



## **CITY OF MENIFEE**

---

SUBJECT: Amendment to Agreement for On-Call Traffic Engineering Services with STC Traffic, Inc.

MEETING DATE: January 18, 2023

TO: Mayor and City Council

PREPARED BY: Kristen Jensen, Financial Analyst

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

---

### **RECOMMENDED ACTION**

1. Approve and authorize the City Manager to execute Amendment No. 1 to Professional Services Agreement with STC Traffic, Inc. for on-call traffic engineering services, increasing the agreement by \$66,000 for a total agreement not-to-exceed amount of \$90,000.

### **DISCUSSION**

In May 2022, the City completed a Request for Qualifications (RFQ) for Public Works/Engineering consultants specifically for land development engineering. On August 17, 2022, the City Council approved the establishment of a short-list of engineering firms determined to be qualified to provide on-call engineering services. STC Traffic, Inc. (STC) was included on this list of qualified firms. STC provides specialized on-call traffic engineering services and analysis/review of various traffic impact studies.

In Fiscal Year (FY) 2022/2023 the City entered into an agreement with STC for traffic plan check services that are development project specific and supported by developer deposits (recoverable services). Recently, staff administratively entered into a second Professional Services Agreement with STC in the amount of \$24,000 for on-call traffic engineering services that are not associated with development projects, but instead, serve to support general traffic engineering needs (non-recoverable services) in the Land Development Engineering Division. This work includes review of traffic analysis associated with City-maintained traffic signal system upgrades, signal timing, and environmental traffic impact analysis review.

The proposed amendment would increase the current FY 2022/2023 non-recoverable agreement with STC by \$66,000 for a total not-to-exceed amount of \$ 90,000. All other terms and conditions of the agreement would remain the same.

**STRATEGIC PLAN OBJECTIVE**

Responsive and Transparent Community Government

**FISCAL IMPACT**

There is no fiscal impact associated with the recommended action. Funding for this amendment is available through previously approved Fiscal Year 2022/2023 operating budgets in Engineering Professional Services (non-recoverable) Account No. 100-4551-52800.

**ATTACHMENTS**

1. Professional Services Agreement
2. Amendment No. 1