



MENIFEE
COMMUNITY
DEVELOPMENT

ANNUAL REPORT

FY 2022-2023



MESSAGE FROM THE DIRECTOR



Cheryl Kitzerow, AICP
Community Development Director

Welcome to our 2nd Annual Year-In Review for Fiscal Year 22/23! We are excited to provide a snapshot of the permit and program activity demonstrating the Community Development Department's (CDD) robust efforts over the past year. The City of Menifee has continued to see strong growth with the population increasing to 116,472 residents (Derrigo 2023), and the CDD continues to work diligently to ensure balanced and well-designed new developments. The CDD is responsible for ensuring that new construction is consistent with local and state regulations and takes the lead in the process of plan review and permitting, as well as the implementation of grant programs that assist our residents. This past year, our Planning Division proactively established the Industrial Good Neighbor Policy document, which was adopted by City Council to ensure new industrial development is held to the highest standards. The Building Division ensured that the most current State Building Codes were adopted and incorporated into the City's Municipal Code. The Community Development Block Grant (CDBG) Division launched the 1st Time Home Buyer Program and the Single-Family Minor Home Repair Grant Program. We are happy to highlight the award-winning efforts of our Workforce Development Center that is funded with local CDBG and Housing & Urban Development (HUD) funds, and organized in conjunction with our Economic Development team, which received the Award of Merit from the California Association for Local Economic Development (CALED). In addition, our Permit-Ready Accessory Dwelling Unit Plans & Handbook received the American Planning Association's Best Practice award. We continue to strive to meet the needs of residents, businesses, visitors, and developers alike to ensure that together we are creating a **HEALTHY, VIBRANT, and CONNECTED** community for everyone.

DEPARTMENT MISSION & VALUES

“**CREATING A HEALTHY,
VIBRANT, AND CONNECTED
COMMUNITY FOR EVERYONE.**”





DEPARTMENT ORGANIZATIONAL CHART



**DEPARTMENT
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DEPARTMENT OVERVIEW

PLANNING DIVISION

American Institute of
Certified Planners
4

Annual Operating
Budget
\$2.38 M

Total Planning
Staff
16

Revenue
\$2.32 M

BUILDING DIVISION

International Code
Council Certified
Inspectors
5

Annual Operating
Budget
\$2.57 M

International Code
Council Certified
Plan Examiners
2

Revenue
\$8.13 M

Total Building Staff
15





FY 22/23 PLANNING ACTIVITY REPORT

PLANNING ACCOMPLISHMENTS



161 PROJECTS APPROVED INCLUDING

- 19 Detached Accessory Structures
- 17 ADU's
- 5 Tentative Tract Maps



APPROVED HOUSING

- Single Family Units: 4,622
- Multi-Family Units: 1,299



22 PRE-APPLICATIONS PROCESSED

- Commercial: 35,605 SF
- Office: 69,650 SF
- Industrial: 276,100 SF



PROJECTS IN ENTITLEMENT PLAN REVIEW

- Commercial: 843,875 SF
- Office: 229,296 SF
- Industrial: 12,772,958 SF
- Hotels: 2 (204 total rooms)
- 18 subdivisions



Battery Energy
Storage Ordinance



Industrial Good
Neighbor Policy



Mobile Home Park Rent
Stabilization Ordinance

Customers Assisted
(Virtual & In-Person)

3,188

↑ 149% ↑

Phone Calls Received

3,192

↓ 19% ↓

New Submittals

235

↓ 26% ↓

Projects in Review

232

↓ 7% ↓

Inspections Conducted

737

↓ 25% ↓

25 CEQA Contracts
Executed

\$3.45 M

↑ 122% ↑



FY 22/23 CDBG ACTIVITY REPORT

SENIOR SERVICES



Minor Home Rehab Grant
Program Recipients

7



Habitat for Humanity
Recipients

37

YOUTH SERVICES



Youth Participated in Before & After
School Programs C/O Boys & Girls Club

106



Recipients of School Clothing C/O
Assistance League of Temecula Valley

84

ACCOMPLISHMENTS

- 5-year Consolidated Plan
- Annual Action Plan
- Single-Family Minor Home Repair Grant Program Launched (8 Approved)
- 1st Time Home Buyer Assistance Program Launched

