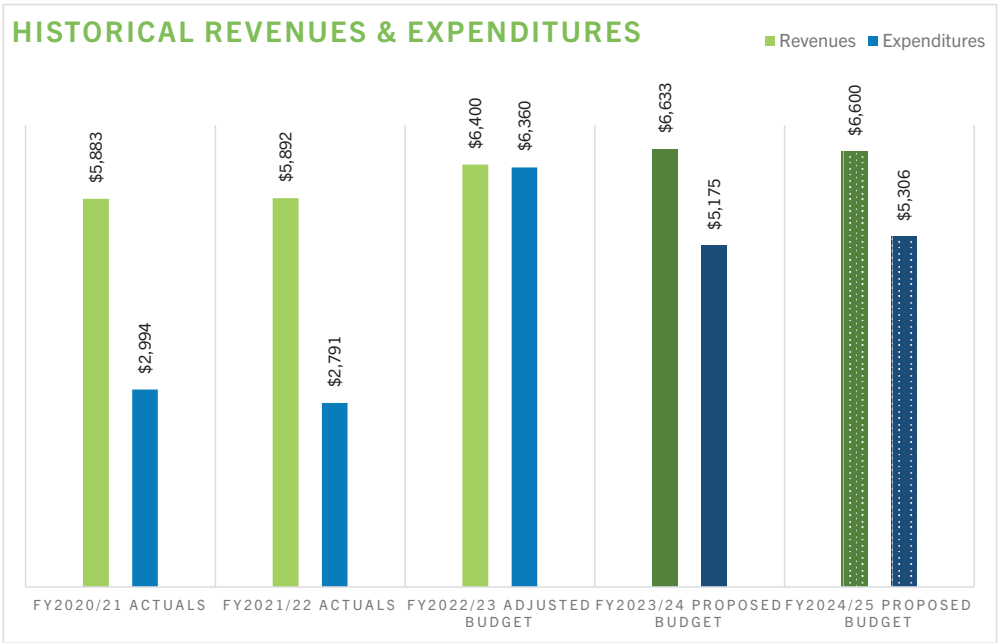
publicworks@cityofmenifee.us

L&LMD 89-1 C ZONE 176

(Fund 394)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,725	$ 5,929	$ 6,355	$ 6,633	$ 6,600	$ 278	$ (33)
All Other Revenue	153	-	-	-	-	-	-
Unrealized Gain On Investment	(38)	(51)	-	-	-	-	-
Interest Income	43	14	45	-	-	(45)	-
Revenues Total	**$ 5,883**	**$ 5,892**	**$ 6,400**	**$ 6,633**	**$ 6,600**	**$ 233**	**$ (33)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	2,792	2,259	5,849	4,660	4,791	(1,189)	131
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time	-	-	-	-	-		
Studies						-	-
Transfers	202	532	511	515	515	4	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,994**	**$ 2,791**	**$ 6,360**	**$ 5,175**	**$ 5,306**	**$ (1,185)**	**$ 131**
NET SURPLUS (USE OF FUND BALANCE)	**$ 2,889**	**$ 3,101**	**$ 40**	**$ 1,458**	**$ 1,294**	**$ 1,418**	**$ (164)**
FUND BALANCE	**$ 27,818**	**$ 30,919**	**$ 31,010**	**$ 32,468**	**$ 33,762**		



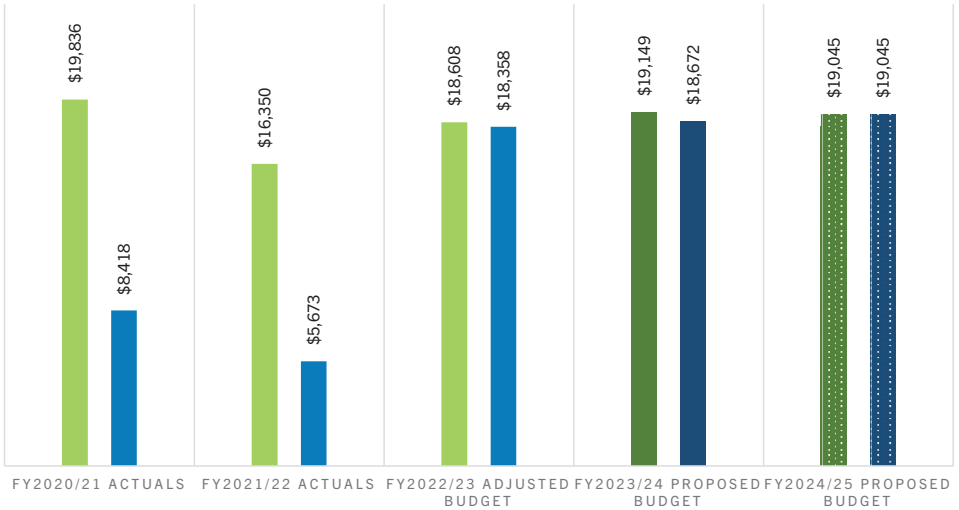
L&LMD 89-1 C ZONE GROUP 4

(Fund 395)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 16,272	$ 16,592	$ 18,338	$ 19,149	$ 19,045	$ 811	$ (104)
All Other Revenue	3,532	-	-	-	-	-	-
Unrealized Gain On Investment	(255)	(338)	-	-	-	-	-
Interest Income	287	96	270	-	-	(270)	-
Revenues Total	**$ 19,836**	**$ 16,350**	**$ 18,608**	**$ 19,149**	**$ 19,045**	**$ 541**	**$ (104)**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	3,761	1,735	14,574	14,861	15,234	287	373
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	4,657	3,938	3,784	3,811	3,811	27	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 8,418**	**$ 5,673**	**$ 18,358**	**$ 18,672**	**$ 19,045**	**$ 314**	**$ 373**
NET SURPLUS (USE OF FUND BALANCE)	**$ 11,417**	**$ 10,677**	**$ 250**	**$ 477**	**$ - **	**$ 227**	**$ (477)**
FUND BALANCE	**$ 82,932**	**$ 93,610**	**$ 94,196**	**$ 94,673**	**$ 94,673**		

HISTORICAL REVENUES & EXPENDITURES

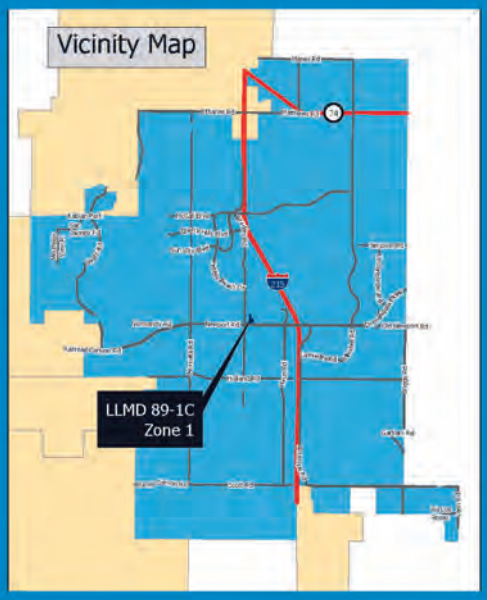


OF NOTE:

Fund 395, L&LMD 89-1-C, accounts for the combined revenues and expenditures for the following 19 zones:

Zone 1	Zone 51
Zone 6	Zone 79
Zone 8	Zone 80
Zone 23	Zone 83
Zone 24	Zone 84
Zone 28	Zone 87
Zone 32	Zone 90
Zone 34	Zone 92
Zone 49	Zone 105

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 1

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Newport Road

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

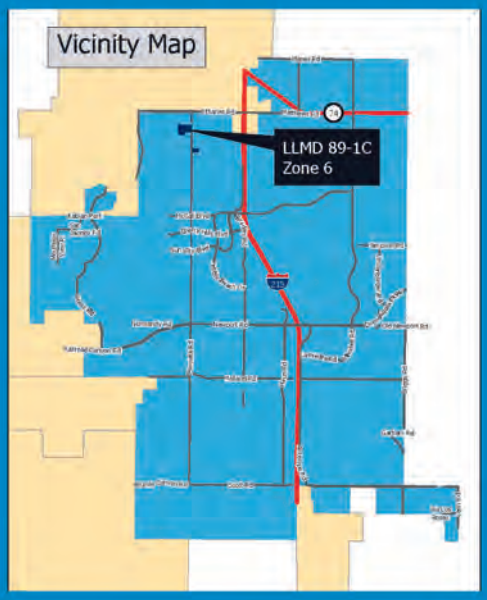
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 6

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Murrieta Road

WHAT ARE L&LMDs?

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Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD

L&LMD 89-1C ZONE 8

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Watson Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

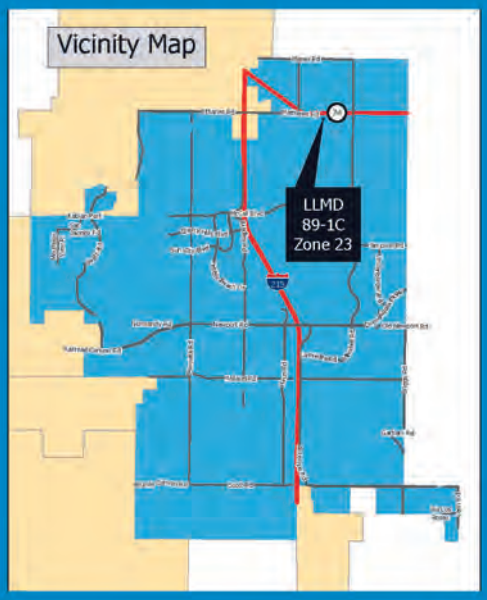
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 23

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Bishop Lane
- Palomar Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

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COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

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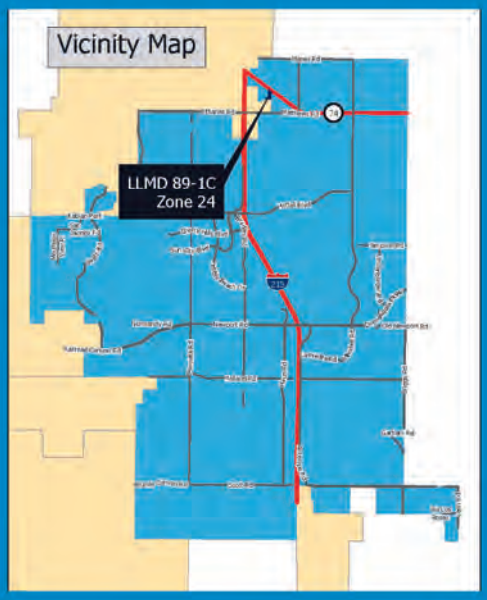
PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 24

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Sherman Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

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specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

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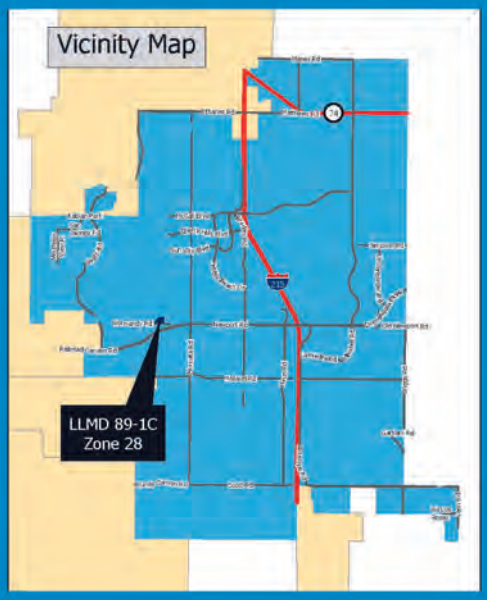
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 28

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Normandy Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

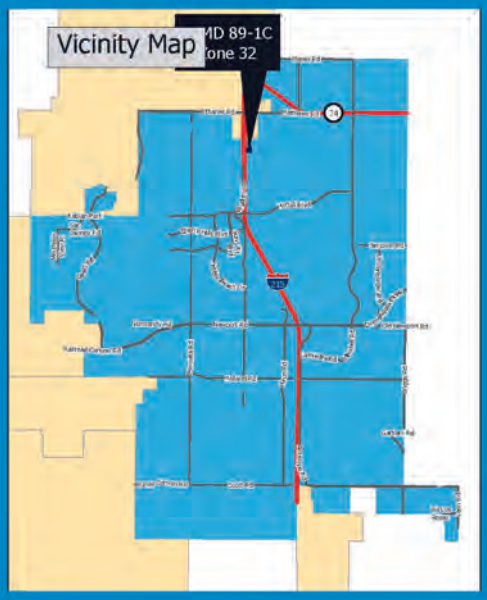
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 32

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Encanto Drive

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

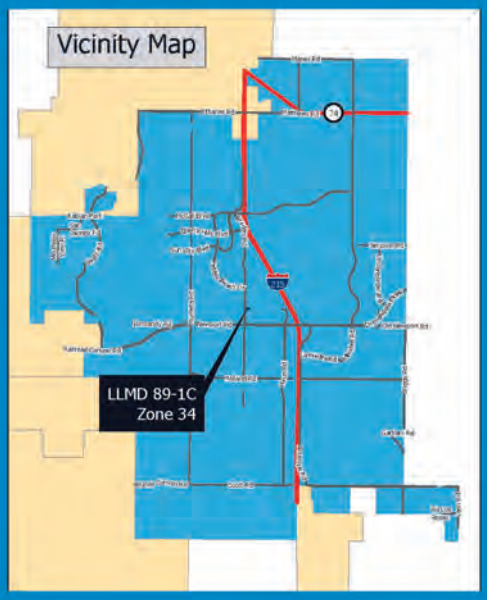
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 34

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Bradley Road
- Via Naravilla

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

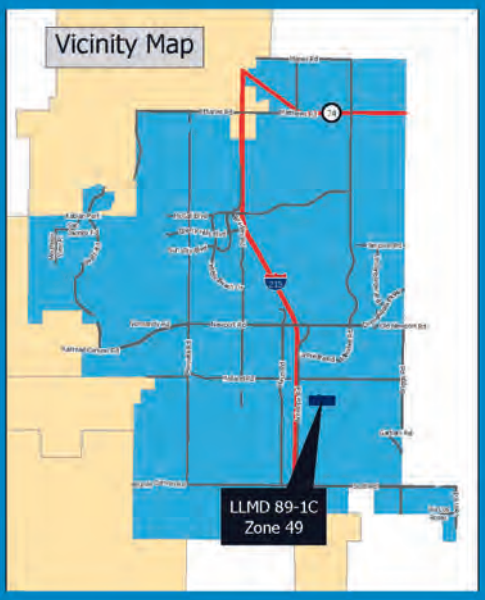
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 49

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Sherman Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

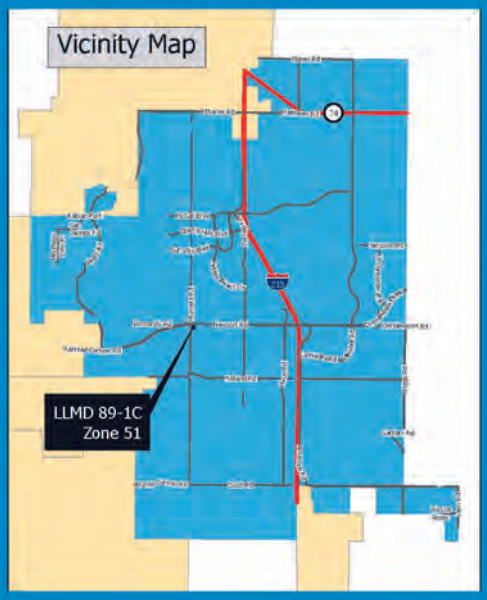
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 51

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Murrieta Road
- Newport Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

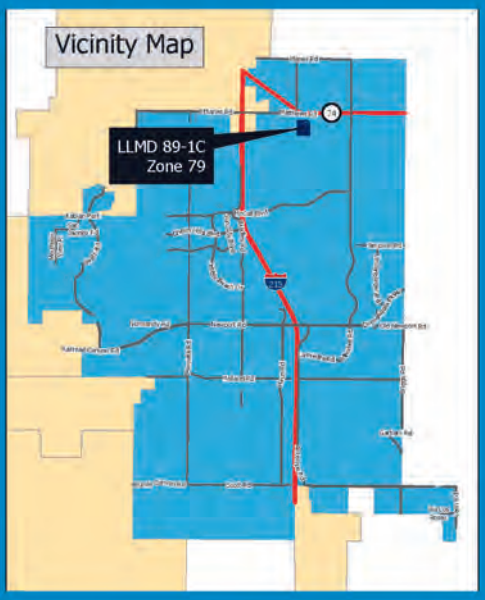
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 79

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Antelope Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

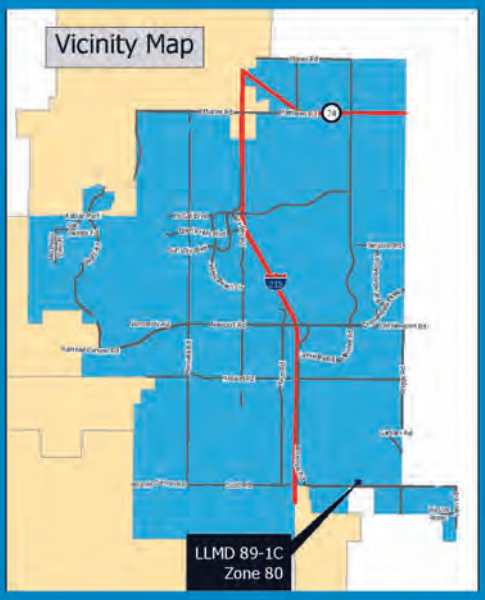
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 80

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Eagle Road
- Scott Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

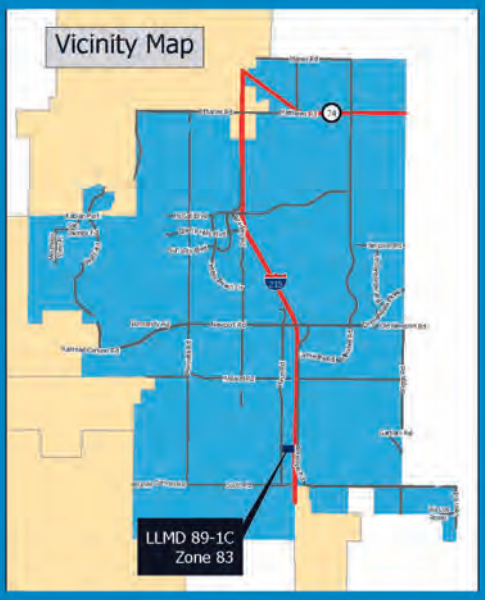
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 83

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Haun Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

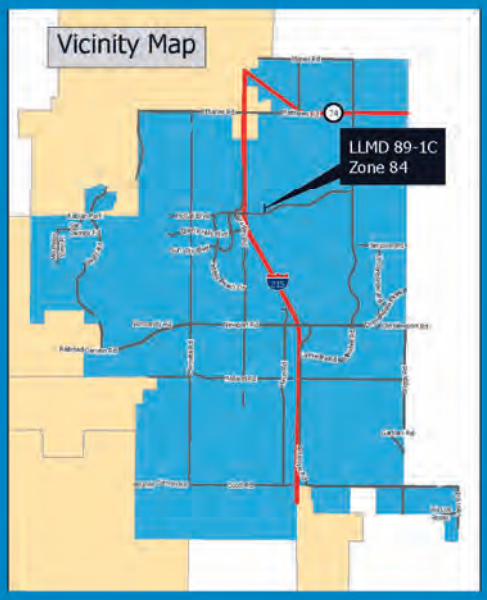
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 84

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- McCall Boulevard
- Shadel Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

- L&LMD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

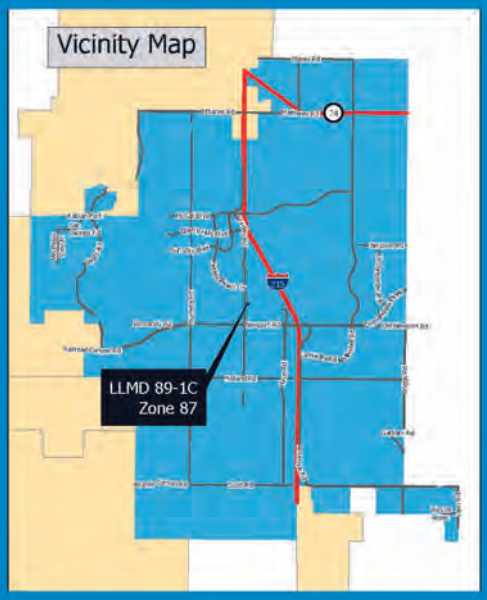
communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

publicworks@cityofmenifee.us

CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 87

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Bradley Road

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PUBLIC WORKS DEPARTMENT

- For fossil filters or street lighting concerns

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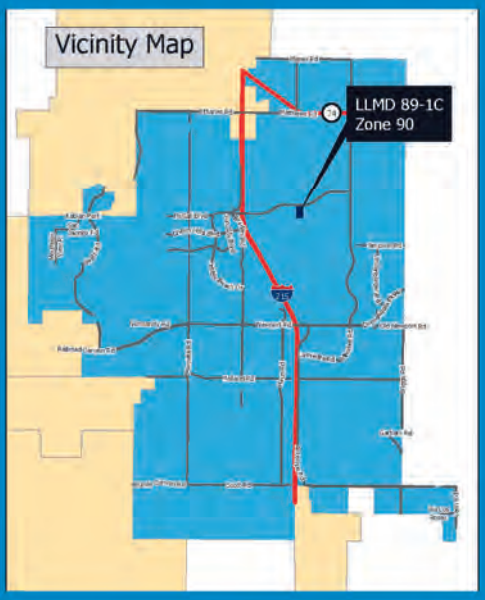
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 90

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Antelope Road
- Aspel Road
- McCall Boulevard

WHAT ARE L&LMDs?

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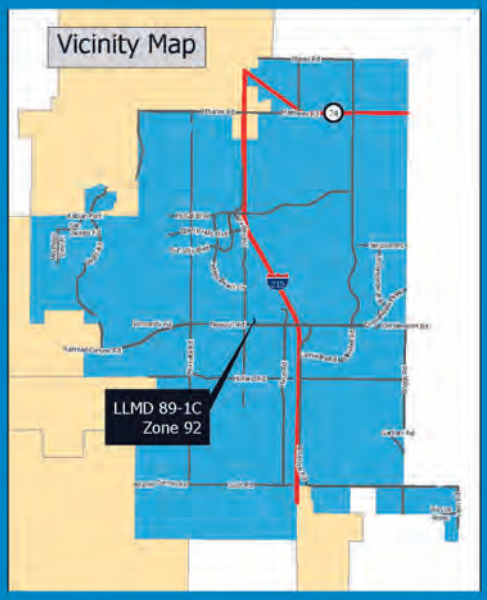
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 92

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Newport Road

WHAT ARE L&LMDs?

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specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

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PUBLIC WORKS DEPARTMENT

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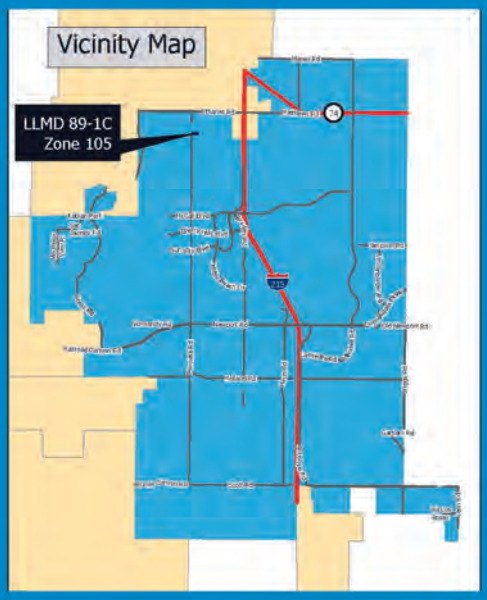
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 105

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Murrieta Road

WHAT ARE L&LMDs?

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SPECIAL DISTRICTS ADMINISTRATION

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COMMUNITY SERVICES DEPARTMENT

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PUBLIC WORKS DEPARTMENT

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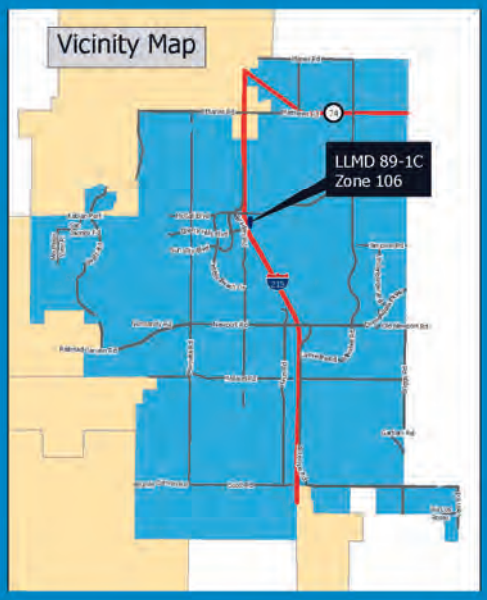
CITY OF MENIFEE
SPECIAL DISTRICT L&LMD



L&LMD 89-1C ZONE 106

Generally, includes the provision of electricity for streetlights within the public rights-of-way of:

- Encanto Drive

WHAT ARE L&LMDs?

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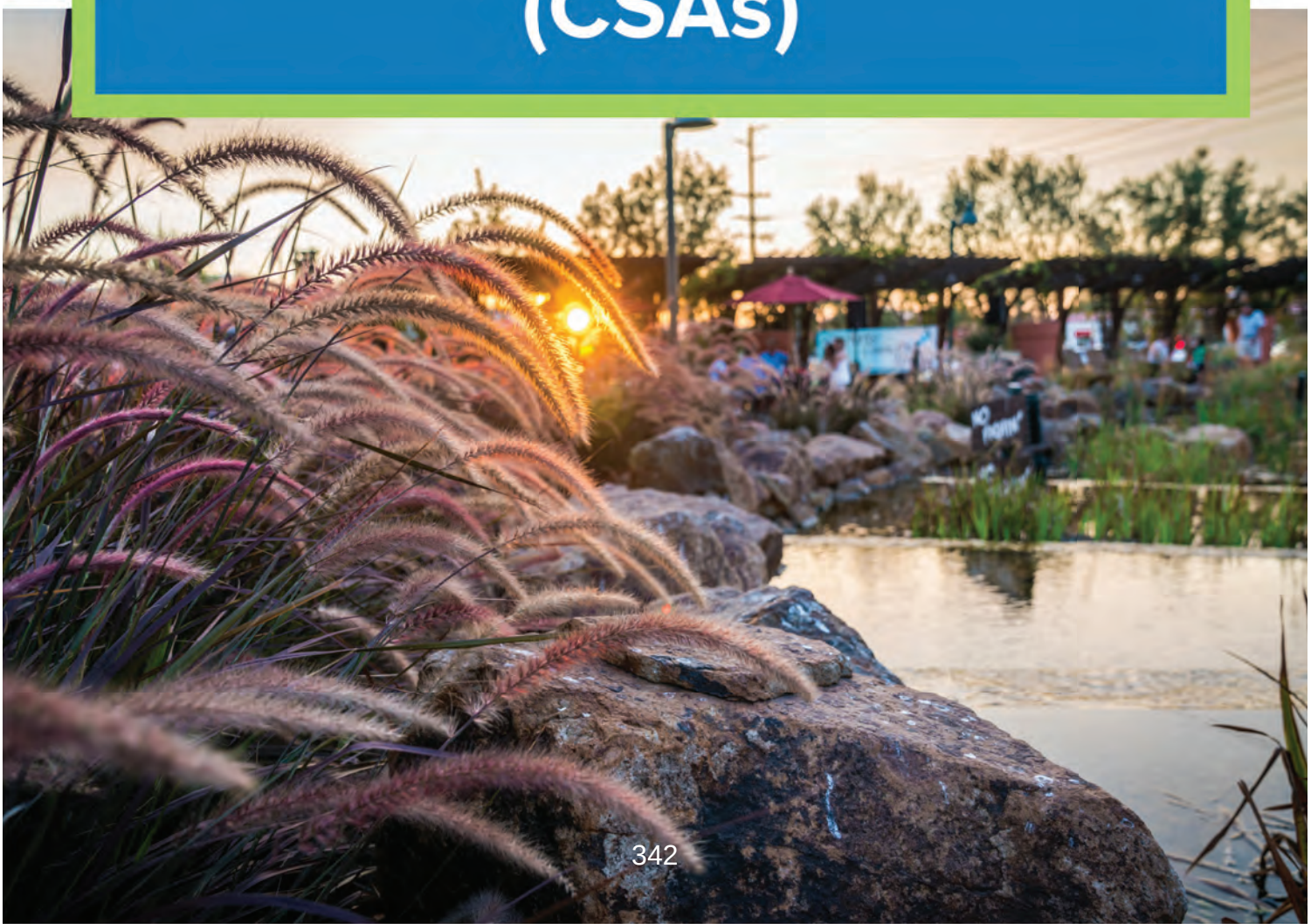
CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

COUNTY SERVICE AREAS (CSAs)

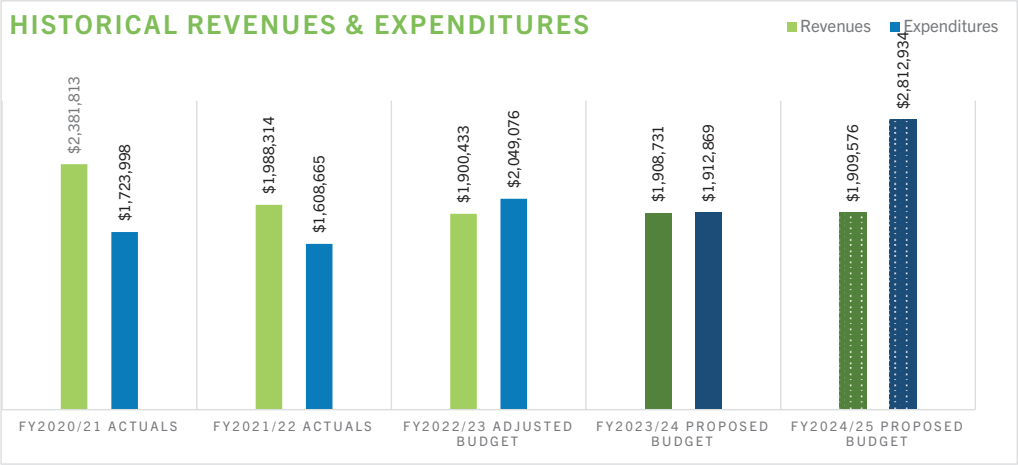


CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

COUNTY SERVICE AREA FUNDS

FUNDS 420, 430, 450, 460 ,470, 480

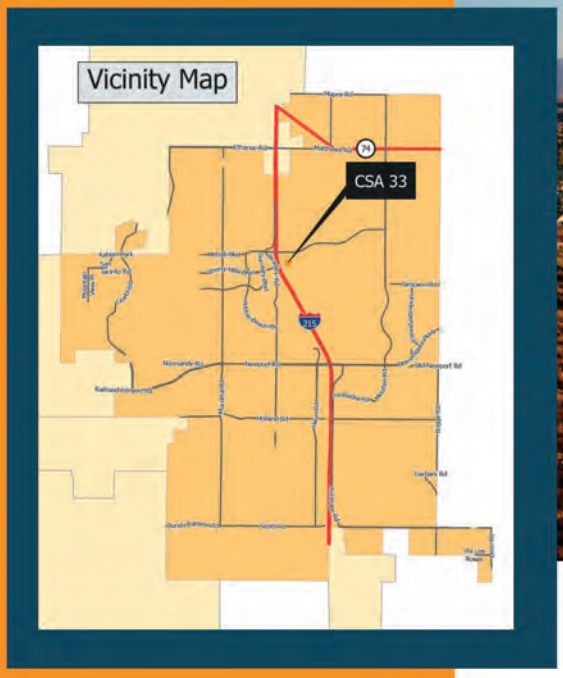
	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,876,756	$ 1,905,417	$ 1,892,398	$ 1,898,731	$ 1,899,576	$ 6,333	$ 845
All Other Revenue	509,984	127,402	-	-	-	-	-
Unrealized Gain On Investment	(13,605)	(52,227)	-	-	-	-	-
Interest Income	8,677	7,721	8,035	10,000	10,000	1,965	-
Revenues Total	**$ 2,381,813**	**$ 1,988,314**	**$ 1,900,433**	**$ 1,908,731**	**$ 1,909,576**	**$ 8,298**	**$ 845**
EXPENDITURES							
Personnel	$ 275,857	$ 454,265	$ 510,266	$ 487,331	$ 501,590	$ (22,935)	$ 14,259
Operating & Maintenance	687,753	530,551	805,439	866,895	852,701	61,456	(14,194)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	642,187	577,249	554,721	558,643	558,643	3,922	-
Capital Projects (CIP)	118,200	46,600	178,650	-	900,000	(178,650)	900,000
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,723,998**	**$ 1,608,665**	**$ 2,049,076**	**$ 1,912,869**	**$ 2,812,934**	**$ (136,207)**	**$ 900,065**
NET SURPLUS (USE OF FUND BALANCE)	**$ 657,815**	**$ 379,649**	**$ (148,643)**	**$ (4,138)**	**$ (903,358)**	**$ 144,505**	**$ (899,220)**



The city of Menifee has six County Service Areas (CSAs). These districts were established by Riverside County pursuant to the requirements set out in Government Code Section 25210.1 and the City assumed responsibility for providing services upon incorporation.

Special assessments are levied on parcels to pay for services such as streetlighting, street sweeping, park maintenance, road maintenance, and law enforcement services within the district. Each CSA provides the services outlined in its formation to properties within its boundaries.

CITY OF MENIFEE
SPECIAL DISTRICT CSA



WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

CSA 33

Generally, pays for the maintenance and servicing within public rights-of-way:

- Streetlights
- Facilities Maintenance

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streets or street lighting concerns

publicworks@cityofmenifee.us

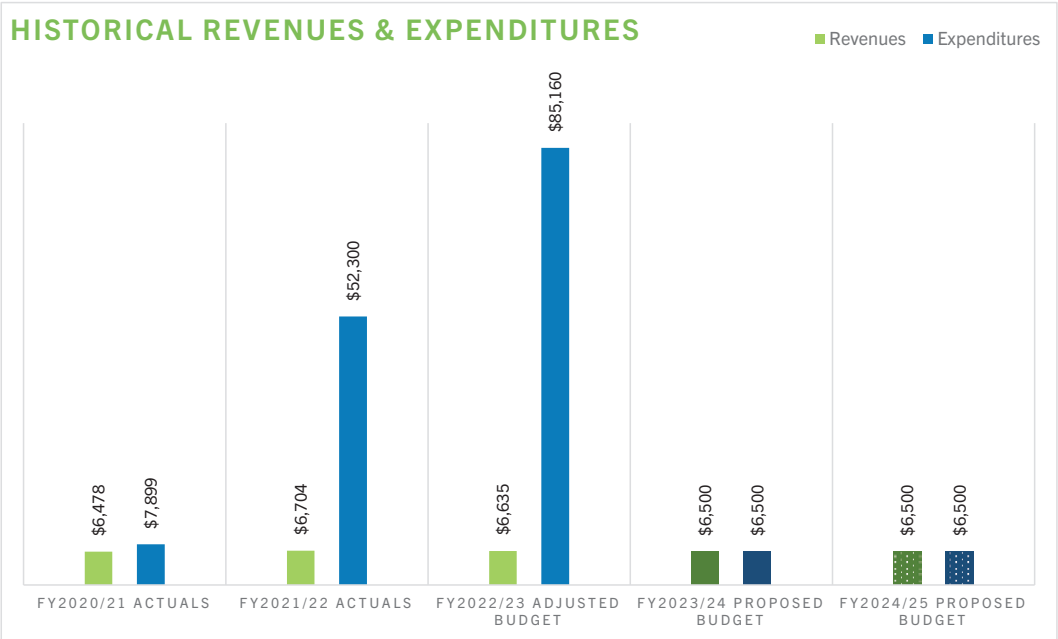
CSA 33

(Fund 420)

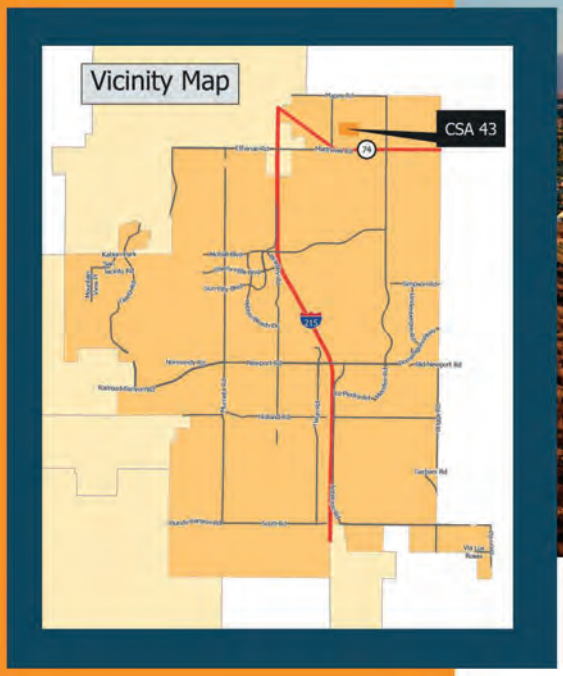
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 6,869	$ 6,933	$ 6,500	$ 6,500	$ 6,500	$ -	$ -
All Other Revenue	1,949	(120)	-	-	-	-	-
Unrealized Gain On Investment	(3,671)	(152)	-	-	-	-	-
Interest Income	1,331	43	135	-	-	(135)	-
Revenues Total	**$ 6,478**	**$ 6,704**	**$ 6,635**	**$ 6,500**	**$ 6,500**	**$ (135)**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	6,450	4,779	5,385	5,367	5,367	(18)	-
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	1,449	1,171	1,125	1,133	1,133	8	-
Capital Projects (CIP)	-	46,350	78,650	-	-	(78,650)	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 7,899**	**$ 52,300**	**$ 85,160**	**$ 6,500**	**$ 6,500**	**$ (78,660)**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ (1,421)**	**$ (45,595)**	**$ (78,525)**	**$ -**	**$ -**	**$ 78,525**	**$ -**
FUND BALANCE	**$ 133,976**	**$ 88,381**	**$ 10,008**	**$ 10,008**	**$ 10,008**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CSA



CSA 43

Generally, pays for the maintenance and servicing within public rights-of-way of:

- Streetlights

WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streets or street lighting concerns

publicworks@cityofmenifee.us

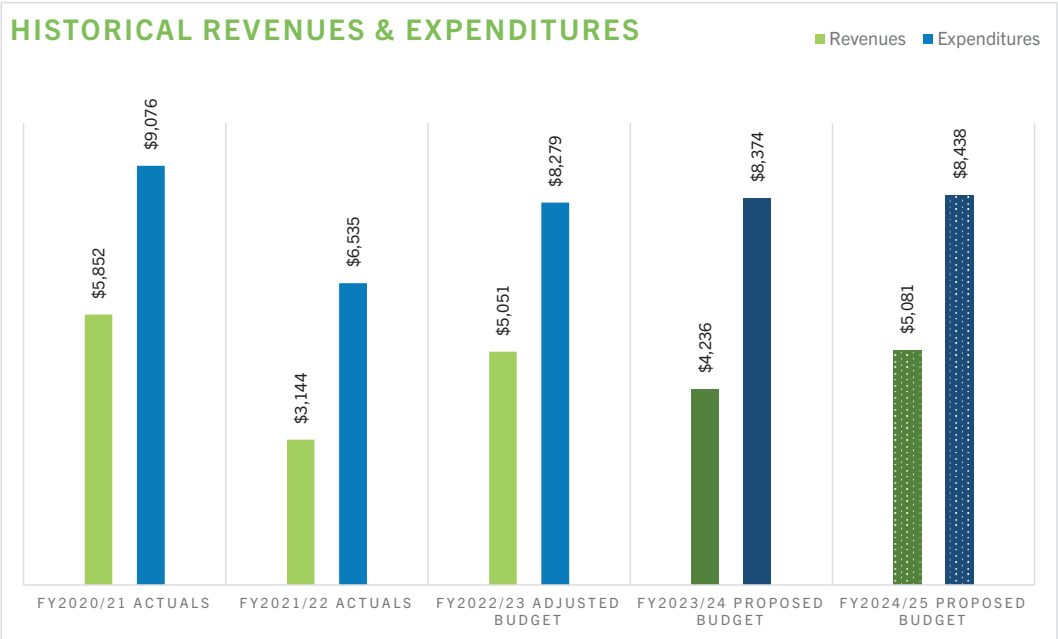
CSA 43

(Fund 430)

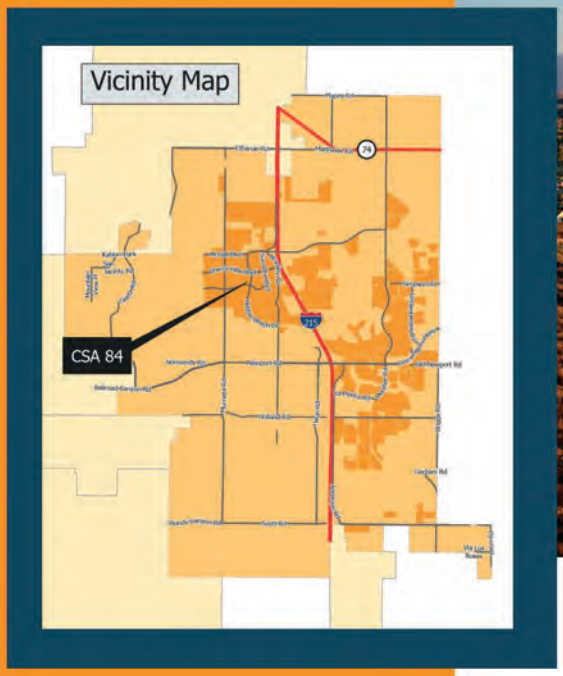
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 4,020	$ 4,039	$ 4,151	$ 4,236	$ 5,081	$ 85	$ 845
All Other Revenue	3,997	-	-	-	-	-	-
Unrealized Gain On Investment	(4,121)	(1,251)	-	-	-	-	-
Interest Income	1,956	356	900	-	-	(900)	-
Revenues Total	**$ 5,852**	**$ 3,144**	**$ 5,051**	**$ 4,236**	**$ 5,081**	**$ (815)**	**$ 845**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	3,806	1,214	3,165	3,224	3,288	59	64
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	5,270	5,321	5,114	5,150	5,150	36	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 9,076**	**$ 6,535**	**$ 8,279**	**$ 8,374**	**$ 8,438**	**$ 95**	**$ 64**
NET SURPLUS (USE OF FUND BALANCE)	**$ (3,224)**	**$ (3,391)**	**$ (3,228)**	**$ (4,138)**	**$ (3,357)**	**$ (910)**	**$ 781**
FUND BALANCE	**$ 234,562**	**$ 231,171**	**$ 229,186**	**$ 225,048**	**$ 221,691**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CSA



CSA 84

Generally, pays for the maintenance and servicing within public rights-of-way of:

