



CITY OF MENIFEE

SUBJECT: Arroyo Background Investigations Contract Amendment for Police Department Recruitments

MEETING DATE: March 1, 2023

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Chris Karrer, Interim Police Chief

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve Amendment No. 1 to Professional Services Agreement with Arroyo Background Investigations for professional background investigation services for Police Department recruitments, increasing the contract in the not-to-exceed amount of \$13,500, for a revised contract total of \$38,400.

DISCUSSION

The Menifee Police Department contracted with Arroyo to facilitate the required background inquiries for the new police department staff. In Fiscal Year 2022/2023, hiring for the Department has continued and the need for additional funds to their contract became necessary.

Amendment no. 1, in the not-to-exceed amount of \$13,500, would increase the existing contract with Arroyo for the additional professional background investigation services needed through June 30, 2023.

STRATEGIC PLAN OBJECTIVE

Safe and Attractive Community

FISCAL IMPACT

The fiscal impact of Amendment no. 1 is \$13,500. Funding for the proposed amendment would be funded from available funds within the adopted Fiscal Year 2022/2023 Budget, under Account No. 100-4222-52100. No additional budget appropriation action(s) would be required.

ATTACHMENTS

1. Original Agreement with Arroyo Background Investigations
2. Amendment No.1 - Arroyo Background Investigations