OTHER SERVICES

Abused & Neglected People Assisted

68

Fair Housing People Assisted

472

Cancer Resource Center

29

Emergency Food Recipients

1,820

Rental & Mortgage

9

Hospice Care

42

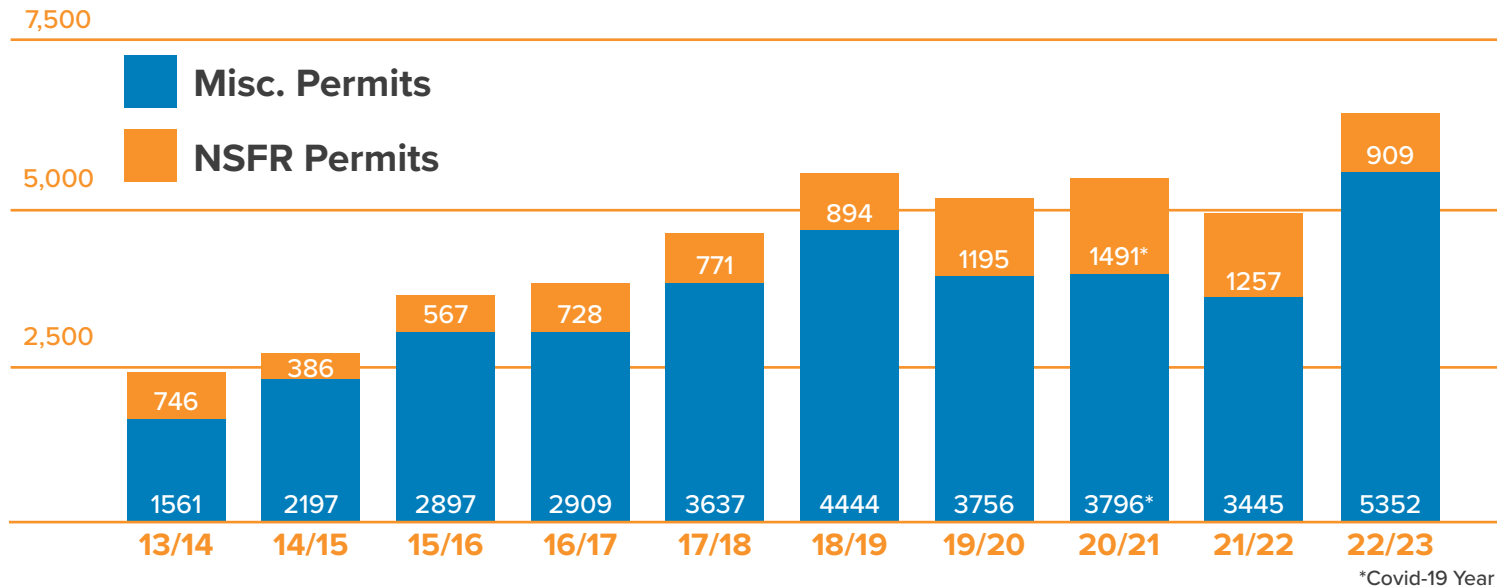
Homeless Outreach

109



FY 22/23 BUILDING & SAFETY ACTIVITY REPORT

NEW SINGLE-FAMILY RESIDENCE (NSFR) & MISC. PERMITS ISSUED FROM FY 13/14 TO FY 22/23



Total Project Valuation:
\$571.9 M ↓ 3%

Inspections Conducted:
28,363 ↓ 8%

SFR Project Valuation:
\$358.7 M ↓ 26%