- Streetlights

WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streets or street lighting concerns

publicworks@cityofmenifee.us

CSA 84

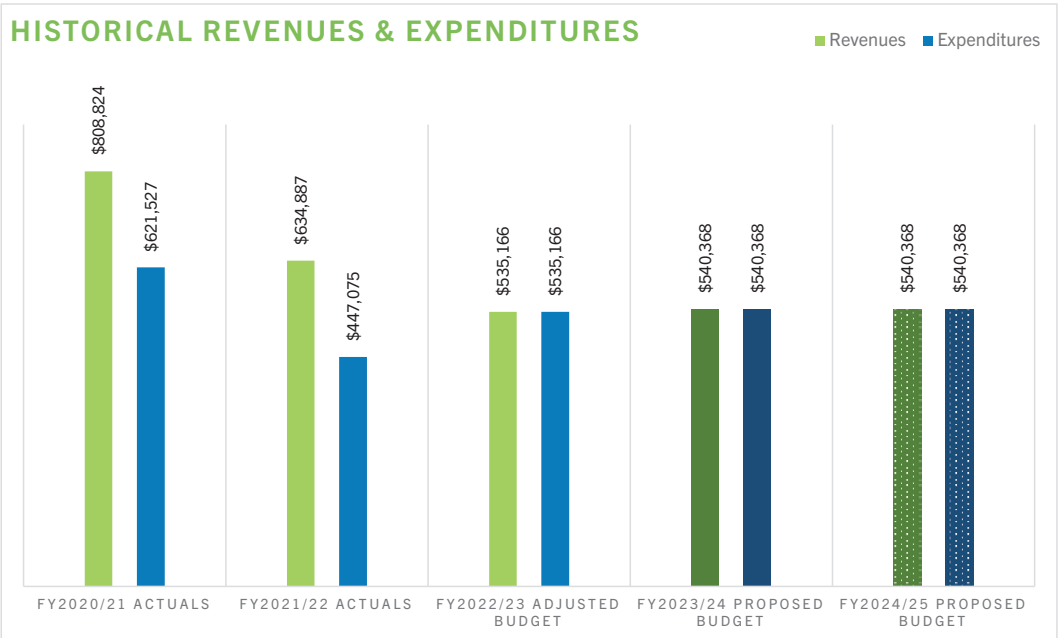
(Fund 450)

BUDGET SUMMARY

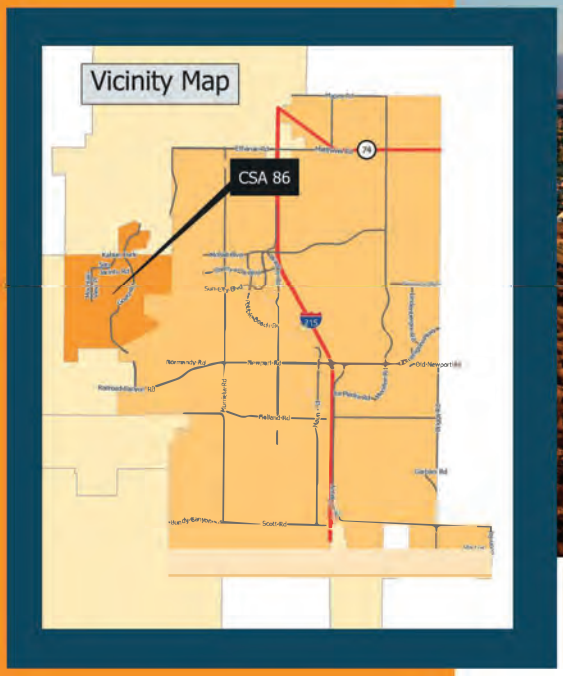
REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 527,617	$ 531,189	$ 535,166	$ 540,368	$ 540,368	$ 5,202	$ -
All Other Revenue	281,208	103,698	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 808,824**	**$ 634,887**	**$ 535,166**	**$ 540,368**	**$ 540,368**	**$ 5,202**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	256,585	93,212	195,113	197,911	197,911	2,798	-
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	364,942	353,863	340,053	342,457	342,457	2,404	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 621,527**	**$ 447,075**	**$ 535,166**	**$ 540,368**	**$ 540,368**	**$ 5,202**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ 187,298**	**$ 187,812**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

FUND BALANCE	**$ (78,130)**	**$ 109,682**	**$ 109,682**	**$ 109,682**	**$ 109,682**

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CSA



CSA 86

Generally, pays for the maintenance and servicing within public rights-of-way of:

- Streetlights
- Law Enforcement
- Street Maintenance

WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streets or street lighting concerns

publicworks@cityofmenifee.us

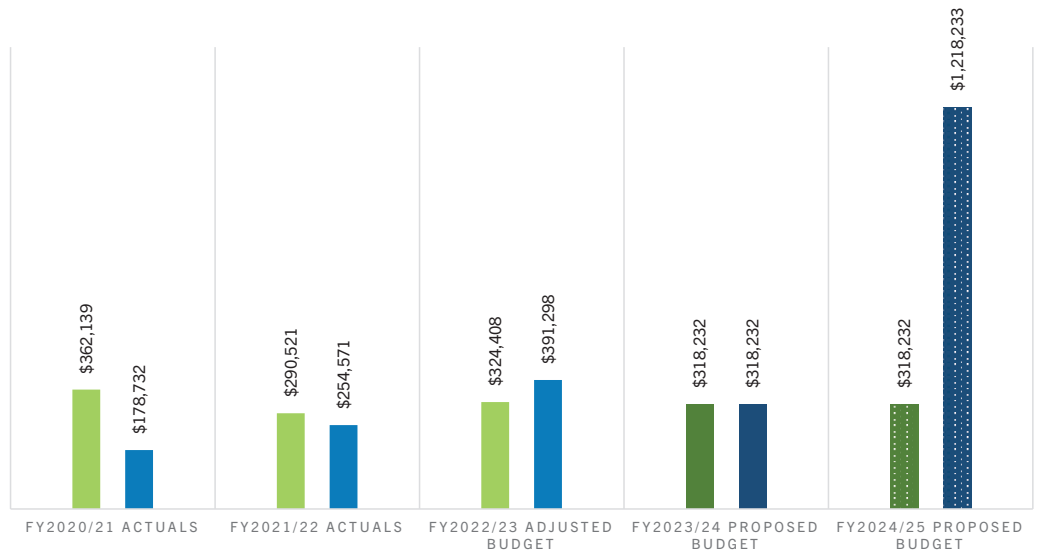
CSA 86

(Fund 460)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 325,240	$ 340,118	$ 317,408	$ 308,232	$ 308,232	$ (9,176)	$ -
All Other Revenue	37,323	(6,097)	-	-	-	-	-
Unrealized Gain On Investment	(5,812)	(50,823)	-	-	-	-	-
Interest Income	5,389	7,322	7,000	10,000	10,000	3,000	-
Revenues Total	**$ 362,139**	**$ 290,521**	**$ 324,408**	**$ 318,232**	**$ 318,232**	**$ (6,176)**	**$ -**
EXPENDITURES							
Personnel	$ (14)	$ 168,058	$ 202,716	$ 188,769	$ 193,489	$ (13,947)	$ 4,720
Operating & Maintenance	31,716	70,725	73,650	114,426	109,707	40,776	(4,719)
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	28,829	15,538	14,932	15,037	15,037	105	-
Capital Projects (CIP)	118,200	250	100,000	-	900,000	(100,000)	900,000
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 178,732**	**$ 254,571**	**$ 391,298**	**$ 318,232**	**$ 1,218,233**	**$ (73,066)**	**$ 900,001**
NET SURPLUS (USE OF FUND BALANCE)	**$ 183,408**	**$ 35,950**	**$ (66,890)**	**$ -**	**$ (900,001)**	**$ 66,890**	**$ (900,001)**
FUND BALANCE	**$ 1,258,594**	**$ 1,294,544**	**$ 1,278,437**	**$ 1,278,437**	**$ 378,436**		

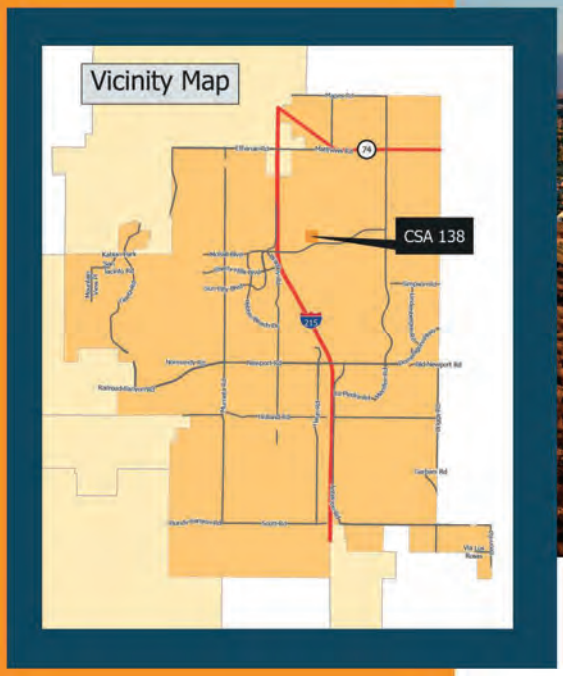
HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

In addition to the typical maintenance services provided within CSA 86, the CSA pays for the cost of one police officer. Additionally, $900,000 has been set aside in FY2024/25 to pay for traffic signals to be installed at the Goetz Road/Vista Way intersection.

CITY OF MENIFEE
SPECIAL DISTRICT CSA



CSA 138

Generally, pays for the maintenance and servicing within public rights-of-way of:

- Streetlights

WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streets or street lighting concerns

publicworks@cityofmenifee.us

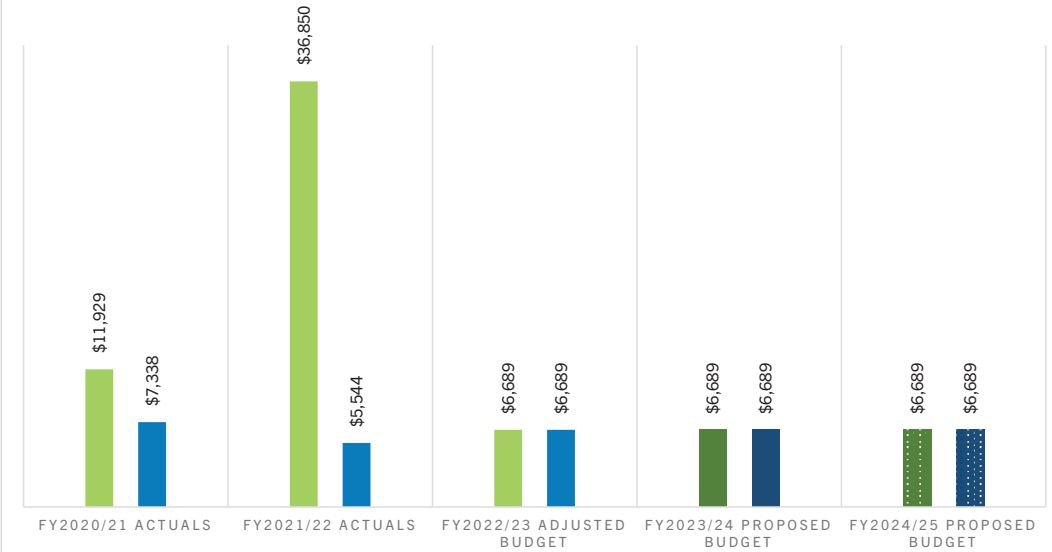
CSA 138

(Fund 470)

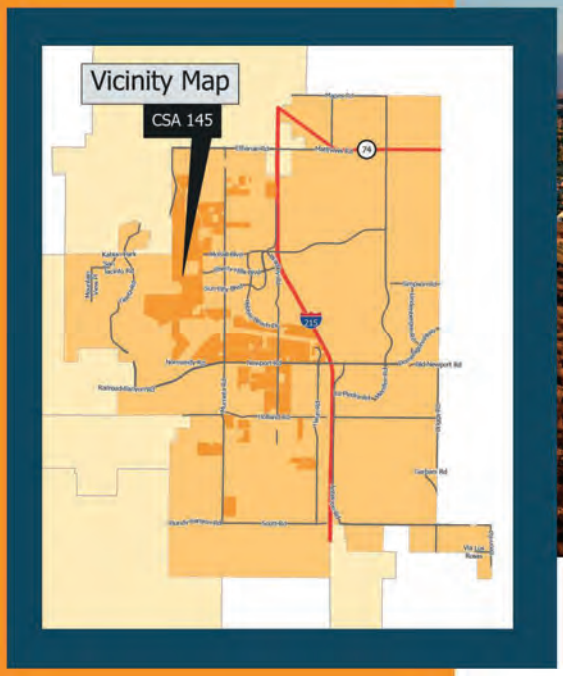
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 6,653	$ 6,573	$ 6,689	$ 6,689	$ 6,689	$ (0)	$ -
All Other Revenue	5,275	30,276	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 11,929**	**$ 36,850**	**$ 6,689**	**$ 6,689**	**$ 6,689**	**$ (0)**	**$ -**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	382	1,074	2,394	2,363	2,363	(31)	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	6,956	4,470	4,295	4,326	4,326	31	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 7,338**	**$ 5,544**	**$ 6,689**	**$ 6,689**	**$ 6,689**	**$ -**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ 4,591**	**$ 31,306**	**$ 0**	**$ -**	**$ -**	**$ (0)**	**$ -**
FUND BALANCE	**$ (29,644)**	**$ 1,661**	**$ 1,661**	**$ 1,661**	**$ 1,661**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CSA



CSA 145

Generally, pays for the maintenance and servicing within public rights-of-way of:

- Streetlights
- Landscaping
- Parks and Recreation
- Facilities Maintenance

WHAT ARE CSAs?

The City of Menifee has six County Service Areas (CSAs) that provide a range of services and facilities, which are paid for by assessments on properties within the area's boundaries. Those services can include the maintenance and servicing of streetlights, traffic signals, landscaping, roads, parks and recreation, and law enforcement.

Each area is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CSA assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streets or street lighting concerns

publicworks@cityofmenifee.us

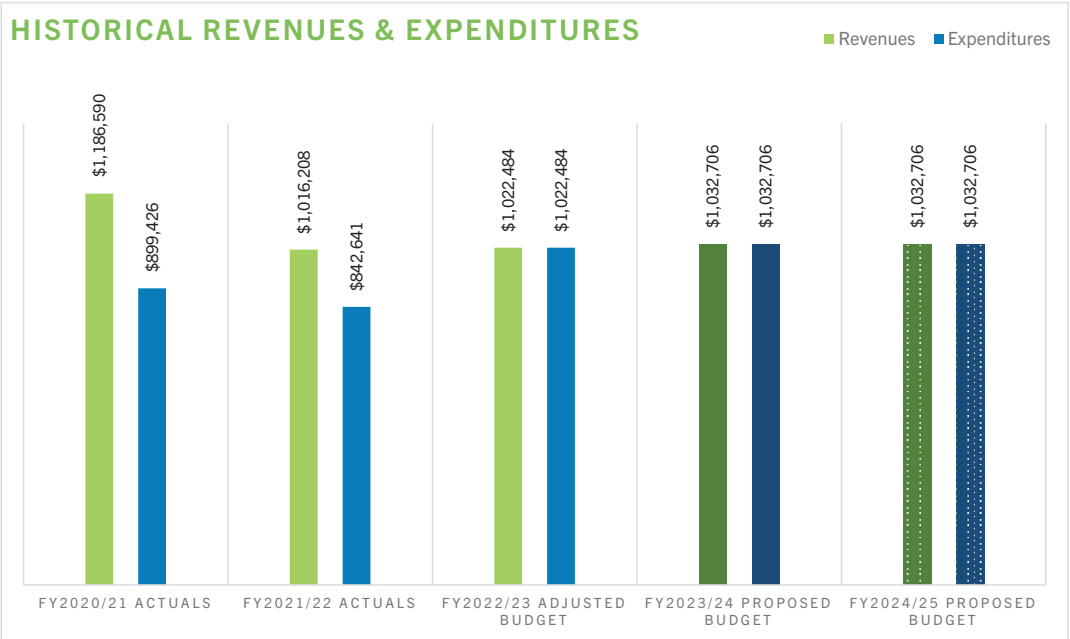
CSA 145

(Fund 480)

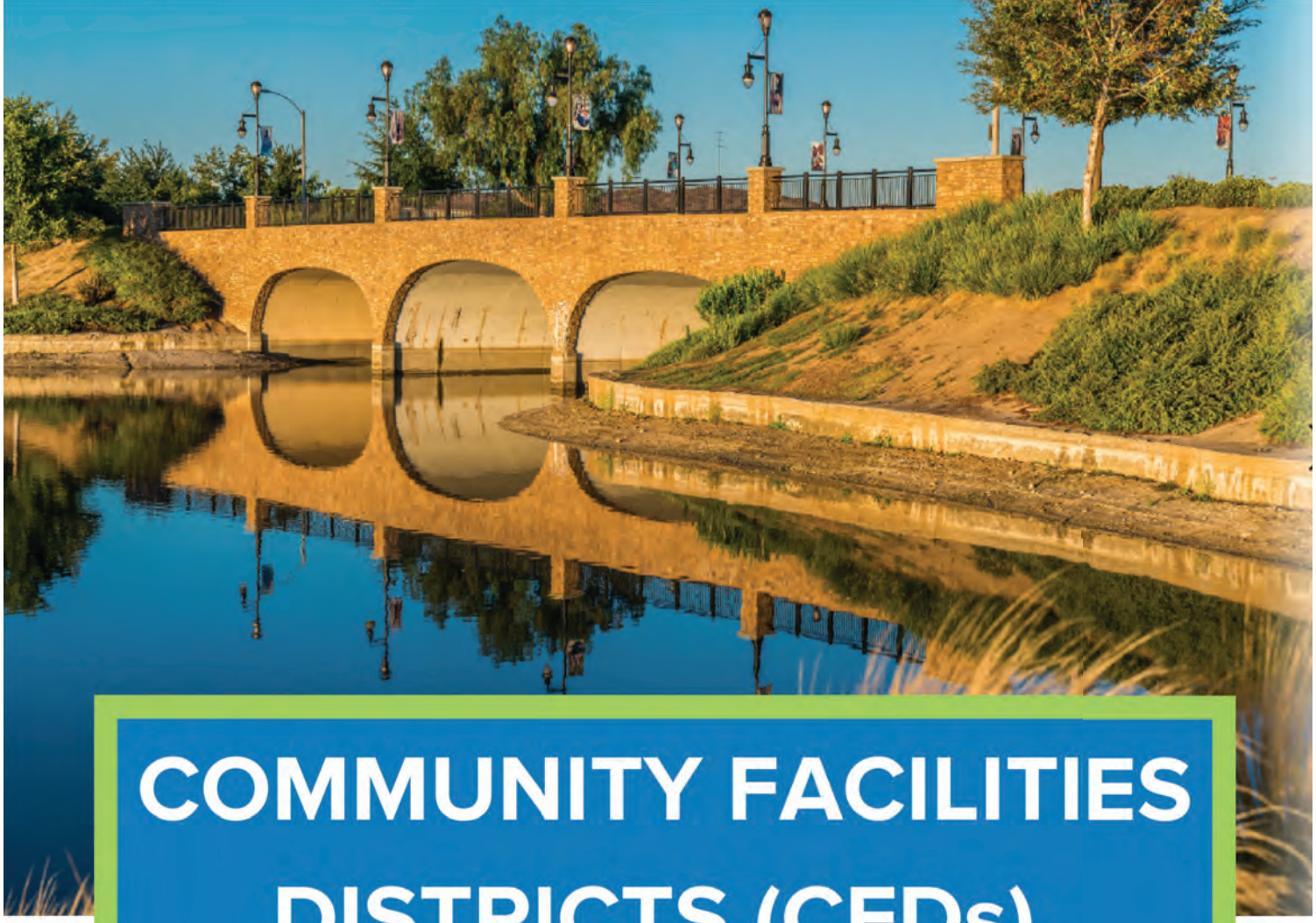
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,006,357	$ 1,016,564	$ 1,022,484	$ 1,032,706	$ 1,032,706	$ 10,222	$ -
All Other Revenue	180,233	(357)	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 1,186,590**	**$ 1,016,208**	**$ 1,022,484**	**$ 1,032,706**	**$ 1,032,706**	**$ 10,222**	**$ -**
EXPENDITURES							
Personnel	$ 275,871	$ 286,207	$ 307,550	$ 298,562	$ 308,101	$ (8,988)	$ 9,539
Operating & Maintenance	388,814	359,548	525,732	543,604	534,065	17,872	(9,539)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	234,741	196,886	189,202	190,540	190,540	1,338	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 899,426**	**$ 842,641**	**$ 1,022,484**	**$ 1,032,706**	**$ 1,032,706**	**$ 10,222**	**$ -**
NET SURPLUS (USE OF FUND BALANCE)	**$ 287,163**	**$ 173,567**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE	**$ (845,877)**	**$ (672,310)**	**$ (672,310)**	**$ (672,310)**	**$ (672,310)**		

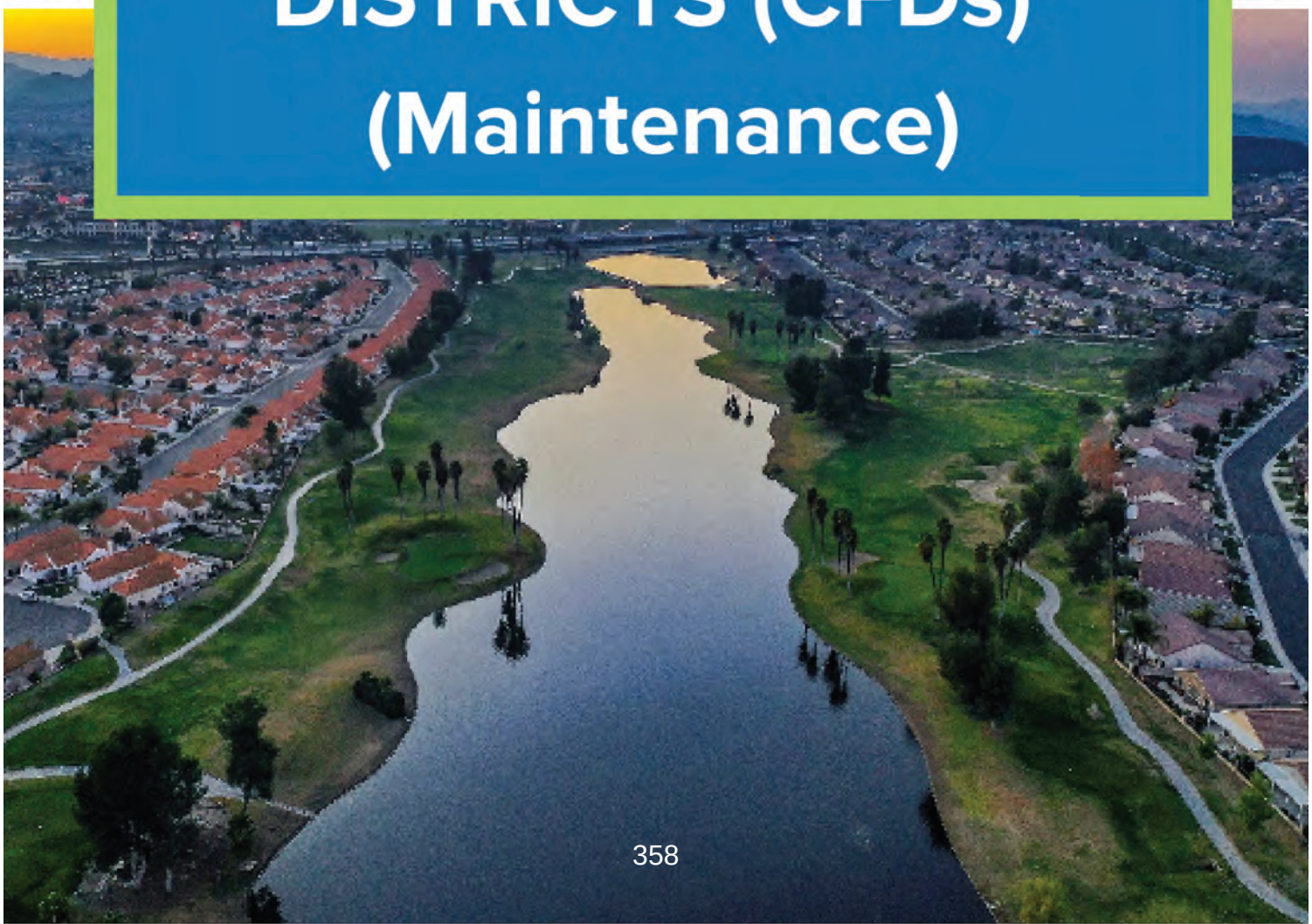
HISTORICAL REVENUES & EXPENDITURES



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE



COMMUNITY FACILITIES DISTRICTS (CFDs) (Maintenance)



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

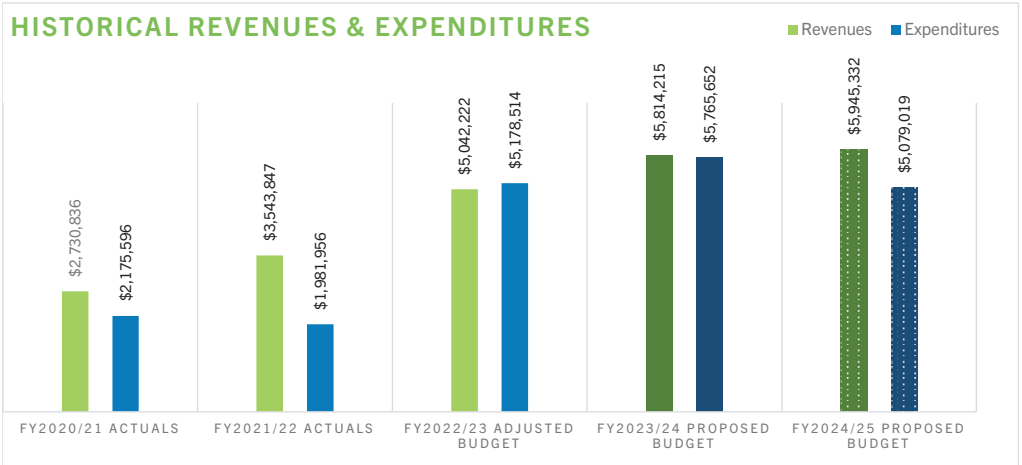
COMMUNITY FACILITIES DISTRICT FUNDS

VARIOUS FUNDS

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 2,557,238	$ 3,456,796	$ 4,735,021	$ 5,506,830	$ 5,641,366	$ 771,809	$ 134,536
All Other Revenue	171,459	189,080	276,221	288,885	285,466	12,664	(3,419)
Unrealized Gain On Investment	(8,249)	(120,289)	-	-	-	-	-
Interest Income	10,388	18,260	30,980	18,500	18,500	(12,480)	-
Revenues Total	**$ 2,730,836**	**$ 3,543,847**	**$ 5,042,222**	**$ 5,814,215**	**$ 5,945,332**	**$ 771,993**	**$ 131,117**
EXPENDITURES							
Personnel	$ 483,343	$ 499,852	$ 853,436	$ 1,192,460	$ 1,247,221	$ 339,024	$ 54,761
Operating & Maintenance	940,304	1,245,731	2,619,353	3,361,651	3,500,911	742,298	139,260
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	93,856	-	558,707	177,235	-	(381,472)	(177,235)
Transfers	176,242	236,373	321,351	334,306	330,887	12,955	(3,419)
Capital Projects (CIP)	481,850	-	825,667	700,000	-	(125,667)	(700,000)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,175,596**	**$ 1,981,956**	**$ 5,178,514**	**$ 5,765,652**	**$ 5,079,019**	**$ 587,138**	**$ (686,633)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 555,241**	**$ 1,561,892**	**$ (136,292)**	**$ 48,563**	**$ 866,313**	**$ 184,855**	**$ 817,750**

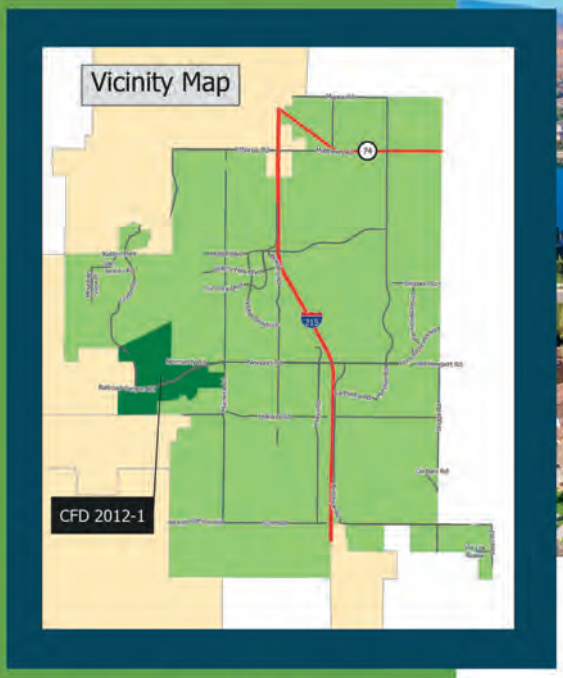
HISTORICAL REVENUES & EXPENDITURES



A Community Facilities District (CFD) is a special tax district formed under the Mello-Roos Community Facilities Act of 1982, that funds public improvements and a variety of ongoing services within the district.

Special assessments are levied on parcels to pay for services such as streetlighting, street sweeping, park maintenance, road maintenance, and law enforcement services within the district. These special taxes are billed through the County of Riverside and appear as separate line item charges on property tax bills.

CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2012-1
AUDIE MURPHY RANCH

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Facilities
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

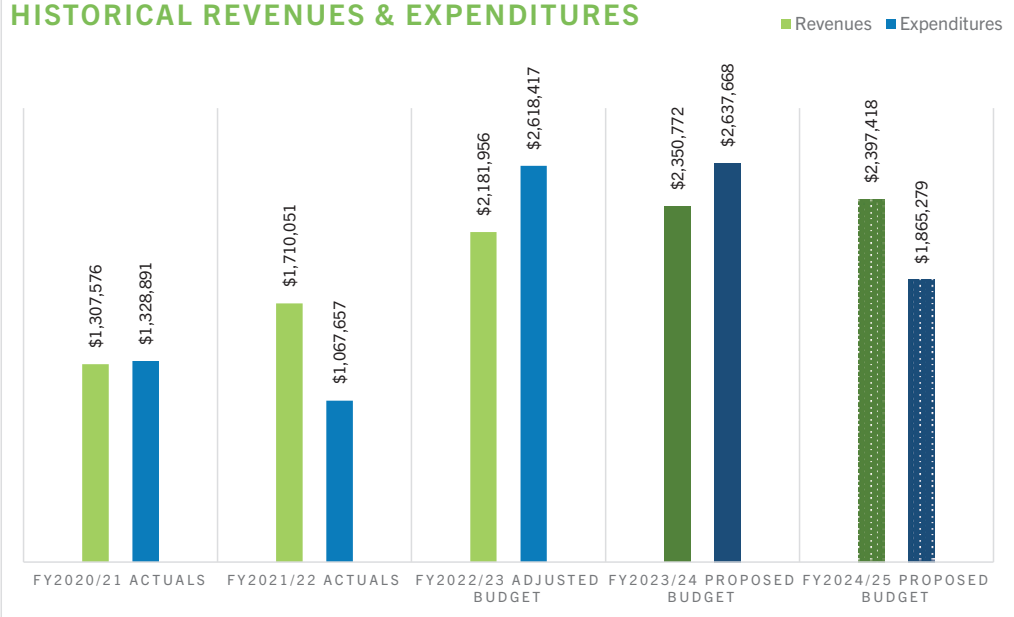
AUDIE MURPHY RANCH CFD 2012-1

(Fund 490)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,295,251	$ 1,771,308	$ 2,166,956	$ 2,332,272	$ 2,378,918	$ 165,316	$ 46,646
All Other Revenue	10,804	-	-	-	-	-	-
Unrealized Gain On Investment	(6,753)	(72,978)	-	-	-	-	-
Interest Income	8,274	11,722	15,000	18,500	18,500	3,500	-
Revenues Total	**$ 1,307,576**	**$ 1,710,051**	**$ 2,181,956**	**$ 2,350,772**	**$ 2,397,418**	**$ 168,816**	**$ 46,646**
EXPENDITURES							
Personnel	$ 325,859	$ 301,141	$ 435,182	$ 489,874	$ 518,687	$ 54,692	$ 28,813
Operating & Maintenance	559,187	732,849	1,130,865	1,315,228	1,314,355	184,363	(873)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	93,856	-	303,692	100,329	-	(203,363)	(100,329)
Transfers	14,241	33,667	32,011	32,237	32,237	226	-
Capital Projects (CIP)	335,749	-	716,667	700,000	-	(16,667)	(700,000)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,328,891**	**$ 1,067,657**	**$ 2,618,417**	**$ 2,637,668**	**$ 1,865,279**	**$ 19,251**	**$ (772,389)**
NET SURPLUS (USE OF FUND BALANCE)	**$ (21,316)**	**$ 642,394**	**$ (436,461)**	**$ (286,896)**	**$ 532,139**	**$ 149,565**	**$ 819,035**
FUND BALANCE	**$ 1,975,850**	**$ 2,618,244**	**$ 2,254,673**	**$ 1,967,777**	**$ 2,499,916**		

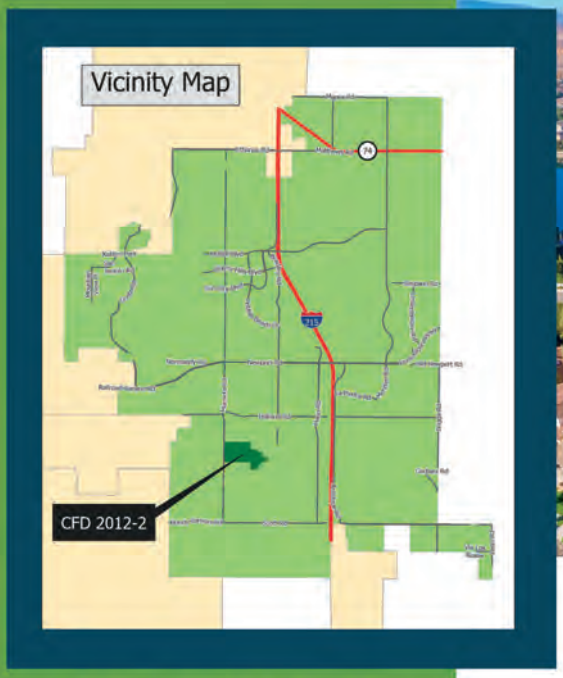
HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

In addition to the typical maintenance services provided within CFD 2012-1, $100,000 has been set aside in FY2023/24 to help pay for the pedestrian crossing at Audie Murphy Road. An additional $600,000 has been earmarked in FY2023/24 for improvements to the Audie Murphy Skate Park.

CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2012-2
HIDDEN HILLS

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Facilities
- Parks
- Sidewalks

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

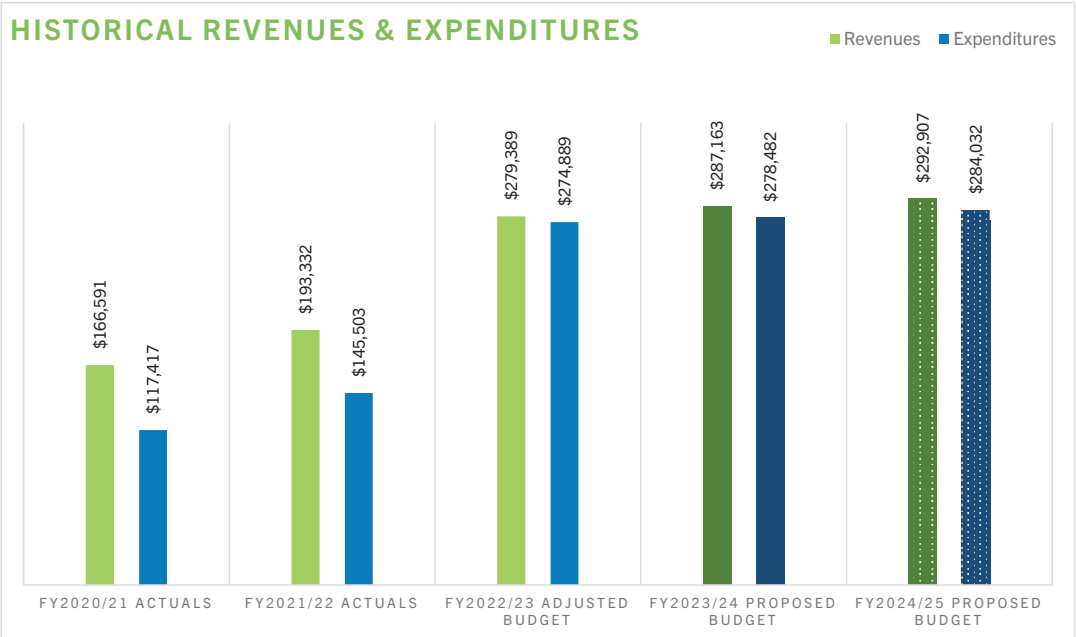
HIDDEN HILLS CFD 2012-2

(Fund 491)

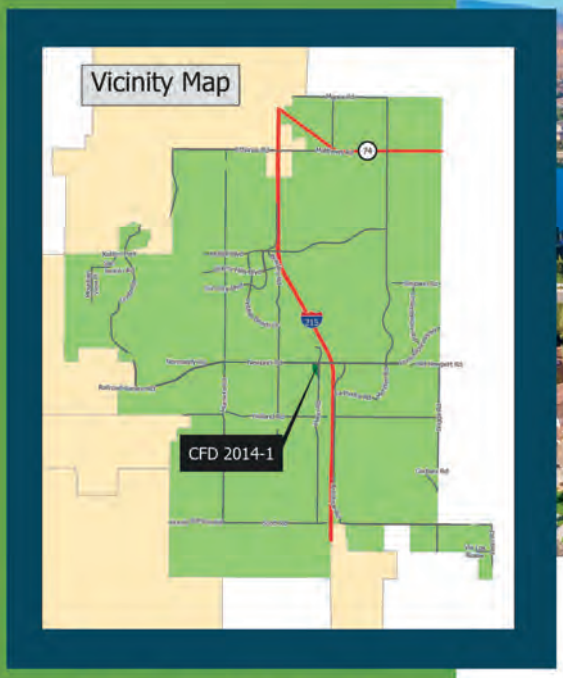
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 166,250	$ 197,786	$ 274,639	$ 287,163	$ 292,907	$ 12,524	$ 5,744
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(1,126)	(5,899)	-	-	-	-	-
Interest Income	1,467	1,445	4,750	-	-	(4,750)	-
Revenues Total	**$ 166,591**	**$ 193,332**	**$ 279,389**	**$ 287,163**	**$ 292,907**	**$ 7,774**	**$ 5,744**
EXPENDITURES							
Personnel	$ 22,151	$ 54,206	$ 67,297	$ 73,049	$ 75,282	$ 5,752	$ 2,233
Operating & Maintenance	95,267	91,296	207,592	205,433	208,750	(2,159)	3,317
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 117,417**	**$ 145,503**	**$ 274,889**	**$ 278,482**	**$ 284,032**	**$ 3,593**	**$ 5,550**
NET SURPLUS (USE OF FUND BALANCE)	**$ 49,174**	**$ 47,829**	**$ 4,500**	**$ 8,681**	**$ 8,875**	**$ 4,181**	**$ 194**
FUND BALANCE	**$ 501,083**	**$ 548,913**	**$ 559,291**	**$ 567,972**	**$ 576,847**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2014-1 TOWN CENTER

Generally, includes the maintenance and servicing of:

- Graffiti
- Landscaping
- Streetlights

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

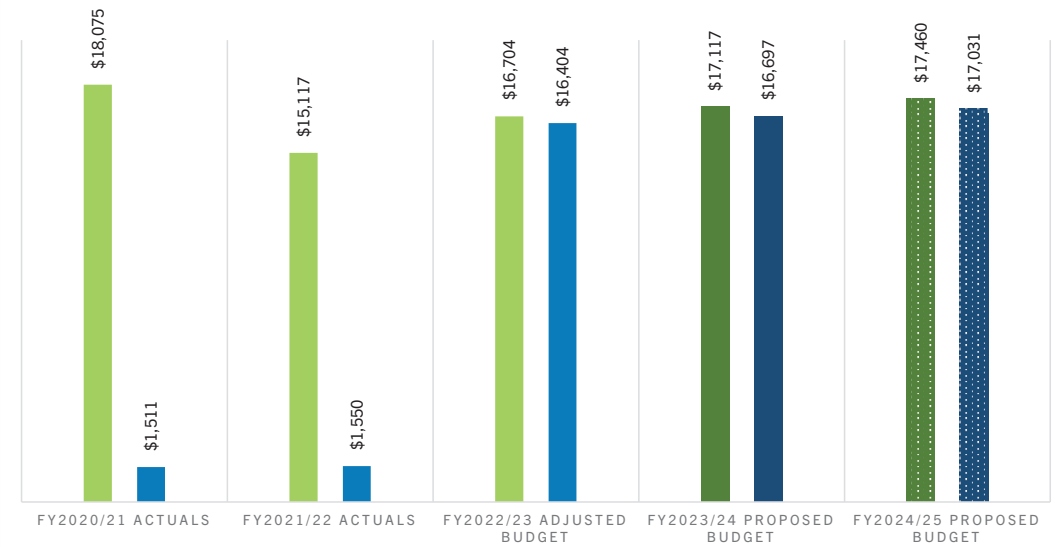
TOWN CENTER CFD 2014-1

(Fund 492)

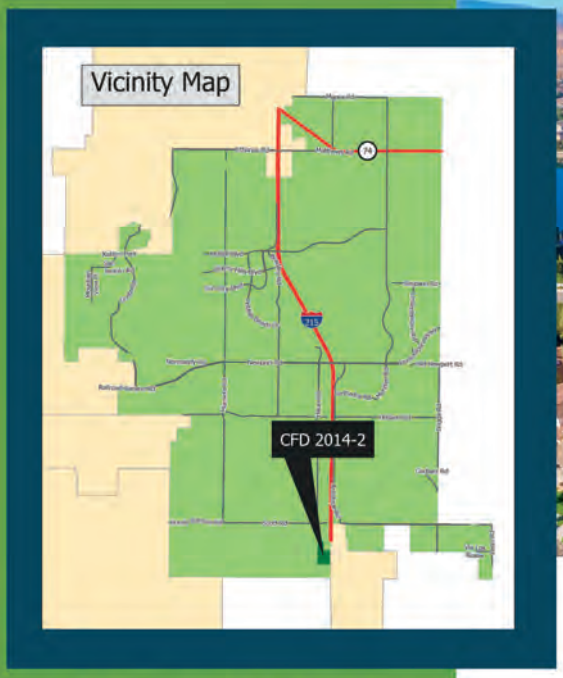
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 18,031	$ 15,443	$ 16,369	$ 17,117	$ 17,460	$ 748	$ 343
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(344)	(456)	-	-	-	-	-
Interest Income	388	130	335	-	-	(335)	-
Revenues Total	**$ 18,075**	**$ 15,117**	**$ 16,704**	**$ 17,117**	**$ 17,460**	**$ 413**	**$ 343**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	1,511	1,550	16,404	16,697	17,031	293	334
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,511**	**$ 1,550**	**$ 16,404**	**$ 16,697**	**$ 17,031**	**$ 293**	**$ 334**
NET SURPLUS (USE OF FUND BALANCE)	**$ 16,564**	**$ 13,566**	**$ 300**	**$ 420**	**$ 429**	**$ 120**	**$ 9**
FUND BALANCE	**$ 151,149**	**$ 164,715**	**$ 165,468**	**$ 165,888**	**$ 166,317**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2014-2 COMMERCE POINTE

Generally, includes the maintenance and servicing of:

