

City Council Chambers
29844 Haun Road
Menifee, CA 92586



**Menifee City Council
Regular Meeting Minutes**

**Wednesday, August 16, 2023
5:00 PM Closed Session
6:00 PM Regular Meeting**

**Bill Zimmerman, Mayor
Bob Karwin, District 1
Ricky Estrada, District 2
Lesa Sobek, District 3
Dean Deines, District 4**

**Armando G. Villa, City Manager
Jeffrey T. Melching, City Attorney
Sarah Manwaring, Acting Clerk**

MINUTES

CLOSED SESSION (5:00 PM)

Mayor Zimmerman called the Closed Session meeting to order at 5:00pm. Present were Councilmembers Deines, Estrada, and Sobek, Mayor Pro Tem Karwin, and Mayor Zimmerman. The City Council recessed into closed session at 5:00pm for the purpose listed below.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Significant Exposure to Litigation (Gov. Code Section 54956.9(d)(2) or (3)):One Case

REGULAR MEETING (6:00 PM)

1. CALL TO ORDER

Mayor Zimmerman opened the Regular Meeting at 6:02pm

City Attorney Jeff Melching stated there was nothing to report out of Closed Session.

2. ROLL CALL

Present: Bill Zimmerman, Bob Karwin, Ricky Estrada, Lesa Sobek, Dean Deines
Absent: None

3. WORDS OF INSPIRATION

3.1 Pastor Lennertz – Eagle Ridge Church

4. PLEDGE OF ALLEGIANCE

Menifee Business Owner Tom Crunk led the flag salute.

5. PRESENTATIONS

5.1 Citizen of the Month – Nathalie Gagliano

Mayor Pro Tem Karwin introduced Natalie Gagliano and her volunteer work advocating for animals. The City Council thanked her for all she does in the community.

5.2 Business Spotlight – Ready. Set. Game!

Mayor Zimmerman introduced Economic Development Director Gina Gonzalez. Ms. Gonzalez introduced the business and business owners Tim and Avie Baron, and thanked them for being a part of the Menifee community.

5.3 National Preparedness Month Proclamation

Mayor introduced Management Analyst Vanessa Barrera. Ms. Barrera introduced CERT and CERT member David Foust, who accept the proclamation for National Preparedness Month on behalf of CERT.

Councilmembers Sobek and Deines encouraged residents to attend CERT and get certified to be prepared for emergencies.

5.4 Community Services Update

Community Services Manager Mariana Mitchell presented a short video recapping summer activities.

Councilmember Sobek asked about the Cool Center at the Senior Center. Ms. Mitchell stated, it is activated as a cooling center when temperatures are over 95 degrees.

6. AGENDA APPROVAL OR MODIFICATIONS

The agenda was approved unanimously (5-0) with no modifications.

7. PUBLIC COMMENTS (NON-AGENDA ITEMS)

The Following public speakers addressed the City Council:

- Tony LoPiccolo, Southwest Riverside CrimeStoppers
- Matthew Hunter

8. COUNCILMEMBER UPDATES AND COMMENTS

Councilmember Deines did not have anything to report.

Councilmember Estrada reported on the meetings and events he attended.

- MilVet care package assembly
- Bureau of Land Management tour in Canyon Lake.

Councilmember Sobek reported on the meetings and events she attended.

- You Matter Collaboration
- City of Menifee Football Camp
- Riverside County Habitat Conservation Agency Board Meeting
- DR Horton Ribbon Cutting
- Menifee Citizens Academy
- CALFire Precession for Josh Bischof from the Coroner to the Mortuary.

Mayor Pro Tem Karwin reported on the meetings and events he attended.

- WRCOG meeting
- Rotary Meeting
- Chamber of Commerce Wake Up Meniffee Event
- Meniffee Citizens Academy

Mayor Zimmerman reported on the meetings and events he attended:

- Murrieta - Temecula Group Meeting
- Foodie Friday
- Community Partners Meeting
- Temecula State of the City
- Rotary Meeting
- MilVet Care Package Assembly

9. APPROVAL OF MINUTES

The August 2, 2023 minutes were approved unanimously (5-0) with no modifications.

10. CONSENT CALENDAR

Councilmember Sobek pulled Item No. 10.9 for separate discussion and vote. The balance of the Consent Calendar was approved by the following vote.

ACTION:

Adopted as Part of Consent

MOVER: Lesa Sobek

SECONDER: Bob Karwin

AYES: Zimmerman, Karwin, Estrada, Sobek, Deines

NAYS: None

RECUSE: None

10.1 Waiver of Reading

ACTION

1. Waived the reading in full of any and all Ordinances listed on this agenda and provided that they be read by title only.

