



CITY OF MENIFEE

SUBJECT: Ordinance Introduction of an Amendment to Title 8 of the Menifee Municipal Code to add Electrical Vehicle Charging Station Permit Procedures

MEETING DATE: August 17, 2022

TO: Mayor and City Council

PREPARED BY: Antonio Chavez, Management Analyst

REVIEWED BY: Craig Carlson, Building Official

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Introduce an ordinance adding Chapter 8.24 to Title 8 of the Menifee Municipal Code, setting forth procedures for expediting permit processes for electric vehicle charging systems.

DISCUSSION

In 2015, the State of California adopted Assembly Bill (AB) 1236 (Codified as Government Code Section 65850.7), which requires local jurisdictions with a population less than 200,000 residents to adopt an ordinance to create an expedited, streamlined permitting process for electric vehicle charging stations.

An electric vehicle charging station is any level of electric vehicle supply equipment station which delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle. AB 1236 refers to the recommendations in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" published by the Governor's Office of Planning and Research.

Per Government Code Section 65850.7 local ordinances are to include timelines for plan check as well as a checklist of requirements with which a permit application for an electric vehicle charging station will be eligible for expedited review. This process includes the establishment of a checklist containing objective requirements for the installation of an electric vehicle charging station and a process for electronic submittal of permit applications. The content of the checklist requires the permit applicant to show the features of the existing electrical service such as rating in amperes, system voltage, connected or calculated load, spare capacity in amperes, voltage and ampere rating of the electric vehicle supply equipment, circuit rating of the electric vehicle supply equipment, location of the electric vehicle supply equipment, if ventilation is/or is not

required, and clearances of the charging equipment to comply with all applicable building and fire safety laws. The checklist also assists the applicant in confirming that the location of the electric vehicle supply equipment will comply with any vehicle clearance requirements in the City's Zoning Ordinance.

As proposed, the Ordinance would meet the requirements of AB 1236. City procedures, such as electronic submittal of plans, are currently in place and comply with the requirements of AB 1236.

STRATEGIC PLAN OBJECTIVE

Responsive and transparent government

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

ATTACHMENTS

1. Electrical Vehicle Charging Station Permit Procedures Ordinance
2. Electric Vehicle Charging Station (EVCS) Expedited Plan Submittal Requirements