- Graffiti
- Landscaping
- Streetlights
- Traffic Signals

WHAT ARE CFDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

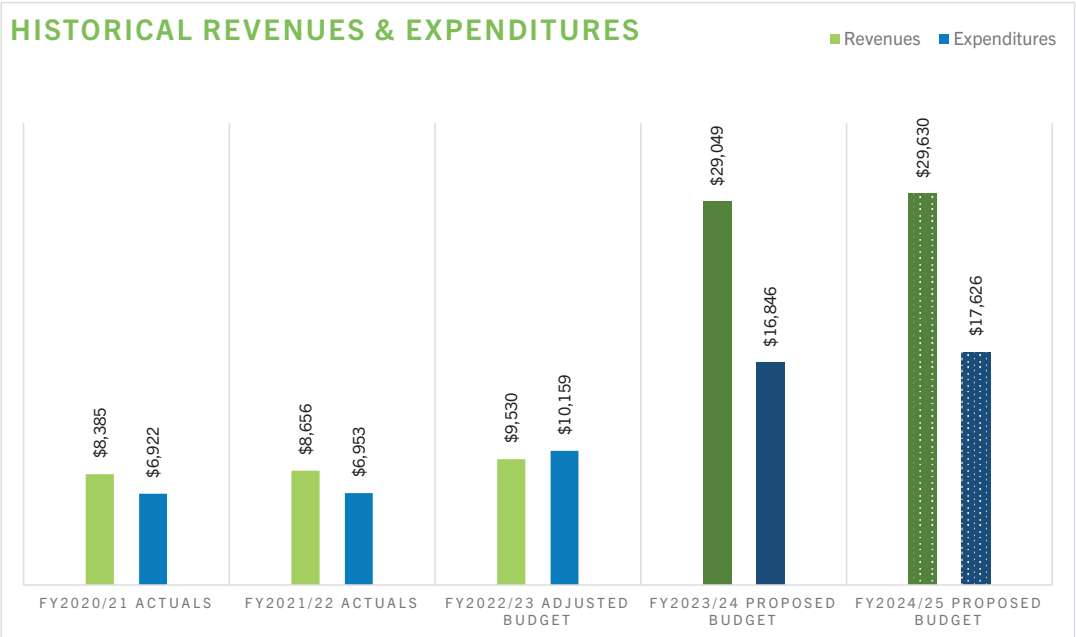
COMMERCE POINT CFD 2014-2

(Fund 493)

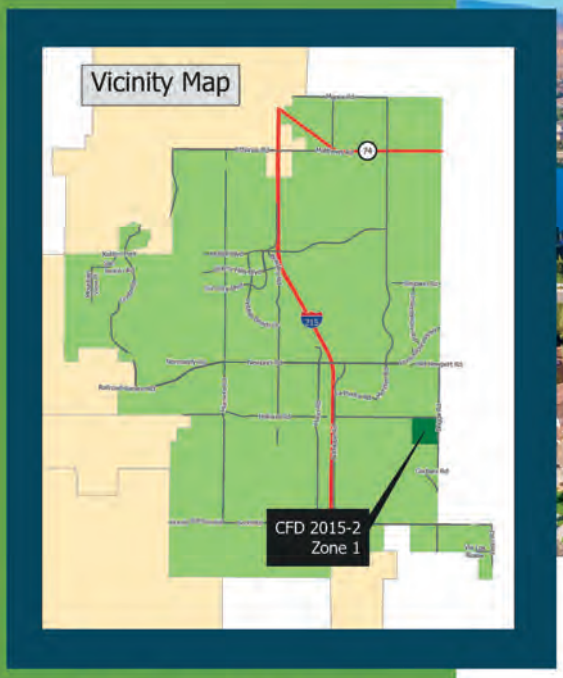
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 8,382	$ 8,680	$ 9,500	$ 29,049	$ 29,630	$ 19,549	$ 581
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	(25)	(34)	-	-	-	-	-
Interest Income	29	10	30	-	-	(30)	-
Revenues Total	**$ 8,385**	**$ 8,656**	**$ 9,530**	**$ 29,049**	**$ 29,630**	**$ 19,519**	**$ 581**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 2,421	$ 2,498	$ 2,421	$ 77
Operating & Maintenance	6,922	6,527	9,750	14,013	14,716	4,263	703
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	-	426	409	412	412	3	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 6,922**	**$ 6,953**	**$ 10,159**	**$ 16,846**	**$ 17,626**	**$ 6,687**	**$ 780**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,463**	**$ 1,703**	**$ (629)**	**$ 12,203**	**$ 12,004**	**$ 12,832**	**$ (199)**
FUND BALANCE	**$ 51,836**	**$ 53,538**	**$ 52,943**	**$ 65,146**	**$ 77,150**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 1
CV COMMUNITIES

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

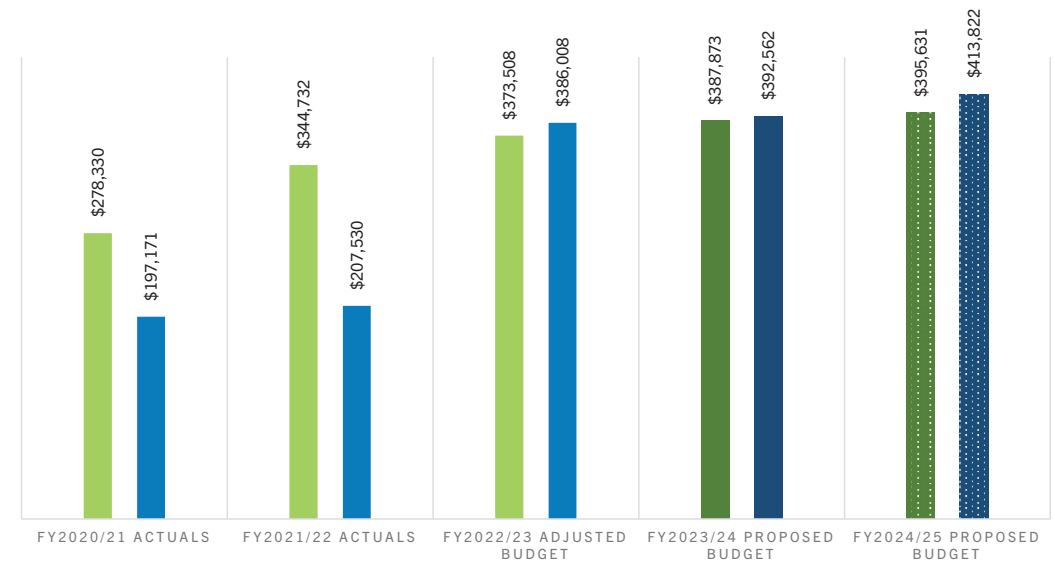
CFD 2015-2 ORIGINAL ZONE #1 (CENTENNIAL)

(Fund 630)

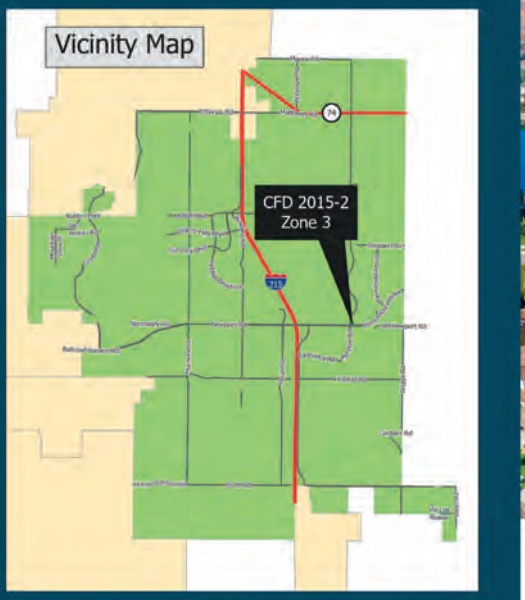
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 278,235	$ 347,496	$ 370,958	$ 387,873	$ 395,631	$ 16,915	$ 7,758
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	(3,554)	-	-	-	-	-
Interest Income	96	790	2,550	-	-	(2,550)	-
Revenues Total	**$ 278,330**	**$ 344,732**	**$ 373,508**	**$ 387,873**	**$ 395,631**	**$ 14,365**	**$ 7,758**
EXPENDITURES							
Personnel	$ 11,721	$ 36,728	$ 110,579	$ 119,845	$ 123,533	$ 9,266	$ 3,688
Operating & Maintenance	108,826	125,802	228,316	244,382	265,289	16,066	20,907
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	3,335	-	3,335	(3,335)
Transfers	76,623	45,000	47,113	25,000	25,000	(22,113)	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 197,171**	**$ 207,530**	**$ 386,008**	**$ 392,562**	**$ 413,822**	**$ 6,554**	**$ 21,260**
NET SURPLUS (USE OF FUND BALANCE)	**$ 81,160**	**$ 137,202**	**$ (12,500)**	**$ (4,689)**	**$ (18,191)**	**$ 7,811**	**$ (13,502)**
FUND BALANCE	**$ 321,647**	**$ 458,849**	**$ 449,903**	**$ 445,214**	**$ 427,023**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 3
ARCO AM/PM GAS STATION

Generally, includes the maintenance and servicing of:

- Landscaping
- Street Maintenance
- Traffic Signals
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

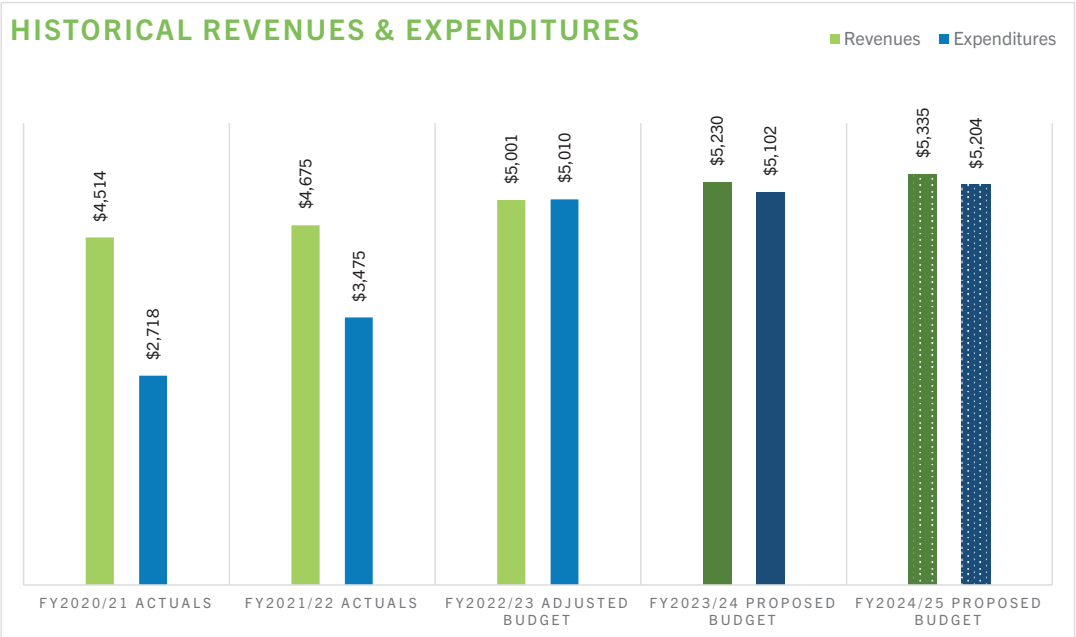
CFD 2015-2 ANNEXATION #2 ZONE #3 (ARCO)

(Fund 632)

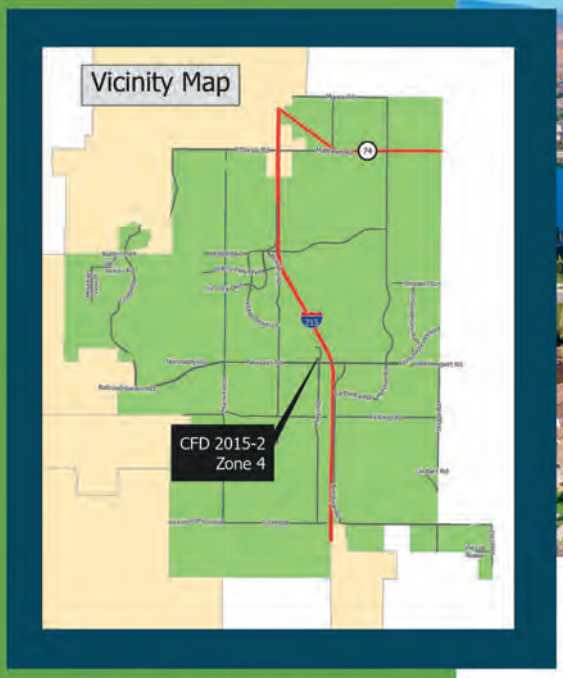
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 4,514	$ 4,675	$ 5,001	$ 5,230	$ 5,335	$ 229	$ 105
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 4,514**	**$ 4,675**	**$ 5,001**	**$ 5,230**	**$ 5,335**	**$ 229**	**$ 105**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	2,468	3,225	4,760	5,102	5,204	342	102
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	250	250	250	-	-	(250)	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,718**	**$ 3,475**	**$ 5,010**	**$ 5,102**	**$ 5,204**	**$ 92**	**$ 102**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,796**	**$ 1,200**	**$ (9)**	**$ 128**	**$ 131**	**$ 137**	**$ 3**
FUND BALANCE	**$ 1,666**	**$ 2,865**	**$ 6,206**	**$ 6,334**	**$ 6,465**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 4
AMERICA'S TIRE CENTER

Generally, includes the maintenance and servicing of:

- Landscaping

WHAT ARE CFDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

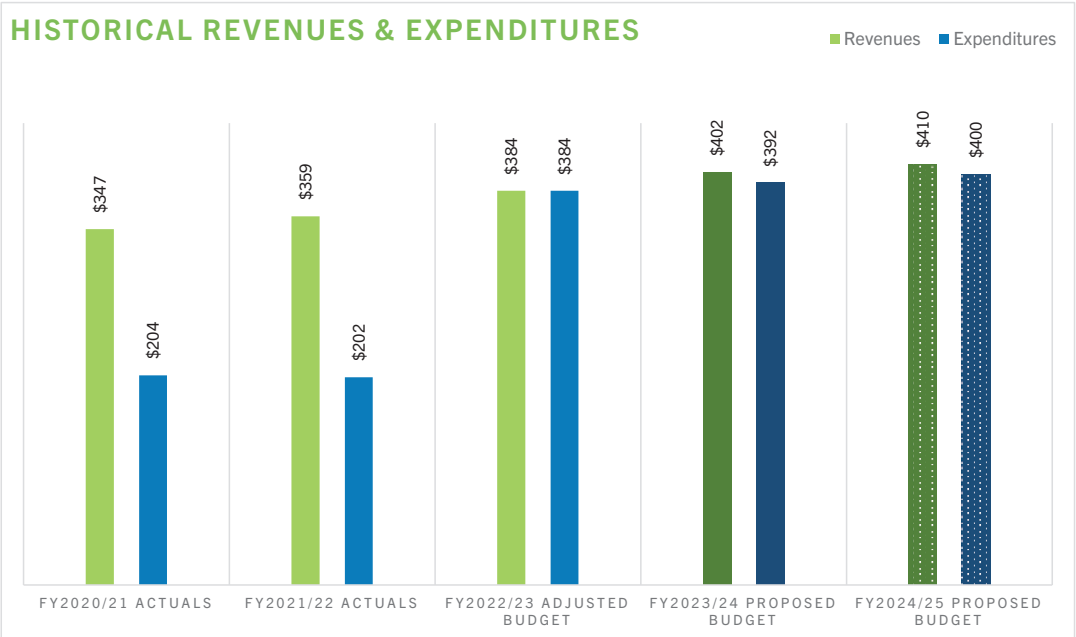
CFD 2015-2 ANNEXATION #3 ZONE #4 (AMERICA'S TIRE)

(Fund 633)

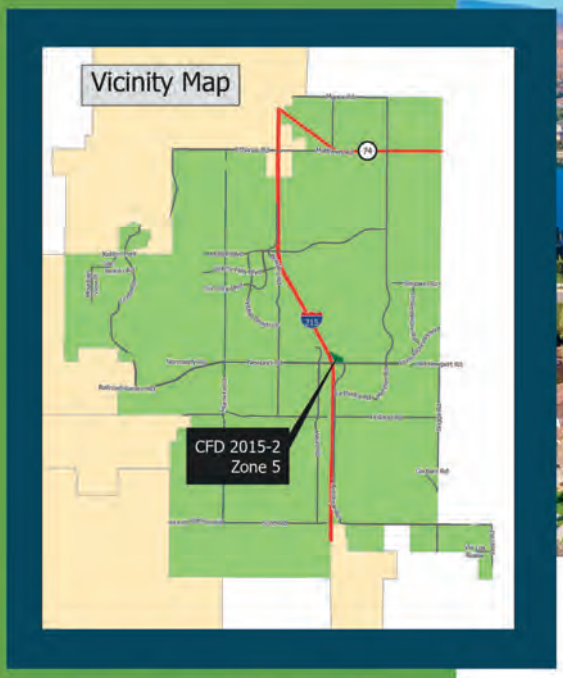
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 347	$ 359	$ 384	$ 402	$ 410	$ 18	$ 8
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 347**	**$ 359**	**$ 384**	**$ 402**	**$ 410**	**$ 18**	**$ 8**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	204	202	384	392	400	8	8
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 204**	**$ 202**	**$ 384**	**$ 392**	**$ 400**	**$ 8**	**$ 8**
NET SURPLUS (USE OF FUND BALANCE)	**$ 142**	**$ 157**	**$ -**	**$ 10**	**$ 10**	**$ 10**	**$ -**
FUND BALANCE	**$ 213**	**$ 369**	**$ 369**	**$ 379**	**$ 389**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 5
L.A. FITNESS

Generally, includes the maintenance and servicing of:

- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

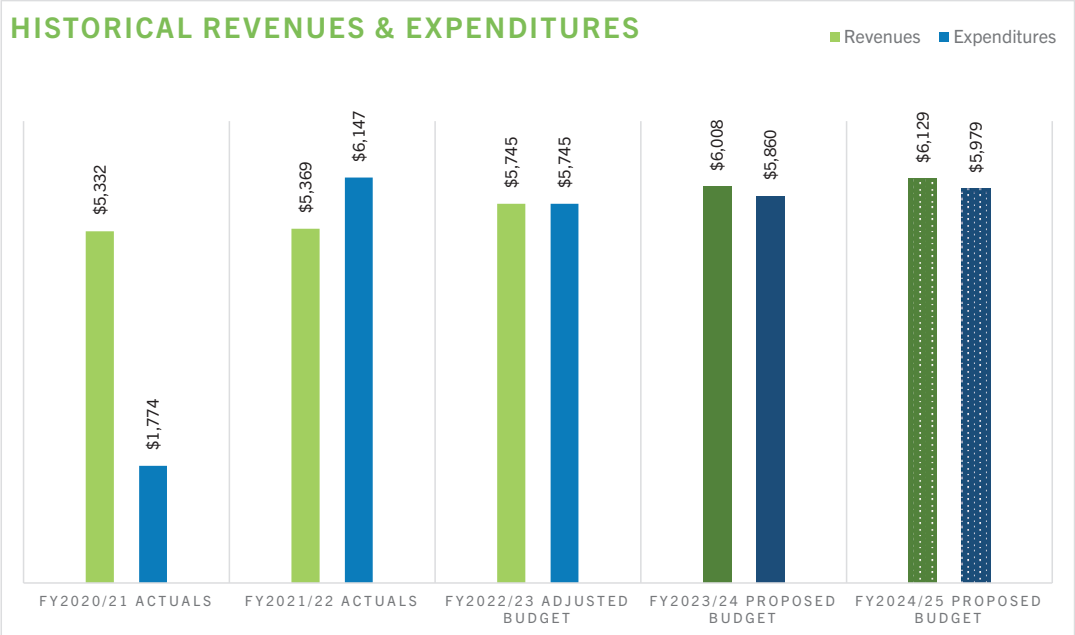
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #4 ZONE #5 (L.A. FITNESS)

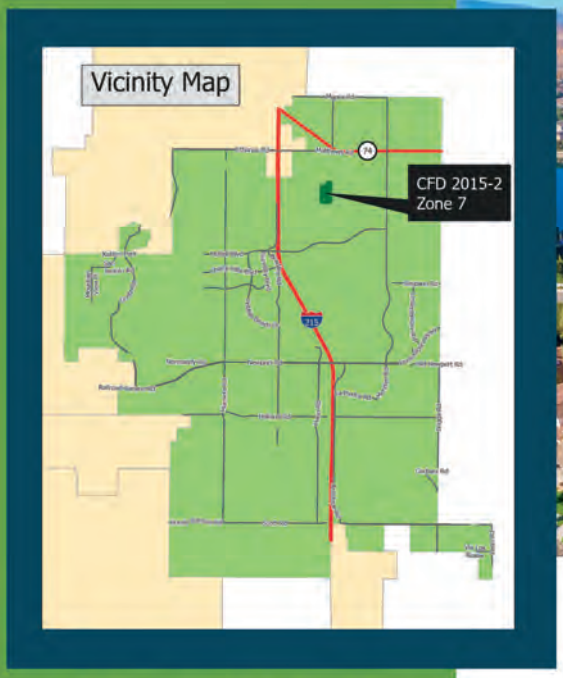
(Fund 634)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,332	$ 5,369	$ 5,745	$ 6,008	$ 6,129	$ 263	$ 121
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 5,332**	**$ 5,369**	**$ 5,745**	**$ 6,008**	**$ 6,129**	**$ 263**	**$ 121**
EXPENDITURES							
Personnel	$ -	$ 4,310	$ 1,886	$ 2,526	$ 2,606	$ 640	$ 80
Operating & Maintenance	1,774	1,837	3,859	1,933	3,373	(1,926)	1,440
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	1,401	-	1,401	(1,401)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,774**	**$ 6,147**	**$ 5,745**	**$ 5,860**	**$ 5,979**	**$ 115**	**$ 119**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,557**	**$ (777)**	**$ -**	**$ 148**	**$ 150**	**$ 148**	**$ 2**
FUND BALANCE	**$ 4,472**	**$ 3,694**	**$ 3,694**	**$ 3,842**	**$ 3,992**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 7 TALAVERA

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Street Maintenance
- Trails

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

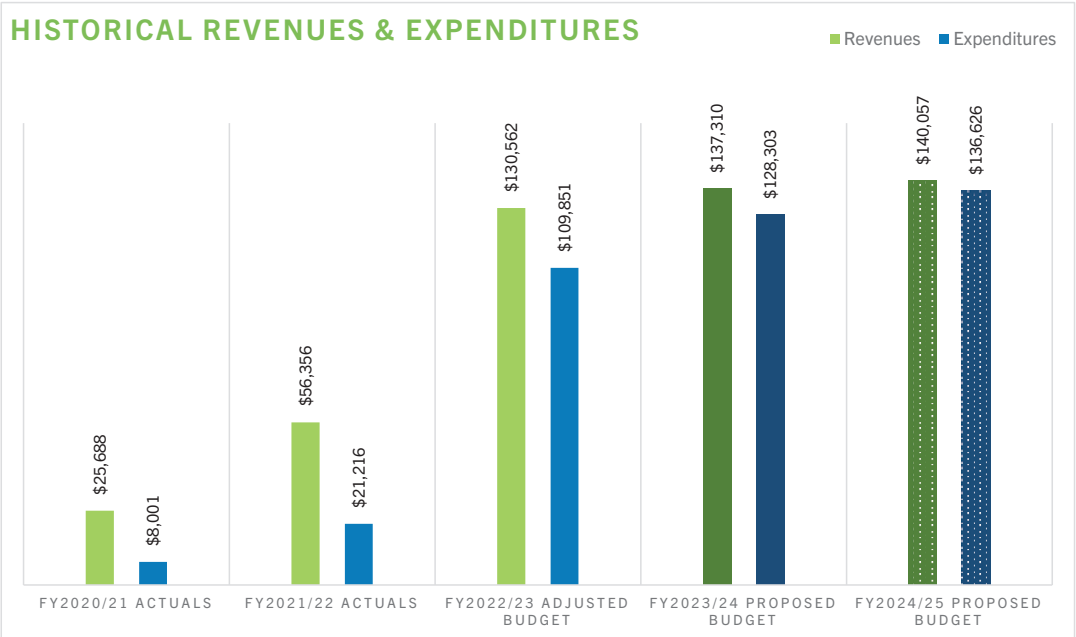
CFD 2015-2 ANNEXATION #6 ZONE #7 (TALAVERA)

(Fund 636)

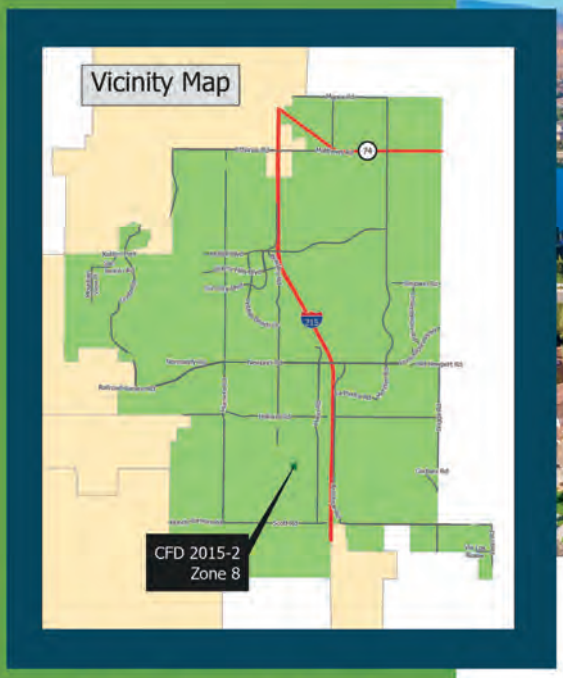
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 25,688	$ 56,356	$ 130,562	$ 137,310	$ 140,057	$ 6,748	$ 2,747
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 25,688**	**$ 56,356**	**$ 130,562**	**$ 137,310**	**$ 140,057**	**$ 6,748**	**$ 2,747**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 14,501	$ 20,443	$ 14,501	$ 5,942
Operating & Maintenance	635	12,895	94,731	98,302	99,583	3,571	1,281
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	7,366	8,321	15,120	15,500	16,600	380	1,100
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 8,001**	**$ 21,216**	**$ 109,851**	**$ 128,303**	**$ 136,626**	**$ 18,452**	**$ 8,323**
NET SURPLUS (USE OF FUND BALANCE)	**$ 17,687**	**$ 35,141**	**$ 20,711**	**$ 9,007**	**$ 3,431**	**$ (11,704)**	**$ (5,576)**
FUND BALANCE	**$ 47,569**	**$ 82,710**	**$ 103,421**	**$ 112,428**	**$ 115,859**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 8
MENIFEE ESTATES

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

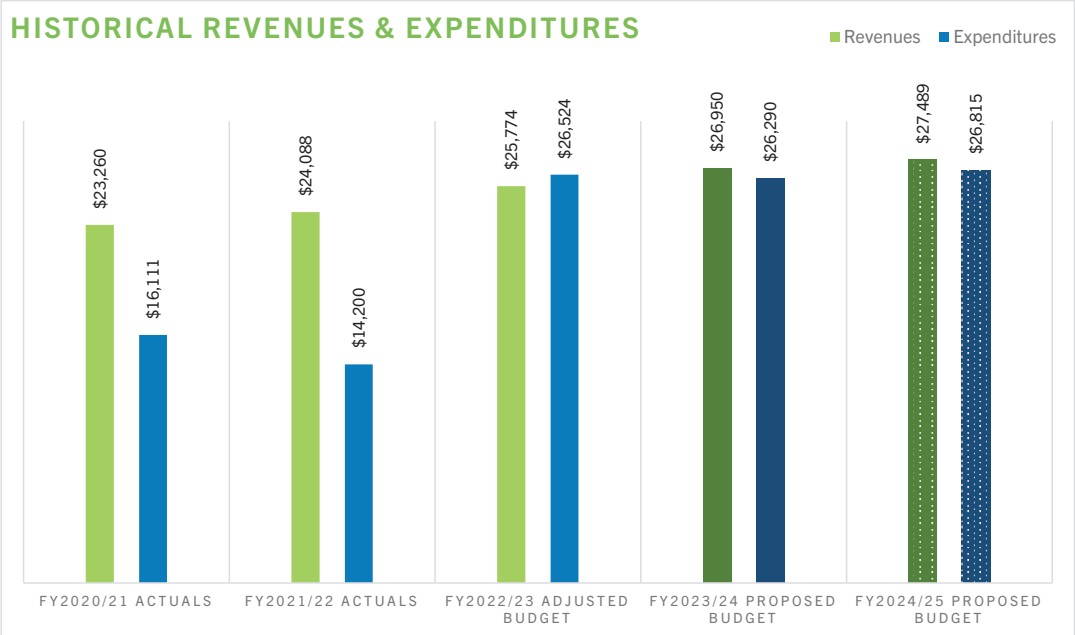
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #7 ZONE #8 (MENIFEE ESTATES)

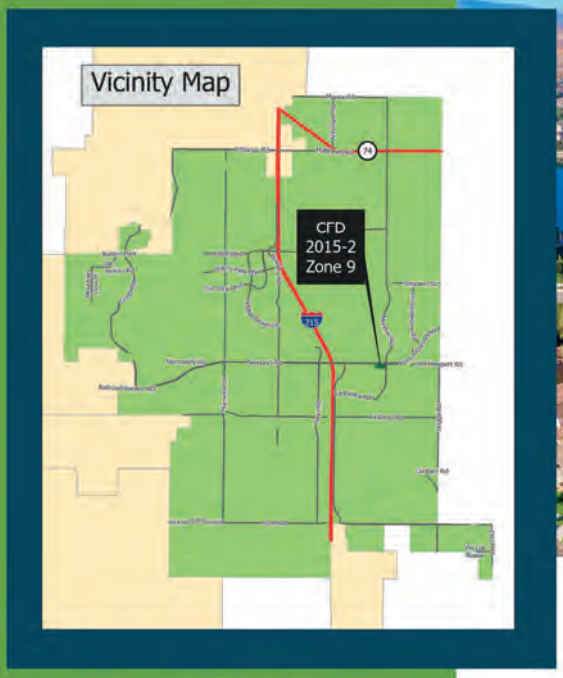
(Fund 637)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 23,260	$ 24,088	$ 25,774	$ 26,950	$ 27,489	$ 1,176	$ 539
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 23,260**	**$ 24,088**	**$ 25,774**	**$ 26,950**	**$ 27,489**	**$ 1,176**	**$ 539**
EXPENDITURES							
Personnel	$ 10,887	$ 3,097	$ 3,874	$ 4,555	$ 4,694	$ 681	$ 139
Operating & Maintenance	632	653	12,200	15,500	17,621	3,300	2,121
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	1,735	-	1,735	(1,735)
Transfers	4,592	10,450	10,450	4,500	4,500	(5,950)	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 16,111**	**$ 14,200**	**$ 26,524**	**$ 26,290**	**$ 26,815**	**$ (234)**	**$ 525**
NET SURPLUS (USE OF FUND BALANCE)	**$ 7,148**	**$ 9,888**	**$ (750)**	**$ 660**	**$ 674**	**$ 1,410**	**$ 14**
FUND BALANCE	**$ 45,532**	**$ 55,420**	**$ 54,670**	**$ 55,330**	**$ 56,004**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 9 RITE-AID

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Street Maintenance
- Traffic Signals

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

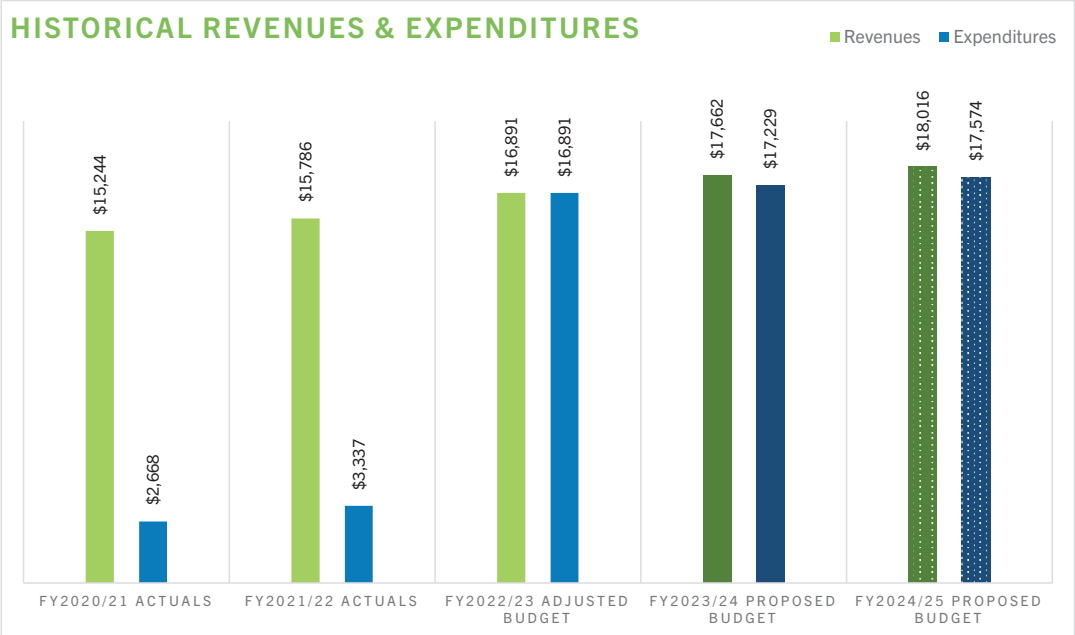
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #8 ZONE #9 (RITE-AID)

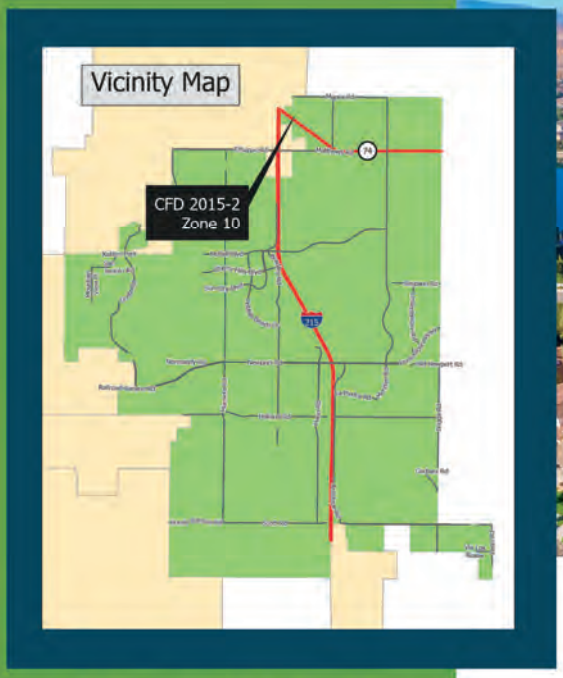
(Fund 638)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 15,244	$ 15,786	$ 16,891	$ 17,662	$ 18,016	$ 771	$ 354
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 15,244**	**$ 15,786**	**$ 16,891**	**$ 17,662**	**$ 18,016**	**$ 771**	**$ 354**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	2,619	3,287	16,840	17,173	17,517	333	344
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	49	50	51	56	57	5	1
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,668**	**$ 3,337**	**$ 16,891**	**$ 17,229**	**$ 17,574**	**$ 338**	**$ 345**
NET SURPLUS (USE OF FUND BALANCE)	**$ 12,575**	**$ 12,449**	**$ -**	**$ 433**	**$ 442**	**$ 433**	**$ 9**
FUND BALANCE	**$ 29,448**	**$ 41,898**	**$ 41,898**	**$ 42,331**	**$ 42,773**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 10 JACK-IN-THE-BOX

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

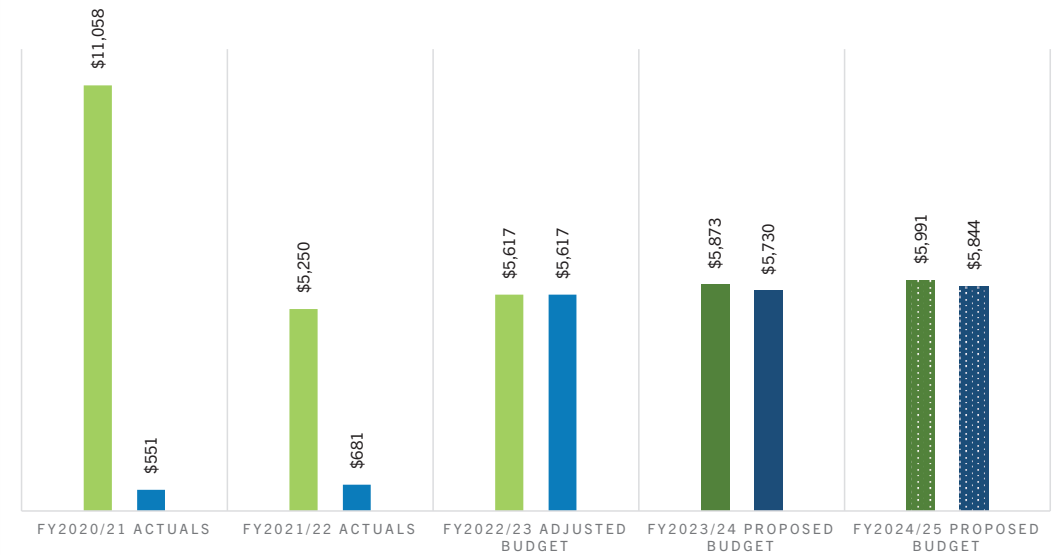
CFD 2015-2 ANNEXATION #9 ZONE #10 (JACK-IN-THE-BOX)

(Fund 639)

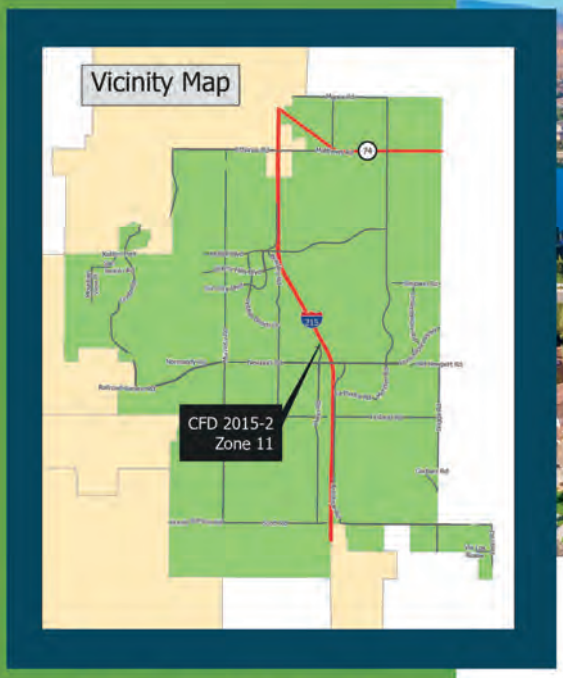
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 11,058	$ 5,250	$ 5,617	$ 5,873	$ 5,991	$ 256	$ 118
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 11,058**	**$ 5,250**	**$ 5,617**	**$ 5,873**	**$ 5,991**	**$ 256**	**$ 118**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	516	531	5,417	5,135	5,717	(282)	582
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	35	150	200	595	127	395	(468)
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 551**	**$ 681**	**$ 5,617**	**$ 5,730**	**$ 5,844**	**$ 113**	**$ 114**
NET SURPLUS (USE OF FUND BALANCE)	**$ 10,507**	**$ 4,569**	**$ -**	**$ 143**	**$ 147**	**$ 143**	**$ 4**
FUND BALANCE	**$ 24,177**	**$ 28,746**	**$ 28,746**	**$ 28,889**	**$ 29,036**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 11
INTL. AUTOCRAFTERS

Generally, includes the maintenance and servicing of:

- Graffiti
- Landscaping
- Street Maintenance

WHAT ARE CFDs?

