

City Council Chambers
29844 Haun Road
Menifee, CA 92586



City of Menifee
Parks, Recreation and Trails
Commission Meeting Minutes

Thursday, August 3, 2023
6:00 PM Regular Meeting

Bill Ackerman, Chair
David Foust, Vice-Chair
Tierra Bowen, Commissioner
Scott Bangle, Commissioner
Laz Peterson, Commissioner

Jonathan Nicks, Deputy City
Manager
Kori Jones, Secretary

MINUTES

REGULAR MEETING (6:00 PM)

1. CALL TO ORDER

Chair Ackerman called the meeting to order at 6:00 PM.

2. ROLL CALL

Present: William Ackerman, Tierra Bowen, David Foust, Laz Peterson

Absent: Scott Bangle

3. PLEDGE OF ALLEGIANCE

Commissioner Bowen led the flag salute.

4. PRESENTATIONS

4.1 New Commissioner Introduction – Laz Peterson

Deputy City Manager Jonathan Nicks introduced Laz Peterson as the newest PRTC commissioner. Commissioner Peterson addressed the meeting providing his professional background and experience as a Menifee resident. Mr. Peterson also expressed his enthusiasm and vision for the Menifee park system and recreational programs.

4.2 Senior Programs and Cultural Arts Update

Mr. Nicks introduced Community Services Coordinator Aisha Jemmott-Wilson who provided an overview of programs and services available through the Kay Cenicerros Senior Center. Ms. Jemmott-Wilson also highlighted cultural arts programs, regional partnership programs, and the senior transportation programs. She answered questions from the commission regarding transportation usage. Commission received the presentation, asked questions, and provided comments.

5. APPROVAL OF MINUTES

5.1 May 4, 2023 Parks, Recreation and Trails Commission – Regular Meeting

The minutes were approved unanimously (4-0) with no modifications.

6. AGENDA APPROVAL OR MODIFICATIONS

No modifications were requested.

7. PUBLIC COMMENTS (NON-AGENDA ITEMS)

There were no public comments.

8. DISCUSSION ITEMS

8.1 Parks Master Plan Future Agenda Item Recommendations

Mr. Nicks and Chair Ackerman thanked everyone involved for their efforts in completion of the Parks Master Plan (PMP) Update. Mr. Nicks then introduced Community Services Manager Mariana Mitchell who guided a discussion about future agenda items and how they are planned to be addressed based on the recommendations of the PMP. The Commission received the report and asked questions about current park development, equestrian trail outreach to determine preferred locations, infill opportunities, and provided comments.

8.2 Committee Appointment Review

Mr. Nicks introduced Senior Management Analyst Kori Jones who reviewed current commission appointments and vacancies to various city groups and committees. Vacant seats were created following the resignation of prior Commissioner William Payne. Based on the discussion, committee appointments were assigned as follows:

- Menifee Citizens Advisory Committee (MCAC) – Foust, Peterson
- Teen Awards Selection Committee – Ackerman, Bowen
- Parks Master Plan Ad Hoc Committee – DISSOLVED
- Parks Make Life Better Ad Hoc Committee – Foust, Peterson
- RCTC Specialized Transit Committee – Bangle, Bowen (alternate)
- Comprehensive Economic Development Strategy Committee (CEDS) – Foust, Bowen (alternate)
- Complete Streets Plan Project Advisory Committee (PAC) – Ackerman, Foust (alternate)

9. COMMUNITY SERVICES DEPARTMENT COMMENTS

9.1 Director Comments

Mr. Nicks provided director comments including an invitation to the commission to attend the State of the City Event and the Menifee 15 Celebration both taking place at Mt San Jacinto College on October 19th.

9.2 Parks in Progress Update

Mr. Nicks introduced Parks/Landscape Manager Bryce Howell who provided park development updates for Underwood, Banner, Quartz Ranch, Legado, and the Sun City Green Space. Mr. Howell then provided information regarding scheduling of the grand opening for Quartz Ranch. Following questions from the commission, Mr.

Howell stated that he would confirm with the Engineering Department road improvement plans and street parking signage updates near Banner Park and Quartz Ranch.

9.3 Solid Waste & Recycling Update

Ms. Jones provided an update on solid waste and recycling/Menifee Recycles activities. She answered questions about communication and outreach to school districts and how to demonstrate jurisdiction compliance to CalRecycle.

9.4 Recreation Division Update

Ms. Mitchell provided an update on recreation programs, classes, and fields/facility rentals. She answered questions from the commissioner regarding field allocation, capacity of current classes, as well as how to apply for Youth Leaders of Menifee.

9.5 Special Events Update

Ms. Mitchell provided upcoming special event information including the 9/11 commemoration ceremony, Art-a-Faire, and the Clean Air Expo.

9.6 Capital Improvement Program Update

Mr. Howell provided project status for Lyle Marsh restroom which is now open, La Ladera Park water retrofit, Central Park Amphitheater, EL Pete Peterson parking lot resurfacing, and AMR Ranger Station and Skate Park Project. Following a request from Vice Chair Foust, Mr. Howell stated that he would include the Paloma Wash Bridge project as part of his regular update.

9.7 Maintenance Division Report

Mr. Howell provided an update on park and facility monthly maintenance activities.

10. COMMISSIONER REPORTS ON COMMITTEE ACTIVITIES

Vice Chair Foust reported on activities of the Complete Streets PAC and his plans to attend the upcoming MCAC meeting. He stated that he will request staff to add Commissioner Peterson to the MCAC contact list.

11. FUTURE AGENDA REQUESTS

- Evaluate Proposals for Permanent City Holiday Tree – Fall 2023

Mr. Nicks confirmed that staff will take holiday lighting agreements to Council in September. Ms. Mitchell stated that funding for the purchase of a permanent holiday tree was included as part of the FY 24-25 proposed budget. At that time, staff will issue a request for proposal for the tree.

12. ADJOURN

Chair Ackerman adjourned the meeting at 7:12pm.

Kori Jones, Senior Management Analyst
Meeting Secretary