10.2 Warrant Register

ACTION

1. Ratified and approved the Voucher Lists dated 07/14/2023 and 07/21/2023 and the Payroll Register/Other EFTs dated 07/21/2023, which have a total budgetary impact of \$3,996,155.26.

10.3 Treasurer's Report

ACTION

1. Receive and filed the Treasurer's Report as of June 30, 2023.

10.4 Monthly Public Safety Reports

ACTION

1. Received and filed the safety reports.

10.5 Second Reading and Adoption of Municipal Code Amendment, Title 8, Buildings and Construction Code

ACTION

1. Adopted Ordinance No.2023-38, amending Title 8 of the Menifee Municipal Code to modify appendices included in Sections 8.04.010, 8.05.010, 8.12.010, and 8.16.010 of the 2022 California Building Standards Code.

10.6 National Opiate Litigation Settlement Fund Allocation

ACTION

1. Authorized the City Manager, or his designee, to program the National Opiate Litigation Settlement Funds received through June 30, 2023, for prevention education and intervention programs reaching vulnerable populations including homeless and at-risk youth residing within the City; and
2. Adopted Budget Amendment Resolution No.23-1352, approving an increase in revenue and appropriation of expenditures in the amount of \$59,322.16 to the project account as assigned by the Finance Department for the use of the funds received from the Janssen and Distributors Settlements, and the National Opioid Abatement Trust.

10.7 Senate Bill 821 Bicycle and Pedestrian Facilities Program Grant for Fiscal Year 2023/2024

ACTION

1. Accepted Fiscal Year 2023/2024 Riverside County Transportation Commission Senate Bill 821 Bicycle and Pedestrian Facilities Program Grant funds for the Paloma Wash Pedestrian Bridge Project; and
2. Adopted Budget Amendment Resolution No. 23-1353 appropriating \$690,120 in revenues and expenditures in the Grant Fund (Fund 301) for the Paloma Wash Pedestrian Bridge Project; and
3. Authorized the City Manager, or his designee, to execute all necessary

agreements and other grant-related documents as necessary to receive the Senate Bill 821 Bicycle and Pedestrian Facilities Program Grant.

10.8 Agreements with Mind and Mill LLC, Geographics Inc., and Tripepi Smith Inc. for On-Call Photography Services

ACTION:

Adopted

1. Approved and authorized the City Manager to execute Professional Services Agreements with Mind and Mill LLC, Geographics Inc., and Tripepi Smith and Associations Inc. for On-Call Photography Services in an amount not-to-exceed \$5,000 for Fiscal Year (FY) 2023/2024 and \$5,000 for FY 2024/2025; and
2. Authorized the City Manager to approve three, one-year renewals in an amount not-to-exceed \$5,000 annually.

10.9 Agreement with CLIPA, LLC for Holiday Lighting and Decorating Services

ACTION

1. Approved and authorized the City Manager to execute a Contract Services Agreement with CLIPA, LLC in the amount not-to-exceed \$45,250 for Fiscal Year 2023/2024 for holiday lighting and decorating services; and
2. Authorized the City Manager to execute four, one-year extensions at the City's discretion and contingent on availability of the corresponding budget.

Councilmember Sobek asked Ms. Mitchell about the other offerings for the holidays. Ms. Mitchell stated that those items would come back to Council at a later date. The City Council approved the item by the following vote.

MOVER: Lesa Sobek

SECONDER: Dean Deines

AYES: Zimmerman, Karwin, Estrada, Sobek, Deines

NAYS: None

RECUSE: None

10.10 Agreement with Info-Tech Research Group Service for Information Technology Department Research and Advisory Services

ACTION

1. Approved and authorized the City Manager to execute an Agreement with Info-Tech Research Group for Information Technology research and advisory services for three years, extending through Fiscal Year 2025/2026 for a total amount not-to-exceed \$192,776; and
2. Authorized the purchase to be made under the Cooperative Purchasing (piggyback) Agreement as permitted under the Menifee Municipal Code Section 3.12.070(6) through California Multiple Award Schedules (CMAS) No 3-19-70-3685A.

- 10.11 Agreement Amendment with SDI Presence LLC for As-Needed Professional Information Technology Support Services

ACTION

1. Approved and authorized the City Manager to execute Amendment No. 1 to the Professional Services Agreement with SDI Presence LLC in an amount not-to- exceed \$12,000 for Fiscal Year 2022/2023 for as-needed professional Information Technology support services, for a revised total of \$45,333.