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- CFD assessment rate questions or property tax concerns
  specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree
  communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns
  publicworks@cityofmenifee.us

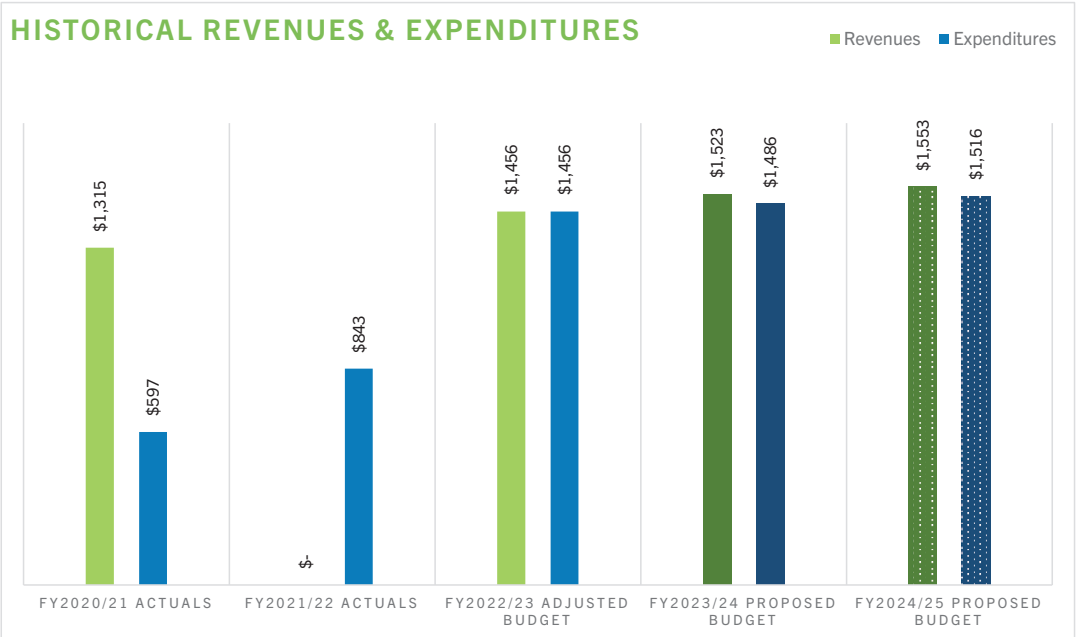
CFD 2015-2 ANNEXATION #10 ZONE #11 (AUTOCRAFTERS)

(Fund 640)

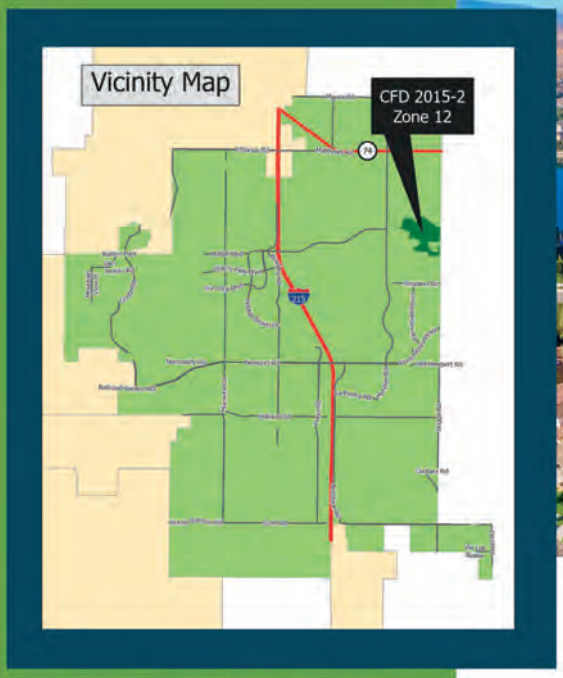
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,315	$ -	$ 1,456	$ 1,523	$ 1,553	$ 67	$ 30
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 1,315**	**$ -**	**$ 1,456**	**$ 1,523**	**$ 1,553**	**$ 67**	**$ 30**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	516	443	956	986	1,016	30	30
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	81	400	500	500	500	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 597**	**$ 843**	**$ 1,456**	**$ 1,486**	**$ 1,516**	**$ 30**	**$ 30**
NET SURPLUS (USE OF FUND BALANCE)	**$ 718**	**$ (843)**	**$ -**	**$ 37**	**$ 37**	**$ 37**	**$ -**
FUND BALANCE	**$ 739**	**$ (104)**	**$ 1,435**	**$ 1,472**	**$ 1,509**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 12 HERITAGE LAKE

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Street Maintenance
- Traffic Signals
- Streetlights

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

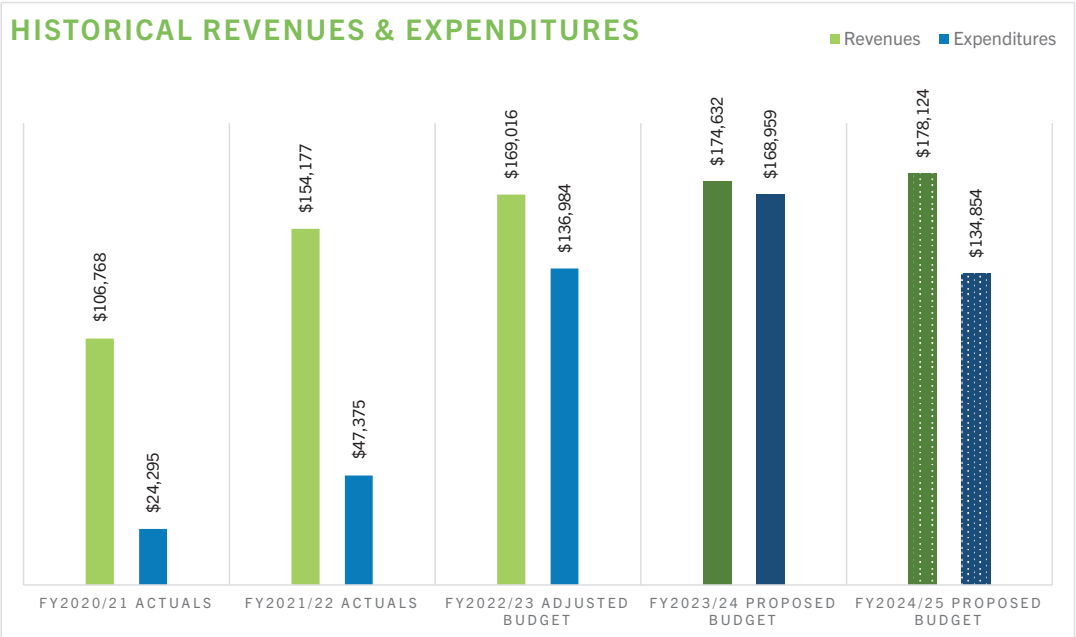
CFD 2015-2 ANNEXATION #11 ZONE #12 (HERITAGE LAKE)

(Fund 641)

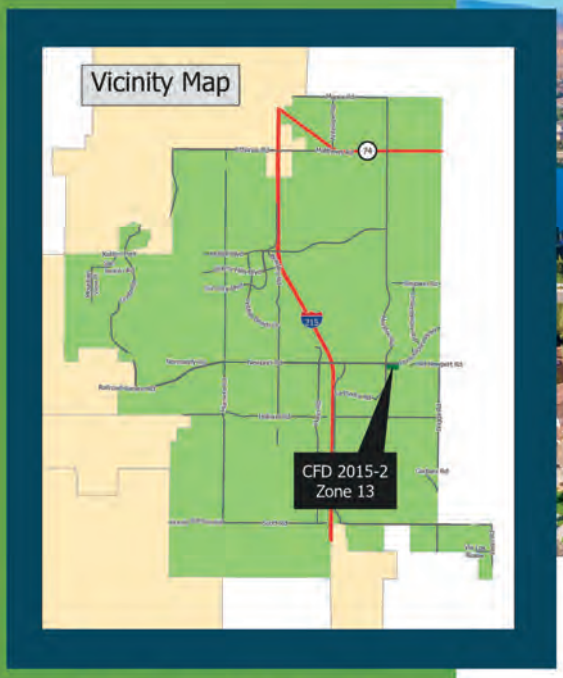
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 106,768	$ 156,253	$ 167,016	$ 174,632	$ 178,124	$ 7,616	$ 3,492
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	(2,577)	-	-	-	-	-
Interest Income	-	501	2,000	-	-	(2,000)	-
Revenues Total	**$ 106,768**	**$ 154,177**	**$ 169,016**	**$ 174,632**	**$ 178,124**	**$ 5,616**	**$ 3,492**
EXPENDITURES							
Personnel	$ 12,751	$ 7,986	$ 15,978	$ 35,163	$ 36,221	$ 19,185	$ 1,058
Operating & Maintenance	11,545	29,599	111,597	68,085	89,157	(43,512)	21,072
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	56,235	-	56,235	(56,235)
Transfers	-	9,791	9,409	9,476	9,476	67	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 24,295**	**$ 47,375**	**$ 136,984**	**$ 168,959**	**$ 134,854**	**$ 31,975**	**$ (34,105)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 82,473**	**$ 106,802**	**$ 32,032**	**$ 5,673**	**$ 43,270**	**$ (26,359)**	**$ 37,597**
FUND BALANCE	**$ 172,614**	**$ 279,416**	**$ 314,025**	**$ 319,698**	**$ 362,968**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 13 STATER BROTHERS

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

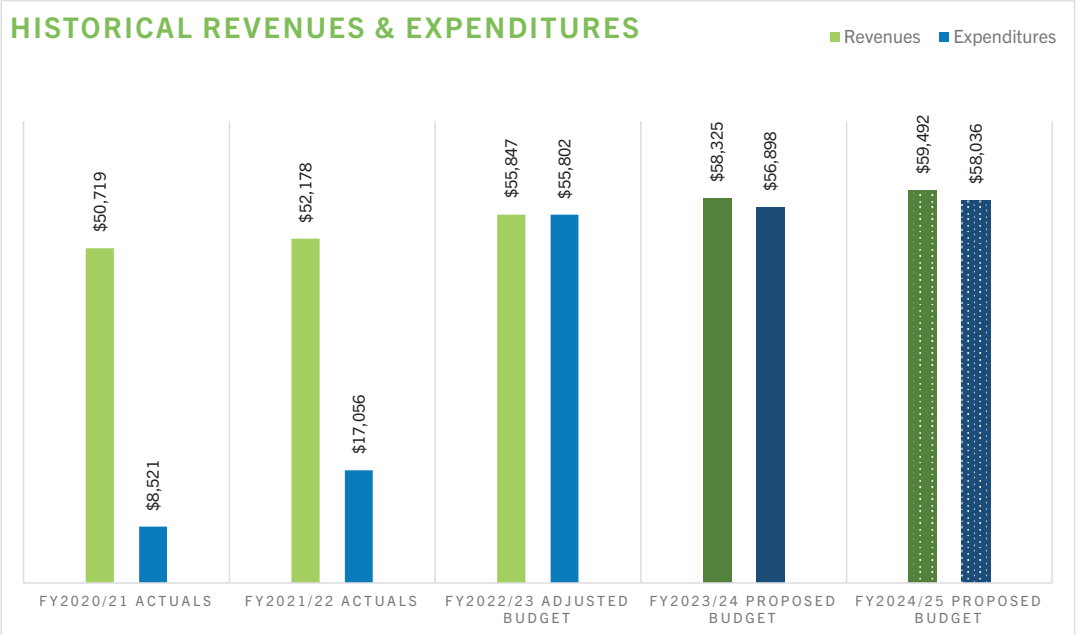
CFD 2015-2 ANNEXATION #12 ZONE #13 (STATER BROS)

(Fund 642)

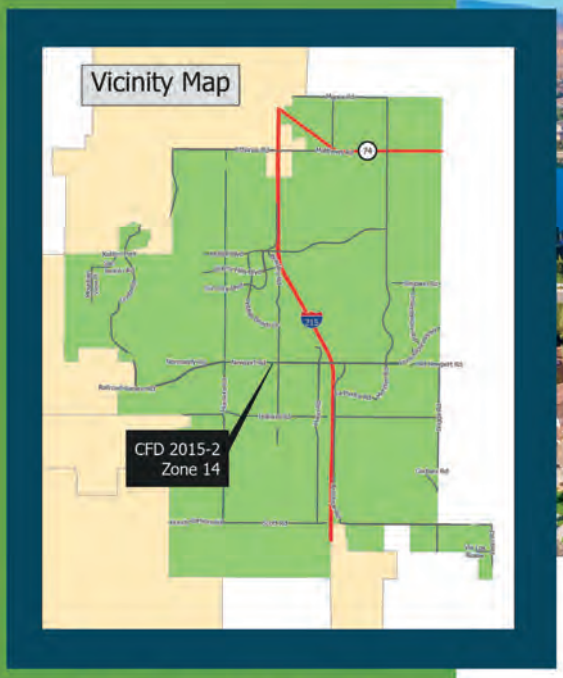
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 50,341	$ 52,133	$ 55,782	$ 58,325	$ 59,492	$ 2,543	$ 1,167
All Other Revenue	316	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	62	45	65	-	-	(65)	-
Revenues Total	**$ 50,719**	**$ 52,178**	**$ 55,847**	**$ 58,325**	**$ 59,492**	**$ 2,478**	**$ 1,167**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 9,713	$ 10,027	$ 9,713	$ 314
Operating & Maintenance	7,330	15,817	19,239	45,690	46,501	26,451	811
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	35,161	-	-	(35,161)	-
Transfers	1,191	1,239	1,402	1,495	1,508	93	13
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 8,521**	**$ 17,056**	**$ 55,802**	**$ 56,898**	**$ 58,036**	**$ 1,096**	**$ 1,138**
NET SURPLUS (USE OF FUND BALANCE)	**$ 42,198**	**$ 35,122**	**$ 45**	**$ 1,427**	**$ 1,456**	**$ 1,382**	**$ 29**
FUND BALANCE	**$ 185,820**	**$ 220,942**	**$ 220,987**	**$ 222,414**	**$ 223,870**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 14 MCDONALD'S

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

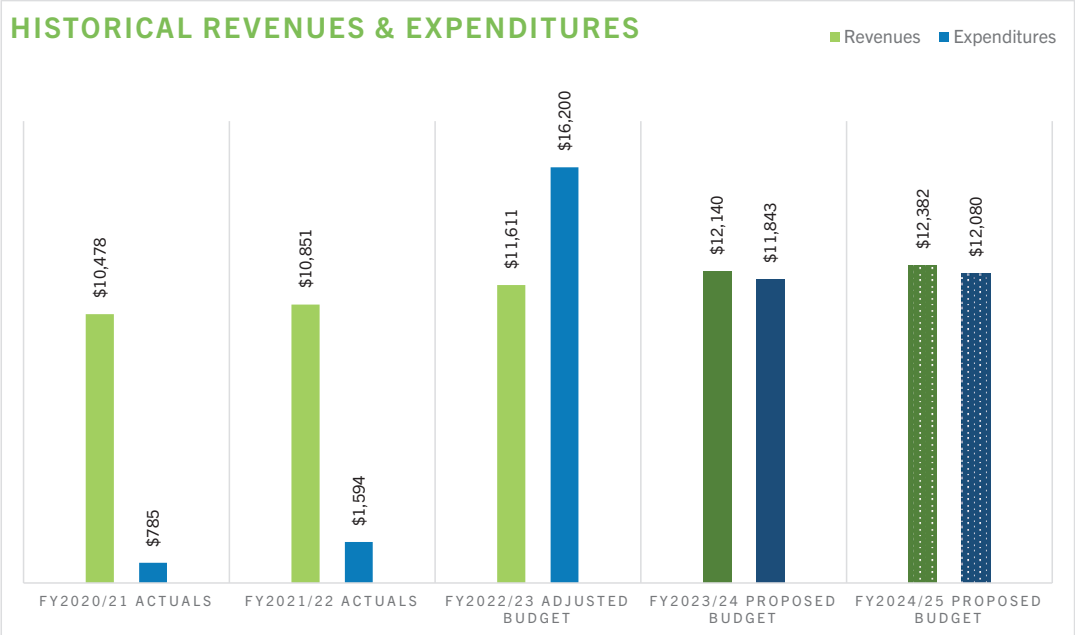
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #13 ZONE #14 (MCDONALD'S)

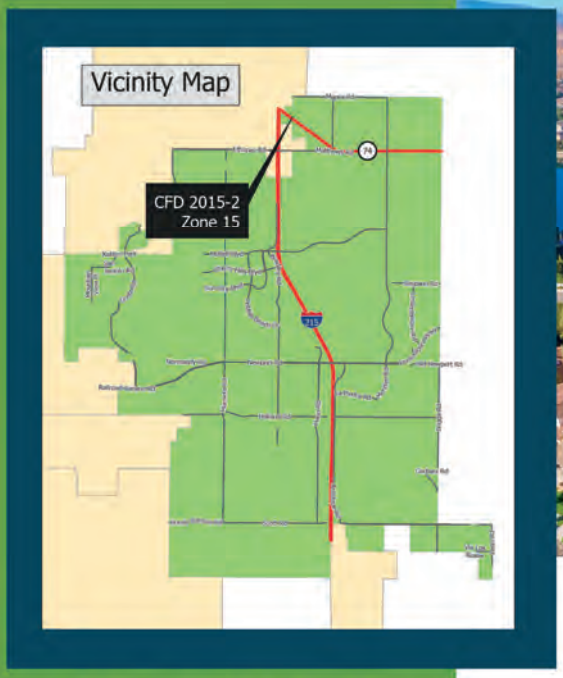
(Fund 643)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 10,478	$ 10,851	$ 11,611	$ 12,140	$ 12,382	$ 529	$ 242
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 10,478**	**$ 10,851**	**$ 11,611**	**$ 12,140**	**$ 12,382**	**$ 529**	**$ 242**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	703	1,444	9,054	11,750	11,985	2,696	235
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	6,946	-	-	(6,946)	-
Transfers	82	150	200	93	95	(107)	2
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 785**	**$ 1,594**	**$ 16,200**	**$ 11,843**	**$ 12,080**	**$ (4,357)**	**$ 237**
NET SURPLUS (USE OF FUND BALANCE)	**$ 9,694**	**$ 9,257**	**$ (4,589)**	**$ 297**	**$ 302**	**$ 4,886**	**$ 5**
FUND BALANCE	**$ 69,719**	**$ 78,976**	**$ 74,387**	**$ 74,684**	**$ 74,986**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 15
ARCO GAS STATION

Generally, includes the maintenance and servicing of:

- Graffiti
- Landscaping
- Streetlights
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

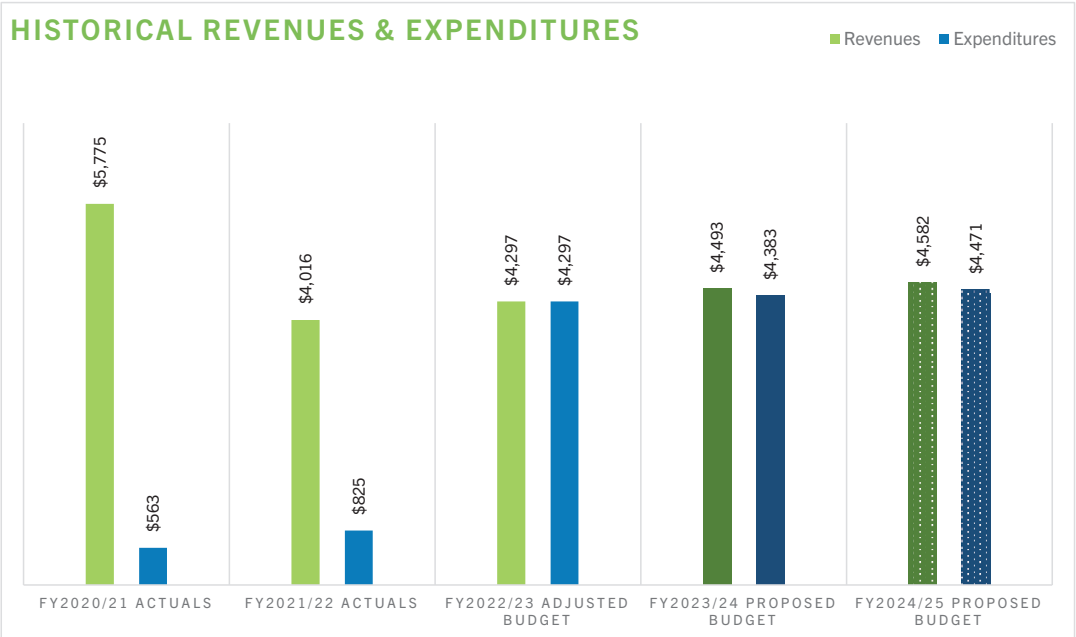
CFD 2015-2 ANNEXATION #14 ZONE #15 (ARCO)

(Fund 644)

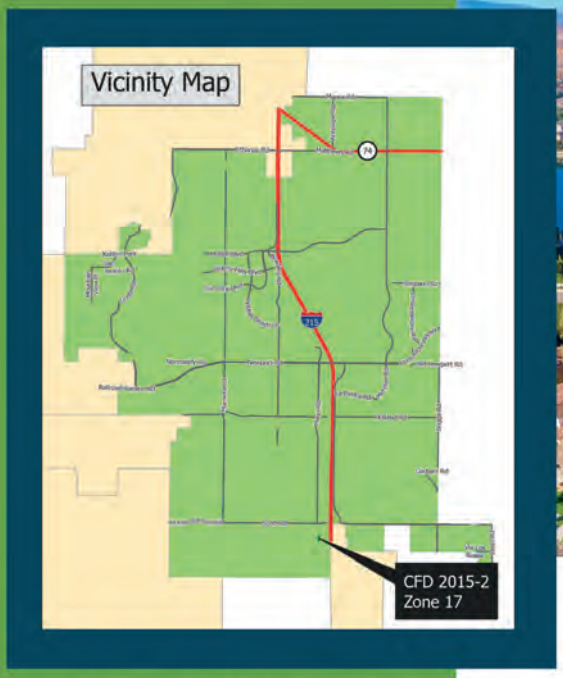
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,775	$ 4,016	$ 4,297	$ 4,493	$ 4,582	$ 196	$ 89
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 5,775**	**$ 4,016**	**$ 4,297**	**$ 4,493**	**$ 4,582**	**$ 196**	**$ 89**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	516	717	4,145	4,227	4,314	82	87
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	47	108	152	156	157	4	1
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 563**	**$ 825**	**$ 4,297**	**$ 4,383**	**$ 4,471**	**$ 86**	**$ 88**
NET SURPLUS (USE OF FUND BALANCE)	**$ 5,213**	**$ 3,191**	**$ -**	**$ 110**	**$ 111**	**$ 110**	**$ 1**
FUND BALANCE	**$ 8,527**	**$ 11,718**	**$ 11,718**	**$ 11,828**	**$ 11,939**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 17 FERGUSON WAREHOUSE

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

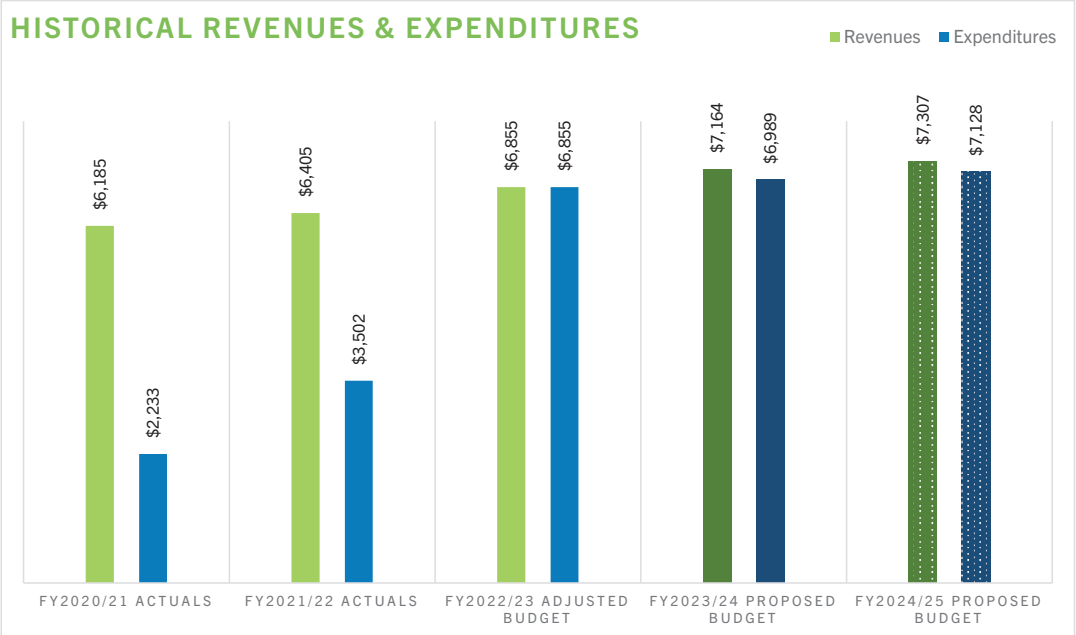
CFD 2015-2 ANNEXATION #16 ZONE #17 (FERGUSON WAREHOUSE)

(Fund 646)

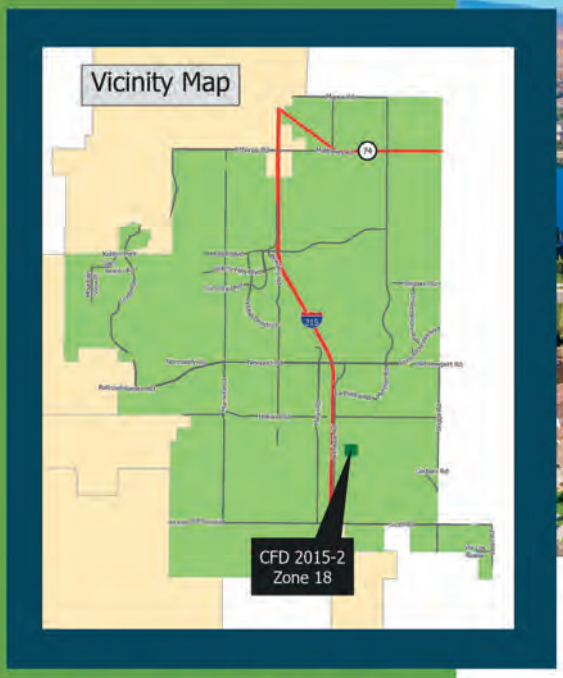
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 6,185	$ 6,405	$ 6,855	$ 7,164	$ 7,307	$ 309	$ 143
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 6,185**	**$ 6,405**	**$ 6,855**	**$ 7,164**	**$ 7,307**	**$ 309**	**$ 143**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 133	$ 137	$ 133	$ 4
Operating & Maintenance	1,996	3,094	6,403	6,087	6,616	(316)	529
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	400	-	400	(400)
Transfers	237	408	452	369	375	(83)	6
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,233**	**$ 3,502**	**$ 6,855**	**$ 6,989**	**$ 7,128**	**$ 134**	**$ 139**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,952**	**$ 2,903**	**$ -**	**$ 175**	**$ 179**	**$ 175**	**$ 4**
FUND BALANCE	**$ 6,060**	**$ 8,963**	**$ 8,963**	**$ 9,138**	**$ 9,317**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 18 MOSAIC

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

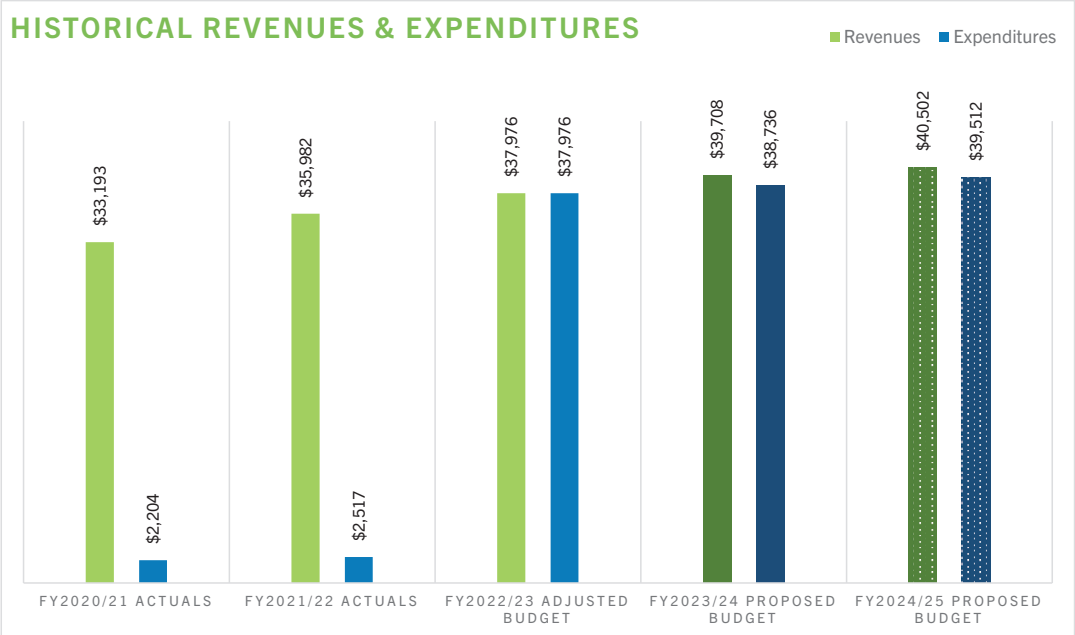
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #17 ZONE #18 (MOSAIC)

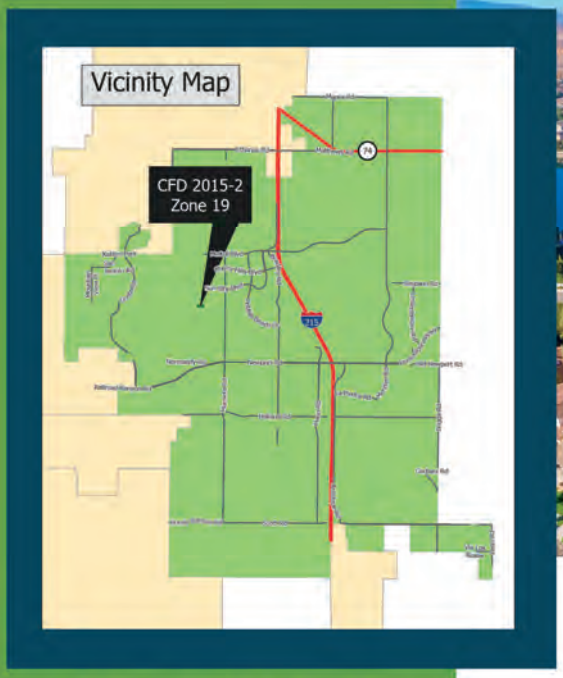
(Fund 647)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 33,193	$ 35,982	$ 37,976	$ 39,708	$ 40,502	$ 1,732	$ 794
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 33,193**	**$ 35,982**	**$ 37,976**	**$ 39,708**	**$ 40,502**	**$ 1,732**	**$ 794**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 12,141	$ 12,535	$ 12,141	$ 394
Operating & Maintenance	983	1,017	13,045	25,180	25,534	12,135	354
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	23,231	-	-	(23,231)	-
Transfers	1,221	1,500	1,700	1,415	1,443	(285)	28
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 2,204**	**$ 2,517**	**$ 37,976**	**$ 38,736**	**$ 39,512**	**$ 760**	**$ 776**
NET SURPLUS (USE OF FUND BALANCE)	**$ 30,988**	**$ 33,465**	**$ -**	**$ 972**	**$ 990**	**$ 972**	**$ 18**
FUND BALANCE	**$ 78,824**	**$ 112,288**	**$ 112,288**	**$ 113,260**	**$ 114,250**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 19
OAK HILLS II

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

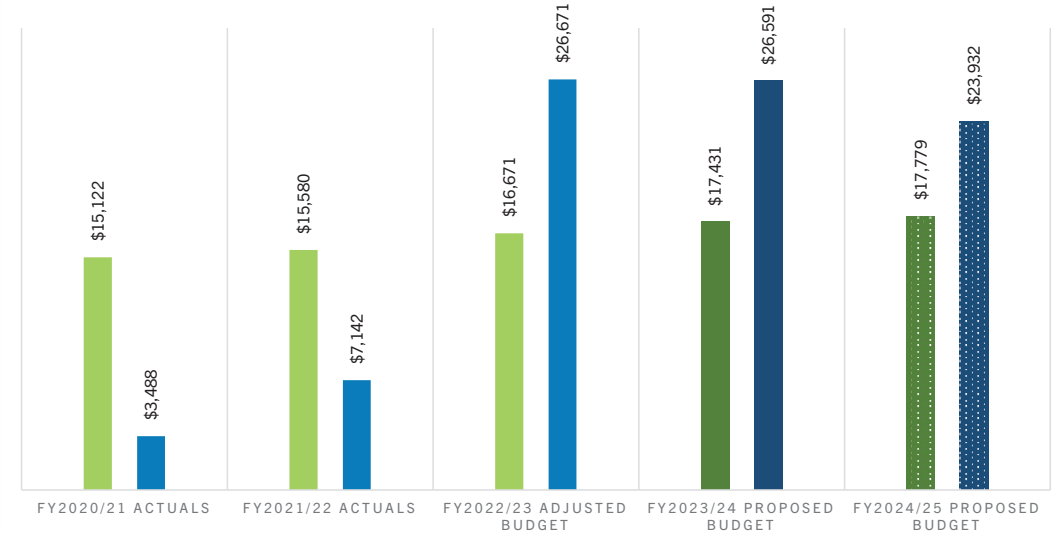
CFD 2015-2 ANNEXATION #18 ZONE #19 (OAK HILLS II)

(Fund 648)

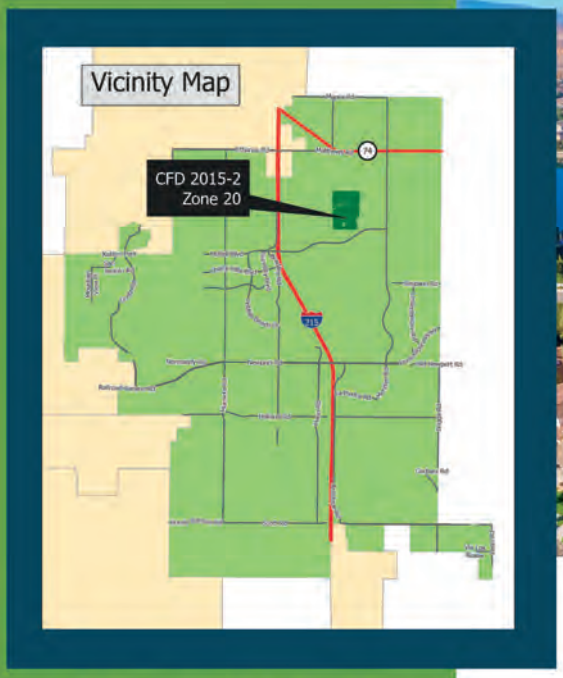
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 15,122	$ 15,580	$ 16,671	$ 17,431	$ 17,779	$ 760	$ 348
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 15,122**	**$ 15,580**	**$ 16,671**	**$ 17,431**	**$ 17,779**	**$ 760**	**$ 348**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 617	$ 635	$ 617	$ 18
Operating & Maintenance	813	4,644	20,624	18,041	19,219	(2,583)	1,178
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	1,859	-	1,859	(1,859)
Transfers	2,675	2,498	6,047	6,074	4,078	27	(1,996)
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 3,488**	**$ 7,142**	**$ 26,671**	**$ 26,591**	**$ 23,932**	**$ (80)**	**$ (2,659)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 11,633**	**$ 8,439**	**$ (10,000)**	**$ (9,160)**	**$ (6,153)**	**$ 840**	**$ 3,007**
FUND BALANCE	**$ 33,347**	**$ 41,786**	**$ 31,786**	**$ 22,626**	**$ 16,473**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 20 UNDERWOOD

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

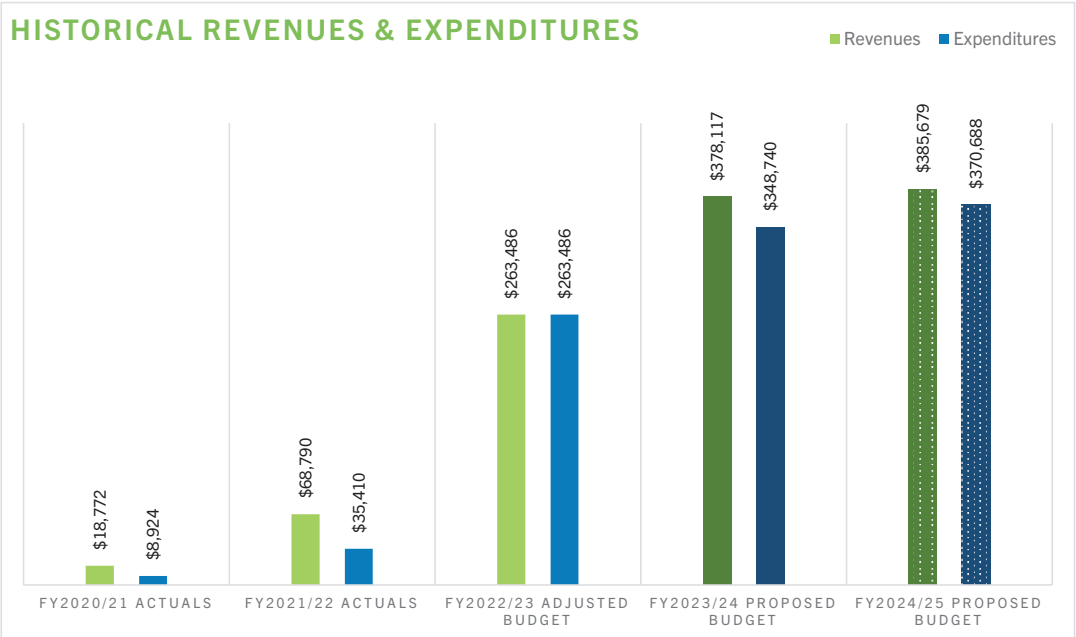
CFD 2015-2 ANNEXATION #19 ZONE #20 (UNDERWOOD)

(Fund 649)

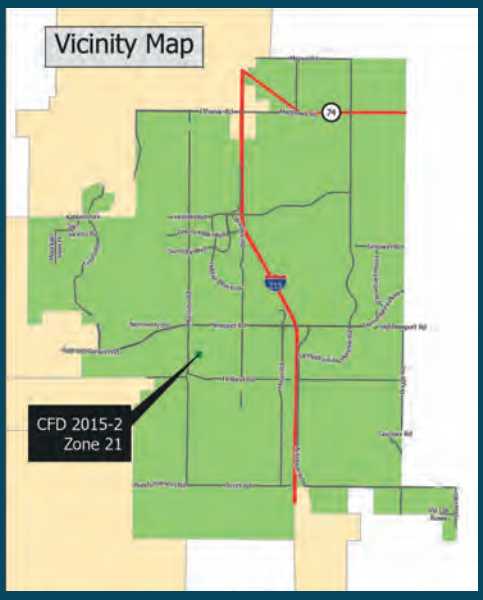
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 18,772	$ 68,790	$ 263,486	$ 378,117	$ 385,679	$ 114,631	$ 7,562
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 18,772**	**$ 68,790**	**$ 263,486**	**$ 378,117**	**$ 385,679**	**$ 114,631**	**$ 7,562**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 51,285	$ 61,001	$ 51,285	$ 9,716
Operating & Maintenance	3,848	4,016	137,286	259,455	271,687	122,169	12,232
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	90,740	-	-	(90,740)	-
Transfers	5,076	31,394	35,460	38,000	38,000	2,540	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 8,924**	**$ 35,410**	**$ 263,486**	**$ 348,740**	**$ 370,688**	**$ 85,254**	**$ 21,948**
NET SURPLUS (USE OF FUND BALANCE)	**$ 9,848**	**$ 33,380**	**$ -**	**$ 29,377**	**$ 14,991**	**$ 29,377**	**$ (14,386)**
FUND BALANCE	**$ 81,835**	**$ 115,215**	**$ 115,215**	**$ 144,592**	**$ 159,583**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 21 SPONSELLER

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

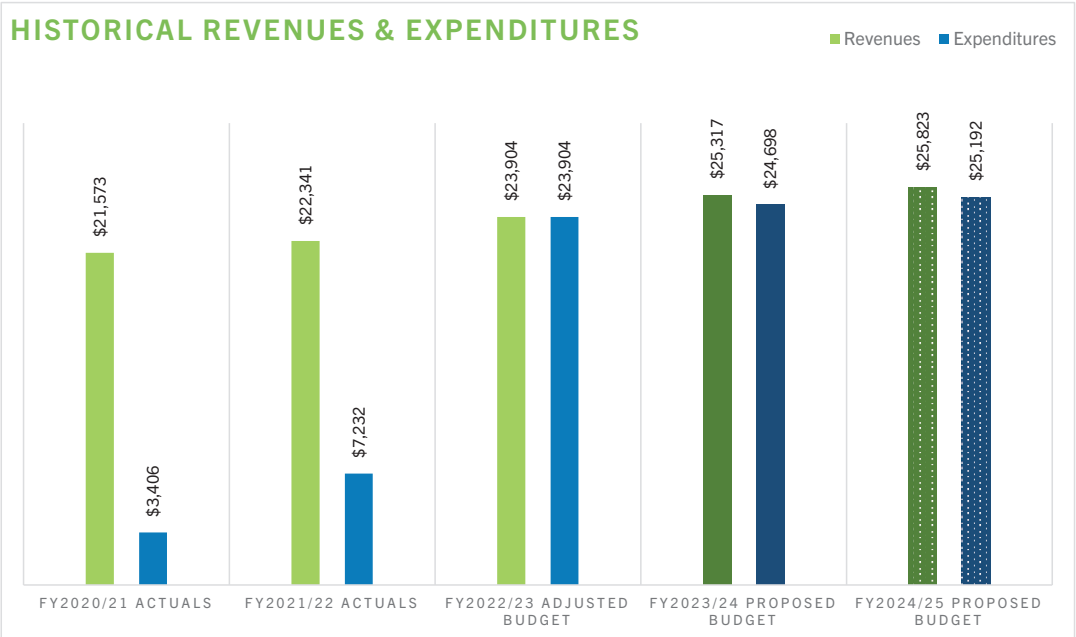
CFD 2015-2 ANNEXATION #20 ZONE #21 (SPONSELLER)

(Fund 651)

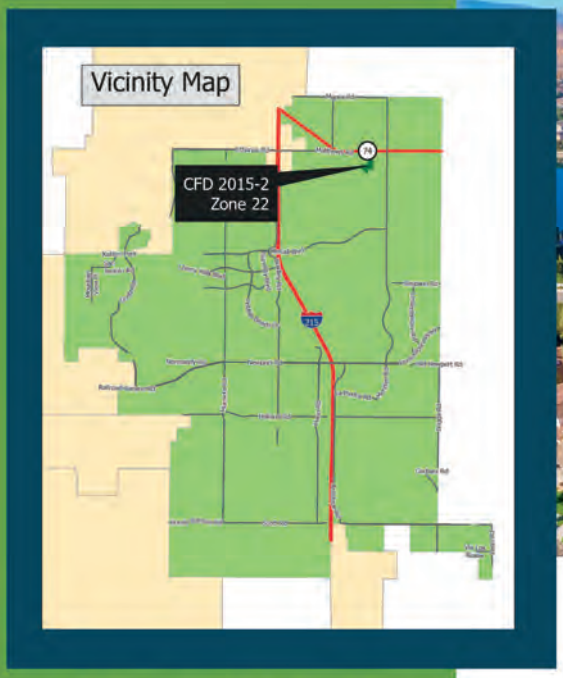
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 21,573	$ 22,341	$ 23,904	$ 25,317	$ 25,823	$ 1,413	$ 506
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 21,573**	**$ 22,341**	**$ 23,904**	**$ 25,317**	**$ 25,823**	**$ 1,413**	**$ 506**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	96	7,182	13,902	19,198	19,692	5,296	494
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	4,952	-	-	(4,952)	-
Transfers	3,310	50	5,050	5,500	5,500	450	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**3,406**	**7,232**	**23,904**	**24,698**	**25,192**	**794**	**494**
NET SURPLUS (USE OF FUND BALANCE)	**$ 18,167**	**$ 15,109**	**$ -**	**$ 619**	**$ 631**	**$ 619**	**$ 12**
FUND BALANCE	**$ 18,167**	**$ 33,276**	**$ 33,276**	**$ 33,895**	**$ 34,526**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 22 FORTERRA

Generally, includes the maintenance and servicing of:

- Streetlights
- Street Maintenance

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns
  specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree
  communityservices@cityofmenifee.us

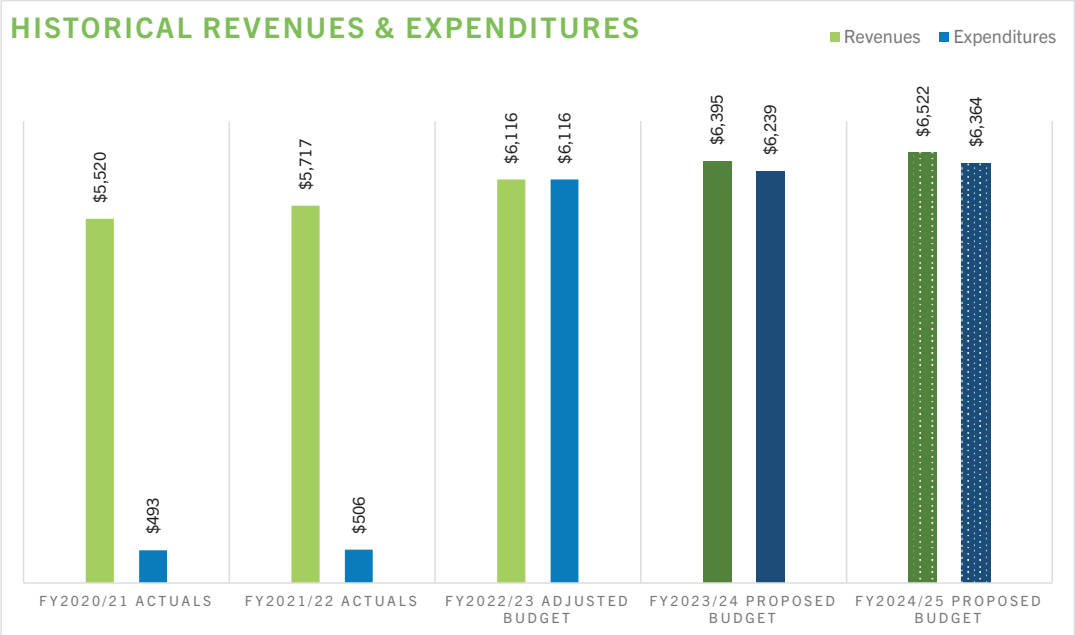
PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns
  publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #21, ZONE #22 (FORTERRA)

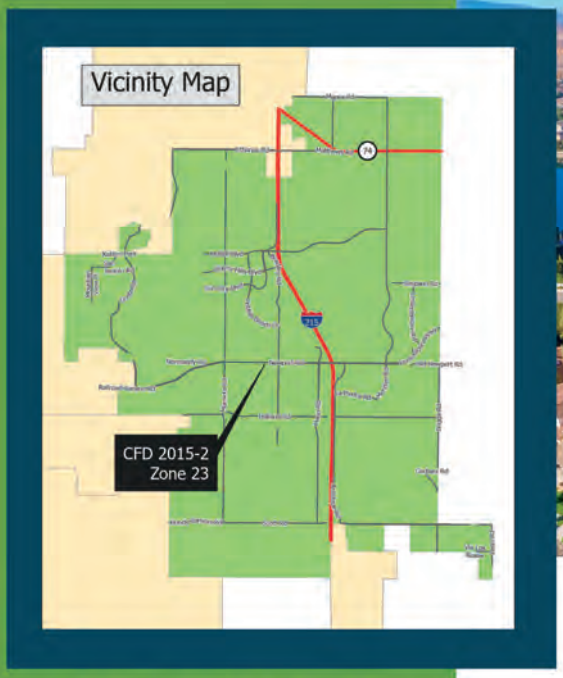
(Fund 652)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,520	$ 5,717	$ 6,116	$ 6,395	$ 6,522	$ 279	$ 127
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 5,520**	**$ 5,717**	**$ 6,116**	**$ 6,395**	**$ 6,522**	**$ 279**	**$ 127**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	493	506	2,561	6,239	6,364	3,678	125
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	3,555	-	-	(3,555)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 493**	**$ 506**	**$ 6,116**	**$ 6,239**	**$ 6,364**	**$ 123**	**$ 125**
NET SURPLUS (USE OF FUND BALANCE)	**$ 5,027**	**$ 5,210**	**$ -**	**$ 156**	**$ 158**	**$ 156**	**$ 2**
FUND BALANCE	**$ 10,212**	**$ 15,422**	**$ 15,422**	**$ 15,578**	**$ 15,736**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 23
CAL CRUZ

