



CITY OF MENIFEE

SUBJECT: Fiscal Year 2022/2023 Developer Funded CEQA Consultant Update

MEETING DATE: April 19, 2023

TO: Mayor and City Council

PREPARED BY: Molly Binnall, Management Analyst

REVIEWED BY: Cheryl Kitzerow, Community Development Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Receive and file the quarterly update on executed CEQA consultant contracts for FY 2022/23.

DISCUSSION

At the City Council meeting held on June 1, 2022, Council adopted Resolution No. 22-1157 to adopt the annual budget for Fiscal Year (FY) 2022/2023, which included budget appropriations of \$2,000,000 in expenditures and revenues, specific to the environmental consulting services for privately funded development projects as part of the California Environmental Quality Act (CEQA) process. On December 7, 2022, Council approved a Budget Amendment Resolution of an additional \$2,500,000 in expenditures and revenues due to the anticipated high volume of development projects. Additionally, per Resolution No. 21-1073, the City Manager is authorized to execute all professional service agreements with approved environmental firms to CEQA consulting services. At the initial part of each individual project, a professional services agreement and developer reimbursement agreement is executed defining the scope of work, compensation amount, and required deposit payments from the developer.

It is important to note that all agreement costs for environmental consulting services related to private development are paid for through developer deposits, and that no agreements will be executed prior to receiving the appropriate deposit from the applicant.

A summary of the CEQA contracts that have been executed to date are attached to this report as previously requested by the City Council. A total of 19 contracts have been executed in FY 2022-2023, for a cumulative value of \$2.54 million.

STRATEGIC PLAN OBJECTIVE

Responsive and Transparent Community Government

FISCAL IMPACT

There is no fiscal impact for this item.

ATTACHMENTS

1. CEQA Contracts for FY 2022/2023