- 10.12 Bid Award and Agreement with Copp Contracting, Inc. for Construction Services for the Casa Blanca and Willows / Lake Ridge Community Resurfacing Projects, Capital Improvement Program Nos. 23-05 and 23-06

ACTION

1. Awarded bid and authorized the City Manager to execute a Contractor Services Agreement with Copp Contracting, Inc. to perform construction services for the Casa Blanca and Willows / Lake Ridge Community Resurfacing Projects, Capital Improvement Program (CIP) Nos. 23-05 and 23-06 in an amount not-to- exceed \$2,243,502.85; and
2. Authorize the City Manager to execute the Utility Relocation Agreement with Eastern Municipal Water District for reimbursement costs associated with the relocation of water facilities.

- 10.13 Acceptance of Public Improvements and 90% Release of Security for Tract Map 36485-2, Audie Murphy Ranch, by Sutter Mitland 01, LLC

ACTION

1. Accepted the public improvements for streets, drainage, water, sewer and survey monuments for Tract Map 36485-2, Audie Murphy Ranch, located east of Goetz Road and north of Audie Murphy Road South; and
2. Authorized the City Engineer to release posted securities per the City's Standard Policies.

11. PUBLIC HEARING ITEMS - NONE

12. DISCUSSION ITEMS

- 12.1 Community Facilities District 2021-2, Sumac Ridge, Issuance of Special Tax Bonds

ACTION

1. Adopted Resolution No.23-1354 authorizing the issuance of Community Facilities District 2021-2, Sumac Ridge, special tax bonds and the execution and delivery of documents in connection with Community Facilities District 2021-2, Sumac Ridge, located north of Scott Road at Lindenberg Road.

Lauri Lockwood, Shane Spicer, and Brandon Kfoury presented the item.

MOVER: Bob Karwin
SECONDER: Lesa Sobek

<p>AYES: Zimmerman, Karwin, Estrada, Sobek, Deines NAYS: None RECUSE: None</p>

12.2 League of California Cities Annual Conference, General Assembly Voting Delegate Appointments

ACTION

1. Appointed Councilmember Sobek as voting delegate, with no alternate at the League of California Cities Annual Conference, General Assembly scheduled for September 22, 2023, in Sacramento; and
2. Authorized the City Clerk to complete and return the voting delegate/alternate form to the League of California Cities.

Mayor Pro Tem Karwin announced that he will not be able to attend the conference after all, leaving Council Sobek the only eligible Councilmember to be appointed as the City's delegate. The City Council agreed to the appointment by the following vote.

MOVER: Bill Zimmerman
SECONDER: Dean Deines

<p>AYES: Zimmerman, Karwin, Estrada, Sobek, Deines NAYS: None RECUSE: None</p>

12.3 Resident Resources Liaison

ACTION

1. Review and discuss resources available to residents about local, county, state, and federal community services programs and benefits.

Mariana Mitchell presented item. Ms. Mitchell reported on in-person resources. online resources, additional resources.

city council discussed different options on how to disperse information to residents. City Manager stated that he is not sure of what types of questions are being asked by residents, nor what resources are needed. Council consensus was to have the receptionist and front counter staff keep data on the types of questions they get asked.

12.4 Teen Drivers Safety Education Programs

ACTION

1. Discussed and provided direction to staff on teen drivers safety education programs within the community.

Lt. Barbieri presented item. Reported on the goals of police department and what they do to reduce teen traffic accidents, and optional programs and campaigns. He outlined the Every 15 Minutes and Impact Teen Drivers (ITD) Programs.

The City Council discussed the programs and were in consensus to start the ITD Program and look forward to hearing about the results of the program soon.

13. CITY ATTORNEY REPORTS

City Attorney Jeff Melching had nothing to report.

14. CITY MANAGER REPORTS

City Manager Armando Villa had nothing to report.

15. FUTURE AGENDA REQUESTS FROM COUNCIL MEMBERS

Councilmember Deines asked the status of the Veterans Committee discussion. Deputy City Manager Jonathan Nicks responded. Mayor Zimmerman asked staff to add it back to the list of future items.

16. ADJOURN

Mayor Zimmerman adjourned the meeting at 8:03pm, in honor of the three firefighters who lost their lives in a helicopter crash. Mayor Zimmerman asked if staff could plan an event honoring them in Menifee in the next couple weeks. The Council and staff agreed.

Sarah A. Manwaring, MMC
City Clerk