Generally, includes the maintenance and servicing of:

- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

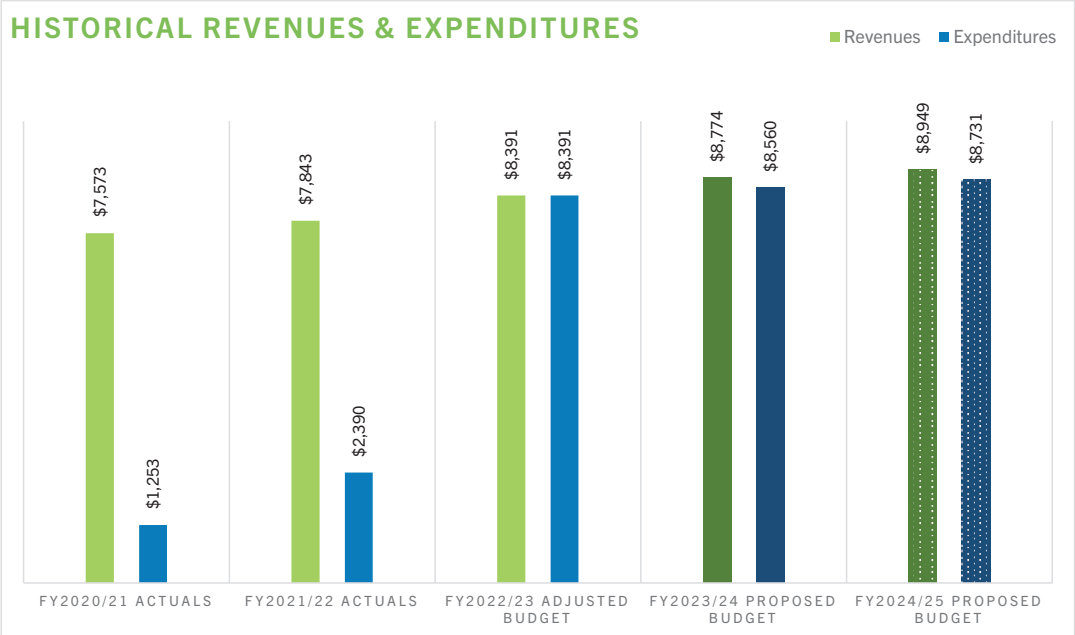
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #22, ZONE #23 (CAL CRUZ)

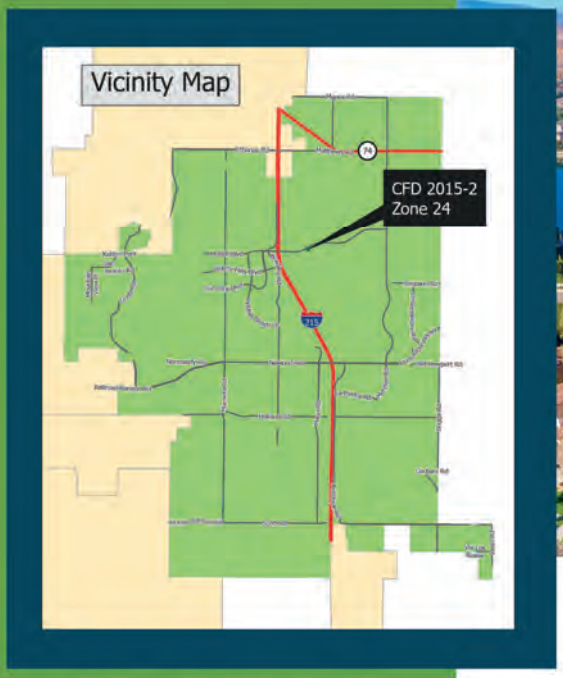
(Fund 653)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 7,573	$ 7,843	$ 8,391	$ 8,774	$ 8,949	$ 383	$ 175
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 7,573**	**$ 7,843**	**$ 8,391**	**$ 8,774**	**$ 8,949**	**$ 383**	**$ 175**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	1,253	2,390	8,391	8,560	8,731	169	171
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 1,253**	**$ 2,390**	**$ 8,391**	**$ 8,560**	**$ 8,731**	**$ 169**	**$ 171**
NET SURPLUS (USE OF FUND BALANCE)	**$ 6,321**	**$ 5,453**	**$ -**	**$ 214**	**$ 218**	**$ 214**	**$ 4**
FUND BALANCE	**$ 12,751**	**$ 18,203**	**$ 18,203**	**$ 18,417**	**$ 18,635**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 24
MCCALL PLAZA

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Landscaping
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns
  specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree
  communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns
  publicworks@cityofmenifee.us

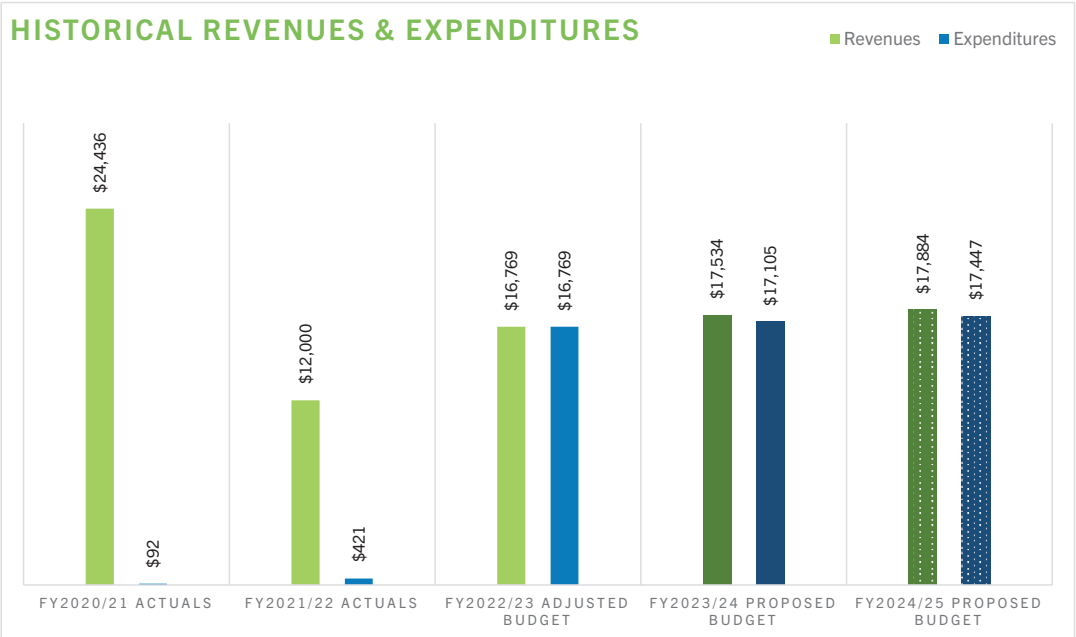
CFD 2015-2 ANNEXATION #23, ZONE #24 (MCCALL PLAZA)

(Fund 654)

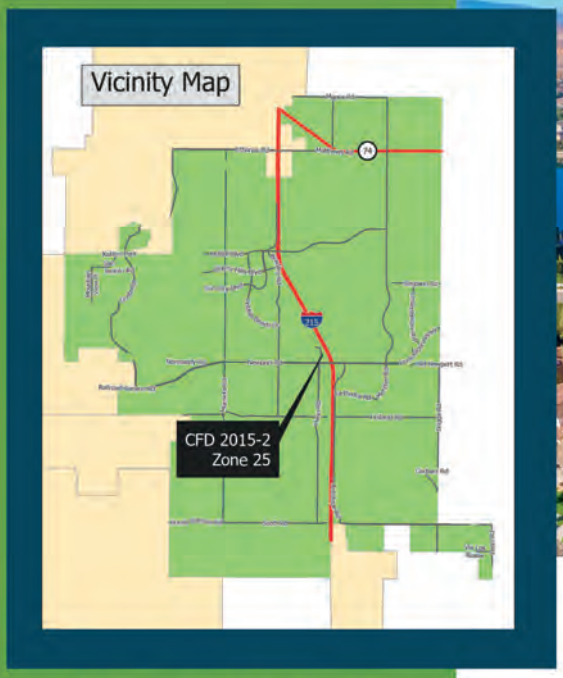
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 24,436	$ 12,000	$ 16,769	$ 17,534	$ 17,884	$ 765	$ 350
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 24,436**	**$ 12,000**	**$ 16,769**	**$ 17,534**	**$ 17,884**	**$ 765**	**$ 350**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	92	421	11,764	17,105	17,447	5,341	342
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	5,005	-	-	(5,005)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 92**	**$ 421**	**$ 16,769**	**$ 17,105**	**$ 17,447**	**$ 336**	**$ 342**
NET SURPLUS (USE OF FUND BALANCE)	**$ 24,345**	**$ 11,579**	**$ -**	**$ 429**	**$ 437**	**$ 429**	**$ 8**
FUND BALANCE	**$ 24,345**	**$ 35,924**	**$ 35,924**	**$ 36,353**	**$ 36,790**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 25
HAUN BUILDING

Generally, includes the maintenance and servicing of:

- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

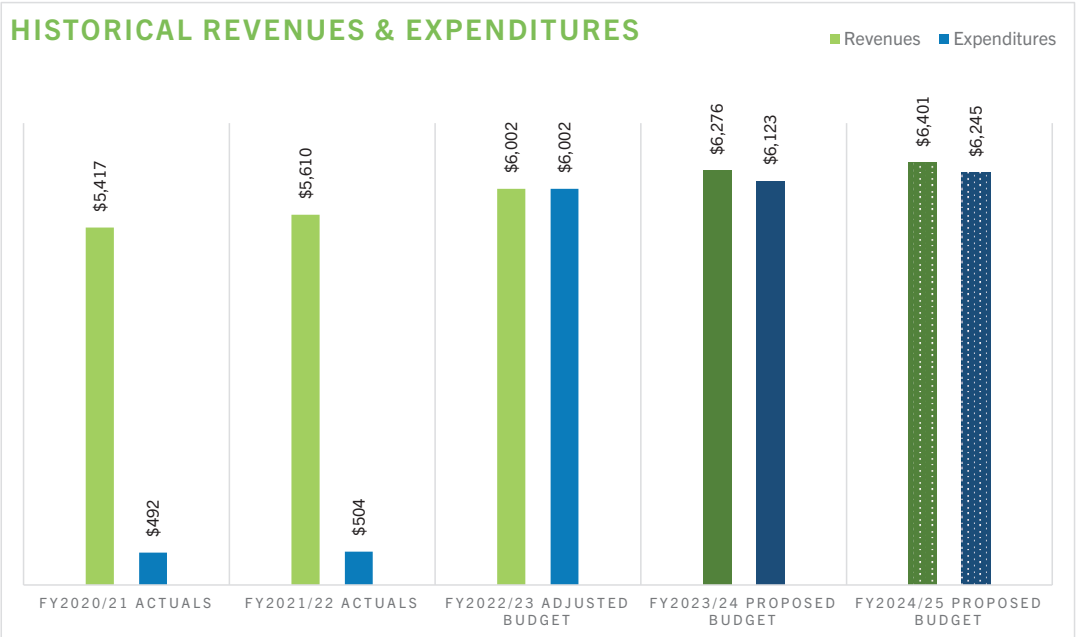
CFD 2015-2 ANNEXATION #24, ZONE #25 (HAUN BUILDING)

(Fund 655)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 5,417	$ 5,610	$ 6,002	$ 6,276	$ 6,401	$ 274	$ 125
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 5,417**	**$ 5,610**	**$ 6,002**	**$ 6,276**	**$ 6,401**	**$ 274**	**$ 125**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	492	504	3,344	6,123	6,245	2,779	122
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	2,658	-	-	(2,658)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 492**	**$ 504**	**$ 6,002**	**$ 6,123**	**$ 6,245**	**$ 121**	**$ 122**
NET SURPLUS (USE OF FUND BALANCE)	**$ 4,925**	**$ 5,106**	**$ -**	**$ 153**	**$ 156**	**$ 153**	**$ 3**
FUND BALANCE	**$ 10,011**	**$ 15,117**	**$ 15,117**	**$ 15,270**	**$ 15,426**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD

WHAT ARE CFDs?

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CFD 2015-2 ZONE 26 CIMARRON RIDGE

Generally, includes the maintenance and servicing of:

- Street Maintenance

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

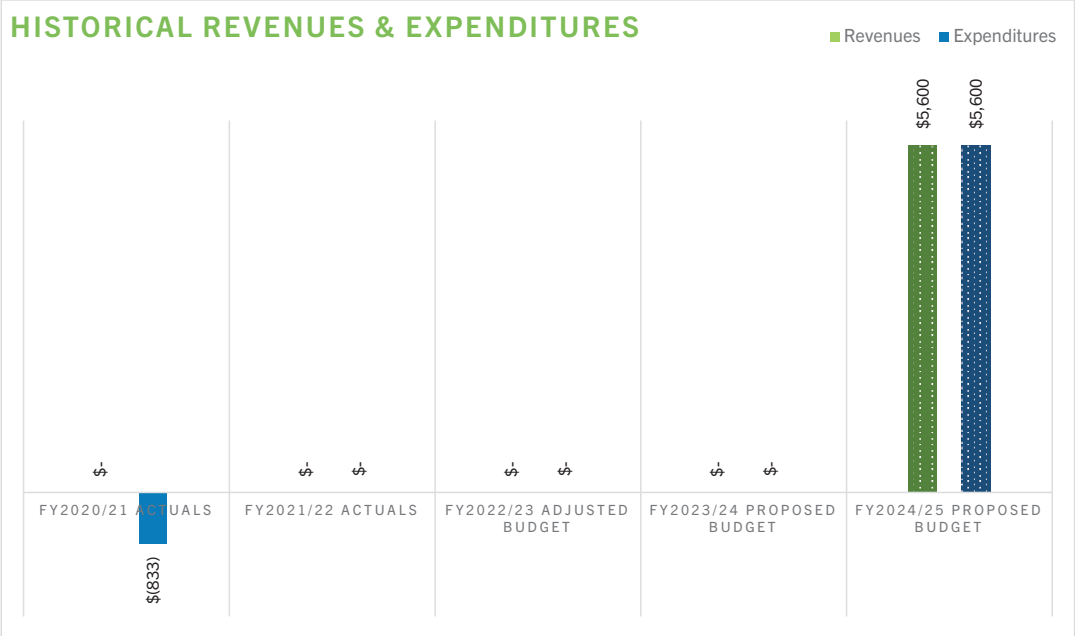
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #25, ZONE #26 (CIMARRON RIDGE)

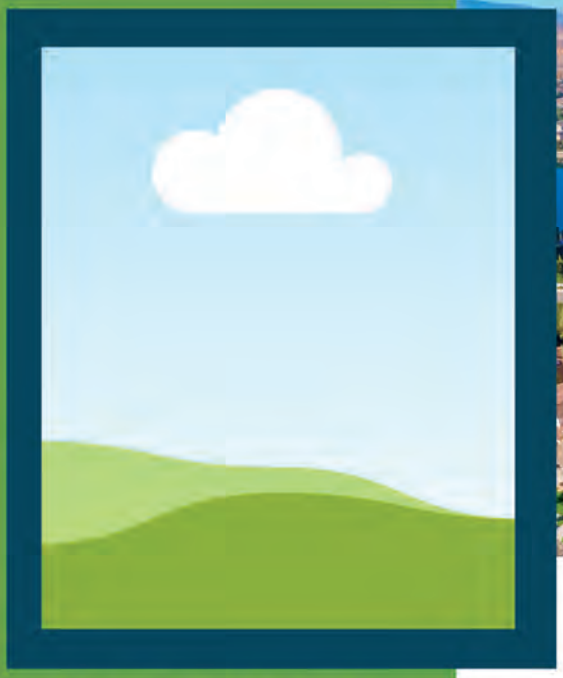
(Fund 656)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ 5,600	$ -	$ 5,600
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	$ -	$ -	$ -	$ -	$ 5,600	$ -	$ 5,600
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	(833)	-	-	-	5,600	-	5,600
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	$ (833)	$ -	$ -	$ -	$ 5,600	$ -	$ 5,600
NET SURPLUS (USE OF FUND BALANCE)	$ 833	$ -	$ -	$ -	$ -	$ -	$ -
FUND BALANCE	$ -	$ -	$ -	$ -	$ -		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



WHAT ARE CFDs?

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CFD 2015-2 ZONE 27 MCLAUGHLIN

Generally, includes the maintenance and servicing of:

- Street Maintenance

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

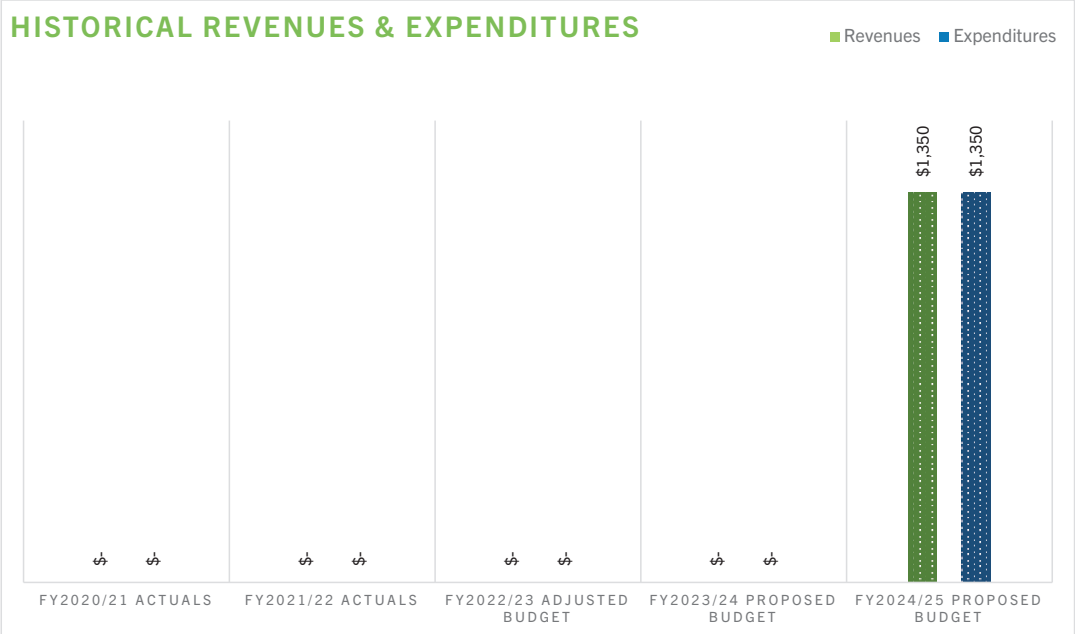
CFD 2015-2 ANNEXATION #27, ZONE #27 (MCLAUGHLIN)

(Fund 657)

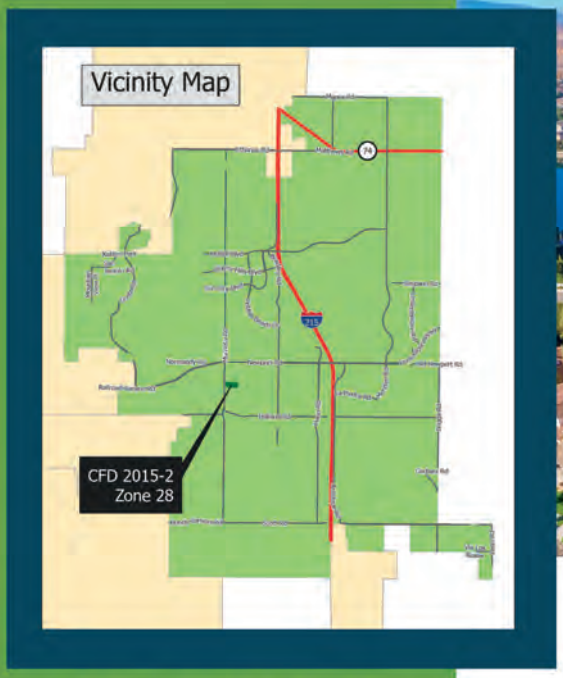
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ 1,350	$ -	$ 1,350
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	$ -	$ -	$ -	$ -	$ 1,350	$ -	$ 1,350
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	1,350	-	1,350
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	$ -	$ -	$ -	$ -	$ 1,350	$ -	$ 1,350
NET SURPLUS (USE OF FUND BALANCE)	$ -	$ -	$ -	$ -	$ -	$ -	$ -

FUND BALANCE	$ -	$ -	$ -	$ -	$ -



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 28 BOULDER

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns
  specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree
  communityservices@cityofmenifee.us

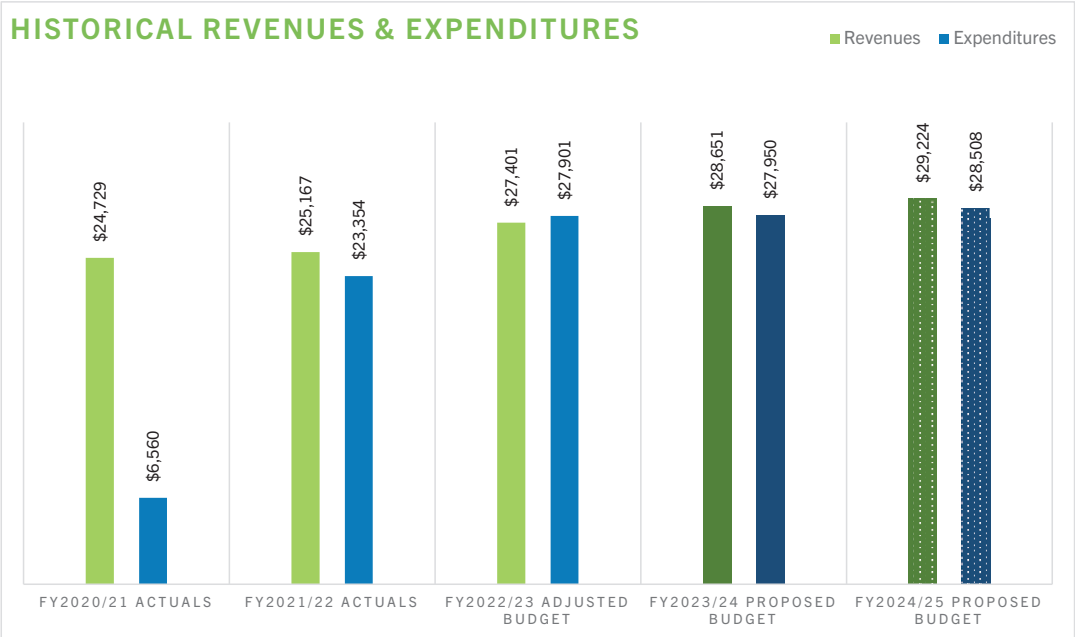
PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns
  publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #28, ZONE #28 (BOULDER)

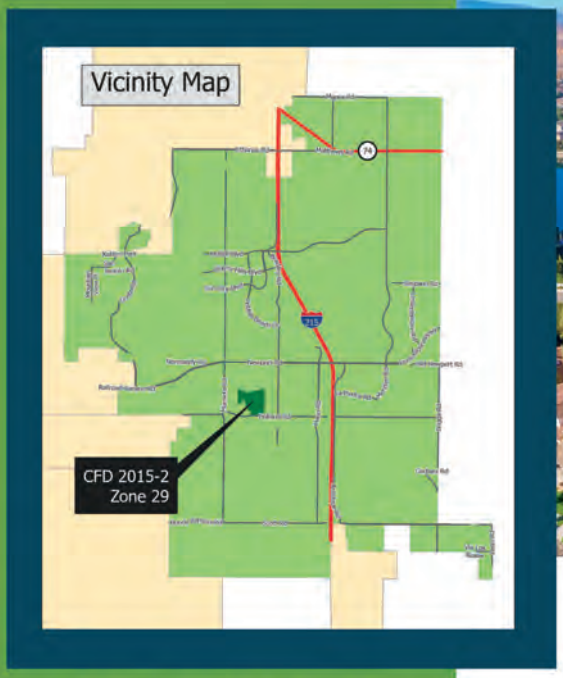
(Fund 658)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 24,729	$ 25,167	$ 27,401	$ 28,651	$ 29,224	$ 1,250	$ 573
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 24,729**	**$ 25,167**	**$ 27,401**	**$ 28,651**	**$ 29,224**	**$ 1,250**	**$ 573**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 685	$ 704	$ 685	$ 19
Operating & Maintenance	860	10,933	16,154	17,416	19,479	1,262	2,063
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	2,068	-	2,068	(2,068)
Transfers	5,700	12,421	11,747	7,781	8,325	(3,966)	544
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 6,560**	**$ 23,354**	**$ 27,901**	**$ 27,950**	**$ 28,508**	**$ 49**	**$ 558**
NET SURPLUS (USE OF FUND BALANCE)	**$ 18,169**	**$ 1,813**	**$ (500)**	**$ 701**	**$ 716**	**$ 1,201**	**$ 15**
FUND BALANCE	**$ 31,549**	**$ 33,362**	**$ 32,862**	**$ 33,563**	**$ 34,279**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 29 MAYFIELD

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Traffic Signals
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

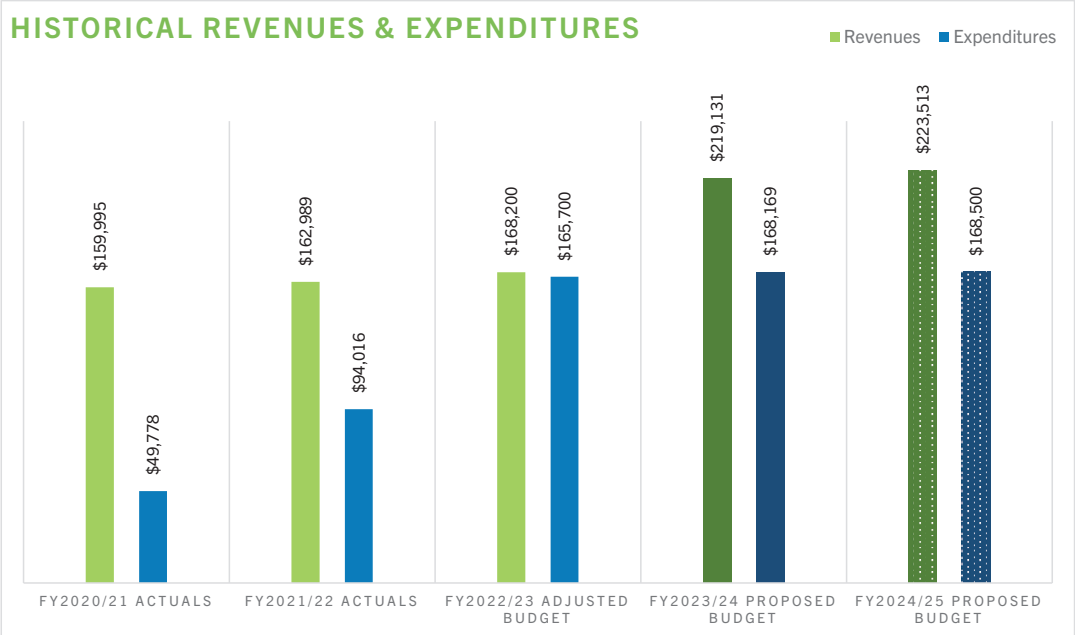
publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #29, ZONE #29 (MAYFIELD)

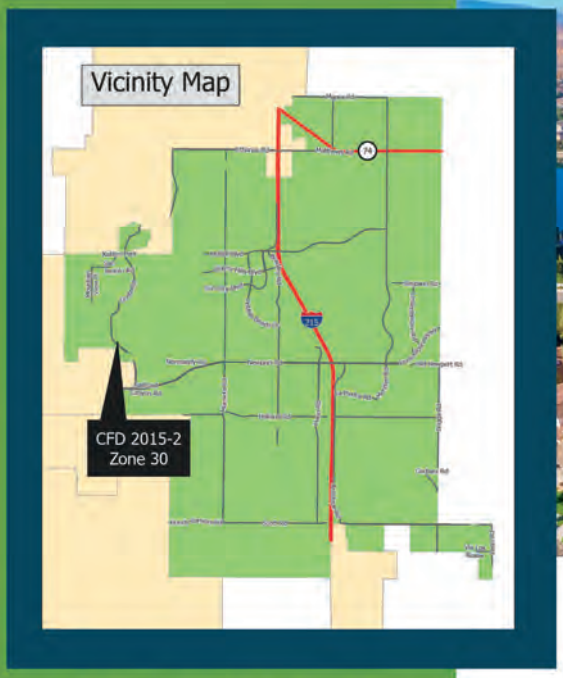
(Fund 659)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 159,995	$ 165,688	$ 165,700	$ 219,131	$ 223,513	$ 53,431	$ 4,382
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	(3,350)	-	-	-	-	-
Interest Income	-	651	2,500	-	-	(2,500)	-
Revenues Total	**$ 159,995**	**$ 162,989**	**$ 168,200**	**$ 219,131**	**$ 223,513**	**$ 50,931**	**$ 4,382**
EXPENDITURES							
Personnel	$ -	$ 15,811	$ 21,276	$ 42,486	$ 43,718	$ 21,210	$ 1,232
Operating & Maintenance	1,474	27,345	37,086	59,183	59,282	22,097	99
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	51,338	-	-	(51,338)	-
Transfers	48,304	50,860	56,000	66,500	65,500	10,500	(1,000)
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 49,778**	**$ 94,016**	**$ 165,700**	**$ 168,169**	**$ 168,500**	**$ 2,469**	**$ 331**
NET SURPLUS (USE OF FUND BALANCE)	**$ 110,217**	**$ 68,973**	**$ 2,500**	**$ 50,962**	**$ 55,013**	**$ 48,462**	**$ 4,051**
FUND BALANCE	**$ 256,742**	**$ 325,715**	**$ 331,565**	**$ 382,527**	**$ 437,540**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 30 GOETZ

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

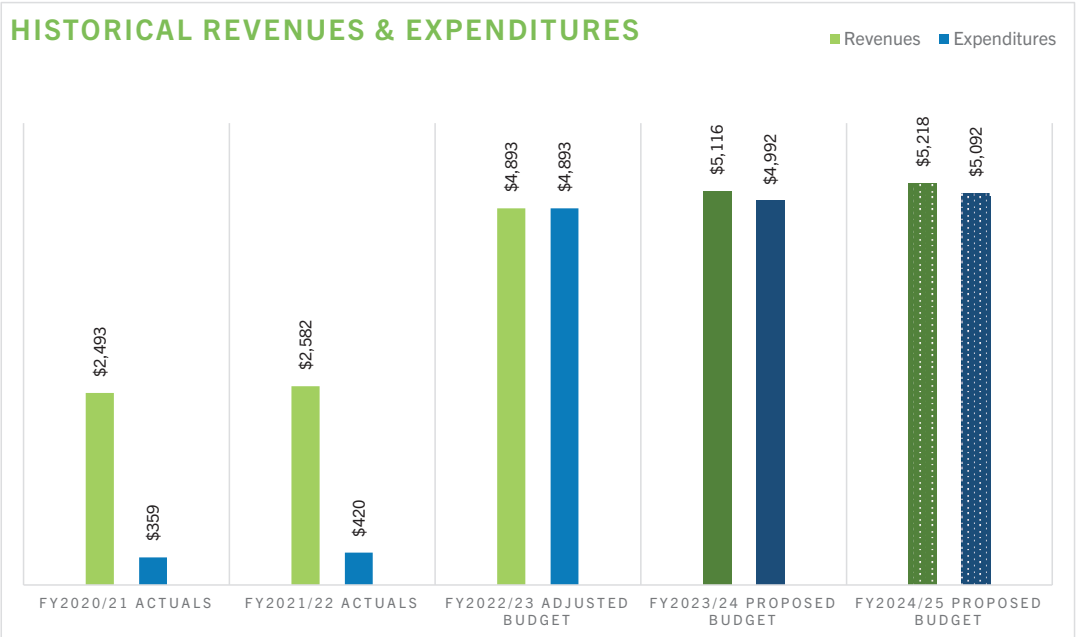
CFD 2015-2 ANNEXATION #30, ZONE #30 (GOETZ)

(Fund 660)

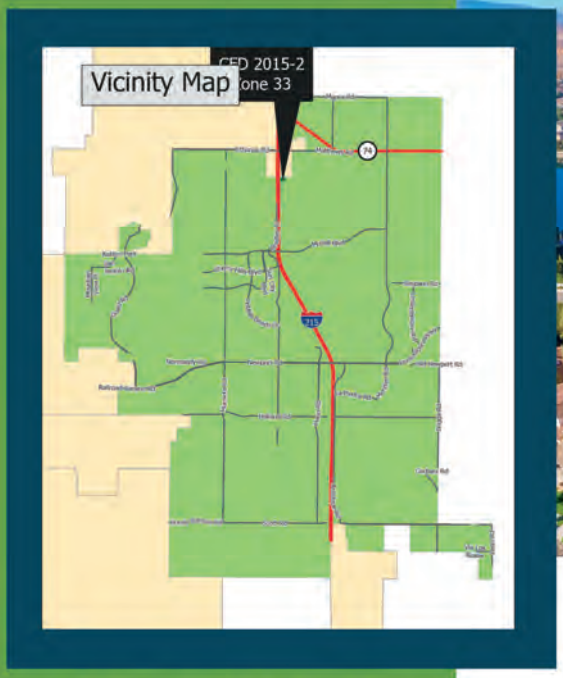
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 2,493	$ 2,582	$ 4,893	$ 5,116	$ 5,218	$ 223	$ 102
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 2,493**	**$ 2,582**	**$ 4,893**	**$ 5,116**	**$ 5,218**	**$ 223**	**$ 102**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	359	420	3,468	4,992	5,092	1,524	100
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	1,425	-	-	(1,425)	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 359**	**$ 420**	**$ 4,893**	**$ 4,992**	**$ 5,092**	**$ 99**	**$ 100**
NET SURPLUS (USE OF FUND BALANCE)	**$ 2,134**	**$ 2,162**	**$ -**	**$ 124**	**$ 126**	**$ 124**	**$ 2**
FUND BALANCE	**$ 2,001**	**$ 4,162**	**$ 4,162**	**$ 4,286**	**$ 4,412**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 33 RV SUPERCENTER

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

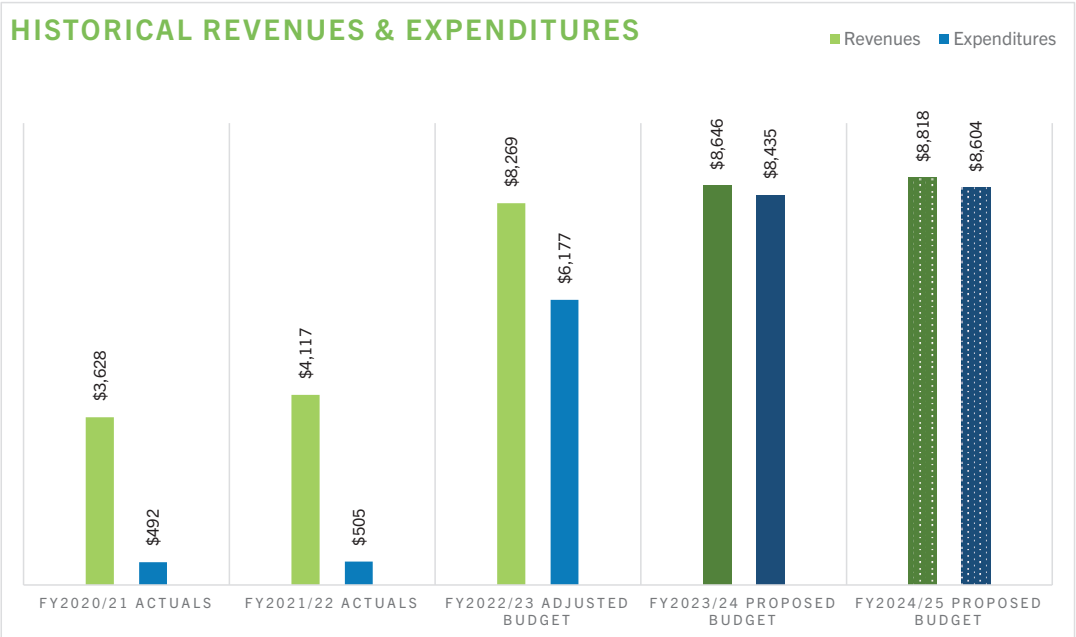
CFD 2015-2 ANNEXATION #33, ZONE #33 (RV SUPERCENTER)

(Fund 663)

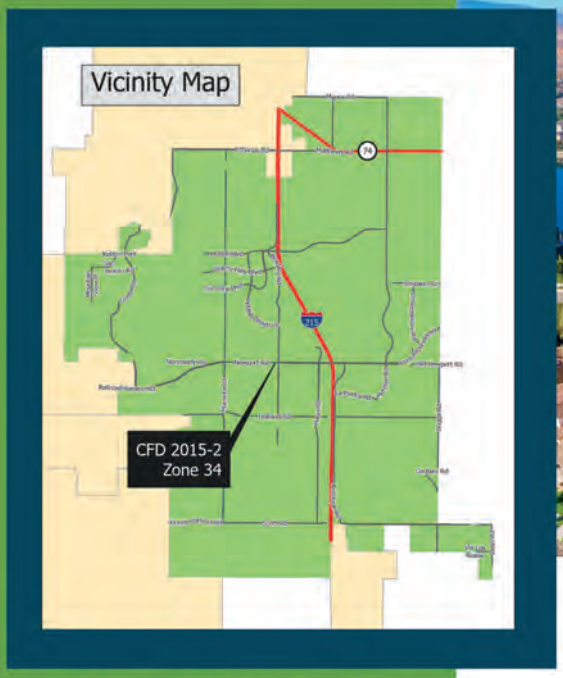
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 3,628	$ 4,117	$ 8,269	$ 8,646	$ 8,818	$ 377	$ 172
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 3,628**	**$ 4,117**	**$ 8,269**	**$ 8,646**	**$ 8,818**	**$ 377**	**$ 172**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	492	505	6,177	8,435	8,604	2,258	169
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 492**	**$ 505**	**$ 6,177**	**$ 8,435**	**$ 8,604**	**$ 2,258**	**$ 169**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,137**	**$ 3,612**	**$ 2,092**	**$ 211**	**$ 214**	**$ (1,881)**	**$ 3**
FUND BALANCE	**$ 3,137**	**$ 6,749**	**$ 8,841**	**$ 9,052**	**$ 9,266**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 34
SHOPS AT NEWPORT

Generally, includes the maintenance and servicing of:

- Landscaping
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

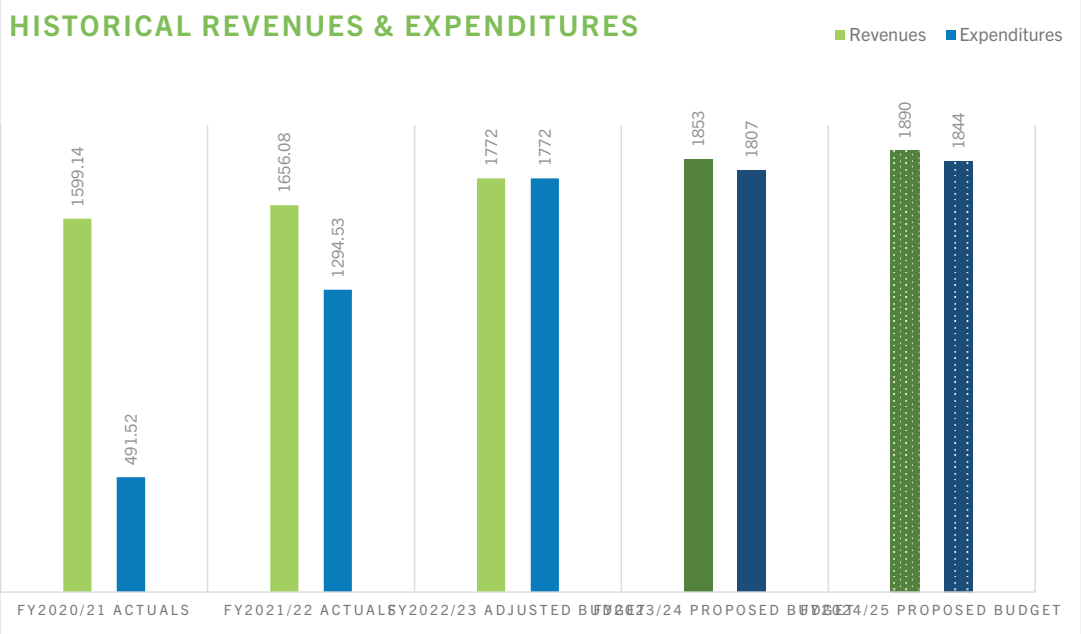
CFD 2015-2 ANNEXATION #34, ZONE #34 (SHOPS AT NEWPORT)

(Fund 664)

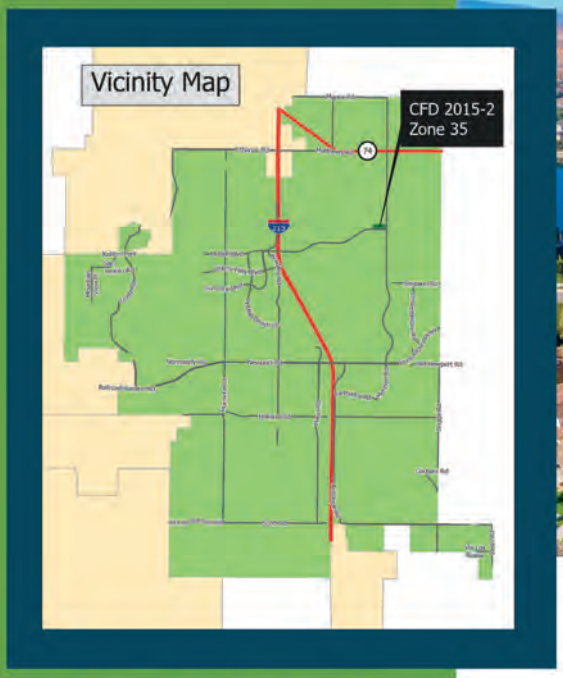
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 1,599	$ 1,656	$ 1,772	$ 1,853	$ 1,890	$ 81	$ 37
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 1,599**	**$ 1,656**	**$ 1,772**	**$ 1,853**	**$ 1,890**	**$ 81**	**$ 37**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	492	1,295	1,772	1,807	1,844	35	37
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 492**	**$ 1,295**	**$ 1,772**	**$ 1,807**	**$ 1,844**	**$ 35**	**$ 37**
NET SURPLUS (USE OF FUND BALANCE)	**$ 1,108**	**$ 362**	**$ -**	**$ 46**	**$ 46**	**$ 46**	**$ -**
FUND BALANCE	**$ 1,108**	**$ 1,469**	**$ 1,469**	**$ 1,515**	**$ 1,561**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 35 MCCALL SQUARE

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Landscaping
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

