



CITY OF MENIFEE

SUBJECT: Agreement Amendment with CivilPros, Inc. for the Scott Road / Bundy Canyon Road Widening Project

MEETING DATE: April 19, 2023

TO: Mayor and City Council

PREPARED BY: Carlos Geronimo, Principal Engineer

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

RECOMMENDED ACTION

1. Approve and authorize the City Manager to execute Amendment No. 5 to the Professional Services Agreement with CivilPros, Inc. for the Scott Road / Bundy Canyon Road Widening Project, Capital Improvement Project No. 20-01, in an amount not-to-exceed \$103,595, and extending the terms through December 31, 2026, for a total amount not-to-exceed \$3,100,354; and
2. Adopt a Budget Amendment Resolution (BAR) appropriating \$103,595 from the Scott Road Road & Bridge Benefit District (RBBD), Fund 410.

DISCUSSION

In July of 2019, the City of Meniffee contracted with CivilPros, Inc. to provide environmental, design, and right-of-way services for the widening of Scott Road / Bundy Canyon Road from Haun Road to Sunset Boulevard. Although the City makes every effort to carefully study and anticipate the level of work that is needed to achieve the project goals, a large project such as this is subject to unanticipated impacts and mitigation requirements that are unknown at the time of the proposal and are only discovered as the design progresses. In addition, other requirements that are imposed on the project by outside agencies and funding can have other consequences that can affect and add to the project scope and the duration of any or all phases of the Project.

The original proposal and scope of work for this project contemplated updates to the technical studies that were originally prepared in the approved 2014 Environmental Impact Report. The level of California Environmental Quality Act (CEQA) efforts corresponded to a best-case scenario based on the understanding of the Project needs and a conceptual roadway improvement exhibit. The original design and environmental efforts were to be completed in a

period of two years.

In November of 2020, the City Council approved Amendment No.1 with CivilPros, Inc., after the 30% design of the Project resulted in the finding that additional work was necessary to meet the Project's environmental and design requirements. On July 7, 2021, the City Council approved Amendment No. 2 for the preparation of additional CEQA environmental documents and studies requested by the jurisdictional approving environmental agencies (CA Fish and Wildlife, Western Riverside County Regional Conservation Authority (RCA)). On January 19, 2022, the City Council approved Amendment No. 3 for the preparation of National Environmental Policy Act (NEPA) environmental documents in anticipation that the Project would receive federal funds to help offset the funding gap. On October 19, 2022, the City Council approved Amendment No. 4, extending the agreement terms through December 31, 2024, to provide CivilPros additional time to complete NEPA environmental clearance.

Caltrans has reviewed the Preliminary Environmental Study (PES) and requested additional studies for the NEPA environmental document. These studies include a Visual Impact Assessment (VIA) Memo and Historical Resources Evaluation Report. Additional studies are also needed, one for NEPA and one for CEQA, to close out additional requests from RCA and Riverside County Transportation Commission (RCTC). The cost for the additional studies would be \$81,843.

Additional project management and engineering support services are also needed to cover the extended term length as a result of the additional studies. The cost for additional project management and engineering support would be \$21,752. Additional work required for NEPA compliance is identified below:

1. Additional environmental efforts to prepare NEPA Environmental Document:

- a. Services to complete the NEPA Environmental Assessment (EA) phase.
- b. Preparation of reports and technical studies:
 - Initial Site Assessment
 - Historical Resources Evaluation Report (HRER)
 - VIA Memo
 - Additional Studies
 1. Revalidation
 2. RCA/RCTC Additional Support

The total fee associated with this task is \$81,843.

2. Additional Project Management and Engineering to support NEPA phase:

- a. Perform general project coordination and administration and check-in with environmental lead and coordinate support disciplines.
- b. Additional monthly meetings
- b. Prepare additional exhibits to support NEPA.
- c. Perform research on construction activities to support NEPA document.

The total fee associated with this task is \$21,752.

The total cost for the additional services included in Amendment No. 5 would be \$103,595. Funding for Amendment No. 5 has been identified in the Scott Road RBBB fund (Fund 410). The Amendment would revise the total not-to-exceed contract value for Civil Pros to \$3,100,354. This amount represents the original agreement, prior amendments, and this proposed amendment. To satisfy the request from Caltrans for additional studies for the NEPA environmental document, the Amendment would extend the current agreement with CivilPros through December 31, 2026.

Pursuant to Menifee Municipal Code §3.12.090, any change orders in the amount greater than 10% of the contract amount or that exceeds \$25,000 in value, and any time extension of a performance deadline that exceeds 60-days, shall be approved by the City Council. A summary of the agreement amendments is provided in Table 1 below:

Table 1: Agreement Amendment Summary

Amend No.	Date Approved	Services	Amount
1	Nov 4, 2020	Additional services to meet environmental and design requirements	\$81,980
2	Jul 7, 2021	Additional environmental studies and documents required by jurisdictional approving environmental agencies	\$52,919
3	Jan 19, 2022	NEPA Study	\$520,900
4	Oct 19, 2022	Term Extension Only	\$0
5	Pending	Additional environmental effort to prepare NEPA document	\$103,595

STRATEGIC PLAN OBJECTIVE

Connectivity and Mobility.

FISCAL IMPACT

The total fiscal impact for Amendment No. 5 would be \$103,595. Available funding for Amendment No. 5 has been identified in Scott Road RBBB Fund balance, as summarized in Table 2 below:

Table 2: Identified Project Funding

Fund	Account Number		Available Budget	Amount Requested
	From	To		
Scott Rd RBBB	Fund Balance	410-4555-58083	\$779,345	\$103,595
Total			\$779,345	\$103,595

A corresponding BAR is included as part of the recommended actions of this Staff Report, appropriating \$103,595 from Fund balance with the Scott Road RBBB (Fund 410) fund to cover associated expenses with the Project.

ATTACHMENTS

1. Original Agreement
2. Amendment No. 1
3. Amendment No. 2
4. Amendment No. 3
5. Amendment No. 4
6. Proposed Amendment No. 5
7. BAR – Fund 410
8. Project Location Map