



CITY OF MENIFEE

SUBJECT: Agreement with LexisNexis Coplogic Solutions, Inc. for Electronic Reporting Services

MEETING DATE: November 2, 2022

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Ed Varso, Police Chief

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute five one-year extensions to the software service agreement with LexisNexis Coplogic Solutions, Inc. for electronic reporting services for Fiscal Year 2022/2023 through 2026/2027 in an amount not-to-exceed \$17,280 per fiscal year at the City's discretion.

DISCUSSION

Since the formation of the department in June 2020, the Menifee Police Department has used LexisNexis software for reporting services. The electronic platform has been invaluable as it provides for streamlined electronic reporting services. Specifically, LexisNexis, is a law enforcement entity with responsibility for the documentation, retention and management of information and reporting related to vehicle accidents, citations and incidents occurring within its jurisdiction. The proposed agreement extension(s) between the City of Menifee and LexisNexis Coplogic Solutions, Inc. shall provide for continued services through FY 2026/2027.

LexisNexis provides a suite of web-based tools such as:

- eCommerce Order (#1) for access to an online agency administration portal to view reports, generate analytics, and obtain information related to agency's reports; and
- Establish a communication protocol to electronically or manually transfer reports in a timely manner from agency to provider and provide report retention and distribution services. DORS Order (#2) is designed to gather information on incidents from a member of the general public (user) via an SSL connection. DORS is a new service for online citizen reporting, aimed at helping law enforcement agencies create workflow efficiencies through advanced technology and is a proven suite of services available to any law

enforcement agency interested in operating more efficiently and servicing their community more effectively.

The current contract includes an auto renewal clause which allows the City to create a purchase order each fiscal year going forward within the approval guidelines of the recommended actions. Pursuant to the Menifee Municipal Code, purchases exceeding \$50,000 require Council approval. With the proposed five one-year extensions, the existing agreement will be increased by an additional \$86,400, or \$17,280 per year. Staff is thereby requesting approval to extend the agreement for future years. The LexisNexis software is proprietary software and has been procured as an eligible sole source purchase pursuant to Menifee Municipal Code Section 3.12.070(1).

STRATEGIC PLAN OBJECTIVE

Responsive and Transparent Community Government

FISCAL IMPACT

The aggregate fiscal impact of five one-year extensions would be \$86,400, or \$17,280 per year, including the current year. This item is currently budgeted in Fiscal Year 2022/2023 within account 110-4911-51353. Future year's expenses would be budgeted in the corresponding fiscal year(s).

ATTACHMENTS

1. LexisNexis Contract 2020-0209
2. LexisNexis FY 2022/2023 Pricing Quote