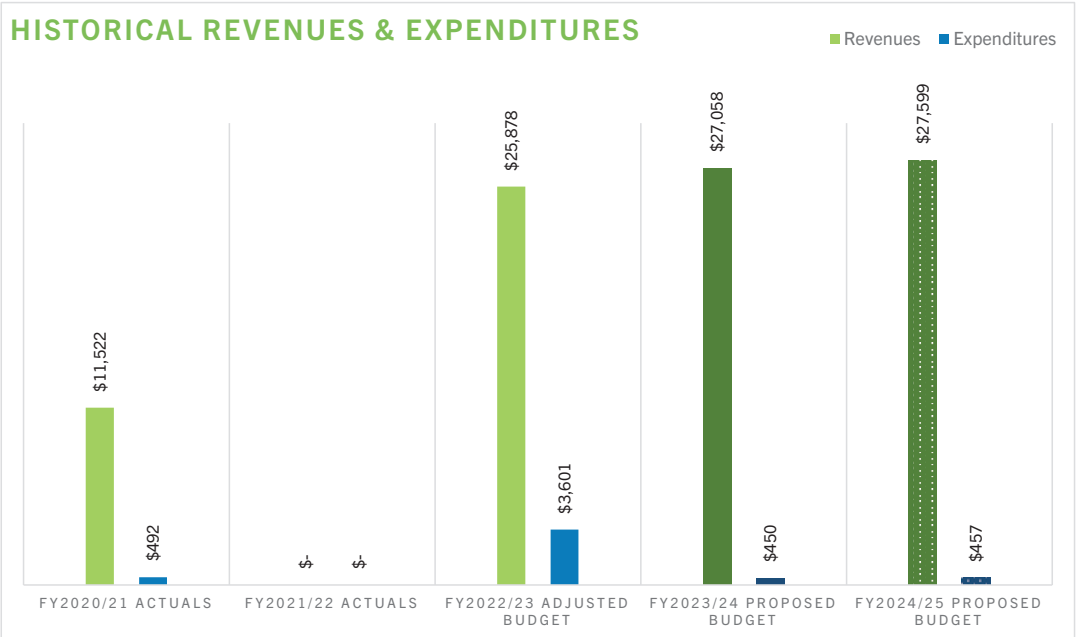
CFD 2015-2 ANNEXATION #35, ZONE #35 (MCCALL SQUARE)

(Fund 665)

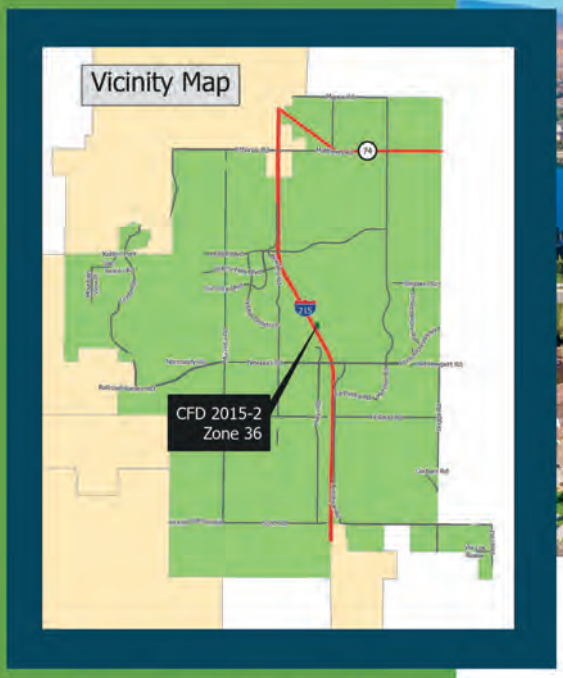
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 11,522	$ -	$ 25,878	$ 27,058	$ 27,599	$ 1,180	$ 541
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 11,522**	**$ -**	**$ 25,878**	**$ 27,058**	**$ 27,599**	**$ 1,180**	**$ 541**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	492	-	3,601	450	457	(3,151)	7
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 492**	**$ -**	**$ 3,601**	**$ 450**	**$ 457**	**$ (3,151)**	**$ 7**
NET SURPLUS (USE OF FUND BALANCE)	**$ 11,030**	**$ -**	**$ 22,277**	**$ 26,608**	**$ 27,142**	**$ 4,331**	**$ 534**
FUND BALANCE	**$ 11,030**	**$ 11,030**	**$ 33,307**	**$ 59,915**	**$ 87,057**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2015-2 ZONE 36 WELLQUEST

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Landscaping
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

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SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

CFD 2015-2 ANNEXATION #36, ZONE #36 (WELLQUEST)

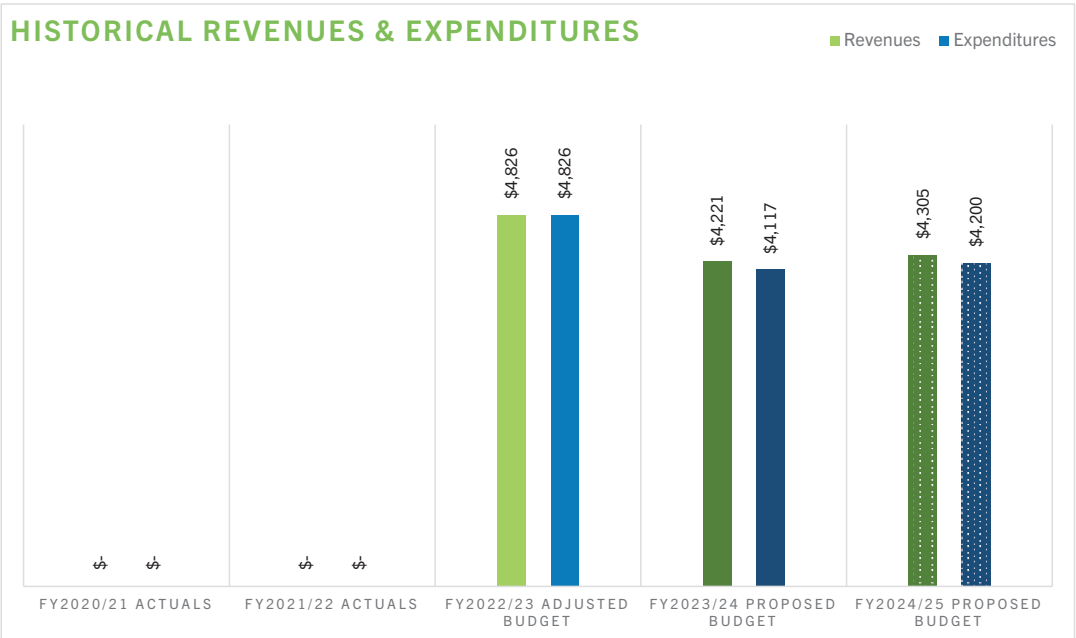
(Fund 666)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ 4,826	$ 4,221	$ 4,305	$ (605)	$ 84
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ -**	**$ 4,826**	**$ 4,221**	**$ 4,305**	**$ (605)**	**$ 84**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	4,226	3,517	3,600	(709)	83
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	600	600	600	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 4,826**	**$ 4,117**	**$ 4,200**	**$ (709)**	**$ 83**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ -**	**$ -**	**$ 104**	**$ 105**	**$ 104**	**$ 1**

FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 104**	**$ 209**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

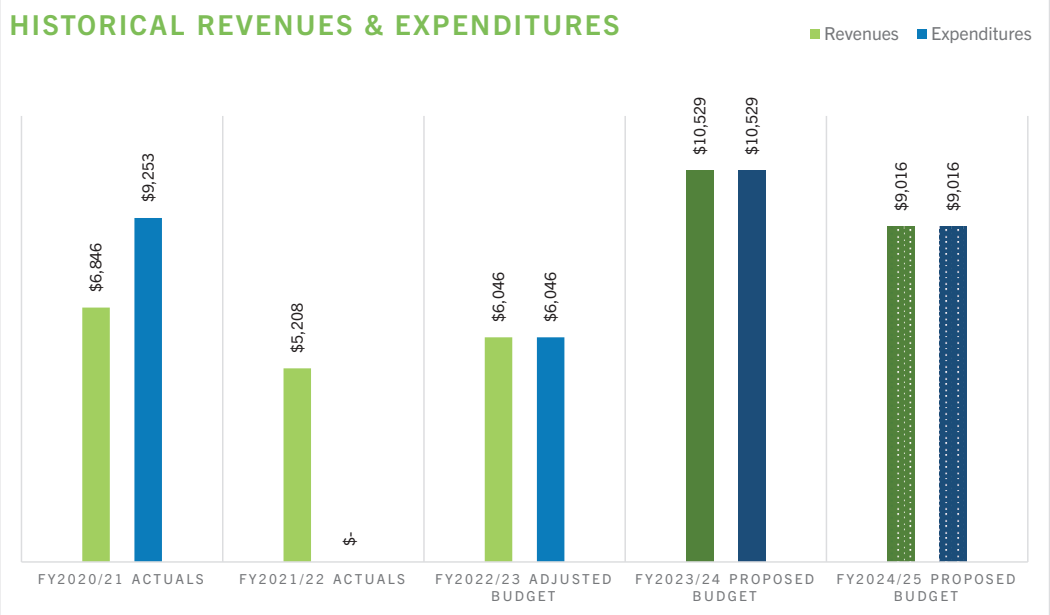
CFD 2015-2 CITYWIDE GRAFFITI

(Fund 621)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	6,846	5,208	6,046	10,529	9,016	4,483	(1,513)
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 6,846**	**$ 5,208**	**$ 6,046**	**$ 10,529**	**$ 9,016**	**$ 4,483**	**$ (1,513)**
EXPENDITURES							
Personnel	$ 9,253	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	6,046	10,529	9,016	4,483	(1,513)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 9,253**	**$ -**	**$ 6,046**	**$ 10,529**	**$ 9,016**	**$ 4,483**	**$ (1,513)**
NET SURPLUS (USE OF FUND BALANCE)	**$ (2,407)**	**$ 5,208**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE	**$ 13,209**	**$ 18,417**	**$ 18,417**	**$ 18,417**	**$ 18,417**		

HISTORICAL REVENUES & EXPENDITURES



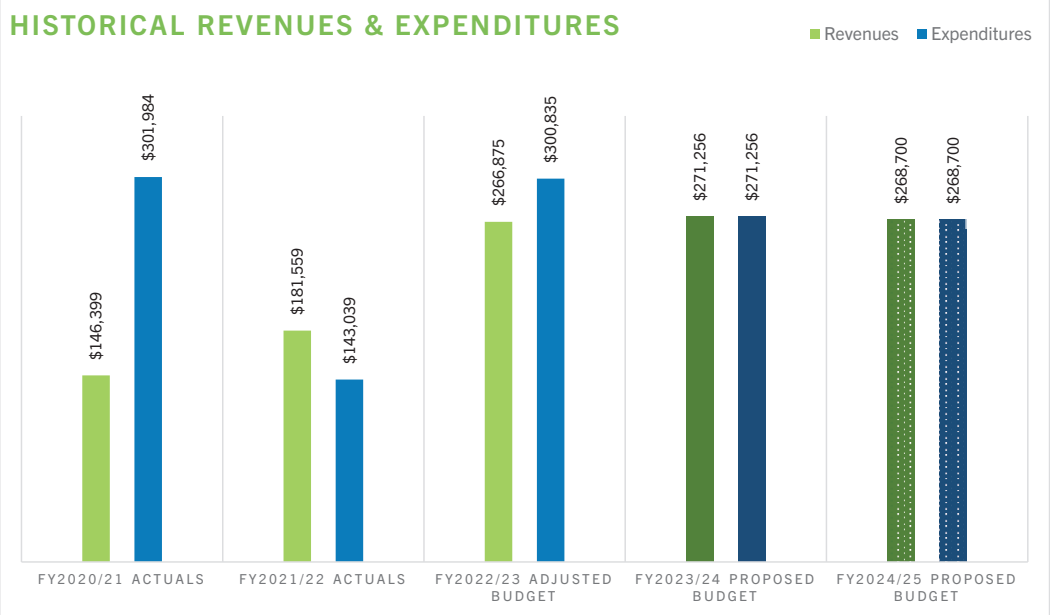
CFD 2015-2 CITYWIDE PARKS

(Fund 622)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	146,327	181,536	266,825	271,256	268,700	4,431	(2,556)
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	72	23	50	-	-	(50)	-
Revenues Total	**$ 146,399**	**$ 181,559**	**$ 266,875**	**$ 271,256**	**$ 268,700**	**$ 4,381**	**$ (2,556)**
EXPENDITURES							
Personnel	$ 85,381	$ 57,286	$ 107,767	$ 154,667	$ 144,844	$ 46,900	$ (9,823)
Operating & Maintenance	70,502	85,753	84,068	116,589	123,856	32,521	7,267
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	146,101	-	109,000	-	-	(109,000)	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 301,984**	**$ 143,039**	**$ 300,835**	**$ 271,256**	**$ 268,700**	**$ (29,579)**	**$ (2,556)**
NET SURPLUS (USE OF FUND BALANCE)	**$ (155,585)**	**$ 38,520**	**$ (33,960)**	**$ -**	**$ -**	**$ 33,960**	**$ -**
FUND BALANCE	**$ 77,815**	**$ 116,334**	**$ 82,375**	**$ 82,375**	**$ 82,375**		

HISTORICAL REVENUES & EXPENDITURES



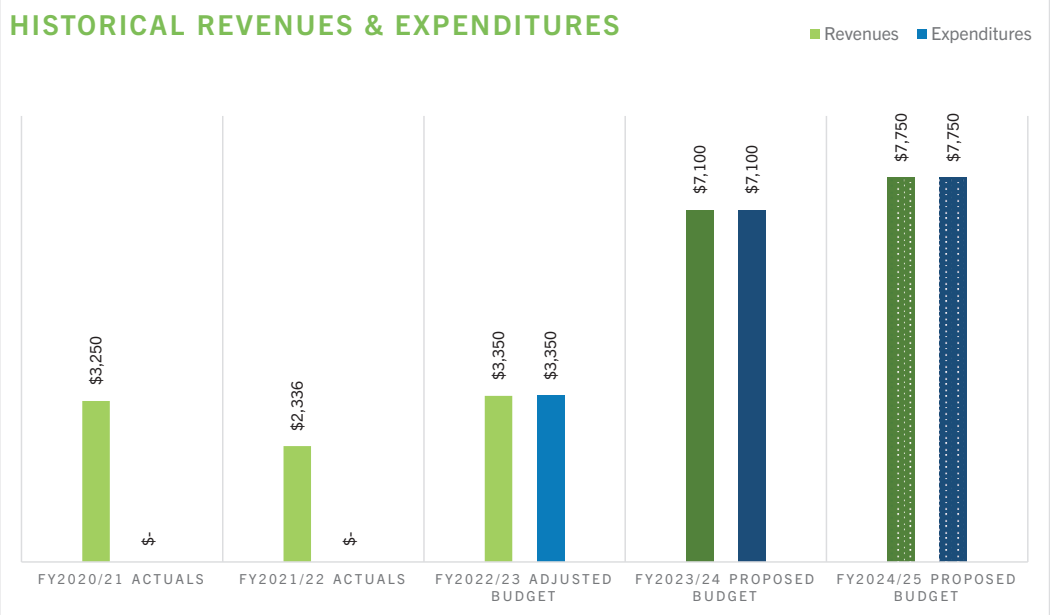
CFD 2015-2 CITYWIDE TRAILS

(Fund 623)

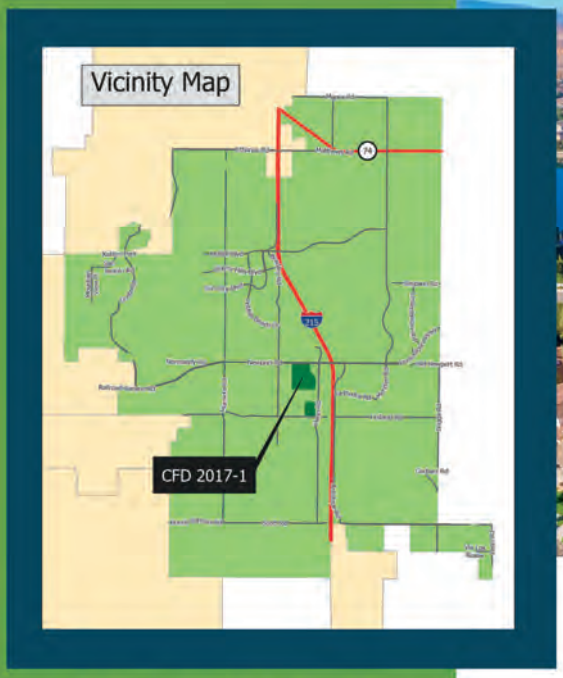
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	3,250	2,336	3,350	7,100	7,750	3,750	650
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ 3,250**	**$ 2,336**	**$ 3,350**	**$ 7,100**	**$ 7,750**	**$ 3,750**	**$ 650**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	3,350	7,100	7,750	3,750	650
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 3,350**	**$ 7,100**	**$ 7,750**	**$ 3,750**	**$ 650**
NET SURPLUS (USE OF FUND BALANCE)	**$ 3,250**	**$ 2,336**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
FUND BALANCE	**$ 12,878**	**$ 15,214**	**$ 15,214**	**$ 15,214**	**$ 15,214**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

CFD 2017-1 ZONE 1 MAINT SVCS

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Streetlights
- Street Maintenance
- Trails

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

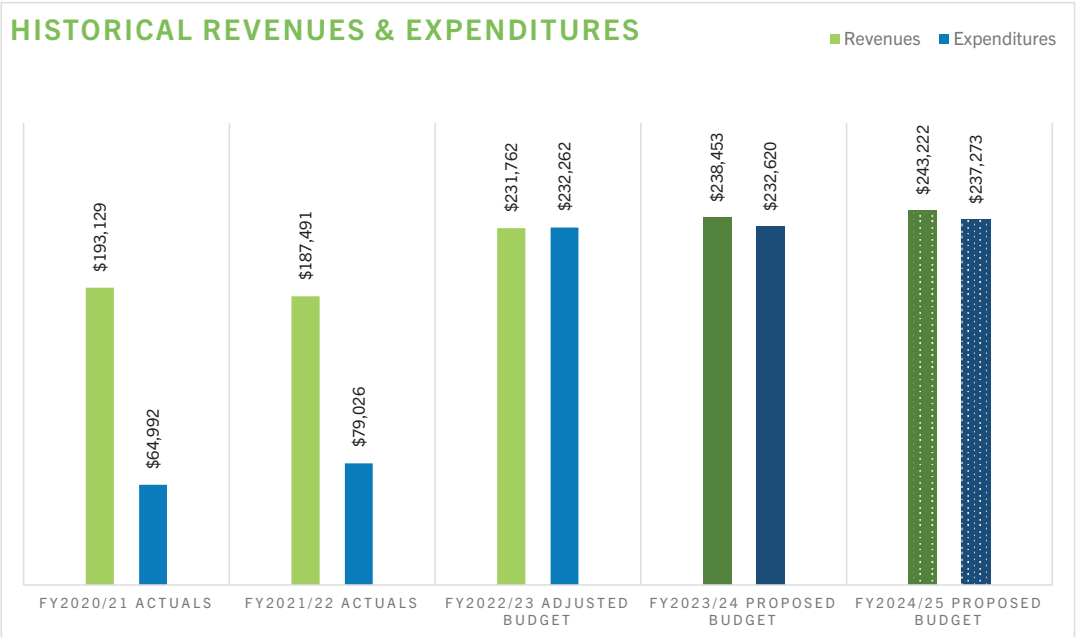
MAINT. SVCS. CFD 2017-1 ZONE 1

(Fund 494)

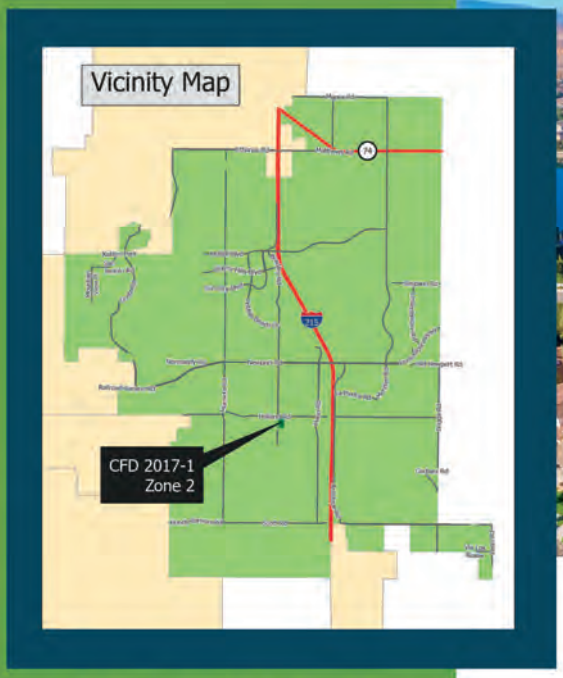
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ 189,213	$ 215,987	$ 228,062	$ 238,453	$ 243,222	$ 10,391	$ 4,769
All Other Revenue	3,916	-	-	-	-	-	-
Unrealized Gain On Investment	-	(31,442)	-	-	-	-	-
Interest Income	-	2,945	3,700	-	-	(3,700)	-
Revenues Total	**$ 193,129**	**$ 187,491**	**$ 231,762**	**$ 238,453**	**$ 243,222**	**$ 6,691**	**$ 4,769**
EXPENDITURES							
Personnel	$ 5,342	$ 19,287	$ 89,597	$ 68,654	$ 70,705	$ (20,943)	$ 2,051
Operating & Maintenance	54,488	57,186	140,210	151,621	164,096	11,411	12,475
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	9,873	-	9,873	(9,873)
Transfers	5,162	2,554	2,455	2,472	2,472	17	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 64,992**	**$ 79,026**	**$ 232,262**	**$ 232,620**	**$ 237,273**	**$ 358**	**$ 4,653**
NET SURPLUS (USE OF FUND BALANCE)	**$ 128,137**	**$ 108,465**	**$ (500)**	**$ 5,833**	**$ 5,949**	**$ 6,333**	**$ 116**
FUND BALANCE	**$ 353,455**	**$ 461,919**	**$ 492,861**	**$ 498,694**	**$ 504,643**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 2 MEADOW RUN

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Traffic Signals
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

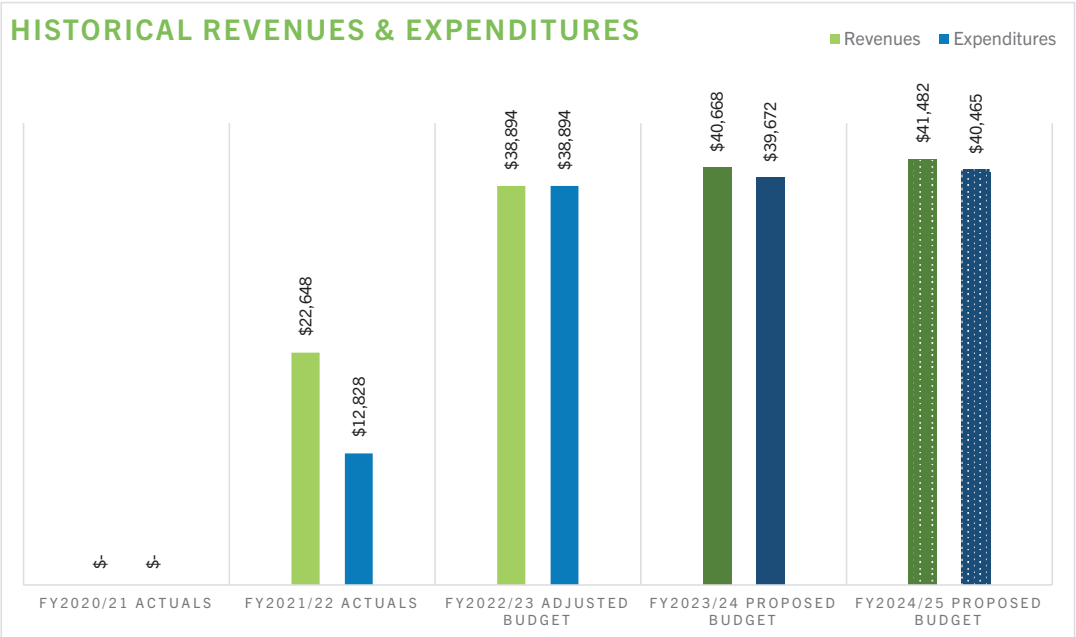
CFD 2017-1 ANNEXATION #1, ZONE #2 (MEADOW RUN)

(Fund 672)

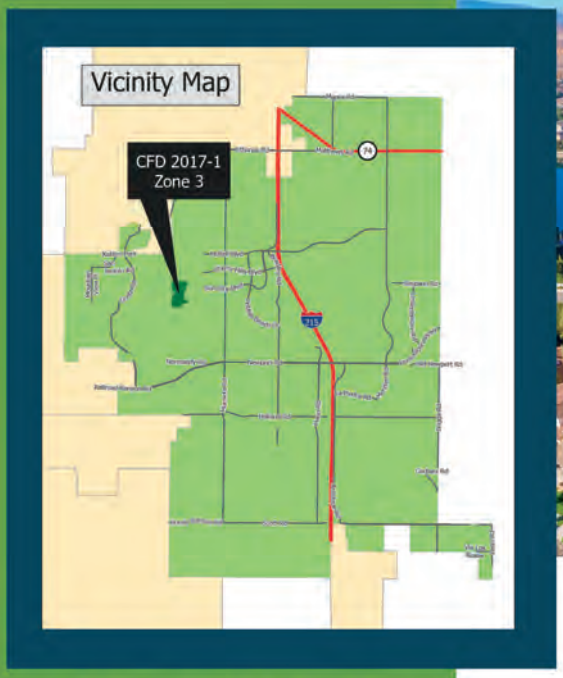
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ 22,648	$ 38,894	$ 40,668	$ 41,482	$ 1,774	$ 814
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ 22,648**	**$ 38,894**	**$ 40,668**	**$ 41,482**	**$ 1,774**	**$ 814**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 4,904	$ 5,045	$ 4,904	$ 141
Operating & Maintenance	-	3,602	23,094	21,068	19,420	(2,026)	(1,648)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	9,226	15,800	13,700	16,000	(2,100)	2,300
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ 12,828**	**$ 38,894**	**$ 39,672**	**$ 40,465**	**$ 778**	**$ 793**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ 9,820**	**$ -**	**$ 996**	**$ 1,017**	**$ 996**	**$ 21**
FUND BALANCE	**$ -**	**$ 9,820**	**$ 9,820**	**$ 10,816**	**$ 11,833**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 3
OAK HILLS

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

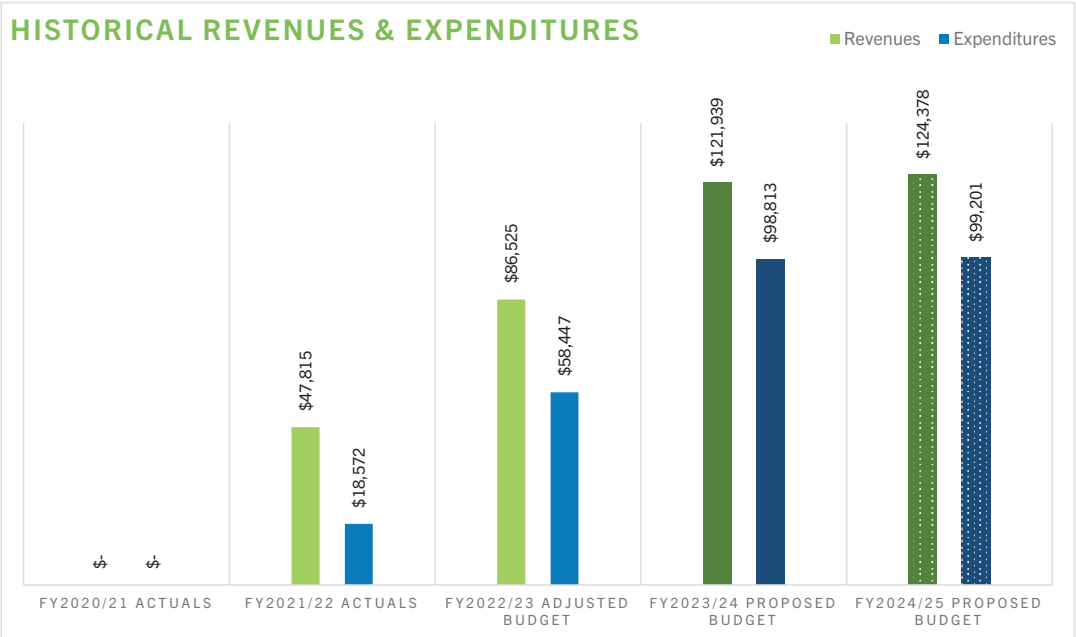
CFD 2017-1 ANNEXATION #2, ZONE #3 (OAK HILLS)

(Fund 673)

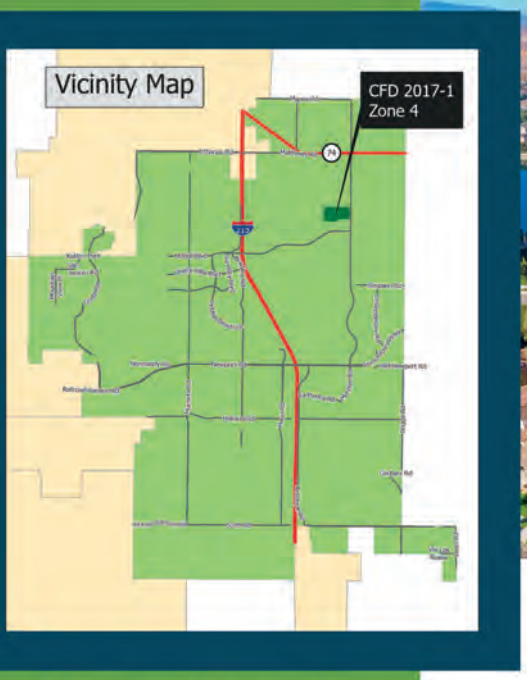
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ 47,815	$ 86,525	$ 121,939	$ 124,378	$ 35,414	$ 2,439
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ 47,815**	**$ 86,525**	**$ 121,939**	**$ 124,378**	**$ 35,414**	**$ 2,439**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 8,173	$ 8,409	$ 8,173	$ 236
Operating & Maintenance	-	3,112	3,504	55,140	55,292	51,636	152
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	30,004	-	-	(30,004)	-
Transfers	-	15,460	24,939	35,500	35,500	10,561	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ 18,572**	**$ 58,447**	**$ 98,813**	**$ 99,201**	**$ 40,366**	**$ 388**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ 29,243**	**$ 28,078**	**$ 23,126**	**$ 25,177**	**$ (4,952)**	**$ 2,051**
FUND BALANCE	**$ -**	**$ 29,243**	**$ 57,321**	**$ 80,447**	**$ 105,624**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 4
MCCALL MESA

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

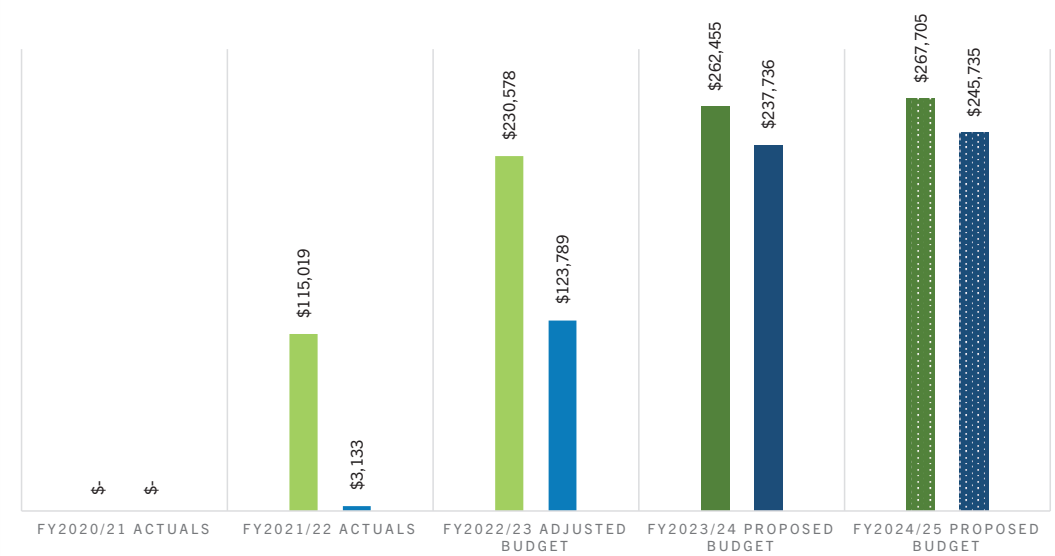
CFD 2017-1 ANNEXATION #4, ZONE #4 (MCCALL MESA)

(Fund 674)

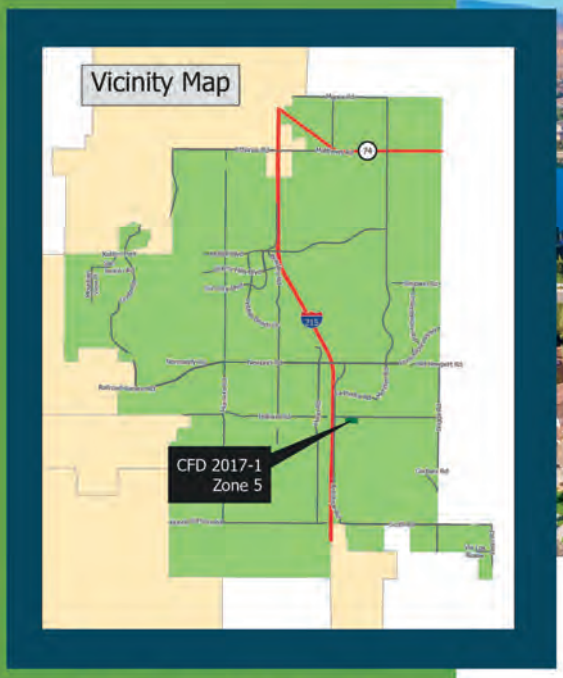
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ 115,019	$ 230,578	$ 262,455	$ 267,705	$ 31,877	$ 5,250
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ 115,019**	**$ 230,578**	**$ 262,455**	**$ 267,705**	**$ 31,877**	**$ 5,250**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 29,998	$ 30,887	$ 29,998	$ 889
Operating & Maintenance	-	3,133	106,955	200,038	207,148	93,083	7,110
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	16,834	7,700	7,700	(9,134)	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ 3,133**	**$ 123,789**	**$ 237,736**	**$ 245,735**	**$ 113,947**	**$ 7,999**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ 111,886**	**$ 106,789**	**$ 24,719**	**$ 21,970**	**$ (82,070)**	**$ (2,749)**
FUND BALANCE	**$ -**	**$ 111,886**	**$ 218,675**	**$ 243,394**	**$ 265,364**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 5 DEL ORO

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Traffic Signals

WHAT ARE CFDs?

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For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

CFD 2017-1 ANNEXATION #5, ZONE #5 (DEL ORO)

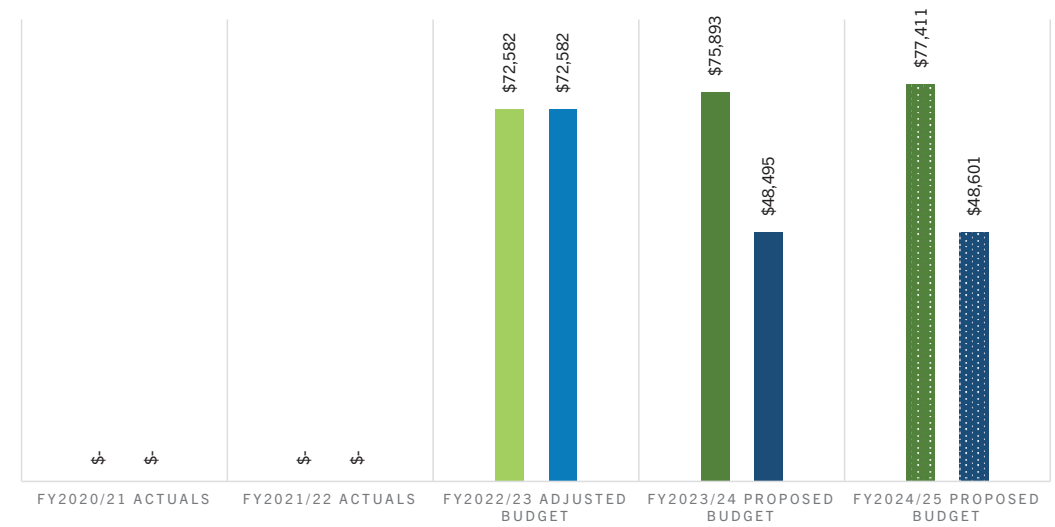
(Fund 675)

BUDGET SUMMARY

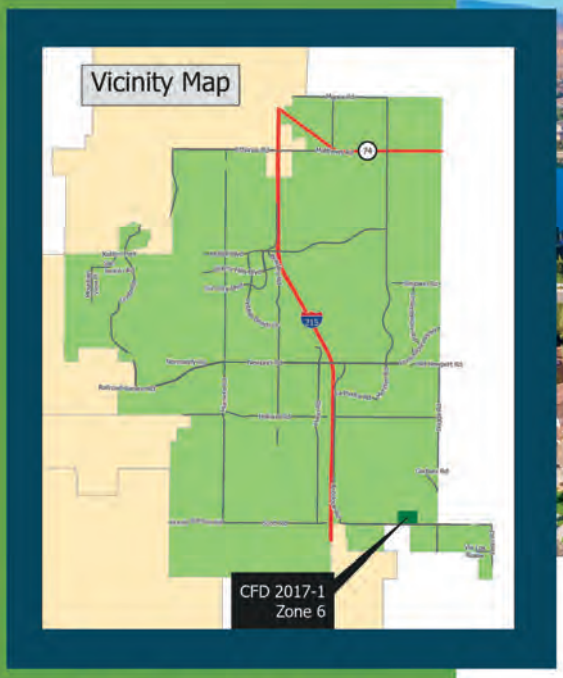
REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ 72,582	$ 75,893	$ 77,411	$ 3,311	$ 1,518
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ -**	**$ 72,582**	**$ 75,893**	**$ 77,411**	**$ 3,311**	**$ 1,518**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	60,582	36,020	36,126	(24,562)	106
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	12,000	12,475	12,475	475	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 72,582**	**$ 48,495**	**$ 48,601**	**$ (24,087)**	**$ 106**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ -**	**$ -**	**$ 27,398**	**$ 28,810**	**$ 27,398**	**$ 1,412**

FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 27,398**	**$ 56,208**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 6
SUMAC RIDGE

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION
- CFD assessment rate questions or property tax concerns
  specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT
- For landscape/park maintenance concerns or to report a fallen tree
  communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT
- For streetlight, street sweeping, sidewalk, or channel concerns
  publicworks@cityofmenifee.us

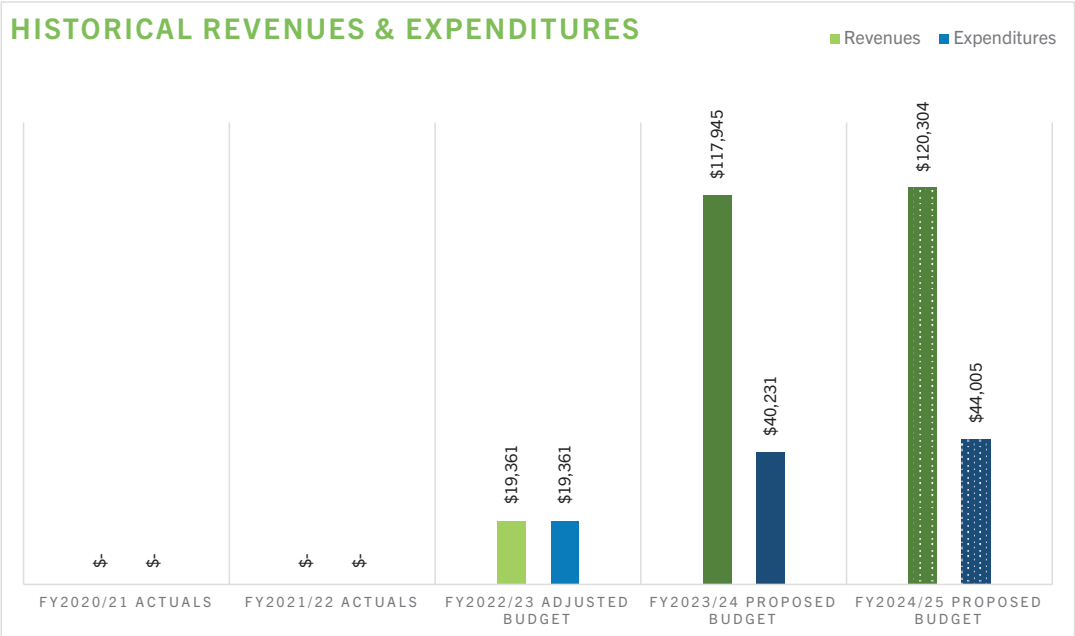
CFD 2017-1 ANNEXATION #6, ZONE #6 (SUMAC RIDGE)

(Fund 676)

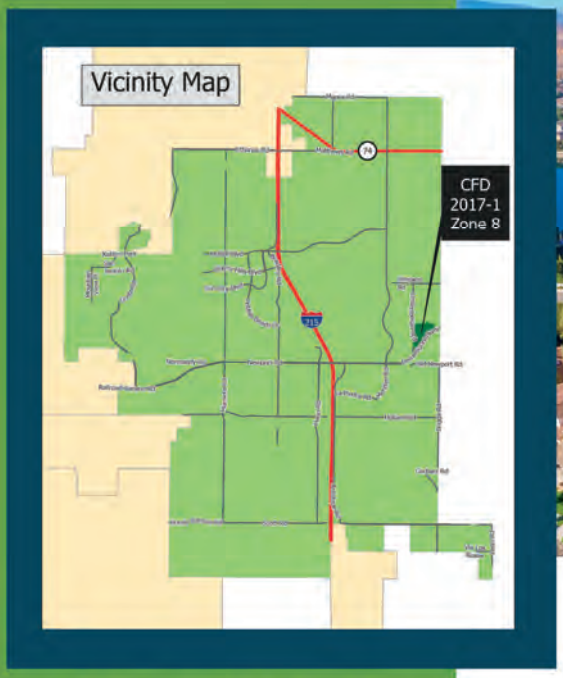
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ 19,361	$ 117,945	$ 120,304	$ 98,584	$ 2,359
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ -**	**$ 19,361**	**$ 117,945**	**$ 120,304**	**$ 98,584**	**$ 2,359**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 22,690	$ 23,390	$ 22,690	$ 700
Operating & Maintenance	-	-	19,361	3,841	3,915	(15,520)	74
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	13,700	16,700	13,700	3,000
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 19,361**	**$ 40,231**	**$ 44,005**	**$ 20,870**	**$ 3,774**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ -**	**$ -**	**$ 77,714**	**$ 76,299**	**$ 77,714**	**$ (1,415)**

FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 77,714**	**$ 154,013**		



CITY OF MENIFEE
SPECIAL DISTRICT CFD



CFD 2017-1 ZONE 8 BANNER PARK

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance
- Trails

WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

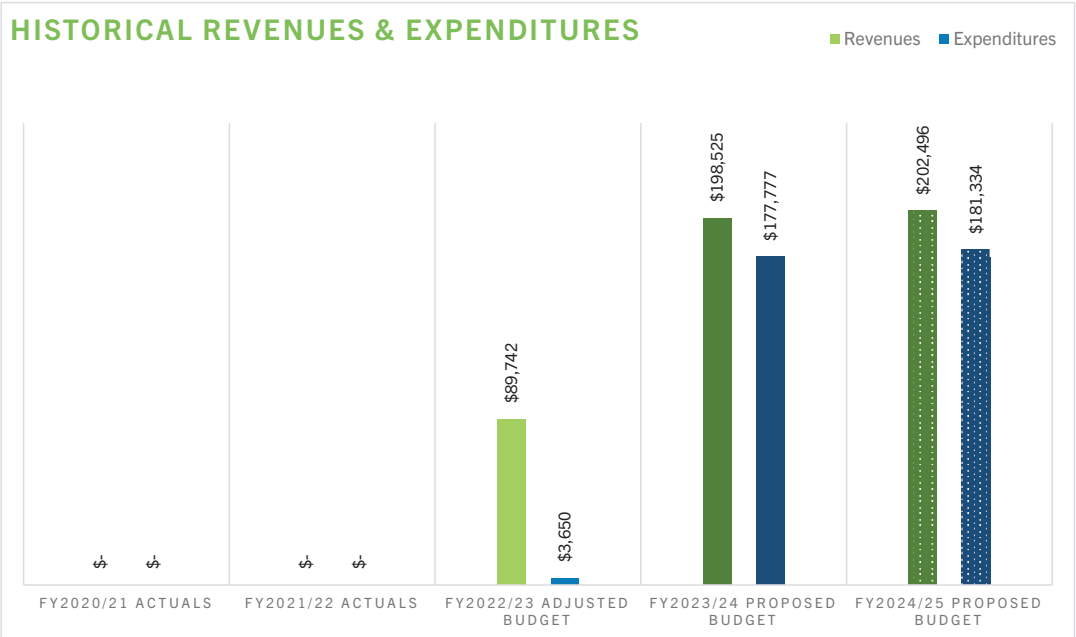
CFD 2017-1 ANNEXATION #8, ZONE #8 (BANNER PARK)

(Fund 678)

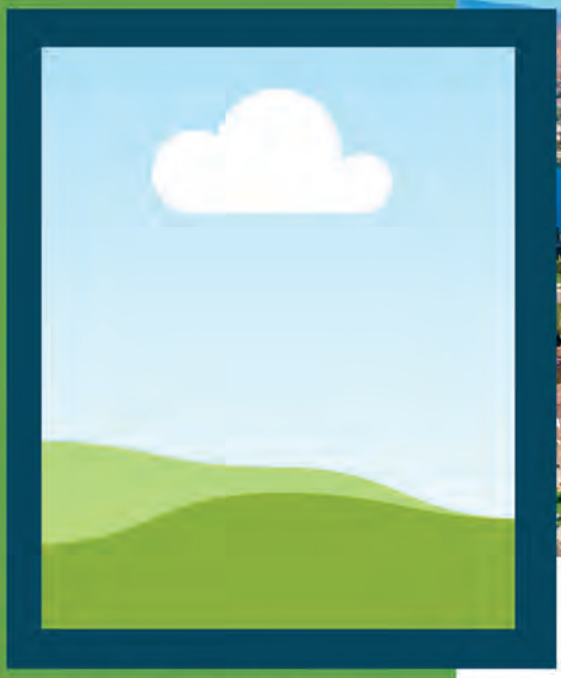
BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ 89,742	$ 198,525	$ 202,496	$ 108,783	$ 3,971
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ -**	**$ 89,742**	**$ 198,525**	**$ 202,496**	**$ 108,783**	**$ 3,971**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 21,690	$ 27,830	$ 21,690	$ 6,140
Operating & Maintenance	-	-	3,650	154,087	151,504	150,437	(2,583)
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	2,000	2,000	2,000	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 3,650**	**$ 177,777**	**$ 181,334**	**$ 174,127**	**$ 3,557**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ -**	**$ 86,092**	**$ 20,748**	**$ 21,162**	**$ (65,344)**	**$ 414**
FUND BALANCE	**$ -**	**$ -**	**$ 86,092**	**$ 106,840**	**$ 128,002**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF MENIFEE
SPECIAL DISTRICT CFD



WHAT ARE CFDs?

