



## **CITY OF MENIFEE**

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SUBJECT: Agreement with NV5, Inc. for Design Services for the Meniffee Road/Fire Station No. 76 Traffic Signal Project

MEETING DATE: April 19, 2023

TO: Mayor and City Council

PREPARED BY: Luke Qu, Associate Engineer

REVIEWED BY: Nick Fidler, Public Works Director

APPROVED BY: Armando G. Villa, City Manager

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### **RECOMMENDED ACTION**

1. Approve and authorize the City Manager to execute a Professional Services Agreement with NV5, Inc. for Civil Design Services in an amount not-to-exceed \$41,470 for the Meniffee Road/Fire Station No. 76 Traffic Signal Project, Capital Improvement Project (CIP) No. 23-09.

### **DISCUSSION**

The Meniffee Road/Fire Station No. 76 Traffic Signal project, CIP No. 23-09 (Project) is located at the intersection of Meniffee Road and the entrance to Fire Station No. 76. Fire personnel are currently experiencing difficulty merging when exiting Fire Station No. 76 to respond to emergencies. This is due to poor visibility of oncoming traffic. The Project proposes to install a three-way traffic signal to enhance safety for fire personnel as they exit and enter Fire Station No. 76.

On March 3, 2023, staff solicited quotes for design services from the City's approved list of prequalified firms through a Request for Quotes (RFQ). The requested design services included:

- Preparation of Plans, Specifications and Estimates
- Utility Coordination
- Engineering, Bidding and Construction Support

The City received responses from three firms by the submittal deadline, as summarized in Table 1 below.

**Table 1-** RFQ Response Summary

<b>Firm Name</b>	<b>Fee Proposal</b>
NV5, Inc.	\$41,470.00
CivilPros	\$73,506.60
K&A	\$75,180.00

The fee proposed by NV5, Inc. is less than the City's independent cost estimate of \$48,170 and is reasonable for the scope of work proposed. NV5's proposal for design services satisfies the deliverables outlined within the RFQ.

City Council action is required for approval of the proposed Professional Services Agreement (PSA) for the design services with NV5, Inc. as the total amount of the agreement exceeds the City Manager's signing authority.

### **STRATEGIC PLAN OBJECTIVE**

Safe and Vibrant Community

### **FISCAL IMPACT**

The total anticipated cost for the PSA is \$41,470. The proposed PSA is budgeted in fiscal year 2022/2023, as summarized in Table 2 below.

**Table 2-** Existing Project Funding

<b>Fund</b>	<b>Project</b>	<b>Account Number</b>	<b>Available Balance</b>	<b>Cost of Services</b>
DIF – Fire Facilities	Menifee Rd./Fire Station no.76 Traffic Signal	521-4555-58156	\$177,600	\$41,470

### **ATTACHMENTS**

1. PSA - CIP 23-09
2. Project Location Map