Phone Calls Received:
5,948 ↓ 67%

*New Commercial Valuation:
\$48.2 M ↑ 793%

Counter Customers Assisted:
4,677 ↑ 23%

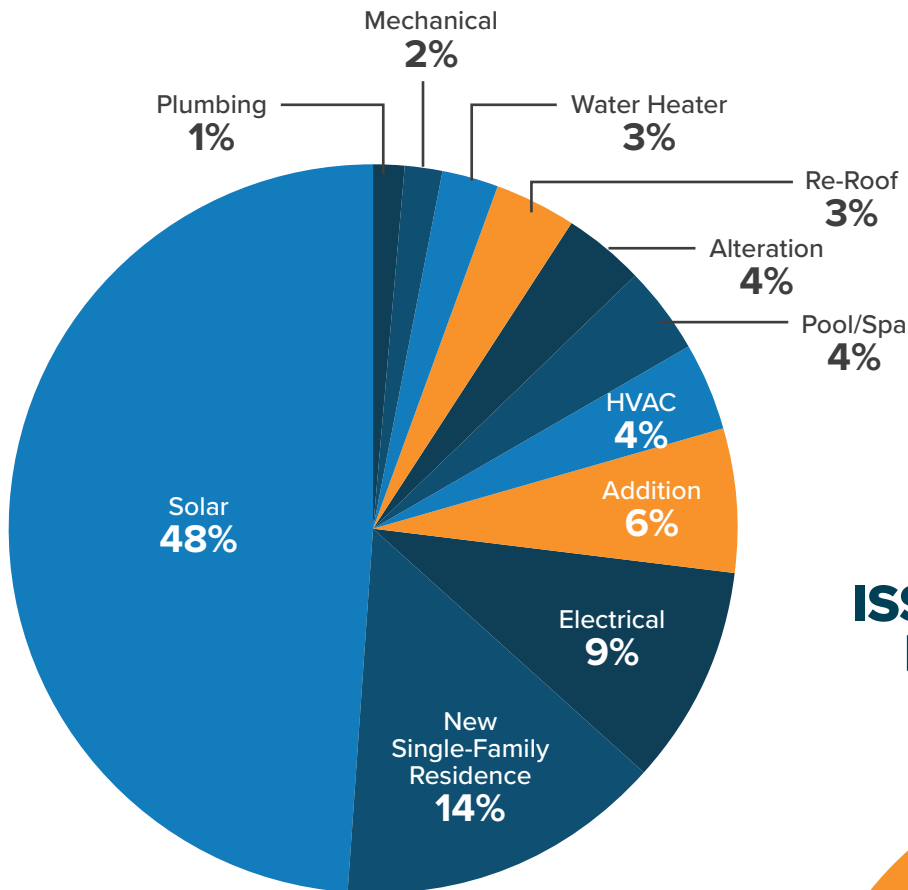
Total Square Footage
of Projects in Review:
958,512 SF ↑ 10%

Virtual Customers Assisted:
90 ↓ 20%

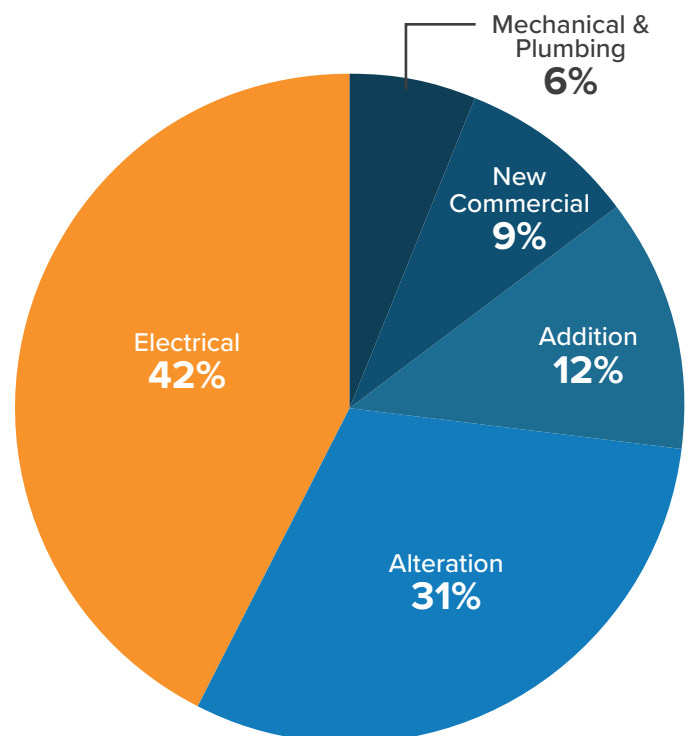


FY 22/23 BUILDING & SAFETY ACTIVITY REPORT

ISSUED RESIDENTIAL PERMITS BY TYPE



ISSUED COMMERCIAL PERMITS BY TYPE





MENIFEE
**COMMUNITY
DEVELOPMENT**

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