A Community Facilities District is a special tax district formed under the Mello-Roos Community Facilities Act of 1982. Tax assessments pay for public improvements and ongoing services such as street maintenance and parks and open space maintenance within the district.

Each district is maintained at the highest service level possible with the funds available.

CFD 2017-1 ZONE 9 SAGEWOOD

Generally, includes the maintenance and servicing of:

- Drainage Channels
- Graffiti
- Landscaping
- Parks
- Streetlights
- Street Maintenance

For current year charges visit CityOfMenifee.us/SpecialDistricts

SPECIAL DISTRICTS ADMINISTRATION

- CFD assessment rate questions or property tax concerns

specialdistricts@cityofmenifee.us

COMMUNITY SERVICES DEPARTMENT

- For landscape/park maintenance concerns or to report a fallen tree

communityservices@cityofmenifee.us

PUBLIC WORKS DEPARTMENT

- For streetlight, street sweeping, sidewalk, or channel concerns

publicworks@cityofmenifee.us

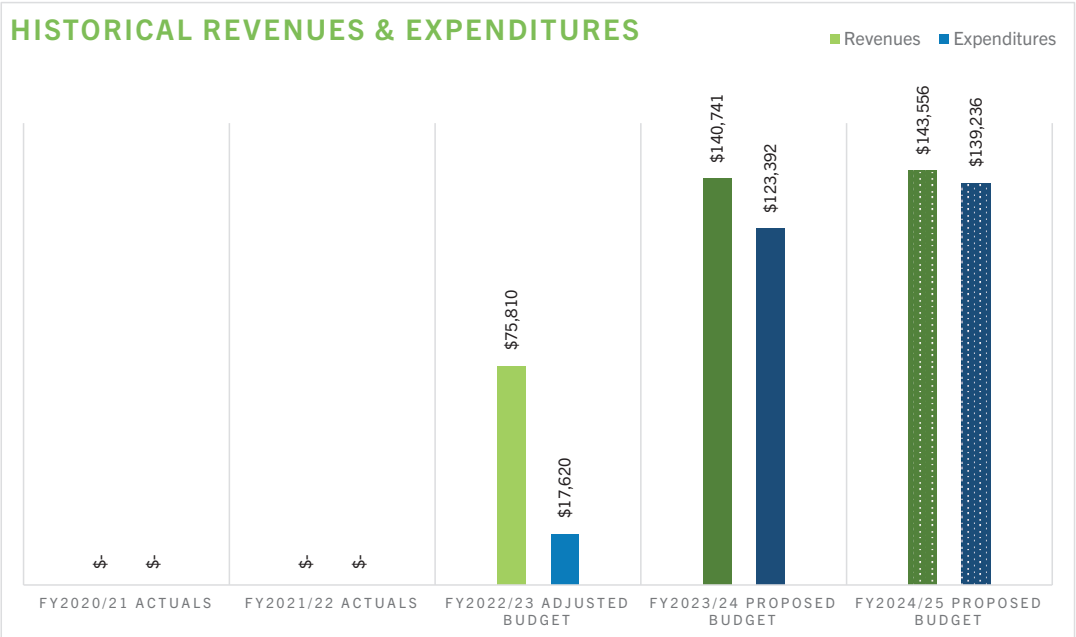
CFD 2017-1 ANNEXATION #9, ZONE #9 (SAGEWOOD)

(Fund 679)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ 75,810	$ 140,741	$ 143,556	$ 64,931	$ 2,815
All Other Revenue	-	-	-	-	-	-	-
Unrealized Gain On Investment	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-
Revenues Total	**$ -**	**$ -**	**$ 75,810**	**$ 140,741**	**$ 143,556**	**$ 64,931**	**$ 2,815**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ 22,690	$ 23,390	$ 22,690	$ 700
Operating & Maintenance	-	-	2,620	70,202	92,296	67,582	22,094
ISF Transfer	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Capital Outlays & One Time Studies							
Transfers	-	-	15,000	30,500	23,550	15,500	(6,950)
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ -**	**$ -**	**$ 17,620**	**$ 123,392**	**$ 139,236**	**$ 105,772**	**$ 15,844**
NET SURPLUS (USE OF FUND BALANCE)	**$ -**	**$ -**	**$ 58,190**	**$ 17,349**	**$ 4,320**	**$ (40,841)**	**$ (13,029)**
FUND BALANCE	**$ -**	**$ -**	**$ 58,190**	**$ 75,539**	**$ 79,859**		

HISTORICAL REVENUES & EXPENDITURES



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

DEVELOPMENT IMPACT FEES (DIF), RBBD, & QUIMBY

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

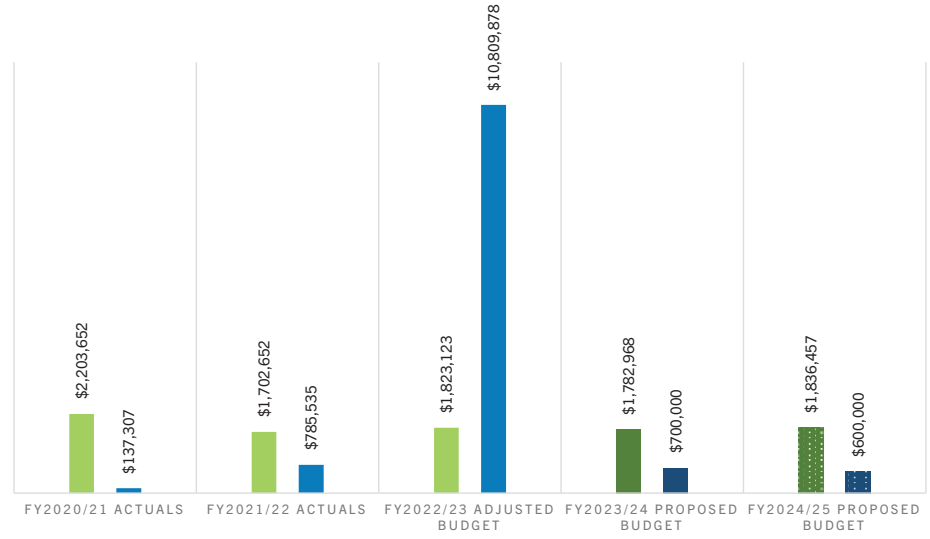
ROAD AND BRIDGE BENEFIT DISTRICT FUNDS

(Fund 410 and 415)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	2,187,186	2,122,511	1,757,123	1,701,968	1,755,457	(55,155)	53,489
Unrealized Gain On Investment	(13,289)	(488,988)	-	-	-	-	-
Interest Income	29,755	69,128	66,000	81,000	81,000	15,000	-
Revenues Total	**$ 2,203,652**	**$ 1,702,652**	**$ 1,823,123**	**$ 1,782,968**	**$ 1,836,457**	**$ (40,155)**	**$ 53,489**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	-	-	-	-	-	-	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	137,307	785,535	10,809,878	700,000	600,000	(10,109,878)	(100,000)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 137,307**	**$ 785,535**	**$ 10,809,878**	**$ 700,000**	**$ 600,000**	**$ (10,109,878)**	**$ (100,000)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 2,066,345**	**$ 917,116**	**$ (8,986,754)**	**$ 1,082,968**	**$ 1,236,457**	**$ 10,069,722**	**$ 153,489**

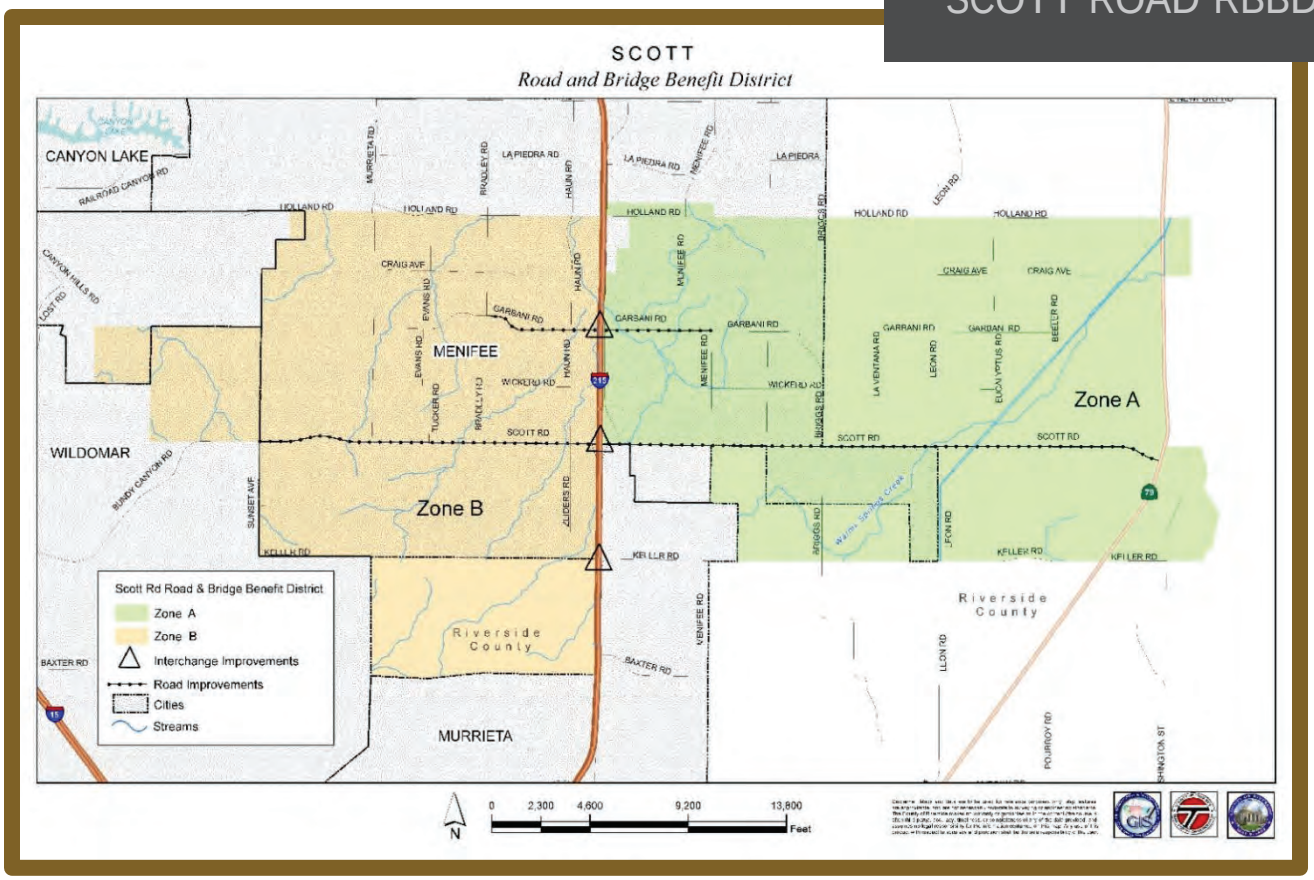
HISTORICAL REVENUES & EXPENDITURES



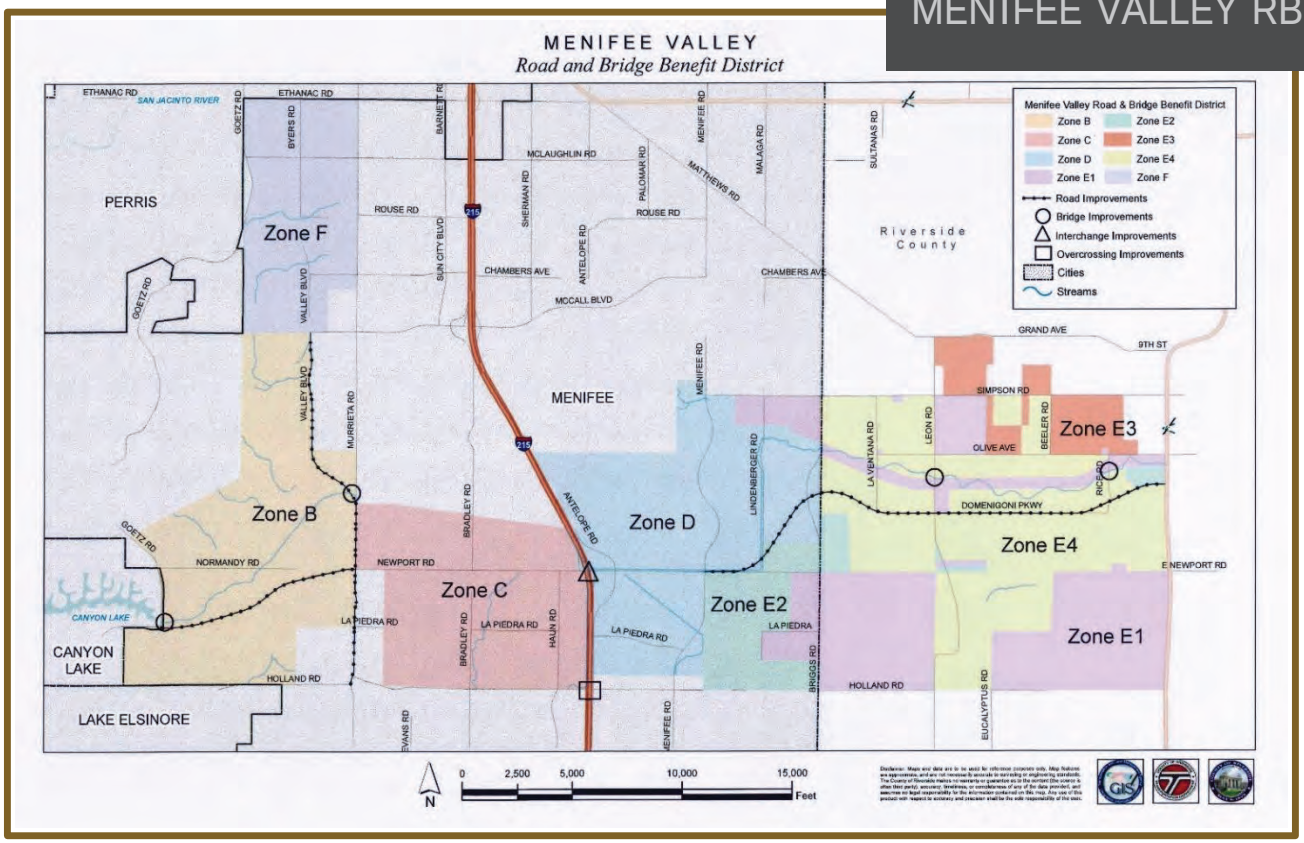
OF NOTE:

The city has two Road and Bridge Benefit Districts: Scott Road and Menifee Valley. The funds were established to defray the cost of road and bridge improvements for the districts, which have an established area of benefit.

SCOTT ROAD RBBD



MENIFEE VALLEY RBBD



SCOTT ROAD-RBBD (Fund 410)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (3,748)	$ (71,143)	$ -	$ -	$ -	$ -	$ -
RBBD Scott Road A	3725	$ (141,424)	$ 249,417	$ 245,000	$ 88,739	$ 91,443	$ (156,261)	$ 2,704
RBBD Scott Road B	3726	$ 287,493	$ 344,550	$ 15,000	$ 289,528	$ 298,352	$ 274,528	$ 8,824
RBBD Scott Road B1	3727	$ 31,410	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 6,500	$ 10,962	$ 6,000	$ 6,000	$ 6,000	$ -	$ -
REVENUE TOTAL		**$ 180,231**	**$ 533,786**	**$ 266,000**	**$ 384,267**	**$ 395,795**	**$ 118,267**	**$ 11,528**
EXPENDITURES								
Bundy Cyn/Scott Rd Widening	4555-58083	$ 75,050	$ 84,497	$ 714,897	$ -	$ -	$ (714,897)	$ -
Garbani Road/I-215 Interchange	4555-58087	$ -	$ 301,025	$ 361,164	$ 700,000	$ -	$ 338,836	$ (700,000)
EXPENDITURES TOTAL		**$ 75,050**	**$ 385,522**	**$ 1,076,061**	**$ 700,000**	**$ -**	**$ (376,061)**	**$ (700,000)**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 105,181**	**$ 148,264**	**$ (810,061)**	**$ (315,733)**	**$ 395,795**	**$ 494,328**	**$ 711,528**

MENIFEE VALLEY-RBBD (Fund 415)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (9,541)	$ (417,844)	$ -	$ -	$ -	$ -	$ -
RBBD Menifee Valley B	3728	$ 412,617	$ 681,540	$ 592,371	$ 612,564	$ 634,941	$ 20,193	$ 22,377
RBBD Menifee Valley C	3729	$ 1,421,507	$ 684,812	$ 750,000	$ 536,137	$ 555,721	$ (213,863)	$ 19,584
RBBD Menifee Valley D	3730	$ 175,584	$ 162,192	$ 154,752	$ 175,000	$ 175,000	$ 20,248	$ -
RBBD Menifee Valley E2	3732	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 23,255	$ 58,166	$ 60,000	$ 75,000	$ 75,000	$ 15,000	$ -
REVENUE TOTAL		**$ 2,023,421**	**$ 1,168,866**	**$ 1,557,123**	**$ 1,398,701**	**$ 1,440,662**	**$ (158,422)**	**$ 41,961**
EXPENDITURES								
Holland Road Overpass	4555-58021	$ 62,257	$ 400,013	$ 6,933,816	$ -	$ -	$ (6,933,816)	$ -
Valley Blvd Widening	4555-58118	$ -	$ -	$ 1,000,000	$ -	$ -	$ (1,000,000)	$ -
Murrieta Rd Bridge Over Salt Creek	4555-58148	$ -	$ -	$ 1,800,000	$ -	$ -	$ (1,800,000)	$ -
Murrieta Rd/Holland Rd Intersection Improvements	4555-58187	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
Murrieta Rd Widening - Holland Rd to Newport Rd	4555-58194	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
EXPENDITURES TOTAL		**$ 62,257**	**$ 400,013**	**$ 9,733,816**	**$ -**	**$ 600,000**	**$ (9,733,816)**	**$ 600,000**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 1,961,165**	**$ 768,852**	**$ (8,176,693)**	**$ 1,398,701**	**$ 840,662**	**$ 9,575,394**	**$ (558,039)**

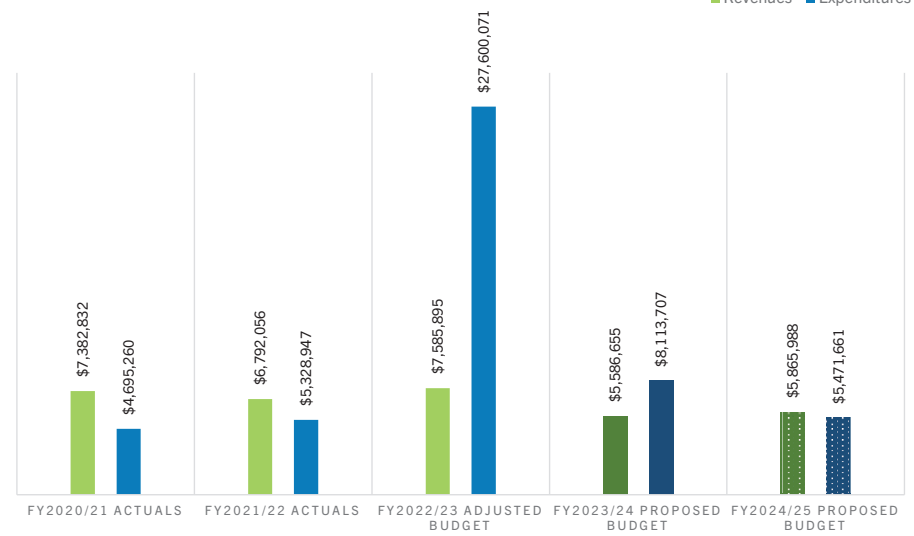
DEVELOPER IMPACT FEE AND QUIMBY FUNDS

VARIOUS

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	7,413,747	7,967,567	7,414,972	5,459,255	5,738,588	(1,955,717)	279,333
Unrealized Gain On Investment	(117,906)	(1,355,971)	-	-	-	-	-
Interest Income	86,991	180,460	170,923	127,400	127,400	(43,523)	-
Revenues Total	**$ 7,382,832**	**$ 6,792,056**	**$ 7,585,895**	**$ 5,586,655**	**$ 5,865,988**	**$ (1,999,240)**	**$ 279,333**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	183,504	49,996	235,878	245,172	254,930	9,294	9,758
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studie	-	172,843	365,535	322,767	-	(42,768)	(322,767)
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	4,511,756	5,106,108	26,998,658	7,545,768	5,216,731	(19,452,890)	(2,329,037)
Debt Issuance and Debt Service	-	-	-	-	-	-	-
Expenditures Total	**$ 4,695,260**	**$ 5,328,947**	**$ 27,600,071**	**$ 8,113,707**	**$ 5,471,661**	**$ (19,486,364)**	**$ (2,642,046)**
NET SURPLUS (USE OF FUND BALANCE)	**$ 2,687,572**	**$ 1,463,108**	**$ (20,014,176)**	**$ (2,527,052)**	**$ 394,327**	**$ 17,487,124**	**$ 2,921,379**

HISTORICAL REVENUES & EXPENDITURES



OF NOTE:

The city has 28 different DIF and Quimby funds. These funds are used to account for activity generated and funded by development applications in order to offset the effect of development. Funding may be used for projects such as roads, traffic signals and public facilities that are needed due to growth stimulated by development.

DIF 16 - PUBLIC FACILITIES (Fund 500)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (400)	$ (531)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 451	$ 151	$ 360	$ -	$ -	$ (360)	$ -
REVENUE TOTAL		$ 50	$ (380)	$ 360	$ -	$ -	$ (360)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 50	$ (380)	$ 360	$ -	$ -	$ (360)	$ -

DIF 16 - FIRE (Fund 501)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (255)	$ (338)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 288	$ 96	$ 270	$ -	$ -	$ (270)	$ -
REVENUE TOTAL		$ 32	$ (242)	$ 270	$ -	$ -	$ (270)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 32	$ (242)	$ 270	$ -	$ -	$ (270)	$ -

DIF 16 - SIGNALS (Fund 502)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (418)	$ (554)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 471	$ 158	$ 390	$ -	$ -	$ (390)	$ -
REVENUE TOTAL		$ 53	$ (397)	$ 390	$ -	$ -	$ (390)	$ -
EXPENDITURES								
Citywide Traffic Signal Safety Improvement	4555-58174	$ -	$ -	$ -	$ 92,977	$ -	$ 92,977	$ (92,977)
EXPENDITURES TOTAL		$ -	$ -	$ -	$ 92,977	$ -	$ 92,977	$ (92,977)
NET SURPLUS/(USE OF FUND BALANCE)		$ 53	$ (397)	$ 390	$ (92,977)	$ -	$ (93,367)	$ 92,977

DIF 16 - PARKS (Fund 503)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (124)	$ (164)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 139	$ 47	$ 110	$ -	$ -	$ (110)	$ -
REVENUE TOTAL		$ 16	$ (117)	$ 110	$ -	$ -	$ (110)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 16	$ (117)	$ 110	$ -	$ -	$ (110)	$ -

DIF 16 - TRAILS (Fund 504)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (52)	$ (69)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 59	$ 20	$ 50	$ -	$ -	$ (50)	$ -
REVENUE TOTAL		$ 7	$ (49)	$ 50	$ -	$ -	$ (50)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 7	$ (49)	$ 50	$ -	$ -	$ (50)	$ -

DIF 16 - LIBRARY (Fund 505)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (36)	$ (48)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 41	$ 14	$ 35	$ -	$ -	$ (35)	$ -
REVENUE TOTAL		$ 5	$ (34)	$ 35	$ -	$ -	$ (35)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 5	$ (34)	$ 35	$ -	$ -	$ (35)	$ -

DIF 17 - PUBLIC FACILITIES (Fund 507)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (51,438)	$ (4,989)	$ -	$ -	$ -	$ -	$ -
DIF Public Facilities Fee	3701	$ 13,538	$ 74,828	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 25,572	$ 2,198	$ 3,000	$ -	$ -	$ (3,000)	$ -
Operating Transfers In	3900	$ -	$ -	$ -	$ -	$ -	$ -	$ -
REVENUE TOTAL		**$ (12,327)**	**$ 72,036**	**$ 3,000**	**$ -**	**$ -**	**$ (3,000)**	**$ -**
EXPENDITURES								
Scott Road/I215 Interchange	4555-58027	$ 1,866,975	$ -	$ -	$ -	$ -	$ -	$ -
City Public Works Yard	4555-58050	$ 378,767	$ 873	$ -	$ -	$ -	$ -	$ -
City Hall Relocation	4555-58075	$ 71,548	$ -	$ -	$ -	$ -	$ -	$ -
EOC Relocation	4555-58077	$ 5,737	$ -	$ -	$ -	$ -	$ -	$ -
Central Park Amphitheatre	4555-58079	$ 1,528	$ 365,700	$ 77,876	$ -	$ -	$ (77,876)	$ -
Lazy Creek Campus Improvements	4555-58082	$ -	$ 405,705	$ -	$ -	$ -	$ -	$ -
Menifee Police Headquarters	4555-58090	$ 8,827	$ -	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	4555-58098	$ -	$ -	$ 200,000	$ -	$ -	$ (200,000)	$ -
Land Purchase - Future MOC	4555-58113	$ 2,006,249	$ -	$ -	$ -	$ -	$ -	$ -
Kay Ceniceros Parking Lot Renovation	4555-58179	$ -	$ -	$ -	$ 75,000	$ -	$ 75,000	$ (75,000)
EXPENDITURES TOTAL		**$ 4,339,630**	**$ 772,277**	**$ 277,876**	**$ 75,000**	**$ -**	**$ (202,876)**	**$ (75,000)**
NET SURPLUS/(USE OF FUND BALANCE)		**$ (4,351,958)**	**$ (700,241)**	**$ (274,876)**	**$ (75,000)**	**$ -**	**$ 199,876**	**$ 75,000**

DIF 17 - FIRE (Fund 508)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (15,877)	$ (107,180)	$ -	$ -	$ -	$ -	$ -
DIF Fire Fee	3702	$ 13,044	$ 72,100	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 17,187	$ 16,724	$ 18,500	$ -	$ -	$ (18,500)	$ -
REVENUE TOTAL		**$ 14,354**	**$ (18,357)**	**$ 18,500**	**$ -**	**$ -**	**$ (18,500)**	**$ -**
EXPENDITURES								
Capital Outlays	4555-53155	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fire Station #7	4555-58033	$ (13,700)	$ -	$ 13,700	$ -	$ -	$ (13,700)	$ -
New Fire Station #5	4555-58102	$ 50,185	$ 651,533	$ 2,472,324	$ -	$ -	$ (2,472,324)	$ -
Fire Station No. 68 – Interior Improvements Pl	4555-58197	$ -	$ -	$ -	$ -	$ 108,548	$ -	$ 108,548
EXPENDITURES TOTAL		**$ 36,485**	**$ 651,533**	**$ 2,486,023**	**$ -**	**$ 108,548**	**$ (2,486,023)**	**$ 108,548**
NET SURPLUS/(USE OF FUND BALANCE)		**$ (22,131)**	**$ (669,889)**	**$ (2,467,523)**	**$ -**	**$ (108,548)**	**$ 2,467,523**	**$ (108,548)**

DIF 17 - ROADS (Fund 509)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (14,537)	$ (244,928)	$ -	$ -	$ -	$ -	$ -
DIF Road Fee	3707	$ 19,499	$ 107,778	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 11,773	$ 33,376	$ 32,500	$ -	$ -	$ (32,500)	$ -
REVENUE TOTAL		**$ 16,735**	**$ (103,773)**	**$ 32,500**	**$ -**	**$ -**	**$ (32,500)**	**$ -**
EXPENDITURES								
Bradley Bridge	4555-58000	$ 36,413	$ 92,318	$ 818,102	$ -	$ -	$ (818,102)	$ -
Holland Road Overpass	4555-58021	$ -	$ -	$ 2,755,744	$ -	$ -	$ (2,755,744)	$ -
Scott Road/I215 Interchange	4555-58027	$ (1,797,070)	$ -	$ 1,667,684	$ -	$ -	$ (1,667,684)	$ -
Romoland Grid Area 3rd Street Improvements	4555-58151	$ -	$ -	$ -	$ 172,468	$ -	$ 172,468	$ (172,468)
Operating Transfers Out	4221-59000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EXPENDITURES TOTAL		**$ (1,760,657)**	**$ 92,318**	**$ 5,241,531**	**$ 172,468**	**$ -**	**$ (5,069,063)**	**$ (172,468)**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 1,777,392**	**$ (196,092)**	**$ (5,209,031)**	**$ (172,468)**	**$ -**	**$ 5,036,563**	**$ 172,468**

DIF 17 - SIGNALS (Fund 510)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (9,221)	$ (1,012)	$ -	$ -	$ -	$ -	$ -
DIF Signal Fee	3703	$ 31,268	$ 172,828	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 4,200	$ 296	$ 800	$ -	$ -	$ (800)	$ -
REVENUE TOTAL		**$ 26,246**	**$ 172,112**	**$ 800**	$ -	$ -	$ (800)	$ -
EXPENDITURES								
Holland Road Overpass	4555-58021	$ -	$ -	$ 241,797	$ -	$ -	$ (241,797)	$ -
Scott Road/I215 Interchange	4555-58027	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Citywide Signal Communications	4555-58046	$ 28,892	$ -	$ -	$ -	$ -	$ -	$ -
McCall/Oakhurst Traffic Signal	4555-58069	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Park City Traffic Signal	4555-58070	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta/Scott Road Traffic Signal	4555-58071	$ 46,857	$ -	$ -	$ -	$ -	$ -	$ -
Menifee/Holland Traffic Signal	4555-58088	$ 252,566	$ -	$ -	$ -	$ -	$ -	$ -
Menifee/Camino Cristal Traffic Signal	4555-58089	$ 247,525	$ -	$ -	$ -	$ -	$ -	$ -
Citywide Traffic Signal Safety Improvement	4555-58174	$ -	$ -	$ -	$ 71,299	$ -	$ 71,299	$ (71,299)
EXPENDITURES TOTAL		**$ 575,840**	**$ -**	**$ 241,797**	$ 71,299	$ -	$ (170,498)	$ (71,299)
NET SURPLUS/(USE OF FUND BALANCE)		**$ (549,593)**	**$ 172,112**	**$ (240,997)**	$ (71,299)	$ -	$ 169,698	$ 71,299

DIF 17 - PARKS (Fund 511)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (4,829)	$ (24,212)	$ -	$ -	$ -	$ -	$ -
DIF Park Improvement Fee	3704	$ 6,038	$ 33,375	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 5,423	$ 6,094	$ 3,000	$ -	$ -	$ (3,000)	$ -
REVENUE TOTAL		**$ 6,632**	**$ 15,257**	**$ 3,000**	$ -	$ -	$ (3,000)	$ -
EXPENDITURES								
Parks, Facilities and Trail Improvements	4660-52609	$ 34,810	$ -	$ -	$ -	$ -	$ -	$ -
Park Improvement Projects	4555-58024	$ -	$ -	$ 55,195	$ -	$ -	$ (55,195)	$ -
CS032 Permanent Park Restrooms	4555-58038	$ 19,829	$ 71,269	$ 52,823	$ -	$ -	$ (52,823)	$ -
Evans Park Acquisition, Design & Constru	4555-58052	$ 34,799	$ 365,201	$ 884	$ -	$ -	$ (884)	$ -
Lyle Marsh Park Improvements	4555-58053	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Central Park Amphitheatre	4555-58079	$ -	$ -	$ 400,000	$ -	$ -	$ (400,000)	$ -
Lazy Creek Campus Improvements	4555-58082	$ 1,245	$ 599,287	$ -	$ -	$ -	$ -	$ -
CS015 Sports Field Lighting	4555-58092	$ 307,585	$ -	$ -	$ -	$ -	$ -	$ -
E.L. Petersen Dog Park	4555-58192	$ -	$ -	$ -	$ 43,036	$ -	$ 43,036	$ (43,036)
EXPENDITURES TOTAL		**$ 398,269**	**$ 1,035,757**	**$ 508,902**	$ 43,036	$ -	$ (465,866)	$ (43,036)
NET SURPLUS/(USE OF FUND BALANCE)		**$ (391,637)**	**$ (1,020,501)**	**$ (505,902)**	$ (43,036)	$ -	$ 462,866	$ 43,036

DIF 17 - TRAILS (Fund 512)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (6,936)	$ (42,941)	$ -	$ -	$ -	$ -	$ -
DIF Trails Fee	3705	$ 3,384	$ 18,707	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 7,141	$ 8,419	$ 3,500	$ -	$ -	$ (3,500)	$ -
REVENUE TOTAL		**$ 3,590**	**$ (15,814)**	**$ 3,500**	**$ -**	**$ -**	**$ (3,500)**	**$ -**
EXPENDITURES								
Park Improvement Projects	4555-58024	$ -	$ -	$ 44,805	$ -	$ -	$ (44,805)	$ -
CS023 Trails Connectivity & Enhancements	4555-58036	$ 109,811	$ -	$ 80,287	$ -	$ -	$ (80,287)	$ -
Evans Park Acquisition, Design & Constru	4555-58052	$ 15,212	$ 287,510	$ 12,278	$ -	$ -	$ (12,278)	$ -
Calle Tomas Right of Way Improvements	4555-58080	$ 2,600	$ -	$ -	$ -	$ -	$ -	$ -
Paloma Wash Trail Improvements	4555-58086	$ 8,807	$ 1,012,712	$ -	$ -	$ -	$ -	$ -
Paloma Wash Pedestrian Bridge	4555-58098	$ 6,125	$ 1,103	$ 276,348	$ -	$ -	$ (276,348)	$ -
Salt Creek Trail Improvements	4555-58147	$ -	$ -	$ 41,735	$ -	$ -	$ (41,735)	$ -
Quail Valley Park	4555-58191	$ -	$ -	$ -	$ -	$ 6,800	$ -	$ 6,800
EXPENDITURES TOTAL		**$ 142,555**	**$ 1,301,324**	**$ 455,452**	**$ -**	**$ 6,800**	**$ (455,452)**	**$ 6,800**
NET SURPLUS/(USE OF FUND BALANCE)		**$ (138,966)**	**$ (1,317,138)**	**$ (451,952)**	**$ -**	**$ (6,800)**	**$ 451,952**	**$ (6,800)**

DIF 17 - LIBRARY (Fund 513)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (11,348)	$ (101,348)	$ -	$ -	$ -	$ -	$ -
DIF Library Fee	3706	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 9,119	$ 12,770	$ 11,500	$ -	$ -	$ (11,500)	$ -
REVENUE TOTAL		**$ (2,229)**	**$ (88,579)**	**$ 11,500**	**$ -**	**$ -**	**$ (11,500)**	**$ -**
EXPENDITURES								
Special Dept Exp	4221-51600	$ 49,998	$ 49,996	$ 50,000	$ 50,000	$ 50,000	$ -	$ -
EXPENDITURES TOTAL		**$ 49,998**	**$ 49,996**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ -**	**$ -**
NET SURPLUS/(USE OF FUND BALANCE)		**$ (52,227)**	**$ (138,575)**	**$ (38,500)**	**$ (50,000)**	**$ (50,000)**	**$ (11,500)**	**$ -**

DIF 17 - ADMIN (Fund 514)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (825)	$ (4,946)	$ -	$ -	$ -	$ -	$ -
DIF General Govt Fee	3708	$ 814	$ 4,500	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 1,086	$ 1,383	$ 3,300	$ -	$ -	$ (3,300)	$ -
REVENUE TOTAL		**$ 1,075**	**$ 937**	**$ 3,300**	**$ -**	**$ -**	**$ (3,300)**	**$ -**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 1,075**	**$ 937**	**$ 3,300**	**$ -**	**$ -**	**$ (3,300)**	**$ -**

PALOMA WASH (Fund 516)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (28)	$ (37)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 32	$ 11	$ 33	$ -	$ -	$ (33)	$ -
REVENUE TOTAL		**$ 4**	**$ (27)**	**$ 33**	**$ -**	**$ -**	**$ (33)**	**$ -**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 4**	**$ (27)**	**$ 33**	**$ -**	**$ -**	**$ (33)**	**$ -**

DIF CITYWIDE - PUBLIC USE & COMMUNITY FA (Fund 520)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (20,093)	$ -	$ -	$ -	$ -	$ -
DIF Public Use & Community Facilities	3701	$ 129,170	$ 137,147	$ 111,572	$ 95,381	$ 100,275	$ (16,191)	$ 4,894
Interest Income	3800	$ -	$ 1,923	$ 1,500	$ 2,500	$ 2,500	$ 1,000	$ -
REVENUE TOTAL		$ 129,170	$ 118,977	$ 113,072	$ 97,881	$ 102,775	$ (15,191)	$ 4,894
EXPENDITURES								
Paloma Wash Pedestrian Bridge	4555-58098	$ -	$ -	$ 117,000	$ -	$ -	$ (117,000)	$ -
New Community Center/Rec Center	4555-58157	$ -	$ -	$ 263,000	$ -	$ -	$ (263,000)	$ -
EXPENDITURES TOTAL		$ -	$ -	$ 380,000	$ -	$ -	$ (380,000)	$ -
NET SURPLUS/(USE OF FUND BALANCE)		$ 129,170	$ 118,977	$ (266,928)	$ 97,881	$ 102,775	$ 364,809	$ 4,894

DIF CITYWIDE - FIRE FACILITIES (Fund 521)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (58,103)	$ -	$ -	$ -	$ -	$ -
DIF Fire Fee	3702	$ 546,994	$ 556,283	$ 500,000	$ 403,941	$ 424,588	$ (96,059)	$ 20,647
Interest Income	3800	$ 91	$ 7,026	$ 7,000	$ 9,000	$ 9,000	$ 2,000	$ -
REVENUE TOTAL		$ 547,084	$ 505,205	$ 507,000	$ 412,941	$ 433,588	$ (94,059)	$ 20,647
EXPENDITURES								
Fire Station #68 Remodel	4555-58101	$ 58,472	$ 11,829	$ 129,699	$ -	$ -	$ (129,699)	$ -
New Fire Station #5	4555-58102	$ -	$ -	$ 1,142,526	$ -	$ -	$ (1,142,526)	$ -
Fire St#76 Entrance T.S.	4555-58156	$ -	$ -	$ 181,700	$ 128,300	$ -	$ (53,400)	$ (128,300)
Fire Station No. 76 – Living Area Improvement	4555-58178	$ -	$ -	$ -	$ 650,000	$ -	$ 650,000	$ (650,000)
EXPENDITURES TOTAL		$ 58,472	$ 11,829	$ 1,453,925	$ 778,300	$ -	$ (675,625)	$ (778,300)
NET SURPLUS/(USE OF FUND BALANCE)		$ 488,612	$ 493,376	$ (946,925)	$ (365,359)	$ 433,588	$ 581,566	$ 798,947

DIF CITYWIDE - PARK IMPROVEMENTS (Fund 522)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (41,811)	$ -	$ -	$ -	$ -	$ -
DIF Park Improvement Fee	3704	$ 555,068	$ 589,097	$ 500,000	$ 430,039	$ 451,766	$ (69,961)	$ 21,727
Interest Income	3800	$ 70	$ 5,288	$ 3,800	$ 4,500	$ 4,500	$ 700	$ -
REVENUE TOTAL		$ 555,138	$ 552,574	$ 503,800	$ 434,539	$ 456,266	$ (69,261)	$ 21,727
EXPENDITURES								
Park Improvement Projects	4555-58024	$ -	$ -	$ 75,000	$ -	$ -	$ (75,000)	$ -
Evans Park Acquisition, Design & Constru	4555-58052	$ 14,275	$ 319,137	$ 722,484	$ -	$ -	$ (722,484)	$ -
Lazy Creek Campus Improvements	4555-58082	$ -	$ 218,248	$ 41,752	$ -	$ -	$ (41,752)	$ -
CS015 Sports Field Lighting	4555-58092	$ 245,003	$ -	$ -	$ -	$ -	$ -	$ -
Evans Park North, Design & Construction	4555-58181	$ -	$ -	$ -	$ 200,000	$ -	$ 200,000	$ (200,000)
Gale Webb Action Sports Park Restroom	4555-58182	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000	$ (150,000)
Park and Right-of-Way Signage	4555-58183	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000	$ (100,000)
La Ladera Park Enhancements	4555-58185	$ -	$ -	$ -	$ 200,000	$ 500,000	$ 200,000	$ 300,000
Quail Valley Park	4555-58191	$ -	$ -	$ -	$ -	$ 41,735	$ -	$ 41,735
E.L. Petersen Dog Park	4555-58192	$ -	$ -	$ -	$ 31,964	$ -	$ 31,964	$ (31,964)
EXPENDITURES TOTAL		$ 259,278	$ 537,385	$ 839,236	$ 681,964	$ 541,735	$ (157,272)	$ (140,229)
NET SURPLUS/(USE OF FUND BALANCE)		$ 295,860	$ 15,189	$ (335,436)	$ (247,425)	$ (85,469)	$ 88,011	$ 161,956

