



CITY OF MENIFEE

SUBJECT: Agreement with CivilPros for Design Services for the Bell Mountain Middle School Pedestrian Project

MEETING DATE: March 1, 2023

TO: Mayor and City Council

PREPARED BY: Luke Qu, Associate Engineer

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute a Professional Services Agreement with CivilPros in an amount not-to-exceed \$68,941.13 to conduct design, project management and supporting services for the Bell Mountain Middle School Pedestrian Project, Capital Improvement Project No. 22-25.

DISCUSSION

The Bell Mountain Middle School Pedestrian Project (Project), Capital Improvement Project (CIP) No. 22-25, would resurface the roadway, restripe the existing four-lane road to a two-lane roadway to incorporate class II bicycle lanes in both directions, reconstruct 15 non-compliant ADA ramps including installation of truncated domes and high visibility crosswalks at several locations along La Piedra Road between Antelope Road and Menifee Road. Rectangular rapid flashing beacons would also be installed along the crosswalk east of the intersection of La Piedra Road and Spring Deep Terrace. The new roadway configuration would also include dedicated parking lanes along both sides of La Piedra Road. The Project was identified in the City's Active Transportation Plan as a priority project to promote safety for students commuting to and from Bell Mountain Middle School, as well as residents in the surrounding area.

On January 6, 2023, staff solicited informal quotes for design services from the established short list of preapproved firms through a Request for Quotes (RFQ). The requested services included:

- Project Management
- Preliminary & Final Engineering
- Plans, Specification, and Estimates (PS&E)
- Environmental Analysis
- Utility Coordination

The City received responses from two firms by the submittal deadline, as summarized in Table 1 on the following page.

Table 1- RFQ Response Summary

| Firm Name | Fee Proposal |
|----------------------------------|--------------|
| CivilPros | \$68,941.13 |
| Kimley-Horn and Associates, Inc. | \$123,661.00 |

Staff has determined that the fee proposed by CivilPros is reasonable for the scope of work to be performed and satisfies the deliverables outlined within the RFQ.

City Council action is required for approval of the proposed professional services agreement (PSA) for the design services with CivilPros as the total amount of the agreement exceeds the City Manager's signing authority.

STRATEGIC PLAN OBJECTIVE

Accessibility and Interconnectivity

FISCAL IMPACT

The total anticipated cost for the Project's professional design services is \$68,941.13. Funding to support the proposed professional services agreement is available through established Project budgets in fiscal year 2022/23, as summarized in Table 2 below.

Table 2- Existing Project Funding

| Fund | Project | Account Number | Available Balance | Cost of Services |
|------------------|---------------------------------------|----------------|-------------------|------------------|
| Capital Projects | Bell Mountain M.S. Pedestrian Project | 526-4555-58143 | \$209,205.00 | \$68,941.13 |

ATTACHMENTS

1. Project Location Map
2. Agreement