



CITY OF MENIFEE

SUBJECT: Proposed Committee and Commission Appointments

MEETING DATE: January 18, 2023

TO: Mayor and City Council

PREPARED BY: Kay Vinson, Acting City Clerk

REVIEWED BY: Kay Vinson, Acting City Clerk

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Mayor Pro Tem Karwin to appoint each of the following: a) Quality of Life Measure DD Oversight Committee Member, and b) Senior Advisory Committee Member; and
2. Councilmember Estrada to appoint each of the following: a) Planning Commissioner, b) Parks, Recreation, and Trails Commissioner, c) Quality of Life Measure DD Oversight Committee Member, and d) Senior Advisory Committee Member; and
3. Councilmember Sobek to appoint each of the following: a) Quality of Life Measure DD Oversight Committee Member, and b) Senior Advisory Committee Member; and
4. Councilmember Deines to appoint each of the following: a) Planning Commissioner, b) Parks, Recreation, and Trails Commissioner; c) Quality of Life Measure DD Oversight Committee Member, and d) Senior Advisory Committee Member; and
5. Mayor Zimmerman to appoint each of the following: a) Quality of Life Measure DD Oversight Committee Member, and b) Senior Advisory Committee Member.

DISCUSSION

Each Councilmember appoints Commissioners concurrent with their Council term of four years and two-years for Committee appointments. There are no term limits for Commissioners or Committee Members, and Councilmembers may reappoint members.

There are specific noticing requirements for vacancies as stated in the Maddy Act. The intent of the Maddy Act is to allow maximum public awareness of appointments to be made by the City Council and to allow the public an opportunity to participate in their government (Government Code 54970). The Maddy Act requires posting of the attached Local Appointments List and must

include appointment and expiration dates, appointment requirements, and meeting information.

In an effort to streamline the appointment process while following legal requirements, the City Clerk has implemented a biennial recruitment process for the City's Committees and Commissions. The notice of vacancies was published on November 9 and 28, 2022, posted on the City's website, and noticed on the City's various social media platforms. Applications were accepted through December 9, 2022. The City Clerk accepted a total of 60 applications for all vacancies, which includes applications for multiple Commission/Committees. At the conclusion of the recruitment deadline, the City Clerk vetted and compiled all applications that met the minimum requirements for the City Council to review in order to make their appointment selections. If desired, interviews were scheduled with the appointing Councilmember.

Applicants not selected during this round of appointments will be placed on an interest list for two-years and may be contacted if any vacancies occur prior to the next biennial recruitment. All applicants that were not selected will be notified by letter from the City Clerk's office with contact information for other options to volunteer for their community.

STRATEGIC PLAN OBJECTIVE

Responsive and Transparent Community Government

FISCAL IMPACT

There is no fiscal impact associated with the recommended action.

ATTACHMENTS

1. 2023 Proposed Local Appointments List