



CITY OF MENIFEE

SUBJECT: 2023 City Council Meeting Calendar
MEETING DATE: November 2, 2022
TO: Mayor and City Council
PREPARED BY: Stephanie Roseen, Acting City Clerk
REVIEWED BY: Stephanie Roseen, Acting City Clerk
APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Review and approve the 2023 City Council meeting calendar and confirm meeting dates.

DISCUSSION

City Council's regular meetings are held on the first and third Wednesday of each month starting at 6:00 p.m. In Table 1 on the following page is the full meeting calendar for 2023. Annually, the City Council is given the opportunity to review the next year's meeting calendar to determine if there is a need for any meeting cancellations or rescheduling due to any conflicts.

The following is a list of potential conflicts, previously observed cancellations, and the regularly scheduled meeting date.

- **January 4, 2023:** During the holiday season it can be difficult to prepare the required reports and receive approvals for agenda items when staff, consultants, and developers often take time off.
- **July 5, 2023:** The City Council may also want to consider canceling a meeting during the summer months. Many other cities and regional agencies cancel meetings to allow for vacations during this time.
- **September 20, 2023:** A potential conflict exists due to the Cal Cities Annual Conference held in Sacramento. Generally, both staff and City Council attend this Conference.

Although City Council may cancel or reschedule a meeting at any time throughout the year for any reason, this advanced planning process gives an opportunity for staff to plan for placement of agenda items accordingly.

See the list of 2023 City Council meeting dates in Table 1 below and City recognized holidays and observances in Table 2.

Table 1 – City Council Meeting Dates

Meeting Dates
January 4, 2023
January 18, 2023
February 1, 2023
February 15, 2023
March 1, 2023
March 15, 2023
April 5, 2023
April 19, 2023
May 3, 2023
May 17, 2023
June 7, 2023
June 21, 2023
July 5, 2023
July 19, 2023
August 2, 2023
August 16, 2023
September 6, 2023
September 20, 2023
October 4, 2023
October 18, 2023
November 1, 2023
November 15, 2023
December 6, 2023
December 20, 2023

Table 2 – City Hall Observed Holidays

2023 Holidays/Conf.	Dates
New Year's Day Observed	January 2
Martin Luther King Day	January 16
President's Day	February 20
Memorial Day	May 29
Independence Day	July 4
Labor Day	September 4
<i>Annual Cal Cities Conference</i>	<i>September 20- 22</i>
Veteran's Day Observed	November 10
Thanksgiving Day	November 23
The Day After Thanksgiving	November 24
Christmas and New Year's City Hall Closure	December 22- January 1

STRATEGIC PLAN OBJECTIVE

Regular City Business

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.