DIF CITYWIDE - LIBRARY (Fund 523)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (17)	$ -	$ -	$ -	$ -	$ -
DIF Library Fee	3706	$ 55,478	$ 58,919	$ 50,000	$ 44,113	$ 46,351	$ (5,887)	$ 2,238
Interest Income	3800	$ -	$ 339	$ 150	$ 650	$ 650	$ 500	$ -
REVENUE TOTAL		$ 55,478	$ 59,241	$ 50,150	$ 44,763	$ 47,001	$ (5,387)	$ 2,238
NET SURPLUS/(USE OF FUND BALANCE)		$ 55,478	$ 59,241	$ 50,150	$ 44,763	$ 47,001	$ (5,387)	$ 2,238

DIF CITYWIDE - GENERAL GOVT (FAC,VEH,EQU (Fund 524)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (96,380)	$ -	$ -	$ -	$ -	$ -
DIF General Govt Fee	3708	$ 876,737	$ 914,845	$ 775,000	$ 653,899	$ 687,444	$ (121,101)	$ 33,545
Interest Income	3800	$ 136	$ 11,946	$ 11,500	$ 17,000	$ 17,000	$ 5,500	$ -
REVENUE TOTAL		$ 876,873	$ 830,411	$ 786,500	$ 670,899	$ 704,444	$ (115,601)	$ 33,545
EXPENDITURES								
Capital Outlays	4467-53155	$ -	$ -	$ -	$ 322,767	$ -	$ 322,767	$ (322,767)
Capital Outlays	4550-53155	$ -	$ 172,843	$ 365,535	$ -	$ -	$ (365,535)	$ -
New City Hall	4555-58103	$ -	$ -	$ 1,000,000	$ -	$ -	$ (1,000,000)	$ -
ERP Implementation Project	4555-58168	$ -	$ -	$ 1,125,000	$ 275,000	$ 183,333	$ (850,000)	$ (91,667)
Axon RMS System for Police Department Imple	4555-58188	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
EXPENDITURES TOTAL		$ -	$ 172,843	$ 2,490,535	$ 597,767	$ 233,333	$ (1,892,768)	$ (364,434)
NET SURPLUS/(USE OF FUND BALANCE)		$ 876,873	$ 657,568	$ (1,704,035)	$ 73,132	$ 471,111	$ 1,777,167	$ 397,979

DIF CITYWIDE - LAW ENFORCEMENT (Fund 525)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (33,873)	$ -	$ -	$ -	$ -	$ -
DIF Police Fee	3710	$ 198,094	$ 207,005	$ 175,000	$ 144,308	$ 151,698	$ (30,692)	$ 7,390
Interest Income	3800	$ -	$ 3,128	$ 2,500	$ 3,500	$ 3,500	$ 1,000	$ -
REVENUE TOTAL		$ 198,094	$ 176,260	$ 177,500	$ 147,808	$ 155,198	$ (29,692)	$ 7,390
NET SURPLUS/(USE OF FUND BALANCE)		$ 198,094	$ 176,260	$ 177,500	$ 147,808	$ 155,198	$ (29,692)	$ 7,390

DIF CITYWIDE - CIRCULATION (Fund 526)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (509,559)	$ -	$ -	$ -	$ -	$ -
DIF Circulation Fee	3711	$ 4,283,599	$ 4,327,081	$ 4,000,000	$ 3,135,234	$ 3,295,746	$ (864,766)	$ 160,512
Interest Income	3800	$ 1,859	$ 60,428	$ 55,000	$ 75,000	$ 75,000	$ 20,000	$ -
REVENUE TOTAL		**$ 4,285,458**	**$ 3,877,951**	**$ 4,055,000**	**$ 3,210,234**	**$ 3,370,746**	**$ (844,766)**	**$ 160,512**
EXPENDITURES								
Bradley Bridge	4555-58000	$ -	$ -	$ 3,864,349	$ -	$ -	$ (3,864,349)	$ -
McCall Interchange	4555-58019	$ -	$ -	$ 356,958	$ -	$ -	$ (356,958)	$ -
Holland Road Overpass	4555-58021	$ -	$ -	$ 1,723,638	$ 800,000	$ -	$ (923,638)	$ (800,000)
Garbani Road/I-215 Interchange	4555-58087	$ -	$ -	$ -	$ 2,000,000	$ -	$ 2,000,000	$(2,000,000)
Menifee Rd/La Piedra Traffic Signal	4555-58105	$ 33,789	$ 76,072	$ 528,674	$ -	$ -	$ (528,674)	$ -
Leon Rd/Scott Rd Intersection Improvemen	4555-58106	$ 230,000	$ -	$ -	$ -	$ -	$ -	$ -
Murrieta Rd/Sun City Blvd Traffic Signal	4555-58107	$ 74,961	$ 63,061	$ 751,583	$ -	$ -	$ (751,583)	$ -
Murrieta Rd/Rouse Rd Traffic Signal	4555-58108	$ 31,563	$ 88,186	$ 517,744	$ -	$ -	$ (517,744)	$ -
Menifee Rd/Garbani Rd Traffic Signal	4555-58109	$ 111,155	$ 211,322	$ 817,523	$ -	$ -	$ (817,523)	$ -
Valley Blvd Widening	4555-58118	$ -	$ 123,394	$ 1,906,606	$ -	$ -	$ (1,906,606)	$ -
Antelope Rd/MSJC Traffic Signal	4555-58132	$ -	$ 58,922	$ 541,078	$ -	$ -	$ (541,078)	$ -
SB821 LaPiedra/Bell Mtn Pedestrian Imp	4555-58143	$ -	$ -	$ 223,105	$ -	$ -	$ (223,105)	$ -
Goetz Rd/Vista Way T.S.	4555-58149	$ -	$ -	$ 122,500	$ -	$ -	$ (122,500)	$ -
Menifee Road Widening (Scott to Garbani)	4555-58166	$ -	$ -	$ -	$ 350,000	$ -	$ 350,000	$ (350,000)
Citywide Traffic Signal Safety Improvement	4555-58174	$ -	$ -	$ -	$ 440,724	$ -	$ 440,724	$ (440,724)
McCall Blvd/Sun City Blvd – WB Turn Pocket E	4555-58175	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000	$ (100,000)
Romoland Elementary School – ATP	4555-58177	$ -	$ -	$ -	$ 92,000	$ 589,000	$ 92,000	$ 497,000
Murrieta Rd/Holland Rd Intersection Improvem	4555-58187	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000
Watson Rd at Harvest Valley Elementary Schoc	4555-58190	$ -	$ -	$ -	$ 323,000	$ 553,000	$ 323,000	$ 230,000
Murrieta Rd Widening - Holland Rd to Newport	4555-58194	$ -	$ -	$ -	$ -	$ 1,200,000	$ -	$ 1,200,000
Holland Rd Widening – Bradley Rd to Haun Rd	4555-58195	$ -	$ -	$ -	$ -	$ 604,390	$ -	$ 604,390
Evans Road/Craig Avenue Traffic Signal	4555-58196	$ -	$ -	$ -	$ -	$ 175,500	$ -	$ 175,500
Garbani Road Drainage Improvements – MDP	4555-58203	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ 210,000
EXPENDITURES TOTAL		**$ 481,468**	**$ 620,957**	**$ 11,353,757**	**$ 4,105,724**	**$ 3,581,890**	**$ (7,248,033)**	**$ (523,834)**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 3,803,990**	**$ 3,256,993**	**$ (7,298,757)**	**$ (895,490)**	**$ (211,144)**	**$ 6,403,267**	**$ 684,346**

DIF CITYWIDE - STORM DRAIN FACILITIES (Fund 527)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (51,048)	$ -	$ -	$ -	$ -	$ -
DIF Storm Drain Fee MDP South	3712	$ 372,088	$ (58,219)	$ 210,000	$ 165,101	$ 174,106	$ (44,899)	$ 9,005
DIF Storm Drain Fee Encanto	3717	$ 62,160	$ 5,206	$ 10,000	$ 10,000	$ 10,000	$ -	$ -
Interest Income	3800	$ -	$ 6,088	$ 2,975	$ 5,000	$ 5,000	$ 2,025	$ -
REVENUE TOTAL		**$ 434,248**	**$ (97,973)**	**$ 222,975**	**$ 180,101**	**$ 189,106**	**$ (42,874)**	**$ 9,005**
EXPENDITURES								
Bradley Bridge	4555-58000	$ -	$ -	$ 600,000	$ -	$ -	$ (600,000)	$ -
Holland Road Overpass	4555-58021	$ -	$ -	$ 485,941	$ -	$ -	$ (485,941)	$ -
Master Drainage Plan	4555-58091	$ 11,035	$ -	$ -	$ -	$ -	$ -	$ -
Garbani Road Drainage Improvements – MDP	4555-58203	$ -	$ -	$ -	$ -	$ 142,960	$ -	$ 142,960
EXPENDITURES TOTAL		**$ 11,035**	**$ -**	**$ 1,085,941**	**$ -**	**$ 142,960**	**$ (1,085,941)**	**$ 142,960**
NET SURPLUS/(USE OF FUND BALANCE)		**$ 423,213**	**$ (97,973)**	**$ (862,966)**	**$ 180,101**	**$ 46,146**	**$ 1,043,067**	**$ (133,955)**

DIF CITYWIDE - ANIMAL SHELTER (Fund 528)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ -	$ (3,865)	$ -	$ -	$ -	$ -	$ -
DIF Animal Shelter Fee	3713	$ 133,191	$ 134,588	$ 116,000	$ 100,270	$ 105,433	$ (15,730)	$ 5,163
Interest Income	3800	$ -	$ 751	$ 3,000	$ 3,000	$ 3,000	$ -	$ -
REVENUE TOTAL		$ 133,191	$ 131,474	$ 119,000	$ 103,270	$ 108,433	$ (15,730)	$ 5,163
EXPENDITURES								
Animal Sheltering Services	4450-52808	$ -	$ -	$ 185,878	$ 195,172	$ 204,930	$ 9,294	$ 9,758
EXPENDITURES TOTAL		$ -	$ -	$ 185,878	$ 195,172	$ 204,930	$ 9,294	$ 9,758
NET SURPLUS/(USE OF FUND BALANCE)		$ 133,191	$ 131,474	$ (66,878)	$ (91,902)	$ (96,497)	$ (25,024)	$ (4,595)

DIF CITYWIDE - LAND ACQUISITION (Fund 529)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
DIF Parks Land Acquisition Fee	3714	$ 882	$ 331	$ 400	$ 1,110	$ 1,166	$ 710	$ 56
REVENUE TOTAL		$ 882	$ 331	$ 400	$ 1,110	$ 1,166	$ 710	$ 56
		$ 882	$ 331	$ 400	$ 1,110	$ 1,166	$ 710	$ 56

DIF CITYWIDE - MASTER PLAN & NEXUS ANALY (Fund 530)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
DIF Master Plan & Nexus Analysis Fee	3716	$ 19,687	$ 20,332	$ 17,000	$ 15,620	$ 16,401	$ (1,380)	$ 781
REVENUE TOTAL		$ 19,687	$ 20,332	$ 17,000	$ 15,620	$ 16,401	$ (1,380)	$ 781
NET SURPLUS/(USE OF FUND BALANCE)		$ 19,687	$ 20,332	$ 17,000	$ 15,620	$ 16,401	$ (1,380)	$ 781

LOCAL PARK (Fund 620)	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUE								
Unrealized Gain On Investment	3700	$ (1,581)	$ (7,926)	$ -	$ -	$ -	$ -	$ -
Quimby Park Fees	3715	$ 93,013	$ 590,838	$ 950,000	$ 260,239	$ 273,614	$ (689,761)	$ 13,375
Interest Income	3800	$ 1,854	$ 1,789	$ 6,150	$ 7,250	$ 7,250	$ 1,100	$ -
REVENUE TOTAL		$ 93,286	$ 584,701	$ 956,150	$ 267,489	$ 280,864	$ (688,661)	$ 13,375
EXPENDITURES								
Parks, Facilities and Trail Improvements	4660-52609	$ 98,696	$ -	$ -	$ -	$ -	$ -	$ -
Park Improvement Projects	4555-58024	$ -	$ 37,733	$ 12,267	$ -	$ -	$ (12,267)	$ -
CS032 Permanent Park Restrooms	4555-58038	$ 4,193	$ 36,414	$ 245,557	$ -	$ -	$ (245,557)	$ -
Evans Park Acquisition, Design & Constru	4555-58052	$ -	$ 8,580	$ 61,394	$ -	$ -	$ (61,394)	$ -
La Ladera Park Playground Resurfacing	4555-58078	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Lazy Creek Campus Improvements	4555-58082	$ -	$ -	$ 30,000	$ -	$ -	$ (30,000)	$ -
Park Amenity Enhancements	4555-58170	$ -	$ -	$ 200,000	$ -	$ -	$ (200,000)	$ -
Evans Park North, Design & Construction	4555-58181	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000	$ (100,000)
Gale Webb Action Sports Park Restroom	4555-58182	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ (50,000)
Sun City Park Development	4555-58184	$ -	$ -	$ -	$ 600,000	$ -	$ 600,000	$ (600,000)
La Ladera Park Enhancements	4555-58185	$ -	$ -	$ -	$ -	$ 400,000	$ -	$ 400,000
Quail Valley Park	4555-58191	$ -	$ -	$ -	$ 500,000	$ 201,465	$ 500,000	$ (298,535)
EXPENDITURES TOTAL		$ 102,888	$ 82,728	$ 549,217	$ 1,250,000	$ 601,465	$ 700,783	$ (648,535)
NET SURPLUS/(USE OF FUND BALANCE)		$ (9,602)	$ 501,973	$ 406,933	$ (982,511)	$ (320,601)	$ (1,389,444)	$ 661,910

DEBT SUMMARY & DEBT SERVICE FUND

CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

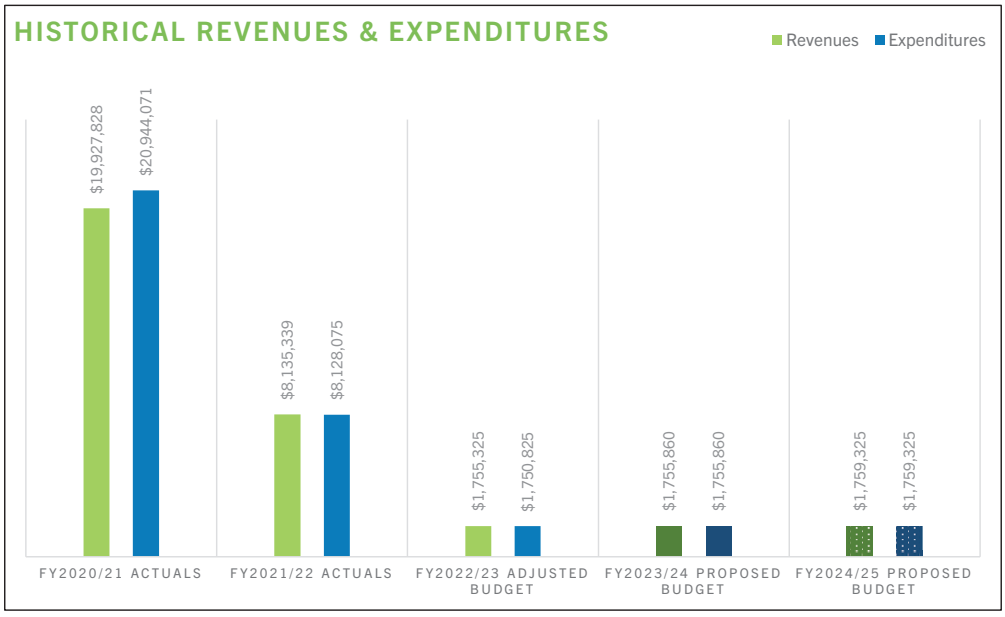
DEBT SERVICE

(Fund 590)

BUDGET SUMMARY

REVENUES AND EXPENDITURES SUMMARY	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Proposed Budget	FY2024/25 Proposed Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES							
Special Assessment	$ -	$ -	$ -	$ -	$ -	$ -	$ -
All Other Revenue	19,926,300	8,137,771	1,750,775	1,755,860	1,759,325	5,085	3,465
Unrealized Gain On Investment	(2,113)	(3,933)	-	-	-	-	-
Interest Income	3,641	1,502	4,550	-	-	(4,550)	-
Revenues Total	**$ 19,927,828**	**$ 8,135,339**	**$ 1,755,325**	**$ 1,755,860**	**$ 1,759,325**	**$ 535**	**$ 3,465**
EXPENDITURES							
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	107,559	94,649	85,233	90,000	90,000	4,767	-
ISF Transfer	-	-	-	-	-	-	-
Capital Outlays & One Time Studies	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Capital Projects (CIP)	-	-	-	-	-	-	-
Debt Issuance and Debt Service	20,836,512	8,033,425	1,665,592	1,665,860	1,669,325	268	3,465
Expenditures Total	**$ 20,944,071**	**$ 8,128,075**	**$ 1,750,825**	**$ 1,755,860**	**$ 1,759,325**	**$ 5,035**	**$ 3,465**
NET SURPLUS (USE OF FUND BALANCE)	**$ (1,016,243)**	**$ 7,264**	**$ 4,500**	**$ -**	**$ -**	**$ (4,500)**	**$ -**

FUND BALANCE	**$ 556,028**	**$ 563,292**	**$ 574,564**	**$ 574,564**	**$ 574,564**		



OF NOTE:

The City holds two debt obligations that are both funded from special revenue funds (no funding is provided from the General Fund).

The Total Road Improvement Program (TRIP) debt was refinanced in FY2020/21 and the Streetlight Acquisition & Retrofit debt was refinanced in FY2021/22, leading to the large increases in both revenues and expenditures in both fiscal years. Both refinancing events helped to create significant long-term savings for the City.

BUDGET DETAIL

Debt Service Fund 590	Object Code	FY2020/21 Actuals	FY2021/22 Actuals	FY2022/23 Adjusted Budget	FY2023/24 Adopted Budget	FY2024/25 Adopted Budget	Change ($) FY23 to FY24	Change ($) FY24 to FY25
REVENUES								
Unrealized Gain On Investment	3700	$ (2,113)	$ (3,933)	$ -	$ -	$ -	$ -	$ -
Interest Income	3800	$ 3,641	$ 1,502	$ 4,550	$ -	$ -	$ (4,550)	$ -
Premium on Issuance of Debt	3881	$ 31,670	$ -	$ -	$ -	$ -	$ -	$ -
Debt Proceeds	3882	$ 17,885,000	$ 6,355,581	$ -	$ -	$ -	$ -	$ -
Operating Transfers In	3900	$ 2,009,630	$ 1,782,190	$ 1,750,775	$ 1,755,860	$ 1,759,325	$ 5,085	$ 3,465
Revenue Total		$ 19,927,828	$ 8,135,339	$ 1,755,325	$ 1,755,860	$ 1,759,325	$ 535	$ 3,465
EXPENDITURES								
Special Dept Exp	51600	$ 107,559	$ 94,649	$ 85,233	$ 90,000	$ 90,000	$ 4,767	$ -
Operating & Maintenance Total		$ 107,559	$ 94,649	$ 85,233	$ 90,000	$ 90,000	$ 4,767	$ -
Debt Issuance Costs	58500	$ 338,603	$ 40,000	$ -	$ -	$ -	$ -	$ -
Debt Service Principal Payment	58510	$ 2,585,843	$ 7,250,613	$ 1,090,488	$ 840,834	$ 837,941	$ (249,654)	$ (2,893)
Debt Service Interest Payment	58520	$ 540,059	$ 742,812	$ 575,104	$ 825,026	$ 831,384	$ 249,922	$ 6,358
Pymt to Refunded Bond Escrow Agent	58530	$ 17,372,007	$ -	$ -	$ -	$ -	$ -	$ -
Debt Issuance and Debt Service		$ 20,836,512	$ 8,033,425	$ 1,665,592	$ 1,665,860	$ 1,669,325	$ 268	$ 3,465
Expenditures Total		$ 20,944,071	$ 8,128,075	$ 1,750,825	$ 1,755,860	$ 1,759,325	$ 5,035	$ 3,465
NET SURPLUS (USE OF FUND BALANCE)		$ (1,016,243)	$ 7,264	$ 4,500	$ -	$ -	$ (4,500)	$ -

DEBT MANAGEMENT & DEBT LIMIT

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is limited to 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes.

Currently the City does not have any General Obligation Debt. The City currently carries bonded debt secured by specific revenue sources, Certificates of Participation and a Facilities Financing Agreement. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenue exists to service debt and to identify opportunities to reduce debt service costs.

CITY DEBT PROFILE

At the beginning of Fiscal Year 2023/24, the City has total unsecured debt outstanding of $21.1 million.

Certificates of Participation (COP) (TRIP) *Transportation Revenue Certificates of Participation Bonds, Series 2012B – Original Issue $20,000,000*

Bond Ratings: AA, A+ for underlying rating (Standard & Poor's)
During Fiscal Year 2011/12, the City issued $20 million in Certificates of Participation through the California Communities Total Road Improvement Program (TRIP). The proceeds from this financing were used to fund various capital road improvements and are being repaid from a combination of future Gas Tax and Measure "A" revenues. The City also recognized a premium reduction on the TRIP financing in the amount of ($30,408), which is amortized over the life of the financing; the current outstanding balance is $663,896.

The 2020 Certificates of Participation Bonds (Refinancing)
The 2020 Certificates of Participation Bonds were issued to refund the 2012B Certificate of Participation Bonds for $16,990,000. The bonds mature annually through 2042, in amounts ranging from $1,835,000 to $2,305,000. Interest rates vary from 0.435% to a maximum of 3.238% and are payable semiannually on December 1 and June 1. This transaction resulted in an economic gain of $1.8 million and net savings in debt service costs of $4.3 million.

As of July 1, 2023, the outstanding balance of the refinanced bonds is $15,640,000. The annual debt service requirements on these bonds are as follows:

Year Ending June 30	Principal	Interest	Total
2024	680,000	397,022	1,077,022
2025	690,000	390,487	1,080,487
2026	700,000	383,166	1,083,166
2027	710,000	373,352	1,083,352
2028-2032	3,740,000	1,661,457	5,401,457
2033-2037	4,210,000	1,185,571	5,395,571
2038-2042	4,910,000	486,995	5,396,995
Totals	$ 15,640,000	$ 4,878,050	$ 20,518,050

Streetlight Retrofit Project *Distribution Facilities Financing Agreement 2019 – Direct borrowing:*
In June of 2019 the City entered into a financing agreement between Western Riverside Council of Governments (WRCOG) and Southern California Edison (SCE) to purchase approximately 6,300 streetlights from SCE. The initial debt was for $6,550,000 and financed over a period of fifteen years.

The agreement was refinanced on September 10, 2021 for $6,335,581 with an interest rate of 2.99% with payments due in December and June of every year. The refinancing did not extend the life of the agreement and will therefore continue to expire in 2034. The refinancing resulted in economic gain of approximately $400,738 over the term of the agreement with an annual average cash flow savings of approximately $30,826.

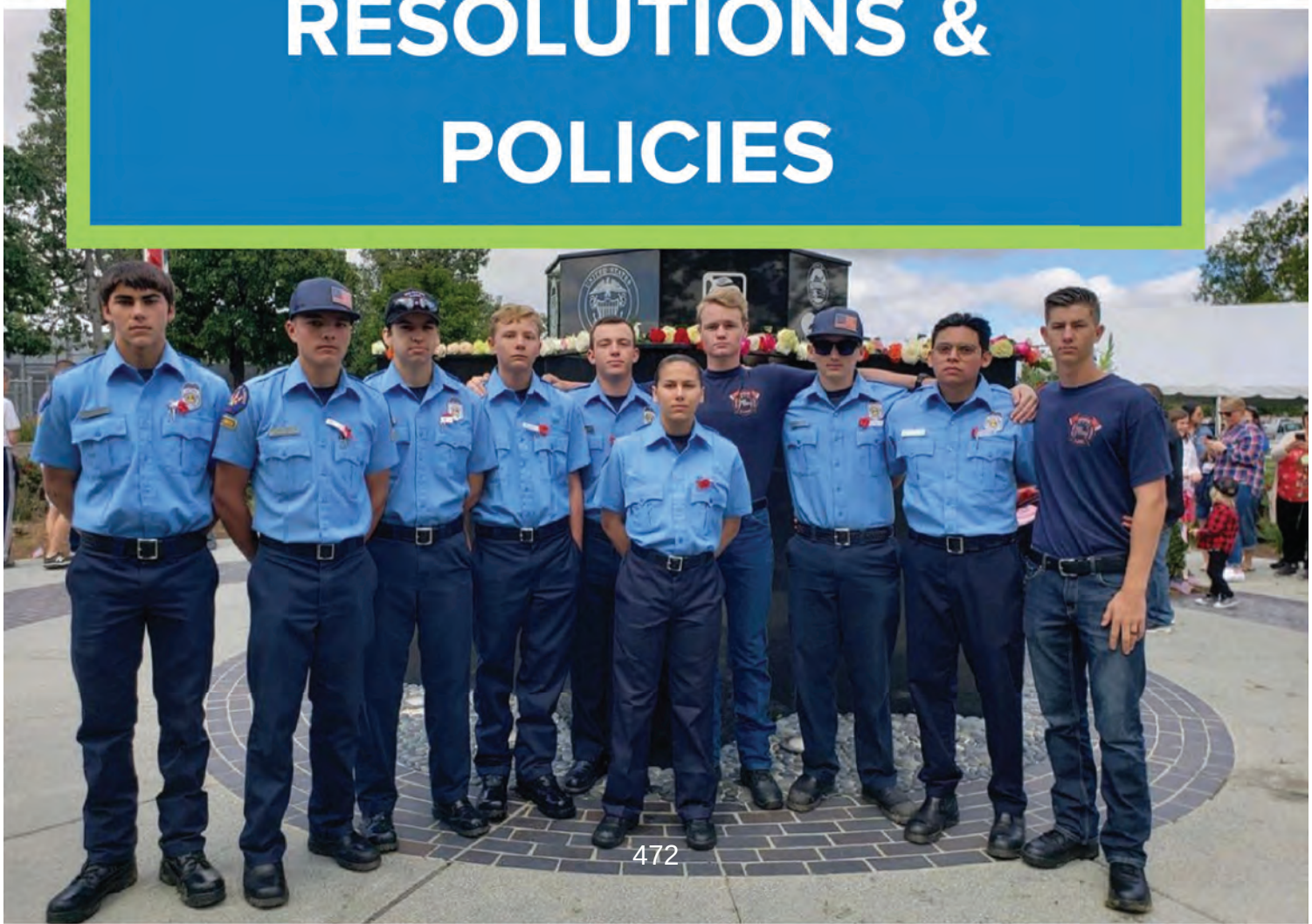
As of July 1, 2023, the outstanding balance of the agreement is $5,485,266. The annual debt service requirements on these bonds are as follows:

Year Ending June 30	Principal	Interest	Total
2024	428,004	160,834	588,838
2025	440,897	147,941	588,838
2026	454,178	134,660	588,838
2027	467,860	120,978	588,838
2028-2032	2,559,386	384,802	2,944,188
2033-2037	1,134,941	42,733	1,177,674
Totals	$ 5,485,266	$ 991,948	$ 6,477,214

DEBT LIMIT

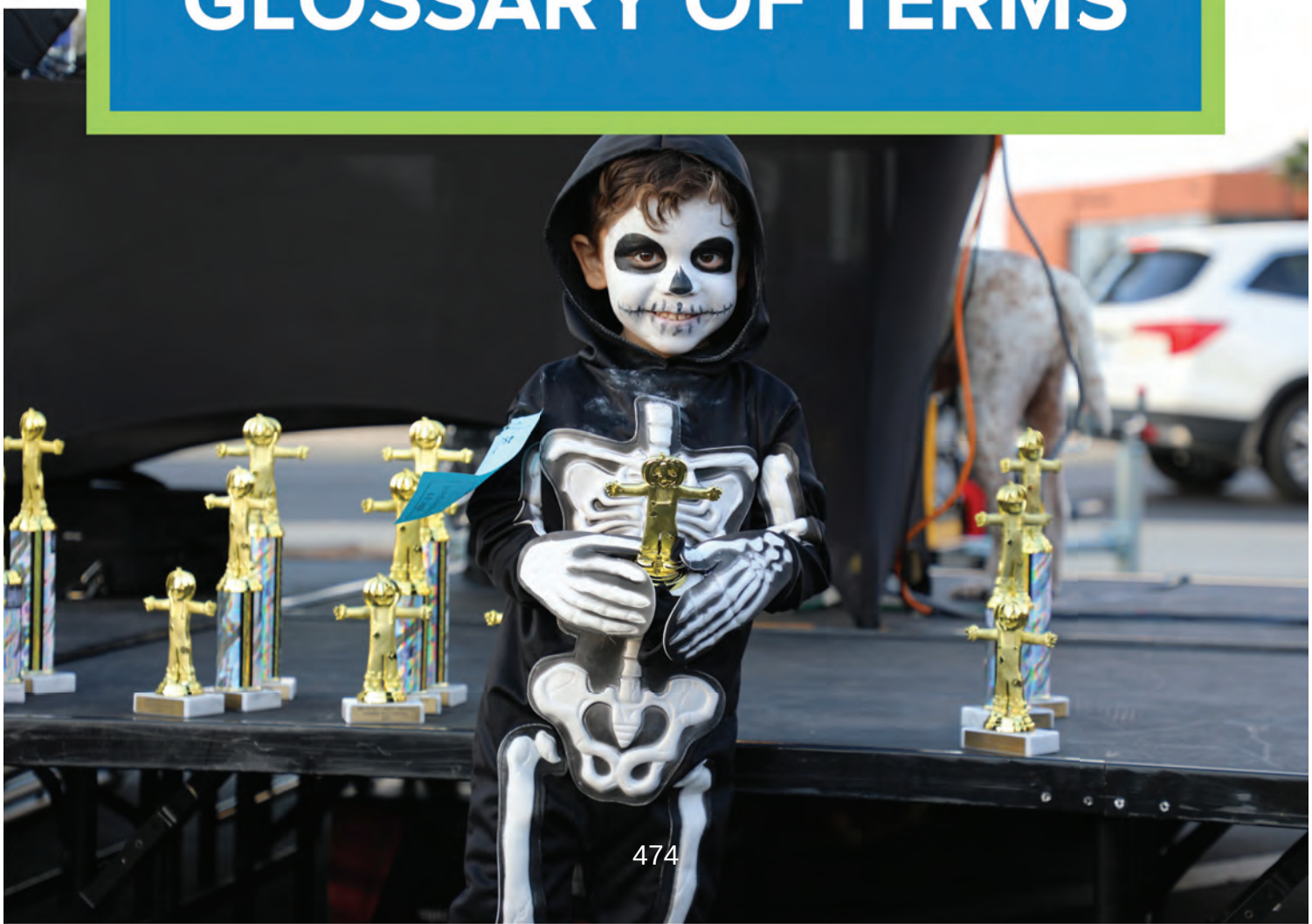
Of the City debt outstanding as of July 1, 2023, $0 was supported by taxes and subject to the legal debt limit. The City's assessed valuation for 2022 is $12,303,687,819 resulting in a debt limit of $1,845,553,173 (audited) and adjusted legal debt margin of $1,845,553,173.

FY2023/24 & FY2024/25 RESOLUTIONS & POLICIES



FINAL ADOPTED RESOLUTION TO BE ADDED FOLLOWING
BUDGET ADOPTION 6/21/2023

GLOSSARY OF TERMS



CITY OF INNOVATION
MENIFEE
BUILDING FOR THE FUTURE

GLOSSARY OF TERMS

Actual
Represents the actual costs from the results of operations.

Air Quality Management District Improvement? (AQMD)
This fund accounts for the City's share of revenue received under AB 2766 to be used to reduce air pollution from motor vehicles pursuant to the California Clean Air Act of 1988.

Annual Comprehensive Financial Report (ACFR)
Financial report organized by fund, which provides a balance sheet that compares assets with liabilities and fund balance. The ACFR is also an operating statement that compares revenues with expenditures.

Appropriation
An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation
A dollar value placed on real estate or other property by Riverside County as a basis for levying property taxes.

Assessment District
Defines an area of land that is benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Audit
Scrutiny of the City's accounts by an independent auditing firm that determines whether the City's financial statements are fairly presented in conformity with generally accepted accounting principles. An independent audit is performed annually.

Balanced Budget
A budget in which planned operating expenditures do not exceed planned operating revenues.

Basis of Accounting
All government funds are accounted for on a modified accrual basis, i.e. expenditures are recorded when the liability is incurred, except for compensated absences not payable within one year and principal and interest for long- term debt which is recorded when due. The City does not have any Enterprise funds that would be accounted for under the full-accrual method of accounting.

Basis of Budgeting
Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. Generally, the City uses the modified accrual basis for budgeting all governmental funds.

Beginning/Ending Fund Balance
Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year expenses.

Bond
A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

Budget
An annual financial plan that identifies revenues, types, and levels of services to be provided, and the amount of funds that can be spent. The City of Menifee's budget encompasses one fiscal year.

Budget Adjustment
A legal procedure to revise a budget appropriation. City staff has the prerogative to move expenditures within or between department programs. Increases to the budget or movement of budget between funds must be approved by the City Council.

Budget Calendar
The schedule of key dates or milestones, which the city follows in the preparation and adoption of the budget.

Budget Document
The instrument used by the City Manager and staff to present a comprehensive financial program to the City Council.

Budget Message
A general discussion of the adopted budget presented in writing as part of, or supplement to, the budget document. Explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

Capital Expenditures
Expenditures resulting in the acquisition or addition to the government's general fixed assets having a unit cost greater than $5,000 and a useful life of more than three years.

Capital Improvement Projects (CIP)
Infrastructure improvements with a cost of $100,000 or more and a useful life of five years or more. Examples include a new park, street improvements, building modifications, etc.

Capital Outlay
A category of expenditures that captures purchases of capital equipment, such as furniture, vehicles, large machinery, and other items.

Citywide Budget
The budget for the City that represents all fund budgets with the exception of Fiduciary funds that cannot be used for government activities and are held for the benefit of others.

Community Development Block Grants (CDBG)
The Community Development Block Grant (CDBG) Program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. A separate fund has been established to account for revenues from the federal government and expenditures as prescribed under the CDBG Program.

Community Facilities District (CFDs)
Community Facilities Districts (CFDs) also commonly known as Mello-Roos, are special districts established by local governments in California as a means of obtaining additional public funding. Counties, cities, special districts, joint powers authority, and school districts in California use these financing districts to pay for public works and some public services. Separate funds account for the payment of debt service bonds which were used for community facility improvements or specific services funded through the CFD.

County (Community) Services Areas (CSAs)
In unincorporated areas, basic services like water, sewer, police, and fire protection are provided by the county. Upon incorporation the City of Menifee assumed administration of various pre-existing CSAs within the City's boundaries.

Contingency
An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as federal mandates, shortfalls in revenue, and similar eventualities.

Council-Manager Form of Government
An organizational structure in which the Mayor and City Council appoint an independent City Manager to be the chief operating officer of a local government. In practice, a City Council sets policies, and the city manager is responsible for implementing those policies effectively and efficiently.

Carryovers
Funding approved in the current budget but not expended during a particular fiscal year. These appropriations are carried forward into the next fiscal year for their original intended purpose.

Debt Service
The payment of principal and interest on borrowed funds, such as bonds.

Deficit
An excess of expenditure over revenues (resources).

Department
An organizational unit comprised of programs or divisions. Examples include the City Manager, Building and Safety, and Community Development Departments.

Development Impact Fee (DIF)
Development Impact Fees (DIF) are one-time charges applied to new developments. Their goal is to raise revenue for the construction or expansion of capital facilities located outside the boundaries of the new development that benefit the contributing development.

Encumbrance
A legal obligation to expend funds for an expenditure that has not yet occurred.

Estimate
Represents the most recent estimate for current year revenue and expenditures. Estimates are based upon several months of actual expenditure and revenue experience and consider the impact of unanticipated price or other economic factors.

Expenditure
The actual spending of funds set aside by appropriation for identified goods and services.

Fee
A general term used for any charge levied by the government for providing a service or performing an activity.

Fines, Forfeitures, and Penalties
Revenue category that contains monies resulting from violations of various City and state laws, and from damage to City property.

Fiscal Year (FY)
A twelve-month period of time designated as the budget year. The City of Menifee's fiscal year is July 1 to June 30.

Full-Time Equivalent (FTE)
A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time Typist Clerk working 20 hours per week would be equivalent to one-half of a full-time position, or 0.50 FTE.

Fund
An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance
The amount of financial resources available for use. Generally, this represents the details of all the annual operating surpluses and deficits since the fund's inception.

GANN Limit (Proposition 4)
Under this article of the California Constitution, the City must compute an annual appropriation limit that states a ceiling on the total amount of tax revenues the City can appropriate annually.

Gas Tax Fund
This fund accounts for revenues apportioned to the City by the State, pursuant to the Streets and Highways Code of the State of California. The Gasoline Tax is an 18-cent per gallon tax on fuel. The use of these revenues is restricted to street maintenance and improvements. The basic means of distribution to cities is population.

Generally Accepted Accounting Principles (GAAP)
Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund
The primary fund used by the City for which revenues and expenditures are not legally restricted for use. Examples of departments operating within the General and include Police, Fire, Community Services and City Manager.

Governmental Accounting Standards Board (GASB)
The Governmental Accounting Standards Board (GASB) was organized in 1984 by the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities.

Grant Fund
Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specific purpose, activity, or facility.

Infrastructure
Facilities that support the daily life and growth of the City, for example, roads, water lines, and sewers.

Interfund Transfers
A transfer of funds between departments/funds for specific purposes as approved by the appropriate authority.

Internal Service Fund (ISF)
The ISF fund is used to track goods or services shifted between departments on a cost reimbursement basis. Examples of IDF are the Information of Technology Fund, Fleet Fund and Facilities Fund.

Levy
To impose taxes, special assessments, or charges for the support of city activities.

Licenses and Permits
Revenue category that accounts for recovering costs associated with regulating business activity.

Landscape and Lighting Maintenance District (LLMD)
A Landscape and Lighting Maintenance District (LLMD) is a special district, established pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "1972 Act"), and formed to provide benefiting property owners the opportunity to pay for enhanced landscaping and appurtenant improvements, maintenance, and services beyond those generally provided by the City of Menifee.

Major Fund
A major fund is any individual fund that meets the criteria of the following combined two tests: 1) a fund is classified as a major fund if the corresponding total revenues, expenses or (expenditure assets or liability for all funds of that category are at least 10 percent of total aggregate for all funds and 2) at least 5 percent of the total aggregate for all funds combined. The General Fund is always classified as a major fund while all other funds must meet the qualifications to be a major fund.

Measure A
This fund accounts for the City's share of the half cent sales tax approved by Riverside County voters. Measure A funds are distributed on a per capita basis and are to be used specifically for transportation purposes.

Measure DD
Menifee voters approved the one (1%) percent sales taxes increase in 2016. The revenues from Measure DD are required to remain local and only be used for critical City services like public safety and 911 emergency response services.

Mission Statement
A broad statement that describes the reason for existence of an organization or organizational unit, such as a department.

Objective
Describes an outcome to be accomplished in specific well defined and measurable terms and is achievable within a specific timeframe. Generally, departmental programs have objectives.

Ordinance
A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, an Ordinance has the full force and effect of law within the boundaries of the municipality to which it applies.

Operating Budget
The annual appropriation of funds for on-going program costs, which include salaries, benefits, maintenance, operation, and capital outlay items.

Operating Expenditures
Expenditures related to professional services and supplies.

Public, Education and Governmental Access (PEG) Fund
The City imposes a one (1%) percent fee (PEG fee) on all state franchised video services providers operating within the City to support PEG programming facilities.

Personnel Expenses
An expenditure category that captures expenses related to employee compensation, such as salaries and fringe benefits. Personnel expenses include salaries, pensions, retirement, special pay, and insurance for full-time and part-time employees of the City.

Preliminary Budget
A balanced budget presented to the City Council by the City Manager. Any City Council changes to the preliminary Budget are incorporated into the final adopted budget.

Program
Represents major areas or support functions; defined as a service provided to citizens, other departments, or other agencies.

Reserve
An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenues
Funds received from the collection of taxes, fees, permits, licenses, interest, and grants during the fiscal year.

Road and Bridge Benefit District (RBBD) Funds
Funds were established to defray the cost of road and bridge improvements to an established area of benefit. The City has two Road and Bridge Benefit Districts, Scott Road, and Menifee Valley.

Schedule
A summary of expenditures, revenues, positions, or other data that reflects funding sources and spending plans of the budget and capital improvement programs.

Senate Bill 1 (SB1)
The Road Repair and Accountability Act of 2017 (SB1 Beall) provides for allocations of various funds to state and local agencies for transportation purposes. The revenue raised from SB1 is used primarily to repair existing roads, bridges, add bicycle lanes, and increase funding for mass transit projects.

Special Revenue Funds
Revenues received that have specific purposes for which they are earmarked.

Supplemental Law Enforcement Service Fund (SLESF)
Funds are allocated among cities and counties and special districts that provide law enforcement.

Transfers
Authorized exchanges of money, positions, or other resources between organizational units or funds.

Transportation Uniform Mitigation Fee (TUMF)
A regional mitigation fee administered by the Western Riverside Council of Governments (WRCOG).

Vehicle License Fee (VLF)
The VLF is an annual fee on the ownership of a registered vehicle in California, in place of taxing vehicles as personal property.

GLOSSARY OF ABBREVIATIONS & ACRONYMS

ACFR	ANNUAL COMPREHENSIVE FINANCIAL REPORT
AQMD	AIR QUALITY MANAGEMENT DISTRICT
CDBG	COMMUNITY DEVELOPMENT BLOCK GRANT
CEO	CITY EXECUTIVE OFFICE
CFD	COMMUNITY FACILITIES DISTRICT
CIP	CAPITAL IMPROVEMENT PROJECTS
CSA	COUNTY (COMMUNITY) SERVICES AREAS
DIF	DEVELOPMENT IMPACT FEE
FTE	FULL-TIME EQUIVALENT (EMPLOYEE)
FY	FISCAL YEAR
GAAP	GENERALLY ACCEPTED ACCOUNTING PRINCIPLES
GASB	GOVERNMENTAL ACCOUNTING STANDARDS BOARD
HR	HUMAN RESOURCES
ISF	INTERNAL SERVICE FUND
IT	INFORMATION TECHNOLOGY
L&LMD	LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT
NPDES	NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM
PD	POLICE DEPARTMENT
PEG	PUBLIC, EDUCATION AND GOVERNMENTAL ACCESS FUND
RBBD	ROAD AND BRIDGE BENEFIT DISTRICT
SB	STATE BILL
SLESF	SUPPLEMENTAL LAW ENFORCMENT SERVICE FUND
TUMF	TRANSPORTATION UNIFORM MITIGATION FEE
VLF	VEHICLE LICENSE FEE
WRCOG	WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS