



## **CITY OF MENIFEE**

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SUBJECT: Amendment No. 1 to the County of Riverside, on behalf of  
Riverside University Health System-Medical Center  
Professional Services Agreement

MEETING DATE: April 19, 2023

TO: Mayor and City Council

PREPARED BY: Christine Booker, Budgets & Grants Analyst

REVIEWED BY: Chris Karrer, Police Chief

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Approve and authorize the City Manager to execute Amendment No. 1 to Professional Services Agreement with County of Riverside, on behalf of Riverside University Health System-Medical Center (RUHS-MC) for Adult / Adolescent Forensic Services for Police Department increasing the Fiscal Year 2022/2023 purchase order (PO) the not-to-exceed amount of \$10,000, for a revised total of \$16,100, and extending the terms of the contract by 1 year per the Period of Performance section; and
2. Authorize the City Manager to execute a second amendment extending the term through June 30, 2025, at the City's discretion.

### **DISCUSSION**

The Meniffee Police Department contracted with RUHS-MC to facilitate the required forensic services for the police department on as on-call, as needed basis in a professional manner to provide examinations in sexual assault victims, victims of strangulation, and/or victims of interpersonal violence. This Professional Services Agreement (PSA) provides services to meet the evaluation and evidentiary needs for the prosecution of sexual assault cases. In Fiscal Year (FY) 2022/2023, the need for these services has increased and the need for additional funds to their contract became necessary.

Amendment No. 1, in the not-to-exceed amount of \$10,000, would increase the existing purchase order with RUHS-MC for the additional professional forensic examination services needed through June 30, 2023. Additionally, the Amendment will extend the terms of the contract through June 30, 2024, per the Period of Performance clause in the PSA. A corresponding purchase order will be completed for each FY in an annual estimated amount of \$15,000.

### **STRATEGIC PLAN OBJECTIVE**

Safe and Attractive Community

### **FISCAL IMPACT**

The fiscal impact of Amendment No. 1 is \$10,000. Funding for the proposed amendment would be funded from available funds within the adopted FY 2022/2023 Budget, under Account No. 100-4911-52800 (Professional Services). No additional budget appropriation action(s) would be required.

All funding for future years will be budgeted in the appropriate Police Department accounts with an annual estimated amount of \$15,000 per year.

### **ATTACHMENTS**

1. Original PSA
2. Amendment No. 1 - RUHS-MC